

Notice is hereby given that an ordinary meeting of the Foxton Community Board will be held on:

**Date:** Monday 25 November 2019  
**Time:** 6.00 pm  
**Meeting Room:** Blue Room  
**Venue:** Te Awahou Nieuwe Stroom  
92 Main Street  
Foxton

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## Foxton Community Board

### OPEN AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Mr David Roache	
<b>Deputy Chairperson</b>	Ms Tricia Metcalf	
<b>Members</b>	Cr David Allan	
	Cr Ross Brannigan	
	Mr Trevor Chambers	
	Mr John Girling	
	Mrs Ngaire Newland	
<b>Reporting Officer</b>	Mr Mark Lester	(Group Manager – Corporate Services)
<b>Meeting Secretary</b>	Mrs Karen Corkill	

Contact Telephone: 06 366 0999  
Postal Address: Private Bag 4002, Levin 5540  
Email: [enquiries@horowhenua.govt.nz](mailto:enquiries@horowhenua.govt.nz)  
Website: [www.horowhenua.govt.nz](http://www.horowhenua.govt.nz)

Full Agendas are available on Council's website  
[www.horowhenua.govt.nz](http://www.horowhenua.govt.nz)

Full Agendas are also available to be collected from:  
Horowhenua District Council Service Centre, 126 Oxford Street, Levin  
Te Awahou Nieuwe Stroom, Foxton,  
Shannon Service Centre/Library, Plimmer Terrace, Shannon  
and Te Takeretanga o Kura-hau-pō, Bath Street, Levin



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The meeting will be preceded by a public forum commencing at 5.30 pm.

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**1 Apologies**

**2 Public Participation**

Notification to speak is required by 12 noon on the day of the meeting. Further information is available on [www.horowhenua.govt.nz](http://www.horowhenua.govt.nz) or by phoning 06 366 0999.

See over the page for further information on Public Participation.

**3 Late Items**

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

**4 Declaration of interest**

Members are reminded of their obligation to declare any conflicts of interest in writing they might have in respect of the items on this Agenda.

**5 Confirmation of Minutes**

**5.1 Meeting minutes Foxton Community Board, 30 October 2019**

**6 Announcements**

Public Participation (further information):

The ability to speak at Council and Community Board meetings provides the opportunity for members of the public to express their opinions/views to Elected Members as they relate to the agenda item to be considered by the meeting.

Speakers may (within the time allotted and through the Chairperson) ask Elected Members questions as they relate to the agenda item to be considered by the meeting, however that right does not naturally extend to question Council Officers or to take the opportunity to address the public audience be that in the gallery itself or via the livestreaming. Council Officers are available to offer advice too and answer questions from Elected Members when the meeting is formally considering the agenda item i.e. on completion of Public Participation.

Meeting protocols

1. All speakers shall address the Chair and Elected Members, not other members of the public be that in the gallery itself or via livestreaming.
2. A meeting is not a forum for complaints about Council staff or Council contractors. Those issues should be addressed direct to the CEO and not at a Council, Community Board or Committee meeting.
3. Elected members may address the speaker with questions or for clarification on an item, but when the topic is discussed Members shall address the Chair.
4. All persons present must show respect and courtesy to those who are speaking and not interrupt nor speak out of turn.
5. Any person asked more than once to be quiet will be asked to leave the meeting

# Foxton Beach Community Centre Inc - Request for funding from the Foxton Beach Freeholding Account

File No.: 19/494

## 1. Purpose

For the Foxton Community Board to consider the request for funding from the Foxton Beach Freeholding Account by the Foxton Beach Community Centre Inc.

## 2. Recommendation

- 2.1 That Report 19/494 Foxton Beach Community Centre Inc - Request for funding from the Foxton Beach Freeholding Account be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Foxton Community Board recommends/does not recommend to Council that funding from the Foxton Beach Freeholding Account be granted to the Foxton Beach Community Centre (up to 50% of the purchase price) of a new vehicle, subject to the balance of the funding being available from other source(s).

## 3. Background

- 3.1 As outlined in the attached correspondence (attachments A and B), the Foxton Beach Community Centre provides a health shuttle service to the community.
- 3.2 Because of the demand for its service, the Centre has now approached the Foxton Community Board seeking funding from the Foxton Beach Freeholding Account to purchase a new replacement vehicle, similar to what is currently being operated, and also to erect a double garage on the Council-owned land currently occupied by the Centre.
- 3.3 The Centre will also be seeking funding from other sources such as the Eastern & Central Community Trust (see Attachment C).

