
Council

OPEN MINUTES

Minutes of a meeting of Council held via Audio Visual Link on Wednesday 8 April 2020 at 2.00 pm.

PRESENT

Mayor	Mr B P Wanden
Deputy Mayor	Mrs J F G Mason
Councillors	Mr D A Allan
	Mr W E R Bishop
	Mr R J Brannigan
	Mr T N Isaacs
	Mr S J R Jennings
	Mrs V M Kaye-Simmons
	Mr R R Ketu
	Mrs C B Mitchell
	Ms P Tukapua

IN ATTENDANCE

Reporting Officer	Mr D M Clapperton	(Chief Executive)
	Mrs N Brady	(Deputy Chief Executive)
	Mr D McCorkindale	(Group Manager – Customer & Strategy)
	Mr K Peel	(Group Manager – Infrastructure Operations)
	Mr B Maguire	(Group Manager – Infrastructure Development)
	Mrs L Slade	(Group Manager – People & Culture)
	Mr D Law	(Chief Financial Officer)
	Mr B Harvey	(Community Facilities & Events Manager)
	Mrs C Pollock	(Community & Youth Development Manager)
	Ms M Leyland	(Consents Manager)
	Ms K Gray	(Strategic Planner)
	Ms S Hori Te Pa	(Governance & Executive Team Leader)
	Mrs K J Corkill	(Meeting Secretary)

The meeting commenced with a karakia (Cr Ketu).

1 Apologies

There were no apologies.

2 Public Participation

10.1 Projects Update – Levin Wastewater Discharge

A written submission had been received; however, the issues raised by the submitter had been covered by evidence presented to the Horizons Regional Council Hearings Commissioners considering HDC's application for resource consents for the discharge of Levin wastewater at the POT. As the Hearing Panel had not delivered its decision on the application, any discussion by Council may prejudice the process, so public participation was declined.

3 Late Items

There were no late items.

4 Declarations of Interest

Cr Ketu declared an interest in 10.1 Projects Update, specifically with regard to the Tokomaru Wastewater Discharge and Foxton Wastewater Discharge.

5 Confirmation of Minutes

MOVED by Cr Jennings, seconded Cr Mitchell:

THAT the minutes of the meeting of the Council held on Wednesday, 11 March 2020, be confirmed as a true and correct record.

CARRIED

MOVED by Cr Jennings, seconded Cr Mitchell:

THAT the minutes of the meeting of the Extraordinary Meeting of Council held on Friday, 20 March 2020, be confirmed as a true and correct record.

CARRIED

MOVED by Cr Jennings, seconded Cr Mitchell:

THAT the minutes of the meeting of the Extraordinary Meeting of Council held on Monday, 23 March 2020, be confirmed as a true and correct record.

CARRIED

6 Announcements

Mayor Wanden noted that there had been a suggestion that Item 9.1 relating to Fees and Charges should be removed from today's Agenda and that it should become part of the review being undertaken by the Financial Resilience Working Party. Rather than removing it from the Agenda, Mayor Wanden said his view was that it should remain on the table with a view to considering that no increase be implemented for the next financial year.

COVID-19 Update

Council was putting out a Situation Report on a daily basis and Mrs Slade said she hoped that covered everything people needed to know. There was excellent liaison with the various groups providing welfare support and Council was being kept up to date twice daily.

Mayor Wanden said that Council was not just looking at what was happening on a daily basis, but was also doing a lot of work in terms of mitigating the long term effect the current situation may have on the community.

Cr Jennings also advised of an amateur radio station that had been set up by Rev David Atkinson on 88.3 FM which provided local updates and information on the current situation. It was aimed at older people and those who did not have access to the internet and other news sources.

7 Proceedings of Committees

7.1 Proceedings of the Community Funding & Recognition Committee 18 March 2020

Purpose

To present to the Council the minutes of the Community Funding and Recognition Committee meeting held on 18 March 2020.

MOVED by Cr Tukapua, seconded Cr Jennings:

THAT Report 20/108 Proceedings of the Community Funding & Recognition Committee 18 March 2020 be received.

THAT the Council receives the minutes of the Community Funding and Recognition Committee meeting held on 18 March 2020.

CARRIED

Mayor Wanden advised that he had been in attendance at the meeting; however, he was not included in the list of those present.

NOTED

MOVED by Cr Tukapua, seconded Cr Jennings:

THAT these matters or decisions are recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the Horowhenua District Council ratifies the Community Development Grants as follows:

Community Development Grant	Decision
<i>Parent to Parent Manawatu</i>	<i>\$1,000.00</i>
<i>Whenua Fatales Roller Derby League Inc.</i>	<i>\$520.00</i>
<i>Arthritis New Zealand (Kaiponapona Aotearoa)</i>	<i>\$260.87</i>
<i>Levin Waitarere Surf Life Saving Club</i>	<i>\$5,000.00</i>
<i>Horowhenua Abuse Liaison Team</i>	<i>\$1,500.00</i>
<i>Adult Day Care</i>	<i>\$2,000.00</i>
<i>Horowhenua Pink Ladies Breast Cancer Support Group</i>	<i>\$886.00</i>
<i>Alzheimers Society Manawatu</i>	<i>\$2,000.00</i>
<i>St Mary's Scout Group</i>	<i>\$1,265.00</i>
<i>Netball Horowhenua Association</i>	<i>\$1,569.00</i>
<i>NZ Council of Victim Support Groups Inc - Horowhenua</i>	<i>\$1,500.00</i>
<i>Horowhenua Kapiti Cricket Association</i>	<i>\$1,895.00</i>
<i>Halo Charitable Trust</i>	<i>\$2,000.00</i>
<i>Te Pū, Te Whē</i>	<i>\$2,100.00</i>
<i>Ohau Badminton - Table Tennis Club</i>	<i>\$1,000.00</i>
<i>Horowhenua Kids, Teens & Family Trust T/A Hinemoa House</i>	<i>\$5,834.13</i>
	<i>\$30,330.00</i>

CARRIED

MOVED by Cr Tukapua, seconded Cr Jennings:

THAT the Horowhenua District Council ratifies the Community Consultation Grants as follows:

Community Consultation Grants	Decision
<i>Waitarere Beach Progressive Association</i>	<i>\$712.49</i>
<i>Manakau District Community Association</i>	<i>\$250.00</i>
	\$962.49

CARRIED

8 Executive

8.1 Mayoral Report - March 2020

Purpose

For His Worship the Mayor to report to Council on the community events and Council-related meetings attended through the month

AND FURTHER

To provide Councillors the opportunity to give a brief verbal update on conference/forums attended, or the activities of those organisations/groups for which they are a Council representative.

MOVED by Mayor Wanden, seconded Cr Mason:

THAT Report 20/81 Mayoral Report - March 2020 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

8.2 Monitoring Report to 8 April 2020

Purpose

To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

MOVED by Cr Allan, seconded Cr Brannigan:

THAT Report 20/48 Monitoring Report to 8 April 2020 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

8.3 Chief Executive's Report to 8 April 2020

Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

MOVED by Cr Mitchell, seconded Cr Isaacs:

THAT Report 20/90 Chief Executive's Report to 8 April 2020 be received.

THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Mr Clapperton requested that the report be taken as read and he and Officers responded to questions from Elected Members.

- 3.1 Responsible Camping Working Group
Council was not aware of any issues with regard to freedom campers.
- 3.2 Foxton Futures
No specific information had been received with regard to what effect the repurposing advised by Minister Shane Jones would have on this and other Council initiatives; however with all the work that had been done it was hoped this could be progressed irrespective of the funding avenue.
- 3.3 NE Levin Stormwater
Whether this was the right approach at this time was raised, with Mr Maguire responding that the reticulation network was sized for today as well as for the future and at this point the design for the pipe network accommodated the lots that had been proposed for the various developments. They were looking to design a scheme that discharged into one consecutive network.
- 3.4 Water Demand Management
This strategy was working, a lot of leaks had been found and Council would be in a good position to deal with them when circumstances permitted.
- 3.5 Housing Action Plan and Update
It was agreed that a workshop/briefing would be held on this post COVID-19 to bring everyone up to date.
- 3.7 Local Government NZ CouncilMARK Programme
Council was proceeding with the programme of work that was required leading up to the assessment. Any change in timing would be advised.
- 3.8 Foxton Beach Wharf
Why Council was investing in what was DOC-owned land was raised. The complexity with regard to ownership, plus the value of the wharf to the community was noted, as was the importance of all interested parties working together to achieve a solution in the most cost effective way possible.
- 3.9 Annual Plan 2020/21
With the Draft Annual Plan having been adopted, how this should progress given the current lockdown situation was discussed, particularly in terms of any changes that may be required to the financials due to COVID-19 and timeframes for receiving community feedback. It was suggested that the Mayor and Deputy Mayor should be given delegated authority to extend the submission period for the 2020/21 Annual Plan based on information available as at 17 April 2020.
- Moved: Cr Ketu Seconded: Cr Brannigan
- THAT the Mayor and Deputy Mayor be given the delegation to amend or extend the submission period for the Draft 2020/21 Annual Plan.
- On being put, the motion was LOST.
- At this point the submission period would remain as scheduled.
- 3.11 Crown Infrastructure Partners
At this stage six projects had been identified to be submitted by the 14 April deadline, with a lot of effort having gone in over the past seven days to prepare applications.

8.4 Delegations Register - Update

Purpose

To seek Council's adoption of the Delegations Register which has been updated to reflect internal organisational structure and position title changes.

MOVED by Cr Mason, seconded Cr Isaacs:

THAT Report 20/116 Delegations Register - Update be received.

THAT this decision is recognised is not significant in terms of S76 of the Local Government Act.

CARRIED

Mr Clapperton noted one amendment required, being the deletion of "Customer Experience Manager" on page 24 of the Statutory Delegations.

As it had links to the Council's appetite for risk, it was requested, and agreed, that the delegated authority provided to the Chief Executive in 7.1 Authorisation of Operating and Capital Expenditure within Approved Budgets be referred to the FAR Committee for further discussion.

