

Notice is hereby given that an ordinary meeting of the Horowhenua District Council will be held on:

**Date:** Wednesday 6 June 2018  
**Time:** 4.00 pm  
**Meeting Room:** Council Chambers  
**Venue:** 126-148 Oxford St  
Levin

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## **Council OPEN AGENDA**

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### **MEMBERSHIP**

<b>Mayor</b>	Mr Michael Feyen	
<b>Deputy Mayor</b>	Mr Wayne Bishop	
<b>Councillors</b>	Mr Ross Brannigan	
	Mr Ross Campbell	
	Mr Neville Gimblett	
	Mr Barry Judd	
	Mrs Victoria Kaye-Simmons	
	Mrs Jo Mason	
	Mrs Christine Mitchell	
	Ms Piri-Hira Tukapua	
	Mr Bernie Wanden	
<b>Reporting Officer</b>	Mr David Clapperton	(Chief Executive)
<b>Meeting Secretary</b>	Ms Sue Hori Te Pa	
	Ms Sharon Bowling	

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**Full Agendas are available on Council's website**  
[www.horowhenua.govt.nz](http://www.horowhenua.govt.nz)

**Full Agendas are also available to be collected from:**  
**Horowhenua District Council Service Centre, 126 Oxford Street, Levin**  
**Te Awahou Nieuwe Stroom, Foxton,**  
**Shannon Service Centre/Library, Plimmer Terrace, Shannon**  
**and Te Takeretanga o Kura-hau-pō, Bath Street, Levin**



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**1 Apologies**

**2 Public Participation**

Notification to speak is required by 12 noon on the day of the meeting. Further information is available on [www.horowhenua.govt.nz](http://www.horowhenua.govt.nz) or by phoning 06 366 0999.

See over the page for further information on Public Participation.

**3 Late Items**

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

**4 Declarations of Interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

**5 Confirmation of Minutes**

**5.1 Meeting minutes Council, 18 April 2018**

**5.2 Meeting minutes In Committee meeting of Council, 18 April 2018**

**6 Announcements**

Foxton Community Board

There will be an update from the Foxton Community Board Chair, David Roache.

The Chairperson of the Foxton Community Board will leave the Council table on conclusion of his update.

Public Participation (further information):

The ability to speak at Council and Community Board meetings provides the opportunity for members of the public to express their opinions/views to Elected Members as they relate to the agenda item to be considered by the meeting.

Speakers may (within the time allotted and through the Chairperson) ask Elected Members questions as they relate to the agenda item to be considered by the meeting, however that right does not naturally extend to question Council Officers or to take the opportunity to address the public audience be that in the gallery itself or via the livestreaming. Council Officers are available to offer advice too and answer questions from Elected Members when the meeting is formally considering the agenda item i.e. on completion of Public Participation.

Meeting protocols

1. All speakers shall address the Chair and Elected Members, not other members of the public be that in the gallery itself or via livestreaming.
2. A meeting is not a forum for complaints about Council staff or Council contractors. Those issues should be addressed direct to the CEO and not at a Council, Community Board or Committee meeting.
3. Elected members may address the speaker with questions or for clarification on an item, but when the topic is discussed Members shall address the Chair.
4. All persons present must show respect and courtesy to those who are speaking and not interrupt nor speak out of turn.
5. Any person asked more than once to be quiet will be asked to leave the meeting.

# Proceedings of the Community Wellbeing Committee 24 April 2018

File No.: 18/253

## 1. Purpose

To present to the Council the minutes of the Community Wellbeing Committee meeting held on 24 April 2018.

## 2. Recommendation

- 2.1 That Report 18/253 Proceedings of the Community Wellbeing Committee 24 April 2018 be received.
- 2.2 That the Council receives the minutes of the Community Wellbeing Committee meeting held on 24 April 2018.

## 3. Issues for Consideration

There are no items that require further consideration by Council.

## Attachments



There are no attachments for this report.

### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	Sharon Bowling <b>Executive Assistant</b>	
Approved by	Sharon Grant <b>Group Manager - Community Services</b>	

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# Community Wellbeing Committee

## OPEN MINUTES

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Minutes of a meeting of the Community Wellbeing Committee held in the Council Chambers, Horowhenua District Council, 126-148 Oxford Street, Levin on Tuesday 24 April 2018 at 1:00pm.

### PRESENT

<b>Chairperson</b>	Cr Barry Judd
<b>Deputy Chairperson</b>	Cr Jo Mason
<b>Members</b>	Ms Debra Baker
	Ms Barbara Bradnock
	Mayor Michael Feyen
	Ms Eve Fone
	Ms Sheree Garton
	Ms Sharon Grant
	Ms Tracey Merson
	Sgt Sam Paroli
	Mr Patrick Rennell
	Mr Mark Robinson
	Ms Ella Tavernor
	Ms Margaret Williams
	Ms Delphi Winters
	Mr Shane Royal on behalf of Ms Betty-Lou Iwikau
	Ms Maureen Scott on behalf of Mrs Jacqui Moynihan

### IN ATTENDANCE

Mrs Lacey Winiata	Community Engagement Manager
Ms Samantha Hutcheson	Community & Youth Development Lead
Ms Sophie Parrant	Community Development Advisor
Mr David McCorkinale	Group Manager – Strategy
Mr Shanon Grainger	Economic Development Manager

### ALSO IN ATTENDANCE

Ms Liana Stupples	Liana Consulting
Mr Gavin Rooney	Local Management Group / Barnados
Mr Keith Hilson	Housing NZ Corporation
Ms Sandra Lester	Central PHO
Sister Sosefina	Compassion Housing

### 1 Apologies

Apologies were recorded for James Richmond, Katie Brosnahan, Betty-Lou Iwikau, Jacqui Moynihan, Mike Fletcher, Di Rump, Moira Howard-Campbell and Jo Smith.

NOTED



## **2 Public Participation**

There had been no requests for public participation.

## **3 Confirmation of Minutes**

MOVED by Mr Robinson, seconded Mr Rennell:

That the minutes of the meeting of the Community Wellbeing Committee held on Tuesday, 10 April 2018, be confirmed as a true and correct record.

**CARRIED**

## **4 Announcement**

Sharon Grant, Group Manager People and Community Group advised of James Richmond's departure from HDC; and introduced Lacey Winiata as the newly appointed Community Engagement Manager who will be the reporting officer for this Committee.

## **5 Reports**

### **Community Services Report to 24 April 2018**

To present to the Community Wellbeing Committee the Community Services Report 24 April 2018.

MOVED by Mr Robinson, seconded Mr Rennell:

*THAT Report 18/113 Community Services Report to 24 April 2018 be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

Samantha Hutcheson spoke to the Community Services Report, noting that this report is the amalgamation of both the February and April reports, highlighting:

- Jack Allen relocation and development of Jack Allen Community Hub.
- The Mental Health Peer Support Development Wananga at Huia Marae
- Community Capacity Building workshops
- Community Grants and Funding

Mark Robinson endorsed the Wananga at Huia Marae; and said he hoped for more of these mental health workshops, adding it is a fantastic programme.

## **6 Assessing the Community Wellbeing Committee 2018 /2019 Focus Areas**

The Chair introduced facilitator Liana Stupples to the committee who gave a brief on the workshop 'programme', and what it would cover.

Six presentations were given on the key focus areas/initiatives.

- 1. Horowhenua Interagency Family Harm Team – Sarn Paroli**
- 2. Children's Workforce – Maureen Scott**
- 3. Horowhenua Communities of Learning – Elleanor Tavenor**
- 4. Health Horowhenua – Barbara Bradnock**
- 5. Housing – Keith Hilton**

## 6. Impact of Growth – David McCorkdinale

Responding to questions, Shanon Grainger informed the committee that the demographic of the growth is evenly spread across age groups); employment opportunities in recent time have been in construction and hospitality, but more broad based now with most businesses employing more people. The projections around employment, job growth have been in excess of 2% (top 10 in NZ), which is a massive turnaround for the district. The key aspect being, that this forecast is to continue into the future.

Following the presentations the workshop programme commenced.