## 4. Issues for Consideration

- 4.1 The Board needs to consider whether or not the request is consistent with the Strategy and Policy for the Foxton Beach Freeholding Account (bearing in mind that the Strategy and Policy was put in place in 2009 and is due for review), which sets out:

### Spending Policy

*"Expenditure shall be governed by the following principles:*

<i>Sustainability</i>	<i>The fund shall be applied to enhance the current and future wellbeing of the inhabitants of Foxton Beach</i>
<i>Beneficial</i>	<i>The fund shall be applied to services and amenities in ways that consider the social, environmental, cultural and economic wellbeing of the inhabitants of Foxton Beach</i>
<i>Complementary</i>	<i>The fund is not the sole resource for funding infrastructure and other development, and should be used in a way complementary to other sources to maintain a sense of community responsibility, ownership and fairness</i>
<i>Responsiveness</i>	<i>The fund shall be applied for infrastructure, but also retain some flexibility to meet needs that are currently unforeseen."</i>

*The fund will be used for Capital Works only, on existing and future infrastructure.*

*The fund will only be used on items included in the Council's LTCCP (10 year plan) or Annual Plan.:*

Maximum level of contribution

*The maximum contribution from the fund will be 50% of any total project cost."*

- 4.2 Three quotes for the type of vehicle sought are appended for information (Attachments D, E & F).
- 4.3 The Centre offers a valuable service to residents of Foxton Beach. Supporting this initiative could be considered as investing in the social infrastructure and well-being of the community.
- 4.4 With regard to the request for funding to build a garage to house the third vehicle, a similar request was made to Council in early 2018 (see Attachment G). Due to the area on which the Community Centre is located being classified as non-core to Council's business, the Centre was advised that Council would not be looking to lock the land up with any long-term lease as the site will ultimately be considered for transfer/divestment (see Attachment H). This situation still pertains, so the request for funding for a garage is not able to be considered unless the Board wishes to seek a reclassification by Council. Any reclassification would need to occur via the Property Strategy.

**Attachments**

No.	Title	Page
A	Foxton Beach Community Centre - letter to FCB requesting funding from the FB Freeholding Account - 16 November 2019	10
B	Foxton Beach Community Centre - letter to FCB 15 November 2019	11
C	FBCC Resolution	12
D	FBCC Honda Quote RC2801	13
E	FBCC Honda Quote RC2796	14
F	FBCC Toyota Quote	15
G	Letter from Foxton Beach Community Centre Inc. requesting to build a new double garage - 14 April 2018	16
H	Response to Foxton Beach community centre in respect of request to build a double garage	18

**Confirmation of statutory compliance**

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

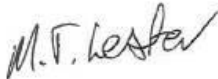
- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

**Signatories**

Author(s)	Mark Lester <b>Group Manager - Corporate Services</b>	
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Approved by	Mark Lester <b>Group Manager - Corporate Services</b>	
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## *Foxton Beach Community Centre Inc.*

**108 SEABURY AVENUE  
FOXTON BEACH 4815**

**Telephone: (06 363 8387)**

*15<sup>th</sup> November 2019*

**All Correspondence to:**

**Hon. Secretary/Treasurer  
Mrs M Hoseason**

Foxton Beach Community Board

We at the Foxton Beach Community Centre provide a Health Shuttle service to the community. With the help of 18 Volunteers, we convey the elderly and frail members of the community to various appointments, who cannot drive. These appointments are predominantly medical, but also include Clinics, Lawyers, Banks, Optometrists, Hearing Clinics, Podiatrists and airports.

The service that we provide has been operating for 30 years. We ask for a set donation per trip, which covers most of our expenses, but leaves very little to build up a fund to buy replacement vehicles.

When we have to replace a vehicle it is always a second hand vehicle, which we have to maintain straight away and with escalating costs these days, we are struggling sometimes to keep everything on and "even keel". We have two vans which operate Monday to Friday, and a third van we use as a backup vehicle, which is being used more and more due to the increase of people wanting to use our service.

With the population getting older and living longer we are finding our services are getting used more and more. Every week we hear comments from our customers, "that is if wasn't for our services, they would not be able to live here".

A new vehicle would take a lot of pressure off the administration and provide an ongoing, reliable transportation service for the community.

Many thanks

Roger Cook  
Funding Officer  
Foxton Beach Community Centre

## *Foxton Beach Community Centre Inc.*

**108 SEABURY AVENUE  
FOXTON BEACH 4815**

**Telephone: (06 363 8387)**

**All Correspondence to:**

**Hon. Secretary**

**Mrs M Hoseason**

**16<sup>th</sup> November 2019**

Further to my funding request from the Foxton Beach Free Holding fund, I have a written quote from Honda for vehicle similar to what we are operating with now.

The original quote (\$54,000) was for top of the range model, but a cheaper model would be just as suitable for our use. A quote for this is attached as well as one from Toyota.

As well as vehicle funding we also need to build a garage to house the third vehicle. At present the third vehicle is kept at my own place, where it has been for the last two years.

Your meeting on the 28<sup>th</sup> November will be attended by myself and Lance Pederson to answer any questions you might have.

Any help from the Foxton Community Board would be greatly appreciated by ourselves and the communities of Foxton and Foxton Beach.

