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# Council

## OPEN MINUTES

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Minutes of a meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin, on Wednesday 14 August 2019 at 4.00 pm.

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### PRESENT

<b>Mayor</b>	Mr M Feyen
<b>Deputy Mayor</b>	Mr W E R Bishop
<b>Councillors</b>	Mr R J Brannigan
	Mr R H Campbell
	Mr N G Gimblett
	Mr B F Judd
	Mrs V M Kaye-Simmons
	Mrs J F G Mason
	Mrs C B Mitchell
	Ms P Tukapua
	Mr B P Wanden

### IN ATTENDANCE

<b>Reporting Officer</b>	Mr D M Clapperton	(Chief Executive)
	Mr I McLachlan	(Group Manager – Customer & Regulatory Services)
	Mr K Peel	(Acting Group Manager – Infrastructure Services)
	Mrs L Winiata	(Community Engagement Manager)
	Mrs C Pollock	(Community & Youth Development Manager)
	Mrs K Stewart	(Community Development Advisor)
	Mrs L Baddock	(Strategic Planner)
	Mr N Hirini	(Community Development Advisor)
	Ms S Hori Te Pa	(Governance & Executive Team Leader)
	Ms A Parker	(Executive Assistant to the Mayor)
	Mrs K J Corkill	(Meeting Secretary)

### MEDIA IN ATTENDANCE

Ms A Loo	(“Manawatū Standard”)
Mr P Williams	(“Horowhenua Chronicle”)

### PUBLIC IN ATTENDANCE

There were nine members of the public in attendance at the commencement of the meeting.

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**1 Apologies**

There were no apologies.

**2 Public Participation**

No requests to speak received.

**3 Late Items**

There were no late items.

**4 Declaration of Interest**

There were no declarations of interest.

**5 Confirmation of Minutes**

MOVED by Cr Campbell, seconded Cr Wanden:

*THAT the Open & In Committee minutes of the meeting of the Council held on Wednesday, 12 June 2019, be confirmed as a true and correct record.*

**CARRIED**

MOVED by Cr Kaye-Simmons, seconded Cr Brannigan:

*THAT the minutes of the meeting of the Council held on Wednesday, 26 June 2019, be confirmed as a true and correct record.*

**CARRIED**

Referencing the late item on the Queen Street/State Highway 57 Intersection which had seen resolutions passed for letters to be sent to the Minister of Transport and various senior Officers of the NZ Transport Agency, Mr Clapperton tabled a copy of the letter sent to the Hon Phil Twyford, dated 4 July 2019, and the response received dated 31 July 2019. He noted that the request to have the speed limit reduced on Arapaepae Road had not been responded to by the Minister and Council was still following that up directly with NZTA.

MOVED by Cr Campbell, seconded Cr Mitchell:

*THAT the Open & In Committee minutes of the extraordinary meeting of the Extraordinary Meeting of Council held on Monday, 1 July 2019, be confirmed as a true and correct record.*

**CARRIED**

MOVED by Cr Mitchell, seconded Cr Wanden:

*THAT the minutes of the extraordinary meeting of Council held on Wednesday, 10 July 2019, be confirmed as a true and correct record.*

**CARRIED**

**6 Announcements**

**Foxton Community Board Update**

Ms Metcalf reported:

- a short time ago Board Members had attended a Local Government Community Boards' Zone 3 meeting in Whanganui. It had been helpful to catch up with members

of other Boards to hear what their issues were and solutions to those issues. One of the matters discussed had been CCTV cameras to stop crime. There was also productive discussion on the working relationships between Community Boards and Councils.

- with regard to CCTV cameras, this was something being promoted by the Foxton Beach Progressive Association. It was currently only at the concept stage with funding options and types of cameras needing to be explored.
- the Foxton Beach Reserves Investment Plan was something the Board was looking forward to revisiting, which would include a draft proposal for the new Holben Reserve. Safety issues around the pump track also needed a resolution as complaints were being received about how dangerous it was and car speed.
- at its September Meeting the Board was to trial a 30 minute pre-meeting to provide the opportunity for interaction with the public so people could raise any issues they had with regard to Foxton and Foxton Beach. It would be held in a different room to the actual Board meeting, there would no meeting protocols, and the time each member of the public would get to speak would depend on numbers. What that might look like going forward would be considered after the election.

Having really appreciated the HenleyHutchings/PGF presentations to SORT meetings, etc, on behalf of the Board and all of Foxton, Ms Metcalf expressed her thanks to HDC, the Chief Executive and staff for the huge amount of work that had been put into Foxton to progress the PGF application.

