

Notice is hereby given that an ordinary meeting of the Foxton Community Board will be held on:

Date: Monday 27 July 2020
Time: 6.00 pm
Meeting Room: Blue Room
Venue: Te Awahou Nieuwe Stroom
92 Main Street
Foxton

Foxton Community Board

OPEN AGENDA

MEMBERSHIP

Chairperson	Mr David Roache	
Deputy Chairperson	Ms Tricia Metcalf	
Members	Cr David Allan	
	Cr Ross Brannigan	
	Mr Trevor Chambers	
	Mr John Girling	
	Mrs Ngaire Newland	
Reporting Officer	Mrs Lacey Winiata	(Community Wellbeing & Engagement Manager)
Meeting Secretary	Ms Chloe Marheine	

Contact Telephone: 06 366 0999
Postal Address: Private Bag 4002, Levin 5540
Email: enquiries@horowhenua.govt.nz
Website: www.horowhenua.govt.nz

Full Agendas are available on Council's website
www.horowhenua.govt.nz

Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Te Awahou Nieuwe Stroom, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takeretanga o Kura-hau-pō, Bath Street, Levin

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The meeting will be preceded by a public forum commencing at 5.30pm.

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1 Apologies

2 Public Participation

Notification to speak is required by 12 noon on the day of the meeting. Further information is available on www.horowhenua.govt.nz or by phoning 06 366 0999.

See over the page for further information on Public Participation.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest in writing they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

5.1 Meeting minutes Foxton Community Board, 25 May 2020

6 Announcements

Public Participation (further information):

The ability to speak at Council and Community Board meetings provides the opportunity for members of the public to express their opinions/views to Elected Members as they relate to the agenda item to be considered by the meeting.

Speakers may (within the time allotted and through the Chairperson) ask Elected Members questions as they relate to the agenda item to be considered by the meeting, however that right does not naturally extend to question Council Officers or to take the opportunity to address the public audience be that in the gallery itself or via the livestreaming. Council Officers are available to offer advice too and answer questions from Elected Members when the meeting is formally considering the agenda item i.e. on completion of Public Participation.

Meeting protocols

1. All speakers shall address the Chair and Elected Members, not other members of the public be that in the gallery itself or via livestreaming.
2. A meeting is not a forum for complaints about Council staff or Council contractors. Those issues should be addressed direct to the CEO and not at a Council, Community Board or Committee meeting.
3. Elected members may address the speaker with questions or for clarification on an item, but when the topic is discussed Members shall address the Chair.
4. All persons present must show respect and courtesy to those who are speaking and not interrupt nor speak out of turn.
5. Any person asked more than once to be quiet will be asked to leave the meeting

Monitoring Report to 27 July 2020

File No.: 20/285

1. Purpose

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Community Board.

2. Recommendation

- 2.1 That Report 20/285 Monitoring Report to 27 July 2020 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments

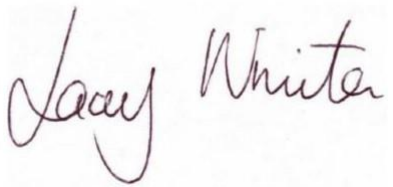

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A	Foxton Community Board Monitoring Report from July 2018	8

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Lacey Winiata Community Wellbeing & Engagement Manager	
Approved by	Nicki Brady Deputy Chief Executive	

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
14/674	16 Nov 2016 10 Sept 2018	<u>Target Reserve Strategic Plan</u>	Reactivation of the Target Reserve User Group requested	A Nelson Sean Hester	July 2020 Feb 2020	On-going	<p>Conversations have begun with NZMCA about installing a motorhome park on Victoria Park. NZMCA are keen to move forward with a park for around 40 motorhomes.</p> <p>A meeting has been proposed for the Target Reserve User Group in late August 2020.</p>
17/39	26 March 2018	<u>Foxton Beach Reserves Investment Plan</u>	Reporting on current projects to be provided on a quarterly basis	S Hester	10.03.2020	On-going	<p>The initial phase of consultation has been undertaken with Ngati Raukawa and various stakeholders. This feedback is currently being incorporated into the Holben Wetland design. Once that is completed, it is proposed to undertake the wider consultation with the Foxton Beach community.</p> <p>An initial project was planned to undertake weed control and plant low growing natives on a section of the Manawatu Estuary edge/Sunset walkway in June 2020.</p> <p>Due to restrictions related to the Covid-19 pandemic, this work is now planned for the 2020/21 year, and will be undertaken in collaboration with</p>

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
							<p>other agencies (Dept of Conservation and Horizons Regional Council).</p> <p>The planting of native plants at Flagstaff Reserve occurred in late June 2020, and was funded from existing Parks & Property budgets.</p> <p>Funding has been confirmed by the Ministry of Primary Industries (MPI), for the project to plant one hectare of native trees in the rear dunes of the Esplanade Reserve north of the estuary.</p> <p>This was planned for June/July 2020. Due to restrictions experienced from the Covid-19 pandemic, this work will be undertaken in May 2021.</p>
	29 July 2019	FB Reserves Investment Plan Review	<p><i>THAT the Foxton Community Board recommends that the refurbishing of the promenade space, including seating, be placed in the Annual Plan.</i></p> <p><i>THAT the Foxton Community Board's support for the foregoing resolutions is conditional on the funding source being other than the Foxton Beach Reserves</i></p>	A Nelson	17/01/2020	On-going	This will potentially be a submission to the Long Term Plan 2021-2024. No budget is currently identified.

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
			<i>Investment Plan.</i>				
19/150	27 May 2019	<u>Proposal for New Carpark Design near Pump Track at Holben Reserve</u>	<i>THAT the matter of the Proposal for New Carpark Design near the Pump Track at Holben Reserve lay on the table and be part of the upcoming Strategic Workshop Agenda.</i>	A Nelson	March 2020	On-going	The Parks & Property team have been collaborating with HDC's roading team regarding parking at this site, and this has been included in the overall Holben Reserve development concept plan. This will potentially be a submission to the Long Term Plan 2021-2024. No budget is currently identified.
19/162	27 May 2019	<u>Holben Reserve Wetland Development</u>	<i>THAT the Foxton Community Board supports and recommends to Council the development of a detailed design for a wetland at Holben Reserve and request officers to progress to a detailed design through an RFP process.</i>	A Nelson	20.04.2020	On-going	The initial phase of consultation has been undertaken with Ngati Raukawa and various stakeholders. This feedback is currently being incorporated into the Holben Wetland design. Once that is completed, it is proposed to undertake the wider consultation with the Foxton Beach community.
19/456	11 December 2019	Adoption of Standing Orders (Council Report)	<i>THAT the Horowhenua District Council, in line with draft Standing Order 6.6, reviews the delegations to the Foxton Community Board during the 2020/21 Annual Plan process which</i>	L Winata		On-going	At the direction of the Chief Executive, the Foxton Community Board and Foxton Beach Progressive Association have met with their respective groups to make recommendations. The next steps are for the two to agree on what should be changed and taken to the public for consultation.

