

Notice is hereby given that an ordinary meeting of the Horowhenua District Council will be held on:

Date: Wednesday 9 September 2020
Time: 4.00 pm
Meeting Room: Council Chambers
Venue: 126-148 Oxford St
Levin

Council

OPEN AGENDA

MEMBERSHIP

| | | |
|--------------------------|---------------------------|-------------------|
| Mayor | Mr Bernie Wanden | |
| Deputy Mayor | Mrs Jo Mason | |
| Councillors | Mr David Allan | |
| | Mr Wayne Bishop | |
| | Mr Ross Brannigan | |
| | Mr Todd Isaacs | |
| | Mr Sam Jennings | |
| | Mrs Victoria Kaye-Simmons | |
| | Mr Robert Ketu | |
| | Mrs Christine Mitchell | |
| | Ms Piri-Hira Tukapua | |
| Reporting Officer | Mr David Clapperton | (Chief Executive) |
| Meeting Secretary | Mrs Karen Corkill | |

Contact Telephone: 06 366 0999
Postal Address: Private Bag 4002, Levin 5540
Email: enquiries@horowhenua.govt.nz
Website: www.horowhenua.govt.nz

Full Agendas are available on Council's website
www.horowhenua.govt.nz

Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Te Awahou Nieuwe Stroom, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takeretanga o Kura-hau-pō, Bath Street, Levin

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1 Apologies

2 Public Participation

Notification of a request to speak is required by 12 noon on the day of the meeting by phoning 06 366 0999 or emailing public.participation@horowhenua.govt.nz.

See over the page for further information on Public Participation.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declarations of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

5.1 Meeting minutes Council - Open & In Committee - 12 August 2020

5.2 Meeting minutes Emergency Meeting of Council - 2 September 2020

6 Announcements

Fire and Emergency NZ

There will be a presentation by Mr Mitchell Brown on behalf of Fire and Emergency NZ.

Foxton Community Board

Regular update on behalf of the Foxton Community Board.

Public Participation (further information):

The ability to speak at Council and Community Board meetings provides the opportunity for members of the public to express their opinions/views to Elected Members as they relate to the agenda item to be considered by the meeting.

Speakers may (within the time allotted and through the Chairperson) ask Elected Members questions as they relate to the agenda item to be considered by the meeting, however that right does not naturally extend to question Council Officers or to take the opportunity to address the public audience be that in the gallery itself or via the livestreaming. Council Officers are available to offer advice to and answer questions from Elected Members when the meeting is formally considering the agenda item i.e. on completion of Public Participation.

Meeting protocols

1. All speakers shall address the Chair and Elected Members, not other members of the public be that in the gallery itself or via livestreaming.
2. A meeting is not a forum for complaints about Council staff or Council contractors. Those issues should be addressed direct to the CEO and not at a Council, Community Board or Committee meeting.
3. Elected members may address the speaker with questions or for clarification on an item, but when the topic is discussed Members shall address the Chair.
4. All persons present must show respect and courtesy to those who are speaking and not interrupt nor speak out of turn.
5. Any person asked more than once to be quiet will be asked to leave the meeting.

Proceedings of the Finance, Audit & Risk Committee 26 August 2020

File No.: 20/365

1. Purpose

To present to the Council the minutes of the Finance, Audit & Risk Committee meeting held on 26 August 2020.

2. Recommendation

- 2.1 That Report 20/365 Proceedings of the Finance, Audit & Risk Committee 26 August 2020 be received.
- 2.2 That the Council receives the minutes of the Finance, Audit & Risk Committee meeting held on 26 August 2020.
- 2.3 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.4 That, as recommended by the Finance, Audit & Risk Committee, the Horowhenua District Council adopts the 2020 Risk Appetite Statement.

3. Issues for Consideration

The following item considered by the Finance, Audit & Risk Committee meeting held on the 26 August 2020 requires further consideration by the Horowhenua District Council:

Risk Appetite

“THAT the Finance, Audit & Risk Committee recommends to Council the adoption of the 2020 Risk Appetite Statement.”

Council's adoption of the recommendation is now sought.