3:10 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF COMMUNITY WELLBEING  
COMMITTEE HELD ON

**DATE:**.....

**CHAIRPERSON:**.....

# Proceedings of the Foxton Community Board 7 May 2018

File No.: 18/296

## 1. Purpose

To present to the Council the minutes of the Foxton Community Board meeting held on 7 May 2018.

## 2. Recommendation

- 2.1 That Report 18/296 Proceedings of the Foxton Community Board 7 May 2018 be received.
- 2.2 That the Council receives the minutes of the Foxton Community Board meeting held on 7 May 2018.

## 3. Issues for Consideration

For Council's information, the Board passed the following resolution in relation to the Foxton Stormwater Rate:

*THAT the Foxton Community Board urges Horizons Regional Council to change the ratio of how the Foxton Stormwater Rate is being charged out between the exacerbator and the Foxton Township with the exacerbator to pay a higher share and with the Foxton portion of the rate to be harmonised over the whole of the Horowhenua District.*

The Chief Executive will pursue this matter with the Regional Council.

## Attachments



There are no attachments for this report.

### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

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# Foxton Community Board

## OPEN MINUTES

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Minutes of a meeting of the Foxton Community Board held in the Ngārongo Iwikātea Room, Te Awahou Nieuwe Stroom, 22 Harbour Street, Foxton, on Monday 7 May 2018 at 6.00 pm.

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### PRESENT

Chairperson	Mr D J Roache	
Deputy Chairperson	Ms P R Metcalf	
Members	Mr D A Allan	
	Cr N G Gimblett	(from 6.05 pm)
	Mr J F Girling	
	Ms J M Lundie	
	Miss M Davenport	(Student Appointee)

### IN ATTENDANCE

Mr D M Clapperton	(Chief Executive)
Mrs K J Corkill	(Meeting Secretary)

### ALSO IN ATTENDANCE

Mayor M Feyen	(to 6.41 pm)
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### MEDIA IN ATTENDANCE

Ms A Collis	("Chronicle")
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### PUBLIC IN ATTENDANCE

There were 14 members of the public in attendance at the commencement of the meeting.

#### 1 Apologies

An apology for lateness was recorded for Cr Gimblett.

MOVED by Cr Roache, seconded Cr Girling:

*THAT the apology for lateness from Cr Gimblett be accepted.*

**CARRIED**

#### 2 Public Participation

Kathryn Lane                      Methodist Presbyterian Church, Avenue Road

Dave Thomson                      7.1      Monitoring Report

- 18/50 – Nash Parade/Bond Street Improvement  
Late Item – Lighting of Foxton Boat Ramp
- 7.2      Chief Executive's Report  
3.1 – Greensand Filter Installation, Foxton Beach  
3.4 – Hartley Street Stormwater Drainage – Progress Report
- Paul Matthews, Jim      7.1      Monitoring Report  
White & Stephanie Todd      18/100 – CE's Report - Foxton Horse Drawn Tram Options

### 3      **Late Items**

The Chair advised that a request had been made to seek the Board's views in relation to the Foxton East Drainage Scheme and it was proposed that this be discussed as a late item. The Community Board had made a submission to Horizons Regional Council's Long Term Plan in relation to the Drainage Scheme. However, at a recent meeting the Board had been told that clarity was needed with regard to the funding model for the scheme (which was partly funded by HDC, but was administered by the Regional Council) so that the Board's submission could be appropriately considered.

MOVED by Mr Allan, seconded Cr Gimblett:

*THAT the Foxton East Drainage Scheme be considered as a late item by the Foxton Community Board.*

**CARRIED**

Cr Gimblett noted that the matter in relation to the Foxton Pools that he had requested be considered as a late item he would address when the Monitoring Report was worked through.

Mrs Lane's request to address the Board on behalf of the Foxton Shannon Cooperating Parish was discussed as she was not speaking in relation to an Agenda item which was the recognised protocol for public participation. Upon the clarification that Mrs Lane was not seeking anything other than written Board support for the replacement of the roof of the Methodist Presbyterian Church at the top end of Avenue Road, it was agreed that she could address the meeting.

Tendering an apology from Kelvin Lane who had been unable to attend, Mrs Lane thanked the Board for the opportunity to speak. She gave a background to the Church which she said was 105 years old and the original tiles for the building had been brought out as ballast. Over the years the tiles had become broken underneath and a project was being undertaken to replace the Church's roof which would make it weatherproof and would also assist with earthquake strengthening. She noted that despite the age of the Church, it was not recognised by Heritage New Zealand as an historic building, but was the next level down. The building was used a lot during the week; however it was looking very dismal. The intention was to take the tiles off and reroof it with long run roofing iron. Several quotes had been received for the work.

The Parish did have the money in an investment account to undertake the project, but a letter of support was being sought from the Community Board to access those funds.

MOVED by Mr Allan, seconded Ms Metcalf:

*THAT the Foxton Community Board sends a letter of support to the Foxton Shannon Cooperating Parish supporting the reroofing of the Methodist Presbyterian Church in Avenue Road, Foxton, noting the historical significance of the building, its regular use and its value to the community.*

**CARRIED**

His Worship the Mayor also agreed to provide a letter of support.

#### 4 Declaration of Interest

There were no declarations of interest.

#### 5 Confirmation of Minutes

MOVED by Mr Girling, seconded Ms Metcalf:

*THAT the minutes of the meeting of the Foxton Community Board held on Monday, 26 March 2018, be confirmed as a true and correct record.*

**CARRIED**

#### 6 Announcements

For the record, Mr Clapperton advised that Te Awahou Nieuwe Stroom was a finalist in the 2018 Western Architecture Awards which would be announced later in the week and it was also a finalist in the prestigious Service IQ NZ Museums Awards, Museums Aotearoa in the Museum Project of the Year category with the awards night for that being 20 May in Christchurch. He said it was very positive that this facility was being recognised by its peers in the architectural industry.

##### New Zealand Police

Mr Roache said an email had been received from Sergeant Fraser congratulating the Board on the Pump Track which was providing a very positive outlet for young people in the area.

##### Horowhenua District Council Update

Cr Gimblett commented:

- contractors had been working in the Foxton Cemetery to ensure there would be no repeat of the flooding that had occurred last year;
- Council was undertaking a Representation Review and one of the most significant decisions was the possible disbanding of the Foxton Community Board. The community's view on this would be canvassed as part of the consultation process and he believed there was a meeting scheduled at Foxton Beach on Sunday 20 May at the Primary School Hall;
- there was another meeting to be held next Sunday (13<sup>th</sup>) at Foxton Beach, also at the Primary School Hall, to seek feedback from the Foxton Beach community on the use of funds from the Foxton Beach Freeholding Account for the Foxton and Beach Bowling Club upgrade;
- there had been some road sealing around the township, which was just about complete;
- another issue, although not strictly an HDC matter, was the proposed Stormwater Drainage issues for Foxton which was part of the HRC LTP. That was still open for consultation and Cr Gimblett urged those who had a concern to get in touch with Horizons.

##### Chairperson's Update

Mr Roache advised he had attended the ANZAC Service and also the Dawn Parade on behalf of the RSA. He had also been going to announce the two up-coming meetings at the Beach with regard to the Foxton and Beach Bowling Club and the Representation Review. These would also be publicly announced. He said he did go and have a look at the cemetery; however there was no one there when he went earlier in the day.

## 6 Reports

### 6.1 Monitoring Report to 7 May 2018

#### Purpose

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Community Board.

MOVED by Ms Metcalf, seconded Mr Girling:

*THAT Report 18/208 Monitoring Report to 7 May 2018 be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

#### Public Participation

Ms Metcalf raised a point of order, which was upheld by the Chair, when Mr Dave Thomson commenced his comments by saying it was not helpful to have verbal reports as it did not give the opportunity for a response as his remarks should have been in relation to Monitoring Report items.

Speaking to Item 18/50 – Nash Parade/Bond Street Improvement Project, Mr Thomson said he was a bit concerned as he had not seen a plan and did not know where it was going to go. There were a couple of families that were having difficulty negotiating the area as on one part of the road there were no run ups which made it difficult for wheelchairs and prams. He assumed there was going to be a ramp. Whilst saying it appeared that a good job was being done, Mr Thomson reiterated that he had not seen a plan.

