
Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin on Wednesday 13 November 2019 at 4.00 pm.

PRESENT

Mayor	Mr B P Wanden
Deputy Mayor	Mrs J F G Mason
Councillors	Mr D A Allan
	Mr T N Isaacs
	Mr S J R Jennings
	Mrs V M Kaye-Simmons
	Mrs C B Mitchell

IN ATTENDANCE

Reporting Officer	Mr D M Clapperton	(Chief Executive)
	Mr M J Lester	(Group Manager – Corporate Services)
	Mr D McCorkindale	(Group Manager – Strategy & Development)
	Mr I McLachlan	(Group Manager – Customer & Regulatory Services)
	Mr K Peel	(Group Manager – Infrastructure Services)
	Mrs N Brady	(General Manager – H2040 & Partnership Development)
	Mrs L Winiata	(Community Engagement Manager)
	Mrs L Slade	(Senior Manager – People & Culture and Project Coordination Manager)
	Ms S Hori T Pa	(Governance & Executive Team Leader)
	Mrs K J Corkill	(Meeting Secretary)

PUBLIC IN ATTENDANCE

There were seventeen members of the public in attendance at the commencement of the meeting, with some in attendance for the acknowledgement of the successful Horowhenua Under 13 boys Hockey Team.

DECLARATION BY COUNCILLORS

Councillors Joanna Mason and Todd Isaacs, with the korowai placed on their shoulders, made and signed their Declarations of Office before his Worship the Mayor.

The Chief Executive then drew attention to the various pieces of legislation that affected members of Council, with members being independently and directly responsible for understanding and complying with the requirements of each Act.

A copy of the declarations is **attached** to the official minutes.

1 Apologies

Apologies were recorded for Councillors Bishop, Brannigan, Ketu and Tukapua.

MOVED by Cr Allan, seconded Cr Jennings:

THAT the apologies from Councillors Bishop, Brannigan, Ketu and Tukapua be accepted.

CARRIED

2 Public Participation

None requested.

3 Late Items

There were no late items.

4 Declaration of Interest

There were no declarations of interest.

5 Confirmation of Minutes

MOVED by Cr Kaye-Simmons, seconded Cr Jennings:

THAT the minutes of the inaugural meeting of the Council held on Wednesday, 30 October 2019, be confirmed as a true and correct record.

CARRIED

MOVED by Cr Jennings, seconded Cr Mitchell:

THAT the minutes of the meeting of the Extraordinary Meeting of Council held on Thursday, 31 October 2019, be confirmed as a true and correct record.

CARRIED

6 Announcements

Horowhenua Under 13 Boys Hockey Team

Having been hosted prior to the meeting for afternoon tea, the Horowhenua Under 13 Boys Hockey Team and their coach and supporters were welcomed to the meeting by His Worship the Mayor, who congratulated them on their recent success in winning the prestigious Hatch Cup in the national Under 13 Boys Hockey tournament. He acknowledged the contribution to that success of their very accomplished coach, Corey Prouting, one of 16 high performance coaches in New Zealand.

HWTM noted that the Hatch Cup (which had been placed on the table) was 100 years old. It was a very special cup in terms of sporting memorabilia and winning it in its 100th year was very, very, special, particularly for a district such as the Horowhenua. He further noted that the Halliwell Turf was 20 years old this year, which was a big milestone, and it was great to see that investment bearing fruit.

Expressing his pride at the success of the team, Coach Corey Prouting agreed that the win was a big achievement and was testament to the fitness and dedication of the players.

7 Executive

7.1 Monitoring Report to 13 November 2019

Purpose

To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

MOVED by Mayor Wanden, seconded Cr Allan:

THAT Report 19/421 Monitoring Report to 13 November 2019 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Page 8 Item 17/534 - Provisional Local Alcohol Policy – Appeals

With this having been on the Monitoring Report for some time, Deputy Mayor Mason explained the delay had been caused by the negotiation of conditions following some appeals to the LAP. There was now agreement with the appellants and consent was awaited from the original submitters before it moved through to ARLA for approval.

Responding to questions submitted by Cr Tukapua, Mr Clapperton advised:

Item 18/171 – Electric Vehicle Charging Stations

The changes to the contract were minor, being in relation to the late change of the specific location of the charging box in Foxton which was now sited at the road reserve footpath and not within the Memorial Hall property as previously proposed.

