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# Finance, Audit & Risk Committee

## OPEN MINUTES

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Minutes of a meeting of the Finance, Audit & Risk Committee held in the Council Chambers, Horowhenua District Council, Levin on Wednesday 25 May 2022 at 4.00 pm.

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### PRESENT

<b>Chairperson</b>	Mr P Jones	
<b>Deputy</b>	Cr C B Mitchell	
<b>Chairperson</b>		
<b>Members</b>	Cr D A Allan	
	Cr W E R Bishop	
	Cr T N Isaacs	
	Mr B J Jackson	
	Cr S J R Jennings	(Via zoom)
	Cr V M Kaye-Simmons	
	Deputy Mayor J F G Mason	
	Cr P Tukapua	
	Mayor B P Wanden	

### IN ATTENDANCE

	Mrs M Davidson	Chief Executive Officer
	Mrs J Straker	Group Manager Business
	Mr B Maguire	Group Manager Infrastructure
		Development
	Mr D McCorkindale	Group Manager Customer & Strategy
	Mrs L Slade	Group Manager People & Culture
	Mr B Harvey	Group Manager Communities and
		Partnerships
	Mrs A Huria	Business Performance Manager
	Mr G Rowse	Principal Advisor – Democracy
<b>Meeting</b>	Miss J Lygo	Democracy Support Officer
<b>Secretary</b>		

Councillor Tukapua open the meeting with a Karakia.

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## 1 Apologies

### Apology

MOVED by Mayor Wanden, seconded Cr Isaacs:

That the apology from Councillor Ketu and Councillor Brannigan be accepted.

**CARRIED**

Mayor Wanden made a statement noting the recent weather events – a tornado and significant hail storm – and expressed concern for those directly and indirectly affected. The Mayor acknowledged the work of the Council and first responders in the immediate response to the events, and also the rallying of the community and by elected members to support those effected and the wider community.

## 2 Public Participation

There was none.

## 3 Late Items

There were none.

## 4 Declarations of Interest

There were none.

## 5 Confirmation of Minutes

MOVED by Mr Jackson, seconded Cr Kaye-Simmons:

That the minutes of the meeting of the Finance, Audit & Risk Committee held on Wednesday, 27 April 2022, be confirmed as a true and correct record.

**CARRIED**

## 7 Reports

### 7.1 Finance, Audit and Risk Committee Resolutions and Actions monitoring report 2022

The previous resolutions were reported to the Finance, Audit & Risk Committee

MOVED by Cr Allan, seconded Cr Mitchell:

That Report 22/239 Finance, Audit and Risk Committee Resolutions and Actions monitoring report 2022 be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

That the Finance, Audit and Risk Committee notes the Finance, Audit and Risk Committee resolution and actions monitoring report.

**CARRIED**

The Business Performance Manager joined the table speak to this report, mentioning a slight change to the monitoring report and clarifying that the due dates of items will be included in the next agenda.

## 7.2 Finance, Audit & Risk Committee Work Programme

The Finance, Audit & Risk Committee was provided with an outline of a Draft Work Programme.

MOVED by Mayor Wanden, seconded Cr Kaye-Simmons:

That Report 22/230 Finance, Audit & Risk Committee Work Programme be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

That the Finance, Audit & Risk Committee notes the Finance, Audit & Risk Committee Work Programme.

**CARRIED**

The Business Group Manager spoke to this report highlighting the following points:

- That the activity reports will now be presented to Council.
- There will be a delegations briefing next month and policy following on in the August meeting.
- The internal audit relating to procurement work being is currently being finalised.

## 7.3 Monthly Financial Report April 2022

The ten months report to 30 April 2022 was presented to the Finance, Audit & Risk Committee.

MOVED by Mr Jackson, seconded Cr Allan:

That the Monthly Financial Report April 2022 be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

**CARRIED**

The Business Group Manager spoke to this report highlighting key points and answering questions from Councillors.

## 7.4 Risk Management Status Report

This paper reported to the Finance, Audit and Risk Committee on Council's risk landscape, risk management work in progress and to continue a discussion with the Committee about risk.

This report was provided for information purposes only.

MOVED by Mr Jones, seconded Cr Isaacs:

That Report Risk Management Status Report be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

That the Finance, Audit and Risk Committee endorse the direction of the work underway to better understand risk, and Council's role in managing that.

**CARRIED**

The Business Performance Manager joined the table noting that this report will be a standing item going forward for Finance, Audit & Risk Committee meetings.

Discussion was held around the monitoring systems for risks and how to best implement them.

Councillor Tukapua closed this meeting with a Karakia.

4:36 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF FINANCE, AUDIT & RISK  
COMMITTEE HELD ON

**DATE:**.....29 June 2022.....

**CHAIRPERSON:**