Many thanks

Roger Cook

*Funding Officer*  
Foxton Beach Community Centre

*Foxton Beach Community Centre Inc.*

108 SEABURY AVENUE  
FOXTON BEACH 4815

Telephone: (06 363 8387)

All Correspondence to:

Hon. Secretary

Mrs M Hoseason

14<sup>th</sup> September 2019

The Foxton Beach Community Centre Committee resolved the following resolution:

Mr Roger Cook has authority to act as the FBCC Grants & Funding Officer. He has authority to apply on our behalf to the Eastern & Central Grants Committee for funding to the amount of \$36,000 for the purchase of a new vehicle to transport members of the public to Medical appointments within the Horowhenua/Manawatu district.

Approved and Passed by all.

Signed:



Roger Cook  
Grants & Funding Officer



Merle Hoseason  
Secretary/Treasurer



**Honda New Zealand Limited**  
455 Broadway, Newmarket  
PO Box 9590, Newmarket  
Auckland 1149  
0800 382 382  
www.honda.co.nz

## Honda Vehicle and Accessories Quote - New Vehicle

Date: **25/09/2019**  
Valid until: **02/10/2019** *Subject to stock availability at quoted price.*  
To be delivered by: **22/10/2019**

Quote No.: **RC2801**  
Quote ID: **314753**

Prepared for: **Foxton Beach Community Centre**  
**Mr Roger Cook**

Phone: **0274 428 003**

### Vehicle Details



**Honda Odyssey L Sensing** 2.4L DOHC i-VTEC CVT (New)

Preferred Colour: \_\_\_\_\_

	Amount (Incl GST)
New Car Price	\$53,990.00
On Road Costs	\$795.00
<b>Total Price</b>	<b>\$54,785.00</b>

*Including 5yr Service Plan.*

- Note:**
- Honda New Zealand Limited does not guarantee the availability of the vehicles and/or accessories specified above.
  - This quote is valid at all approved agents of Honda New Zealand Limited and is valid for vehicle delivered within 20 days of the 'Valid Until' date and conditions specified above.
  - The prices above include GST and the costs of installing the accessories specified above.
  - Provision of this quote by Honda New Zealand Limited does not create an obligation for you to purchase the vehicle and/or accessories specified above.
  - Sales and purchase of this vehicle and/or accessories specified above shall be completed only using standard sale and purchase documentation with an approved agent of Honda New Zealand Limited.



**Honda New Zealand Limited**  
455 Broadway, Newmarket  
PO Box 9590, Newmarket  
Auckland 1149  
0800 382 382  
www.honda.co.nz

## Honda Vehicle and Accessories Quote - New Vehicle

Date: **25/09/2019**  
Valid until: **02/10/2019** *Subject to stock availability at quoted price.*  
To be delivered by: **22/10/2019**

Quote No.: **RC2796**  
Quote ID: **314748**

Prepared for: **Foxton Beach Community Centre**  
**Mr Roger Cook**

Phone: **0274 428 003**

### Vehicle Details



**Honda Odyssey S** 2.4L DOHC i-VTEC CVT (New)

Preferred Colour: \_\_\_\_\_

	Amount (Incl GST)
New Car Price	\$45,990.00
On Road Costs	\$795.00
<b>Total Price</b>	<b>\$46,785.00</b>

*Including 5yr Service Plan.*

- Note:**
- Honda New Zealand Limited does not guarantee the availability of the vehicles and/or accessories specified above.
  - This quote is valid at all approved agents of Honda New Zealand Limited and is valid for vehicle delivered within 20 days of the 'Valid Until' date and conditions specified above.
  - The prices above include GST and the costs of installing the accessories specified above.
  - Provision of this quote by Honda New Zealand Limited does not create an obligation for you to purchase the vehicle and/or accessories specified above.
  - Sales and purchase of this vehicle and/or accessories specified above shall be completed only using standard sale and purchase documentation with an approved agent of Honda New Zealand Limited.



MANAWATU &  
TRC TOYOTA

# QUOTATION

Palmerston North - New  
DeBren Enterprises Ltd  
Phone: 06 356 7169  
Fax: 06 359 2024  
Email: sales@manawatu.toyota.co.nz

GST No: 88-094-751  
66 Wairing Street  
PO Box 4040  
Palmerston North  
www.manawatu.toyota.co.nz

CUSTOMER :	QUOTE DETAILS:
Foxton Beach Community Centre Incorporated 108 Seabury Avenue Foxton Beach Foxton 4815 E: enquiries@foxton.org.nz P: 063635150	Date : 01/11/2019 Quote : <b>34488</b> ( ) Department : 100 Palmerston New Agency Toyota Consultant : Mike McRedmond Stock No :

The following quotation lists all the items included in the purchase of a new vehicle, as per your request.  
It also identifies who you will be purchasing each item from.  
\*\* Please see over page for terms and conditions relating to this Quotation \*\*

**Quoted from Toyota New Zealand Limited**

**MOTOR VEHICLE**

Hiace ZR 2.8DT 6AT RWD MB/4D/10S (HSMA-NM1)	\$53,990.00
TCSA	Included
Vehicle Colour - French Vanilla	Included
1 Tank of Fuel	Included
Registration	Included
RUC 1000 Kms	Included
WOF/COF	Included
TCSA Prepayment	\$1,320.00