MOVED by Cr Allan, seconded Cr Isaacs:

THAT the Horowhenua District Council adopts the updated Delegations Register, with the deletion of "Customer Services Manager" on page 24, effective from 9 April 2020.

CARRIED

8.5 Eight Month Report 1 July 2019 - 29 February 2020

Purpose

To present to Council the financial report for the eight months ended 29 February 2020.

MOVED by Mayor Wanden, seconded Cr Bishop:

THAT Report 20/118 Eight Month Report 1 July 2019 - 29 February 2020 be received.

THAT this matter or decision is recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

The meeting was advised that this report had been transferred from the Finance, Audit & Risk Committee meeting scheduled for 25 March 2020, which had been cancelled.

9 Customer and Strategy

9.1 Fees and Charges 2020/2021: Food Act and Resource Consenting (Planning)

Purpose

To propose a schedule of fees and charges in respect of Food Premises that are subject to the Food Act 2014 and fees and charges in respect of Resource Consenting (Planning) for the 2020/2021 year commencing 1 July 2020.

MOVED by Cr Isaacs, seconded Cr Mason:

THAT Report 20/120 Fees and Charges 2020/2021: Food Act and Resource Consenting (Planning) be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

The possible impact of a rise in fees due to the current situation and the loss of revenue for Council were raised and discussed.

Ms Leyland advised that if fees were kept at the 2019/20 level, based on the 5% proposed increase, the reduction in income for Council would be approximately \$20,000 for Planning Fees and \$5,000 for Food Act Fees.

MOVED by Cr Allan, seconded Cr Tukapua:

THAT the Horowhenua District Council resolves that the Food Act Fees and Resource Consent (Planning) Fees for the 2020/21 year be retained at the 2019/20 level and be consulted on using the special consultative procedure as set out in section 83 of the Local Government Act 2002.

THAT the hearing of any submissions be heard by the Hearings Committee of Council acting under delegated authority, and a subsequent recommendation be made by the Committee to Council on this matter.

CARRIED

The relevant Statements of Proposal would be amended to reflect the changes.

The meeting adjourned briefly (3.30-3.35 pm)

9.2 Levin Aquatic Centre Hydroslide

Purpose

To present options for consideration on the future of the Levin Aquatic Centre Hydroslide.

MOVED by Cr Bishop, seconded Cr Allan:

THAT Report 20/87 Levin Aquatic Centre Hydroslide be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Mrs Brady spoke to the report, explaining in some detail the reasoning behind the possible options and their costs. After discussion and further information provided by Mrs Brady it was:

MOVED by Cr Allan, seconded Cr Bishop:

THAT the Horowhenua District Council approves an additional capex budget of \$370,000 (excl gst) be included within the Aquatic activity to carry out repairs to the Hydroslide stairwell (Option 2) over the 2019/2020 and 2020/2021 financial years.

CARRIED

A further recommendation proposed by Cr Bishop was also discussed and it was:

MOVED by Cr Bishop, seconded Cr Brannigan:

THAT Council through its social procurement strategy seeks to engage with local

suppliers to carry out this work once the COVID-19 crisis allows”

CARRIED

Mr Clapperton acknowledged the work done by Mr Brent Harvey, assisting Mrs Brady, on this matter.

10 Infrastructure Operations

10.1 Projects Update

Purpose

To provide an update on the projects being undertaken by the Infrastructure Group.

MOVED by Mayor Wanden, seconded Cr Allan:

THAT Report 20/117 Projects Update be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Mr Clapperton responded to queries in relation to the various project updates.

It was requested that going forward, any changes from previous updates were highlighted in red so that readers would know exactly what had changed.

11 Strategy and Development

11.1 Adoption of the Waitārere Beach Community Plan

Purpose

The purpose of this report is to provide an overview of the Waitārere Beach Community Plan for Council adoption.

MOVED by Cr Bishop, seconded Cr Allan:

THAT Report 20/121 Adoption of the Waitārere Beach Community Plan be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

The exemplary work done on this, the first Community Plan, by Mr McCorkindale and Ms Gray was acknowledged as was the contribution made by the Waitarere Beach Progressive Association.

MOVED by Cr Mitchell, seconded Cr Isaacs:

THAT Horowhenua District Council adopts the Waitārere Beach Community Plan.

THAT the Group Manager - Customer & Strategy is authorised to correct minor errors prior to the document being published.

CARRIED

A query was raised in relation to moving into public excluded to discuss the following report. With Council being required to conduct its business in a transparent manner, it was suggested that as the recommendations in the report were yes/or no, addressing this In Committee was irrelevant or perhaps the particular interest was not appropriate for the topic. This was discussed and it was:

12 Procedural motion to exclude the public

MOVED by Mayor Wanden, seconded Cr Allan:

THAT the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Strategic Land Purchase

<i>Reason for passing this resolution in relation to each matter</i>	<i>Particular interest(s) protected (where applicable)</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>	<i>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

Crs Jennings and Ketu recorded their vote AGAINST the motion.

4.15 pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

5.25 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COUNCIL HELD ON

DATE:.....

CHAIRPERSON:.....