
Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin, on Wednesday 11 September 2019 at 4.00 pm.

PRESENT

Mayor	Mr M Feyen
Deputy Mayor	Mr W E R Bishop
Councillors	Mr R J Brannigan
	Mr R H Campbell
	Mr B F Judd
	Mrs V M Kaye-Simmons
	Mrs J F G Mason
	Mrs C B Mitchell
	Ms P Tukapua
	Mr B P Wanden

IN ATTENDANCE

Reporting Officer	Mr D M Clapperton	(Chief Executive)
	Mr D McCorkindale	(Group Manager – Strategy & Development)
	Mr I McLachlan	(Group Manager – Customer & Regulatory Services)
	Mr K Peel	(Acting Group Manager – Infrastructure Services)
	Mrs N Brady	(General Manager – H2040 & Partnership Development)
	Mr D Law	(Chief Financial Officer)
	Mrs V Miller	(Compliance Manager)
	Mr J Paulin	(Finance Manager)
	Mrs L Slade	(Project Coordination Manager)
	Mrs L Wilson	(Community Engagement Manager)
	Mr S Hester	(Parks & Property Lead – North)
	Mrs S Hori Te Pa	(Governance & Executive Team Lead)
	Ms A Parker	(Executive Assistance to the Mayor)
	Mrs K J Corkill	(Meeting Secretary)

PUBLIC IN ATTENDANCE

There were nine members of the public in attendance at the commencement of the meeting.

1 Apologies

An apology was recorded for Cr Gimblett.

MOVED by Cr Campbell, seconded Cr Mason:

THAT the apology from Councillor Gimblett be accepted.

CARRIED

2 Public Participation

8.1 Monitoring Report

Vivienne Taueki

3 Late Items

There were no late items.

4 Declaration of Interest

19/347 Documents Executed and Electronic Transactions Authorities Signed

Cr Wanden Interest in one of the listed properties.

5 Confirmation of Minutes – 14 August 2019

MOVED by Cr Campbell, seconded Cr Mitchell:

THAT the Open & In Committee minutes of the meeting of the Council held on Wednesday, 14 August 2019, be confirmed as a true and correct record.

CARRIED

6 Announcements

Update from the Project Management Group (PMG) – Levin Landfill

Ms Jenny Rowan, Co-Chair and Mr Greg Carlyon, Project Manager of the Levin Landfill Project Management Group (PMG) joined the tabled and gave Elected Members an update (a hard copy of which was provided) on the PMG, outlining the role of the group and progress on key outputs following the signing of an agreement in March 2019 between interested parties in relation to the management, operation and future of the Levin Landfill, with the agreement being a culmination of a resource consent review initiated by Horizons Regional Council.

They expanded on the tabled information and responded to queries from Elected Members, with it also noted that information on the Levin Landfill: the Levin Landfill Agreement, the HRC Resource Consent, and the Project Management Group, including meeting minutes - was available on Council's website and the information would be kept current as the PMG worked through the key actions.

Update from the Foxton Community Board

On behalf of the Foxton Community Board, Chair David Roache reported that there had not been much happening recently with the Board having not met since the last Council update. The next meeting of the Board was scheduled for 23 September.

The Board had recently hosted visitors from Narita City, Japan, in what was a regular sister city exchange. This had been very successful and Mr Roache thanked all those who had opened their homes to the visitors, adding that the important thing was those who came as visitors went home as friends.

Mr Roache said he had attended a meeting in relation to the marketing plan for the Te Awahou Riverside Cultural Park which had been excellent and he looked forward to the plan being presented to the Board.

7 Proceedings of Committees

7.1 Proceedings of the Hearings Committee 1 August 2019

Purpose

To present to the Council the minutes of the Hearings Committee meeting held on 1 August 2019.

MOVED by Cr Mason, seconded Cr Wanden:

THAT Report 19/358 Proceedings of the Hearings Committee 1 August 2019 be received.

THAT the Council receives the minutes of the Hearings Committee meeting held on 1 August 2019.

CARRIED

7.2 Proceedings of the Community Wellbeing Committee 13 August 2019

Purpose

To present to the Council the minutes of the Community Wellbeing Committee meeting held on 13 August 2019.

MOVED by Cr Campbell, seconded Cr Mason:

THAT Report 19/350 Proceedings of the Community Wellbeing Committee 13 August 2019 be received.

THAT the Council receives the minutes of the Community Wellbeing Committee meeting held on 13 August 2019.

CARRIED

7.3 Proceedings of the Finance, Audit & Risk Subcommittee 28 August 2019

Purpose

To present to the Council the minutes of the Finance, Audit & Risk Subcommittee meeting held on 28 August 2019.

MOVED by Cr Brannigan, seconded Deputy Mayor Bishop:

THAT Report 19/351 Proceedings of the Finance, Audit & Risk Subcommittee 28 August 2019 be received.

THAT the Council receives the minutes of the Finance, Audit & Risk Subcommittee meeting held on 28 August 2019.