**Quoted from Manawatu Toyota**

**ACCESSORIES / OTHER**

Interior, Protection Floor Mats, Rubber -Front (Black)	Included
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**TOTAL PAYABLE** \$55,310.00

Includes GST \$7,214.35

**BALANCE PAYABLE** \$55,310.00

## Foxton Beach Community Centre Inc.

108 SEABURY AVENUE  
FOXTON BEACH 4815

Telephone: (06 363 8387)

All Correspondence to:

Hon. Secretary

14<sup>th</sup> April 2018

Members  
Horowhenua District Council

1. The FBCC are asking for consideration to build a new double garage beside the Community Centre (on grassed area). This is to facilitate the accommodation of our 3<sup>rd</sup> vehicle and to house the Community Beach Warden vehicle (which is currently being housed outside at one of the Wardens homes).

We feel that the building of the garage would benefit the community as a whole, and keep the vehicles in better condition, than being housed outside.

As yet we have no funding for this project, but would like to submit plans of what will be required, and on gaining permission, we could then go ahead with getting plans drawn up and gaining costing, with perhaps the Council contributing some amount towards the build.

As this is for the Public we would like to make it a Community Effort, by bringing in the local businesses to help with funding, and perhaps labour. We would also be asking for public help to build and complete this project.

If you require a meeting with Committee members of the Foxton Beach Community Centre, we are available to meet at your convenience.

This is a follow up to our meeting in April where we discussed the issue with you and gave you proposed plan layout and area involved.

2. The FBCC are also asking that the Council consider upgrading the inside and outside of the Community Centre. It has been 10 years since any upgrading inside or out has been done, it was noted that the centre was due for external painting etc in the last budget building refurbishments. The ceiling in the main room needs to be repaired from a leak last year which was fixed but the ceiling still has a hole in it. (not a good look).



The building was water blasted recently and to our dismay the Community Centre Sign was also done which took a lot of the paintwork off and is not in parts unreadable.

The Committee of the Foxton Fair have also offered to help with some funding but it will not be enough to cover the cost of all the painting and refreshing the inside of the building.

We await your favourable reply

Yours sincerely

Merle Hoseason  
Secretary  
FBCC

cc: Mayor Mr M Feyen



12 April 2019

Merle Hoseason  
Secretary  
Foxton Beach Community Centre  
108 Seabury Avenue  
**FOXTON BEACH 4815**

Dear Merle

**Foxton Beach Community Centre, 108 Seabury Avenue, Foxton Beach**

I acknowledge receipt of your email dated 3 March 2019 expressing the Centre's desire to build a new double garage and requesting an upgrade of the Community Centre. First, I must apologise for the length of time taken to respond this has in essence been due to an unusually high workload for the time of the year. In response to your query-

**New Double Garage**

Council adopted a policy to manage its property portfolio in 2015 (Property Strategy). The policy requires Council to identify which of its properties are core to Council business and which are non-core. In the recent long term planning process (2018-2038) Council further resolved to dispose of \$7 million of its non-core property asset within the first two years of the Long Term Plan (i.e. 2018-2019 and 2019-2020), and divest itself of all other property other than that identified as core by 2028. Both these documents are available on Council's web site.

Dawick Street open space, the area on which the community centre stands, was classified as non-core to Council's business following evaluation in January 2017. As a consequence Council would not be looking to lock the land up with any long-term lease including in this case a double garage, as the site will ultimately be considered for transfer/divestment. It is however important to note that Council values the services delivered from the community centre, and would engage with it should the decision to sell the Dawick Street site be confirmed in the future.

**Community Centre Upgrade:**

With regard to this matter Council will continue to undertake programmed maintenance on its properties up until a definitive decision is made in relation to disposal. On that basis I am happy to advise that Council is looking at painting the community centre in the new financial year (commences on 1 July 2019). A Council Officer will be in contact with you to discuss the matter closer to the time.

Should you wish to discuss either of the two matters above in any further detail please do not hesitate to contact the Parks and Property Manager on 06 3660999.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arthur Nelson'.

Arthur Nelson  
**Parks & Property Manager**  
**Horowhenua District Council**

☎ 06 366 0999 📠 06 366 0983 📧 Private Bag 4002, Levin 5540 📍 126 Oxford St, Levin 5510  
🌐 www.horowhenua.govt.nz @enquiries@horowhenua.govt.nz

# Monitoring Report to 23 September 2019

File No.: 19/467

## 1. Purpose

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Community Board.