Mr Clapperton responded that whilst he understood the desire for people to express their view or comment on detailed design plans, it could cause a dilemma for engineers and officers trying to take into account all the differing views.

#### Page 8 14/32 – Sand Dune Management – Surf Club Car Park

Speaking from a personal viewpoint and seeking to get Board engagement, Cr Gimblett said he was aware that funding had been sought through the LTP for a resource consent to lower the front dunes. Firstly, it was highly unlikely that a resource consent would be obtained, and secondly, it was a costly process. Also asked for via the LTP were funds to have the rear dunes lowered.

The reason given for wanting to lower the front dune was to provide a view over the beach, particularly for those with mobility issues. However it was a major project and Cr Gimblett proposed what appeared to him to be a simpler and more cost effective solution which involved lowering the dune, putting it at the back of the carpark which would provide a good view to the beach.

Raised in response:

- there was space in front of the Surf Club which could accommodate three to four cars which gave a really good view of the beach;
- this issue was an historical one and had been raised again because of the previous powerful public response. It related to the point of difference between Foxton Beach and other beaches which was an uninterrupted view of the beach. The question was where did the public sit now?
- whilst Cr Gimblett's suggestion was practical around the rear of the carpark, it did involve what was a very significant landmark in the community;
- it still sat as a non-complying activity under the One Plan and there could potentially be an expensive fight to have that changed;

- the pros and cons needed to be weighed up and the community's views needed to be sought;
- this was regarded by Horizons as a unique feature which is why the dunes were included in the One Plan with the view expressed that moving or lowering the dunes would have an adverse/deleterious effect and would affect the sea wall;
- the public had asked for it and there was also a letter from the Surf Club so a way forward should be explored;
- an initial step could be a meeting with the Regional Council and Officers.

Mr Clapperton noted that the immediate issue was access at the beach. Council Officers were working to address that which may include some management around the back dune and there was a resource consent if sand needed to be shifted. The goal was to complete that before the weather set in as it was becoming a safety issue which should be addressed first before anything else was undertaken.

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#### 16/16 – Kings Canal and Purcell Street Stormwater Catchment

This was raised and discussed as a 'late item' due to time constraints (the hearing of HRC submissions being 21-24 May) particularly in relation to how the rate was levied, with a desire expressed that it should be levied on the whole of the Horowhenua District rather than on Foxton ratepayers which, it was suggested, was unfair. 1,100 ratepayers would be expected to fund just over \$1m based on information provided by Ms Metcalf, i.e.

Foxton Proposed Stormwater Drainage Scheme cost \$3m, split as follows:

HDC	40%	\$1.2m
HRD	60%	\$1.8m

Total cost of Project	\$3,000,000	Proposed spreading of cost
HDC	40%	Rated over whole district
HRC	60%	
Of HRC 60%	20% \$360,000	General rate over the whole district
	20% \$360,000	Rated over the exacerbators
	60% \$1,080,000	Targeted Foxton Town Rate

How to achieve what was considered to be a fairer distribution of the rates impact was discussed in detail, including having the exacerbators paying more as they were causing the problem. Issues noted were the misunderstanding of harmonisation when it came to rates distribution and difficulties if harmonisation of this rate was sought which would involve HRC changing its Revenue and Financing Policy. How that could be achieved would be challenging.

Mr Clapperton stressed that Board Members needed to be very clear what they were asking for. He suggested it might be helpful to get some clarity around the split and why it had been structured the way it had been. He was also not sure how this was being funded and whether it was not paying for the total capital cost, but paying for interest and servicing costs.

It was raised that the costing did not include pumps and people who were having to pay for it were questioning it as they did not believe the methodology would solve the whole problem.

As a way forward, it was:

Moved: Mr Allan Seconded: Ms Metcalf

That the Foxton Community Board urges Horizons Regional Council to



enable the Horowhenua District Council to use its harmonisation mechanism to pay for the Foxton Township share of the Foxton Stormwater Scheme.

On being put there were two for the motion (Messrs Allan and Roache); two against (Mr Girling and Ms Metcalf), with Ms Lundie abstaining. Wishing to retain his independence should this come to the Council table, Cr Gimblett also abstained.

Having heard the reasons given by Members for their stance in relation to the motion which included the fact that the motion did not address the percentage split as while Foxton was getting some benefit, it was not causing the problem, the Chair used his casting vote against the motion. The motion was, therefore, lost.

To accommodate the view that the exacerbator should be paying more it was:

MOVED by Ms Metcalf, seconded Mr Girling:

*THAT the Foxton Community Board urges Horizons Regional Council to change the ratio of how the Foxton Stormwater Rate is being charged out between the exacerbator and the Foxton Township with the exacerbator to pay a higher share and with the Foxton portion of the rate to be harmonised over the whole of the Horowhenua District.*

The resolution was **CARRIED**, with the five Board Members voting in favour, and with Cr Gimblett again abstaining.

Mr Clapperton suggested another way of achieving the desired outcome could be proposing to Horizons that the HDC share could be changed to 60% and have HRC pay the remainder which could be rated over the whole district. Whether that could be done needed to be queried and it would require Council's support to increase the amount from \$1.2m to \$1.8m, which was not huge in terms of the bigger picture. If there was agreement from Horizons to share the \$1.2m as a general rate over the whole district that would shift the amount up to \$600,000 and the exacerbator portion up to \$600,000. It would be a 50/50 split with no Foxton Targeted Rate component.

The CE was requested to contact Horizons Regional Council to explore whether this could be a possibility.

Page 10 Increasing parking capacity in Thomas Place

Mr Clapperton advised that this would come out of the Rooding budget.

Page 12 18/50 – Nash Parade/Bond Street Improvement Project

Ms Lundie said she had been approached by a resident who had had a car full of shopping but who could not get into her house as the road closure had not been communicated.

With it recorded that the contract price was within budget, she also queried if any money would be coming back to the Freeholding Fund.

Mr Clapperton responded that the amount would be less than initially indicated, perhaps \$80,000 of which the Freeholding Fund's contribution would be 46%.

17/614 – Foxton and Beach Bowling Club

Public consultation – 13 May 2018, 2.00 pm – Foxton Beach School

17/154 – Foxton Pool

With this being consulted on as part of the LTP, Cr Gimblett said it had come to his notice that PNCC did not fund its pool. It was run by a Trust and perhaps that was a model that might work for Foxton. It had been his

understanding that such an arrangement was not an option, but with the Board looking for areas where it could have more operational and fiscal delegation he queried if Members had the appetite to investigate setting up a community trust to run the pool in Foxton independent of Council to create efficiencies and get better use out of the facility.

Qualified support was expressed to robustly explore the practicality of such a project. Getting an analysis of the PNCC situation could assist. With Levin currently heavily subsidising the Foxton Pools whether or not it would be fiscally sustainable, particularly in the long term, was raised. It was suggested this be included as a Monitoring Report item with it noted that the Board would consider a Trust model to run the Foxton Pools so it could be followed up later.

Mr Clapperton queried whether it was intended that the Community Board would explore the option of setting up a community Trust or would the Board be seeking Council Officers to investigate this as these were two different things. If it was something that Council investigated there would be a cost in time and money and it would need to be budgeted for. Information could be provided on the cost of running the pool.

#### Late Item – Lighting of Foxton Beach Boat Launching Ramp and Surrounding Wharf Area

Whilst saying he had no issue in terms of health and safety, Mr Dave Thomson expressed a concern about taking \$10,000 out of the Freeholding Account without having heard from representatives of the rescue people or the Boating Club and having some idea of cost.

Mr Clapperton responded that Cr Brannigan had provided information from the Boating Club and Coast Guard and also the estimated cost which had been provided to the Board. The cost would be under the \$10,000 estimate.

#### Page 13 Horse Drawn Tram Options

Jim White, Paul Matthews and Stephanie Todd from the Foxton Horse Drawn Tram Society spoke in response to the three options that had been proposed at the previous FCB meeting with the third option (exit out passed the Whare Manaaki building to Harbour Street) being preferred with Mr Matthews giving the reasons why and an explanation as to why the other two options were not favoured. It was noted that some work would need to be done to remodel the exit to avoid clipping the Whare Manaaki building with some road smoothing also needed as it reached Harbour Street.

