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# Foxton Community Board

## OPEN MINUTES

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Minutes of a meeting of the Foxton Community Board held in the Blue Room, Te Awahou Nieuwe Stroom, 92 Main Street, Foxton, on Monday 29 July 2019 at 6.00 pm.

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### PRESENT

<b>Chairperson</b>	Mr D J Roache	
<b>Deputy Chairperson</b>	Ms P R Metcalf	
<b>Members</b>	Mr D A Allan	
	Mr J F Girling	
	Mr K Hunia	(Student Appointee)

### IN ATTENDANCE

<b>Reporting Officer</b>	Mr M J Lester	(Group Manager – Corporate Services)
	Mrs K J Corkill	(Meeting Secretary)

### ALSO IN ATTENDANCE

Mayor M Feyen	(to 6.44 pm)
Cr R J Brannigan	

### PUBLIC IN ATTENDANCE

There were four members of the public in attendance at the commencement of the meeting.

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## 1 Apologies

Apologies were recorded for Ms Lundie and Cr Gimblett.

MOVED by Mr Allan, seconded Mr Girling:

*THAT the apologies from Ms Lundie and Cr Gimblett be accepted.*

**CARRIED**

## 2 Public Participation

- |                 |     |  |
|-----------------|-----|--|
| Michael Feyen   | 7.1 | <u>Monitoring Report</u><br>14/674 - Target Reserve<br>19/7 - Foxton Beach Car Park  |
|                 | 7.2 | <u>Reporting Officer's Report</u><br>3.1 Annual Plan Item – funding for Air Conditioning (Heat Pumps) for the Foxton Beach School Hall<br>3.2 Pre-meeting for Public Engagement<br>3.3 LGNZ Conference   |
| Ross Brannigan  | 7.2 | <u>Reporting Officer's Report</u><br>3.1 Annual Plan Item – funding for Air Conditioning (Heat Pumps) for the Foxton Beach School Hall   |
| Ted Melton      | 7.1 | <u>Monitoring Report</u><br>14/674 - Target Reserve<br>Page 8 - Parking Thomas Place<br>17/39 - Foxton Beach Reserves Investment Plan<br>19/7 - Update on the Carpark Foredune works & Signage, Foxton & Foxton Beach<br>19/150 - Proposal for New Carpark |
| Christina Paton | 7.1 | <u>Monitoring Report</u><br>16/16 - Kings Canal<br>19/150 - Proposal for new car park design near pump track   |
|                 | 7.2 | <u>Reporting Officer's Report</u><br>3.2 Pre-meeting for Public Engagement   |

## 3 Late Items

There were no late items.

## 4 Declaration of Interest

There were no declarations of interest.

## 5 Confirmation of Minutes – 27 May 2019

MOVED by Ms Metcalf, seconded Mr Allan:

*THAT the minutes of the meeting of the Foxton Community Board held on Monday, 27 May 2019, be confirmed as a true and correct record.*

**CARRIED**

## 6 Announcements

### Update from the FCB Chair

Mr Roache advised:

- he had attended the Community Boards' Zone 3 meeting in Whanganui together with Deputy Chair, Tricia Metcalf, Jenny Lundie and John Girling.
- he had met with the Chief Executive to discuss the Board's working relationship with Council, which had been positive.
- he and other Board Members had attended the recent workshop held outlining the Foxton Destination Plan. There was a good working group in place.
- the next project on his list was the Foxton Memorial Hall. He was now wanting to set a date for a public meeting to get the views of the community on the Hall's future.

### Foxton Beach Progressive Association Inc (FBPA) Update

Mr Melton spoke to the Chairperson's Report that had been included in the Agenda (page 28) noting that the matters set out in the report had been endorsed by the people (approximately 30) who had attended the Association's recent AGM and he particularly addressed the talking points provided:

- (a) *Where next with CCTV for Foxton Beach?*  
It had been identified that there were very few points where cameras could be positioned to identify vehicles, and number plates, and residents' privacy (houses and backyards) would certainly not be included in surveillance.  
Getting quotes and producing a business case down the track was endorsed.
- (b) *Collaboration between Foxton and the Beach to enhance sound community planning.*  
The recent workshop had involved people who had their finger on the pulse and such a group should be involved in integrating community plans for Foxton and Foxton Beach. At the workshop the Community Board had been challenged to be the leaders of that process.