Also noted was the charging station in Shannon was at the Railway Station.

Item 18/575 – Options for Potential Disposal – Court House Museum

In terms of disposal, in most cases it would mean sale. The Historical Society could take over the building in its entirety in which case the entire building would transfer, or it could be that the building was leased to the Society with the Society being responsible for all aspects of maintenance, including seismic strengthening; however the asset would remain on Council's books. The option to be considered would depend on any proposal received from the Foxton Historical Society, though Council's objective would be to divest itself of the liabilities that came with managing the building.

7.2 Chief Executive's Report to 13 November 2019

Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

MOVED by Mayor Wanden, seconded Cr Allan:

THAT Report 19/422 Chief Executive's Report to 13 November 2019 be received.

THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Mr Clapperton responded to further queries submitted by Cr Tukapua in relation to:

Item 36 – Review of the current Reserve Management Plan and user needs at Donnelly Park

He confirmed that the proposed work that has been identified for Donnelly and Playford Parks and how the various sporting codes' needs, population growth, etc, would be accommodated going forward would be a piece of work that Council would undertake in the New Year.

Item 48 – Stormwater Feasibility Studies - "That an 'indicative' amount of \$5.5m be added over the years 4-7 of the LTP 2018-2038 subject to meeting legislative requirements"

There had been communication with Audit New Zealand and it had been confirmed that this would meet legislative requirements.

Mr Clapperton also confirmed that future land that may be required for sport at Donnelly Park would be taken into account when the stormwater feasibility studies were undertaken.

7.3 Committee Structure and Elected Member Appointments

Purpose

For Council to receive the committees established by His Worship the Mayor (HWTM) for the 2019-2022 triennium, to confirm appointments to those committees, and to adopt the committees' Terms of Reference and Delegations.

MOVED by Mayor Wanden, seconded Deputy Mayor Mason:

THAT Report 19/455 Committee Structure and Elected Member Appointments be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

MOVED by Mayor Wanden, seconded Cr Isaacs:

THAT the Horowhenua District Council notes the establishment of the following committee structure (as outlined in Appendix A of this Report) under powers pursuant to Section 41A of the Local Government Act 2002:

- Finance, Audit & Risk (FAR) Committee;
- Community Wellbeing Committee;
- Community Funding & Recognition Committee;
- Hearings Committee;
- Chief Executive Performance Review Committee;
- Creative New Zealand Funding Allocation Committee
- District Licensing Committee.

THAT Council notes that pursuant to section 41A (5) of the Local Government Act 2002 the Mayor is a member of each committee.

THAT the appointments of Chair, Deputy Chair and members of all committees be adopted as outlined:

Committee	Members	Chair	Deputy Chair
Finance, Audit & Risk (FAR) Committee	Full Council	Philip Jones Independent Chair	Cr Christine Mitchell
Community Wellbeing Committee		Cr Victoria Kaye-Simmons	Deputy Mayor Jo Mason
Community Funding & Recognition Committee	Cr Sam Jennings Cr Todd Isaacs Cr David Allan Cr Robert Ketu	Cr Piri-Hira Tukapua	Alternative Committee Member as required
Hearings Committee	His Worship the Mayor Bernie Wanden Cr Sam Jennings Cr David Allan Cr Piri-Hira Tukapua	Deputy Mayor Jo Mason	Alternative Committee Member as required
Chief Executive's Performance Review Committee	Deputy Mayor Jo Mason Cr Ross Brannigan	Cr Wayne Bishop	His Worship the Mayor Bernie Wanden
Creative New Zealand Funding Allocation Committee	Cr Piri-Hira Tukapua Cr Todd Isaacs	To be appointed by Committee	To be appointed by Committee
District Licensing Committee		Cr Ross Brannigan	Cr Sam Jennings

CARRIED

Responding to a query, Mr Clapperton gave a background to the appointment of an Independent Chair to the Finance, Audit & Risk Committee explaining the competitive process undertaken at the beginning of the last triennium which had seen Mr Jones being the successful applicant. The Independent Chair's role attracted a retainer of \$1,000.00 a month, with Mr Jones coordinating his attendance at HDC with commitments at a neighbouring Council which saved on costs with regard to travel and accommodation.