A copy of the Society's comments is **attached** to the official minutes.

Mr Roache said he had been to the Society's monthly meeting and had walked over the three sites and discussed the pros and cons of the options proposed, with Option 1c identified as the preferred option. A meeting had been held with Sean Hester and he had been happy with the explanation given and would come back to the Board with some costings.

## 6.2 Chief Executive's Report to 7 May 2018

### Purpose

To present to the Foxton Community Board, for information, issues relating to the Foxton Community Board area.

MOVED by Mr Allan, seconded Ms Metcalf:

*THAT Report 18/209 Chief Executive's Report to 7 May 2018 be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

### Public Participation

Noting the installation of the Greensand Filter, Mr Dave Thomson raised the issue of drinking water at the Beach saying that a lot of people had been complaining about it on Neighbourly. He had sent an email to Council engineers and had been advised that contact would be made with those people.

He was informed by Mr Clapperton that the filter should be commissioned by the end of June. It did take some time and adjustments could be required.

In relation to Hartley Street Stormwater Drainage project, he also wanted to ensure that there had been communication with neighbours.

### 3.6 MAVTech

Mr Clapperton provided an update in relation to the MAVTech building which had been identified in the LTP as one of the buildings that was being considered by the community and Council in terms of its future use. Feedback received from a meeting held with the Trust 3-4 weeks ago was that there was a strong desire to consider how that facility could be structured so that it became sustainable.

A feasibility study on how the facility could be utilised going forward was proposed, not just for movies and static displays but how people could be attracted to it. The same organisation that had developed the exhibition space for Te Awahou Nieuwe Stroom would be used to see if they could come up with some ideas on how it could be made sustainable, which it currently was not. Consultation would then be held with the community.

It was a tall order but Mr Clapperton said he was prepared to provide support to the Trust to see if the facility could be made sustainable going forward and there was still the earthquake-prone issue which could cost something in the order of \$250,000.00.

It was noted that the cost of demolition would not be much less than the cost of strengthening.

Declaring an interest as she was on the MAVTech Trust, Ms Metcalf said the Trust would be doing its own fund raising. The Trust was also very much aware that the displays needed to be interactive.

Speaking in support of what was proposed, Mr Roache also declared an interest as he was a Trustee. He said the Trust had been a great asset but it did need direction.

Mr Clapperton said it was important to understand, with TANS now completed, there was a different dynamic around the town and that opportunity needed to be exploited. The Museum building was probably an opportunity as well and that needed to be explored.

### 3.7 Foxton Beach Freeholding Account

Cr Gimblett queried how information on the Freeholding Account could be better publicised, suggesting there could be something included in the "Community Connection" once or twice a year.

He further queried what was happening in terms of the Forbes Road subdivision extension and where that sat at the moment.

Mr Clapperton said different options were being looked at. A company had been identified that was prepared to work with Council on the development of that area. Unfortunately that company had become overloaded and was no longer able to do it in the time frame Council wanted. Other ways of taking it forward were being explored and Council was also cognisant of other development taking place and not doing it in isolation. There needed to be a master plan, particularly around stormwater. A report on this would be brought to the Board in the near future.

### **6.3 Resource Consenting (Planning) Matters Considered Under Delegated Authority**

#### **Purpose**

To present details of decisions made under delegated authority in respect of Resource Consenting (Planning) Matters.

MOVED by Mr Allan, seconded Cr Gimblett:

*THAT Report 18/210 Resource Consenting (Planning) Matters Considered Under Delegated Authority be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

8.08 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE FOXTON COMMUNITY  
BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....

# Proceedings of the Finance, Audit & Risk Subcommittee 16 May 2018

File No.: 18/297

## 1. Purpose

To present to the Council the minutes of the Finance, Audit & Risk Subcommittee meeting held on 16 May 2018.

## 2. Recommendation

- 2.1 That Report 18/297 Proceedings of the Finance, Audit & Risk Subcommittee 16 May 2018 be received.
- 2.2 That the Council receives the minutes of the Finance, Audit & Risk Subcommittee meeting held on 16 May 2018.

## 3. Issues for Consideration

There are no items considered by the Finance, Audit & Risk Subcommittee that require further consideration by Council.

## Attachments



There are no attachments for this report.

### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	Doug Law Chief Financial Officer	
Approved by	David Clapperton Chief Executive	

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# Finance, Audit & Risk Subcommittee

## OPEN MINUTES

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Minutes of an extraordinary meeting of the Finance, Audit & Risk Subcommittee held in the Council Chambers, Horowhenua District Council, Levin on Wednesday 16 May 2018 at 4.00 pm.

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### PRESENT

<b>Chairperson</b>	Mr P Jones
<b>Deputy Chairperson</b>	Cr B F Judd
<b>Members</b>	Cr W E R Bishop
	Cr R J Brannigan
	Cr R H Campbell
	Mayor M Feyen
	Cr J F G Mason
	Cr C B Mitchell
	Cr B P Wanden

### IN ATTENDANCE

<b>Reporting Officer</b>	Mr D Law	(Chief Financial Officer)
	Mr D M Clapperton	(Chief Executive)
	Ms S Grant	(Group Manager – People & Community)
	Mrs K J Corkill	(Meeting Secretary)

### PUBLIC IN ATTENDANCE

There were three members of the public in attendance at the commencement of the meeting.

#### 1 Apologies

Apologies were recorded for Councillors Kaye-Simmons, Tukapua and Gimblett.

MOVED by Cr Campbell, seconded Mayor Feyen:

*THAT the apologies from Councillors Kaye-Simmons, Tukapua and Gimblett be accepted.*

**CARRIED**

#### 2 Public Participation

There has been no requests for public participation received by the 12 noon deadline.

#### 3 Late Items

There were no late items.

#### 4 Declarations of Interest

There were no declarations of interest.

## 5. Confirmation of Minutes – 21 March 2018

MOVED by Cr Mitchell, seconded Deputy Mayor Bishop:

*THAT the minutes of the Finance, Audit & Risk Subcommittee meeting held on Wednesday, 21 March 2018, be confirmed as a true and correct record.*

**CARRIED**

## 6. Announcements

There were no announcements.

## 7 Reports

### 7.1 Nine Month Report 1 July 2017 - 31 March 2018

#### Purpose

To present to the Finance, Audit & Risk Subcommittee the financial report for the nine months to 31 March 2018.

Mr Law spoke to the report particularly noting that the variances identified in the Executive Summary were still evident with a reduction in depreciation figures due to a revaluation of assets prior to commencing the LTP process and in relation to the Statements of External & Internal Loans by Activity (pages 26 & 27) capital expenditure was being anticipated that had not yet occurred. If that capital expenditure did not occur Council had the ability to reduce the \$12m loan falling due in June as it may not be necessary to renew all of it. That would be known within the next fortnight.

Mr Law responded to queries and comments which included:

- why consents were down was not something he could expand on but he did not think it was anything to be worried about at the moment;
- in relation to the recorded loss as at 31 March 2018, there was an explanation of that in the commentary provide;
- there was a cutting and pasting error on page 15 under Solid Waste, Landfill Development, where the figure should read \$329,732 not \$52,465;
- in relation to the variance of \$405,000 in Governance Activity Expenditure (page 36), because targeted rates were for a specific activity they were ring-fenced and unders and overs were tracked. It was not funded from any other rate, but if the variance became too extreme the rate would be adjusted;
- in terms of the rates debtors (page 20) and how many of those chose not to pay or did not pay due to genuine hardship, that was hard to assess. Council did have the ability if there was a mortgage on the property to recover rates from the mortgagee. An exercise was to be undertaken over the next 12 months to gauge if there was an issue of genuine hardship within the district.
- the development work at North East Levin (page 14) had been discussed at a pre-meeting with a request made to change the report so that it was easier to follow and understand with the issue being the number of projects that did not get finished before the end of the year and were carried forward to the next year. This year it involved \$9m out of a total capital budget of \$26m and what was missing from the report was the carry forwards which needed to be added against the year's budget. The report would be revamped to provide all the information

Responding to the earlier question in terms of how many people were choosing not to pay their rates as opposed to non-payment due to genuine hardship, Mr Clapperton said he knew of only one ratepayer (from Hokio Beach) who had chosen not to pay and he believed the majority of non-payment was due to hardship.