CARRIED

7.4 Proceedings of the Community Funding & Recognition Committee 28 August 2019

Purpose

To present to the Council the minutes of the Community Funding and Recognition Committee meeting held on 28 August 2019.

MOVED by Cr Campbell, seconded Cr Brannigan:

THAT Report 19/354 Proceedings of the Community Funding & Recognition Committee 28 August 2019 be received.

THAT the Horowhenua District Council receives the minutes of the Community Funding and Recognition Committee meeting held on 28 August 2019.

THAT this matter or decision is recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

MOVED by Mayor Feyen, seconded Cr Campbell:

THAT the Horowhenua District Council ratifies the grants (and any associated conditions) from the Heritage Fund as follows:

<i>Alfred Memelink</i>	<i>\$9,575.07</i>
<i>Edward Osborne</i>	<i>\$6,785.00</i>
<i>Foodstuffs North Island Ltd (Foxton New World)</i>	<i>\$10,463.40</i>
<i>Foxton Little Theatre</i>	<i>\$3,176.53</i>

CARRIED

8 Executive

8.1 Monitoring Report to 11 September 2019

Purpose

To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

MOVED by Deputy Mayor Bishop, seconded Cr Mitchell:

THAT Report 19/345 Monitoring Report to 11 September 2019 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Ms Taueki was not in attendance to exercise her request to speak.

Mr Clapperton worked through the report, responding to queries:

Page 30 18/171 – Electric Vehicle Charging Stations

With regard to the length of time this was taking, Mr Clapperton said the issue had been Council receiving a return for the use of Council land. Acceptable wording for the agreement had more or less been ironed out and this should be concluded within the next month.

8.2 Chief Executive's Report to 11 September 2019

Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

MOVED by Deputy Mayor Bishop, seconded Cr Judd:

THAT Report 19/346 Chief Executive's Report to 11 September 2019 be received.

THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

With the report taken as read, Mr Clapperton responded to queries and comments from Elected Members.

Page 36 Proposed National Policy Statements

The Proposed National Policy Statement – Highly Productive Land was noted with the CE saying that this had some potential impacts for Horowhenua and it was proposed to have a briefing for Elected Members on this following tonight's Council meeting. If this went ahead Council would put in a submission on the impact it would have for the district.

Page 38 Queen Street / State Highway 57 Intersection

Responding to a query, Mr Clapperton provided some options that Council had in terms of funding and subsidies/reimbursement should Council pursue this itself.

Page 37 There was positive comment on the successful opening of the Foxton Pools summer season and the new café at Te Takeretanga o Kura-hau-pō which was being well patronised.

8.3 Delegations to the Chief Executive during Interim Election Period and Discharging Committees

Purpose

To request Council to delegate to the Chief Executive during the interim election period the responsibilities, duties and powers of the Council, except for certain powers set down in the legislation that cannot be delegated.

MOVED by Cr Campbell, seconded Cr Mitchell:

THAT Report 19/289 Delegations to the Chief Executive during Interim Election Period and Discharging Committees be received.

THAT this decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

MOVED by Cr Campbell, seconded Cr Judd:

THAT subject to the limitations set out in clause 32(1) of the Seventh Schedule to the Local Government Act 2002, the Council delegates all of its responsibilities, duties, and powers to the Chief Executive for the period from the day after the declaration of the election results until the swearing in of the new Council, subject to a requirement that the Chief Executive may only exercise this delegation after the following:

(a) consultation with the person elected to the position of Mayor,

- (b) *may only attend to those matters that cannot reasonably wait until the first meeting of the new Council and;*
- (c) *shall be reported to the first meeting of the new Council.*

CARRIED

Having declared an interest in the following item, Cr Wanden withdrew from the table.

8.5 Documents Executed and Electronic Transactions Authorities Signed

Purpose

To present to Council, **for information**, the documents that have been executed, Electronic Transactions Authorities and Contracts that have been signed by two elected Councillors, which now need ratification.

MOVED by Cr Judd, seconded Cr Brannigan:

THAT Report 19/347 Documents Executed and Electronic Transactions Authorities Signed be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Responding to queries in relation to the signed documents, Mr Clapperton clarified:

- the signatories on this occasion had been Councillors Kaye-Simmons and Brannigan;
- details of the transactions, which included the price, were included in the documentation that was signed;
- these transactions followed on from a decision by Council to dispose of a number of non-core properties and he understood the properties were offered in the first instance to the occupiers at market valuations and had been accepted.

Because of issues raised, Mr Clapperton said he would review the document signing process and how the information was provided.

