

Notice is hereby given that an extraordinary meeting of Horowhenua District Council will be held on:

Date: Wednesday 28 June 2023
Time: 1:00 pm
Meeting Room: Council Chambers
Venue: 126-148 Oxford St
Levin

Council

OPEN AGENDA

MEMBERSHIP

Mayor	His Worship The Mayor Bernie Wanden
Deputy Mayor	Councillor David Allan
Councillors	Councillor Mike Barker
	Councillor Rogan Boyle
	Councillor Ross Brannigan
	Councillor Clint Grimstone
	Councillor Nina Hori Te Pa
	Councillor Sam Jennings
	Councillor Paul Olsen
	Councillor Jonathan Procter
	Councillor Justin Tamihana
	Councillor Piri-Hira Tukapua
	Councillor Alan Young

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Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Te Awahou Nieuwe Stroom, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takeretanga o Kura-hau-pō, Bath Street, Levin

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the Chief Executive Officer or the Chairperson.

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Karakia

Whakataka te hau ki te uru	Cease the winds from the west
Whakataka te hau ki te tonga	Cease the winds from the south
Kia mākinakina ki uta	Let the breeze blow over the land
Kia mātaratara ki tai	Let the breeze blow over the ocean
E hī ake ana te atakura	Let the red-tipped dawn come with a sharpened air.
He tio, he huka, he hau hū	A touch of frost, a promise of a glorious day.
Tīhei mauri ora!	

1 Apologies

2 Public Participation

Notification of a request to speak is required by 12 noon on the day before the meeting by phoning 06 366 0999 or emailing public.participation@horowhenua.govt.nz.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declarations of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

File No.: 23/424

5.1 Adoption of the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024

1. Purpose

- 1.1 To adopt the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024.

2. Executive Summary

- 2.1 Council is required to adopt an Annual Plan by 30 June 2023. Council decided to undertake a Long Term Plan Amendment concurrently with the development of the Annual Plan 2023/2024.
- 2.2 This report seeks the adoption of the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024. The Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 incorporate the decisions Council made during deliberations held on 31 May 2023 following extensive consultation with the community commencing 27 March 2023, concluding 1 May 2023.
- 2.3 The decisions made through the deliberations for the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 result in a rates increase of 7.0% after accounting for growth for 2023/2024, lower than the 7.9% after accounting for growth rates increases Council consulted on.
- 2.4 The rates for the following financial year commencing on 1 July 2023, concluding on 30 June 2024 will be set by Council in accordance with Section 23 and Section 24 of the Local Government Rating Act through a separate report presented at this meeting.

3. Recommendation

- 3.1 That Report 23/424 Adoption of the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 be received.
- 3.2 That this matter or decision is recognised as significant in terms of S76 of the Local Government Act.
- 3.3 That Council, having taken into account the submissions received during the formal Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 consultation process, adopts the amended Infrastructure Strategy 2021-2051.
- 3.4 That Council, having taken into account the submissions received during the formal Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 consultation process, adopts the amended Financial Strategy.
- 3.5 That Council, having taken into account the submissions received during the formal Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 consultation process, adopts the amended Revenue and Financing Policy.
- 3.6 That Council, having taken into account the submissions received during the formal Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 consultation process, adopts

the amended Significant Forecasting Assumptions, Financial Statements, and Working with Māori.

- 3.7 That Council, having taken into account the submissions received during the formal Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 consultation process, adopts the Rates Remission Policy, Remissions of Rates on Māori Freehold Land, Liability Management Policy, Prospective Accounting Policies, Summary of Council's policy on determining Significance, and Council Controlled Organisations as part of the Long Term Plan 2021-2041 Amendment.
- 3.8 That the Council resolves that it is prudent to adopt a budget that is not balanced in year 3. This is on the basis that it will be recovered over the life of the Long Term Plan.
- 3.9 That Council, having taken into account the submissions received during the formal Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 consultation process, adopt the amended Development Contributions Policy.
- 3.10 That Council, having taken into account the submissions received during the formal Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 consultation process, adopt the changes made to the solid waste Fees and Charges.
- 3.11 That Council, having taken into account the submissions received during the formal Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 consultation process, adopt the Fees and Charges Schedule.
- 3.12 That the Horowhenua District Council, having taken into account the submissions received during the formal public consultation process, adopts the Long Term Plan 2021-2041 Amendment including the policies and statements contained therein, in accordance with Section 83 and 93 of the Local Government Act.
- 3.13 That Council, having taken into account the submissions received during the formal Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 consultation process, adopts the Annual Plan 2023/2024.
- 3.14 That Council give the Chief Executive, delegated authority to make editorial changes that may arise as part of the publication process for the Long Term Plan 2021-2041 Amendment.
- 3.15 That Council the Chief Executive, delegated authority to make editorial changes that may arise as part of the publication process for the Annual Plan 2023/2024.