With regard to overdue Water and Trade Waste (page 24) and whether that was recoverable, Mr Clapperton said it was.

- the number of applications and amount received via Rates Rebates was noted on page 10 – 1,878 applications totalling \$1,021,922;
- in relation to the Statement of Comprehensive Revenue and Expense, Council needed to be smarter in terms of displaying variances and this was a work in progress.

Mr Jones noted a technical issue in the Statement of Rates Debtors (page 23) which included a line for non-rateable. Mr Law clarified that there were properties that were non-rateable but they were still rated for water and sewer.

Referencing page 12 and the Total Capital Expenditure graph, Mr Jones said what worried him was that it showed a budget of \$21m with only \$15m spent. Looking further on in the Agenda Standard and Poors was critical of Council's ability to deliver on its budget. When looking at the statement of capital projects over \$50k he outlined the various issues which included the work not needing to be done, or it would be better done in a later year, or because a contractor could not be engaged. It also could be caused by staff not performing. Mr Jones said he would like to get a better picture of capital works that were not being achieved and if there were any consequences in terms of Council's levels of service if renewals were not spent.

Mr Jones continued that a theme from the Office of the Auditor General was that local authorities were not spending their capital budgets and Councils were not explaining to themselves and also to the community why that capital spend did not happen and what the consequences were of that money not being spent. He thought such an explanation might help Standard and Poors.

Mr Clapperton said the point was taken that Council did need to look at those things. He noted, however, the Foxton Wastewater Treatment Plant upgrade where the money had not been spent because Council had not yet received its consent. That would become a carry forward and if that was included Council was actually at 81% of its total capital budget which was not too bad and better than it had been in the past.

Mr Jones said he was also pleased to see the Summary of Performance Measures on page 28. There was a lot showing green, however looking at those showing red and blue – Land Transport would have 100% non-compliant. There needed to be a report back to the FAR Subcommittee on those measures that had not been achieved and the reasons for that and also some description of "unable to report".

MOVED by Cr Brannigan, seconded Cr Wanden:

*THAT Report 18/269 Nine Month Report 1 July 2017 - 31 March 2018 be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

## **7.2 Treasury Report**

### **Purpose**

To present to the Finance, Audit & Risk Subcommittee the Bancorp Treasury Report for the March 2018 quarter.

Speaking to what was a normal quarterly report from Council's independent Treasury Advisors, Bancorp, Mr Law noted the LGFA \$12m loan which matured on 7 June 2018 the treatment of which (whether to renew or reduce by \$6m) he would be discussing with Council's Treasury advisors next week.



The possibility of not reducing the loan by \$6m and investing that money was raised and discussed, with the CFO requested to provide a report to Council on the advantages, disadvantages and risks of that course of action.

Mr Clapperton noted that advice on this would be sought from the FARS Chairperson and also Bancorp. He further observed that Council's Treasury management processes were maturing and Council was going through a phase of managing its debt portfolio with significant benefits being seen. This discussion was part of a broader discussion on how Council might look at opportunities of managing its debt portfolio for the ultimate benefit of ratepayers.

Mr Jones congratulated the Chief Executive and staff for getting such a good result in terms of the interest rate.

MOVED by Deputy Mayor Bishop, seconded Cr Campbell:

*THAT Report 18/271 Treasury Report be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

*THAT the Chief Financial Officer bring forward a report to the Council meeting to be held on 23/24 May 2018 outlining the advantages, disadvantages and risks of not reducing the roll-over of the \$12m LGFA commercial paper due on 7 June 2018 by \$6m.*

**CARRIED**

### **7.3 Standard and Poors Credit Rating**

#### **Purpose**

To present to the Finance, Audit and Risk Subcommittee the Standard and Poors' report on the review of Council's credit rating.

Referencing the Key Rating Factors on page 68, Mr Jones noted that while the Budgetary Performance was rated as 'Weak', which was around capital expenditure, the other indicators were positive.

Mr Jones also gave a fuller explanation to some of what were generic statements in Standard and Poors report.

MOVED by Cr Wanden, seconded Cr Judd:

*THAT Report 18/272 Standard and Poors Credit Rating be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

### **7.4 Council's Options for Insuring Below-ground Infrastructural Assets**

#### **Purpose**

To evaluate the options for insuring Council's infrastructural assets for damage relating to a natural disaster.

It was noted that this meeting had been delegated the authority from Council to make the call as to whether Council did or did not withdraw from the Local Authority Protection Programme (LAPP) Fund.

Speaking to the report, Mr Law said it had been hoped that LAPP would have something in place by 1 June to provide some direction as to the way forward, but it had become obvious that what LAPP might morph into – whether it would exit

insurance and move more into risk - would not be known for at least another year

In terms of Council's exposure, MWLass was offering another layer of cover (\$150m at a premium of \$28,000) to those in this region which meant the decision to take another year's risk was mitigated. There would also have to be a major disaster for Council to be badly affected. In a year's time it was quite likely the insurance scene was going to change quite markedly over the whole of New Zealand.

MOVED by Cr Campbell, seconded Cr Mitchell:

*THAT Report 18/273 Council's Options for Insuring Below-ground Infrastructural Assets be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

*THAT the Finance, Audit & Risk Subcommittee resolves to remain a member of LAPP for one (1) further year, pending an outcome of the reorganisation and remodelling of LAPP, while retaining HDC's share of the \$17m LAPP fund that may be used to cover the costs of Insurance Valuations and Risk Profiling if this becomes necessary.*

**CARRIED**

## **7.5 Monitoring Report - Issues Identified during the 30 June 2017 Audit**

### **Purpose**

To present to the Finance, Audit & Risk Subcommittee the Monitoring Report covering issues identified during the 30 June 2017 Audit.

MOVED by Mr Jones, seconded Cr Judd:

*THAT Report 18/274 on Monitoring Report - Issues Identified during the 30 June 2017 Audit be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

## **7.6 Mayoral Discretionary Fund**

### **Purpose**

To report to the Finance, Audit & Risk Subcommittee on the grants made from the Mayoral Discretionary Fund during the 2017/18 financial year.

MOVED by Mr Jones, seconded Cr Judd:

*THAT Report 18/270 Mayoral Discretionary Fund be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

*THAT due to the low dollar value within the Mayoral Discretionary Fund that this no longer be reported to the Finance, Audit & Risk Subcommittee.*

**CARRIED**

5.28 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE FINANCE, AUDIT & RISK  
SUBCOMMITTEE HELD ON

**DATE:**.....

**CHAIRPERSON:**.....



# Monitoring Report to 6 June 2018

File No.: 18/282

## 1. Purpose

To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

## 2. Recommendation

- 2.1 That Report 18/282 Monitoring Report to 6 June 2018 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

## Attachments



No.	Title	Page
A	Horowhenua District Council Monitoring Report	30

### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

<p style="text-align: center;"><b>MONITORING REPORT</b></p> <p style="text-align: center;"><b>HOROWHENUA DISTRICT COUNCIL</b></p>							
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date to Action by	Date Completed	Officer Comment
14/585	2 July 2014	District Plan: Plan Change Timing	<p><i>THAT the preparation and processing by officers of the following plan changes to the District Plan be postponed from the 2014/15 financial year and be undertaken within 2015/16 financial year:</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Sites of Cultural Significance</i></li> <li><input type="checkbox"/> <i>Historic Heritage</i></li> <li><input type="checkbox"/> <i>Dunefields Assessment</i></li> <li><input type="checkbox"/> <i>Coastal Hazards.</i></li> </ul>	D McCorkindale			<p>Historic Heritage Plan Change 1 has publicly notified 3 November 2017. Submissions closed 5 December 2017. The Summary of Submissions will be notified in February 2018. The hearing of submissions on this plan change took place 28 May 2018. A decision will be prepared following deliberations.</p> <p>Paiaka Camp will be considered in the next (second) phase of heritage assessments subject to the agreement of the land owner for its inclusion. The second phase will commence after the first plan change has been completed. The focus of this phase will be on the residential heritage features that were previously nominated.</p>

