

Notice is hereby given that an ordinary meeting of the Foxton Community Board will be held on:

Date: Monday 22 August 2022
Time: 6.00pm
Meeting Room: Te Awahou Nieuwe Stroom
Venue: 92 Main Street
Foxton

Foxton Community Board

OPEN AGENDA

MEMBERSHIP

Chairperson	D J Roache
Deputy Chairperson	Ms P R Metcalf
Members	Cr D A Allan
	Cr R J Brannigan
	Mr T J Chambers
	Mr J F Girling

Contact Telephone: 06 366 0999
Postal Address: Private Bag 4002, Levin 5540
Email: enquiries@horowhenua.govt.nz
Website: www.horowhenua.govt.nz

Full Agendas are available on Council's website
www.horowhenua.govt.nz

Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Te Awahou Nieuwe Stroom, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takeretanga o Kura-hau-pō, Bath Street, Levin

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Karakia

1 Apologies

2 Public Participation

Notification to speak is required by 12 noon on the day of the meeting. Further information is available on www.horowhenua.govt.nz or by phoning 06 366 0999.

See over the page for further information on Public Participation.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest in writing they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

5.1 Meeting minutes Foxton Community Board, 20 June 2022

Recommendation

That the minutes of the Foxton Community Board meeting of 20 June 2022 be accepted as a true and correct record.

6 Announcements

7.1 Chairperson's Report to 15 August 2022

File No.: 22/423

1. Purpose

To present to the Foxton Community Board matters relating to the Foxton Community Board area.

2. Recommendation

- 2.1 That Report 22/423 Chairperson's Report to 15 August 2022 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Issues for Consideration

3.1 Board Member Update

An update report from Deputy Chair Tricia Metcalf is attachment A.

Attachments



No.	Title	Page
A	Tricia Metcalf - Report to Foxton Community Board August 2022	8

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Jody Lygo Democracy Support Officer	
Approved by	Monique Davidson Chief Executive Officer	

Report to Foxton Community Board – from Tricia Metcalf as FCB Rep

- Mavtech
- Manawatu Estuary Trust (MET)

Date: 20 June 2022

Group	
<p>MAVtech Highlights from 30th July 2022 Meeting</p> <p>=====</p> <p>MAVtech Highlights from 28 May 2022 Meeting</p>	<p>Website Subcommittee Report to date:</p> <ul style="list-style-type: none"> • Jacob provided a brief summary of the site going live, some minor glitches with Freeparking which are sorted now, and a reminder that the website is an evolving thing. Changing information is easy so if anyone sees anything incorrect, or that could be better, please email. • Question from Gavin regarding the information on Foxton.org a private company. Jacob is liaising with them to get a link to the MAVtech website added. • Maree suggested Jacob draft a generic statement that can be circulated regarding the new website, then all the details and the site address are correct. • Suggestions also include getting the site on the Horowhenua Community notice board <p>Distributed Collection Project:</p> <ul style="list-style-type: none"> • Jacob provided a brief summary of the project to date. He has visited the five schools in Foxton to introduce himself and leave a letter outlining the project and the invitation of a school visit. The response has been very positive and resulted in the following: • Coley Street School has booked in a whole of school presentation for the 15th of August running from 10:45pm to 3pm consisting of four/five half hour presentations with a break for lunch. • Saint Mary's School has booked in a visit for the 19th of August, for two half hour presentations. • Foxton Beach School is very keen for a visit and has referred the letter to a relevant teacher to book in a date and time. Jacob spoke with the principal who showed great interest in the programme. • Foxton Primary had most of its staff sick at the time of Jacob's visit, however the teachers who were present were supportive and will pass the invitation on to the relevant teacher when she gets back. • Manawatu College took the invitation at reception and said that a senior teacher will be in touch. • Palmerston North Boys High School and Queen Elizabeth College in Palmerston North were also visited and have shown an interest in hosting the future cabinet and accepting a MAVtech school visit. • Palmerston North City Library also said that they would happily host our cabinet once it is completed. • Alternative locations, such as the retirement villages, will be explored, and a draft feedback questionnaire is in circulation with the Distributed Collection Project team. <p>Other:</p> <ul style="list-style-type: none"> • A new MINT display is being prepared for Labour Weekend with a Space theme.

	<p>TimeLine Subcommittee:</p> <ul style="list-style-type: none">• Frank presented the most recent version of the MAVtech Rebuilt document (circulated before meeting), with new additions as discussed in the TimeLine Subcommittee meeting. Additions include (pg3/4) greater clarity around Treaty of Waitangi responsibilities. <p>Motion: The 'MAVtech REBUILT' document is received by the Trust Board and referred to the TimeLine Subcommittee for final approval. Following this the Chair is directed to send the document to Horowhenua District Council and request a meeting with the Chief Executive.</p> <p>Moved Detlef Klein Seconded Marty Fifield</p> <ul style="list-style-type: none">• The TimeLine Subcommittee will meet at Detlef Klein's in Palmerston North on Sunday 7th to finalise document.• Discussion around invitation to Monique, new Chief Executive of Horowhenua District Council. General consensus to invite her to MAVtech, and to include the subject specialists. <p>General: AGM</p> <ul style="list-style-type: none">• AGM is scheduled for Saturday 27 August 2022, new time of 10am agreed, to be able to facilitate a general Trust Board meeting following the AGM, and the next scheduled MAVtech Open Day, 1-4pm of the same.• Notification to be emailed to each Trust Board member at least 14 days prior to AGM as per Trust Deed.• Changes to the Trust Deed need to be made, see Clause 8 (c) (x), timing of AGM, and Clause 8 (k), financial year. <p>Chair's report</p> <ul style="list-style-type: none">• Reminder that it is important for all to attend AGM, note the new time please.• Many thanks to Damien for the amazing restoration on the professional radio turntable – a real Gem! <p>General Business:</p> <p>Events Sub-Committee:</p> <ul style="list-style-type: none">• General discussion around advertising – who / when / how. The need for a marketing plan going forward. The Events Team will consider strategies.• Spring Fling is the Sunday of Labour Weekend, Sunday 23rd October. A MAVtech event to be planned• Radio Foxton 7th anniversary of 24/7 broadcasting is 23rd August 2022 <p>Collection Movements:</p> <ul style="list-style-type: none">• 'MAVtech on Air' was the latest display at MINT. A collaboration between Jacob and Damien, it featured radios from the collections. Joy, the proprietor of MINT, gave a very favourable review and asked if MAVtech would like to supply another display for Labour Weekend (22-24 October 2022). Perhaps Televisions or a space theme?
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<p>MET Highlights from 2 August 2022 Meeting (unconfirmed)</p>	<p>MANAWATU ESTUARY TRUST</p> <p>GENERAL BUSINESS</p> <p>1. Viewing Platform: Sean Hester – next steps reply</p> <ul style="list-style-type: none">• Sean has passed our request on to Council’s Consent Manager (Megan Leyland) who will advise on next steps.• Sean suggested more information would be needed about the platform including size, constructing detail and positioning o this land• Have we spoken with Horizons about whether or not a resource consent from them is required?<ul style="list-style-type: none">➢ Nola suggested to enquire on Foxton Face book pages to attract an engineer to draft a design➢ DoC to be asked via Abi if they could recommend an engineer as well <p>2. Dune Garden and Wetland:</p> <ul style="list-style-type: none">• Nothing new to report with the dune garden• Armin spoke at the Foxton Beach Progressive association on the Dune gardens and expanded into the other aspects of the estuary <p>3. Signage in the Dunes</p> <ul style="list-style-type: none">• Kath to follow up with HRC (Nick Hyslop) to see what the progress on the Signage• A process to number them was discussed to enable condition and maintenance required• It was suggested that Large 3 legged signage would be best, to give two way vision, more stability and strength <p>4. AGM Speaker</p> <ul style="list-style-type: none">• It was decided to ask Phil Battley to speak at the Annual Meeting <p>5. Spring Fling</p> <ul style="list-style-type: none">• Nola said, The Wild Life trust will not be having a exhibition table at the Foxton Spring Fling on labour weekend, as they will be open that day.• As we usually share their area, MET will have to organise our own exhibition table. <p>Ramsar Boundary:</p> <ul style="list-style-type: none">• The question was raised. Are the boundaries of the Ramsar Area permanent or do they change over time as the landscape changes?<ul style="list-style-type: none">➢ Tricia to follow up
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Foxton Beach Progressive Association (FBPA) AGM 31/7/2022	<p>The F.B.P.A. AGM was held 2.00pm 31/7/2022 at the Foxton Beach Life Saving Club rooms.</p> <p>Attendees where all very impressed with the upgraded rooms.</p> <p>The Chairpersons report</p> <ul style="list-style-type: none">• Reflected on the ongoing impact of Covid-19• Notable Achievements for the year<ol style="list-style-type: none">1. Spinifex planting in the Foxton Beach Dune garden2. The CCTV Project at the Beach3. The 2021 Representation Review <p>Speakers where:</p> <p>Monique Davison – CEO of HDC</p> <p>Spoke to the future aspirations for Foxton Beach and the Horowhenua.</p> <p>Ted Melton - (Horowhenua Camera Trust)</p> <p>Updated the meeting on the CCTV project and how funding may be available to Foxton for the installation of CCTV cameras</p> <p>Arnim Littek & Kelvin Lane - (Manawatu Estuary Trust)</p> <p>Spoke about the preservation of Flora and Fauna – endangered species in the Dune Garden and the Estuary with emphasis on the estuary being a RAMSAR site of international significance.</p>
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File No.: 22/411

7.2 Update on Foxton Beach promenade development

1. Purpose

The purpose of this report is to provide indicative costs for a project to upgrade the promenade area of Foxton Beach as requested by the Foxton Community Board (FCB) at the recent workshop, and to outline a procurement process for this project. Funding is being sought for this work from the Foxton Beach Freeholding Account, as agreed at the recent FCB workshop.

2. Executive Summary

Following recent discussions with the Foxton Community Board, officers wish to undertake a project procurement process to upgrade the Foxton Beach Foreshore Reserve promenade area, including:

- Provide seating for the public who are utilising this coastal space
- Upgrade the existing timber construction layout to one of concrete, improving long term resilience of this infrastructure, and ensures that the design contributes to achieving efficient ongoing maintenance outcomes.

Estimated costs are \$230,000 based on a concept design provided in Appendix 1. Should approval to proceed be given, officers will undertake a detailed design and instigate a procurement process over the next 2 months, to secure a contractor for the physical works.

3. Recommendation

- 3.1 That Report 22/411 Update on Foxton Beach promenade development be received.
- 3.2 That the Foxton Community Board endorse the use of the Foxton Beach Freeholding Account to fund this work, with a report to be submitted by Council officers to the Council meeting of 14 September 2022 seeking that approval.
- 3.3 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

4. Background / Previous Council Decisions

In May 2019, a report was presented to the Foxton Community Board (FCB) with two options regarding development of the coastal space of Foxton Beach, being Part Lot 1 DP 17622 (Foxton Beach Foreshore Reserve):

- Option 1 being the re-profiling and re-planting of the foredune
- Option 2 being all works identified in option 1, and refurbishment of the promenade space including seating

The FCB chose at the time to only agreed to officers proceeding with Option 1, the re-profiling and re-planting of the foredune.

The FCB now wish to proceed with development of the promenade area, with funding to be secured for this project from the Foxton Beach Freeholding Account.

5. Discussion

The aim of this project is to upgrade this promenade area with new seating and hard surfaces, to:

- Provide seating for the public who are utilising this coastal space
- Upgrade the existing timber construction layout to one of concrete, improving long term resilience of this infrastructure, and ensures that the design contributes to achieving efficient ongoing maintenance outcomes.

6. Options

There is one option provided in this report, which is for the redevelopment of the Foxton Beach Reserve promenade area, including seating and hard surfaces, as outlined in concept form in Appendix 1.

If the Foxton Community Board agree to recommendation 3.2, it is planned for a report by officers to be submitted to the Council meeting of 14 September 2022 seeking a resolution for that approval of this FCB endorsement.

6.1 Cost

Indicative costs are provided in this report of \$230,000 for the development of this promenade space. A procurement process is planned to be undertaken in during October and November 2022, with the aim of securing a preferred contractor by 30 November 2022, and physical works to be completed by 30 June 2023 (subject to contractor availability).