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
			<p><i>will include resources and financial delegation; AND FURTHER THAT this review will be carried out in conjunction with the Foxton Beach Freeholding Account review.</i></p>				

Chairperson's Report to 27 July 2020

File No.: 20/286

1. Purpose

To present to the Foxton Community Board matters relating to the Foxton Community Board area.

2. Recommendation

- 2.1 That Report 20/286 Chairperson's Report to 27 July 2020 be received.
- 2.2 That these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Foxton Community Board appoints Cr Ross Brannigan and Trevor Chambers to work alongside the Foxton Rugby Club on a Business Case looking at the feasibility of improving facilities and offerings at Easton Park.
- 2.4 That the Foxton Community Board recommends to Horowhenua District Council to reallocate funding for the Foxton Beach CCTV project from the Foxton Beach Progressive Association to the Horowhenua Camera Trust, up to \$110,000 provided that a final order of costs and contractual arrangements are agreed between the Foxton Beach Progressive Association and the Horowhenua Camera Trust which are acceptable to Council.
- 2.5 That the Foxton Community Board meets with Council Officers at Cousins Avenue, Foxton Beach, to look at parking options.

3. Issues for Consideration

3.1 Foxton Rugby Club proposal

Through the Annual Plan 2020/21 engagement process, Council received a submission from the Foxton Rugby Club outlining their aspirations for improved facilities and offerings for the Foxton community at Easton Park.

As a result, the Rugby Club were invited to present to the Foxton Community Board and did so at their Workshop on 29 June 2020.

The Foxton Rugby Club would like to see improvements at Easton Park including Flood lights, changing rooms in the grandstand, more capacity in the club rooms and generally upgrading the grounds to allow it to host Horowhenua-Kapiti games. Additionally, the club see it as an opportunity to expand wellbeing offerings to the community by incorporating more sports, and activities.

The Club is looking for funding to undertake a Business Case and/or Feasibility Study to see what is practicable and realistic.

The Foxton Community Board want to work alongside the Rugby Club and the community to explore options and provide support where possible. As a result, it was decided two members of the Board should work in conjunction with the Foxton Rugby Club.

3.2 Foxton Futures

Earlier this month it was announced by Regional Economic Development Minister Shane Jones that Horowhenua District Council had been successful in securing \$3.86million in Provincial Growth Funding for a Foxton Regeneration project.

The funding was part of the Post-COVID-19 'Shovel Ready' funding, with a 12 month delivery timeframe. Due to this, the work being undertaken has to be done on Council land and within the existing SORT consent.

At the last Riverloop Working Party meeting, held earlier this month, it was decided a Foxton Futures governance group would remain, with two Project Management Groups feeding into this group. The Project Management Groups will focus on two different streams, these being;

- Project management of the construction work that already has funding.
- Looking and applying for other funding avenues to continue to progress Foxton Futures.

Representatives from Save Our River Trust, the Foxton Community Board, Iwi, Horizons Regional Council and Horowhenua District Council will contribute at different levels of the projects.

A Community Liaison Sub-Committee will also be established to ensure information sharing is continued to be undertaken with the wider Foxton Community.

3.3 Nature Calls Submission – Foxton Community Board

Following the presentation by Palmerston North City Council on their Waste Water Treatment management project, Nature Calls the Foxton Community Board decided to support Option Three, with some caveats.

The submission to Palmerston North City Council is **attached**.

3.4 Parking at Forest Entrance – Cousins Ave

Attached is a letter the Foxton Community Board has received from a concerned resident, regarding parking on Cousins Avenue, Foxton Beach.

The correspondence suggests constructing a parking area to stop visitors parking on the berms of residents.

The Roding team have been approached, and while in principle believe it is a good idea, there is no budget available for this in this current financial year.

Therefore the Board have three options available at this stage:

Option 1

The Foxton Community Board recommend to Council this project is funded by the Foxton Beach Freehold Account.

Option 2

The Foxton Community Board work with Council during the Long Term Plan process to have this project included.

Option 3

The Foxton Community Board accepts the status quo and does not pursue the matter any further.

Council Officers recommend Board Members meet with Roding Engineers onsite to discuss parking construction options.

3.5 Draft Water Bylaw

Council is proposing to revoke and replace the Water Supply Bylaw 2014 with the Draft Water Supply Bylaw 2020.

Council resolved to consult on the draft Water Supply Bylaw at its ordinary meeting on 6 May 2020, using the Special Consultative Procedure as laid out in the Local Government Act 2002.

The objectives of this Bylaw are to:

- (a) Provide for public health and safety in the supply of water and to ensure fair and reasonable use of resource;
- (b) Protect publicly owned water supply infrastructure from incorrect use and damage; and
- (c) Promote reasonable use of water in the District.

Council has concentrated their efforts on improving water demand management practices across the district. This draft Water Supply Bylaw 2020 is an important building block to enable Council to better manage water demand, through enforcement provisions relating to the take of water from fire hydrants, which is prohibited and a major cause of damage to Council's water infrastructure. The draft further includes arrangements around the installation of meters at subdivision stage to assist with the monitoring and managing of water consumption volumes which form an integral part of water demand management.

The proposed replacement to the current Water Supply Bylaw will provide a more robust mechanism for the Council to better regulate the water supply activity. The Bylaw proposes various controls that would assist to protect the district's physical water supply infrastructure from intentional or inadvertent damage or misuse. Moreover, the Bylaw sets out responsibilities of installers, owners and the public, and the expectations of the Council in terms of appropriate use of water and access to components of the water supply system.

Submissions opened 22 June 2020 and close 27 July 2020.

3.6 Project Updates

Attached to this report are copies of the Project Updates for the Foxton Beach Stormwater and Foxton Wastewater Discharge, which were presented to the Finance, Audit & Risk Committee in June 2020.

3.7 Board member updates

Attached to this report are the updates from Deputy Chair Tricia Metcalf and Board members Ngaire Newland and John Girling.

3.8 Foxton Beach Progressive Association – Chairperson's Report

A report from the Chair of the Foxton Beach Progressive Association is **attached**.

3.9 Foxton Beach Freeholding Account

Attached to this report is a copy of the updated Foxton Beach Freeholding Fund projected forecast.