4. Background / Previous Council Decisions

- 4.1 Council is required to produce an Annual Plan for the 2023/2024 financial year, for the third year of the local government planning cycle. This Annual Plan must be adopted by 30 June 2023 as set out in the Local Government Act 2002 (LGA).
- 4.2 The LGA allows Council to undertake a Long Term Plan Amendment (LTPA) at any time Council considers it to be necessary. During the adoption of the Annual Plan 2022/2023 Council decided to develop a Long Term Plan 2021-2041 Amendment concurrently with the development of the Annual Plan 2023/2024.
- 4.3 The LTP describes the activities of Council, how they will be undertaken, how these activities will be funded, and the benefits providing these activities will have on our community for a minimum of 10 consecutive financial years. The Annual Plan provides the chance for councils to annually review and update this information in each of the two financial years between LTPs.
- 4.4 If LTP planning is done well, Council will have the means to be able to meet the needs and wants of the community for the years covered by the LTP. Despite using the best information Council had available at the time, there are many factors outside of Council's control that impacts Council's ability to meet the needs and wants of the community within the schedule

- of planned works, and the allocated budget. Amending the current LTP allows Council to acknowledge that circumstances have changed, and make provisions to address those changes.
- 4.5 During 2022 Council became aware of several big issues that could only be addressed through a LTP or LTPA process. It was clear that these issues could not wait to be addressed through the next LTP. Council decided that the only way forward was to complete an LTPA to adopt alongside the Annual Plan 2023/2024.
- 4.6 Since November 2022 there have been 11 public workshops, most of which informed Council's decision on what issues needed to be addressed through the LTPA. On 14 December 2022 Council approved the scope of the Long Term Plan 2021-2041 Amendment. It was decided that there was three key issues Council needed to address through the LTPA. On 22 March 2023 Council approved the consultation document. The consultation document identified and sought feedback on the following key issues:
- Rates review for a fairer distribution of rates,
 - The future of the Levin Landfill
 - Our key water infrastructure, and updating development contributions to help pay for the key water infrastructure program.
- 4.7 The other issues Council chose to seek feedback through consultation on the AP include:
- The rates for 2023/2024
 - Adjusting user fees and charges
 - Foxton Beach Freeholding Account.
- 4.8 During the development of the LTPA and Annual Plan an extensive consultation process was carried out. During this process a total of 418 submissions were received.
- 4.9 Following the submission period Council held the hearing on 10 and 11 May 2023. Deliberations followed on 31 May 2023. The final LTPA and AP presented for adoption incorporates the decisions Council made during the deliberations meeting.
- 4.10 In making the decision to adopt the LTPA, Council is considering the adoption of the individual policies, strategies, and statements which form the LTPA. Council is required to adopt the Annual Plan 2023/2024 separately to the Long Term Plan 2021-2041 Amendment.

5. Discussion

- 5.1 During deliberations Council made the following decisions on the key issues consulted on as part of the LTPA:
- **Issue one: Rates review for a fairer distribution of rates:** Council chose to identify option 2 calculate general rate based on capital value as the preferred option in the consultation document. After considering feedback from the community during deliberations, Council resolved to continue with option 1 leave the rating system as it currently is.
 - **Issue two: What should the future of the Levin Landfill be:** Council identified option 2 keep Levin Landfill closed with revenue generated from alternative site use

determined through the WMMP development as the preferred option in the consultation document. During deliberations Council voted for this option.