Attachments

Risk Appetite Statement 2020

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

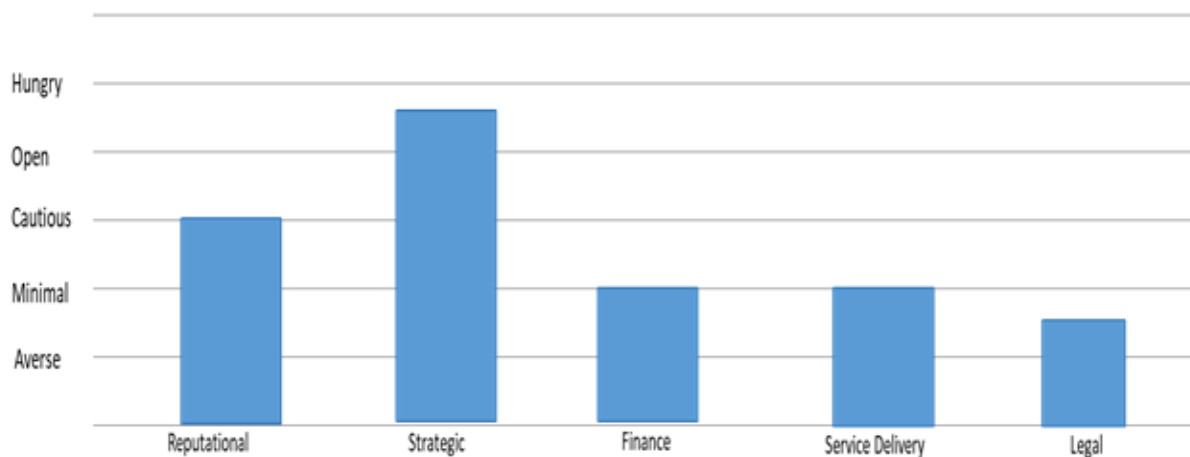
- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

| | | |
|-----------|-------------------------------------|---|
| Author(s) | Doug Law Chief Financial Officer |  |
|-----------|-------------------------------------|---|

| | | |
|-------------|---------------------------------------|---|
| Approved by | Nicki Brady Deputy Chief Executive |  |
|-------------|---------------------------------------|---|

Risk Appetite Statement 2020



2020 Statement

It is recommended Council adopts an 'open' to 'hungry' appetite towards risks in the Strategic risk category. Council is, therefore, signalling it is willing to accept strongly justified risks and uncertainty in this category as we address the challenges and opportunities presented by the COVID-19 recovery and a return to a Growth response footing for our District. The 'cautious' appetite in the Reputational category indicates Council prefers to avoid risks in this area but is willing to accept them, and any issues that emerge out of other risk categories such as Strategic, if the benefits will outweigh the negatives.

Until the longer term impacts of COVID-19 are better understood, it is recommended Council adopts a 'minimal' appetite towards the Service Delivery risk category, meaning Council's preference is always for its safe delivery and with only a small margin for failure. However, Council also accepts with a 'minimal' appetite in the Finance risk category, some operational risks may subsequently be exposed with the levels of service delivery and trade-offs may be required.

Lastly, it is recommended Council sustains 'averse' and 'minimal' appetites towards legal risks meaning we will be extremely conservative, have a very low level of uncertainty, and will only reluctantly trade-off objectives.

The result means Council is willing, under the right conditions, to pursue and accept options in the Strategic risk category if the rewards are evident. Council is, however, to remain focused on excellence with our customer service delivery, to remain legally and legislatively compliant, and maintain a reputation of being a responsible and accountable Local Authority.

Finance, Audit & Risk Committee

OPEN MINUTES

Minutes of a meeting of the Finance, Audit & Risk Committee held in the Council Chambers, Horowhenua District Council, Levin, on Wednesday 26 August 2020 at 4.00 pm.

PRESENT

| | |
|---------------------------|----------------------|
| Chairperson | Mr P Jones |
| Deputy Chairperson | Mrs C B Mitchell |
| Members | Mr D A Allan |
| | Mr W E R Bishop |
| | Mr R J Brannigan |
| | Mr T N Isaacs |
| | Mr B J Jackson |
| | Mr S J R Jennings |
| | Mrs V M Kaye-Simmons |
| | Mrs J F G Mason |
| | Ms P Tukapua |
| | HWTM B P Wanden |

IN ATTENDANCE

| | | |
|--------------------------|-------------------|--|
| Reporting Officer | Mr D Law | (Chief Financial Officer) |
| | Mr D M Clapperton | (Chief Executive) |
| | Mrs N Brady | (Deputy Chief Executive) |
| | Mrs L Slade | (Group Manager – People & Culture) |
| | Mr K Peel | (Group Manager – Infrastructure Operations) |
| | Mr B Maguire | (Group Manager – Infrastructure Development) |
| | Mr S Magi | (Information Services Manager) |
| | Mr J Paulin | (Finance Manager) |
| | Mr B Harvey | (Community Facilities & Events Manager) |
| | Mr J Wallace | (Roading Services Manager) |
| | Mr A Chamberlain | (Financial Accountant) |
| | Mr D O'Regan | (Strategic Communications Lead) |
| | Mrs K J Corkill | (Meeting Secretary) |

PUBLIC IN ATTENDANCE

There were two members of the public in attendance at the commencement of the meeting.

1 Apologies

An apology was recorded for Cr Ketu.

MOVED by Cr Tukapua, seconded Cr Allan:

THAT the apology from Councillor Ketu be accepted.

CARRIED

2 Public Participation

In his comments, (hard copy provided), Mr Charles Rudd raised a number of matters in relation to the Horowhenua Alliance Review; Taraika – Gladstone Green; the Queen Street/ Tiro Tiro Road Roundabout; and Wastewater/Stormwater) arising from the Infrastructure Development and Operations Activity Updates. A particular concern noted was engagement/ communication with key stakeholders in the various activities and how key stakeholders were identified.