MOVED by Cr Brannigan, seconded Cr Judd:

THAT the Horowhenua District Council hereby ratifies the signing of documents and Electronic Transaction Authorities as scheduled:

- (a) *Electronic Transaction Authority relating to the sale of 199-201 Oxford Street, Levin. Leasehold Record of Title 796986 will merge with the Freehold Record of Title WN55B/888 and the LandonLine instrument to be registered shall be a Transfer and Merger of Lease.*
- (b) *Electronic Transaction Authority relating to the sale of 209-211 Oxford Street, Levin. Leasehold Record of Title 774956 will merge with the Freehold Record of Title WN26C/113 and the LandonLine instrument to be registered shall be a Transfer and Merger of Lease.*
- (c) *Electronic Transaction Authority relating to the sale of 187 Oxford Street, Levin. Leasehold Record of Title 233556 will merge with the Freehold Record of Title WN32A/723 and the LandonLine instrument to be registered shall be a Transfer and Merger of Lease.*
- (d) *Electronic Transaction Authority relating to the sale of 183-185 Oxford Street, Levin. Leasehold Record of Title 785247 will merge with the Freehold Record of Title WN16A/602 and the LandonLine instrument to be registered shall be a Transfer and Merger of Lease.*

CARRIED

Cr Wanden rejoined the table.

9 Customer and Regulatory Services

9.1 Dog Control Policy and Practices Annual Report 2018/19

Purpose

To report to Council on Dog Control Policy and Practice matters for the 2018/19 financial year as required by Section 10A of the Dog Control Act 1996.

MOVED by Cr Campbell, seconded Cr Mitchell:

THAT Report 19/344 on Dog Control Policy and Practices Annual Report 2018/19 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Commenting on the positive change in the registration, impounding and unregistered dog figures, Compliance Manager, Mrs Miller, explained that Animal Control Officers were taking a more proactive approach when it came to locating unregistered dogs and working with owners around registration requirements.

MOVED by Mayor Feyen, seconded Cr Mitchell:

THAT the Horowhenua District Council adopts the Dog Control Policy and Practices Annual Report 2018/19, and that public notice then be given to the report and a copy be forwarded to the Secretary of Local Government as required by legislation.

CARRIED

With the Horowhenua Learning Centre appearing in the report having renewed its On Licence, Cr Judd, an HLC Employee, and Cr Tukapua, an HLC Board Member, declared an interest and took no part in discussion on the following item.

9.2 Liquor Licensing Matters from 1 July 2018 until 30 June 2019

Purpose

To report for information purposes, on matters relating to liquor licensing decisions for the 2018/19 financial year (1 July 2018 until 30 June 2019).

MOVED by Cr Brannigan, seconded Mayor Feyen:

THAT Report 19/349 Liquor Licensing Matters from 1 July 2018 until 30 June 2019 be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

9.3 Resource Consenting (Planning) Matters Considered Under Delegated Authority

Purpose

To present, **for information**, details of decisions made under delegated authority in respect of Resource Consenting (Planning) Matters.

MOVED by Cr Judd, seconded Cr Campbell:

THAT Report 19/348 Resource Consenting (Planning) Matters Considered Under Delegated Authority be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

10 Infrastructure Services

10.1 Adoption of Shannon Combined Reserves Management Plan

Purpose

To seek a decision from Council to adopt the final Shannon Combined Reserves Management Plan.

MOVED by Cr Campbell, seconded Cr Mason:

THAT Report 19/275 Adoption of Shannon Combined Reserves Management Plan be received.

THAT this decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Speaking to the report, Mr Hester responded to a query in relation to the Mangaore Reserve which had not been included in this Reserves Management Plan. He said that as the Mangaore Reserve was distinctive enough from those in Shannon, there was going to be a separate process which would be undertaken this financial year.

Hearings Committee Chair, Cr Mason also noted that the RMP hearing had been held in Shannon and she thanked the Committee for working with staff to make the process more accessible.

MOVED by Cr Campbell, seconded Cr Kaye-Simmons:

THAT the Horowhenua District Council adopts the Shannon Combined Reserves Management Plan.

CARRIED

10.2 Land Transport Bylaw 2017 Further Update

Purpose

To seek the Horowhenua District Council's ratification of the additional adopted changes to the Land Transport Bylaw 2017, part 10, Schedule of Speed Limits following the required Public Notification Process.

MOVED by Cr Wanden, seconded Deputy Mayor Bishop:

THAT Report 19/355 Land Transport Bylaw 2017 Further Update be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the Horowhenua District Council ratifies the following speed limit changes to 60 km/h:

Rural Residential Roads: Emma Drive
Jackson Road
Kristin Place
Twin Peaks Grove

Rural Roads: Albert Road
Buckley Road
Engles Road
Fairfield Road
Florida Road
Gladstone Road From Water treatment Plant towards Poads Road direction
Kaihinau Road
Kingston Road
Kuku East Road
Kukutauaki Road
McDonald Road
Paeroa Road
Tamatarau Road
Tangimoana Road
Vista Road
Wallace Loop Road
Wallace Road
Whakahoro Road

effective 12 September 2019.

CARRIED

5.31 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COUNCIL HELD ON

DATE:.....

CHAIRPERSON:.....