- **Issue three: Our key water infrastructure:** Council identified option 1 increase budget to deliver the projects needed as the preferred option for consultation. During deliberations Council resolved to adopt option 1.
- **Updating development contributions to help pay for key water infrastructure program:** Council chose to identify option 1 increase development contributions as Council's preferred option for consultation. During deliberations Council decided to adopt option 1 in the LTPA. Some administrative changes to the Development Contributions Policy were recommended by officers during deliberations including the timing in which development contributions are invoiced. Council agreed to endorse these changes during deliberations.

5.2 During deliberations Council made the following decisions on the key issues consulted on as part of the AP:

- This year's rates: Council presented a rates increase of 7.9% after accounting for growth for consultation as Council's preferred option. Acknowledging that this rates increase is significant for many households within the district, while also acknowledging that Council needs to be financially prudent, Council decided to reduce the rates increase for the 2023/2024 financial year to a total of 7.0% after accounting for growth. This was achieved by reducing the following levels of service;
 - the Council requires the Chief Executive work with our partners, Recreational Services, to find \$75,000 in savings across the maintenance budgets,
 - reduce targeted capital spend from \$41 million to \$35 million,
 - reduce the budget for professional services across the organisation by \$100,000,
 - reduce the budget for Governance/Māori Partnerships by \$152,000.
- Adjusting user fees and charges: Council consulted on adjusting some user fees and charges to align these charges with the Revenue and Financing Policy. During deliberations Council agreed to the changes in fees and charges with a few further change.
- Council resolved to include a new category for dog fees and changes as was proposed by many submitters through the consultation process. The new category will provide a \$10 discount per stock dog for owners who own 4 or more stock dogs.
- The fees and charges schedule presented for adoption includes an increase in fees for the disposal of solid waste above what was presented in the schedule consulted on. After consultation on the LTPA and AP Council became aware that from 1 July the Ministry for the Environment (MfE) will charge every waste operator an extra \$20 per tonne of solid waste. It is also to be noted that Council over the previous year or two have not factored other additional MfE levy increases (\$30.00 Levy and ETS \$39.80 per tonne). The same applies to contractor CFA adjustments. All these 'lags' in rate adjustments have created quite a large gap in fees charged by Council and the actual charges Council is paying. If Council does not align to some close degree with the actual costs and with the privately operated LRRF, waste 'drifts' from Levin and Manawatu to Foxton & Shannon Waste Transfer Stations adding to the costs for Council.
- To cover the increase in costs to Council it is reasonable for Council to increase the fees charged at transfer stations.
- Midwest Disposals have advised that to incorporate the increased government waste levy their levies will also be increasing for the Levin Transfer Station to \$38.00 per tonne for general waste. This is based on increases to the Labour (construction) and Primary

Producers cost indices and the Grant Thornton transport indices which are applied to the base rate. These increases are applied to the base now that all of the disposal tonnes are going to Bonny Glen.

- Trade Waste fees and charges were accidentally omitted from the 23/24 fees and charges schedule, these charges have been reviewed and are now included in the schedule. It is noted that these fees and charges haven't been reviewed since the 2018/2019 financial year, as a result there is an average increase of 10.15% across all charges to align with increased costs across the activity. These charges are now universal across all locations where in the past there have been specific charges for Levin and Foxton customers. It is noted that the treatment of Chemical Oxygen Demand (COD) looks like a negative increase. This is because previously Foxton customers have been charged higher for this and they will see a decrease and Levin customers will see an increase, therefore, the mean percentage is calculated as a negative. This new universal charge will see majority of customers faced with a 15% increase of this charge. This is set out in the comparison table below. There has also been the introduction of trade waste administrative charges to cover the costs of administering the trade waste activity. The review of the trade waste fees and charges complies with section 6.2 of the Horowhenua District Council Trade Waste Bylaw 2015.