Mrs Vivienne Bold had a number of queries in relation to the Levin Wastewater Discharge report attached to the Infrastructure Operations – Activity Update, particularly with regard to the ability of the POT to deal with the leachate she said would occur as it increased in size.

Mr Clapperton offered to meet with Mrs Bold and respond to her queries/concerns.

Mr Jones also noted that members of the public did have the opportunity, should they have any queries, to direct them to the Chief Executive or submit a Local Government Official Information and Meetings Act (LGOIMA) request for information.

3 Late Items

There were no late items.

4 Declarations of Interest

There were no declarations of interest.

5 Confirmation of Minutes

MOVED by Mr Jackson, seconded Mayor Wanden:

THAT the minutes of the meeting of the Finance, Audit & Risk Committee held on Wednesday, 29 July 2020, be confirmed as a true and correct record.

CARRIED

6 Announcements

There were no announcements.

7 Reports

7.1 Risk Appetite

Purpose

For the Finance, Audit & Risk Committee to consider, for presentation to Council, the 2020 Risk Appetite Statement.

Speaking to the report, Mr Magi said this was the outcome of the workshop held on the matter and subsequent comments in relation to minor changes, with Elected Members indicating that Council's current Risk Management Policy and framework remained fit for purpose. Also noted was that the policy and framework were continually under review. There had been some additional commentary that was still being analysed with respect to reporting thresholds and transparency around some types of risk reporting.

In terms of the timeframe for reporting back on potential tweaks, Mr Magi said the

review had also included issues in terms of risk that had arisen as a result of COVID-19 that needed to be looked at. He was hoping that the further analysis would be done within the month.

MOVED by Cr Allan, seconded Cr Isaacs:

THAT Report 20/89 Risk Appetite be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the Finance, Audit & Risk Committee recommends to Council the adoption of the 2020 Risk Appetite Statement.

CARRIED

6.2 Infrastructure Development - Activity Update

Purpose

To provide the Finance, Audit and Risk (FAR) Committee with an update on the projects being undertaken by the Infrastructure Development Group.

Mr Maguire spoke to the report, adding further comment and responding to queries:

- Foxton River Loop
 - the solid work done by Mrs Brady and Council Officers to get the River Loop project over the line was acknowledged.
 - in terms of the timeline, the difference in the dates in the report reflected the budget: the target for the physical works was Christmas because on 31 January they would need to be out of the River to accommodate fish spawning; works on the landscape, park and car park areas could carry on in parallel and into the summer months; in terms of cash flow the final payment would be made around April.
 - in terms of keeping the public informed, there would be information on the site fencing that would be erected this week; there would be sign boards; the old library building was being used as a site office and the front façade area would be converted into a drop in centre; a regular newsletter would be produced which would provide facts and figures; and a webcam was being set up on the balcony at Te Awahou Nieuwe Stroom.
 - the weed that was being extracted had been tested, it had proved to be organic and was acceptable as clean fill. As provided in the consent conditions, it could not go back into the river so would be taken off-site; where to had yet to be decided. All avenues would be explored in terms of cost efficiency and reuse as it was very fertile material and could be good for top dressing on pastures, etc.
 - from a project perspective, this would be dealt with in the books as a lapsed project with the funding received in advance. The grant (\$3.86m) would be used within this financial year, until a neutral position was reached at the end of the project. It would be received as revenue and withdrawn when the bills were paid.
- Horowhenua Alliance Review
 - it was intended to bring the findings back to the next FAR Committee meeting which would include how the Alliance worked and how it had delivered on its KPIs.
 - the company undertaking the review had been involved in the original composition of the Alliance and it was important for them to be involved as they had the institutional knowledge and background to compare the then with the now, with this review essentially being a gap analysis.
 - it would depend on what was involved in the final report as to whether the review would be made publicly available; however as Council was part of the

Alliance, it was important that at least some of the review/findings were made available.

MOVED by Cr Allan, seconded Mr Jones:

THAT Report 20/331 Infrastructure Development - Activity Update be received.

THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

6.3 Infrastructure Operations - Activity Update

Purpose

To provide the Finance, Audit and Risk (FAR) Committee with an update on the projects being undertaken by the Infrastructure Operations Group.

Mr Peel assured Mr Rudd, who had raised the issue of engagement with affected parties, that all the people who would be affected by the work on the Tiro Tiro Road roundabout had been consulted with, as was the case with all Council's roading projects. He then made further comment and responded to queries:

- further to Mr Maguire's comments on the Alliance, information from the Alliance's weekly operational report had been provided and that would be included regularly in the Operations Activity update going forward.
- Horizons' lack of involvement in Foxton Wastewater construction activities and monitoring of earthworks and other consent-related matters was seen as a vote of confidence as HRC had been provided with the construction management plans and these had been checked, approved and signed off by them.
- the two issues of non-compliance: Shannon's drinking water was due to a water main bursting and causing issues and that was currently being investigated; the Foxton wastewater issue was part of the new consent conditions and there was an improvement plan in with HRC to address that.
- with regard to the Foxton Beach stormwater consent and sample analysis, the testing required looking at wet weather flows and dry weather flows at different times of the year. Whilst testing had been done, the full range that was needed to get the full picture had not yet been achieved to see if there were any trends.
- the budget for the Queen Street/Cambridge Street roundabout was \$1m and there had been a slight overspend; however, it was not far away in percentage terms.

