
Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin, on Wednesday 10 April 2019 at 4.00 pm.

PRESENT

Deputy Mayor Mr W E R Bishop
Councillors Mr R J Brannigan
Mr N G Gimblett
Mr B F Judd
Mrs V M Kaye-Simmons
Mrs J F G Mason
Mrs C B Mitchell
Ms P Tukapua
Mr B P Wanden

IN ATTENDANCE

Reporting Officer	Mr M J Lester	(Group Manager – Corporate Services)
	Mr D McCorkindale	(Group Manager – Strategy & Development)
	Mr I McLachlan	(Group Manager – Customer & Regulatory Services)
	Mr D Law	(Chief Financial Officer)
	Mr R Green	(Interim Group Manager – Infrastructure Services)
	Mr A Nelson	(Property & Parks Manager)
	Mr D Haigh	(Growth Response Manager)
	Mrs V Miller	(Compliance Manager)
	Ms M Leyland	(Consents Manager)
	Mrs L Baddock	(Strategic Planner)
	Mrs L Winiata	(Community Engagement Manager)
	Mrs S Hori Te Pa	(Governance & Executive Team Leader)
	Ms A Parker	(Executive Assistance to the Mayor)
	Mrs K J Corkill	(Meeting Secretary)

MEDIA IN ATTENDANCE

Mr P Williams	(“Chronicle”)
Ms A Loo	(“Manawatū Standard”)

PUBLIC IN ATTENDANCE

There were six members of the public in attendance at the commencement of the meeting.

1 Apologies

Apologies were recorded for Mayor Feyen and Cr Campbell.

MOVED by Cr Kaye-Simmons, seconded Cr Wanden:

THAT the apologies from Mayor Feyen and Cr Campbell be accepted.

CARRIED

2 Public Participation

Name	Approved	Declined
Christina Paton	8.2 <u>Chief Executive's Report</u> <u>3.2 Foxton Wharf Erosion Update</u>	
David Roache on behalf of FCB Stuart Barber Bill Huzziff		10.1 <u>Foxton Flood Relief Pipeline</u> Report for Information

3 Late Items

There were no late items.

4 Declarations of Interest

None declared.

5 Confirmation of Minutes - Open & In Committee 6 March 2019

MOVED by Cr Brannigan, seconded Cr Kaye-Simmons:

THAT the Open & In Committee minutes of the meeting of the Council held on Wednesday, 6 March 2019, be confirmed as a true and correct record.

CARRIED

With a resolution having been passed during the In Committee portion of the 6 March 2019 meeting to sell certain Council properties (Item C3 – Phase 1 Property Strategy Implementation), for Officers to progress the sales, a resolution was now required to bring the matter into the public arena.

MOVED by Cr Wanden, seconded Cr Gimblett:

THAT the resolution regarding the disposal of Council properties:

“That Council provides Officers the resolution to dispose of Focal Point Cinema; 18-24 Durham Street; the Levin Depot at Hokio Beach Road; the industrial land it owns at Tararua Road (including 15 Roe Street & 72 Cambridge Terrace), and commercial leases it owns on Oxford Street (including 183-185, 187, 197, 199-201, 207, 209-211)”:

be removed from public excluded.

CARRIED

Confirmation of Minutes - 13 March 2019

MOVED by Cr Mitchell, seconded Cr Brannigan:

THAT the minutes of the meeting of the Council held on Wednesday, 13 March 2019, be confirmed as a true and correct record.

CARRIED

6 Announcements

Foxton Community Board Update

Mr Roache advised he had attended the Regional Council yesterday with the Board's submission to HRC's Annual Plan, with one of the items being the Foxton East Drainage Scheme. The Board was opposed to what was currently proposed and asked that Council staff re-evaluate other options. He had also taken the opportunity to thank the Regional Council for supporting the Stage 1 application to the Provincial Growth Fund and asked for their continued support.

On Saturday he would be going to Foxton Beach to officially open the Bowling Club's artificial turf. He also attended the After Five Proudly Foxton Area Review, presented by Cathy McCartney when she covered the very good work she had been doing, and also on Saturday he would be attending the MAVtech Trust meeting when the feasibility study would be discussed.

