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# Council

## OPEN MINUTES

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Minutes of an extraordinary meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin, on Thursday 31 October 2019 at 3.00 pm.

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### PRESENT

<b>Mayor</b>	Mr B P Wanden
<b>Councillors</b>	Mr R J Brannigan
	Mr S J R Jennings
	Mrs V M Kaye-Simmons
	Mr R R Ketu
	Mrs C B Mitchell
	Ms P Tukapua

### IN ATTENDANCE

<b>Reporting Officer</b>	Mr M J Lester	(Group Manager – Corporate Services)
	Mr D M Clapperton	(Chief Executive)
	Mr D Law	(Chief Financial Officer)
	Mr I McLachlan	(Group Manager – Customer & Regulatory Services)
	Mr A Chamberlain	(Financial Accountant)
	Mrs L Slade	(Acting Senior Manager – People & Capability & Project Coordination Manager)
	Mr D O'Regan	(Executive Assistant)
	Mrs L Winiata	(Community Engagement Manager)
	Mrs S Hori Te Pa	(Governance & Executive Team Leader)
	Mrs K J Corkill	(Meeting Secretary)

### ALSO IN ATTENDANCE

Mrs D Perera	(Audit Director, Audit New Zealand)
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### MEDIA IN ATTENDANCE

Mr P Williams	("Chronicle")
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### PUBLIC IN ATTENDANCE

There were three members of the public in attendance at the commencement of the meeting.

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## 1 Apologies

Apologies were recorded for Crs Mason, Bishop, Isaacs and Allan.

MOVED by Cr Kaye-Simmons, seconded Cr Mitchell:

*THAT the apologies from Councillors Mason, Bishop, Isaacs and Allan be accepted.*

**CARRIED**

## 2 Public Participation

None requested.

## 3 Late Items

There were no late items.

## 4 Declaration of Interest

There were no declarations of interest.

## 5 Announcements

There were no announcements.

## 6 Corporate Services

### 6.1 Adoption of Annual Report for the year ended 30 June 2019

#### Purpose

To adopt the Annual Report for the year ended 30 June 2019.

MOVED by Cr Tukapua, seconded Cr Mitchell:

*THAT Report 19/414 Adoption of Annual Report for the year ended 30 June 2019 be received.*

*THAT this decision is recognised as significant in terms of s76 of the Local Government Act.*

**CARRIED**

Mrs Debbie Perera of Audit New Zealand joined the table to speak to the Annual Report's adoption. She advised that she was in a position to issue an unmodified opinion which meant that the accounts fairly reflected Council's reported position, both financial and non-financial; however there were a number of requirements included in her opinion that Council would need to address.

Responding to a query as to whether or not it was desirable for a newly elected Council to be adopting the Annual Report, Mrs Perera said it was not irregular or unusual and there were a number of Councils currently in the same position (adopting their Annual Report today) as the procedural deadline for adoption was 31 October and that did not always fit in with elections.

With regard to the adoption of the report, Cr Jennings (as a new councillor) explained why he was prepared to support the report's adoption, with Cr Ketu explaining why he would be abstaining.

Mayor Wanden thanked Mrs Perera for her attendance at today's meeting and, as it may be her last audit for Council, he thanked her also for her efforts over the past 5-6 years which had seen a strengthening in the relationship between Audit and Council.

With Mr Lester requesting the inclusion of a further recommendation to allow the Chief Executive to make any minor grammatical changes required during the Report's publication, it was:

MOVED by Cr Kaye-Simmons, seconded Cr Brannigan:

*THAT the Mayor and Chief Executive be authorised to sign the Annual Report on behalf of Council, and that the Mayor, Chief Executive and Chief Financial Officer be authorised to sign the Letter of Representation addressed to the Council's Auditors for the year ended 30 June 2019.*

*THAT the Annual Report for the year ended 30 June 2019 is amended by adding the final Audit Opinion.*

*THAT the Annual Report for the year ended 30 June 2019 be adopted as amended.*

*THAT the Chief Executive be delegated the authority to make minor grammatical changes to give effect to any outstanding audit recommendations in the publishing of the Annual Report.*

**CARRIED**

3.17 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF COUNCIL HELD ON

**DATE:**.....

**CHAIRPERSON:**.....