## 2. Recommendation

- 2.1 That Report 19/467 Monitoring Report to 23 September 2019 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

## Attachments

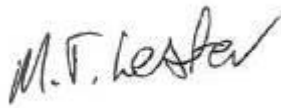
No.	Title	Page
A	Foxton Community Board Monitoring Report from July 2018	20

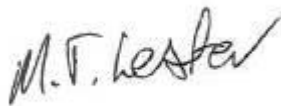
### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	Mark Lester <b>Group Manager - Corporate Services</b>	
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Approved by	Mark Lester <b>Group Manager - Corporate Services</b>	
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Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
14/674	16 Nov 2016  30 July 2018  10 Sept 2018	<u>Target Reserve Strategic Plan</u>	Reactivation of the Target Reserve User Group requested	A Nelson  04.12.2018  18.03.2019  15.07.2019		On-going	<p>Target Reserve is not being considered under Council's Property Strategy Plan to be deferred so that it can be considered in parallel with the potential development of Victoria Park as per objective 9.7.3 in the Combined Foxton Reserves Management Plan.</p> <p>The RMP recognises that an integrated development of these two major green spaces in Foxton provides a high-profile opportunity to develop the community as a destination. Discussion paper to be presented to FCB in strategic workshop</p> <p>No response from users of the Target Reserve to re-establish User Group meetings. A further contact will be made to gauge the degree of interest.</p> <p>Discussed at the Strategic workshop of 15.07.2019 but no strategic decisions made.</p>
16/16	Commenced: 26 June 2017	<u>Kings Canal and Purcell Street Stormwater Catchment</u>		K Peel			HDC attended a further workshop with E2 Consultants and Horizons Officers. The original idea of laying a drain down Cook Street was, when modelled, found to make only incremental improvements to drainage of the Kings Canal area and is thus

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
							not considered to offer value for money. Another option is now being worked on which looks at diverting water to a storage area and then releasing it once levels recede. Development of that option is progressing and community engagement is being planned.
Late Item	Commenced: 21 Nov 2016	<u>Increasing parking capacity in Thomas Place</u>	<i>THAT the Foxton Community Board requests an Officer's report on increasing the parking capacity in Thomas Place, Foxton Beach.</i>	J Wallace			A new design has been developed that will meet the requirements within our budgets. We will be liaising with the school in November and plan to build in January during the school holidays.
17/39	26 March 2018  28 January 2019  29 July 2019	<u>Foxton Beach Reserves Investment Plan</u>  FB Reserves Investment Plan Review	Reporting on current projects to be provided on a quarterly basis  Works at Nash Parade/Holben Reserve to be included in future workshop, with FBPA to be invited to attend	S Hester		Ongoing	Touched on briefly at Strategic Workshop on 15 July within various other topics. To be further discussed with interested groups.  Agenda item for future Strategic Workshop.

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
19/7	27 May 2019	<u>Update on the Proposed Foxton Beach Carpark Fore-dune Works</u>	<i>THAT the Foxton Community Board recommends that the refurbishing of the promenade space, including seating, be placed in the Annual Plan. THAT the Foxton Community Board's support for the foregoing resolutions is conditional on the funding source being other than the Foxton Beach Reserves Investment Plan.</i>	A Nelson	04.09.2019  12/11/2019	Completed	Dune reduction has been completed.
19/150	27 May 2019	<u>Proposal for New Carpark Design near Pump Track at Holben Reserve</u>	<i>THAT the matter of the Proposal for New Carpark Design near the Pump Track at Holben Reserve lay on the table and be part of the upcoming Strategic Workshop Agenda.</i>	A Nelson	March 2020		Board application to annual plan will be made.
19/162	27 May 2019	<u>Holben Reserve Wetland Development</u>	<i>THAT the Foxton Community Board supports and recommends to Council the development of a detailed design for a wetland at Holben Reserve and request officers to progress to a detailed design through an RFP</i>	A Nelson	04.09.2019  12/11/2019		This recommendation was supported by Council at its 12 June 2019 meeting. RFP and procurement plan in progress.  Rough cost estimate received for design. Procurement plan to be developed Sep/Oct 2019.  Procurement plan complete

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
			<i>process.</i>				





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# Reporting Officer's Report to 25 November 2019

File No.: 19/468

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## 1. Purpose

To present to the Foxton Community Board, for information, issues relating to the Foxton Community Board area.

## 2. Recommendation

- 2.1 That Report 19/468 Reporting Officer's Report to 25 November 2019 be received.
- 2.2 That these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Foxton Community Board adopts the meeting and workshop schedule for the period January to December 2019, with a meeting commencement time of ....., as proposed for 2020.
- 2.4 That the Board notes that additional ordinary or extraordinary meetings may be scheduled from time to time in consultation with the Chair and the Reporting Officer.
- 2.5 That the Foxton Community Board appoints *[Insert Name]* as its representative on the Foxton Area Community Medical Trust.
- 2.6 That the Foxton Community Board appoints *[Insert Name]* as its representative on MavTec.
- 2.7 That the Foxton Community Board appoints *[Insert Name]* as its representative on the Foxton Tourist & Development Association.
- 2.8 That the Foxton Community Board appoints *[Insert Name]* as its representative on the Save Our River Trust.
- 2.9 That the Foxton Community Board appoints *[Insert Name]* as its representative on the Manawatu Estuary Trust.
- 2.10 That the Foxton Community Board appoints *[Insert Name]* as its representative on the Foxton Beach Progressive Association.
- 2.11 That the Foxton Community Board appoints *[Insert Name]* as its representative on Proudly Foxton.
- 2.12 That the Foxton Community Board appoints *[Insert Name]* as its representative on Shared Pathways.
- 2.13 That the Foxton Community Board appoints *[Insert Name]* as its representative on the Manawātū River Loop Working Party.