Attachments

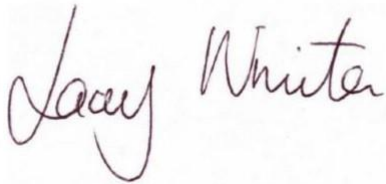

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Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Lacey Winiata Community Wellbeing & Engagement Manager	
Approved by	Nicki Brady Deputy Chief Executive	

Name: Foxton Community Board

Address: C/Horowhenua District Council

126 Oxford Street, Levin

Email: davidroache@horowhenua.govt.nz

The Foxton Community Board's preferred option is Option 3: Treat wastewater applied to land, with discharge to the Manawatū River in exceptional circumstances; on the proviso that the Board is provided with and accept the definition of 'exceptional' in this context. The Board does not support any of the Palmerston North City Council wastewater going into the river or ocean.

The Horowhenua District have Community Outcomes which were agreed upon by our community through the Long Term Plan process. These outcomes underpin everything we do. They are:

- Partnership with Tangata Whenua
- Thriving Communities
- An Exuberant Economy
- Stunning Environment
- Vibrant Cultures
- Enabling Infrastructure

The Foxton Community Board would like to see Palmerston North City Council achieve all of these outcomes when working on this project.

In particular the Board urges the Council to include Ngāti Raukawa in discussions and decision making, and ensure decisions are environment orientated rather than cost orientated.

We look forward to being a part of further discussions.

Thank you,



David Roache

Foxton Community Board Chair.



Foxton.
18.6.2020

To whom it may concern

The residents at 27 Cousins Ave. East have justifiably complained of cars making a mess of the berm outside their house when parking at the Forest entrance there.

However, it would be dangerous to park on the road so I suggest perhaps a small gravelled parking area on the verge East of the pump enclosure could be made.

If there is anything we can do to help resolve this issue, please let us know.

M. Brockhouse

Westpac New Zealand Limited

12031WT 11-05



Foxton Beach Stormwater Consent

Project Overview Summary

Project objective:

To agree on stormwater discharge consent with Horizons Regional Council and key stakeholders.

Current Status	What's Needed?	Key Dates
<ul style="list-style-type: none">• Consents are required for Council's stormwater discharges to the Manawatu Estuary.• An application for consent is currently being prepared.• Monitoring and engagement with mana whenua is ongoing.	<ul style="list-style-type: none">• Ongoing engagement with mana whenua.• Ongoing stormwater monitoring to confirm quality of discharges.• Ecological effects assessment.• Investigation of elevated sources of contaminants in the discharge	<ul style="list-style-type: none">• A draft application has been prepared. Lodgement dates will depend on consultation timing and effects assessment timelines.• Agreed with Regional Council for application to be lodged mid-June and placed on hold while investigations & consultation continue. On track for lodgement.

Overview of project:

The project is to obtain stormwater discharge consents for the existing stormwater network.



The discharge points are shown in the diagram above. There are five discharges direct to the Estuary, some seepage to ground through the attenuation ponds, and some discharges direct to Whitebait Creek.

Council's policy is that properties are required to provide on-site stormwater management (generally through soak pits). The consent application is for Council's stormwater network only and doesn't include the on-site soakage pits on private property.

Some of the discharges are direct to the Estuary (eg those on Dawick, Robbie, and Hartley Streets). The Holben stormwater discharge is a pumped discharge and includes some attenuation and treatment via the plantings and detention areas in the reserve and recreational areas. There are also attenuation ponds in the subdivision to the north-east of the community.

Work to date:

Modelling of the network has been undertaken to assess network capacity, flooding areas and estimated stormwater quantities.

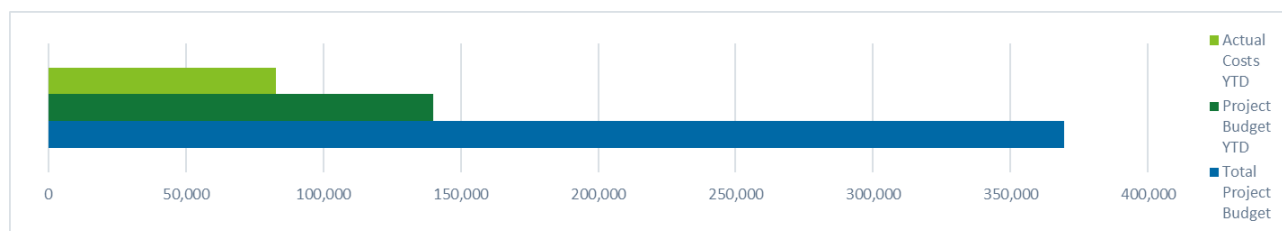
A monitoring programme of the quality of the stormwater discharges and the effects on the Estuary is underway.

An ecological effects assessment is in progress. The first stage has been to assess likely risks so that the monitoring programme can be refined, and a more detailed effects assessment is now being undertaken in conjunction with the monitoring programme which is being implemented. Consultation is ongoing with iwi groups to develop a framework for cultural health monitoring and undertaking cultural impact assessments.

Monitoring results to date indicate elevated concentrations of zinc, phosphorus and E.Coli have been identified in the discharge from Linklater Ave catchment. Potential sources for these contaminants are currently being investigated. An interim ecological effects assessment has been completed which has identified elevated levels of E Coli in various locations, as well as high levels of zinc in one of the smaller catchments. **Further assessment of zinc levels has identified that there is low potential for any effects on aquatic species via accumulation. An investigations programme has been developed and will be implemented now that we are out of lockdown and site work restrictions are lifted. The investigation programme is targeted to identify sources of the contaminants and develop a remedial programme of actions. District Council has engaged with Regional Council on this matter and it was agreed with Regional Council to lodge the consent application mid-June with a request that the processing of the application be placed on hold while the investigations are undertaken. Work is on track for lodgement mid-June.**

Council is also working on a proposal to provide stormwater treatment with the Holben Reserve which will assist to improve stormwater quality prior to discharge to the Estuary. The Council's Parks Team has prepared a concept plan which will treat stormwater from the Holben catchment via a new wetland in Holben reserve. The wetland design objective is assist to meet receiving water environmental standards prior to discharge. This proposal significantly assists the consenting process as it means that Council can commit to meeting receiving water targets for a significant portion of the urban stormwater which is also the portion that discharges to the most sensitive part of the Estuary. The wetland proposal has been discussed in the draft AEE documentation.