Levin Customers	Trade Waste Charges	Current fees/charges	NEW Universal Charge 23/24	Percentage increase	Foxton Customers	Current fees/charges	NEW Universal Charge 23/24	Percentage increase
	Trade waste discharge volume to Wastewater Sewer: Retic cost per m ³ of flow	\$1.03	\$1.19	15%		\$0.69	\$1.19	72.46%
Suspended Solids: Cost of treating SS per Kg per m ³	\$1.09	\$1.25	15%	\$1.22	\$1.25	2.45%		
Chemical Oxygen Demand: Cost of treating COD per Kg per m ³	\$0.48	0.55	15%	\$0.90	\$0.55	-38.9%		
Total Kjeldahl Nitrogen: Cost of treating TKN per Kg per m ³	\$1.71	\$2.20	28.65%	\$2.52	\$2.20	- 12.69%		

Trade Waste Final 2023/24 Fees and Charges		
Trade Waste Charges	2023/24 Fee	Percentage Change
Trade waste discharge volume to Wastewater Sewer: Retic cost per m ³ of flow	\$1.19	43.73%
Suspended Solids: Cost of treating SS per Kg per m ³	\$1.25	8.73%
Chemical Oxygen Demand: Cost of treating COD per Kg per m ³	0.55	-11.95%
Total Kjeldahl Nitrogen: Cost of treating TKN per Kg per m ³	\$2.20	7.98%
Trade Waste Administrative Charges	2023/24 Fee	Percentage Change
Compliance monitoring	\$167 per hour plus consumables (see laboratory charges)	New
Trade waste application fee (permitted)	\$251 includes the first 1.5 hours, \$167 per hour thereafter	New
Trade waste application fee (controlled/conditional)	\$418 includes the first 2.5 hours, \$167 per hour thereafter	New
Inspection for non-compliance	\$251	New
Temporary discharge application and discharge fee	\$167 includes the first hour, \$167 per hour thereafter (based on risk)	New

- These further change are reflected in the Fees and Charges Schedule attached to this report for adoption by Council.
- Foxton Beach Freeholding Account: Council consulted on the option of funding \$500,000 from the Foxton Beach Freeholding Account for the Foxton Pool Redevelopment Project. During deliberations Council considered the views of Foxton and Foxton Beach residents as well as the wider district's views. During deliberations Council resolved to use \$500,000 from the Foxton Beach Freeholding Account for the Foxton Pool Redevelopment.

5.3 Other decisions as a result of submissions

- Council decided to include the Ohau Shared Path as proposed by a submitter in Council's Cycling Facilities funding application to the 2024/2027 National Land Transport Programme.
- In response to including this additional project for the Ohau community, Council resolved to remove \$250,000 from the CAPEX budget for the Ohau Riverside pathway in the Annual Plan 2023/2024.
- Council requests that officers in consultation with community develop a comprehensive and inclusive development plan for Target Reserve within the 2023/2024 financial year. There was no additional budget allocated in response to this decision.
- Council decided to approve funding for a cost-effective fibreglass Single pan Long Drop Wilderness Toilet Unit along the Te Araroa trail if funding cannot be secured within the next 6 months. Council will provided up to \$15,000 in funding for this project.
- Council committed to exploring the potential of bringing Manakau Domain back under Council control. This will have an ongoing financial implication of approximately \$20,000 – 30,000 annually due to the cost of ongoing maintenance if Council does take back ownership of this site. This decision does not currently have any associated expenditure.
- Council considered the possibility of funding a skid pad or other motorsport facility. Council ultimately decided to provide support to the submitter and other interested community groups to find alternative funding. This activity will not have any additional expenditure associated with it.
- Council decided to consider implementing a living wage for Council employees during the Long Term Plan 2024. As this will not be decided or implemented until the Long Term Plan 2024 is in effect it will not have a monetary impact on the LTPA.

5.4 Balancing the budget

Section 100(1) of the LGA sets out the requirement for Council to have a balanced budget, showing that Council has been financially prudent. Council is able to set an alternative level of projected revenue if it is deemed financially prudent when considering Section 100 (2)(a)-(d) of the LGA. It is proposed that Council operate in a deficit for the 2023/2024 financial year, as it will be recovered in the following years.

5.5 Independent Audit

As part of the process of developing an LTPA, Council is required to engage our auditor, Audit New Zealand at two stages. The first audit was carried out prior to the adoption of the consultation document and supporting documents in March 2023. Council received an anticipated adverse opinion on the draft LTPA due to the inclusion of water infrastructure in the LTPA beyond the original transition date of Councils water assets to the new entity. As the final draft of the LTPA also includes water infrastructure in the LTPA beyond the original

transition date of Councils water assets to the new entity, Council will receive an adverse opinion on the LTPA.