The value of Mr Jones' input during the last triennium was noted, as was the fact that having an independent chair was following good practice.

MOVED by Mayor Wanden, seconded Cr Allan:

THAT Philip Jones be appointed as an independent member and Chair, of the Finance, Audit & Risk Committee, for the 2019–2022 triennium.

CARRIED

MOVED by Mayor Wanden, seconded Cr Jennings:

THAT the Terms of Reference and Delegations for these committees be adopted as outlined, with the addition in the Hearings Committee TOR, Clause 4 of

... "such as Council Bylaws, matters under the Dog Control Act 1996, etc," to follow the words "Conduct statutory hearings on regulatory matters ..." and

"Note: 4. above does not preclude Committee Members dealing with matters under the Resource Management Act 1991".

THAT Council adopts the list of proposed appointments to community groups and organisations as follows:

Appointments to Statutory Bodies, Community Groups and Associations 2019-2022

Statutory Bodies, Community Groups and Associations

Elected Member Appointment

Access and Inclusion

Crime Prevention Camera Trust

Education Horowhenua

Foxton Beach Wardens

Horizons Regional Council – Passenger Transport Committee

Horizons Regional Council - Regional Transport Committee

Horizons Regional Council – Safety Group

Horowhenua Lake Domain Board

Horowhenua Learning Centre Trust

Horowhenua Neighbourhood Support Management Committee

Keep Horowhenua Beautiful Committee

Lake Accord (He Hokioi Rerenga Tahi)

Manawatu River Users Advisory Group

Manawatu/Wanganui Regional Disaster Relief Fund Trust

Manawatū-Wanganui Regional Civil Defence

Emergency Management Group Governance Body

Mayor's Task Force for Jobs

Neighbourhood Support

Older Person's Network

Save Our River Trust

*Shannon Community Development Trust
yEP*

Youth Network

Deputy Mayor Jo Mason

Cr Todd Isaacs

Cr Sam Jennings

Cr Piri-Hira Tukapua

Cr Ross Brannigan

Cr Sam Jennings

HWTM Bernie Wanden

Cr Sam Jennings (alternate)

Cr Piri-Hira Tukapua

HWTM Bernie Wanden

Cr Victoria Kaye-Simmons

Cr Robert Ketu

Cr Piri-Hira Tukapua

Cr Todd Isaacs

Cr Victoria Kaye-Simmons

HWTM Bernie Wanden

Cr Victoria Kaye-Simmons

Cr Robert Ketu

HWTM Bernie Wanden

HWTM Bernie Wanden

HWTM Bernie Wanden

HWTM Bernie Wanden

Deputy Mayor Jo Mason

Cr Victoria Kaye-Simmons

Cr David Allan

Cr Ross Brannigan

Cr Robert Ketu

Cr Sam Jennings

Cr Piri-Hira Tukapua (alternate)

Cr Sam Jennings

Cr Piri-Hira Tukapua

Liaison to Statutory Bodies, Community Groups and Associations 2019-2022

Liaison

Foxton Beach Progressive Association

Cr David Allan

Cr Ross Brannigan

Hokio Progressive Association Inc.

Cr Christine Mitchell

Cr Wayne Bishop

Horowhenua District Health Transportation Trust

Cr Todd Isaacs

Horowhenua Family Violence Intervention Programme Inc.

Cr Victoria Kaye-Simmons

Skills4Living

Levin Budget Service

Manakau District Community Association

Deputy Mayor Jo Mason

Cr Victoria Kaye-Simmons

Cr Christine Mitchell

Cr Wayne Bishop

Mangaore Village Residents' Association

Cr Robert Ketu

National Museum of Audio Visual Arts & Sciences Trust Board

Cr Ross Brannigan

Shannon Progressive Association Inc.

Cr Robert Ketu

Te Waiora Community Health Centre

Cr David Allan

Te Whare Mahana Community Hub

Cr Victoria Kaye-Simmons

Thompson House Committee

Cr Victoria Kaye-Simmons

Waikawa Beach Ratepayers Association

Cr Christine Mitchell

Waitāreke Beach Progressive and Ratepayers
Association Inc.