Financials:



Risk Management:

Risk Area	Risk Description	Initial (GAR)	Initial Risk Assessment without application of a control	Control applied	Residual Risk Assessment (GAR)	Residual Risk Assessment
Strategic	Potential for HRC to determine that consent should not be granted.	4C/2 L	Significant	Detailed documentation in the consent application to show that the discharge is controlled effectively Investigation of elevated contaminants. Provide for time and cost for hearing process if needed.	3C/2 L	Moderate
Financial	Cost of hearing and potential appeal process	3C/4 L	Significant	Pre-lodgement consultation. Manage process and pre-hearing discussions to focus on RMA matters as far as possible.	3C/3 L	Significant
	Mitigation costs to address potential effects / consent conditions	3 C/ 3L	Significant	Ensure clear messaging re low risk stormwater system. Effects evidence-based assessment of need for mitigation.	2 C/ 3L	Moderate

Risks Traffic Light Key

Likelihood	Consequence				
	1 - Very minor	2 - Minor	3 - Moderate	4 - Major	5 - Catastrophic
5 - Almost certain	Low	Moderate	Significant	Extreme	Extreme
4 - Very Likely	Low	Moderate	Significant	High	Extreme
3 -Likely	Low	Moderate	Significant	Significant	Extreme
2 - Unlikely	Low	Low	Moderate	Moderate	Moderate
1 - Extremely unlikely	Low	Low	Low	Low	Low

Communication and Key Stakeholders:

Consultation is ongoing with iwi groups. Discussions have been held with Te Runanga o Raukawa and Rangitaane and feedback received on the monitoring programme. Discussion is also occurring regarding the monitoring results to date and subsequent investigation programme. A hui is to be held in June with Rangitaane to initiate a CIA process. The project team has also engaged with MTA to ascertain if they have an interest in the application.

Consultation letters have been sent to nine parties who are registered as claimants under the Marine and Coastal Area Act; Initial discussions have also been held with Department of Conservation and ongoing engagement with the Department will occur while the investigations are undertaken. Pre-lodgement consultation has also been undertaken with the District Health Board.

Timeline:



Engagement with iwi			To continue into this quarter	
Stormwater monitoring				
Ecological effects assessment				
Complete AEE & Application			AEE to be lodged mid June	
Stormwater contaminant investigations & Assessment				
Consent Processing				

Foxton Wastewater Discharge

Project Overview Summary **June** 2020



Project Objective:

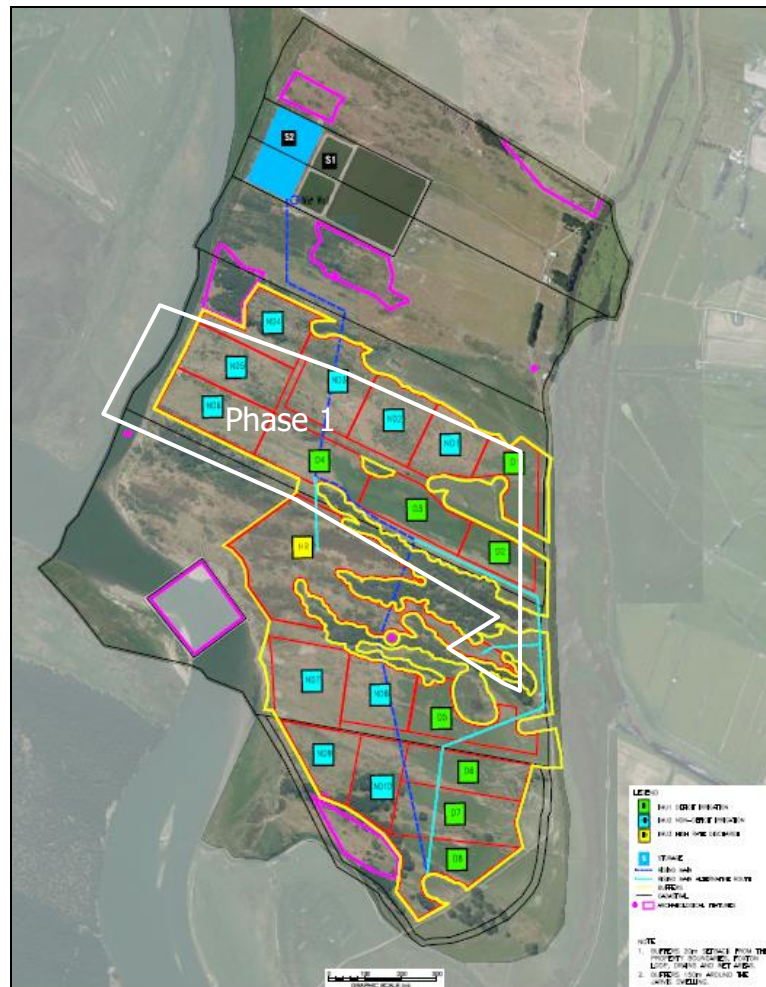
To cease the discharge to Foxton Loop and implement 100 % discharge to land (irrigation of farmland) of all treated wastewater from the Foxton WWTP prior to 4 February 2022.

Current Status	What's Needed?	Key Dates
<ul style="list-style-type: none"><input type="checkbox"/> Horowhenua Alliance are managing sub-contractors for constructing the first phase of irrigation and WWTP changes.<input type="checkbox"/> Materials are being ordered and delivered for construction in May to July.<input type="checkbox"/> Construction activities have resumed since changing to COVID-19 Level 1 restrictions.<input type="checkbox"/> Irrigation pipes have been installed across much of the Phase 1 area of the farm.<input type="checkbox"/> A new wet well has been installed at the WWTP.<input type="checkbox"/> Building the pump shed has commenced.<input type="checkbox"/> All management plans have been approved by HDC and HRC.	<ul style="list-style-type: none">• Management of multi-disciplinary team to design and construct new scheme.• Management of land owner and iwi relationships.• Co-ordination of complex range of systems and activities to ensure full integration of WWTP, irrigation, and farm operations.• Management of resources to catch up on construction now that the COVID-19 restrictions have eased.• Bringing forward design of the Phase 2 works to enable continuation of works to speed up irrigation expansion.• Approval of Phase 2 designs and contracts by HDC/HA.	<ul style="list-style-type: none">• Consents granted 4 February 2019.• Aiming for commissioning the first phase of irrigation by 31 July 2020.• Storage pond, WWTP bund repairs and wavebands, and the remainder of the irrigation will be built in 2020/21.• 4 February 2022 consent expiry deadline for completing irrigation and storage pond, and for ceasing discharge to Foxton Loop.

Overview of project:

- The Foxton WWTP is a 3-pond system located SW of Foxton between the two arms of Foxton Loop on rural land known as Matarapa. The WWTP was constructed in 1976 and discharges treated wastewater into the western arm of Foxton Loop.
- On 4 February 2019 the Environment Court granted consents to develop and operate a land discharge system to replace the Foxton Loop discharge. This allows irrigation of the area of

farmland outlined in yellow on the map below and construction of a new storage pond (blue rectangle). The first phase of irrigation is outlined in white.