Mayor Wanden acknowledged the work that had gone into the Queen Street/ Cambridge Street roundabout, saying he had received many compliments from the public about the safety improvements, pedestrian access, and driveability of that roundabout.

MOVED by Mr Jackson, seconded Cr Brannigan:

THAT Report 20/332 Infrastructure Operations - Activity Update be received.

THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

6.4 Community Facilities - Activity Update

Purpose

To provide the Finance, Audit and Risk (FAR) Committee with an update on the projects and activities being undertaken within Community Facilities which form part of the Communities, Partnerships and Business Group.

Commenting that this was the first time this update had been provided, Mrs Brady particularly highlighted:

- Levin Aquatic Centre Hydroslide – there would be scaffolding in place at the end of this week/early next week, with a media release going out this evening to keep the community informed.
- Community Facility Trends - with concern having been expressed by Elected Members with regard to possible income reductions, at this stage visits to community facilities had upheld. Also of note was the trend in relation to the e-platform as it appeared that people were now engaging in different ways which could mean that there was a change in the type of people using Council's facilities. That would continue to be monitored and there could be a need to respond to what was potentially a new demand.

With regard to the PGF Funded Levin Digital Hub, Mrs Brady said it did include the provision of a Digital Hub Manager, which was a dedicated, but not full-time, role. That role had already been filled. She then outlined what the role included and how engagement with the business community would be conducted.

It was requested that any matters pertaining to Foxton/Foxton Beach were included in the Foxton Community Board reporting.

MOVED by Cr Allan, seconded Cr Isaacs:

THAT Report 20/353 Community Facilities - Activity Update be received.

THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

6.5 Standard and Poors Credit Rating

Purpose

To present to the Finance, Audit and Risk Committee the Standard and Poors' report on the review of Council's credit rating.

Speaking to the report, Mr Law said the good news was the Council had retained its credit rating. However, there had been some issues raised, including the economy and any possible downturn due to the pandemic, and Council's budget performance both in the capex and opex areas, which was not new.

Mr Law said something had been done today to address the identified liquidity risk with \$10m with an average interest rate of 5.9% having been repaid early by raising a \$10m loan at an average interest rate of 1.67%; with maturity dates for \$5m being pushed out to April 2027 and \$5m to 2028. Standard & Poors had been made aware of that change. As this transaction had only occurred today the change in the actual average rate had not yet been calculated.

Mr Jones said he saw this as a hold, maintain and watch rating and he thought Standard & Poors would be really keen to see what happened in terms of Council's Long Term Plan.

MOVED by Cr Brannigan, seconded Cr Mitchell:

THAT Report 20/354 Standard and Poors Credit Rating be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

6.6 FAR Committee - Actions

Purpose

To report back to the Finance, Audit & Risk Committee on requested actions.

Mr Clapperton commented that this was a new report arising from the number of queries or actions raised during a meeting that could not be responded to immediately. There would be similar reporting in relation to Council meetings.

MOVED by Cr Brannigan, seconded Cr Tukapua:

THAT Report 20/356 FAR Committee - Actions be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

5.06 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE FINANCE, AUDIT & RISK
COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....

Mayoral Report - August 2020

File No.: 20/343

1. Purpose

For His Worship the Mayor to report to Council on the community events and Council-related meetings attended

AND FURTHER

To provide Councillors the opportunity to give a brief verbal update on conference/forums attended, or the activities of those organisations/groups for which they are a Council representative.

2. His Worship the Mayor's Recommendations

- 2.1 That Report 20/343 Mayoral Report - August 2020 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Mayoral Report – August 2020 Meetings and Events

August was a fairly steady month with a mix of in-person and video conference meetings, and events to recognise and celebrate our people. Here is some of what kept me busy in August:

- Lake Domain Board workshop
- Three Waters Reform Programme workshop
- Ngāti Raukawa Hapū hui
- Tours of Council Facilities – Levin, Foxton and Foxton Beach area
- Accessing Central NZ meeting
- Northern Explorer zoom meeting
- Pride in our Lands Muster dinner at Murrayfield's
- Wellington Regional Growth Framework meeting
- Foxton Beach Progressive Association meeting
- EV Charger Station – official blessing and opening in Shannon
- Community Wellbeing Committee meeting
- Meeting with representatives from the Horowhenua Kāpiti Rugby Union
- Queen Street Roundabout – rededication of the Jack Lines plaque
- Regional Territorial Forum
- Remembering Horowhenua and the Second World War Book Launch at the Levin RSA
- Waitārere Beach Clean up
- Regional Transport Committee – workshop on the Regional Land Transport Programme Strategic Priorities
- Citizens Advice Bureau AGM
- St John Horowhenua Service Awards Ceremony
- Local Government New Zealand AGM via zoom
- Community Funding & Recognition Committee meeting
- NZTA meeting with Emma Speight, Director Regional Relationships (Lower North Island)
- Finance, Audit & Risk Committee meeting
- Horizons meeting regarding Jobs for Nature Project
- Regional Interagency Network meeting.