Cr Wayne Bishop
Cr Christine Mitchell
Cr Wayne Bishop

CARRIED

7.4 Horowhenua District Council Meeting Schedule for 2020

Purpose

To seek Council's approval of the proposed meeting schedule for Council and its committees for the period from January to December 2020.

MOVED by Mayor Wanden, seconded Deputy Mayor Mason:

THAT Report 19/458 Horowhenua District Council Meeting Schedule for 2020 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

MOVED by Mayor Wanden, seconded Cr Allan:

THAT the Horowhenua District Council adopts the following schedule of meetings for the committees of Council for the period January to December 2020:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Council 4:00pm	-	12	11	8	-	10		12	9	14	11	9
Council for Annual Plan Purposes Start times to be confirmed	-	26 Adoption of Consulta- tion Document	-	-	6, 7 Hearings	3, 4 Delibera- tions 24 Adoption of Annual Plan	-	-	-	-	-	-

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Finance, Audit & Risk Committee 4:00pm		29	26	25	22	27	24	-	26	23	28	25	-
Community Wellbeing Committee 1.00 pm		-	11	-	14	-	9	-	11	-	13	-	8

THAT Council notes that additional ordinary, extraordinary and multi-day meetings may be scheduled from time to time in consultation with the Mayor and Chief Executive.

THAT it is noted that meeting times for other committees and subcommittees will be formally notified when they are required in accordance with the Local Government Official Information and Meetings Act 1987 and Local Government Act 2002.

CARRIED

7.5 Elected Member Remuneration

Purpose

To seek approval from Council to submit to the Remuneration Authority, the proposed remuneration rates, as per the 2019/20 Determination.

MOVED by Mayor Wanden, seconded Cr Allan:

THAT Report 19/457 Elected Member Remuneration be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

MOVED by Mayor Wanden, seconded Cr Allan:

THAT the proposed remuneration rates be submitted to the Remuneration Authority for a final determination to be made as follows:

Position	Amount
<i>Deputy Mayor</i>	<i>\$68,998</i>
<i>Deputy Chairperson, Finance, Audit & Risk Committee</i>	<i>\$42,165</i>
<i>Chairperson, Community Wellbeing Committee</i>	<i>\$45,998</i>
<i>Chairperson, Community Funding & Recognition Committee</i>	<i>\$45,998</i>
<i>Councillor x6 positions at \$38,332 each</i>	<i>\$229,992</i>
<i>TOTAL (rounded up)</i>	<i>\$433,152</i>

CARRIED

7.6 Documents Executed and Electronic Transactions Authorities Signed

Purpose

To present to Council, **for information**, the documents that have been executed, Electronic Transactions Authorities and Contracts that have been signed by two elected Councillors, which now need ratification.

MOVED by Mayor Wanden, seconded Cr Jennings:

THAT Report 19/423 Documents Executed and Electronic Transactions Authorities Signed be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the Horowhenua District Council hereby ratifies the signing of documents and Electronic Transaction Authorities as scheduled:

- (a) Electronic Transaction Authority relating to the sale of Sheehan Street, Shannon to Alan Michael John Windle contained in Certificate of Title WN58B/626.*
- (b) Electronic Transaction Authority relating to the sale of 18-24 Durham Street, Levin to The National Trading Company of New Zealand Limited contained in Certificate of Title WN51B/990.*
- (c) Electronic Transaction Authority relating to the sale of 197 Oxford Street, Levin to Goldingham-Galpin Trustee Limited contained in Certificate of Title WN29B/776.*
- (d) Electronic Transaction Authority relating to surrender of easement and new easement regarding Roe Street, Levin.*

CARRIED

In relation to this report and the one following, Mr Clapperton noted these had been regular reports to Council for a considerable number of years. Due to recent queries, whether or not the matters covered still needed to be reported to Council, or if there was a better way of presenting that information both from a Council and a community perspective going forward, would be looked at in the New Year.

8 Customer and Regulatory Services

8.1 Resource Consenting (Planning) Matters Considered Under Delegated Authority

Purpose

To present, **for information**, details of decisions made under delegated authority in respect of Resource Consenting (Planning) Matters.

MOVED by Mayor Wanden, seconded Cr Allan:

THAT Report 19/424 Resource Consenting (Planning) Matters Considered Under Delegated Authority be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

4.45 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COUNCIL HELD ON

DATE:.....

CHAIRPERSON:.....