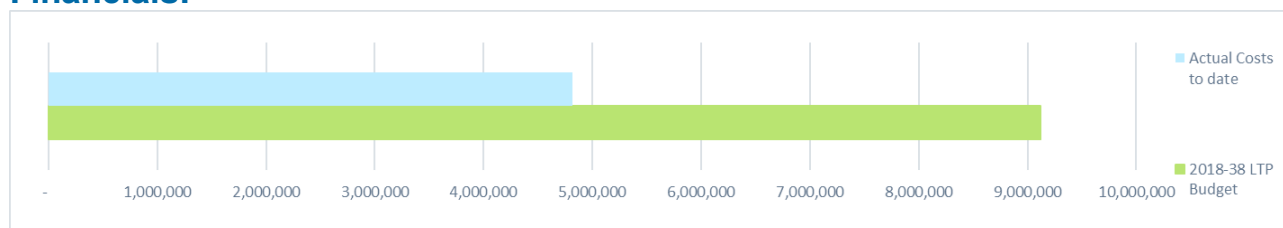
Work to date:

- The project management team continues to actively plan and co-ordinate activities, including contractual arrangements and health and safety requirements.
- Critical timeframes, materials deliveries, and complex tasks are being managed to minimise delays for commissioning the first **and subsequent phases** of irrigation **and WWTP pond modifications**.
- Contractors for **the first phase** of modifications around the WWTP have been **engaged and earlier delays in selecting contractors for these works will** not affect completion of other tasks within the planned timeframes.
- The COVID-19 lock-down restrictions on construction and site works, combined with delays in awarding contracts for the WWTP works, mean that project delivery timelines have been pushed out. Commissioning of Phase 1 **will** now occur in **the second half of July**.
- There continues to be significant collaboration with the farmers.
- The farmers are preparing the pasture, **managing stock numbers and grazing rotations, and erecting fences as irrigation construction is completed**.
- Iwi have been kept up-to-date with developments and have **provided daily** observers for construction. **Their focus has been on the irrigation trenching and related earthworks**.
- **During the first few days of irrigation trenching a few small pieces of old ceramic and bones were uncovered. The ceramic was from the 1800's but very small pieces and only a small portion of the original article, so the project archaeologist decided it was of no archaeological**

value. The bones were identified as belonging to a sheep or goat. Cattle have been farmed here since the 1950's.

- Horizons **approved** the amended Erosion and Sediment Control Plan for installing the first phase of irrigation. The Management Plans lodged in 2019 have **also all been certified by** Horizons.
- **The wet well has been installed (a significant engineering challenge) and its pipes and steel fittings are being installed for connecting to the pumps and WWTP pond outlet. The WWTP pond connections and other modifications are under way to enable the wastewater flows to pass through the two smaller maturation ponds in reversed order to the wet well. The design for the temporary outfall to Foxton Loop has been developed and will be built soon.**
- **The building for the pump shed has commenced. The floor has been poured and the walls and roof will be built next week, then the pumps and electrical components will be installed.**
- **Electrical and computer components for the irrigation controls and monitoring systems are being configured and programmed ready for installation at the pump shed and farm.**
- **Design of the second phase of irrigation, new storage pond, and WWTP bund repairs has progressed well. This will enable construction to start earlier than was previously planned. Irrigation Phase 2 and the storage pond are likely to be able to be constructed immediately after commissioning the first phase of irrigation, which takes advantage of keeping the contractors on-site for longer and avoids a potentially longer period of down-time when the contractors can't return because they are busy on other projects elsewhere.**

Financials:



- Forecast budgets for a large number of tasks and infrastructure have continued to be refined as tasks are identified and formal cost estimates are developed by each of contractor. Actual costs to date have also been tracked against these estimates.
- Overall costs have risen from initial expectations but are still within the project's and Council's 2019/20 budgets but the combination of delays from 2019/20 and bringing forward works from 2021/22 has created a large workload for 2020/21 which may exceed the 2020/21 budget, even with some carry-over of unspent funds from 2019/20. Budgets going forward are being refined as design is completed.
- The COVID-19 lock-down restrictions on construction and site works, combined with delays in awarding contracts for the WWTP works, mean that some costs will carry over into July 2020. However, some design work **and materials purchases** that have been brought forward to April-June 2020 will use some of those funds instead.
- The delays in obtaining resource consents, completing detailed designs, confirming some contracts, **and then COVID-19 restrictions** mean that **additional** funds may need to be allocated in Council's 2021/22 budget when preparing the 2021-31 LTP. It should be noted that funds were not spent in previous years **while consents were being processed** and some of the budgeted funds were not carried forward during recent years' adjustments of Annual Plan budgets. **This is readily apparent in the graph above where the 2015-25 project budget of \$13.356M was reduced to \$9.123M for the 2018-38 LTP.**

Risk Management:

Risk Area	Risk Description	Initial Risk Assessment (GAR)	Initial Risk Assessment without application of a control	Control applied	Residual Risk Assessment (GAR)	Residual Risk Assessment
Strategic	Landowner co-operation.	A	Delays to implementing project cause farm management conflicts.	Robust and frequent landowner engagement.	G	Concerns will be resolved.
	Contractor collaboration.	A	Clashing construction activities cause delays in commissioning irrigation. Reluctance to work together in future.	Robust and regular engagement with all contractors.	G	Collaboration will be achieved and all contractors will work together in future.
Financial	Delays mean that funds are not spent until next year.	G	Provision is not made for carrying funds forward to 2020/21.	Financial planning and on-going cost management.	G	Expenditure is not expected to exceed annual budgets.
	COVID-19 impact on project delivery	A	There is the potential of component supply delays and staff restrictions that delivery planned for this financial year is not achieved. There may be the need for contractor stand-down.	Supply restrictions only apply to some componentry, and alternative suppliers are being sought. Contractors are planning to do as much as possible before 30 June and to look after staff health.	A	There is still a risk that is largely outside the control of HA and their contractors to deliver. It has been confirmed that Phase 1 completion will occur during July 2020. The contract deadlines have been extended to reflect these circumstances.
Service Delivery	Resource or parts availability and timing cause delays.	A	Delays can compound, affect other contractors and farm management, and add to costs. This may be exacerbated by Covid-19 impacting on materials supply delays.	Strong project and staff management controls. Provision of additional resources. Key components are manufactured in NZ but some alternative suppliers are being sought where there will be a delay in delivery after lock-down restrictions are lifted.	G	Timing and costs will be acceptable. Any delayed deliveries of materials can be accommodated into work programmes by completing works for which all resources are available while delayed resources are on their way.
	Delayed and fragmented contractor engagement.	A	Completion of WWTP works will determine when the initial irrigation system can be commissioned.	Strong project and contract management to ensure integration of contractor activities.	G	Timelines should not be affected significantly.
	Disruption due to Covid-19	R	Tasks not completed on time and materials not able to be manufactured or delivered. Contractors need to stop and restart work in each area as additional parts are delivered, thus being less efficient than usual. More restrictions may return. Contractors no longer able to provide service due to either business pressures or resourcing.	Maintain strong communication with contractors and supply providers to enable work to occur during lock-down level 3 or lower. Ensure that contingencies exist if contractors or key materials are not available. Make contingencies for possible return to more restrictions.	G	Some disruptions likely to be expected, but good planning and clear instructions will ensure tasks go as planned. Regular liaison with contractors has helped.
Legal	Additional	A	Additional consents can	Ideally avoid triggering	G	Additional consents