Suggesting that the collaborative parties could perhaps meet quarterly, Mr Roache also noted that if there was funding required this would need to be brought to Council for consideration as part of the Annual Plan.

## 7 Reports

### 7.1 Monitoring Report to 29 July 2019

#### **Purpose**

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Community Board.

MOVED by Mr Allan, seconded Mr Girling:

*THAT Report 19/191 Monitoring Report to 29 July 2019 be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

#### Public Participation

Looking at the Officer comment re the Target Reserve User Group, Mayor Feyen queried who had been contacted as he noted the development around the Reserve which could affect the type of activities being undertaken and who could be interested

in being involved.

Responding to the Mayor's query as to whether the proposed Foxton Beach Carpark Foredune Works (19/7) were awaiting a consent, Mr Lester said that the physical work (not the refurbishment) was to be done under the existing consent.

Mr Ted Melton raised the following:

- 14/674 Target Reserve Strategic Plan; 17/39 Foxton Beach Reserves Investment Plan; 19/150 Pump Track Carpark Design. Noting that these had been discussed at the Strategic Workshop, Mr Melton said time should be allowed for full discussions of the options, etc. Perhaps a special Reserves related workshop in the near future would be beneficial. A meeting with Parks and Property staff would also be helpful.  
When it came to decisions on the various matters, Mr Melton said these should be made at Board meetings in front of the public.
- Late Item – Thomas Place: From the report it appeared that the costs were unknown. Mr Melton queried if that was in fact correct and also in terms of funding, that had obviously not been provided for in the Annual Plan. With the Foxton Beach Freeholding Account (FBFA) mentioned as the funding source, what were the options if that was not available?
- 17/39 – Foxton Beach Reserves Investment Plan: With three reports (19/7 FB Carpark Foredune Works; 19/150 New Carpark Design near Pump Track at Holben Reserve and 19/162 Holben Reserve Wetland Development) from the previous FCB meeting proposing funding from the FBFA, perhaps the Investment Plan was in need of a review/update, with a strategic workshop suggested in preparation for the next AP round.  
Mr Girling suggested that this should perhaps be left until after the election for the new FCB to consider.

Mr Lester commented on the recent/first Strategic Workshop, which he said had been a scene setter and he did understand the need for more in depth discussion on the various matters that had been considered. It was now a matter of identifying the 'big issues', prioritising them, and putting in place a work programme for future workshops so that these issues could be addressed. That was the intention going forward but it was not likely to happen before the election and the induction of the new Council and new Board.

With regard to revisiting the Investment Plan, Mr Roache said he was not in favour of that idea as it had been through a very rigorous process, which had included three public meetings, and each item had been prioritised. The understanding was that consultation would be undertaken as things were taken forward and that was happening with Holben Reserve.

With the report for the carpark design at the pump track laying on the table, and also the finishing off of Seabury Avenue raised by Mr Story, Mr Roache queried of Mr Lester if it could be possible to get the HDC Roding team involved to see if there was the possibility of attracting road safety funding and also if there could be funding available in the roading budget.

Speaking to 16/16 Kings Canal and Purcell Street Stormwater Catchment, Mrs Christina Paton queried where the awaited response from E2 Environmental was. Mr Roache responded that there was a report going to Horizons Regional Council and it would come to the Board via HDC officers.

Mrs Paton further queried why 19/150 New Carpark Design near Pump Track at Holben Reserve, was noted as complete as there was no budget identified for the project. Mr Lester explained that it was complete because the action was that it would be discussed at the Strategic Workshop, which had occurred. That did not mean that the project itself had been completed.

Whilst acknowledging the Plan had been thoroughly consulted on, Mr Allan said there may be room for some useful tweaking and perhaps it could be considered at a future workshop.

Saying that the Investment Plan needed to be a living document, Mr Lester said that priorities did change and there needed to be an opportunity for the document and any possible new initiatives to be tested and this would be included in a future Strategic Workshop.

Page 8 Increasing parking capacity in Thomas Place

Having been unable to access the minutes when this was originally raised, Ms Metcalf said she had been surprised to see this would not be progressed without funding from the Freeholding Account as it had never been inferred that this project would be funded from that source and the last minutes had mentioned the Chair talking to Officers about support funding.

Also queried was if this was to do with the school, why was this not being funded by the Ministry of Education.

Mr Lester to provide an update for the next FCB meeting.

Page 10 19/7 – Proposed Foxton Beach Carpark Foredune Works

Responding to a query as to where the funding was coming from for this work, Mr Lester said his understanding was that it would come out of existing maintenance budgets but he would confirm that.

19/150 – Proposal for New Carpark Design near Pump Track at Holben Reserve

The decision of the Community Board that this project needed to be looked at as a whole was reaffirmed and the Officer comment “no budget identified” was noted with some concern.

## 7.2 Reporting Officer's Report to 29 July 2019

### Purpose

To present to the Foxton Community Board, for information, issues relating to the Foxton Community Board area.

MOVED by Mr Allan, seconded Ms Metcalf:

*THAT Report 19/211 Reporting Officer's Report to 29 July 2019 be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

### Public Participation

Mayor Feyen said he was absolutely supportive of 3.1 - the proposal to fund Air Conditioning (Heat Pumps) for the Foxton Beach School Hall as this was a major community asset and was well used. He also endorsed the proposed pre-meeting for public engagement though perhaps 30 minutes might not be long enough. With regard to the parking in Thomas Place, whilst it was a good idea perhaps a different part of the school site might be better for car parking.

Speaking to 3.2 – Pre-meeting for Public Engagement, Mrs Paton said she did not think 30 minutes would provide enough time for useful engagement and also would the Board consider holding informal public meetings at any other time?

Acknowledging that it was an unusual request, Cr Ross Brannigan spoke in support of providing funding from the FBFA for Air Conditioning (Heat Pumps) for the Foxton

Beach School Hall. He tendered apologies from the School's Principal, Mr Stuart, who was unable to attend tonight's meeting. Speaking of his long association with the school, Cr Brannigan noted:

- the school had the capacity for 175 children but was currently carrying 192, and this was expected to exceed 200 by the end of the year, so obviously there was a capacity issue.
- the hall was being used as a teaching space as the Ministry had taken away two classrooms. There had been an expectation that these classrooms would be returned when the roll grew but that had not happened.
- the hall was partly owned by the Board of Trustees, with ownership shared between the BOT and the school. The school currently had \$500k set aside to refurbish the teaching block with work to be undertaken next year.
- the hall was available for community use and there was no charge for hall use.
- the school has fund-raised \$70k to put a new kitchen in the hall which was used not only by the school but also by the community.
- the school was also the Civil Defence Centre for Foxton Beach.
- in the summer the hall was very hot; in the winter very cold.

For these reasons Cr Brannigan said he believed this was appropriate expenditure from the FBFA and Council had been comfortable with this, subject to endorsement by the Community Board.

Cr Brannigan also noted that the school had applied twice for funding from the Rural Halls Grants Scheme which allowed for applications from schools in communities where there was no community hall. With Rural Halls taking precedence, unfortunately there was not enough funding available for the school to be successful. He also confirmed that the hall was insulated as well as it could be.

### 3.1 Annual Plan Item – funding for Air Conditioning (Heat Pumps) for the Foxton Beach School Hall

The fact that the FBFA policy provided for a maximum level of contribution of 50% to any total project cost was raised and discussed and Board Members did not support creating a precedent by going outside the policy.

However, with the grant sought being only a small part of what was being spent on the hall, it was agreed that it was not inappropriate for this application to be considered as part of the overall refurbishment being undertaken.

MOVED by Mr Allan, seconded Ms Metcalf:

*THAT the Foxton Community Board approves, as a contribution to the wider upgrade being undertaken at the School including the refurbishment of the hall and kitchen, a grant of \$13,400 from the Foxton Beach Freeholding Account to fund the air conditioning (heat pumps) in the Foxton Beach School Hall.*

**CARRIED**

### 3.2 Foxton Community Board – Pre-meeting for Public Engagement

The proposed pre-meeting was discussed, which included:

- frequency – should this be monthly or just held prior to scheduled FCB meetings?
- meeting length – was half an hour long enough?
- as noted in the report, what would occur in terms of meetings/timing, etc, after the elections would be for the next Board to decide.
- with sessions for public engagement having been undertaken in the past which were not well attended, there would be a need to encourage more public involvement.
- what format the meeting would take needed to be clarified.

Mr Lester suggested the pre-meeting could be advertised at the same time as the formal meeting, as well as using word of mouth.

In terms of format, Mr Roache said he thought it should be chaired and it should

be held in a separate room to the formal meeting. It would be made clear there would be no decisions made, nor any promises, but things raised would be taken forward to staff. A similar format to that used by SORT was suggested.

### 3.3 LGNZ Conference 2019

Responding to a query from Mr Roache on the status of the remit on Tax Relief for Owners of Earthquake-prone Buildings, Mr Lester explained the process which had seen the remit referred direct to LGNZ's National Council and its progress would be tracked through LGNZ's draft work programme.

## 7.3 **Resource Consenting (Planning) Matters Considered Under Delegated Authority**

### **Purpose**

To present, **for information**, details of decisions made under delegated authority in respect of Resource Consenting (Planning) Matters.

MOVED by Mr Allan, seconded Ms Metcalf:

*THAT Report 19/192 Resource Consenting (Planning) Matters Considered Under Delegated Authority be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

## 7.4 **Foxton Beach Signage Update**

### **Purpose**

To provide an update to the Foxton Community Board on signage for Foxton Beach.

MOVED by Mr Girling, seconded Mr Allan:

*THAT Report 19/260 Foxton Beach Signage Update be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

### Public Participation

Mr Melton covered a number of issues in relation to items in the report, including:

- it was good that some progress had been made but it was a pity that this had not got into the Annual Plan;
- he had thought that the information from the Manawatū Estuary Trust June meeting on signage would have been included in the report;
- the report intimated that the groups who had been dealing with this needed to be more coordinated; however the groups had expected this coordination would come from Officers;
- it seemed that Officers considered this a district wide issue; however in the FBPA's paper that was contributed to the process had been included the fact that this was significant in terms of economic development and relevant to Horowhenua as a destination and Foxton and Foxton Beach as a destination;
- Council was urged to treat this as a big strategic issue and to undertake a branding exercise for the district and allow localised conversations in relation to that brand. There was not an overnight solution, but it should be tied to Council's excellent strategic planning and thinking;
- whilst the comment was accepted that this would appear in the likes of the Foxton and Foxton Beach community plans, signage was not something that communities should be expected to do as it was a big thing to ask community

- groups to prepare business plans for signage.
- He reiterated that this should be a Council strategic issue.

The Chair noted that there was also no mention in the report of Proudly Foxton, Cathy McCartney and Hannah Street. In terms of Officer liaison, there had been a meeting with Mr Nelson and he had been going to connect with his team and the Roading team.

Mr Roache also commented that there was nothing in the report that addressed the fact that there was no signage on the main highway that directed people to Te Awahou Nieuwe Stroom, which was Foxton's biggest asset.

7.20 pm

There being no further business, the Chairperson declared the meeting closed.

**CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE FOXTON COMMUNITY  
BOARD HELD ON**

**DATE:**.....

**CHAIRPERSON:**.....