6. Options

- 6.1 Council is required by the LGA to adopt the Annual Plan 2023/2024 by 30 June 2023. Council has no legal requirements to adopt the Long Term Plan 2021-2041 Amendment. The LTPA and AP presented for adoption incorporate changes that have been decided by Council through an extensive consultation and deliberations process. It is recommended that Council adopt both the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024.

7. Cost

- 7.1 The costs associated with adopting the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 are incorporated in existing budgets. The Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 sets out Councils budget for the relevant years.

8. Rate Impact

- 8.1 The Annual Plan 2023/2024 identifies a rates increase of 7.0% after accounting for growth for the 2023/2024 financial year as agreed by Council during deliberations on 31 May 2023. The Long Term Plan 2021-2041 Amendment identifies the expected rates increases for the remaining life of the Long Term Plan.

9. Community Wellbeing

- 9.1 The purpose of undertaking the Long Term Plan 2021-2041 Amendment alongside the Annual Plan 2023/2024 was to improve the wellbeing of the community.
- 9.2 During consultation, Council informed all ratepayers of what their total rates for the 2023/2024 financial year would be if Option 2: Calculate general rate based on capital value was adopted by Council. During deliberations Council made the decision to continue with Option 1: Leave the rating system as it currently is. Council will need to provide clear messaging on why approximately 11,000 ratepayers will be required to pay rates at a higher level than they may have been expecting.

10. Consenting Issues

- 10.1 There are no consenting issues arising from the adoption of the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024.

11. LTP Integration

- 11.1 The Long Term Plan 2021-2041 Amendment will replace the Long Term Plan 2021-2041 as the operative Long Term Plan. The Annual Plan 2023/2024 is a document that sets out the same information that is relevant for the 2023/2024 financial year.

12. Consultation

- 12.1 A comprehensive and successful consultation process has been undertaken as part of developing the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024.

Council held a total of 22 consultation events and received 418 formal submissions between 27 March and 1 May 2023.

12.2 Post Council adopting the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024, the decisions made by Council through this process will be communicated to submitters and the wider community. This will close out the consultation and engagement process.

12.3 No further consultation is required.

13. Legal Considerations

13.1 The Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024 has been developed in accordance of the relevant statutory requirements. Elected Members have had access to the legal advice obtained through the process of developing the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024.

14. Financial Considerations

14.1 Throughout the process of developing the Long Term Plan 2021-2041 Amendment and Annual Plan, Council has been considering the financial impacts associated with delivering the planned work.

15. Iwi Considerations

15.1 As part of the consultation period, Council engaged with, and received submissions from Iwi which were considered as part of the decision making process.

16. Climate Change Considerations

16.1 There are no specific climate change considerations associated with the adoption of the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024.

17. Environmental Considerations

17.1 There are no environmental considerations associated with the adoption of the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024.

18. Health & Safety Considerations

18.1 There are no specific health and safety considerations associated with the adoption of the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024.

19. Other Considerations

19.1 There are no other considerations associated with the adoption of the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024.

20. Next Steps

20.1 If Council adopts the Long Term Plan 2021-2041 Amendment and Annual Plan 2023/2024, officers will make both Plans publicly available within one month of the adoption. Following

the adoption, officers will communicate the outcomes of consultation and deliberations with submitters and the wider community. Officers will implement the works set out for the 2023/2024 financial year.