<p style="text-align: center;"><b>MONITORING REPORT</b></p> <p style="text-align: center;"><b>HOROWHENUA DISTRICT COUNCIL</b></p>							
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date to Action by	Date Completed	Officer Comment
17/574	27 November 2017	Proceedings of the Strategy Committee 8 November 2017	<i>THAT as recommended by the Strategy Committee, Horowhenua District Council sponsors the establishment of a charitable community trust with the Chief Executive mandated to provide appropriate advice and assistance as the Trust is established.</i>	D Clapperton			Currently working through establishment programme, including developing the partnership agreement which will outline the relationship between Council and the Trust.
17/582	27 November 2017	Notices of Motion – Reintroduction of Development and/or Financial Contributions	<i>THAT in light of the District's current and potential growth, discussion on the reintroduction of Development and/or Financial Contributions commences through the Strategy Committee at its December 2017 meeting.</i>	D Clapperton			A report to be included in the 4 July 2018 Strategy Committee Agenda
17/534	27 November 2017	Provisional Local Alcohol Policy – Appeals	<i>THAT Council resolves that the Hearings Committee of Council be directed to act on behalf of Council on this matter</i>	V Miller			Awaiting instruction from the Licensing Authority following the lodgement of an appeal to the Local Alcohol Policy.

## MONITORING REPORT

## HOROWHENUA DISTRICT COUNCIL

Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<i>as may be required following notification by the Licensing Authority.</i>				
18/119	7 March 2018	Waste Minimisation and Management Plan – Draft Statement of Proposal	<p><i>THAT Horowhenua District Council resolves that the Special Consultative Procedure as required by s156(1) of the Local Government Act 2002 be used for consultation purposes on the Draft Waste Minimisation and Management Plan</i></p> <p><i>THAT the hearing of submissions be undertaken by the Hearings Committee acting under delegated authority for a subsequent recommendation to Council.</i></p> <p><i>THAT Council accepts the invitation to visit the Ngātokowaru Marae for a presentation and discussion on the Levin Landfill and wider environmental issues.</i></p>	<p>R Hughes</p> <p>S Hori Te Pa</p>			<p>Hearing scheduled for 19 June 2018</p> <p>Invitation received for a June visit, time and date to be confirmed.</p>



<p style="text-align: center;"><b>MONITORING REPORT</b></p> <p style="text-align: center;"><b>HOROWHENUA DISTRICT COUNCIL</b></p>							
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date to Action by	Date Completed	Officer Comment
18/96	7 March 2018	Fees and Charges 2018/19: Food Act Premises and Resource Consenting (Planning)	<p><i>THAT the Horowhenua District Council resolves that the Food Act Fees, and Resource Consent (Planning) Fees for the 2018/19 year as presented be used as the Statement of Proposal, the Summary of Information and the submission form be consulted on using the special consultative procedure as set out in section 83 of the Local Government Act 2002.</i></p> <p><i>THAT the hearing of any submissions on this matter be heard by the Hearings Committee of Council acting under delegated authority, and a subsequent recommendation be made by the Committee to Council on this matter.</i></p>	V Miller			Report to June meeting requesting the adoption of fees as consulted on.
18/179	18 April 2018	Proceedings of the Finance, Audit & Risk Subcommittee 21 March 2018	<p><i>THAT the Horowhenua District Council delegates the final decision on the withdrawal from LAPP to the FARS meeting of 18</i></p>	D Law	18 April 2018	Complete	A resolution to remain in the LAPP for a further year was passed by the FAR Subcommittee on 16 May 2018

<p style="text-align: center;"><b>MONITORING REPORT</b></p> <p style="text-align: center;"><b>HOROWHENUA DISTRICT COUNCIL</b></p>							
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<i>April 2018.</i>				
18/171	18 April 2018	CE's Report to 18 April 2018 – Electric Vehicle Charging Stations	<p><i>THAT Horowhenua District Council makes a joint application to the Energy Efficiency and Conservation Authority (EECA) for funding to install Electric Vehicle charging stations in the Horowhenua District.</i></p> <p><i>THAT the car park of the Shannon Railway Station may be utilised for the installation of up to four Electric Vehicle charging stations (subject to a grant being approved by EECA).</i></p> <p><i>THAT Wharf Street, Foxton may be utilised for the installation of up to four Electric Vehicle charging stations (subject to a grant being approved by EECA).</i></p> <p><i>THAT the Horowhenua</i></p>	D Clapperton			Funding application is with EECA, awaiting decision.

<p style="text-align: center;"><b>MONITORING REPORT</b></p> <p style="text-align: center;"><b>HOROWHENUA DISTRICT COUNCIL</b></p>							
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<p><i>District Council contributes up to \$40,000 towards the installation of Electric Vehicle charging stations in Foxton and Shannon.</i></p> <p><i>THAT the Chief Executive be requested to investigate a commercial rental or other revenue source from the placement of Electric Vehicle charging stations on Council-owned land.</i></p>				
18/188	18 April 2018	Representation Review	<p><i>THAT the Horowhenua District Council adopts as its Initial Proposal for the Representation Review for the local election to be held in 2019 and subsequent elections until altered by a subsequent decisions</i></p>	D Clapperton			Under consultation



# Chief Executive's Report to 6 June 2018

File No.: 18/252

## 1. Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

## 2. Recommendation

- 2.1 That Report 18/252 Chief Executive's Report to 6 June 2018 be received.
- 2.2 That these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That on behalf of the Horowhenua District Council the Chief Executive provides written support for the Rangitikei District Council's funding application to the Provincial Growth Fund to progress the construction of a multi-purpose centre for Bulls.

## 3. Chief Executive Updates

### 3.1 Proposed Bulls Community Centre

Support/endorsement has been sought from Ross McNeil, Chief Executive of Rangitikei District Council in relation to a bid to the Provincial Growth Fund for funding to progress the construction of a multi-purpose centre for Bulls. Supporting information is **attached**.

### 3.2 Foxton Community Board – Public Meeting

The Foxton Community Board facilitated a public meeting on Sunday 13 May 2018 at the Foxton Beach School. The purpose of the meeting was to engage with the public regarding the proposed grant from the Foxton Beach Freeholding Account, to the Foxton & Beach Bowling Club, for upgrade of their facilities. This followed a request from the club in 2017, for a grant from the Freeholding Account.

As part of the engagement process, the Foxton Community Board provided voting forms to enable members of the Foxton Beach community to indicate their support or not, for the proposed grant. The closing date for the public to lodge their voting form was extended to Monday 21 May 2018. Votes were counted by Council officers.

The outcome of the votes received is:

Votes	Number
For	371
Against	50
Invalid	9
TOTAL	430

Officer advice is that the process led by the Foxton Community Board is problematic if treated as some form of poll or formal vote on this issue. For that reason it is intended that the 'voting papers' will be compiled in the form of a petition and presented to the Foxton Community Board meeting of the 18 June 2018.

The Foxton Community Board will then make a recommendation to Council which will be considered during the Long Term Plan adoption meeting, scheduled for 27 June 2018.

## Attachments



No.	Title	Page
A	E-mail from: Ross McNeil - re Proposed Bulls Community Centre	39
B	Proposed Bulls Community Centre	41

### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	David Clapperton <b>Chief Executive</b>	
Approved by	David Clapperton <b>Chief Executive</b>	

**From:** Ross McNeil [<mailto:Ross.McNeil@rangitikei.govt.nz>]  
**Sent:** Tuesday, 24 April 2018 10:10 a.m.  
**To:** 'richard.templer@mdc.govt.nz'; Kym Fell; Michael McCartney; [clive.manley@ruapehudc.govt.nz](mailto:clive.manley@ruapehudc.govt.nz); Heather Shotter ([Heather.Shotter@pncc.govt.nz](mailto:Heather.Shotter@pncc.govt.nz)); David Clapperton; Blair King ([Blair.King@Taranuadc.govt.nz](mailto:Blair.King@Taranuadc.govt.nz))  
**Cc:** Ross McNeil  
**Subject:** Proposed Bulls Community Centre

Good morning colleagues

I'm seeking your support/endorsement in relation to a bid to the Provincial Growth Fund for funding to progress the construction of a multi-purpose centre for Bulls (images attached). We are currently finalising designs/specification to go out to tender, with a desire to start construction later this year.