	consents may be required.		delay construction.	consents, otherwise identify and promptly seek all necessary consents.		are unlikely to delay project.
	Horizons' compliance staff may consider that some construction and earthworks do not comply with consents.	A	Construction is delayed until all relevant consent compliance mitigation measures are accepted by Horizons.	Collaborate closely with Horizons and relevant contractors to quickly resolve any issues. Provide new mitigation measures to Horizons with timelines.	G	Works are unlikely to encounter any consent compliance issues and any concerns will be rapidly resolved.
Reputational	Construction delays keep deferring dates of commissioning.	A	Delays suggest poor management, lack of resourcing, or inadequate capabilities. Landowners and the public lose their confidence in the ability of Council to deliver on time.	Strong project and contract management to ensure that delays are minimised and justifiable. COVID-19 lock-down time is used to advance off-site works and enable next phases to start earlier.	G	Delays do not harm Council's reputation. HDC are using lock-down time positively and efficiently for the project. Landowners will take part in future Council projects.

Risks Traffic Light Key

Likelihood	Consequence				
	1 - Very minor	2 - Minor	3 - Moderate	4 - Major	5 - Catastrophic
5 - Almost certain	Low	Moderate	Significant	Extreme	Extreme
4 - Very Likely	Low	Moderate	Significant	High	Extreme
3 - Likely	Low	Moderate	Significant	Significant	Extreme
2 - Unlikely	Low	Low	Moderate	Moderate	Moderate
1 - Extremely unlikely	Low	Low	Low	Low	Low

Communication and Key Stakeholders:

Council has been engaging with the landowners and relevant iwi since 2014. Relationships between all parties have generally been supportive and co-operative. The delays to the construction caused by consenting delays, detailed design, contractual arrangements, and now the COVID-19 lock-down restrictions have caused some frustration and uncertainties of farm management planning for the landowners. However, on-going direct involvement of the landowners and frequent communications between all parties have enabled them to adapt their farm management plans to the evolving timelines of the project.

Council has been engaging with the key designers and construction contractors to ensure that their designs, roles, and construction programmes are co-ordinated. The timing of each contract is interdependent on the timing of each of the other contracts, so it has been crucial for Council and the contractors to collaboratively develop their designs and timelines.

Council has also been engaging with some Horizons staff regarding consent conditions and their expectations of construction methodologies, monitoring requirements, documentation requirements, and reporting. Council and Horizons staff have discussed the consenting and management plan requirements for relocating the discharge channel to Foxton Loop. Compliance communications have also been actively maintained with Horizons staff.

Timeline:



	May '20	Jun '20	Jul '20	Aug '20
Wet well				
Pump shed	Consent granted	Construct	Fit out interior	Commission all controls
WWTP connections to wet well		Construct	Construct and commission	
Install temporary discharge pipe from wet well to Foxton Loop	Confirm design and materials		Construct and commission	
Irrigation development	Deliver materials	Construct Phase 1 Design Phase 2	Commission P 1 Design Phase 2	Construct Phase 2
Storage pond and Phase 2 irrigation planning and scheduling	Develop storage pond concept design	Confirm pond location & size. Confirm WWTP pond bund works.	Develop detailed designs including geotechnical check	Issue tender documents for construction.



Installing ballast ring around bottom half of new wet well



Adding the top half of the new wet well



Wet well and foundation for pump shed



Irrigation mains pipes delivered to site ready for installation



Trenching to install irrigation pipelines



Irrigation installation



New stock route, paddock gates, and fencelines ready for irrigation to be installed

Report to Foxton Community Board – from Tricia Metcalf as FCB Rep

- Manawatu Estuary Trust (MET)
- Mavtech
- Foxton Beach Progressive Association (FBPA)

Date: 17 July 2020

Group	Highlights of Minutes
<p>MET Meeting 2/6/20 (unconfirmed)</p>	<ol style="list-style-type: none"> 1. DOC Report (Abi Wightman) <ul style="list-style-type: none"> • A Meeting of the Manawatū Estuary Management Group took place on the 20th March . Sean Hester’s (HDC) presented a power point powerpoint which describing the inter-agency collaboration. • The Sea Spurge plant which was removed from the Himatangi Dunes will be genetically tested to see if it originated from Australia rather than the northern West coast of NZ. MPI has provided awareness signage to local councils. • The site of the proposed platform is not in the DOC Foxton Harbour Reserve but it does fall under the Crown Minerals act jurisdiction. MET needs to send a preliminary plan and dimensions to Abi to refer to National Office as it is unclear as to whether structures can be built on this land. • Poplar removal from Pinewood Ave will start from Thursday 4th , weather permitting. Basal treatment will be carried out. • DOC will be involved in post covid Recovery with short term employment schemes. The details of this have not been announced yet. 2. Viewing Platform <p>According to DOC (See above) the proposed site of the new viewing platform is not on Foxton Harbour Reserve but on Crown Land, and so is administered by DOC. We need to get the plan and dimensions to Abi to forward the plans to the Head Office.</p> 3. Palmerston North Waste Water Plan <p>The PN Waste Water Monitoring Group is a zoom meeting on 11 June at 4.30. It was agreed MET be involved in “Nature Calls”: the preparation for the new consent for the Palmerston North Waste Water.</p> 4. Pahiatua Waste Water Treatment request for consent <p>Tararua DC has asked for an extension again but the Environment Court is getting impatient.</p> 5. Holben Reserve Proposal <p>MET has received an email from Gabe Ross, the Landscape</p>