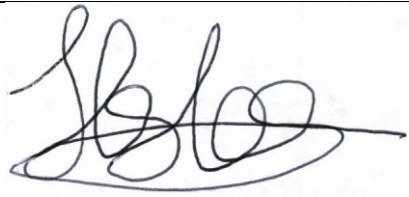

Confirmation of statutory compliance



In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

21. Appendices

No.	Title	Page
A⇒	LTPA Introduction for Adoption (<i>Under Separate Cover</i>)	
B⇒	LTPA Activity Statements for Adoption (<i>Under Separate Cover</i>)	
C⇒	LTPA Financial Strategy for Adoption (<i>Under Separate Cover</i>)	
D⇒	LTPA Infrastructure Strategy for Adoption (<i>Under Separate Cover</i>)	
E⇒	LTPA Financial Policies for Adoption (<i>Under Separate Cover</i>)	
F⇒	LTPA Financial Statements for Adoption (<i>Under Separate Cover</i>)	
G⇒	LTPA Significant Forecasting Assumptions for Adoption (<i>Under Separate Cover</i>)	
H⇒	LTPA Working with Maori for Adoption (<i>Under Separate Cover</i>)	
I⇒	LTPA Council Controlled Organisations for Adoption (<i>Under Separate Cover</i>)	
J⇒	LTPA Definitions & Interpretations for Adoption (<i>Under Separate Cover</i>)	
K⇒	Annual Plan for Adoption (<i>Under Separate Cover</i>)	
L⇒	Development Contributions Policy for Adoption (<i>Under Separate Cover</i>)	
M⇒	2023-24 Fees and Charges for Adoption (<i>Under Separate Cover</i>)	

Author(s)	Janna Isles Strategic Planner	
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Approved by	David McCorkindale Group Manager - Vision & Delivery	
	Monique Davidson Chief Executive Officer	

File No.: 23/428

5.2 Adoption of Rates Resolution for year ending 30 June 2024

1. Purpose

- 1.1 The purpose of this report is for the Horowhenua District Council (Council) to formally adopt the Rates Resolution for the year ending 30 June 2024.
- 1.2 Having adopted the Long Term Plan Amendment for 2023/2024 containing the Funding Impact Statement at the Council meeting on 28 June 2023, Council is now required to formally adopt the Rates Resolution.

2. Recommendation

- 2.1 That Report 23/428 Adoption of Rates Resolution for year ending 30 June 2024 be received.
- 2.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 2.3 That the Horowhenua District Council sets the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2023 and ending on 30 June 2024.

(a) General Rates

A general rate set under section 13 of the Local Government (Rating) Act 2002 made on every rating unit, set on a differential basis as described below:

- A rate of \$0.00116300 (GST Inclusive) of land value on every rating unit in the "Farming" category
- A rate of \$0.00232600 (GST Inclusive) of land value on every rating unit in the "District wide" category

(b) Land Transport (Roding) Rate

A targeted Land Transport rate of \$0.00036209 (GST Inclusive) of capital value set under section 16 of the Local Government (Rating) Act 2002 made on every rating unit.

(c) Stormwater Rate

A targeted Stormwater rate of \$0.00026194 (GST Inclusive) of capital value set under section 16 of the Local Government (Rating) Act 2002 on all "Urban" rating units as outlined in the Funding Impact Statement. These urban areas are shown on the Council's district planning maps available in the Council's district plan.

(d) Community Centre/Library Rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 of \$323.31 (GST Inclusive) on every separately used or inhabited part of a rating unit in the district to fund the provision of Community Centres and Library Services.

(e) Representation and Community Leadership

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 of \$343.10 (GST Inclusive) on every separately used or inhabited part of a rating unit in the district to fund the Representation and Community Leadership costs.

(f) Solid Waste Disposal Rates

A targeted rate for solid waste disposal set under section 16 of the Local Government (Rating) Act 2002 to fund the Solid Waste activity costs set on a differential basis as described below:

- A rate of \$178.11 (GST Inclusive) on every separately used or inhabited part of a rating unit in the "urban" category,
- A rate of \$119.14 (GST Inclusive) on every separately used or inhabited part of a rating unit in the "rural" category.

(g) Aquatic Centres (Swimming Pool) Rate

A targeted rate for the provision of swimming pools set under section 16 of the Local Government (Rating) Act 2002 of \$165.37 (GST Inclusive) on every separately used or inhabited part of a rating unit in the district.

(h) Waste Water Disposal Rates

A targeted rate for sewage disposal set under section 16 of the Local Government (Rating) Act 2002 to fund the Waste water activity costs set on a differential basis as described below:

- A rate of \$628.32 (GST Inclusive) for any rating unit that is connected to a wastewater network,
- A rate of \$314.16 (GST Inclusive) for any rating unit that is available to be connected to a wastewater network.

(i) Water Supply Rates

A targeted rate for water supply set under section 16 of the Local Government (Rating) Act 2002 to fund the Water Supply activity costs set on a differential basis as described below:

- A rate of \$467.22 (GST Inclusive) for any rating unit that is connected to a water supply network (except for Foxton Beach which has a lower fixed rate to recognise the fact that it has universal water metering. This exception does not apply to the district wide availability differential).
- A rate of \$233.61 (GST Inclusive) for any rating unit that is available to be connected to a water supply network.