## 3. Issues for Consideration

### 3.1 Meeting Frequency & Commencement Time

For the past year the Board has met bi-monthly, with the intention being that the intervening months would be used for workshops. Following the timetabling from last year, the dates proposed for the Board to meet for 2020, with workshops in the intervening months, are as follows:

FCB Meeting	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	27	-	30	-	25	-	27	-	28	-	30	-
Workshops	-	24	-	20	-	22	-	24	-	19	-	-

Extraordinary meetings can be called if urgent business should arise.

The meeting commencement time for the last triennium was 6.00 pm. It is requested that the Board consider an earlier starting time (perhaps 4.00 pm) to be in alignment with Te Awahou Nieuwe Stroom opening hours and to accommodate officer support (with officers coming from Levin).

The Board's consideration and adoption of the proposed meeting schedule and commencement time is sought.

### 3.2 **Foxton Community Board – Pre-meeting for Public Engagement**

In September 2019 the Board trialled holding a meeting prior to the formal Board meeting to allow members of the public to engage with Members outside of the meeting process and to speak to items of interest to them that were not on the Board Agenda. The pre-meeting, which was held in the TANS foyer, commenced at 5.30 pm.

It was agreed that whether or not this would continue would be reviewed by the in-coming Community Board.

### 3.3 **Foxton Community Board Representation**

The Foxton Community Board has for many years ensured it has strong links with those agencies and organisations working in the Foxton Community. This report identifies those groups, and asks that the Board appoints its representatives.

- Foxton Area Community Medical Trust
- MavTech
- Foxton Tourist & Development Association
- Save Our River Trust
- Manawatu Estuary Trust
- Foxton Beach Progressive Association
- Proudly Foxton
- Shared Pathways
- Manawatū River Loop Working Party.

The Board may also wish to invite local organisations which desire Board representation or liaison to make contact with the Board Chair. Such representation will be addressed as and when requests are received.

Following the appointments, letters will be sent to those organisations advising them of the decision.

### 3.4 **Foxton Beach Progressive Association – Chairperson's Report**

A report from the Chair of the Foxton Beach Progressive Association is **attached**.

### 3.5 **Foxton Beach Freeholding Account**

**Attached** to this report is a copy of the updated Foxton Beach Freeholding Fund projected forecast.

## Attachments

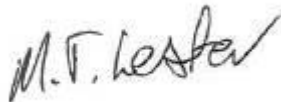
No.	Title	Page
A	Foxton Beach Progressive Association Chair's Report to FCB Meeting 25 November 2019	28
B	Financial Reporting - Foxton Beach Freeholding Account- October 2019	30

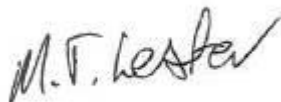
### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	Mark Lester <b>Group Manager - Corporate Services</b>	
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Approved by	Mark Lester <b>Group Manager - Corporate Services</b>	
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**Foxton Beach Progressive Association**

**CHAIR REPORT TO FOXTON COMMUNITY BOARD MEETING 25/11/ 201**

**Greetings to the Chair and Members of Foxton Community Board:**

1. THE BOARD IN ACTION:

FB Progressive Association welcomes the freshly elected Board. We wish to continue working with the Board to achieve important progress for Foxton Beach and Kere Kere Ward. To that end we hope the Board will:-

- Continue the Memorandum Of Understanding with the Association, which promotes sharing of information and cooperation on community initiatives, in a spirit of good-faith and 'no surprises';
- Continue exploring ways to engage Kere Kere Ward public in Board leadership.

2. FOXTON BEACH CARPARK FOREDUNES:

- There appears to be general public approval of the FB Carpark foredunes works. However some people are concerned that wind-blown sand accumulations may in future compromise carparking, nearby streets & dwellings, and require expensive ongoing maintenance.
- The Association assumes the Board will keep that under review.

3. ASSOCIATION INITIATIVE TO COMPLETE HOLBEN & PRECINCT WITHIN 5 YEARS:

- The Assn's committee discussed planning to achieve this with HDC Parks & Property personnel recently.
- Progressing the FB Reserves Investment Plan in this way requires Board agreement and benefit of its participation. The Association is surveying public opinion and will bring that to the Board and any working party.
- The Association's committee considers it essential that a comprehensive 'master plan', developed with local and iwi consultation, should precede major expenditure. We agree that wetland design should proceed, and possibly some minor projects. Other Holben projects would enhance family/whanau enjoyment of this significant amenity.
- Feedback from local citizens, and from FB School children, highlights the growing need for traffic calming, safe crossings & drop-off, and better carparking. Many locals have ideas to offer consultation, which the Assn is happy to facilitate.