	<p>Architect whom HDC has employed to come up with plans to develop the reserve. He requested a meeting with MET to give a presentation and have a question time.</p> <p>6. Arnim reminded people they could meet him in the dunes to weed the dune wetland on Sunday. He also suggested that the photos that the Forest and Bird group took on their visit, be put onto the website. He will try to get the photos.</p> <p>7. HDC lack of knowledge of Ramsar Site</p> <p>Concern was expressed that many of the councillors were unaware of the Ramsar site and its importance. The Mayor has offered to come and have a look and it was time for the council to come and visit.</p> <p>8. Publicity</p> <p>It was suggested that we produce a video presentation something like SORT has made showing the Ramsar site. There was support for this.</p>
<p>Mav Tech Meeting 6/6/2020</p>	<p>Business</p> <p><u>Website:</u> Trustees agreed that a simple website for MAVtech would be useful. Options to be explored and reported back to the next Trust meeting are:</p> <p><u>100 Items</u> Trustees agreed to the proposal to identify 100 collection items as being of special interest. And significance. (Action: All Trustees) Submit nominations to the Chair, MAVtech for particular items to be included in the “top 100”.</p> <p><u>Reopening MAVtech and recommencing Cine nights</u> Agreed: Await introduction of Level 1 and conform with guidelines for cinemas and museums. Anthony to check HDC expectations when meeting with David Clapperton on 12 June.</p> <p>Statement from Chair Anthony outlined the values and leadership ethos that he aims to apply in his role as Chair, MAVtech, in particular, as being one of service and responsiveness to all stakeholders, especially other Trustees and volunteers. His approach is based on the philosophy outlined by Robert Greenleaf. His programme of activity for the second half of 2020 focusses on Planning, Relationships and Partnerships, the Trust Board, Collection, Administration and communications. An initiative will be a Newsletter from the Chair. An immediate project will be identification of “100 items of outstanding significance in the collection.</p>

	<p>Reports</p> <p><u>Radio Foxton</u> The temporary aerial and internet streaming are working well, and the transmitter has been successfully upgraded. A new announcer – Natalie McDonald – will be producing shows remotely for RF starting next Tuesday 7pm.</p> <p><u>Project development</u> Funding of \$10,000 has been assured by HDC for Project Development for the Feasibility Study. Frank Stark will be contracted under a Short Form contract for this phase of work. His work will cover key areas such as Audiences, Relationships and the Collection. Lotteries Grant committee will consider MAVtech’s application for grant funding to undertake the Feasibility Study, and funding decisions will be made in June. Anthony, Detlef and Cathy to meet David Clapperton on 12 June to discuss the grant and project management.</p>
<p>Mav Tech Meeting 4/7/2020 (unconfirmed)</p>	<p>Reports</p> <p><u>Project development</u> Funding of \$10,000 has been assured by HDC for Project Development for the Feasibility Study. Frank Stark will be contracted under a Short Form contract for this phase of work. His work will cover key areas such as Audiences, Relationships and the Collection. Lotteries Grant committee will consider MAVtech’s application for grant funding to undertake the Feasibility Study, and funding decisions will be made in June. Anthony, Detlef and Cathy to meet David Clapperton on 12 June to discuss the grant and project management.</p> <p>Business</p> <p><u>Development Plan</u> The Feasibility Study subcommittee members met Frank Stark to discuss the next steps in the project. As advised to Trustees by email on 30 June, a 10 point Development Action Plan has been prepared. The Chair will circulate a working draft to Trustees. A presentation of the developed Plan will be presented to Trustees in October.</p> <p>Seismic strengthening issue will be addressed and it is proposed that the 2013 Opus Report is reviewed in the light of applicable 2020 Standards.</p> <p><u>Helping Hands Grant</u> Application lodged with Te Papa. A total of \$4,000 funding sought and result should be known by later in July. If successful, the museum professional identified to undertake collection audit, planning and care work, and the 100 treasures project – Toni Edmeades – will be invited to meet Trustees and outline proposed action.</p> <p><u>MAVtech Support Submission to PNCC</u></p> <p>MOTION: MAVtech Trust supports Save Our River Trust’s NATURE CALLS submission to PNCC</p> <p><u>Professional development</u></p>

	Trustees noted the value of engagement with learning institutions for student placements and the possibility of holding a volunteer induction session delivered by Sally Babbage.
FBPA	A liaison meeting was held 29/06/2020 at Roaches Concrete office. Matters discussed: <ul style="list-style-type: none">● PNCC Wastewater public presentation● Holben Reserve plan● Foxton Beach community Plan - Invitation to FCB members to a Public meeting Sunday 19 July at FB Bowling club● Foxton Beach Freeholding Fund – strategy & policy review

Report to Foxton Community Board – from Ngaire Newland as FCB Rep

FTDA – Foxton Tourist & Development Association
Foxton Beach Progressive Association
Wildlife Trust

27 July 2020

<p>FTDA</p>	<ul style="list-style-type: none"> ▪ The most recent FTDA meeting was held on 2 July 2020. The next meeting scheduled for 30 July, will include a brief meeting with Melissa Steedman, Civic & Community Events Coordinator, HDC. ▪ At the AGM held on 28 June 2020, the following committee members were elected: <ul style="list-style-type: none"> ○ President – Lindsay Sanson ○ Vice President – Amanda Jackson ○ Treasurer – Amanda Street ○ Secretary – Ngaire Newland ○ Trustee – Yvonne Wears David Roache remains as Patron ▪ Spring Fling <ul style="list-style-type: none"> - Planning is underway for Spring Fling 2020 to be held on Sunday 25th October. - Joanne Roberts has been appointed Spring Fling coordinator – contact foxtonspringfling@gmail.com ▪ Proudly Foxton <ul style="list-style-type: none"> - All Foxton businesses have been offered free membership to Proudly Foxton for 2020. Several businesses have taken up this offer and have been contacted by the PF coordinator. - FTDA website, highlighting events and businesses in Foxton and the Beach, is regularly updated on www.foxtonandthebeach.co.nz - Social media campaigns for PF local businesses continue, with a monthly PF newsletter which has been well received. 	
<p>FBPAI</p>	<ul style="list-style-type: none"> ▪ A liaison meeting between FCB Chair & reps, and FBPAI, was held on 23 June 2020. ▪ FCB members to attend a FBPAI - led public forum on Sunday 19 July to seek further community plan feedback. ▪ FBPAI Chair Ted Melton will report directly to the Board meeting. 	
<p>Wildlife Foxton Trust</p>	<ul style="list-style-type: none"> ▪ I met informally with Secretary/Treasurer Nola Fox on 14 July 2020. ▪ Nola advises Wildlife Foxton Trust is yet to hear from Horowhenua District Council if any of the Foxton Futures funding is to come their way, given their project is shovel ready. 	

Report to Foxton Community Board – from John Girling as FCB Rep

Update from Save Our river Trust (SoRT) meeting 12 July 2020.