'Pride in our Land' Muster

I thoroughly enjoyed the 'Pride in our Land' Muster dinner at Murrayfield's earlier in the month. Organised by the Ministry of Primary Industries, it was an opportunity to acknowledge local farmers and the importance of the farming community and the part they play in the local and national economy.

The 'Pride in our Land' campaign supports rural communities by packaging and promoting what support is on offer and adding new well-being initiatives. The campaign acknowledges farmers, rural families and those in the primary sector, for their determination and resilience, because it is a tough sector to be in.

Remembering Horowhenua and the Second World War Book Launch at the Levin RSA

It was a poignant and significant moment to be part of the VJ Day remembrance and the launch of the book to remember Horowhenua and the Second World War. Compiled by Linda Fletcher and the Adopt an Anzac group, the book is a wonderful addition to the social history of the district and represents hundreds of hours of voluntary work by a small group of people. The book does an excellent job of remembering those that made the ultimate sacrifice during WW2 and reflects extremely well on the contribution that the Horowhenua made to the war effort.

Attachments


There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

| | | |
|-----------|-------------------------------|---|
| Author(s) | Bernie Wanden Mayor |  |
|-----------|-------------------------------|---|

| | | |
|-------------|-------------------------------|---|
| Approved by | Bernie Wanden Mayor |  |
|-------------|-------------------------------|---|

Monitoring Report to 9 September 2020

File No.: 20/387

1. Purpose

To present to Council the updated monitoring report covering actions arising from resolutions from previous Council meetings.

2. Recommendation

- 2.1 That Report 20/387 Monitoring Report to 9 September 2020 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments



| No. | Title | Page |
|-----|---|------|
| A | Horowhenua District Council Monitoring Report | 18 |

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

| | | |
|-------------|--|---|
| Author(s) | David Clapperton Chief Executive |  |
| Approved by | David Clapperton Chief Executive |  |

| Item No. | Meeting Date | Item Description | Resolved / Action | Responsible Officer | Progress Status | Officer Comment |
|----------|------------------|---|--|---------------------|-----------------|---|
| 17/534 | 27 November 2017 | Provisional Local Alcohol Policy – Appeals | <i>THAT Council resolves that the Hearings Committee of Council be directed to act on behalf of Council on this matter as may be required following notification by the Licensing Authority.</i> | V Miller | Completed | Local Alcohol Policy adopted 12 August 2020. |
| 19/199 | 12 June 2019 | Proceedings of the Foxton Community Board 27 May 2019 | <i>THAT as recommended by the Foxton Community Board, the Horowhenua District Council supports the development of a detailed design for a wetland at Holben Reserve and requests officers to progress to a detailed design through an RFP process.</i> | A Nelson | Ongoing | An initial concept design was presented at the Foxton Community Board meeting of 20 April 2020. An initial consultation has developed a detailed concept plan that is being refined by a second round of consultation likely to be completed by October 2020. The physical works are likely to be tendered in a design and build package prior to Christmas with a view to commencing work on site in the New Year. |
| 20/116 | 8 April 2020 | Delegations Register – Update | The delegated authority provided to the Chief Executive in 7.1 Authorisation of Operating and Capital Expenditure within Approved Budgets to be referred to the FAR Committee for further discussion. | D Clapperton | | To be actioned in Sept 2020. |
| 20/164 | 6 May 2020 | Draft Rates Postponement Policy | <i>THAT Report 20/164 Draft Rates Postponement Policy lay on the table</i> | D Law | Completed | The Rates Postponement Policy was adopted on 12 August 2020. |

| Item No. | Meeting Date | Item Description | Resolved / Action | Responsible Officer | Progress Status | Officer Comment |
|----------|----------------|--|---|---------------------|-----------------|--|
| | 8 July 2020 | | <i>pending a workshop to be held to further consider the Policy. THAT the Horowhenua District Council adopts the Draft Rates Postponement Policy for public consultation.</i> | | | |
| 20/91 | 6 May 2020 | Draft Water Supply Bylaw 2020 | That the Draft Water Supply Bylaw go out for public consultation prior to coming back to Council for adoption. | Asli Crawford | Ongoing | Submissions closed on 27 July. There were 6 submissions. A hearing date has been arranged for 24 September at 1.00 pm. |
| 20/306 | 12 August 2020 | Proceedings of the Foxton Community Board 27 July 2020 | <i>THAT, as recommended by the FCB, the Horowhenua District Council approves the reallocation of funding for the Foxton Beach CCTV project from the Foxton Beach Progressive Association to the Horowhenua Camera Trust, up to \$110,000, provided that a final order of costs and contractual arrangements are agreed between the Foxton Beach Progressive Association and the Horowhenua Camera Trust which are acceptable to Council. Due diligence to be undertaken by the CE prior to any funding being allocated.</i> | David Clapperton | | Completed. Awaiting an agreement from the Horowhenua Camera Trust. |

