
Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin, on Wednesday 18 July 2018 at 4.00 pm.

PRESENT

Mayor	Mr M Feyen
Deputy Mayor	Mr W E R Bishop
Councillors	Mr R J Brannigan
	Mr R H Campbell
	Mr B F Judd
	Mrs V M Kaye-Simmons
	Mrs C B Mitchell
	Ms P Tukapua
	Mr B P Wanden

IN ATTENDANCE

Mr D M Clapperton	(Chief Executive)
Mr D Law	(Chief Financial Officer)
Mr M J Lester	(Group Manager – Corporate Services)
Mr R Green	(Acting Group Manager – Infrastructure Services)
Mrs L Winiata	(Community Engagement Manager)
Mr R Hughes	(Environmental Engineer)
Mr I McLachlan	(Risk Management Lead)
Mr S Wood	(Legal Advisor)
Mrs K J Corkill	(Meeting Secretary)
Ms S Hori Te Pa	(Governance & Executive Team Leader)
Ms S Parker	(Executive Assistant to the Mayor)

ALSO IN ATTENDANCE

Mr C Purchas	(Tonkin & Taylor Ltd)
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MEDIA IN ATTENDANCE

Mr J Galuszka	("Manawatu Standard")
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PUBLIC IN ATTENDANCE

There were nine members of the public in attendance at the commencement of the meeting.

1 Apologies

Apologies were recorded for Councillors Mason and Gimblett.

MOVED by Cr Feyen, seconded Cr Campbell:

THAT the apologies from Councillors Mason and Gimblett be accepted.

CARRIED

2 Public Participation

Christina Paton 8.1 Monitoring Report
17/574 – Proceedings of the Strategy Committee 8 November
2017
18/188 – Representation Review

3 Late Items

There were no late items.

4 Declaration of Interest

There were no declarations of interest.

5 Confirmation of Minutes

MOVED by Cr Campbell, seconded Cr Mitchell:

THAT the minutes of the meeting of Council held on Wednesday, 10 April 2018, be confirmed as a true and correct record.

CARRIED

MOVED by Cr Campbell, seconded Cr Mitchell:

THAT the minutes of the meeting of Council held on Wednesday, 6 June 2018, be confirmed as a true and correct record.

CARRIED

MOVED by Cr Campbell, seconded Cr Mitchell:

THAT the minutes of the meeting of Council held on Wednesday, 27 June 2018, be confirmed as a true and correct record.

CARRIED

6 Announcements

Horowhenua District Health Transportation Trust

Saying it was 6 or 7 years since the Shuttle Trust had spoken to Council about its activities (when they had come seeking funding) and giving a background to the Trust's establishment, Mr Adrian Kealey the current Chair, and Gay Anderson, provided an update on what the Trust did and how it operated. The Trust now had four vans and clocked up 150,000 kilometres a year taking people from Levin, Foxton, Shannon and Tokomaru to Palmerston North and back. It was a scheduled service doing five trips a day, five days a week (departing 6.30, 9.00 & 11.00 am, 1.00 & 3.00 pm; returning 9.00 & 11.00 am, 1.00, 3.00 & 5.00 pm), plus a dialysis run on a Saturday. They had approximately 55 volunteers with two crew on each shuttle, which added up to 200 hours a week of voluntary time. They also had

one paid coordinator who did an amazing job keeping everything running. They were very careful when choosing their volunteers and were very conscious of safety.

Initially funding had been a big issue. Whilst they did receive funding from MidCentral Health and Horizons Regional Council, Mr Kealey acknowledged the huge support received from the local community which provided over 50% of the Trust's annual funding budget of \$170,000.00. The Trust was now in a position where it had some funding backup should one of the funding streams cease and they had to look for alternatives.

Mr Kealey particularly stressed that their aim was to ensure that everyone who needed their service knew about them and what they did. They did more than just taking people to Palmerston North for hospital appointments. They took visitors (people who were visiting people in hospital) and they also took people to visit other medical or health related facilities, such as dentists or eye appointments.

Mayor Feyen acknowledged the very quality social service provided by the Trust and the benefits people received from the caring people who volunteered their time.

Mr Clapperton further noted the benefit to the health system as a whole as there had been a significant cost to MidCentral Health with people not turning up to scheduled hospital/health appointments. The occurrence of non-attendance at appointments which at one stage had been about 50%, had dropped to about 5%. An additional benefit was that people in the community were getting the health treatment they needed.

7 Proceedings of Committees

7.1 Proceedings of the Community Wellbeing Committee 12 June 2018

Purpose

To present to the Council the minutes of the Community Wellbeing Committee meeting held on 12 June 2018.

MOVED by Cr Wanden, seconded Cr Judd:

THAT Report 18/357 Proceedings of the Community Wellbeing Committee 12 June 2018 be received.

THAT the Council receives the minutes of the Community Wellbeing Committee meeting held on 12 June 2018.

CARRIED

7.2 Proceedings of the Foxton Community Board 18 June 2018

Purpose

To present to the Council the minutes of the Foxton Community Board meeting held on 18 June 2018.

MOVED by Mayor Feyen, seconded Cr Judd:

THAT Report 18/368 Proceedings of the Foxton Community Board 18 June 2018 be received.

THAT the Council receives the minutes of the Foxton Community Board meeting held on 18 June 2018.

CARRIED

7.3 Proceedings of the Hearings Committee 19 June 2018

Purpose

To present to the Council the minutes of the Hearings Committee meeting held on 19 June 2018.

MOVED by Mayor Feyen, seconded Cr Judd:

THAT Report18/386 Proceedings of the Hearings Committee 19 June 2018 be received.