## 7 Proceedings of Committees

### 7.1 Proceedings of the Hearings Committee 4 July 2019

#### **Purpose**

To present to the Council the minutes of the Hearings Committee meeting held on 4 July 2019.

MOVED by Cr Campbell, seconded Cr Gimblett:

*THAT Report 19/283 Proceedings of the Hearings Committee 4 July 2019 be received.*

*THAT the Council receives the minutes of the Hearings Committee meeting held on 4 July 2019.*

**CARRIED**

### 7.2 Proceedings of the Foxton Community Board 29 July 2019

#### **Purpose**

To present to the Council the minutes of the Foxton Community Board meeting held on 29 July 2019.

MOVED by Cr Kaye-Simmons, seconded Cr Brannigan:

*THAT Report 19/281 Proceedings of the Foxton Community Board 29 July 2019 be received.*

*THAT the Council receives the minutes of the Foxton Community Board meeting held on 29 July 2019.*

**CARRIED**

### 7.3 Proceedings of the Finance, Audit & Risk Subcommittee 31 July 2019

#### **Purpose**

To present to the Council the minutes of the Finance, Audit & Risk Subcommittee meeting held on 31 July 2019.

MOVED by Cr Wanden, seconded Cr Mitchell:

*THAT Report 19/282 Proceedings of the Finance, Audit & Risk Subcommittee 31 July 2019 be received.*

*THAT the Council receives the minutes of the Finance, Audit & Risk Subcommittee meeting held on 31 July 2019.*

**CARRIED**

Mr Clapperton confirmed that the Consultant working on the Foxton Beach Stormwater Consent had been advised to connect with Mr Lane of the Manawatū Estuary Trust; however the consultation process had not yet commenced.

## 8 Executive

### 8.1 Monitoring Report to 14 August 2019

#### Purpose

To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

MOVED by Cr Judd, seconded Mayor Feyen:

*THAT Report 19/257 Monitoring Report to 14 August 2019 be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

Page 27 18/575 - Options for Potential Disposal – Court House Museum  
Mr Clapperton confirmed that engagement with the group working on this project had occurred through the Property Division of Council.

Page 26 18/171 – Electric Vehicle Charging Stations  
Mr Clapperton advised that the meeting to review the changes to the contract had not yet occurred, but should take place before the end of August.

Page 28 19/27 – Foxton Beach Freeholding Account Strategy & Policy Review  
A time frame for the Review Project Plan was requested.

Page 29 19/199 – Proceedings of the Foxton Community Board 27 May 2019 – RFP for Design for Holben Reserve Wetland  
Mr Clapperton said his understanding was that the Property & Parks Manager was evaluating a preferred design company but that had not been confirmed as yet.

### 8.2 Chief Executive's Report to 14 August 2019

#### Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

MOVED by Cr Brannigan, seconded Deputy Mayor Bishop:

*THAT Report 19/258 Chief Executive's Report to 14 August 2019 be received.*

*THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

3.1 Community Plans

The importance of Community Plans as part of Community Development was stressed, particularly with regard to the depth of work that was currently being undertaken and also when going through the Annual Plan process in terms of ensuring it was adequately funded.

**8.3 Documents Executed and Electronic Transactions Authorities Signed**

**Purpose**

To present to Council, **for information**, the documents that have been executed, Electronic Transactions Authorities and Contracts that have been signed by two elected Councillors, which now need ratification.

MOVED by Cr Campbell, seconded Deputy Mayor Bishop:

*THAT Report 19/155 Documents Executed and Electronic Transactions Authorities Signed be received.*

*THAT this matter or decision is recognised as not significant in terms of s76 of the Local Government Act 2002.*

*THAT the Horowhenua District Council hereby ratifies the signing of documents and Electronic Transaction Authorities as scheduled:*

- (a) *Electronic Transaction Authority for an Electricity Easement in favour of Horowhenua District Council over CT 865195, 390/394 Kimberley Road, Levin. Grantor Brenda Ann Hegarty, Simon Peter Hegarty and John Alexander Fluker.*

**CARRIED**

**9 H2040 & Partnership Development**

**9.1 Heritage Walk of Fame Proposal**

**Purpose**

To provide Elected Members with information to supplement the attached application on behalf of Heritage Horowhenua for a 'heritage walk of fame' on Oxford Street, Levin. This is to enable Council to make a decision as to whether to give permission and approval for Heritage Horowhenua to implement this project.