| Item No. | Meeting Date | Item Description | Resolved / Action | Responsible Officer | Progress Status | Officer Comment |
|----------|--------------|---|--|---------------------------|-----------------|--|
| | 20/335 | Three Waters Service Delivery Reform/Stimulus Programme | <p><i>THAT the Horowhenua District Council agrees: to participate in the initial stage of a central/local government three waters service delivery reform programme and to sign the Memorandum of Understanding and Funding Agreement.</i></p> <p><i>THAT the Mayor and Chief Executive be authorised to enter into the Funding Agreement, to accept a grant from the Crown to spend on operating and/or capital expenditure relating to three waters infrastructure and service delivery.</i></p> <p><i>THAT the Chief Executive is nominated as the primary point of communication for the purposes of the MoU and reform programme (see page 6 of the MOU).</i></p> <p><i>THAT the delegation of decisions about the allocation of regional funding is made to the Mayor, with the understanding that the minimum level of funding to the Horowhenua District Council will be based upon the formula used to calculate the direct Council allocations and noting that participation</i></p> | Mayor/ Chief Executive | | <p>The MoU was signed and submitted to DIA on 14 August 2020.</p> <p>Funding Agreement and Delivery Plan to be confirmed and submitted by 30 September 2020.</p> <p>Completed as per above.</p> <p>Funding Agreement and Delivery Plan to be confirmed and submitted by 30 September 2020.</p> |

| Item No. | Meeting Date | Item Description | Resolved / Action | Responsible Officer | Progress Status | Officer Comment |
|----------|--------------|------------------|---|---------------------|-----------------|--|
| | | | <p><i>by two-thirds of territorial authorities within the Horizons Regional Council region is required to access the regional allocation.</i></p> <p><i>THAT the Horowhenua District Council agrees to submit a Delivery Plan to address feedback from Government and to obtain the approval needed to release funding.</i></p> | | | <p>Funding Agreement and Delivery Plan to be confirmed and submitted by 30 September 2020.</p> |

Chief Executive's Report to 9 September 2020

File No.: 20/345

1. Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

2. Recommendation

- 2.1 That Report 20/345 Chief Executive's Report to 9 September 2020 be received.
- 2.2 That these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Chief Executive Updates

3.1 Growth Dashboard

The September 2020 Growth Dashboard is **attached**.

3.2. Officer Actions – Update

As included in the attached report.

Attachments



| No. | Title | Page |
|-----|---|------|
| A | Growth Dashboard - September 2020 | 25 |
| B | Council August 2020 - Requested Actions | 27 |

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

| | | |
|-------------|-------------------------------------|---|
| Author(s) | David Clapperton Chief Executive |  |
| Approved by | David Clapperton Chief Executive |  |

Growth Dashboard

September 2020



Horowhenua
2040 Vision

Overview of Horowhenua District

The Horowhenua economy contracted slightly over the past year. Our provisional estimate of GDP growth for the year to June 2020 was 0.5%, ahead of the national decline of 2.1%. The district's economy was growing steadily up until March, so this quarter's negative result is due to a weak June quarter due to the fall out from Covid.

The slower growth of Jobseeker Support recipients in the district confirms the Districts economy is fairing better than many parts of the country. Horowhenua increased by 12.2% over the year to June 2020, compared with 19.0% nationwide. There were 1,854 Jobseeker Support recipients and 45 COVID-19 Income Relief Payment recipients for the district.

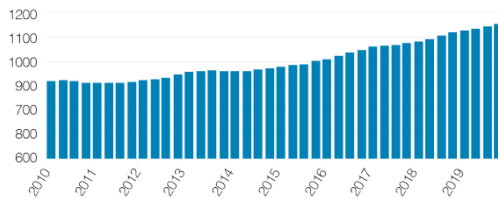
Consumer spending has been relatively resilient in Horowhenua, up by 0.1% over the year, compared to a national decline of 2.8%. The district benefited from Wellington commuters spending more time working from home and spending more locally.

Activity in the housing market is bouncing back, after a sharp reduction in house sales during lockdown. House values have continued to grow over the past year, up by 17%, reaching an average price of \$421,000.00.