It should be noted that once a detailed design is finalised, discussions will be required between Officers and both HDC Regulatory team, and Horizons Regional Council to ascertain the consenting (building consent/resource consent) requirements for this work.

6.2 Rate Impact

As this project is planned to be funded from the Foxton Beach Freeholding Account, there will be no rates impacts arising.

6.3 Community Wellbeing

A redevelopment of this promenade will enhance the functionality of this coastal space for any members of the public visiting the site, and ensure that operational activities to maintain the site are improved.

6.4 Consenting Issues

There are no consenting issues in making the decision to proceed with a procurement process. However officers will need to engage with both the Horowhenua District Council (HDC) Regulatory team in terms of building and resource consent implications, and Horizons Regional Council (HRC) in terms of resource consent implications from the One Plan.

6.5 LTP Integration

The project to upgrade the Foxton Beach Reserve carpark is not currently in the LTP. However, as noted previously in this report, the funding for this work has been agreed to be from the Foxton Beach Freeholding Account.

7. Consultation

No consultation has been undertaken to date, however officers will engage with our iwi partners on this project, as well as fulfil any consultative requirements that arise from the regulatory processes (Building and resource consents for both HDC and HRC), if required.

8. Legal Considerations

There are no legal Requirements or Statutory Obligations affecting this proposal.

9. Financial Considerations

The estimated project costs for this work are \$230,000. However this is to be funded from the Foxton Beach Endowment Fund, so there is no financial impact for ratepayers.

10. Iwi Considerations

As noted in sections 6 and 7, once a decision is agreed on recommendation 3.2 by FCB, and approved by Council at the meeting of 14 September 2022, Council officers will engage with our Iwi partners on progressing this project.

11. Climate Change Considerations

There is no Climate Change impact.

12. Environmental Considerations

This project will meet all requirements of the Horowhenua District Plan, and the HRC One Plan, including any environmental requirements.

13. Health & Safety Considerations

There is no Health & Safety impact.

14. Other Considerations

There are no other considerations.

15. Next Steps

After a decision by the Foxton Community Board (FCB) is made, and approval achieved from Council on the funding of this project from the Foxton Beach Freeholding Account, officers will aim to undertake a procurement plan for the works over the October/November 2022 period, and provide a project update to the FCB thereafter.

16. Supporting Information

Strategic Fit/Strategic Outcome

Decision Making

This decision does not affect the Long Term Plan, as funding will be sourced from the Foxton Beach Freeholding Account.

Consistency with Existing Policy

This project is consistent with Council's strategy of providing fit for purpose infrastructure for the

community.

Funding

As noted, funding for this project will be sourced from the Foxton Beach Freeholding Account.

Risk Area	Risk Identified	Consequence	Likelihood	Risk Assessment (Low to Extreme)	Managed how
Strategic					
Financial					
Service Delivery					HDC officers will undertake any additional assessments that may be required through the regulatory processes.
Legal					
Reputational					


Confirmation of statutory compliance


In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

17. Appendices

No.	Title	Page
A	Foxton Beach Foreshore Reserve promenade development - Appendix 1	19

Author(s)	Sean Hester Parks & Property Lead North	
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Approved by	Monique Davidson Chief Executive Officer	
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Appendix 1:

Aerial Plan of concept design for Foxton Beach Foreshore Reserve promenade development



Key points:

- Design in concrete for durability
- Squared off (removal of existing curves) for ease of maintenance
- Seating bays retained
- Detailed design still to be completed
- Procurement process to be undertaken within the next 2 months

File No.: 22/422

7.3 Foxton Beach Freeholding Account - Request for Funding for Foxton Beach Community Centre Garage Project

1. Purpose

To present the Board with a request from the Foxton Beach Community Centre, seeking funding from the Foxton Freeholding Account for a three-car garage.

2. Recommendation

- 2.1 That Report Foxton Beach Freeholding Account - Request for Funding for Foxton Beach Community Centre Garage Project be received.
- 2.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 2.3 That the Board ask officers to consult with the Foxton Beach Community over the use of Foxton Beach Freeholding Account funds for the building of a three car garage for the Foxton Beach Community Centre. .

3. Background / Previous Council Decisions

The Foxton Beach Freeholding Account (“the Fund”), also known as the Foxton Beach Endowment Fund, was established by the Reserves and Other Lands Disposal Act 1968 (“the Act”). The Act transferred lands that were previously set aside for the Foxton Harbour Board, but were no longer required for that purpose, to the Manawatu County Council. The Horowhenua District Council has superseded the Manawatu County Council as the corporation administering and controlling the land.

The conditions of the Fund are set out in section 13(14) of the Act.. These are:

*The council shall from time to time spend the net proceeds from the sale or lease of any of the endowment land on the provision of services and public amenities for the benefit of the inhabitants of Foxton Beach Township, or on the improvement, maintenance, or repair of any such services and amenities, or on the improvement, maintenance, or repair of any existing services or public amenities. For the purposes of this subsection, the term **services** includes roads, road lighting, water supply, drainage, sewerage, and other public works.*

The Horowhenua District Council subsequently adopted its Foxton Beach Freeholding Account Strategy and Policy (“the Policy”) on 7 November 2009. The Policy set out, among other things a spending policy, maximum level of contributing and prioritisation for the use of the funds.

The Policy is currently under review.

The Foxton Beach Community Centre has made application to the fund for \$86,848.28 to erect a three car garage next to the community centre to house its fleet of vehicles. One of those vehicles was purchase with the help of the Fund previously.

Council has also recently approved a boundary re-adjustment for the land upon which the Foxton Community Centre sits, which provides sufficient land on which to site the proposed garage

4. Discussion

The Foxton Breach Community Centre application for funds is assessed against the following:

- Compliance - does the fund request fall within the requirements of the Act?
- Spending Policy – does the project for which funds are requested meet the principles of the policy?
- Maximum level of contribution – what is the maximum contribution?
- Prioritisation – where does this request sit in terms of prioritisation.

4.1 Compliance

The purpose for which the funds are requested is a public amenity that will benefit the inhabitants of the Foxton Beach Township.

4.2 Spending Policy

The Policy sets out the following principles:

- Sustainability: The fund shall be applied to enhance the current and future wellbeing of the inhabitants of Foxton Beach
- Beneficial: The fund shall be applied to services and amenities in ways that consider the social, environmental, cultural and economic wellbeing of the inhabitants of Foxton Beach
- Complementary: The fund is not the sole resource for funding infrastructure and other development, and should be used in a way complementary to other sources to maintain a sense of community responsibility, ownership and fairness
- Responsiveness: The fund shall be applied for infrastructure, but also retain some flexibility to meet needs that are currently unforeseen

The Policy also states that that the Fund will only be used for items included in the “Council’s LTCCP (10 year plan) or Annual Plan”. While the Council no longer produces a LTCCP, it does consult on a Long Term Plan. This project has not been subject to a Long Term plan funding request and therefore has not been consulted on.

4.3 Maximum Level of Contribution

The maximum level of contribution under the Policy is 50% of the total project cost. Based in the quotes supplied, the total project cost is \$86,848.28. This is made up of:

Consent documentation	\$ 2900.00
Supply and build garage	\$71500.00
Earthworks	<u>\$12448.28</u>
Total	\$86848.28

The maximum level of contribution for this project would be \$43424.14.

4.4 Prioritisation

The Policy sets out the following priorities for applications:

- Whether expenditure has been identified in the LTCCP;

- Priority items identified by the Foxton Community Board in the Annual Plan/ LTCCP process;
- Community consultation during the Annual Plan / LTCCP process;
- The Principles of the Foxton Beach Freeholding Account Policy have been met; and,
- Whether the minimum account balance level will be breached during the preceding 12 months

As noted earlier the Council has not consulted in this project as part of the Long Term Plan or Annual Plan.

5. Options

This project meets the requirements set out in the Reserves and Other Lands Disposal Act 1968, but it does not strictly meet all the aspects of the Policy. Where this fails to meet the Policy is in the consultation with the community. Separate consultation with the Foxton Beach community could rectify this deficit.

5.1 Cost

Costs of this project, if approved, will be founded form the Foxton Breach Freeholding Account.

5.1.1 Rate Impact

There will be no Rate impacts arising.

5.2 Community Wellbeing

There are no negative impacts on Community Wellbeing arising. The approving of this funding will support community infrastructure that provides ongoing support to the community of the Foxton Beach.

5.3 Consenting Issues

A consent will be required for the building of the garage.

5.4 LTP Integration

There is no LTP programme related to this funding request. There are no Special Consultative Processes required.

6. Consultation

There has been no consultation on this project with the Foxton Beach community. One the requirements of funding from the Fund is that the community has been consulted through the Long Term Plan or Annual. This has not occurred for this project.

If this project is to be considered for support from the Fund, there would need to be consultation with Foxton Beach Community.

7. Legal Considerations

The legal requirements set out in the Reserves and Other Lands Disposal Act 1968 appear to have been met.

8. Financial Considerations

There is no financial impact of this decision. Funding would come from the Foxton Beach Freeholding Account.

9. Iwi Considerations

There are no iwi considerations related to this request.

10. Climate Change Considerations

There is no Climate Change impact.

11. Environmental Considerations

There are no environmental considerations.

12. Health & Safety Considerations

There is no health and safety impact.

13. Other Considerations

There are no other considerations.

14. Next Steps

Consultation over the use of the Fund to support this project should be undertaken with the Foxton Beach community. While this project has not been through the Long Term nor Annual Plan process, this additional consultation would give officers a clear view on whether this is a project that is supported by the community. This consultation would ensure that this project would only proceed with the will of the community.

Confirmation of statutory compliance


In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

15. Appendices

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B	Quotes to support garage fundng request for Foxton Beach Community Centre - August 2022	27
C	Foxton Beach Freeholding Account Strategy and Policy - adopted 7 October 2009 (without appendices)	34

Author(s)	Grayson Rowse Principal Advisor - Democracy	
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Approved by	Monique Davidson Chief Executive Officer	
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Foxton Beach Community Centre

108 Seabury Avenue, Foxton Beach 4815

Telephone: 06 363 8387

Email: foxtonbeachcommunitycentre@outlook.com

1st August 2022

Notes to go with application for funding from Community Board freeholding Fund.
Further discussion will ensue at the actual meeting on 22nd August.

Our Foxton Beach Community Centre has been operating in our area for over 30 years giving service to the beach and Foxton itself. Along with the Centre Services we also provide health shuttle services to Palmerston North and Levin on a daily basis. We have three vans which all need garaging. We currently have a two car garage at the Centre with one van being garaged at a Volunteers house. As our Centre grows this double garage space could be used for other Community uses plus we need to keep all three vans on site. We would like to build a secure three car garage on site on land that has recently been made available to us by the District Council. We are very grateful for this.

Our Shuttle use is growing each year and the District Council are looking at the growth of our area increasing by 500 new building sites over the next 10 years. Another 150 lots for rural residential lifestyle blocks. This may mean for us to provide another shuttle to accommodate this growth of predominantly ageing population needing transport to their medical appointments in Levin and Palmerston North.

A few points about our Service.