7 Proceedings of Committees

7.1 Proceedings of the Foxton Community Board 25 March 2019

Purpose

To present to the Council the minutes of the Foxton Community Board meeting held on 25 March 2019.

MOVED by Cr Brannigan, seconded Cr Kaye-Simmons:

THAT Report 19/102 Proceedings of the Foxton Community Board 25 March 2019 be received.

THAT the Council receives the minutes of the Foxton Community Board meeting held on 25 March 2019.

CARRIED

7.2 Proceedings of the Funding & Recognition Committee 26 March 2019

Purpose

To present to the Council the minutes of the Community Funding and Recognition Committee meeting held on 26 March 2019.

MOVED by Cr Judd, seconded Cr Wanden:

THAT Report 19/101 Proceedings of the Funding & Recognition Committee 26 March 2019 be received.

THAT the Council receives the minutes of the Community Funding and Recognition Committee meeting held on 26 March 2019.

THAT the matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

MOVED by Cr Kaye-Simmons, seconded Cr Brannigan:

THAT the Horowhenua District Council ratifies the Community Events Grant of \$250.00 to the Ngati Tukorehe Tribal Committee for the Kuku Meet and Greet on Sunday 31 March 2019.

THAT the Horowhenua District Council ratifies the Community Development Grants as follows:

Community Development Grant	Decision
<i>Citizens Advice Bureau Levin</i>	\$1,450.00
<i>Age Concern Horowhenua Inc</i>	\$2,000.00
<i>Foxton Beach School</i>	\$1,000.00
<i>Levin Gymsports Inc</i>	\$700.00
<i>St Mary's Scout Group</i>	\$1,000.00
<i>Our Lady of Kapinua</i>	\$2,000.00
<i>Horowhenua Breath Easy</i>	\$650.00
<i>Horowhenua Special Needs Network</i>	\$1,500.00
<i>Literacy Aotearoa</i>	\$3,300.00
<i>Teen Zone Levin & Horowhenua Special Needs Network – Big Day Out</i>	\$1,940.50
<i>Pasifika for Tomorrow – SPYFusion and holiday programme</i>	\$3,000.00
<i>Nukulele Boom</i>	\$2,000.00
<i>Samaritans</i>	\$3,000.00
<i>Levin Basketball Association</i>	\$3,500.00
<i>Whenua Fatales Roller Derby League</i>	\$620.00
<i>Makerua Community Pool</i>	\$1,400.00
<i>Foxton Beach Community Patrol</i>	\$2,500.00
	\$31,560.50

THAT the Horowhenua District Council ratifies the Community Consultation Grants as follows:

Community Consultation Grant	Decision
<i>Waitarere Beach Progressive & Ratepayers Association</i>	\$321.17
<i>Foxton Beach Progressive Association</i>	\$750.00
	\$1,071.17

CARRIED

7.3 Proceedings of the Finance, Audit & Risk Subcommittee 27 March 2019

Purpose

To present to the Council the minutes of the Finance, Audit & Risk Subcommittee meeting held on 27 March 2019.

MOVED by Cr Mitchell, seconded Cr Gimblett:

THAT Report 19/103 Proceedings of the Finance, Audit & Risk Subcommittee 27 March 2019 be received.

THAT the Council receives the minutes of the Finance, Audit & Risk Subcommittee meeting held on 27 March 2019.

CARRIED

MOVED by Cr Mitchell, seconded Cr Wanden:

THAT as recommended by the Finance, Audit & Risk Subcommittee, the Horowhenua District Council (HDC) that HDC remains a member of the Local Authority Protection Programme (LAPP) using the new insurance product while retaining HDC's share of the \$16m LAPP fund that may be used to cover the costs of Insurance Valuations and Risk Profiling if this becomes necessary.

CARRIED

MOVED by Cr Gimblett, seconded Cr Judd:

THAT as recommended by the Finance, Audit and Risk Committee, the Horowhenua District Council will pursue a remit to Local Government New Zealand (LGNZ) to request LGNZ to lobby Central Government to provide tax relief to building owners for the compulsory earthquake strengthening of their buildings.