The need for a new Centre has several key drivers;

1. A catalyst for further development and growth in Bulls (people move/establish in places where services and facilities are of a high standard)
2. Co-locating services from 4 different sites into one facility that is future-focused and fit-for-purpose
3. Dealing to the legacy of earthquake-prone buildings (at least 3 of the 4 buildings currently used are, or are almost certain to be, earthquake-prone)
4. A local incident control/welfare centre in the event of an emergency

Note: We have similar projects flagged in our LTP for Marton and Taihape, with the same general drivers (Marton will be larger build given HQ and EOC functions).

The new Bulls Centre will:

1. Service tourists/the travelling public as an Information Centre, with 24/7 toilet facilities
2. Be the hub for the Intercity/Region bus services (this is already operating in Bulls at our current Info Centre, so will be relocated to the new site)
3. Incorporate a community library
4. Be Council's service centre for Bulls
5. Include a 300-seat hall/auditorium for community functions/events
6. Provide a dedicated interactive youth space
7. Provide a base/meeting venue for community groups/organisations/clubs
8. Allow for the delivery of community-based services by health and welfare agencies
9. Tell the story of Ngati Apa (as tangata whenua), as well as the association/connection with the NZ Air Force (Ohakea).
10. Include an adjacent town square ('village green')
11. Operate 7 days

The outcomes the Centre will help achieve are:

1. Enhance local economic development
2. Boost social inclusion and participation
3. Help build a resilient community

The Centre will be the true hub/focal point for the town and a go-to place for visitors/tourists. We are not looking to duplicate other services available or proposed in Bulls (e.g. café; business centre, etc).

This is a \$5M project, and you'll appreciate external funding is critical to making it happen. While we've secured the maximum \$500K from Lotteries Community Facilities Fund, we were unsuccessful with Lotteries Significant Projects because it was not considered as regionally significant (which in itself

generally restricts this funding to larger population centres). Rangitikei also lacks access to some of the bigger funding Trusts available elsewhere.

Where do you come in? Bulls' location makes it the natural tourist/visitor gateway to the lower North Island – whether travelling north to Ruapehu, west to Whanganui, east to Feilding, Palmerston North and Taranaki, or south to Horowhenua – and places in all directions beyond. The new Bulls Centre is, therefore, naturally positioned to serve as an Information Centre for the region. How the Centre might operate to serve/promote your areas can be discussed once we've got a project that we know will proceed. So you don't need to send any money now, just an endorsement will be fine, along with supporting it be noted as a project in the Accelerate25 Action Plan in the Tourism/Visitor Services programme area. Michael – Andy could present to the Lead Team to secure the A25 endorsement and linkage that the PGF expects/requires.

We are committed to getting this project across the line - The people of Bulls and tourists/visitors could be using the new Centre by Christmas 2019. Bring it on!!

Thanks in advance.

Ross

| Ross McNeil | Chief Executive |  
| 46 High Street, Private Bag 1102, Marton 4741 |  
| P 06 327 0086 | M 027 572 0056 | F 06 327 6970 | [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz) |





30/04/2018



# Documents Executed and Electronic Transactions Authorities Signed

File No.: 18/117

## 1. Purpose

To present to Council the documents that have been executed, Electronic Transactions Authorities and Contracts that have been signed by two elected Councillors, which now need ratification.

## 2. Recommendation

- 2.1 That Report 18/117 Documents Executed and Electronic Transactions Authorities Signed be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Horowhenua District Council hereby ratifies the signing of documents and Electronic Transaction Authorities as scheduled:
  - (a) Electronic Transaction Authority relating to the sale of 11 Linklater Avenue, Foxton Beach to Shane Ruawai, contained in Certificate of Title 218524, WN11A/1283.
  - (b) Transfer Instrument relating to the sale of 11 Linklater Avenue, Foxton Beach to Shane Ruawai, contained in Certificate of Title WN11A/1283.
  - (c) Electronic Transaction Authority relating to the sale of 15-19 Durham Street, Levin to BOHR Property Limited, contained in Certificate of Title WN176/207, WN183/282, WN202/102.
  - (d) Electronic Transaction Authority relating to the sale of 21-23 Durham Street, Levin to BOHR Property Limited, contained in Certificate of Title WN518/58, WN569/80.
  - (e) Deed of Renewal and Variation of Lease with Contact Energy Limited relating to Part 18-24 Durham Street, Levin for a period of 3 years from 1 January 2017.
  - (f) Deed of Lease with Mr George Jarvis relating to Part Matararapa Island, Foxton being Manawatu-Kukutauaki 7E2B Block for a period of 24 months from 1 May 2018.

## 3. Issues for Consideration

This report provides a mechanism for notifying the execution of formal documents by two elected Councillors and signing of Electronic Transactions Authorities.

## Attachments



There are no attachments for this report.

### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	David Clapperton <b>Chief Executive</b>	
Approved by	David Clapperton <b>Chief Executive</b>	

# Electra Trust 2018 Trustee Elections

File No.: 18/281

## 1. Purpose

To decide Council's two candidates for the Electra Trust Election 2018.

## 2. Recommendation

- 2.1 That Report 18/281 on Electra Trust 2018 Trustee Elections be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Horowhenua District Council proceeds/does not proceed with exercising its voting rights for the Electra Trust 2018 Trustee Elections.
- 2.4 That the Horowhenua District Council votes for ..... and .....in the 2018 Electra Trust elections.

## 3. Background/Previous Council Decisions

Each Electra account holder is an elector for the purpose of the Electra Trustee election. Council is the holder of 147 accounts, and is now in receipt of the same number of voting papers, which it may choose to cast for the 2018 Trustee election.

Voting closes at 12 noon on Friday 15 June 2018.

## 4. Issues for Consideration

- 4.1 Council needs to determine whether it will or will not proceed with exercising its voting rights for the Electra Trust 2018 Trustee elections. Over the past few years Council has exercised its voting rights.
- 4.2 Should Council decide to proceed to exercise its voting rights for the Electra Trust 2018 Trustee elections, candidates for election are:
  - Janet HOLBOROW
  - Ray LATHAM
  - John OLIFENT

The candidate profiles are **attached** to this report.

- 4.3 The method of casting Council's vote involves an open voting process whereby each member casts up to two votes, with the two highest polling candidates receiving the full number of the Council voting allocation.

## Attachments

No.	Title	Page
A	Electra 2018 profile sheet v3	47



### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,

- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	David Clapperton <b>Chief Executive</b>	
Approved by	David Clapperton <b>Chief Executive</b>	



TRUSTEE ELECTION 2018  
ELECTION OF TWO (2) CANDIDATES



CANDIDATE PROFILES



Janet **HOLBOROW**

As Deputy Mayor for Kapiti and an elected member for ten years, I bring extensive governance experience and a commitment to the community. Current roles include member of Local Government New Zealand's National Policy Advisory Group and the Wellington Regional Climate Change Committee. Previous roles have included Chair Grants Committee, Deputy Chair Environment and Community Development and Regulatory Management Committees. A Resource Management Commissioner with Chair's endorsement, I have strong understanding of Natural Justice along with cultural and environmental issues. I look forward to being part of a Trust which continues to operate with financial prudence and social responsibility.



Ray **LATHAM**

I Ray Latham who resides in Kapiti, have been an Electra Trustee for the past 15 years acting on behalf of Beneficiaries (yourselves) who own the shares in Electra. By rotation three yearly I am required to reapply for the position of Trustee. Electra in my tenure has given Beneficiaries an excellent yearly pay out. Electra is having to work and adapt to this changing market that is continually occurring and it is why I have put my name forward to act as your Trustee. If you think we have done an excellent job then vote for me Ray Latham.