- Petrol costs 2020/21 year were \$9,563.00 - 2021/22 year were \$18,265.00 - Currently our bill is between \$2,000 and \$2,500 per month.
- Passenger trips 2020/21 year were 1,080 - 2021/22 year were 1,350. Currently our figures will increase on this as we take on more people needing our Services.
- Our main aim is the health and well being of our Community.
- We fit into the District Councils plan of being a Safe, Vibrant, Inclusive and Connected Community.
- We currently operate the Community Centre with around 25 Volunteers who make up our Shuttle drivers, and desk staff who operate the Centre daily from 9 till 2

Costs to erect a three car garage on site. (Quotes are attached - GST included))

Garage erection (All costs involved)	\$71,500
Architect site drawings and plans	\$2,900
Site Development	\$12,448.28
Total cost to completion	\$86,848.28

Lyal Brenton (President - Foxton Beach Community Centre and Health Shuttle)

QUOTE

GRAEME PEDERSEN ARCHITECTURAL
28 Forbes Road Foxton Beach 4815
063636062 0274957047
LBP 118149
GST 062329092
August 2022



Lyll Brenton
Foxton Beach Community Centre
Seabury Ave
Foxton Beach

To preparing documentation to support new Garage
Consent application Seabury Ave Foxton Beach

	2521.74
Gst	378.26
Total	<u>\$2900.00</u>

Direct payment can be made to 020727 0478523.00



3 August 2022 This quote is valid for one month.

Foxton Beach Community Centre	Att: Lyal Brenton	Local Council
Seabury Ave	brenton@inspire.net.nz	Horowhenua
Foxton Beach	027 478 3760	

Dear Sir Building: New Community Garage

We have pleasure in submitting the following quote to supply as a build option:

PRICE INCLUDES:

Building: Length 11.6 m Width 7.0 m

- Based on wind zone up to High based on BRANZ wind map
- No allowances made for a specific engineered wind speed where required
- 3.010 m frame height – 90 x 45 H1.2 timbers - studs at 600 centres
- Double corner studs & 2 row of dwangs
- 15 degree pitch roof trusses
- Fixings and hardware including DPC from bottom plate up
- Factory folded back flashings, barges and flashings
- Magnaflow Colorcote .40 gauge corrugated iron roof
- Magnaflow Colorcote OG spouting and White PVC downpipes to ground level
- Magnaflow Colorcote Q Clad profile on walls (features hidden nailing)
- 3 x Coloured roller doors side entry 2.610 x 2.6 m wide
- Clearances may vary from door sizes, Includes 3 auto opener with 2 remotes per opener
- 1 x Magnaflow Colorcote PA door, barrel key lock opens in 2.0m x 800mm
- Building paper and netting in roof, building paper under wall cladding
- Specifications & Delivery

LIQUEFACTION: A New Zealand Building Code update, effective from 29 November 2021.

Horowhenua District Council have stated that non Habitable Garages under 100m2 do not need a liquefaction Assessment

Excavation: Not Included Signature required

Unless otherwise stated, spoil from the building platform will remain on site in a
Where this is NOT included the owner will provide a prepared site ready to the preparation of the concrete floor
Wet weather can limit access to the site so will be discussed at the time of construction

Floor Detail:

As Per Quin Buildings Specifications assuming good ground to NZ3604
Above details for foundations are based on level ground
100mm thick 20 MPA concrete floor and foundations based on a standard rib raft design (150mm above ground)
Moistop (polythene) under concrete floor
Steel reinforcing mesh in floor, Concrete floor stress cut
Spoil foundation preparation will be site left on site, unless otherwise stated

Site Notes:

This quote is conditional upon a final site inspection, your site has been seen at time of this quote
Access to 240 volt power is required for garage construction.
Owner to supply a clear and level site with full truck access to the building site

Council:

If this property is in the Council flood zone, additional costs may incur to comply with local bylaws including the requirement to apply for a Resource Consent, Cost of \$1,500 (not included)

Electrical: Included as a PC sum \$4,200
6 batten lights, 6 double points, 3 single point, 1 x Security light PC Sum of \$500 for power connections

Drainage: Included as a PC Sum of \$4,000
Allows for the connections of the garage stormwater to a new soakpit subject to onsite soakage
Soakpits are now designed under the Verification Method (VM1) of the Building Act
Drainage is a requirement on any structure built on a property, this MUST be done in order to get CCC

WALL COLOURS & PA SIDE DOOR:

*Titania, Desert Sand, Threadbow White, Smooth Cream, Mist Green & Sandstone Grey
Black, Grey Friars, Gull Grey, Ironsand, Karaka, Lancewood, Lignite, New Denim Blue,
Permanent Green,, Pioneer Red, Rivergum, Scoria, Thunder Grey, Windsor Grey*

VEHICLE DOOR COLOURS:

*Black, Lignite, Lichen, Lancewood, Karaka, Gull Grey, Windsor Grey, Gull Grey, Grey Friars,
Ironsand, Titania, New Denim Blue, Sandstone Grey,*

MAGNAFLOW ROOF, TRIM COLOURS:

Titania, Grey Friars, Ironsand, New Denim Blue, Sandstone Grey only

BUILD PRICE: \$ 71,500 including GST

BUILD TERMS:

20% deposit on signing of contract,
Progress Payments to be advised
Keys withheld until receipt of final payment and final inspection by Quins has been made.
Any changes or requests MUST be made and confirmed in writing.

Code Compliance Certificate:

This is not issued until after the final inspection has been undertaken by Council.
**There may be consented work that you will be taking care of once the construction work
has been completed i.e. drainage, exterior painting &/or internal work.**
This will need to be completed prior to the final inspection Initial

BOUNDARY PEGS:

It is the owner's responsibility to identify boundaries where a building is being constructed
No visible Boundary pegs at time of quoting, so we have allowed for the cost of a surveyor to a value of \$900
There is a legal requirement, for any structure being built, that council can clearly identify the boundaries,
an existing fence does not necessarily mean that it is the boundary.

EXCLUSIONS:

Geotechnical report for ground conditions if required due to soft ground

CONSENT FEES:

A PC sum of \$2,500 for the Building Consent has been included in this quote.
Additional charges will be invoiced upon Building Consent approval
Building Consents are now time based so exact costs are not known until consent is lodged.
If this project requires a Resource Consent so an additional \$1,500 deposit will be required
All Resource Consent applications by Quin Buildings incur a \$500 processing fee

Thank you for the opportunity to quote your project, please call me if you have any queries.

Yours faithfully

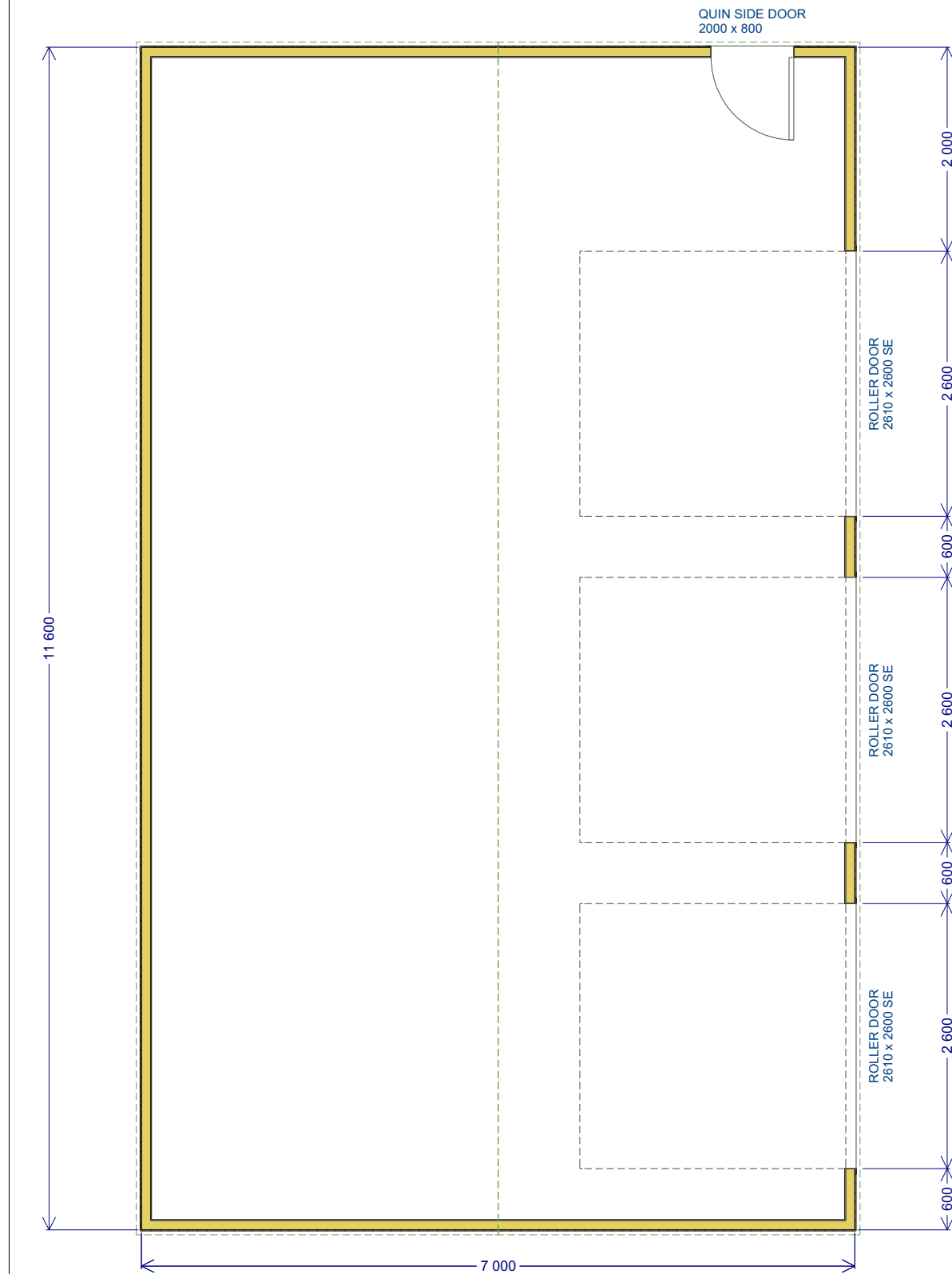
Donald McFedries

Building Sales 021 157 2702 donald@quinbuildings.co.nz

Accepted by: **Cladding Colour :**

Date: **Roof & Trim Colour:**

Door Colours :



Proposed Garage for Foxton Beach Community Centre Seabury Ave, Foxton Beach

Scale: 1:50 @ A3
1:100 @ A4

Dig It Contracting Ltd

43 Bergin Road Foxton
Phone: 0211417099
digitcontractingltd@gmail.com
GST Reg No: 134248203



Quote	Quote number 00001178	Issue date 25/07/2022	Expiry date 20/08/2022
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Bill to

Lyal Brenton
15 Shortt St
Foxton Beach Manawatu 4815
New Zealand

Description	GST	Amount (\$) excluding GST
Foxton Beach Community Centre	S15	10,824.59
Thank you for the opportunity to price your job. I have allowed for the area in front of the shed as indicated at our site meeting if you wish to do the sides and around the back this will cost extra.		
<ul style="list-style-type: none">- Excavate area (310m²) as indicated in front of new shed to a depth of 200mm- Cart away 60m³ of excess soil- Subgrade and lay (70m³) Ap40 Bluechip falling towards road as required- Lay 50mm of (20m³) ap20 blue chip on top of the ap40 as a top course final layer.- Compact as required.		
	Subtotal (exc. GST)	\$10,824.59
	GST	\$1,623.69
	Total amount including GST	\$12,448.28



FOXTON BEACH FREEHOLDING ACCOUNT (AKA FOXTON BEACH ENDOWMENT FUND)

STRATEGY AND POLICY

**Adopted by the
Horowhenua District Council
on 7 October 2009**

**FOXTON BEACH FREEHOLDING ACCOUNT
(AKA FOXTON BEACH ENDOWMENT FUND)
STRATEGY AND POLICY**

Introduction

This strategy and policy document applies to the current and future use of the Foxton Beach freeholding account (also known as the Foxton Beach endowment fund), and referred to herein as the fund.

The Horowhenua District Council decided it would be wise to develop a strategy in consultation with the Foxton Beach community to guide the use of the fund to ensure that the considerable sum of money available from the lease, freeholding and sale of the original land, additional land purchased and other investment return by the fund is used in a way that meets the legislative requirements of the endowment and provides for the wellbeing of the inhabitants of Foxton Beach.

Background

Land for the Foxton Harbour Board, initially 407 acres, was scheduled in 1876, but this was increased under pressure from Council and others and a new Harbour Board was established in 1908 with approximately 1000 acres of land endowed by the Minister of Marine.

What became the Freeholding account came from land (leasehold payments) endowed by the Crown under the Reserves and Other Lands Disposal Act 1956 to the Manawatu County Council as the Corporation administering and controlling the land after the Harbour Board's abolition in 1955. The Council paid a negotiated amount for the endowment, allowing for the need to upgrade roads, and was entitled to lease areas of land under 21 year perpetually renewable leases.