CARRIED

8 Executive

8.1 Monitoring Report to 10 April 2019

Purpose

To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

MOVED by Cr Judd, seconded Cr Kaye-Simmons:

THAT Report 19/86 Monitoring Report to 10 April 2019 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

8.2 Chief Executive's Report to 10 April 2019

Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

MOVED by Cr Judd, seconded Cr Mitchell:

THAT Report 19/87 Chief Executive's Report to 10 April 2019 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Public Participation

Speaking to 3.2 Foxton Wharf Erosion Update, Mrs Christina Paton queried the heading, with Mr Lester confirming that it should be Foxton Beach Wharf. Mrs Paton then suggested the report raised more questions than it answered and she queried if the MOU mentioned was available to give more information/context.

Mr Nelson addressed some of Mrs Paton's queries with regard to funding and project management and after Councillors indicating they would also like further information, a workshop was suggested as well as the possibility of it coming to Council as a project report.

3.1 Waikawa Beach Coastal Erosion Update

A concern was raised as to whether or not there would be a budget for this work, with Mr Lester suggesting it be looked at during the Exceptions Annual Plan process as to whether funding was going to be required for the next financial year.

8.3 Documents Executed and Electronic Transactions Authorities Signed

Purpose

To present to Council, **for information**, the documents that have been executed, Electronic Transactions Authorities and Contracts that have been signed by two elected Councillors, which now need ratification.

MOVED by Cr Kaye-Simmons, seconded Cr Brannigan:

THAT Report 19/88 Documents Executed and Electronic Transactions Authorities Signed be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the Horowhenua District Council hereby ratifies the signing of documents and Electronic Transaction Authorities as scheduled:

- (a) *Application for Change of Name from The Levin Borough Council to Horowhenua District Council relating to WN32A/733 187 Oxford Street, Levin.*
- (b) *Electronic Transaction Authority for the transfer of Lease to Kearwood Realities Limited, 187 Oxford Street, Levin, Title WN32A/733.*
- (c) *Lease Instrument for 187 Oxford Street, Levin, to Kearwood Realities Limited. 21 year lease from 14 December 2018.*

CARRIED

9 Customer and Regulatory Services

8.1 Resource Consenting (Planning) Matters Considered Under Delegated Authority

Purpose

To present, **for information**, details of decisions made under delegated authority in respect of Resource Consenting (Planning) Matters.

MOVED by Cr Judd, seconded Cr Gimblett:

THAT Report 19/89 Resource Consenting (Planning) Matters Considered Under Delegated Authority be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

9.2 Local Election Signage Policy

Purpose

To consider requirements for electoral signage for the purpose of the 2019 local elections, and any ensuing by-election.

MOVED by Cr Judd, seconded Cr Gimblett:

THAT Report 19/77 Local Election Signage Policy be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Requesting that the report be taken as read, Council's Compliance Manager, Mrs Miller, clarified in terms of the "maximum number of words – being 11 words or symbols" – while symbols did not include punctuation, exclamation marks and question marks were regarded as symbols.

MOVED by Cr Wanden, seconded Cr Mason:

THAT the Horowhenua District Council adopts the "Local Election Signage Policy" dated 26 March 2019.

CARRIED

9.3 Animal Control Fees and Charges 2019/20

Purpose

To propose a schedule of fees and charges for Animal Control purposes, including Dog Registration fees, to apply in the Horowhenua District for the 2019/20 year (ie. 1 July 2019 to 30 June 2020).

MOVED by Cr Mitchell, seconded Cr Gimblett:

THAT Report 19/99 Animal Control Fees and Charges 2019/20 be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Mrs Miller and Mr McLachlan spoke to the report and responded to queries and comments which included;

- the statistics behind the proposed fee increases, with a problem with unregistered dogs being noted as two thirds of the impoundments were dogs that were not registered;
- the fee increases penalised responsible dog owners;
- costs not being recovered, particularly when it came to impoundment fees;
- Council taking a proactive stance when it came to locating unregistered dogs, which Councillors were assured currently did occur.