For the Foxton Beach water supply network:

- A rate of \$325.98 (GST Inclusive) for any rating unit that is connected to the Foxton Beach water supply network where a water meter is connected.

Targeted rates for water supply set under section 19 of the Local Government (Rating) Act 2002 where a meter is used to measure consumption on the network during the period from 1 July 2023 to 30 June 2024 of:

- \$2.50 (GST Inclusive) per m³ of water consumed in excess of 91m³ per every quarter invoicing period on any rating unit connected to any water supply, except Foxton Beach.
- \$1.25 (GST Inclusive) per m³ of water consumed in excess of 91m³ per every quarter invoicing period on any rating unit connected to the Shannon untreated bore water supply.
- For Foxton Beach Water Supply
 1. **Step 1** - \$1.07 (GST Inclusive) per m³ for the first 50 m³ of water consumed per quarter on any rating unit or separately used or inhabited part of a rating unit connected to the Foxton Beach water supply network during the period from 1 July 2023 to 30 June 2024.
 2. **Step 2** - \$2.14 (GST Inclusive) per m³ for the second 50 m³ of water consumed per quarter in excess of 50 m³ on any rating unit or separately used or inhabited part of a rating unit connected to the Foxton Beach water supply network during the period from 1 July 2023 to 30 June 2024.
 3. **Step 3** - \$3.21 (GST Inclusive) per m³ for the balance of water consumed per quarter in excess of 100 m³ on any rating unit or separately used or inhabited part of a rating unit connected to the Foxton Beach water supply network during the period from 1 July 2023 to 30 June 2024.

DIFFERENTIAL CATEGORIES

- 2.4 That the Horowhenua District Council adopts the following definitions for its differential categories for the 2023/24 financial year.

General Rate

- a. **Farming Category** applies to rating units classified as Farming. These properties will be identified in the District Valuation Roll (“DVR”) using the following “property Category” codes from Appendix F of the Rating Valuation Rules 2008(LINZS30300), promulgated by the Valuer General:
- “A” - Arable
 - “D” – Dairy
 - “F” – Forestry
 - “H” – Horticulture
 - “P” – Pastoral
 - “S” - Specialist livestock

The Farming Category also applies to rating units located outside the urban boundaries, as defined in the Urban Rating Area maps available in the Council Offices, identified as;:

- “LB” - Lifestyle Bare
- “LV” - Lifestyle Vacant
- “RB” - Residential Bare
- “RV” - Residential Vacant

The Farming Category has a differential factor of 0.50

- b. **District Wide** - all rating units other than those in the Farming category. This category has a differential factor of 1.

Solid Waste Disposal Rate

- a. **Urban** - all rating units within the towns of Levin, Foxton, Shannon, Tokomaru, Foxton Beach, Waitarere Beach, Hokio Beach, Ohau, Waikawa Beach and Manakau. These urban areas are shown on the district planning maps available in the Council's District Plan. This category has a differential factor of 80%.
- b. **Rural** - all rating units within the district that are outside the defined "urban" differential described above. This category has a differential factor of 20%.

Wastewater Rate

a. **Connected Differential**

Council sets a fixed charge rate on all rating units across the District for which connection to a reticulated wastewater disposal system is available. A reticulated wastewater disposal system is available to a rating unit if a lateral/s exists for the purposes of accepting wastewater from the rating unit to the wastewater trunk main, where there is a connection from the land within the rating unit to that lateral/s or trunk main.

Liability for the fixed-sum rate will be assessed on whichever is greater:

- each rating unit, or
- the number of SUIPs of each rating unit, or
- the number of connections of each rating unit.

b. **Availability Differential**

A fixed charge rate on any rating unit that is not connected to a reticulated wastewater disposal system, but is within 30m of a trunk main that is available to take waste from the rating unit. A reticulated wastewater disposal system is available to a rating unit if a lateral/s exists for the purpose of accepting wastewater from the rating unit to the wastewater trunk main or, if no lateral exists, if Council will allow the rating unit to be connected. This rate is set at 50% of the fixed charge for a connected rating unit.