The lands were later increased by the freeholding of land after passage of the Reserves and Other Lands Disposal Act 1965 (acknowledging claims and making payment extinguishing Maori rights to certain parcels of land) and the Reserves and Other Lands Disposal Act 1968 (allowing the sale of freehold land to leaseholders and the sale of unleased land). The latter Act placed conditions on the use of funds:

"The Council shall from time to time spend the net proceeds from the sale or lease of any of the endowment land on the provision of services and public amenities for the benefit of the inhabitants of Foxton Beach township, or on the improvement, maintenance, or repair of any existing services on public amenities. For the purpose of this subsection, the term "services" includes roads, road lighting, water supply, drainage, sewerage, and other public works."

Freehold sections at Foxton Beach were sold by the Manawatu County and District Councils or subsequently the Horowhenua District Council to current owners under this legislation, and the proceeds of those sales have been added to the fund for use as provided for (offsetting reduced lease income after freeholding).

In November 1989 the Horowhenua District Council in line with the directions of the Local Government Commission on the vesting of property laid down in the Reorganisation Scheme for the Horowhenua District received property (and funds), located at Foxton Beach commonly known as the Foxton Beach Township Endowment Land.

Over the intervening years the Horowhenua District Council has with the support of the Foxton Community Board, utilised the Freeholding Fund to carry out both major and minor projects to the benefit of the beach community.

From its initial application towards the upgrading of Seabury Avenue, commenced during the later years of Manawatu District Council's control, the Freeholding Fund has been used for water and sewerage reticulation, stormwater drainage, development of the Pinewood Motor Camp, foreshore protection works and land acquisition (for future subdivision in conjunction with Council owned land).

Over more recent years the fund has been applied towards the subdivision of endowment land, creating new sections to meet the growing demand for property within the Beach settlement. This was undertaken as a means of generating more income for the fund as leaseholders purchased the Freeholding rights to their properties, reducing the annual revenue for the fund from this source.

Over the period 1989 to the present time the Foxton Community Board has during its various terms of office recommended to Council the use of the fund to offset funding shortfalls from Council to advance projects/works that might not have progressed without this fund. Council was also able to bring forward works listed on the various Council programmes identified for Foxton Beach using the fund.

Strategy

Vision

Foxton Beach will continue to benefit indefinitely from the fund realised through the lease and sale of endowment land and investment of those funds.

Principles

- Sustainability:** The fund shall be applied to enhance the current and future wellbeing of the inhabitants of Foxton Beach
- Beneficial:** The fund shall be applied to services and amenities in ways that consider the social, environmental, cultural and economic wellbeing of the inhabitants of Foxton Beach
- Complementary:** The fund is not the sole resource for funding infrastructure and other development, and should be used in a way complementary to other sources to maintain a sense of community responsibility, ownership and fairness
- Responsiveness:** The fund shall be applied for infrastructure, but also retain some flexibility to meet needs that are currently unforeseen
- Managed Risk:** The fund monies excess to current requirements shall be invested as per Council's Investment Policy, with all investment returns being retained in the Foxton Beach Freeholding Account

Goal

Application of the fund shall enhance the wellbeing of inhabitants of Foxton Beach. The fund shall be managed in such a way as to assist the inhabitants of Foxton Beach in accessing or benefiting from services and amenities in the present, and to maintain the ability to continue to do so in the future.

Sustainability

To sustain the fund indefinitely Council will sell Endowment land and other land purchased by the fund. The proceeds through the sale of subdivided land, funded through the fund, will be retained in the fund.

Council will access expertise in order to maximise profits from the sale of Freeholding Account land or subdivided land funded through the fund.

Over the next 10 years the fund will be built up to \$5m worth of current assets, at which time this amount will become the minimum balance. Funds in excess of \$5m will be available for expenditure on services and amenities as per the policy.

Until the balance reaches \$5m Council will progressively increase the current balance (\$495k at 30 June 2008) whilst still applying the fund to priority expenditure identified in Council's LTCCP.

An indicative budget will be prepared on an annual basis to show the management of the fund over the next 10 years.

5

The fund balance will be prudently managed as per Council's Investment Policy ensuring an acceptable return on investment.

Revenue and expenditure from the Pinewood Motor Camp will be included in the Free-holding Account balances.

Policy

Objectives of policy

The policy will ensure that the Foxton Beach inhabitants' wellbeing is enhanced by the application of the fund to providing services and amenities, *and that the fund retains the capability to benefit both current and future inhabitants of the area.*

Purpose of policy

This policy has been developed to support the Foxton Beach Freeholding Account Strategy, and to assist with decision-making on the application of funds and prioritisation of the use of the fund.

Purpose of the Freeholding Account

The Reserves and Other Lands Disposal Act 1968 specified conditions on the use of funds, which still apply:

*The council shall from time to time spend the net proceeds from the sale or lease of any of the endowment land on the provision of **services and public amenities for the benefit of the inhabitants** of Foxton Beach Township, or on the **improvement, maintenance, or repair of any such services and amenities, or on the improvement, maintenance, or repair of any existing services or public amenities.** For the purposes of this subsection, the term "services" includes roads, road lighting, water supply, drainage, sewerage, and other public works.*

Council has added to this purpose of the Freeholding Account as:

- Providing an alternative source of funding
- Advancing capital works
- Reducing rates for water and sewerage
- Facilitating amenities and services of Foxton Beach that may not be provided by Council

Custodian of account

The Horowhenua District Council is the appointed 'Corporation' controlling the fund, and the Foxton Community Board will perform an advocacy or advisory role.

Beneficiaries of the Freeholding Account fund

The beneficiaries of the Foxton Beach freeholding Account funds are the residents of Foxton Beach

Investment Policy

The fund monies excess to current requirements shall be invested as per Council's Investment Policy with all investment returns being retained in the Foxton Beach Freeholding Account.

The key clauses from the Investment policy relevant to the fund include:

1. Legislation Provisions

The Local Government Act 2002 requires:

- investments to be managed prudently and in a manner that promotes the current and future interests of the community (s.101 (1))
- an Investment Policy to be adopted by Council (s.102 (4)(c))
- specific content of such a policy (s.105)

The Council must also make its investments in accordance with the provisions of the Trustees Act 1956 as they apply to the investment of trust funds. In exercising its powers of investment Council is required to exercise the care, diligence and skill that a prudent person of business would exercise in managing the affairs of others.

2. Objectives

- In making investments, Council may consider:
 - the desirability of diversifying investments
 - the nature of existing investments
 - the risk of capital loss or depreciation
 - the potential for capital appreciation
 - likely income returns
 - the length of term of proposed investments
 - the marketability of proposed investments, both during their term and upon maturity
 - the effect of proposed investments in relation to tax liability
 - the likelihood of inflation affecting the value of a proposed investment

The objectives of the Investment Policy are, in a hierarchy of priority:

- firstly, to minimise the risk of loss of capital
- secondly, to ensure that planned expenditures are not hindered by a lack of available funds, and
- thirdly, to maximise the returns from investment

3. TREASURY INVESTMENTS

3.1 Investment Limits and Management of Credit Risks

Financial instrument investments will be limited to the following issuers, instruments and limits:

Issuers	Minimum Long Credit Rating	Instruments	Limit Overall	Limit Per Credit
NZ Govt	A1	Treasury Bills Government Stock	100%	Unlimited
Local Authorities	A (if rated)	Local authority stock Local authority debentures (Pledged from rates)	100%	\$1m
Major Registered Banks	A-	Money market call deposits Money market term deposits Transferable certificates of deposit Negotiable certificates of deposit Bank bills Promissory notes	100%	\$2.5m
State Owned Enterprises (with prior approval of Council)	A-		10%	\$0.5m

These are considered to be low risk investments. There will be no exposure to medium to high-risk investments.

3.2 Management Of Interest Rate Risks

The mix of financial instrument investments shall be limited as follows:

- Fixed rate investments as a percentage of total financial instrument investments: 50%-90%
- Floating rate investments as a percentage of total financial instrument investments: 10%-50%
- Call investments will not be less than \$250,000
- Fixed rate investments with a duration of:
 - Less than 1 year: 50%-90%
 - 1-2 year: 10%-30%
 - 2-5 years: 10%-30%
 - 5+ years: 0%-10%

The potential use of interest rate instruments will be monitored, but their use will require a specific approval by Council and be backed by prior independent advice as to an assessment of risks and revenues.

3.3 Management of Liquidity Risks

The duration and liquidity of investments will be managed to provide sufficient funds for planned expenditure and to otherwise allow the payment of obligations as they fall due.

3.4 Disposition of Income and Proceeds

Returns from investments will be applied in proportion to any special designated funds, and otherwise to form part of general operating revenues.

3.5 Accountabilities

The management of treasury investments will be carried out by the Accountant under delegation from the District Treasurer.

To measure the performance of investment management the weighted average rate of interest will be compared to prevailing 90-day bill rates and shall not be more than 0.5% less than those rates.

The District Treasurer will report quarterly to Finance & Strategic Planning Committee meetings on investment portfolio status, comparison of interest rates to benchmarks and any instances where the policy has not been able to be complied with.

3.6 Internal borrowing

Council may, from time to time, instead of raising loans or borrowing on overdraft, internally borrow from any Special Fund accounts on such terms and conditions as it thinks appropriate in any instance, but without interrupting the normal cash flow requirements of any such fund. Such terms and conditions may include, amongst other matters, a nil rate of interest and deferral or future waiving of repayments.

Repayments may be made directly to the source fund or through an internal Loan Repayment Fund.

Internal borrowing arrangements will not be subject to clauses 3.2 or 4 of the Investment Policy.

4 Community Group Advances

As at 30 June 2005 Council held secured advances to community groups to the value of \$0.03m.

Interest from these advances is used to offset general rates.

Advances may only be made pursuant to a specific resolution of Council.

Such advances will only be made in the future where such advances will strategically fit Council's core activities. There is no such provision in the LTCCP.

5 Foxton Beach Endowment Property

As at 30 June 2007 Council owned \$6.3m in Foxton Beach endowment property. Rental income from these properties is credited to the Foxton Beach Freeholding Fund.

Use of this fund is governed by Section 21 of the Reserves And Other Lands Disposals Act 1956 and subsequent amendments, and is made only pursuant to a specific resolution of Council or by incorporation in the annual budgets.

Council has a general preparedness to dispose of endowment property by way of sale to lessees at market valuation or subdivision and sale at market valuations. Any proceeds from sale will be credited to the Foxton Beach Freeholding Fund.

6 General Property

As at 30 June 2005 Council owned \$17.5m in land and buildings other than those referred to above or used for infrastructural assets, parks or reserves.

Rental income from these properties is used to offset general rates.

The properties are only purchased, sold or leased pursuant to a specific resolution of Council.

Such properties will only be purchased in the future where such acquisitions will strategically fit Council's activities. The LTCCP identifies the need to purchase property for possible roading, sporting, civic and cemetery needs.

Council has an ongoing policy to rationalise its ownership of property. The LTCCP identifies the possible disposal of rental housing other than pensioner flats, surplus recreational and rural hall land. Any proceeds from sale will be set aside for major renewal or capital expenditure projects.

7 Foreign Exchange

Council has occasional exposure to foreign exchange in purchasing goods and services in the normal course of business, but any other foreign exchange dealings are prohibited.

Spending Policy

The fund has the potential to continue for an extended period, if managed appropriately. Proceeds from the ongoing sale/freehold of properties and remaining leases can be used to provide for current and future services and amenities, including infrastructure upgrades and other services.

An inflation-adjusted proportion of income from the fund will be retained with the base principal to ensure that future generations are also able to benefit from the endowment.

Expenditure shall be governed by the following principles:

Sustainability: The fund shall be applied to enhance the current and future wellbeing of the inhabitants of Foxton Beach

Beneficial: The fund shall be applied to services and amenities in ways that consider the social, environmental, cultural and economic wellbeing of the inhabitants of Foxton Beach

Complementary: The fund is not the sole resource for funding infrastructure and other development, and should be used in a way complementary to other sources to maintain a sense of community responsibility, ownership and fairness

Responsiveness: The fund shall be applied for infrastructure, but also retain some flexibility to meet needs that are currently unforeseen

The fund will be used for Capital Works only, on existing and future infrastructure. The fund will not be used for operating or maintenance costs of existing infrastructure, which will be funded from rates or other revenue sources

The fund will only be used on items included in the Council's LTCCP (10 year plan) or Annual Plan.

Expenditure items identified in the LTCCP or Annual Plan will be derived from the Horowhenua Development Plan (refer Appendix A for Development Plan infrastructure capital items) or relevant Asset Management Plan (refer to Appendix B for Asset management expenditure items for Foxton Beach that are not included in the Horowhenua Development Plan)

Any works related to growth should be funded from Development Contributions and not the Free-holding a/c.

Generally the fund will be used on capital projects within the Foxton Beach boundary. However, the fund can be used where a service or amenity is not provided within the Foxton Beach boundary but will benefit the residents of Foxton Beach. The service or amenity must be located within the Kere Kere Ward.

Maximum level of contribution

The maximum contribution from the fund will be 50% of any total project cost.

Prioritisation

The following will be used by Council as a guide to the prioritisation of funds and how/where the funds will be used.;

- Whether expenditure has been identified in the LTCCP
- Priority items identified by the Foxton Community Board in the Annual Plan/ LTCCP process
- Community consultation during the Annual Plan / LTCCP process
- The Principles of the Foxton Beach Freeholding Account Policy have been met
- Whether the minimum account balance level will be breached during the proceeding 12 months

7.4 Purpose and Scope of Foxton Beach Freeholding Account Review

File No.: 22/414

1. Purpose

To outline the scope and purpose of the Foxton Beach Freeholding Account (“the Fund”) review, including the involvement of mana whenua in the review. This report is provided at the request of the Foxton Community Board, and seeks the Board’s endorsement to commence consultation.

2. Recommendation

- 2.1 That Report 22/414 Purpose and Scope of Foxton Beach Freeholding Account Review be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Board requests officers to commence consultations on the review of the Foxton Beach Freeholding Account Strategy and Policy

3. Background/Previous Council Decisions

The Foxton Beach Freeholding Account Strategy and Policy (“the Policy”) was last reviewed in 2009. As part of Long Term Plan discussions, a request was made to review the strategy and policy, as well as the delegations to the Foxton Community Board.

4. Issues for Consideration

The review of the Foxton Beach Freeholding Account is to ensure that it is working effectively for the community of Foxton Beach.

The review will involve consultation with the community including mana whenua.

The purpose of the fund is set by legislation and therefore is not up for review. The fund will continue to be used for:

*...the provision of services and public amenities for the benefit of the inhabitants of Foxton Beach Township, or on the improvement, maintenance, or repair of any such services and amenities, or on the improvement, maintenance, or repair of any existing services or public amenities. For the purposes of this subsection, the term **services** includes roads, road lighting, water supply, drainage, sewerage, and other public works.*

Similarly the land underpinning the Fund will not be effected by this review. It is, however, important to note the previous history of the land and its importance to mana whenua.

The Council has a responsibility under the Local Government Act to improve opportunities for Māori to contribute to local decision making, specifically, s4 of the Act says:

In order to recognise and respect the Crown’s responsibility to take appropriate account of the principles of the Treaty of Waitangi and to maintain and improve opportunities for Māori to contribute to local government decision-making processes, Parts 2 and 6 provide principles and requirements for local authorities that are intended to facilitate participation by Māori in local authority decision-making processes..

Parts 2 and 6 of the Local Government Act 2002 provide principles and requirements for local authorities that are intended to facilitate participation by Māori in local authority

decision-making processes. In particular, the role of local authorities as defined in Part 2 of the Act is, inter alia, to promote the social, economic, environmental and cultural well-being of communities, in the present and for the future. The principles relating to local authorities in performing their role include providing for opportunities for Māori to contribute to local authorities' decision-making processes.

Part 6 of the Act relates to Council's planning, decision-making and accountability requirements. Section 81 requires a local authority to:

1. Establish and maintain processes to provide opportunities for Māori to contribute to the decision-making processes of the local authority.
2. Consider ways in which it may foster the development of Māori capacity to contribute to the decision-making processes of the local authority.
3. Provide relevant information to Māori for the purposes of (1) and (2) above.

Section 77 of the Act requires a local authority, in the course of its decision-making process, to take into account the relationship of Māori and the culture and traditions with their ancestral land, water, sites, wahi tapu, valued flora and fauna, and other taonga if any of the options identified in its decision-making process involves a significant decision in relation to land or a body of water.

Schedule 10 of the Local Government Act specifically requires Council to include in its LTP any steps that the local authority intends to take, having considered ways in which it might foster the development of Māori capacity to contribute to the decision-making processes of the local authority, over the period covered by that Plan.

Council has further developed its undertaking to Māori in its 2021-41 Long Term Plan by recognising the unique position of Tangata whenua in our district, and dedicating itself to fostering the development of Māori capacity to contribute to the decision making processes of the Council over the next 20 years. While it is a requirement in Schedule 10 of the Local Government Act (LGA) 2002, Council aims to extend beyond the legislative framework, to build and maintain strong and meaningful relationships with the Māori community. Council also acknowledges its own journey that is required to developing cultural competencies and knowledge of Te Tiriti o Waitangi principles with all Council Officers in order to achieve the best outcomes when fostering Māori contribution to decision making processes over the term of the Long Term Plan 2021-2041.

As part of this strategy as set out in the Horowhenua 2040 Strategy, Council seeks to support iwi to actively contribute to Council's work programme. Engaging iwi in this review is a mechanism to do that, and the outcome of the review may further support iwi involvement.

Finally, Council has Memorandum of Partnerships exist with: Muaūpoko Tribal Authority, Rangitāne O Manawatū, Te Iwi o Ngāti Tukorehe Trust – representing Ngāti Tukorehe, Te Mateawa, Ngāti Te Rangitawhia and Ngāti Kapu (Ngāti Raukawa), and Te Kotahitanga o Te Iwi o Ngāti Wehi (Ngāti Raukawa). Council does not have Memorandum of Partnership with Ngāti Apa or Te Runanga o Raukawa Inc.(the overarching mandated Iwi body) or with Ngāti Huia ki Matau, Ngāti Huia ki Poroutawhao and Ngāti Whakatere (Ngāti Raukawa); however, Council recognise that they are key stakeholders in the district, and are often involved in formal and informal consultation.

The current review of the: Policy is an opportunity for Council to engage with mana whenua for the first time on the Fund.

Attachments



There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Grayson Rowse Principal Advisor - Democracy	
Approved by	Monique Davidson Chief Executive Officer	

7.5 Council Report on Te Awahou Foxton Flood Mitigation Project

File No.: 22/436

1. Purpose

To provide the Foxton Community Board with a copy of the report to Council on the Te Awahou Foxton Flood Mitigation Project

2. Recommendation

- 2.1 That Report 22/436 Council Report on Te Awahou Foxton Flood Mitigation Project be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Background/Previous Council Decisions

The Board requested a copy of the report to Council on the Te Awahou Flood Mitigation Project. This report sets out the progress to date, and confirms Council's contribution

4. Issues for Consideration

This report is provided for information.

Attachments

No.	Title	Page
A	Council Report Te Awahou Foxton Flood Mitigation Project 10 August 2022	53


Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Grayson Rowse Principal Advisor - Democracy	
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Approved by	Monique Davidson Chief Executive Officer	
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File No.: 22/402

7.3 Te Awahou Foxton Flood Mitigation Project

1. Purpose

To update Council on the Te Awahou Foxton Flood Mitigation project.

2. Executive Summary

Horizons Regional Council (Horizons) has amended the scope of the the Te Awahou Foxton Flood Mitigation project (the project). Delivery of the original scope has been hampered by inflationary pressure, resource consent delays, land access agreements and co-funding commitments. The overall objective to improve the flood mitigation provided by the Foxton East Drainage Scheme remains intact.

Horizons have committed to a \$10.42M scope that breaks the project into discreet work packages for delivery within a more realistic timeframe and budget. The project will upgrade select infrastructure to increase the level of flood protection, which is currently at a 2 - 5 year return period. Further information on the project and the work packages is provided in the attachment.

Horowhenua District Council (Council) has allocated \$1.047M as a funding contribution in the Long Term Plan. Horizons have sought payment of the full amount. Council's direction on the project funding contribution is sought via this item.

3. Recommendation

- 3.1 That Report 22/402 Te Awahou Foxton Flood Mitigation Project be received.
- 3.2 That this matter or decision is recognised as not significant in terms of s76 of the Local Government Act.
- 3.3 That Council approve the Chief Executive to release the full funding of \$1,047,000.00 allocated in the Long Term Plan to the Te Awahou Foxton Flood Mitigation project.

4. Background / Previous Council Decisions

Scope Change

Over the past year, the project has encountered rapidly escalating design and construction costs and has been unable to acquire the land required for the proposed wetland. The project had originally intended to apply for fast-track consenting but Horizons have subsequently withdrawn their application. These issues prompted the project team to rethink the scope.

The Horizons' Catchment Operations Committee met on 11 May 2022 to discuss several revised design solutions. Horizons Council approved the preferred option at their meeting on 24 May 2022.

The revised option (Figure 1) proposes measures to reduce peak flows through attenuation in the farmland upstream of Kings Canal, upgrades to Kings Canal to prevent seepage and reduce the risk of bank failure, upgrades to culverts to provide for increased conveyance and a new pump station at the Loop end of Purcell Street. The project will also seek to enhance

Council
10 August 2022

wetlands to provide for water quality benefits. Further information on the project and the work packages is provided in the attachment.

Minutes of the Horizons 24 May council meeting further note that Horizons have confirmed their commitment to a flood protection level of a minimum of 1 in 50 years for Foxton subject to affordability on the part of the community. Horizons also sought the project team to continue to advocate for funding from Horowhenua District Council and central government to enable the scheme to assist with community affordability.

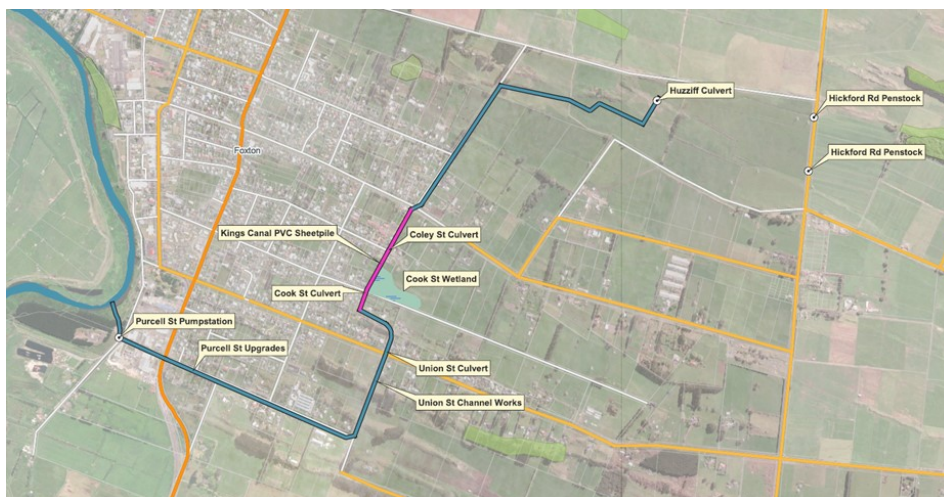


Figure 1: Work packages for the revised programme of works for the Te Awahou Foxton Flood Mitigation Project.

5. Discussion

Project Expenditure to Date

We do not have the latest cost to date figures at the time of writing. The report to the Horizons' Catchment Committee on 11 May detailed costs to March 2022, shown below.

Budget Item	FY20/21	FY21/22	Total Cost
Design	\$130,029.74	\$161,817.42	\$291,847.16
Consents/ Approvals	\$18,040.00	\$129,502.03	\$147,542.03
Property Entry/ Purchase	\$60,069.00	\$77,716.42	\$137,785.42
Kings Canal Upgrades and Sheet piling		\$482,020.05	\$482,020.05
Project Management & Comms	\$103,480.26	\$227,361.35	\$330,841.61
Iwi Resourcing		\$5,956.88	\$5,956.88
Social Procurement		\$574.00	\$574.00
Total	\$311,619.00	\$1,084,948.15	\$1,396,567.15

We assume there has been a slowdown in spending since March given their withdrawal from the fast track consenting and land acquisition and the subsequent need to re-scope the project.

In terms of physical works to date. Culvert upgrades at the end of Coley Street and Cook Street have been completed. Procurement for the Union Street Culvert upgrade is underway. Sheet piles have been purchased for installation near Cook Street.

