
Finance, Audit & Risk Committee

OPEN MINUTES

Minutes of a meeting of the Finance, Audit & Risk Committee held in the Council Chambers, Horowhenua District Council, Levin on Wednesday 31 August 2022 at 4.00 pm.

PRESENT

Chairperson	P Jones
Deputy Chairperson	Cr C B Mitchell
Members	Cr D A Allan Cr W E R Bishop Cr R J Brannigan Cr T N Isaacs Mr B J Jackson Cr S J R Jennings Cr V M Kaye-Simmons Cr R R Ketu Deputy Mayor J F G Mason Cr P Tukapua Mayor B P Wanden

IN ATTENDANCE

Reporting Officer	Mrs J Straker Mrs M Davidson Mr D McCorkindale Mr D Haigh Mr B Spencer Mrs A Huria Mr G Rowse Mr A Chambers Mrs T Glavas Mr B Blyton	(Group Manager – Organisation Performance) (Chief Executive) (Group Manager – Vision & Delivery) (Acting Group Manager – Community Infrastructure) (Group Manager – Housing & Business) (Business Performance Manager) (Principal Advisor – Democracy) (Manager of Financial Planning & Reporting) (Health & Safety Lead) (Procurement Advisor)
Meeting Secretary	Miss J Lygo	(Democracy Support Officer)

Cr Tukapua opened the meeting with a karakia.

1 Apologies

Moved by Mayor Wanden, Seconded by Cr Jennings:

That the apology from Councillors Ketu be accepted.

CARRIED

2 Public Participation

Geoff Kane	Item 7.1 – Twelve Month Report to June 30 2022.
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3 Late Items

There were none.

4 Declarations of Interest

There were none.

5 Confirmation of Minutes

Resolution Number FC/2022/1

MOVED by Mr Jackson, seconded Cr Brannigan:

That the minutes of the meeting of the Finance, Audit & Risk Committee held on Wednesday, 29 June 2022, be confirmed as a true and correct record.

That the minutes of the meeting of the In Committee Meeting of the Finance, Audit & Risk Committee held on Wednesday, 29 June 2022, be confirmed as a true and correct record.

CARRIED

6 Announcements

The Chair thanked Members and officers for their hard work during this triennium.

7 Reports

7.1 Twelve Month Report to 30 June 2022

The Finance, Audit & Risk Committee were presented with the financial report for the twelve months to 30 June 2022.

Resolution Number FC/2022/2

MOVED by Cr Allan, seconded Cr Mitchell:

That Report Twelve Month Report to 30 June 2022 be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

The Manager of Financial Planning & Reporting joined the table to speak to this report. He outlined and clarified key points while answering questions from

members. The Group Manager – Organisation Performance provided further details to members when required. It was noted that the additional spending on the Three Waters that is loan funded will eventually be taken on by the Three Water Authority. There will be a workshop on 7 of November regarding the impacts of this in the Long Term Plan.

7.2 Risk Management Status Report

The purpose of this paper was to report to the Finance, Audit and Risk Committee on Council's risk landscape, risk management work in progress and to continue a discussion with the Committee about risk.

This report was provided for information purposes only and had been assessed as not significant.

Resolution Number FC/2022/3

MOVED by Mr Jones, seconded Cr Jennings:

That Report Risk Management Status Report be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

That the Finance, Audit and Risk Committee endorse the direction of the work underway to better understand risk, and Council's role in managing that.

That the Finance, Audit and Risk Committee endorse the Delegations Register, Procurement Strategy and Procurement Policy.

CARRIED

The Procurement Advisor and Business Performance Manager joined the table to speak to this report. They outlined key points regarding Risk, Procurement and Delegations while answering questions from members. It was noted that the endorsement received tonight results in the policies going to the 14 September 2022 Council Meeting for Adoption.

It was clarified that the below point included on page 5 of the Delegations Register is historic and will be removed prior to adoption:

- *Any delegation to the Chief Executive that Council has revoked or suspended*

Councillor Jennings was confirmed as the Elected Member representative for the procurement review group.

7.3 Treasury Report

The Finance, Audit & Risk (FAR) Committee were presented with the Bancorp Treasury Report for the June 2022 quarter.

Resolution Number FC/2022/4

MOVED by Cr Isaacs, seconded Cr Bishop:

That Report 22/443 Treasury Report be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

The Group Manager – Organisation Performance spoke to this report highlighting the key points and responding to members questions.

7.4 Health and Safety Quarterly Report

The Finance Audit and Risk (FAR) Committee were provided with an update on health and safety matters at Horowhenua District Council for the period 1 June 2022 to 31 July 2022.

Resolution Number FC/2022/5

MOVED by Cr Jennings, seconded Mayor Wanden:

That Report 22/435 Health and Safety Quarterly Report be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

The Health & Safety Lead and Business Performance Manager joined the table to speak to this report highlighting that all facilities have completed a trial evacuation.

7.5 Finance, Audit & Risk Resolution and Actions Monitoring Report August 2022

The Finance, Audit & Risk Committee were presented with the updated monitoring report covering resolutions and requested actions from previous meetings of Council. This also includes recommendations made by Audit New Zealand as part of their annual audit.

Resolution Number FC/2022/6

MOVED by Deputy Mayor Mason, seconded Cr Brannigan:

That Report 22/452 Finance, Audit & Risk Resolution and Actions Monitoring Report August 2022 be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

The Group Manager – Organisation Performance spoke to this report noting that it has grown significantly. It was confirmed that items marked blue for completed will remain on the monitoring report until Audit NZ has completed their annual audit, and can clear them as completed.

7.6 Finance, Audit and Risk Committee Work Programme

The Finance, Audit and Risk Committee were presented with an outline of a Draft Work Programme.

Resolution Number FC/2022/7

MOVED by Mr Jones, seconded Mr Jackson:

That Report 22/445 Finance, Audit and Risk Committee Work Programme be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

That the Finance, Audit & Risk Committee notes the Finance, Audit and Risk Committee Work Programme.

CARRIED

The Group Manager – Organisation Performance spoke to this report clarifying key points.

Mayor Wanden acknowledged the hard work and time that the Chair and Member Jackson have put into this committee as independent members thanking them.

Cr Tukapua closed the meeting with a karakia

5:27 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF FINANCE, AUDIT & RISK
COMMITTEE HELD ON

DATE:.....07 October 2022

CHAIRPERSON:

