
Finance, Audit & Risk Subcommittee

OPEN MINUTES

Minutes of a meeting of the Finance, Audit & Risk Subcommittee held in the Council Chambers, Horowhenua District Council, Levin, on Wednesday 27 February 2019 at 4.30 pm.

PRESENT

Chairperson Mr P Jones
Members Cr B F Judd
Cr W E R Bishop
Cr R J Brannigan
Cr R H Campbell
Mayor M Feyen
Cr N G Gimblett
Cr V M Kaye-Simmons
Cr C B Mitchell
Cr B P Wanden

IN ATTENDANCE

Mr D Law	(Chief Financial Officer)
Mr D M Clapperton	(Chief Executive)
Mr M J Lester	(Group Manager – Corporate Services)
Mr D McCorkindale	(Group Manager – Strategy & Development)
Mr I McLachlan	(Group Manager – Customer & Regulatory Services)
Mrs N Brady	(Group Manager - H2040 & Partnership Development)
Mr G O'Neill	(Alliance Planning Manager)
Mr D Haigh	(Growth Response Manager)
Mr J Paulin	(Finance Manager)
Mr A Chamberlain	(Financial Accountant)
Mrs K J Corkill	(Meeting Secretary)

PUBLIC IN ATTENDANCE

There were six members of the public in attendance at the commencement of the meeting.

1 Apologies

Apologies were recorded for Crs Mason and Tukapua.

MOVED by Cr Wanden, seconded Cr Kaye-Simmons:

THAT the apology from Councillors Mason and Tukapua be accepted.

CARRIED

2 Public Participation

None requested.

3 Late Items

There were no late items.

4 Declarations of Interest

There were no declarations of interest.

5 Confirmation of Minutes – 30 January 2019

MOVED by Mayor Feyen, seconded Cr Campbell:

THAT the minutes of the meeting of the Finance, Audit & Risk Subcommittee held on Wednesday, 30 January 2019, be confirmed as a true and correct record.

CARRIED

A minor correction was noted, on page 3, second bullet point, a 'k' was required after \$525.

6 Announcements

There were no announcements.

7 Reports

7.1 Health & Safety Update - SafePlus - MW LASS - February 2019

Purpose

To provide an update to the Finance, Audit & Risk Subcommittee on the outcome of the MW LASS review of the recently SafePlus summary report following Regional Council SafePlus assessments of health and safety capability in November/ December 2018.

MOVED by Cr Wanden, seconded Cr Gimblett:

THAT Report 19/44 Health & Safety Update - SafePlus - MW LASS - February 2019 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.2 Projects Update

Purpose

To provide the Finance, Audit and Risk Subcommittee with an update of the projects being undertaken by the Infrastructure Projects Team.

Mr Clapperton introduced the new format for reporting on both capital and non-capital projects and sought feedback as to whether the content and layout would provide the information required by Elected Members. He went into some detail on the rationale behind what had been provided, the difference between capital and non-capital projects, and noting that it was proposed that updates on the various projects going forward would only occur if there had been a change. He added he

was looking at how to improve the financial reporting and would discuss with Officers how to break major projects down into their component parts for more detailed monitoring.

Responding to a query with regard to iwi consultation by Council, Mr Clapperton explained this could be very complex as there were multiple Iwi groups who could have an interest in a location and it was up to Iwi themselves to determine who Council should be consulting with.

With the Chair raising the issue of risk and suggesting in some cases what was recorded could be a little optimistic, particularly when there were resource consents involved, Mr Clapperton acknowledged that the resource consent process under the RMA could be intense and the risk around consents should be reviewed so it was consistent.

MOVED by Cr Campbell, seconded Cr Wanden:

THAT Report 19/43 Projects Update be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.3 Seven Month Report 1 July 2018 - 31 January 2019

Purpose

To present to the Finance, Audit & Risk Subcommittee the financial report for the seven months to 31 January 2019.

Noting that the report was up to the end of January, Mr Law gave a PowerPoint presentation covering the predicted year end result; revenue year-to-date and expenditure year-to-date.

A response was then provided to a query in relation to the essential services ratio, and more information was requested with regard to new dwelling consents as to which were individual dwellings or were part of a development.

MOVED by Mr Jones, seconded Cr Gimblett:

THAT Report 19/35 Seven Month Report 1 July 2018 - 31 January 2019 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.4 Risk Update

Purpose

To provide Council with an overview on risk management across the organisation.

Requesting that the report be taken as read, Mr McLachlan said it was a snapshot of all the risks in all the Risk Registers and showed that the risk journey continued. There would be more risks identified going forward and some would drop off. In general most of the areas of Council were identifying risks and passing them on to him.

MOVED by Mayor Feyen, seconded Cr Kaye-Simmons:

THAT Report 19/45 Risk Update be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

5.25 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE FINANCE, AUDIT & RISK
SUBCOMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....