4. MET/ASSN PROJECT – BETTER CARE & ENHANCEMENT OF OUR RAMSAR SITE:

- 
- Joint scoping of this exciting and challenging project proceeds, along with community consultation. Key elements are better ongoing care of the estuary & dunes – perhaps assisted by a ranger, an education & volunteer centre, upgraded viewing, and improved accessibility.
  - An Overview Paper is available from Ted Melton or Janine Smart on request.

Ted Melton – Chairperson (15/11/2019).

**Foxton Beach Free Holding Account - Projected Forecast to 30/06/2021**

	Annual Report		Projected L TP 2018-2038						
	30/06/2018	Cash only 3/06/2019	30/06/2019	30/06/2020	30/06/2021	30/06/2022	30/06/2023	30/06/2024	
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	
<b>Income</b>									
Interest (est) 4.3% pa	191	209	222	221	217	129	128	135	
Land Lease Income from Pinewood Camp	34	30	30	30	30	30	30	30	
Rents (full year charged in October)	65	39	41	40	40	40	40	40	
Gain on Assets sales	0	-	-	-	-	-	-	-	
<b>Total Income</b>	<b>290</b>	<b>278</b>	<b>293</b>	<b>291</b>	<b>287</b>	<b>199</b>	<b>198</b>	<b>205</b>	
Less: funded items									
Grant - Foxton & Beach Bowling Club	-	(144)	(116)	-	-	-	-	-	
Loss on Assets sales		-	-	-	-	-	-	-	
Development Contributions	(140)	-	-	-	-	-	-	-	
Administration	Note 1 (69)	(69)	(70)	(164)	(170)	(170)	(170)	(170)	
Maintenance	Note 2 (19)	(1)	(6)	(5)	(5)	(5)	(5)	(5)	
Rates/Depreciation (if any)	Note 3 (55)	(6)	(6)	(8)	(8)	(8)	(8)	(8)	
<b>Total Expenditure</b>	<b>(283)</b>	<b>(220)</b>	<b>(198)</b>	<b>(177)</b>	<b>(183)</b>	<b>(183)</b>	<b>(183)</b>	<b>(183)</b>	
<b>Surplus/(Deficit) 30th June</b>	<b>7</b>	<b>58</b>	<b>116</b>	<b>108</b>	<b>104</b>	<b>16</b>	<b>198</b>	<b>205</b>	
Balance at 1 July	4,780	5,320	5,320	5,521	5,414	3,217	3,206	3,379	
A. Section Sales per year	718	-	-	-	-	-	-	-	
B. Endowment Properties freeholding	457	215	215	60	60	60	60	60	
8574 Foxton Beach Reserves Projects per LTP 2015-2025 incl pump track	(318)	(2)	(95)	(92)	(90)	(87)	(85)	(82)	
Forbes Road Sub division extention	-	-	-	(183)	(2,270)	-	-	-	
8933 Bond Street and Nash Parade Stormwater approved 30 Aug 17 \$432,000 +/-	(315)	(37)	(35)	-	-	-	-	-	
Installation of 2 lamps Foxton Beach launching Wharf and Ramp area	(9)	-	-	-	-	-	-	-	
Surplus(Deficit) from Trading	7	50	116	108	104	16	198	205	
<b>Balance 30th June</b>	<b>5,320</b>	<b>5,546</b>	<b>5,521</b>	<b>5,414</b>	<b>3,217</b>	<b>3,206</b>	<b>3,379</b>	<b>3,562</b>	
A. Sales of sections are proceeds received less commission and GST for Forbes Road Subdivision									
B. Sales of Endowment Freeholding is net proceeds received									

Note 1		Note 2		Note 3		
	30/06/2019		30/06/2019	Rates/Grants(if any)	30/06/2019	30/06/2018
Administration		Maintenance				
HDC administration	(56)	Water	0	Rates	(6)	(55)
Legal expenses	(4)	General	(1)	Grants	(144)	-
Valuations	(1)		(1)		(150)	(55)
Consents & Surveys	0					
Consultancy	(8)			<b>Not included in Cash Flow Surplus/(Deficit)</b>		
Sale costs	0				30/06/2019	30/06/2018
Advertising	0			Depreciation	(53)	(34)
	(69)			Gain on Sale	29	128
				Loss on sale	-	(60)
					(24)	34





# Foxton Beach Progressive Association - Memorandum of Understanding

File No.: 19/493

## 1. Purpose

For the Foxton Community Board to consider endorsing the Memorandum of Understanding (MOU) it has with the Foxton Beach Progressive Association for the 2019-2022 triennium.

## 2. Recommendation

- 2.1 That Report 19/493 Foxton Beach Progressive Association - Memorandum of Understanding be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 The Foxton Community Board endorses the Memorandum of Understanding with the Foxton Beach Progressive Association for the 2019-2022 triennium.