The Cook Street wetland component has progressed with a design & consenting process currently underway.

Further hydraulic modelling to finalise the design is underway to determine the level of service that this new project plan will deliver. A further piece of modelling is underway to see what additional benefits would be forthcoming from additional pumping on parts of Horowhenua District Council's stormwater network. The final report on the modelling is due in September 2022.

6. Options

6.1 Revised Project Estimate

The estimated cost of the revised project is \$10.42M, noting some design and procurement work is yet to occur.

The 11 May report to the Horizons Catchment Committee outlined the breakdown of costs as below. Note that Horizons resolved to proceed with sub-option 5b.

Table 2: Summary of costs for the work packages and sub-options for Option 5.

	Project	Budget
Work package	Actual Spend (LTD March 2022)	\$1,396,567
A	Hickford Rd Penstocks and Huzziff Culvert	\$177,493
B	Kings Canal Channel & Culvert Upgrades & Sheet Piling	\$2,114,568
C	Cook Street Land purchase (includes project management & legal costs)	\$556,254
D	Cook Street Wetland Construction	\$1,582,841
E	Union Street upgrades	\$1,160,382
F	Purcell Street upgrades	\$1,433,711
G	Purcell Street Tractor Pump (either option G or option H)	\$620,784
H	Purcell Street Permanent pump (either option G or option H)	\$2,000,784
Sub-option	Total	
5a	All works (A-F) with tractor pump	\$9,042,600
5b	All works (A-F) with permanent pump	\$10,422,600
5c	All works with tractor pump, without wetland development (D)	\$7,459,759
5d	All works with permanent pump without wetland development (D)	\$8,839,759

6.2 Cost

Horowhenua District Council Contribution

Horowhenua District Council (Council) has an allocation of \$1,047,000 in its Long Term Plan (LTP). This amount includes \$504,000 in the 2021/22 financial year plus \$543,000 of unspent budget carried forward from the previous 2020/21 financial year.

Horizons has sought Council to commit \$2,460,000 to the project. Officials have yet to discuss whether this amount may be adjusted in proportion with the new scope.

Notwithstanding any discussion on Council's obligation or otherwise to the \$2,460,000 co-fund, Horizons have sought Council to release the allocated \$1,047,000 LTP funds to assist with costs to date and acknowledge commitment to the ongoing delivery of the project.

At the end of the 21/22 financial year, Horizons Regional Council sought payment for two invoices that had been sent earlier in the year. Horizons Regional Council had assumed payment would be made. Payment of the first invoice for \$730,681.75 ex GST was made at

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the end of June 2022 to coincide with year end. The second invoice for the balance of funds (\$316,381.25 ex GST) cannot be made without approval from Council for the full funds to be released given it is above the Chief Executive's delegations.

6.3 Options for the balance of funds

Given Horizons have resolved a new, more achievable scope and have committed their own funds to the project it seems reasonable that the project will now proceed beyond desktop studies to construction. That said, Council has four options to consider for the balance of funds:

- 1) Pay the balance on invoice. Horizons have previously invoiced Council for the full LTP amount. This LTP funding has already been carried forward twice in our annual planning. So paying now has the benefit of clearing a long standing funding commitment; or
- 2) Pay the balance upon delivery. Council has already paid 75% of the LTP allocation. Which is a sizeable portion of the works to date. Council may choose to withhold payment of the balance until the first of the work packages has been procured for construction; or
- 3) Council may opt to withhold payment until or unless Horizons have detailed a full breakdown of the entire scope of work packages, procurement plans and committed cashflows, as well as confirmed to Council that all works are shovel-ready and free from consent or land impediment; or
- 4) Council may withdraw the remainder of the co-fund. Noting that a payment has already been made.

7. Rate Impact

There will be no Rate impacts arising.

8. Community Wellbeing

There are no negative impacts on Community Wellbeing arising.

9. Consenting Issues

There are no Consents required or consenting issues arising.

10. LTP Integration

Horowhenua District Council (Council) has an allocation of \$1,047,000 in its Long Term Plan (LTP).

11. Consultation

There was no consultation required to be undertaken.

12. Legal Considerations

There are no Legal Requirements or Statutory Obligations affecting options or proposals

13. Financial Considerations

There is no financial impact.

14. Iwi Considerations

There are no Iwi considerations.

15. Climate Change Considerations

There is no Climate Change impact.

16. Environmental Considerations

There are no Environmental considerations.

17. Health & Safety Considerations

There is no Health & Safety impact

18. Other Considerations

There is a difference of opinion between Council and Horizons on the amount of Council co-fund toward the project. Factually, Council can only demonstrate a commitment of \$1.047M to the project. Council has contended that is a lump sum fund. In contrast, Horizons have maintained Council's co-fund should extend to up to \$2.4M in proportion with cost level increases across the project.

Council and Horizons are yet to confirm the final work packages. But regardless of that, the project will still drive flood mitigation benefits to the township. Thus, Council may seek to extend their co-fund either by direct grant or indirectly via projects from the LTP. Should Council seek to extend their co-fund on the basis of wider resilience and flood mitigation benefits, there are several ways to offset further co-fund through analogous projects within the LTP renewals and improvements budgets.

At this time, and without a clear schedule of detailed construction works, Council officers cannot provide specific confirmation of when and how this might work. Therefore this report is not recommending that, but simply signaling a future conversation may come.

19. Next Steps

If the recommendations are accepted, officers will pay the balance of co-fund or otherwise as directed by Council. Thereafter, officers will work with the Horizons project team to confirm the final scope and work packages and report back to Council.

20. Supporting Information

Strategic Fit/Strategic Outcome

The project will help mitigate existing flood risk in the Foxton township

Decision Making

The decision can be made through the LTP

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and

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preferences of affected and interested parties bearing in mind the significance of the decision.

21. Appendices

No.	Title	Page
A	Te Awahou Foxton Flood Mitigation Project	

Author(s)	Brent Maguire Group Manager - Infrastructure Development and Operations	
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Approved by	Monique Davidson Chief Executive Officer	
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7.6 Council report on Proposed Liquefaction Assessment Policy Approach

File No.: 22/437

1. Purpose

To provide the board with copy of the Proposed Liquefaction Assessment Policy Approach, as presented to Council.

2. Recommendation

- 2.1 That Report 22/437 Council report on Proposed Liquefaction Assessment Policy Approach be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Board notes Council's adoption of Policy C from the report 'Options for Liquefaction Assessment in Horowhenua District – 30 May 2022', as part of the Council's liquefaction policy approach.

3. Background/Previous Council Decisions

The Council met to consider an approach to liquefaction assessment. The attached report sets out the options as Council's disposal to assess liquefaction risk in the Horowhenua region. Council has identified policy C in the attached report as the proposed approach

4. Issues for Consideration

This is report is provided for information only.

Attachments



No.	Title	Page
A	Council Report Proposed Liquefaction Assessment Policy Approach 10 August 2022	61

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Grayson Rowse Principal Advisor - Democracy	
Approved by	Monique Davidson Chief Executive Officer	

File No.: 22/367

7.4 Proposed Liquefaction Assessment Policy Approach

1. Purpose

The purpose of this report is to present Council with a range of options to inform a policy approach relating to Liquefaction Assessment requirements for Council to consider and adopt.

2. Executive Summary

- 2.1 In November 2019, the Ministry of Business, Innovation and Employment (MBIE) made changes to the New Zealand Building Code which limit the application of the B1 Acceptable Solution B1/AS1 so that it may not be used on ground prone to liquefaction or lateral spreading from 29 November 2021 onward. This was implemented by changing the definition of 'Good Ground' to exclude land with the potential for liquefaction and/or lateral spreading.
- 2.2 The implementation of the new requirements created challenges for the local building sector as they came to terms with providing the appropriate level of information with building consents. Challenges for the local building sector ranged from limited awareness of the new requirements, a lack of local Cone Penetration Testing (CPT) data, the availability of geotechnical engineers and the cost of deep ground investigations. Council officers have been proactive in seeking solutions to help the local sector navigate the new requirements.
- 2.3 Tonkin & Taylor were engaged to provide a report outlining the options that are available to Council as a policy approach regarding liquefaction assessment requirements.

3. Recommendation

- 3.1 That Report 22/367 Proposed Liquefaction Assessment Policy Approach be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That Council adopts Policy C from the report 'Options for Liquefaction Assessment in Horowhenua District – 30 May 2022', as part of the Council's liquefaction policy approach.
- 3.4 That Council agrees to treat individual building consent applications under Option 3 from the report 'Options for Liquefaction Assessment in Horowhenua District – 30 May 2022', as part of the Council's liquefaction policy approach.

OR

That Council agrees to apply Options 1-3 in accordance with the development scenario from the report 'Options for Liquefaction Assessment in Horowhenua District – 30 May 2022', as part of the Council's liquefaction policy approach.

- 3.5 That Council agrees to the new Council guidance being applied from 1 September 2022 and that this supersedes the use of the current interim Council guidance.
- 3.6 That Council agrees to accept liquefaction assessments from CPEng structural engineers for the simplified screening approach.
- 3.7 That Council supports in principle the approach of a consent fee rebate being provided to applicants where new CPT data from their consent application is uploaded to the NZ Geotechnical database. Officers are asked to prepare a report for Council to consider that sets out the process and associated cost implications.
- 3.8 That Council approves Officers proceeding with the additional liquefaction assessment and mapping to complete the district liquefaction map, and that this work be funded from within existing operational budgets.

4. Background / Previous Council Decisions

- 4.1 In November 2019, the Ministry of Business, Innovation and Employment (MBIE) made changes to the New Zealand Building Code which limit the application of the B1 Acceptable Solution B1/AS1 so that it may not be used on ground prone to liquefaction or lateral spreading from 29 November 2021 onward. This was implemented by changing the definition of 'Good Ground' to exclude land with the potential for liquefaction and/or lateral spreading. The changes were brought in across New Zealand and came off the back of learnings from the Christchurch earthquakes. The intent of the changes being to ensure that applications provided to Council provide sufficient information for Council to be able to be satisfied on 'reasonable grounds' that sites are suitable for future building, or that structural requirements at building consent stage adequately address site specific geotechnical conditions.
- 4.2 In preparation for the changes to the New Zealand Building Code, MBIE advised Councils to undertake hazard mapping and identify liquefaction-prone areas using the Ministry for the Environment (MfE)/MBIE liquefaction mapping guidance.
- 4.3 New Liquefaction maps were produced for the Horowhenua District as part of the growth planning work, which have been able to be used to support implementation of the changes to B1/AS1. These maps were based on investigations and a report by Tonkin & Taylor that was undertaken in accordance with the MfE mapping guidance and mapped the growth areas to a low level of precision. The maps were limited to the identified growth areas being explored at the time for future growth. The maps did not include the areas of the district that hadn't been identified as potential future growth areas meaning that there are large areas of the district maps where the liquefaction risk is undetermined. This is because the area has

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either not been assessed in accordance with the MBIE Guidance or it has been assessed but the investigations were not sufficient to confirm the level of risk.

5. Discussion

- 5.1 In accordance with the change to the New Zealand Building Code and as a result of the low level of precision of the liquefaction mapping undertaken in Horowhenua the changes to B1/AS1 meant that liquefaction assessments were required to be provided with building consent applications received from 29 November 2021 onwards. Building consents within any areas that were identified as having an “unlikely” liquefaction risk on the new maps were not required to provide a liquefaction assessment. For all other areas, and in accordance with MBIE Guidance, liquefaction assessments were required to be completed by geotechnical engineers and to either be based on deep ground investigations, or assessments based on shallow ground investigations with references to local Cone Penetration Testing (CPT).
- 5.2 This initial approach proved challenging for the local building sector for a variety of reasons ranging from limited awareness of the new requirements, a lack of local CPT data, the availability of geotechnical engineers and the cost of deep ground investigations. As a result of this 38% of building consent applications (approximately 38 applications) submitted between 29 November 2021 and 31 January 2022 were placed on hold as a result of requests for further information relating to the new requirements for liquefaction assessments.
- 5.3 Interim guidance was implemented in February 2022 to provide a risk-based approach to offer a more permissive pathway for building consents within areas that were identified as “undetermined” or “unassessed” on the liquefaction maps. This approach was intended to be a temporary approach until a more substantial and permissive approach could be designed by Tonkin & Taylor. The interim approach allowed for liquefaction assessments to be undertaken using shallow ground investigations in accordance with NZS 3604 with a deeper bore hole to confirm soil types and ground water depths. Areas identified as “possible” for liquefaction risk still required deep ground investigations as identified in 5.2 above.
- 5.4 The interim approach has allowed the majority of building consents to progress, at 30 June 2022 there were 18 consents on hold for liquefaction assessments, which represents approximately 12% of consents that were being processed at that time. It is noted that in some cases the liquefaction assessment is not the only reason for the application being on hold awaiting further information.
- 5.5 Tonkin & Taylor were engaged to provide a report outlining the options available to Council for managing liquefaction assessments and to create a risk based approach with a screening tool, based on the geotechnical risks specific the District. The report is attached as Appendix A.
- 5.6 While Council cannot decide to ignore the changes to the New Zealand Building Code, there are a number of implementation aspects that Council can make decisions on in relation to the adoption of a liquefaction policy approach for Horowhenua. These reflect the options presented to Council as part of the Council Briefing held in June 2022 and are outlined below.