A healthy primary sector in the district is helping protect it from some of the negative economic consequences of the pandemic

Gross Domestic Product

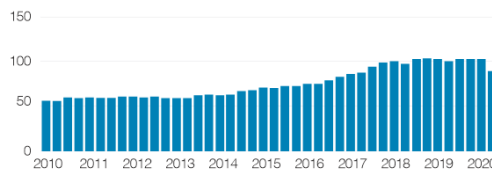
Annual level, Horowhenua District, \$m



GDP (provisional) in Horowhenua District was down 0.5% for the year to June 2020 compared to a year earlier. Growth was higher than in NZ (-2.1%)

Tourism Expenditure

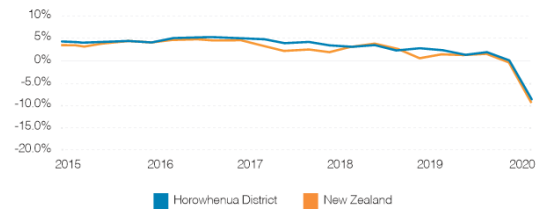
Annual Total, Horowhenua District, (\$m)



Total tourism expenditure in Horowhenua District decreased by 11.6% in the year to June 2020. This compares with a decrease of 12.3% in New Zealand. Total tourism expenditure was approximately \$90m in Horowhenua District during the year to June 2020, which was down from \$101m a year ago.

Traffic Volume Growth

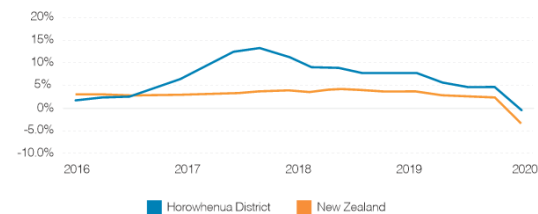
Annual Average % change (Horowhenua District)



Traffic flows across New Zealand hit the brakes in the June quarter, with usually bustling roads left deserted at the start of the quarter as the lockdown was enforced. Freight continued to move across the country, but at reduced levels, with only essential goods ordered and delivered. Transport activity recovered as New Zealand moved down the Alert Levels, with Kiwi road trips bolstering domestic tourism activity, and a dash to online retailing seeing package delivery delays. Level levels during Level 4 dropped to 15% of usual in the depths of Level 4, before increasing to just over 80% towards the end of the quarter.

Consumer Spending (\$m)

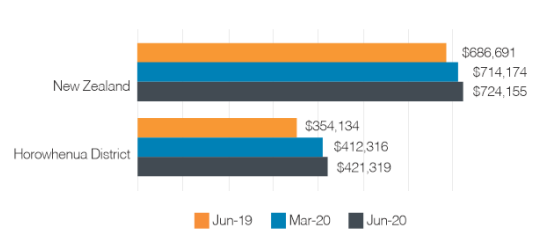
Annual Average % change (Horowhenua District)



Electronic card consumer spending in Horowhenua increased by 0.10% over the year to June 2020 compared to the previous year. This compares to a decrease of -2.8% in New Zealand.

Average Current House Value

Average for 12 months to December 2019

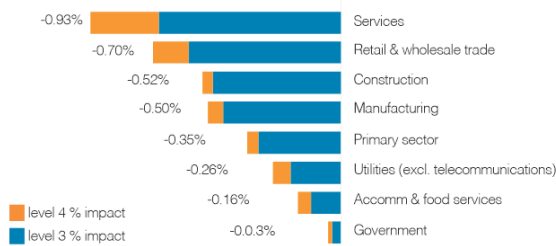


House values have grown strongly in the year to June 2020. Values have bounced back relatively strongly post-lockdown, but the impending removal of the wage subsidy and mortgage holiday schemes will likely slow the housing market.



Estimated impact on total annual Gross Domestic Product (GDP)

Figure 1: Impact of level 3 and level 4 restrictions

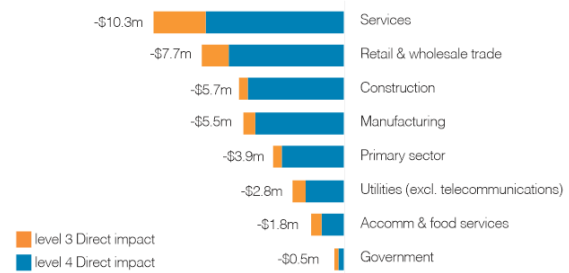


Source: Reserve Bank of New Zealand industry economic impacts applied to the Horowhenua District

This assessment estimates the direct impacts of COVID-19 on the Horowhenua District economy and identifies industry strengths and vulnerabilities that will influence economic recovery over 2020.

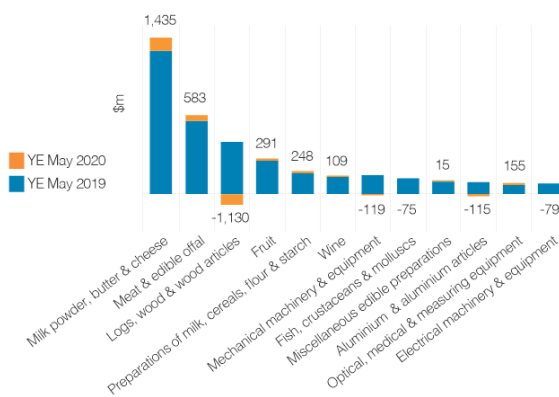
Impact of lockdown by sub-industries

Estimated impact \$m by industry
Figure 3: Impact of level 3 and level 4 restrictions



The service industries were most affected, with accommodation and food services GDP falling an estimated 11.1% of annual GDP. The percentage impact on service industries apart from accommodation and food services was smaller at 3.8% but due to the size of the sector the impact on GDP is estimated at \$10.3m.