THAT the Council receives the minutes of the Hearings Committee meeting held on 19 June 2018.

CARRIED

To ensure that the inclusion of the amendments proposed by the Hearings Committee were captured, Mr Clapperton proposed the recommendation have the words “with the agreed amendments” added.

A rewording of the one of the targets (Over 85% of residents are satisfied with Council’s litter and illegal dumping services”) was also proposed, with the words “litter and illegal dumping services” to be replaced with “methods of dealing with illegal dumping”.

Mr Hughes, Mr Green and Mr Purchas joined the table to speak to the report and respond to any Councillor queries.

In response to a query as to whether it would be possible to have the number of complaints received reported on, Mr Clapperton said that while it was not a specific KPI, it would be possible to extract that information out of the CRM register and bring that to Council on a quarterly basis.

MOVED by Cr Campbell, seconded Cr Wanden:

THAT the Horowhenua District Council adopts the Waste Minimisation and Management Plan (WMMP) with agreed amendments.

CARRIED

7.4 Proceedings of the Finance, Audit & Risk Subcommittee 20 June 2018

Purpose

To present to the Council the minutes of the Finance, Audit & Risk Subcommittee meeting held on 20 June 2018.

MOVED by Cr Judd, seconded Mayor Feyen:

THAT Report18/382 Proceedings of the Finance, Audit & Risk Subcommittee 20 June 2018 be received.

THAT the Council receives the minutes of the Finance, Audit & Risk Subcommittee meeting held on 20 Jun 2018.

CARRIED

8 Executive

8.1 Monitoring Report to 18 July 2018

Purpose

To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

MOVED by Mayor Feyen, seconded Cr Judd:

THAT Report 18/364 Monitoring Report to 18 July 2018 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Speaking to Item 17/574 – relating to the establishment of a charitable community trust and the relationship between the proposed trust and Council, Mrs Paton queried why a Collaboration Deed was required and whether or not the Deed would be a public document.

Mr Clapperton said the Deed would be subject to the Official Information Act and it would be available once it had been finalised and signed.

With delivery of the “Chronicle” at Foxton Beach being very, very poor, Mrs Paton commented in relation to Item 18/188 – Representation Review that there could be a gap in terms of communication. She queried if submitters would be contacted as well, with Mr Clapperton responding in the affirmative.

Page 46 18/171 – CE's Report to 18 April 2018 – Electric Vehicle Charging Stations

Responding to a query about the time line for this, with car parking at the Shannon Railway Station particularly referenced in terms of advising the public, Mr Wood advised that currently the expectation was that there would be decision by EECA by the end of August as to whether or not funding had been approved.

8.2 Chief Executive's Report to 18 July 2018

Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

MOVED by Cr Brannigan, seconded Cr Wanden:

THAT Report 18/365 Chief Executive's Report to 18 July 2018 be received.

THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Mr Clapperton gave a verbal update on his attendance at the LGNZ Conference and AGM in Christchurch 15, 16 & 17 July 2018, noting that Mayor Feyen, Deputy Mayor Bishop, Councillor Judd and Mr Lester, Group Manager – Corporate Services had also attended.

Mayor Feyen, Councillor Judd and Deputy Mayor Bishop also provide a brief commentary on their Conference attendance.

8.3 Documents Executed and Electronic Transactions Authorities Signed

Purpose

To present to Council the documents that have been executed, Electronic Transactions Authorities and Contracts that have been signed by two elected Councillors, which now need ratification.

MOVED by Cr Judd, seconded Cr Brannigan:

THAT Report 18/366 Documents Executed and Electronic Transactions Authorities Signed be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

It was noted that the number of the property purchased in Makerua Road was 718.

MOVED by Mayor Feyen, seconded Cr Wanden:

THAT the Horowhenua District Council hereby ratifies the signing of documents and Electronic Transaction Authorities as scheduled:

- (a) *Electronic Transaction Authority relating to the transfer of 52 Plimmer Terrace, Shannon to Rebecca Nancy-Anne Noaro, contained in Certificate of Title WN359/236.*
- (b) *Electronic Transaction Authority relating to the purchase of 718 Makerua Road, Tokomaru contained in Certificate of Title WN159/218, WN81/205, WN82/106, WN82/105.*
- (c) *Electronic Transaction Authority relating to the sale of 144 Old Foxton Road, Shannon to Amanda Jolene Smith & Robert Trevor Abbot, contained in Certificate of Title 693524.*

CARRIED

9 Customer and Regulatory Services

9.1 Resource Consenting (Planning) Matters Considered Under Delegated Authority

Purpose

To present details of decisions made under delegated authority in respect of Resource Consenting (Planning) Matters.

MOVED by Mayor Feyen, seconded Cr Judd:

THAT Report 18/367 Resource Consenting (Planning) Matters Considered Under Delegated Authority be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Mr Clapperton noted an oversight when it came to acknowledging those who had attended the LGNZ Conference, with Cr Tukapua also having been an attendee.

10 Procedural motion to exclude the public

MOVED by Mayor Feyen, seconded Cr Campbell:

THAT the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

In Committee Council Minutes – 10 April 2018

In Committee Council Minutes – 6 June 2018

C1 Tenders for Solid Waste Services

<i>Reason for passing this resolution in relation to each matter</i>	<i>Particular interest(s) protected (where applicable)</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>	<i>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>

AND FURTHER

THAT Mr Purchas, from Tonkin & Taylor Ltd, as the consultant who had assisted Officers through the procurement process and author of the Tender Evaluation Report, remain in the meeting to speak to the report and respond to any queries.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

4.56 pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

6.54 pm There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COUNCIL HELD ON

DATE:.....

CHAIRPERSON:.....