6. Options

- 6.1 Decide on a Policy option
 - 6.1.1 Options are policy A, B, C or D from the report Options for Liquefaction Assessment in Horowhenua District – 30 May 2022, attached as Appendix A.

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- 6.1.2 The options are set out and explained in the report. The level of detail required and cost for engineering assessments increases from Policies A through D and the level of risk increases with these options.
- 6.1.3 The policies are based on combinations of the three (3) options that are available to Council regarding the geotechnical investigations for consents, these are:
- Option 1: No liquefaction assessment /mitigation guidance provided to practitioners. E.g. Full geotechnical investigation and Specific Engineering Design (SED) required for foundation design.
 - Option 2: HDC endorse adoption of Canterbury guidance. E.g. Full geotechnical investigation where liquefaction mapping lacks sufficient detail and foundation design based on guidance.
 - Option 3: HDC provide Horowhenua-specific guidance including a screening tool. E.g. Shallow ground investigations can be used for low-risk scenarios rather than full geotechnical investigation.
- 6.1.4 The screening tool in the guidance has been established based on Policy C being the preferred policy. If Policy D is the preferred option of Council, it should be noted that the screening tool will need to be revised and may become more restrictive to balance the additional risk associated with Policy D.
- 6.1.5 Officers recommend the adoption of Policy C as this policy would provide an appropriate balance between engineering assessment costs and residual uncertainty.
- 6.2 Decide how Council treat individual building consents with the screening tool
- 6.2.1 Table 1 of the report and the simplified screening tool has different requirements depending on the development scenario. The options presented are more permissive for small-scale developments and are less permissive for larger developments or developments with a higher density of housing. This reflects the increased risk associated with applying the more permissive approach to larger scale developments.
- 6.2.2 The screening tool and options in Table 1 are designed to be applied at both the subdivision and individual building consent level. Individual property owners may find the requirements are overly restrictive and cost-prohibitive if they are required to complete a more detailed level of engineering assessment as a result of their house being in a larger subdivision.
- 6.2.3 Once a Policy (outlined in 6.1 above) has been selected and adopted it can be applied at subdivision level so that more geotechnical information is available to property owners when they apply for a building consent, which will reduce the extent of engineering assessments required at building consent stage. However, until this is routinely applied at the subdivision stage, there will be properties where this level of information isn't available and therefore liquefaction assessments will be needed at building consent.
- 6.2.4 Council can decide to treat individual building consent applications under Option 3 or to apply Options 1-3 in accordance with the development scenario.
- 6.3 Decide how soon we stop using the Interim Guidance and start using new guidance
- 6.3.1 The proposed new guidance (if endorsed by Council) provides a solution for "possible" areas that will have considerable cost savings for customer (as investigations can be based on shallow investigations rather than deep investigations to screen out "high" risk sites).

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- 6.3.2 The screening tool won't require additional testing unless the site is within 200m of a free face, however there are differences in the reporting requirements, compared to what is currently being accepted at time of building consent.
- 6.3.3 It should be noted that in some case engineers will have already been commissioned by future applicants to provide reports based on interim guidance. Any change to the guidance before the building consent is applied for, could result in the need for the report to be revised to satisfy the new guidance.
- 6.3.4 The interim guidance is more permissive for the unassessed (or unmapped areas), once officers cease using the interim guidance, it will remove the currently more permissive pathway for these areas.
- 6.3.5 The geotechnical risks associated with continuing to use the interim guidance are greater than the risks associated with adopting a new policy as outlined in the report attached as Appendix A. Therefore Officers recommend that the new guidance be applied from 1 September 2022 which would allow some advance notice to the local building industry ahead of the change.
- 6.4 Decide who Council will accept liquefaction assessments from for the simplified screening approach
- 6.4.1 An option that Council can determine is who Council will accept liquefaction assessments from for the simplified screening approach.
- 6.4.2 Option 1 is a geotechnical engineer as defined in MBIE Guidance.
- 6.4.3 Option 2 is a CPEng structural engineer operating within the scope of Engineering NZ Guidance with input from a geotechnical engineer for sites where "high" category is determined or assumed.
- 6.4.4 The lack of the availability of geotechnical engineers has been identified as a barrier to the speed at which liquefaction assessments can be undertaken at present.
- 6.4.5 The screening tool has been developed with the understanding that CPEng structural engineers would be carrying out the engineering assessments, and the residual risk associated with this has been incorporated into the development of the screening tool.
- 6.4.6 To assist the local community Officers recommend that Council accept liquefaction assessments from CPEng structural engineers for the simplified screening approach.
- 6.5 Decide if Council retain current exceptions
- 6.5.1 A list of the current exceptions where liquefaction assessments are currently not required is attached as Appendix B.
- 6.5.2 The exceptions represent lower risk projects, which are either small habitable buildings, small additions to existing buildings or non-habitable buildings. These exceptions do not apply in situations where there is a known geological risk.
- 6.5.3 The treatment of Importance level 1 (IL1) buildings (non-habitable) in the exceptions is in line with MBIE guidance.
- 6.5.4 The exceptions can be retained as drafted, can be expanded or can be reduced based on the desired level of residual risk. Having had the benefit of the new requirements being implemented for the last eight months, officers are comfortable that the current list of exceptions is working and feels fit for purpose.

- 6.6 Decide if Council should offer discounts to customer who upload their CPT data to NZ Geotechnical database
- 6.6.1 One of the challenges that has been experienced since implementation has been the lack of local CPT data on the national database. CPT data uploaded to the NZ Geotechnical database can be utilised by others and has potential to reduce the level of testing required for nearby developments.
- 6.6.2 The more CPT data in the database, the more information available to refine the liquefaction mapping and that can be drawn on by others working in the same area.
- 6.6.3 CPT testing costs applicants significantly more than the shallow ground investigations provided under the screening tool and there is less residual risk to Council as a result on reliance of CPT data.
- 6.6.4 It is acknowledged that CPT data comes at a cost and is paid for by the applicant where testing is undertaken. When uploaded it does enable others to benefit from that testing data without compensation to the applicant who paid for the original testing. To encourage the data to be uploaded, applicants could be offered a rebate on building consent fees or resource consent fees where CPT testing associated with their engineering assessment is uploaded to the NZ Geotechnical database. While Council officers are provided with some of this data as part of the application process, to ensure there are no data ownership or privacy issues the best approach would be for the applicant to ensure that the CPT data is uploaded and for this to be confirmed with Council to be able to access the rebate.
- 6.7 Undertake additional liquefaction mapping
- 6.7.1 The liquefaction assessments originally undertaken for the district were focused on the growth areas and were undertaken to inform the Council's growth planning work. Council were briefed on extending the extent of the assessments to prepare for the impending changes to the Building Code but at the time advised officers to focus on the potential growth areas. With the new requirements being in place for eight months, officers have had the benefit of seeing the challenges it creates for the local building sector (and ultimately future homeowners) with such large areas of the district unassessed or undetermined.
- 6.7.2 Officers have requested and received a proposal to undertake additional assessments to 'complete' the liquefaction map for the district. This would involve a Level A (desktop assessment) as defined in the MBIE/MfE guidance, utilising available deep investigation and groundwater data. This assessment would typically result in categorisation of the land into one of the following three vulnerability categories – Liquefaction is Undetermined, Unlikely or Possible. If a more detailed categorisation level (e.g. very low, low, medium, or high) was desired then it would be possible to then target certain areas for a more site specific level of testing (Level C assessment).
- 6.7.3 The geotechnical experts who have provided the proposal to undertake this work have identified that a final report would be completed within three months of being given instruction to proceed.
- 6.7.4 The benefit of additional mapping and having the complete district categorised as Liquefaction is Undetermined, Unlikely or Possible, is that it would then provide a clear pathway for those applying for building consent (i.e. there would not be properties that were unassessed and subject to a more difficult pathway).
- 6.7.5 The cost of completing this assessment and mapping would be less than \$100K.
- 6.7.6 This mapping project had been identified as a project that could potentially be funded through the Better Off funding. Given the time extension that has been applied to that funding and balancing this against the time the local sector is operating with the current maps, it is recommended that Council approves this additional mapping project and that it

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is funded from within existing budgets so that the assessment and mapping work can be completed this calendar year.

6.8 Summary

- 6.8.1 If the decisions are made above in accordance with the officer recommendations, the following will be required for a liquefaction assessment to accompany a building consent application for a new dwelling.
- 6.8.2 In areas that are mapped as “Possible” and “Undetermined”, the minimum that customers will need to provide will be a liquefaction assessment completed by a CPEng Structural Engineer. The assessment will be based on shallow ground investigations (e.g. Scala penetrometer testing) carried out in accordance with NZS 3604 and a bore hole to 4m (where possible). The report submitted will need to include a map identifying the test points (in accordance with NZS 3604), soil logs for all test points, an indication of the depth of groundwater (if encountered). The report writer will need to comment on the crust thickness and make an assumption of the liquefaction risk based on the soil types observed and depth of groundwater in accordance with the screening tool. In some cases information about the distance and height to the nearest free-face will be required, this can be based on LiDAR data, online maps and on-site observations and an assumption of liquefaction risk can be made based on the screening tool.
- 6.8.3 For areas identified as “Unlikely” on the liquefaction maps, the minimum requirement will be that a comment is provided with the ground bearing report (carried out in accordance with NZS 3604) that the soil types observed on site are consistent with what is anticipated for that area.
- 6.8.4 In areas where the liquefaction risk has not been determined that are classed as “Unmapped” or “Unassessed”, the minimum requirements is that a liquefaction assessment will need to be undertaken in accordance with MBIE Guidance.

6.9 Cost

The costs associated with the options outlined above include the cost of the additional liquefaction assessment and mapping, and the rebate for when new CPT data is uploaded to the NZ Geotechnical database. The cost of the liquefaction mapping proposal is to be less than \$100k and it is recommended that it be funded from within existing operational budgets. The cost of the rebate process of uploading the CPT data would be the subject of a further report to Council if this option is supported by Council.

6.9.1 Rate Impact

There will be no Rate impacts arising.

6.10 Community Wellbeing

There are no negative impacts on Community Wellbeing arising.

6.11 Consenting Issues

There are no Consents required or consenting issues arising from the options.

6.12 LTP Integration

There is no LTP programme related to the options or proposals in this report. There are no Special Consultative Processes required.

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7. Consultation

There are no specific legal or statutory requirements to consult on the options proposed. While no direct consultation has been undertaken on the options proposed the no consultation required to be undertaken.

8. Legal Considerations

All of the options presented would meet Council's statutory obligations and legal requirements.

9. Financial Considerations

There is no financial impact.

10. Iwi Considerations

There are no specific Iwi considerations arising from the options proposed.

11. Climate Change Considerations

There is no specific Climate Change impact arising from the options proposed.

12. Environmental Considerations

There are no specific Environmental considerations arising from the options proposed.

13. Health & Safety Considerations

There are no specific Health & Safety impacts arising from the options proposed.

14. Other Considerations

There are no other considerations.