The SORT special meeting on Sunday 12 July was positive and carried a motion supporting the following:

- 1] Support for the proposed structure of the Channel /Foxton Futures Group and two Project management subgroups.
- 2] Noting that Robin Hapi and Basil Vertogen are current SORT members of the Channel/Foxton Futures Group.
- 3] Support Basil coming off that group and serving on the Phase 1 Project management group with others to be appointed by HDC, the contract holder.
- 4] Support for Robin Hapi to remain on the Channel/Foxton Futures group joined by Tony Murdoch as SORT representatives.
- 5] SORT representation of the Phase 2 Project Management Group to consist of Robin Hapi and Janine Smart.
- 6] The Channel group/Foxton Futures Governance group membership remains as 2 members from:

Horowhenu District Council
Horizons Regional Council
Foxton Community Board
Iwi
Save Our River Trust
With an observer from MBIE.

It has been suggested that David Roache, with his wide local knowledge serves on the Phase 1 Project Management Group and is replaced on the Channel/Foxton Future group by Tricia Metcalf, Community Board Deputy Chair, and that John Girling remains on the Channel/Foxton Future Group and joins Robin Hapi, Janine Smart and Nicki Brady on the Phase 2 Project management group.

Should there be any objections please let us discuss them urgently as the time frame for the Phase 2 application is very short and there is a mountain of work to get through.

Please note that the Foxton River Loop Working party is referred to above as the Channel/Foxton Futures group as its focus includes the Foxton Futures report.

Foxton Beach Progressive Assn Inc:

Chairperson's Report to

FOXTON COMMUNITY BOARD MEETING 27 JULY 2020

To Chairperson & Members

This report deals with Foxton Beach CCTV.

Of many issues and preoccupying us during and since lockdown, CCTV is one of the most demanding. As Board members will recall, there are several matters to tie down. These include negotiating MOUs and commissioning signage.

With Annual Plan funding finalised, the other big negotiation has been around connecting with Levin Crime Prevention Camera Trust, and finalising access & monitoring capacity in Police Stations.

Extensive negotiations have determined that:-

1. Existing live access and monitoring capacity in the 24/7 Levin Police Station should be substantially upgraded, in order to incorporate Foxton Beach camera images and those of Waitarere & future systems. Foxton Police will receive referrals and access CCTV images from Levin, assisted by smartphone apps. Our current CCTV system plan is consequentially being reworked in conjunction with Horowhenua Camera Trust.
2. Levin Crime Prevention Camera Trust has become Horowhenua Camera Trust. With Council support, it is becoming the owning-operating-maintaining vehicle for all Horowhenua CCTV camera system. The Trust will, over time, beneficially harmonise cameras & systems. This will enable better and cost-effective maintenance and replacement, and will streamline fundraising. Foxton and Beach will have two trustee positions on the Trust.
3. There are considerable benefits available from contracting and expending through HCT – including that GST is refundable, enabling more value from funds. A Council resolution is required for this to proceed. These proposals were well-received at an Association public forum on 19 July.

Foxton Community Board is requested to recommend to Council THAT FUNDING OF UP TO \$110,000 APPROVED FOR FOXTON BEACH CCTV PROJECT BE REALLOCATED TO HOROWHENUA CAMERA TRUST, PROVIDED THAT A FINAL ORDER OF COSTS AND CONTRACTUAL ARRANGEMENTS ACCEPTABLE TO COUNCIL ARE AGREED BETWEEN FOXTON BEACH PROGRESSIVE ASSOCIATION INCORPORATED AND HOROWHENUA CAMERA TRUST.

Ted Melton, Chairperson FBPAI – 20 July 2020.

Foxton Beach Free Holding Account - Projected Forecast to 30/06/2025

	Annual Report	Actual	Projected LTP 2018-2038					
	30/06/2019	Cash only 31/05/2020	30/06/2020	30/06/2021	30/06/2022	30/06/2023	30/06/2024	30/06/2025
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Income								
Interest (est) 4.3% pa	209	134	146	162	157	89	87	91
Land Lease Income from Pinewood Camp	30	25	30	30	30	30	30	30
Rents (full year charged in October)	39	45	47	40	40	40	40	40
Gain on Assets sales	0	-	-	-	-	-	-	-
Total Income	278	204	223	232	227	159	157	161
Less: funded items								
Grant - Foxton & Beach Bowling Club	(144)	(21)	(100)	-	-	-	-	-
Grant - Foxton Beach School Heat Pumps Note 3	-	(12)	(12)	-	-	-	-	-
Loss on Assets sales	-	-	-	-	-	-	-	-
Development Contributions	-	-	-	-	-	-	-	-
Administration Note 1	(69)	(47)	(60)	(90)	(170)	(170)	(170)	(170)
Other Note 2	(1)	(0)	(9)	(5)	(5)	(5)	(5)	(5)
Rates/Depreciation (if any) Note 3	(6)	(56)	(20)	(15)	(15)	(16)	(15)	(15)
Total Expenditure	(220)	(137)	(201)	(110)	(190)	(191)	(190)	(190)
Surplus/(Deficit) 30th June	58	67	22	41	37	(31)	157	161
Balance at 1 July	5,320	5,546	5,546	5,396	5,222	2,959	2,900	3,032
A. Section Sales per year	-	-	-	-	-	-	-	-
B. Endowment Properties freeholding	215	85	60	60	60	60	60	60
Foxton Beach Reserves Projects per LTP 2015-2025 incl pump track	(2)	(87)	(197)	(92)	(90)	(87)	(85)	(82)
Forbes Road Subdivision extension	-	-	-	(183)	(2,270)	-	-	-
Bond Street and Nash Parade Stormwater approved 30 Aug 17 \$432,000 +/- 10%	(37)	-	(35)	-	-	-	-	-
Surplus/(Deficit) from Trading	50	67	22	41	37	(31)	157	161
Balance 30th June	5,546	5,611	5,396	5,222	2,959	2,900	3,032	3,171

A. Sales of sections are proceeds received less commission and GST for Forbes Road Subdivision
B. Sales of Endowment Freeholding is net proceeds received

Note 1	Note 2	Note 3	Not included in Cash Flow Surplus/(Deficit)		
Administration	31/05/2020 Other	31/05/2020 Rates/Grants(if any)	31/05/2020	30/06/2019	
HDC administration	(47) Water	- Rates	(6)	(6)	
Legal expenses	- General	(6) Grants	-	(144)	
Valuations	- Insurance	(0)	(6)	(150)	
Consents & Surveys	-	(6)			
Consultancy	-				
Sale costs	-				
Advertising	(47)				
			Depreciation	(50)	(53)
			Gain on Sale	78	29
			Loss on sale	-	-
				27	(24)