With Elected Members expressing their support for this proposal, it was:

MOVED by Mayor Feyen, seconded Cr Campbell:

*THAT Report 19/284 Heritage Walk of Fame Proposal be received.*

*THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.*

*THAT the Horowhenua District Council approves the concept as proposed in the attached document prepared by Heritage Horowhenua on the condition that Heritage Horowhenua will remove the plaques if they prove to be a trip hazard and explore other alternatives.*

**CARRIED**

## 10 Customer and Regulatory Services

### 10.1 Resource Consenting (Planning) Matters Considered Under Delegated Authority

#### Purpose

To present, **for information**, details of decisions made under delegated authority in respect of Resource Consenting (Planning) Matters.

MOVED by Cr Gimblett, seconded Cr Judd:

*THAT Report 19/259 Resource Consenting (Planning) Matters Considered Under Delegated Authority be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

## 11 Infrastructure Services

### 11.1 New Lease for Levin Women's Bowling Club at Levin Public Gardens

#### Purpose

To seek a decision from Council to authorise the Chief Executive to enter into a new Deed of Ground Lease with the Levin Women's Bowling Club, for a period of three (3) years, plus a right of renewal of a further three (3) years.

MOVED by Mayor Feyen, seconded Cr Judd:

*THAT Report 19/262 New Lease for Levin Women's Bowling Club at Levin Public Gardens be received.*

*THAT this decision is recognised as not significant in terms of S76 of the Local Government Act.*

**CARRIED**

Questions were raised about the Bowling Club's current membership, the cost of maintaining the facility and whether it was value for money, with it suggested that going forward thought should be given to the long term viability of not only this, but other such clubs (of which there were a number) which occupy Council property. However, because of the longevity of the Women's Bowling Club and the projected growth in the district which could see such clubs providing a valuable contribution in the future, provision of the lease was supported by Elected Members.

MOVED by Mayor Feyen, seconded Cr Judd:

*THAT the Horowhenua District Council resolves to authorise the Chief Executive to enter into a three (3) year lease with the Levin Women's Bowling Club, dated from 1 September 2018, plus a three (3) year right of renewal, at a rental of \$261.21 per annum plus GST.*

**CARRIED**

### 11.2 Land Transport Bylaw 2017 Update

#### Purpose

To seek the Horowhenua District Council's ratification of the adopted changes to the Land Transport Bylaw 2017, part 10, Schedule of Speed Limits following the required Public Notification Process.

MOVED by Cr Judd, seconded Cr Wanden:

*THAT Report 19/273 Land Transport Bylaw 2017 Update be received.*

*THAT this matter or decision is recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

With there being a change required to the proposed recommendation due to the need to meet NZTA requirements with regard to four rural residential roads and eighteen rural roads with regard to speed limit changes from 80 km/h to 60 km/h, Acting Group Manager – Infrastructure Services, Mr Peel, explained how this issue had arisen and responded to queries from Elected Members.

MOVED by Deputy Mayor Bishop, seconded Cr Campbell:

*THAT the Horowhenua District Council ratifies the speed limit changes as adopted at the Council Meeting of 12 June 2019, effective from 15 August 2019, with the following changes from 80 km/h to 60 km/h as required to meet New Zealand Transport Agency requirements to be notified:*

Rural Residential Roads: Emma Drive  
Jackson Road  
Kristin Place  
Twin Peaks Grove

Rural Roads: Albert Road  
Buckley Road  
Engles Road  
Fairfield Road  
Florida Road  
Gladstone Road From Water treatment Plant towards Poads Road direction  
Kaihinau Road  
Kingston Road  
Kuku East Road  
Kukutauaki Road  
McDonald Road  
Paeroa Road  
Tamatarau Road  
Tangimoana Road  
Vista Road  
Wallace Loop Road  
Wallace Road  
Whakahoro Road

*and to come back to the September 2019 Council meeting for ratification.*

**CARRIED**

## 12 Procedural motion to exclude the public

MOVED by Cr Campbell, seconded Cr Mitchell:

*THAT the public be excluded from the following part(s) of the proceedings of this meeting.*

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.*

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by*



section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**C1 Proceedings of the Hearings Committee 4 July 2019**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**C2 Shannon Community Development Trust - Appointment of Replacement Trustee**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

5.05 pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

5.12 pm There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF COUNCIL HELD ON

**DATE:**.....

**CHAIRPERSON:**.....