Water Supply Rate

a. **Connected Differential**

Council sets a fixed charge rate on all rating units for which connection to a reticulated drinkable water supply is available. This does not include Moutoa, Waikawa, or Kuku schemes, which are not drinkable supplies. A reticulated potable water supply is available to a rating unit if a lateral/s exists for the purpose of delivering water from the trunk main to the rating unit, and there is a connection from the land within the rating unit to that lateral/s or trunk main.

Liability for the rate will be assessed on whichever is the greater of:

- each rating unit, or
- the number of SUIPs of each rating unit, or
- the number of connections of each rating unit.

The Foxton Beach charge is reduced by an allowance to account for the universal metering of Foxton Beach.

b. Availability Differential

A fixed charge rate on any rating unit not connected to, but within 100 metres of a trunk main for a reticulated drinkable water supply that is available to the rating unit. A reticulated drinkable water supply is available to a rating unit if a lateral/s exists for the purpose of delivering water from the trunk main to the rating unit or, if no lateral exists, if Council will allow the rating unit to be connected. This rate is set at 50% of the fixed charge for a connected rating unit.

DUE DATES FOR PAYMENT OF RATES

2.5 That all rates (except water-by-meter rates) will be payable in four equal instalments due on:

Instalment	Due dates	Penalty dates
Instalment One	15 September 2023	16 September 2023
Instalment Two	15 December 2023	16 December 2023
Instalment Three	15 March 2024	16 March 2024
Instalment Four	15 June 2024	16 June 2024

Water-by-meter rates due dates 2023-2024		
Area	Water meters read during	Due date
Foxton Beach 6-10, Shannon, Tokomaru	Jul-23	25-Aug-23
	Oct-23	25-Nov-23
	Jan-24	25-Feb-24
	Apr-24	25-May-24
Foxton Beach 1-5, Whirokino	Aug-23	25-Sep-23
	Nov-23	25-Dec-23
	Feb-24	25-Mar-24
Levin, Ohau, Foxton	May-24	25-Jun-24
	Sep-23	25-Oct-23
	Dec-23	25-Jan-23
	Mar-24	25-Apr-24
	Jun-24	25-Jul-24

PENALTIES

- 2.6 That the Council authorises the following penalties to be added to rates that are not paid by the due date:
- i. a charge of 10 percent on so much of each instalment that has been assessed after 1st July 2023 and which is unpaid after the due date of each instalment, to be added to the amount of the unpaid rates on the penalty dates above,
 - ii. a charge of 10 percent on so much of any rates levied before the 1st July 2023 which remain unpaid on 7th July 2023,
 - iii. a further charge of 10 percent on any rates to which a penalty has been added under (ii) above if the rates remain unpaid on 8th January 2024.
- 2.7 That the authority to apply the Council's policy on penalty rates be delegated to the Senior Rates Officer, Financial Services Manager, and Financial Controller.

PAYMENT OF RATES

- 2.8 That property and water rates shall be payable by cash and eftpos at any of the following places:

Levin	Public Office 126-148 Oxford Street	Mon-Tue, Thu-Fri Wed	9am to 5pm 9.30am to 5pm
Foxton	Te Awahou Nieuwe Stroom 92 Main Street	Mon to Fri	9.00 am to 5.00 pm
Shannon	Library/Service Centre Plimmer Terrace	Mon to Fri	10.00 am to 12 noon 1.00 pm to 5.00 pm
Tokomaru	Tokomaru Store Tokomaru Road	During store opening hours	

Alternatively, payment of rates can be made to the Council by direct debit, internet banking, automatic payment, telephone transfer or at NZ Post Shops. Credit card payments can only be made through the Council's website, and are subject to a convenience fee.

Where a payment made by a ratepayer is less than the amount now payable, the Council will apply the payment firstly to any arrears from previous years and then proportionately across all current year rates due.



Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

3. Appendices

There are no appendices for this report

Author(s)	Pei Shan Gan Financial Controller	
Approved by	Jacinta Straker Group Manager Organisation Performance	
	Monique Davidson Chief Executive Officer	

Exclusion of the Public : Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Proposed Health Centre Extension 15-23 Durham Street

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C2 Housing Outcomes for Green Avenue and Cambridge Street Reserve Areas.

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C3 Foxton War Memorial Hall Proposed Transfer to Interim Committee

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution

<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>
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