John **OLIFENT**

Local Trust model ownership and annual discounts, to all connected to the Electra network, are under threat. Electra is a company we must protect.

Continued local ownership of our lines company is essential, and if elected I will ensure my energy and wide and deep business experience will be focussed on getting the best results regarding our discount.

My business and community activity in Horowhenua ensures I am well connected and fully aware of local needs for the future.

My BCA in Accounting and Commercial Law provides me with a great background to support your best interests.





# Adoption of Fees and Charges 2018/19: Food Act Premises and Resource Consenting (Planning)

File No.: 18/301

## 1. Purpose

The purpose of this Report is to seek a resolution of Council to adopt fees and charges in respect of Food Act Premises and Resource Consenting for the 2018/19 year.

## 2. Recommendation

- 2.1 That Report 18/301 on Adoption of Fees and Charges 2018/19: Food Act Premises and Resource Consenting (Planning) be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the schedule of fees and charges as **Attachment A** (Food Act Premises) and **Attachment B** (Resource Consenting) be adopted as operative fees and charges for the 2018/19 year, effective 1 July 2018.

## 3. Background/Previous Council Decisions

- 3.1 At the 7 March 2018 meeting Council resolved to consult on proposed fees and charges in respect of Food Act Premises and Resource Consenting, using the special consultative process.
- 3.2 No submissions were received during the special consultative process and therefore resolution of Council is sought to adopt the schedule of fees and charges as Attachment A (Food Act Premises) and Attachment B (Resource Consenting) as operative fees and charges for the 2018/19 year, effective 1 July 2018.

## 4. Issues for Consideration

There are no issues requiring the consideration of Council other than the adoption of the fees and charges proposed that have been recommended by the Hearings Committee – due process has been followed in respect of the setting of these fees.

## Attachments



No.	Title	Page
A	Attachment A - Food Act Fees 2018/19	51
B	Attachment B - Resource Consenting (Planning) Fees and Charges 2018/19	52

### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	Vaimoana Miller <b>Compliance Manager</b>	
Approved by	Nicki Brady <b>Group Manager - Customer &amp; Regulatory Services</b>	

Food Act Fees & Charges 2018/19

<b>Description</b>	<b>Fees (incl. GST)</b>
Registering a Food Control Plan that is based on a MPI template	\$200.00 fixed fee
Registering a business under a national programme	\$150.00 fixed fee
Renewing the registration of a Food Control Plan that is based on a MPI template	\$150.00 fixed fee
Renewing the registration of a business operating under a national programme	\$150.00 fixed fee
Amendment to registration	Charged at hourly rate of \$150.00 per hour
Verification of a Food Control Plan that is based on an MPI template	\$150.00 fixed fee for up to 1 hour then additional time is charged at \$150.00 per hour
Verification of a National Programme	\$75.00 fixed fee (for up to 1 hour) then additional time is charged at \$150.00 per hour
Compliance and Monitoring	Charged at hourly rate of \$150.00 per hour
Charges for travel outside of Horowhenua District - Where a verifier is required to travel outside of the Horowhenua District to verify a template Food Control Plan or a National Programme.	Cost + 20%

Resource Consenting (Planning) Fees & Charges 2018/19

Description	Fee/Charge
<b>Consent Applications</b>	
Processing Fee	\$150.00 per hour or part thereof
Fast – track application	\$1,000.00 deposit
Land Use Consent (non-notified)	\$1,000.00 deposit
Subdivision Consents (non-notified)	\$1,200.00 deposit
Digital Capture Levy (applies to all consent applications)	\$25.00 fee
<b>Other Applications</b>	<b>Deposit &amp; Time Based</b>
Bond Administration	\$200.00 fee
s125 Extension of Time	\$750.00 fee
s221 Preparation of Consent Notice	\$210.00 fee
S223 Approval of Land Transfer Plan	\$150.00 fee
Certificate of Compliance	\$600.00 deposit
Existing Use Certificate	\$600.00 deposit
s127 Application	\$600.00 deposit
s221 Consent Notice Amendment and/or cancellation	\$600.00 deposit
s224(c) or (f) Application	\$400.00 deposit
Outline Plan approval or waiver	\$600.00 deposit
Any other application or certificate under the RMA	\$500.00 deposit
Any other application under provisions of LGA 1974 not repealed	\$500.00 deposit
Deemed Permitted Boundary Activities	\$350.00 fee
Marginal or Temporary Activities	\$500.00 deposit
<b>Notification &amp; Hearing Costs</b>	<b>Fee/Charge</b>
Limited Notification	\$1,115.00 deposit
Full Notification	\$2,230.00 deposit
Hearing Costs	\$3,200.00 deposit (based on 6 hour hearing), charged at cost
s357 Lodgement of Objection & Assessment	\$550.00 deposit
<b>Miscellaneous Matters</b>	<b>Fee/Charge</b>
Consent Monitoring Fee	\$150 per hour or part thereof
Consultant s42A planning reports	Cost + 20%
Specialist Reports	Cost + 20%
Disbursements	Cost + 20%
Pre-Hearing Meetings	Cost + 20%

# Resource Consenting (Planning) Matters Considered Under Delegated Authority

File No.: 18/255

## 1. Purpose

To present details of decisions made under delegated authority in respect of Resource Consenting (Planning) Matters.

## 2. Recommendation

- 2.1 That Report 18/255 Resource Consenting (Planning) Matters Considered Under Delegated Authority be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

## 3. Issues for Consideration

The following decisions were made under delegated authority:

- (i) Subdivision and Land Use Consents Approved:

### **Subdivision Resource Consents Approved – 03/04/18 – 21/05/18**

Approved Date	File Ref	Applicant	Address
11/04/2018	2018/20	F K Leong	48 Bristol Street, Levin
12/04/2018	2018/13	D K Sayers	65 Cook Street, Foxton
16/04/2018	2018/21	S Conroy	1121 Queen Street East, Levin Rural
18/04/2018	2018/25	R V Marshall	87 Seabury Avenue, Foxton Beach
18/04/2018	2018/23	T L Sanson	19 Hannan Street, Levin
24/04/2018	2018/22	J Mead	622 Muhunoa West Road, Levin Rural
02/05/2018	2018/27	C C Tam	11 Saxton Street, Levin
03/05/2018	2018/26	P G Sanson	8 Broadbelt Grove, Levin
10/05/2018	2018/29	Greenhaven Homes Ltd	12 Fairfield Road, Levin
11/05/2018	2018/4	C P Long	54 Pratt Avenue, Foxton Beach
11/05/2018	2018/33	A S McLeod & K T Clark	1 Andrews Street, Foxton Beach
15/05/2018	2018/32	B E Avers	190 Bath Street Levin

### **Land Use Resource Consents Approved – 03/04/18 – 21/05/18**

Approved Date	File Ref	Applicant	Address
04/04/2018	2018/11	B D and L C Jones	20 Andresen Street, Foxton Beach
16/04/2018	2018/14	C D Lee	5 Meadowvale Drive, Levin
17/04/2018	2018/18	B J and S V Ryan	2 Miro Street, Tokomaru
19/04/2018	2018/17	Lattey Civil & Precast Ltd	13 Roe Street, Levin
23/04/2018	2018/16	C W Diffey and M J Davie	24 Fairfield Road, Levin Rural
30/04/2018	2017/66	Goodman Contractors Ltd	1087 SH 1, Levin Rural
30/04/2018	2017/69	Wayne Bishop Investments Ltd	44/70 Kimberley Road, Levin Rural

07/05/2018	2018/19	G J Gardner Homes	330-442 Springs Road, Foxton/Himatangi
17/05/2018	2018/21	M C Groves	416 Muhunoa East Road, Levin Rural

(ii) Road Names Approved

None during the reporting period.

## Attachments



There are no attachments for this report.

### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	Megan Leyland <b>Consents Manager</b>	
Approved by	Nicki Brady <b>Group Manager - Customer &amp; Regulatory Services</b>	

## Exclusion of the Public : Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

### C1 Legal Matters: Settlement Options - Historic Dispute

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.