## 3. Background/Previous Council Decisions

- 3.1 In late 2018 the Foxton Community Board and the Foxton Beach Progressive Association explored putting in place a Memorandum of Understanding between the two entities to formalise their communication relationship.
- 3.2 The MOU (**attached**) was signed on 10 December 2018.

## 4. Issues for Consideration

- 4.1 The MOU between the Board and the FBPAI has worked well providing an avenue for positive dialogue both within and outside formal meetings.
- 4.2 The MOU provides for its review for the new triennium and the Board's endorsement of the MOU continuing is now sought.

## Attachments

No.	Title	Page
A	FCB and Foxton Beach Progressive Association Inc - Signed Memorandum of Understanding	35

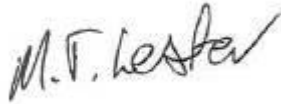
### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

## Signatories

Author(s)	Mark Lester <b>Group Manager - Corporate Services</b>	
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Approved by	Mark Lester <b>Group Manager - Corporate Services</b>	
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MEMORANDUM OF UNDERSTANDING

DATED the 10<sup>th</sup> day of December 2018

BETWEEN FOXTON COMMUNITY BOARD (FCB)

A N D FOXTON BEACH PROGRESSIVE ASSOCIATION INCORPORATED (FBPAI)

Both parties agree on the following principles underpinning the communicating relationship:-

1. Relevant views and information will be shared as needed between the entities in the interests of positive community outcomes. Interactions will be conducted in 'good faith', and on a 'no surprises' basis.
2. FCB as the duly elected body for its area will exercise its statutory responsibility to make final recommendations to HDC in what it believes to be in the best interests overall of its constituents.
3. A sound working relationship is desirable, as both entities support Community-led Development and believe that the best community outcomes are driven by the community itself.
4. While appropriate formal and informal contacts will occur between FBPAI and HDC on relevant matters, misunderstandings will be avoided by regular liaison and communication.
5. This relationship will evolve in a flexible manner, and will be reviewed at the next triennium at the latest.

It is therefore agreed that the mechanisms will be:-

- (a) Liaison persons from each party will maintain regular contact for information sharing purposes. Each party will appoint its own liaison persons. Initially the FCB appointee(s) will be the Chairperson and/or his nominee; and for FBPAI the Deputy Chairperson and/or Chairperson. It is recognised that the FCB persons are not advocates for the FBPAI, and will speak and act consistently with their wider FCB role and responsibility;
- (b) The FBPAI representative and the Board's liaison person will be able to speak at FCB meetings to provide updates. Notification of this will be included by way of a standing item in the Foxton Community Board agenda. FBPAI will advise the Chair of any matters of special significance or controversy prior to compilation of the Agenda;
- (c) FBPAI will follow normal procedure in requesting public participation on matters appearing on Agendas. FCB members have a standing invitation to attend and participate in FBPAI forums.



David Roache  
(Chair, Foxton Community Board)



Katharine Wilkinson  
(Chair, Foxton Beach Progressive Association Inc)

1. 'No surprises': the convention that both parties inform each other promptly, prior to wider public attention, of any significant matter which may become controversial.
2. 'Good faith': a sincere intention to deal fairly and honestly with each other.



# Resource Consenting (Planning) Matters Considered Under Delegated Authority

File No.: 19/470

## 1. Purpose

To present, **for information**, details of decisions made under delegated authority in respect of Resource Consenting (Planning) Matters.

## 2. Recommendation

- 2.1 That Report 19/470 Resource Consenting (Planning) Matters Considered Under Delegated Authority be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

## 3. Issues for Consideration

The following decisions were made under delegated authority:

- (i) Subdivision and Land Use Consents Approved:

### **Subdivision Resource Consents Approved – 07/09/19 – 11/11/19**

Date	File Ref	SUB – Applicant	Address
12/09/2019	502/2019/216	I M Davies	114 Cummerfield Road, Foxton/Himatangi
20/09/2019	502/2019/222	K G & M Gunther	39 Coley Street, Foxton
09/10/2019	502/2019/232	M G Webb	240 Motuiti Road, Foxton/Himatangi
16/10/2019	502/2019/233	G W Ward	3A Reeve Street, Foxton

### **Land Use Resource Consents Approved – 07/09/19 – 11/11/19**

Date	File Ref	LUC - Applicant	Address
10/10/2019	501/2019/130	G J Kilmister	Seabury Avenue, Foxton Beach
30/10/2019	501/2019/138	Howard Family Trust	4 Barber Street, Foxton Beach

- (ii) Road Names Approved

None during the reporting period.

## Attachments


There are no attachments for this report.

**Confirmation of statutory compliance**

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

**Signatories**

Author(s)	Megan Leyland <b>Consents Manager</b>	
Approved by	Ian McLachlan <b>Group Manager - Customer &amp; Regulatory Services</b>	