15. Next Steps

- 15.1 Once decisions made by Council in relation to the options (6.1 – 6.6) outlined in this report, these will be confirmed as the Council policy approach to the liquefaction assessment requirements. The policy approach will be implemented, updated on the Council website and communicated to the local building industry.
- 15.2 In addition Officers would identify consents that are currently on hold awaiting liquefaction assessments and communicate changes directly to the affected customers.
- 15.3 Training would be offered to the local building industry on the new policy approach.
- 15.4 If Council approves proceeding with Option 6.7 to undertake the additional liquefaction assessment and mapping of the district, Officers would confirm the contract and instruct the geotechnical experts to commence work.

16. Supporting Information

Strategic Fit/Strategic Outcome existing Council strategies and plans related to housing and development. The permissive approach enabled by the adoption of this policy approach will reduce some of the costs associated with the engineering investigations required to meet regulatory requirements regarding foundation design for buildings. This supports the goals of the Housing Action Plan relating to affordable housing and the creation of resilient communities

Decision Making

recognised as not significant in terms of S76 of the Local Government Act.

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Consistency with Existing Policy					
There is no existing Council policy on liquefaction assessment.					
Funding					
Funding is identified for this work within existing budgets					
Risk Area	Risk Identified	Consequence	Likelihood	Risk Assessment (Low to Extreme)	Managed how
Strategic	Policies A & B – The costs associated with the level of engineering assessments will be relatively high and may discourage land development.	High	Likely	High	It is recommended that Policy C is adopted as that will allow a balance between costs associated with development and residual risk. The liquefaction policy and screening tool can be reviewed if further liquefaction mapping is carried out within the District.
Financial					
Service Delivery					
Legal					
Reputational	Policy C & D - Because of the balance adopted between cost and accuracy of Option 3, there remains greater residual uncertainty in the accuracy of the results, which needs to be accepted as part of using this simplified screening assessment.	Moderate	Unlikely	Low	
	Policy D – Implementation of the policy will be delayed as Option 3 would need to be revised and may become less permissive overall. These delays will result in additional costs to	Low	Likely	Moderate	

Council
10 August 2022

	developments in the interim. If Option 3 became less permissive, this could also introduce additional costs associated with development.				
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Confirmation of statutory compliance



In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

17. Appendices

No.	Title	Page
A	Options for liquefaction assessment in Horowhenua District - Report Prepared by Tonkin & Taylor - 30 May 2022	
B	Current Exceptions to Requirement for Liquefaction Assessments	

Author(s)	Megan Leyland Consents Manager	
	David McCorkindale Group Manager - Customer & Strategy	

Approved by	David McCorkindale Group Manager - Customer & Strategy	
	Monique Davidson Chief Executive Officer	

7.7 Monitoring Report to 16 August 2022

File No.: 22/438

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Board, and a monitoring report on the LTP actions focussed on Foxton.

1. Recommendation

- 1.1 That Report 22/438 on Monitoring Report to 16 August 2022 be received.
- 1.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments



No.	Title	Page
A	Foxton Community Board - Monitoring Report 2019/22	72
B	LTP 2021-2041 monitoring report - August 2022 - Foxton specific items	75

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Grayson Rowse Principal Advisor - Democracy	
Approved by	Monique Davidson Chief Executive Officer	

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
14/674	16 Nov 2015	<u>Target Reserve Strategic Plan</u>		A Nelson	July 2020	On-going	Officers are seeking funding to commence planning for the next long term plan cycle being 2024-2044.
17/39	26 March 2018	<u>Foxton Beach Reserves Investment Plan</u>	Reporting on current projects to be provided on a quarterly basis	S Hester		On-going	Work arising from the Foxton Beach Reserves Investment Plan is continuing. The Financial Year 2021/2022 has seen an upgrade to the Holben Reserve with the installation of new BBQ's; table-tennis tables; a new footpath through the pinewoods; and the replacement of the Tennis Court fencing. Works programmed for next financial year 22/23 will include resurfacing of the tennis courts/multi-play area; and proposed installation of a flying fox. All works have been previously agreed with the Foxton Community Board.
19/456	11 December 2019	<u>Adoption of Standing Orders (Council Report)</u> Review of Foxton Beach Freehold Account Policy and Strategy and Foxton	<i>THAT the Horowhenua District Council, in line with draft Standing Order 6.6, reviews the delegations to the Foxton Community Board during the 2020/21 Annual Plan process which will include resources and</i>	G Rowse		On-going	Draft review planned to go to Council in August 2022, prior to further consultation.

TRIM No: D18/95838

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Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
		Community Board delegations	<i>financial delegation; AND FURTHER THAT this review will be carried out in conjunction with the Foxton Beach Freeholding Account review.</i>				
20/385	28 September 2020	Foxton East Drainage Scheme project	<i>THAT the Foxton East Drainage Scheme Project be placed on the Foxton Community Board Monitoring Report.</i>			Completed	Report provided to Foxton Community Board August 2022 – 22/436.
	23 May 2022 Workshop	Kilmester Block - Liquefaction	That a report will come back to the Board for the August meeting, provided further details of the liquefaction report.	D Haigh		Completed	Report provided to Foxton Community Board August 2022 – 44/437
	18 July 2022 Workshop	Foxton Beach Storm Water	That regular updates will be provided to the Board, with further details on Foxton Beach Stormwater	A Crawford		On-going	Global Foxton Beach stormwater discharge resource consent: <ul style="list-style-type: none"> - Continuous monitoring of stormwater quality occurring. - Engagement with iwi groups and DoC & Manawatu Estuary Trust - Notification of application would occur after iwi and stakeholder engagement Maintenance of open drains are underway currently.

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Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
							Stormwater master planning is underway and there will be community engagement as works progressed.

MONITORING REPORT – Long Term Plan 2021/2041 – Foxton specific items						
						Completed
						In Progress
						Transfer
						Off Track
Item Description	Topic	Resolved/Actions	Officer	Action by Date	Status	Officer Comment
Community Infrastructure	2	<p><u>Foxton War Memorial Hall</u> <i>THAT the Horowhenua District Council supports the transfer of Foxton Memorial Hall to the Foxton War Memorial Hall Interim Committee (FWMHIC).</i></p>	A Nelson	Ongoing		Officers have begun discussions with the Foxton War Memorial Hall Interim Committee and have provided seismic assessments for the building.
		<p><i>THAT negotiations with the Foxton War Memorial Hall Interim Committee will include, but not be limited to:</i></p> <ul style="list-style-type: none"> – ownership of land and building to be transferred to FWMHIC upon receipt of a satisfactory Business Plan and the CEO and both Kere Kere Ward Councillors to complete due diligence before 30 June 2022; – there is no burden on Council' – provision of a business case to identify how the facility will become self-funding; – how the FWMHIC will fund ongoing renewals of the building in order to maintain it in a fit-for-purpose condition going forward; – Māori and Youth representation on the Trust Board to be encouraged; – seed funding provision no greater than one year of the existing maintenance budget. – the completion of seismic strengthening by 2031; – should the FWMHIC disband, Horowhenua District Council will be given first option to take ownership of the land and building at no cost to Council. 	M Davidson	Jun 2022		

As at 31 July 2022

	6	<u>Grant to Save Our River Trust (SORT) to undertake flow modelling</u> <i>THAT the Horowhenua District Council supports funding SORT to help clarify the viability/effect of reconnecting the river loop of \$10,000 per annum to the organisation for the next three years.</i>	M Rogerson	Aug 2021		Complete.
		Council to continue to lobby Central Government in relation to the River Loop as it was not a Council decision initially that gave rise to this issue.	M Davidson	On-going		
	12	Officers develop an improvement plan for Kennedy Park as part of its workload in 2021-2022 financial Year.	A Nelson	Jun 2022		A concept plan has been produced
	16	<u>Improvements and Seismic Strengthening of the Coronation Hall in Foxton</u> <i>THAT the Horowhenua District Council confirms its willingness to continue working with MAVTech.</i>	A Nelson	Aug 2021		Letter of support provided 09/11/2021.
	17	Officers will engage with all stakeholders in any forthcoming review of the Mackenzie Trail in Foxton Beach	A Nelson	Jan 2022		The main user of the Mackenzie Trail is the NZ four-wheel drive club. The four-wheel drive club are members of MET. There was a meeting of MET and the statutory authorities (HDC, DoC, and HRC) in mid-June 2022 to discuss this and other matters.
	20	<u>Naming of Reserves</u> <i>THAT the Horowhenua District Council supports officers to discuss with local iwi, a potential Te Reo name for the River Loop Reserve, with a view to undertaking wider consultation with the community concerning the proposed name.</i>	A Nelson	Jan 2022		Officers currently scoping works with a view to engaging with iwi and other stakeholders early in the New Year
	21	Council will discuss the potential installation of additional signage recognising the unique communities on Foxton Beach foredunes with MET and other stakeholders.	A Nelson	Sep 2021		Matter raised with MET in October 2021 meeting.

As at 31 July 2022

Property	1	<u>Foxton Courthouse</u> <i>THAT the Horowhenua District Council does not support providing funding to strengthen the Foxton Courthouse Museum for the purpose of establishing a Foxton Heritage Centre.</i>	A Nelson	Jun 2021		Officers will write to the current Lessees (Foxton Historic Society) confirming Council's position and requesting from the Lessee its further proposals.
Community Support	9B	<u>Community Engagement – CCTV Foxton</u> <i>THAT the Foxton Community Board makes formal contact with the Horowhenua Crime Prevention Camera Trust, to encourage the Trust to pursue the establishment of CCTV in Foxton Town Centre.</i>	M Rogerson	Oct 2021		Completed
	11	<u>Community Engagement – Crime Prevention Trust</u> <i>THAT the Horowhenua District Council approves a 'Contract for Service' between Council and Horowhenua Crime Prevention Camera Trust. The Contract for Service will be for a period of three (3) years, with a value of \$15,000 (excluding GST) per annum. Included in the Contract for Service will be reporting requirements to which the Horowhenua Crime Prevention Camera Trust will need to adhere. Officers note that provision of this contract, as recommended, can be accommodated within the proposed draft LTP budget.</i>	M Rogerson	Aug 2021		Completed
	Late Item	<u>Foxton Beach Utility Vehicle Project</u> <i>THAT, as recommended by the Foxton Community Board, the Horowhenua District Council approves the allocation of a sum of up to \$60,000 from the Foxton Beach Freeholding Account for the purchase of a utility vehicle for the Foxton Beach Volunteer Fire Brigade.</i>	G Rowse	Dec 2021		Funds have been approved, vehicle has been procured through Fire and Emergency New Zealand, and is currently undergoing fit out.
	6	Council's Community and Social Development Team meet with the Foxton Beach Progressive Association to understand what their goals and objectives are, and understand how Council could support them to develop community-led events.	M Rogerson	Sep 2021		Officers met with PBPA November 2021. Meeting was delayed due to COVID restrictions

As at 31 July 2022

		As part of Council's community capacity-building programme, Council hosts a grants and funding workshop in Foxton in the 2021/2022 financial year.				
Economic Development	15	Implement the operational Economic Development Implementation Plan (which incorporates Destination Management). Council and Foxton Community Board discuss the role Foxton Community Board would like to play in economic activities.	D McCorkindale	June 2022		<p>Council resolved the Service Contract with The Horowhenua Company Limited effective 01 October 2021 to 30 June 2024. The Service Contract includes the prioritised actions for delivery as per the Economic Development Action Plan.</p> <p>The Brand Identity Project has commenced, and the development of the Events Strategy and Implementation plan is underway as the top two priorities of the Destination Management Plan.</p>
Representation & Community Leadership	17	That the group reviewing the Foxton Beach Freeholding Account Strategy and Policy considers the points relevant to the freehold account from the submission of the Foxton Beach Progressive Association to the LTP 2021-2041.	M Davidson	On-going		

As at 31 July 2022

7.8 Foxton Beach Freeholding Account Statement - 30 June 2022

File No.: 22/440

1. Purpose

To present the Foxton Beach Freeholding Account statement as at 30 June 2022.

2. Recommendation

- 2.1 That Report 22/440 Foxton Beach Freeholding Account Statement - 30 June 2022 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Issues for Consideration

This statement is provided as information only

Attachments


No.	Title	Page
A	Foxton Beach Free holding Account 30 June 2022	80

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Grayson Rowse Principal Advisor - Democracy	
Approved by	Monique Davidson Chief Executive Officer	