Figure 6: Export trade data to the year ended May 2020



Export trade for dairy, red meat, fruit and value-added food products have held up well despite global economic conditions. Although the value of forestry and logging values have declined over the year to May, recent commodity price data and export values indicate some recovery within the sector. This is positive news for the Horowhenua economy.

Table 6: The construction sector

| Sub-industry | GDP contribution | Jobs |
|--|------------------|--------------|
| Construction services | \$34.7m | 560 |
| Heavy and civil engineering construction | \$22.2m | 179 |
| Residential building constructions | \$14.4m | 274 |
| Non-residential building construction | \$2.6m | 50 |
| Total | \$73.8m | 1,063 |

The construction sector contributes \$73.8m and 1,063 jobs to the district economy. The local sector is particularly strong in the construction services, heavy and civil engineering construction. Building consent data indicates that planned construction investment is holding up in the district and there is a significant pipeline of infrastructure projects planned for both Horowhenua and the wider Manawatu-Whanganui and Wellington Regions. While the lockdown period placed pressure on the sector at the business level, planned construction investment and infrastructure projects supports the outlook for the sector and district economy over 2020.

| Chart | Data Source | Timeframe |
|---|--|--------------------------------|
| Gross Domestic Product | Infometrics - http://www.infometrics.co.nz/ | Annual Average Jun 19 – Jun 20 |
| Average Current House Value | Infometrics - http://www.infometrics.co.nz/ | Jun 19 – Jun 20 |
| Traffic Volume | Infometrics - http://www.infometrics.co.nz/ | Jun 19 – June 20 |
| Consumer Spending | Infometrics - http://www.infometrics.co.nz/ | Jun 19 – June 20 |
| Tourism Expenditure | Infometrics - https://www.infometrics.co.nz/ | Jun 19 – Jun 20 |
| Estimated impact on total annual Gross Domestic Product | Manawatu-Whanganui Regional Indicators sourced from Reserve Bank of New Zealand | COVID – 19 Level 3 and Level 4 |
| Impact of lockdown by sub-industries | Manawatu-Whanganui Regional Indicators https://www.mwri.co.nz/economic-impact-indicators/ | COVID – 19 Level 3 and Level 4 |
| Export trade data to the year ended May 2020 | Manawatu-Whanganui Regional Indicators https://www.mwri.co.nz/economic-impact-indicators/ | Year end May 2020 |
| The Construction Sector | Manawatu-Whanganui Regional Indicators https://www.mwri.co.nz/economic-impact-indicators/ | Year to date August |



HOROWHENUA DISTRICT COUNCIL
2020 - OFFICER RESPONSE LIST
Queries from meetings to be addressed

| Meeting & Date | Item/ Report No. | Item/Report Description | Query | Responsible Officer | Date to Action by | Progress Status | Officer Comment |
|-------------------------|------------------|---|--|-----------------------------|-------------------|-----------------|--|
| Council 12/08/20 | 20/309 | <u>Proceedings of the FAR Committee 29 July 2020</u> | Response to HDRRAI – when finalised to be circulated to Elected Members | David Clapperton | | 24 August 2020 | The HDRRA response has been sent to Council. |
| | 20/310 | <u>Adoption of Rates Postponement Policy</u> | GreyPower submission – refer to Community Wellbeing Committee – re comment that some seniors starved themselves. Not something that had come to the CWC’s attention. Needs to be further explored. Also a letter to be sent to GreyPower saying Council wanted to work with them through the LTP process to look at the policy they would like to see developed for seniors. | Nicki Brady | | 24 August 2020 | Through the Older Persons Network, Officers will run an independent inquiry to gather a wider perspective on the comment “some seniors starved themselves” in relation to HDC rates. The conversation will be captured at the next available Older Persons Network Meeting and subsequent minutes will be included in the Community Wellbeing Committee Agenda. The Chief Financial Officer will ensure that engagement with Grey Power is embedded into the LTP work programme. |
| | 20/281 | <u>Monitoring Report – Item 2091 – Draft Water Supply</u> | Where did the NZ Fire Service Fire Fighting Water Supply Code of | Kevin Peel Brent Maguire | | 25 August 2020 | Response circulated to Council 25 August 2020. |

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|----------------|------------------|-------------------------|---|---------------------|-------------------|-----------------|-----------------|
| | | <u>Bylaw</u> | Practice fit into the Bylaw. Response to be circulated to EMs. Check to see if Crs want to do further work on the Bylaw before adoption | | | | |

Exclusion of the Public : Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Proceedings of the Community Funding & Recognition Committee

| Reason for passing this resolution in relation to each matter | Particular interest(s) protected (where applicable) | Ground(s) under section 48(1) for the passing of this resolution |
|--|--|---|
| The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. | s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. | s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |