

Notice is hereby given that an ordinary meeting of the Community Wellbeing Committee will be held on:

**Date:** Tuesday 24 April 2018  
**Time:** 1:00pm  
**Meeting Room:** Council Chambers  
**Venue:** Horowhenua District Council  
126-148 Oxford Street  
Levin

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## Community Wellbeing Committee

### OPEN AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Cr Barry Judd	
<b>Deputy Chairperson</b>	Cr Jo Mason	
<b>Members</b>	Ms Debra Baker	Ms Barbara Bradnock
	Ms Katie Brosnahan	Mayor Michael Feyen
	Mr Mike Fletcher	Ms Eve Fone
	Ms Sheree Garton	Ms Sharon Grant
	Ms Eleanor Gully	Ms Moira Howard-Campbell
	Dr Betty-Lou Iwikau	Ms Tracey Merson
	Mrs Jacqui Moynihan	Sgt Sarn Paroli
	Mr Patrick Rennell	Mr Mark Robinson
	Ms Di Rump	Ms Jo Smith
	Ms Ella Tavernor	Ms Margaret Williams
	Ms Delphi Winters	Mr Murray Woodcock
<b>Reporting Officer</b>	Mr James Richmond	
<b>Meeting Secretary</b>	Miss Sharon Bowling	

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**Full Agendas are available on Council's website**  
[www.horowhenua.govt.nz](http://www.horowhenua.govt.nz)

**Full Agendas are also available to be collected from:**  
Horowhenua District Council Service Centre, 126 Oxford Street, Levin  
Te Awahou Nieuwe Stroom, Foxton,  
Shannon Service Centre/Library, Plimmer Terrace, Shannon  
and Te Takeretanga o Kura-hau-pō, Bath Street, Levin



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# Community Services Report to 24 April 2018

File No.: 18/113

## 1. Purpose

To present to the Community Wellbeing Committee the Community Services Report 24 April 2018.

## 2. Recommendation

- 2.1 That Report 18/113 Community Services Report to 24 April 2018 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

## 3. Issues for Consideration

As included in the **attached** report.

## Attachments



No.	Title	Page
A	Community Services Report for Community Wellbeing Committee 13 February 2018 (J Richmond)	6
B	Community Services Report for Community Wellbeing Committee 24 April 2018 (J Richmond)	10

### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	James Richmond <b>Community Wellbeing Manager</b>	
Approved by	Sharon Grant <b>Group Manager – People &amp; Community</b>	

## Community Services Report February 2018

The purpose of this report is to give an update and overview on the current Community Wellbeing Committee activities occurring as well as provide an update on Community Service Programme activities of the Horowhenua District that directly contribute towards the Community Wellbeing Strategy priority areas.

Community Wellbeing Strategy	
Amalgamation of the Pride and Vibrancy, and Arts, Culture, History Action Plans underway.	<b>Upcoming priorities</b> Review of the strategic direction of the Community Wellbeing Committee

### COMMUNITY SERVICES ACTIVITIES RELATED TO STRATEGY

Families with Children	
<p><b>Recent achievements</b></p> <p>Christmas Parade (10 Dec)</p> <p>Levin Aquatic Centre Christmas Pool Party (16 Dec).</p> <p>Successful holiday programme delivery at libraries, aquatics and culture and community centres.</p> <p>As at 31 January 2018, three (3) Education Horowhenua meetings have been held.</p> <p>The next meeting is scheduled to occur on 11 February 2018.</p>	<p><b>Priorities for next 2 months:</b></p> <p>Free swim education classes for Shannon School Year 5 and 6 students as part of a pilot programme beginning in February, running for 8 weeks</p>
Youth	
<p><b>Recent achievements</b></p> <p>Passport To The World holiday programme attracting new youth and families.</p> <p>Wild West event launched programme. Partnered with Life To The Max. Intergeneration involvement. 50+ kids rode the bucking bull</p> <p>Three large pieces of art completed. Dream catcher collage, Gold leaf and acrylic Sugar Skull painting, Papel picado Youth Space banner.</p> <p>Six cooking classes fully attended. Celebrating American and Mexican cuisines.</p> <p>Japanese Taiko drumming team booked.</p> <p>Successful inflatable football field tour.</p> <p>Beats &amp; Basketball. 60+ public attendees; partnered with Levin Basketball and Life To The Max.</p>	<p><b>Priorities for next 2 months:</b></p> <p>Youth Voice recruitment completion</p> <p>Youth mental health project programming and delivery</p>

<p>Recruitment finalised for tertiary student scholarships.</p> <p><b>Youth Voice</b> Youth Voice recruitment for 2018 has begun and is nearing completion.</p> <p>As at 31 January 2018, six (6) Youth Voice meetings have been held. The next meeting is scheduled for 13 February 2018.</p> <p>As at 31 January 2018, Four (4) Youth Network meetings have been held. The next meeting is scheduled for February 2018.</p>	
<b>Older People</b>	
<p><b>Recent achievements</b> As at 31 January, five (5) Older Persons Network meetings have been held. The next Older Persons Network Meeting is scheduled to be held 15 February 2017.</p> <p>The last Age Friendly Communities Working Party Meeting for the year was held on the 24 October 2017.</p> <p><a href="http://www.horowhenua.govt.nz/Community/Positive-Ageing/Elderberries">http://www.horowhenua.govt.nz/Community/Positive-Ageing/Elderberries</a></p>	<p><b>Priorities for next 2 months:</b></p> <p>Enduring Power of Attorney Education programme in partnership with Public Trust and Age Concern</p>
<b>People with Disabilities</b>	
<p><b>Recent achievements</b> As at 31 January 2018, Two (2) Access and Inclusion Forum meetings have been held. The next meeting is scheduled for 05 March 2017.</p>	<p><b>Priorities for next 2 months:</b></p> <p>The relocation of Jack Allen Community Hub</p>
<b>Community</b>	
<p><b>Recent achievements</b> Te Awahou Nieuwe Stroom – has had over 35,000 visitors through the doors since opening on 18 November 2017 with overwhelmingly positive feedback.</p> <p>Jack Allen Project tracking on target: offices are in, glazing is complete and painting being finalised this week. Macs Movers scheduled to move tenant's furniture on 28 February 2018.</p> <p>Jack Allen Farewell function being planned and phase two planning and fundraising underway.</p> <p>Local Management Group Strategic Planning scheduled to take place at Jack Allen 01 March 2018.</p> <p>Friday Concerts – The Kiwis (8/12), Rex Bowater (15/12), Nick Van Dijk &amp; Pat Martin (22/12)</p>	<p><b>Priorities for next 2 months:</b></p> <p>Continued coordination; communications and capacity building for Jack Allan Community Hub</p> <p>Public Programmes and Communication Plans launch for Te Awahou Nieuwe Stroom</p> <p>Enhanced partnerships and capacity building with community groups involved in Civil Defence</p>

<p>Sunday Concert – Kevin Clarke (TTOKHP)</p> <p>Quiz Nights re-started 31 January 2018</p> <p>Te Awahou Riverside Cultural Park – Free Bus. 24 January Free Yopalates on the Green; event was well attended</p> <p><b>Volunteer Resource Update</b></p> <p><b>Emergency Management</b></p> <ul style="list-style-type: none"> <li>○ Emergency management committee meetings held in December and January</li> <li>○ Attended KESCC meeting December</li> <li>○ Internal emergency operation centre foundation training conducted December</li> <li>○ EMIS Super User training attended</li> <li>○ Wellington earthquake response workshop attended</li> <li>○ Local FENZ &amp; CDEM meeting attended</li> <li>○ Emergency Text Alert training attended</li> <li>○ Local Controllers’ Forum organised and attended</li> <li>○ CDEM preparation for Xmas shutdown period</li> <li>○ Community Services leadership development programme attended</li> <li>○ Foxton Beach natural hazards pre workshop meeting attended</li> <li>○ CDEM display Foxton Beach home security day Wellington Anniversary weekend attended</li> </ul>	<p>Emergency Management</p>
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**COMMUNITY CAPACITY BUILDING**

<p><b>Community Capacity Building</b></p> <p><b>Recent achievements</b></p> <p>As at 31 January 2018, ten (10) community capacity and capability building workshops/trainings have been held YTD, and is as follows:</p> <p><u>Community Funding Workshop Programme: 24 Attendees</u>          Budgeting for Community Projects (Nathan Cross DIA) 2          Fundamentals for Fundraising Applications ( Neil Attapatu)          Fundraising Capacity Building 1 on 1 Funding Clinics          HDC Community Investment Workshop</p> <p><u>Mental Health Series: 98 Attendees</u>          Mental Health Series Introduction to Mental Health (23)          Mental Health Series Introduction to Mental Health (26)          Mental Health Series Anxiety and Depression (24)          Mental Health Series Adolescent and Teen Suicide (25)</p> <p><u>Community Hub Collaboration Capacity Building Workshop: 25 Attendees</u></p> <p><u>SAMS “Care Matters” Course: 10 Attendees</u></p>	<p><b>Priorities for next 2 months:</b>          Delivery of planned workshops and review to ensure spend is maximising community impact</p>
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**Upcoming:**

HDC Community Investment & Funding Workshop – 30 January 2018

Community Resilience Capacity Building Series

St Johns First Aid Level 1 Course – 23 February 2018

St Johns First Aid Refresher Course – 01 March 2018

New Zealand Red Cross Psychological First Aid Course – 12 April 2018

NGO & Charities Sector Capacity Building Series

(Facilitated by Accounting for Charities Trust)

Financial Management – 12 March 2018

Governance & Organisational Management – 16 April 2018

NGO Strategic Planning – 21 May 2018

**COMMUNITY GRANTS AND FUNDING**

In late 2016, a “Community Funding and Recognition Subcommittee” was established as a standing committee of Council with five (5) Councillors. The Committee makes recommendations to Council on community funding decisions. Each meeting of this Committee provides an opportunity for the members to consider how the Community Wellbeing Strategy applies to the funding under consideration, considers Action Plans (related to Youth, Older Persons, People with Disabilities etc.) as well as the target populations of the Strategy, in relation to the relevant funding.

**Community Consultation Grant** Round 1 of 2017/2018 closed 31 August 2017. Three (3) applications were received. Round 2 of 2017/2018 is now open and will close 04 March 2018.

**Creative Communities Grant** now closed for Round 1 of 2017/2018. As at 31 January 2017, one (1) Horowhenua Creative Communities Scheme funding round has been completed; awarding a total of \$14,090. The second funding round of the financial year will open in March 2018.

**Shannon Community Development Grant** is now open for Round 1 of 2017/2018. This grant has been successfully administered.

**Vibrant Communities Grant.** Criteria for 2017/2018 year are currently being established (as every year has new funding priorities). Round 2 of 2017/2018 is now open and will close 04 March 2018. This round has a focus of interactive/intergenerational projects that create a link between generations or involve people from different generations working together.

**International Representation Grant.** As at 31 January 2018, \$1200 has been awarded to a total of four (4) recipients.

*For more information on community funding, please contact Community Development Advisors; Sophie Parrant on 06 366 0999 or [sophiep@horowhenua.govt.nz](mailto:sophiep@horowhenua.govt.nz) for information, criteria and to download application forms for any of the community funding schemes, visit [www.horowhenua.govt.nz/grants](http://www.horowhenua.govt.nz/grants)*

## Community Services Report April 2018

The purpose of this report is to give an update and overview on the current Community Wellbeing Committee activities occurring as well as provide an update on Community Service Programme activities of the Horowhenua District that directly contribute towards the Community Wellbeing Strategy priority areas.

Community Wellbeing Strategy	
<p>There has been a strong focus on supporting an excellent grants process for decision making on the Community Development, Community Consultation and Vibrant Communities Grants. Preparation has been underway for the Creative Communities and Shannon Community Development Grants.</p>	<p><b>Upcoming priorities</b> Review of the strategic direction of the Community Wellbeing Committee</p>

### COMMUNITY SERVICES ACTIVITIES RELATED TO STRATEGY

Families with Children	
<p><b>Recent achievements</b></p> <p>As at 17 April 2018, five (5) Education Horowhenua meetings have been held.</p> <p>The next meeting is scheduled to occur on 17 May 2018.</p>	<p><b>Priorities for next 2 months:</b></p> <p>Supporting integrated intergenerational collaboration</p>
Youth	
<p><b>Recent achievements</b></p> <p>Youth Voice has met and begun planning for the year ahead. The Wananga at Huia Marae – Leadership Camp for Mental Health – was very successful and the participants are now planning how they will promote and provide the peer mentoring service.</p> <p>Children’s Day was particularly successful this year and Youth Voice provided the Inflatable Football Field.</p> <p>Two Youth Network meetings have been held.</p> <p>As at 17 April 2018, eight (8) Youth Voice meetings have been held. The next meeting is scheduled for 1 May 2018.</p> <p>As at 17 April 2018, six (6) Youth Network meetings have been held. The next meeting is scheduled for 8 May 2018.</p>	<p><b>Priorities for next 2 months:</b></p> <p>Ongoing support for the Youth Mental Health Project and school holiday programming</p>

<b>Older People</b>	
<p><b>Recent achievements</b> Well-attended meetings have been held in February and March.</p> <p>Finalising date and information about Enduring Power of Attorney Education programme in partnership with Public Trust and Age Concern.</p> <p>As at 17 April 2018, seven (7) Older Persons Network meetings have been held. The next Older Persons Network Meeting is scheduled to be held 17 May 2018.</p> <p><a href="http://www.horowhenua.govt.nz/Community/Positive-Ageing/Elderberries">http://www.horowhenua.govt.nz/Community/Positive-Ageing/Elderberries</a></p>	<p><b>Priorities for next 2 months:</b></p> <p>Enduring Power of Attorney Education programme in partnership with Public Trust and Age Concern</p>
<b>People with Disabilities</b>	
<p><b>Recent achievements</b> The first meeting of the year was held 05 March 2018; the forum expressed strong support for the role that Jack Allen will provide as an anchor for this work.</p> <p>As at 17 April 2018, three (3) Access and Inclusion Forum meetings have been held. The next meeting is scheduled for 28 May 2018.</p>	<p><b>Priorities for next 2 months:</b></p> <p>Strong focus on an inclusive Jack Allen Hub</p>
<b>Community</b>	
<p><b>Recent achievements</b> Jack Allen Board has been strengthened and is updating its constitution.</p> <p>Community Services Reference Group has provided feedback.</p> <p><b>Volunteer Resource Update</b></p> <p><b>Emergency Management</b></p> <ul style="list-style-type: none"> <li>○ Emergency Management Committee meeting held in March.</li> <li>○ Attended KESCC meeting January.</li> <li>○ Internal Emergency Operation Centre foundation training conducted in February and March.</li> <li>○ Local Controllers' Forum organised and attended in April.</li> <li>○ Updated HDC SOP's.</li> <li>○ Upgraded EOC communications (mobile phones).</li> <li>○ All Community Response Plans completed in draft format awaiting community consultation.</li> <li>○ Two new Recovery Managers appointed.</li> <li>○ Beginning consultation on Recovery process and planning.</li> <li>○ HDC EOC staff list updated.</li> <li>○ Two community presentations delivered.</li> </ul>	<p><b>Priorities for next 2 months:</b></p> <p>Continued support for capacity building for Jack Allen Hub</p>

## COMMUNITY CAPACITY BUILDING

<p><b>Community Capacity Building</b></p> <p><b>Recent achievements</b></p> <p>As at 17 April 2018, fourteen (14) community capacity and capability building workshops/trainings have been held YTD, and is as follows:</p> <p><u>Community Resilience Capacity Building Series</u> St Johns First Aid Level 1 Course – 23 February 2018 St Johns First Aid Refresher Course – 01 March 2018 New Zealand Red Cross Psychological First Aid Course –12 April 2018: 20 attended.</p> <p><u>NGO &amp; Charities Sector Capacity Building Series</u> (Facilitated by Accounting for Charities Trust) Financial Management – 16 April 2018: 17 attended from a wide range of NGOs</p> <p>As at 17 April 2018, 221 individuals have participated in Community Capacity and Capability Building Programme workshops or training.</p> <p><b>Upcoming:</b></p> <p><u>NGO &amp; Charities Sector Capacity Building Series</u> (Facilitated by Accounting for Charities Trust) Governance &amp; Organisational Management – 21 May 2018 NGO Strategic Planning – 20 June 2018</p>	<p><b>Priorities for next 2 months:</b></p> <p>Governance series of Capacity Building workshops</p>
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## COMMUNITY GRANTS AND FUNDING

<p>In late 2016, a “Community Funding and Recognition Subcommittee” was established as a standing committee of Council with five (5) Councillors. The Committee makes recommendations to Council on community funding decisions. Each meeting of this Committee provides an opportunity for the members to consider how the Community Wellbeing Strategy applies to the funding under consideration, considers Action Plans (related to Youth, Older Persons, People with Disabilities etc.) as well as the target populations of the Strategy, in relation to the relevant funding.</p> <p><b>Community Consultation Grant</b> Round 2 of 2017/2018 opened 01 February 2018 and closed Sunday 04 March. Four (4) applications were received.</p> <p><b>Creative Communities Grant</b> Round 2 of 2017/2018 closed 30 March closed. Currently thirteen (13) applications are being considered. Creative Communities Committee is meeting in April.</p> <p><b>Shannon Community Development Grant</b> Round 2 of the 2017/2018 closed 30 March. Currently five (5) applications are being considered. Shannon Community Development Trust meet late April.</p> <p><b>Vibrant Communities Grant.</b> The Funding and Recognition Committee set the 2017/2018 funding theme as ‘Interactive/Intergenerational’ Five (5) applications were received.</p>
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**International Representation Grant.** As at 17 April 2018, \$1200.00 has been awarded to a total of four (4) recipients.

*For more information on community funding, please contact Community Development Advisors; Sophie Parrant on 06 366 0999 or [sophiep@horowhenua.govt.nz](mailto:sophiep@horowhenua.govt.nz) for information, criteria and to download application forms for any of the community funding schemes, visit [www.horowhenua.govt.nz/grants](http://www.horowhenua.govt.nz/grants)*