The Revenue and Funding Policy private/public split of 70-80%/20-30% with regard to this activity was raised with it noted that if that was changed the outcome would change, rather than just looking at changing the numbers which would not address a number of the issues raised..

After further discussion, and noting in terms of timelines that the fees needed to be reviewed before the end of June, it was AGREED that the report would lay on the table to allow further work/investigation into the options.

9.4 Fees and Charges 2019/2020: Food Act and Resource Consenting (Planning)

Purpose

To propose a schedule of fees and charges in respect of Food Premises that are subject to the Food Act 2014 and fees and charges in respect of Resource Consenting (Planning) for the 2019/2020 year commencing 1 July 2019.

MOVED by Cr Wanden, seconded Cr Tukapua:

THAT Report 19/98 Fees and Charges 2019/2020: Food Act and Resource Consenting (Planning) be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Council's Consents Manager, Ms Leyland, joined Mrs Miller and Mr McLachlan at the table to speak to the report and respond to any queries. She noted an error in the report (which did not affect the Statement of Proposal), with 5.2 (c) to be deleted as it referenced a new fee that related to the previous year.

With it noted that the Fees and Charges would come back to Council for adoption, it was:

MOVED by Cr Judd, seconded Cr Brannigan:

THAT the Horowhenua District Council resolves that the Food Act Fees and Resource Consent (Planning) Fees for the 2019/20 year be used as the Statement of Proposal, the Summary of Information and the submission form be consulted on using the special consultative procedure as set out in section 83 of the Local Government Act 2002.

THAT the hearing of any submissions on this matter be heard by the Hearings Committee of Council acting under delegated authority, and a subsequent recommendation be made by the Committee to Council on this matter.

CARRIED

10 Infrastructure Services

10.1 Foxton Flood Relief Pipeline

Purpose

To provide Council with an update, for information, on work being progressed jointly with Horizons Regional Council (Operations) to address stormwater and flooding issues in Foxton.

MOVED by Cr Judd, seconded Cr Gimblett:

THAT Report 19/108 Foxton Flood Relief Pipeline be received.

THAT this decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Speaking to the report, Mr Green noted a correction in 5.6 with the consultation being via the 2019-20 (not 2018-19) Annual Plan process. He confirmed that there was every intention to engage with the people in Foxton and a report on the preferred option and costs would come back to Council in August/September, with construction to proceed during the summer. Currently the consultant was modelling the network and drain; and the ideas received from the community would also be modelled when more information was available so it was done in an integrated way. Ultimately there would need to be some value judgements made about level of service and cost.

MOVED by Cr Gimblett, seconded Cr Brannigan:

THAT Officers ensure that key stakeholders within the Foxton community are kept informed as the proposal is refined and modified (i.e. finalised).

CARRIED

11 Strategy and Development

11.1 Transforming Taitoko / Levin - CBD Building Frontage and Signage Policy

Purpose

For the CBD Building Frontage and Signage Policy be adopted and to provide Council with an update regarding how existing budgets will be utilised for two of the projects outlined in the Transforming Taitoko/Levin – Town Centre Strategy.

MOVED by Cr Wanden, seconded Cr Mason:

THAT Report 19/109 Transforming Taitoko / Levin - CBD Building Frontage and Signage Policy be received.

THAT this decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Strategic Planner, Mrs Baddock, summarised the main points in the report outlining the reasoning behind the policy's purpose and reiterating that it was a non-statutory document with which people were not compelled to comply. She also noted that the Policy had been reviewed by the Levin Town Centre Group and they were supportive.

A reservation was expressed about Council partnering with a local business to deliver a 'placemaking initiative' in terms of how that could be construed by competing businesses. It was clarified that Council would be careful and intentional about the support provided, which would be in the realm of tables and chairs that would be owned by Council and could be moved to other sites in the future.

MOVED by Cr Mason, seconded Cr Kaye-Simmons:

THAT the Horowhenua District Council adopts the Central Business District Building Frontage and Signage Policy.

CARRIED

5.40 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COUNCIL HELD ON

DATE:.....

CHAIRPERSON:.....