
Finance, Audit & Risk Committee

OPEN MINUTES

Minutes of a meeting of the Finance, Audit & Risk Committee held in the Council Chambers, Horowhenua District Council, Levin, on Wednesday 31 March 2021 at 4.00 pm.

PRESENT

Chairperson	Mr P Jones
Deputy Chairperson	Mrs C B Mitchell
Members	Mr D A Allan
	Mr W E R Bishop
	Mr R J Brannigan
	Mr T N Isaacs
	Mr B J Jackson
	Mr S J R Jennings
	Mrs V M Kaye-Simmons
	Mrs J F G Mason
	Mayor B P Wanden

IN ATTENDANCE

Reporting Officer	Mrs J Straker	(Chief Financial Officer)
	Mr D M Clapperton	(Chief Executive)
	Mrs N Brady	(Deputy Chief Executive)
	Mr B Maguire	(Group Manager – Infrastructure Development)
	Mr K Peel	(Group Manager – Infrastructure Operations)
	Mr D McCorkindale	(Group Manager – Customer & Strategy)
	Mrs L Slade	(Group Manager – People & Culture)
	Mr J Paulin	(Financial Accountant)
	Mrs K J Corkill	(Meeting Secretary)

ALSO IN ATTENDANCE

Mrs R Dean (Internal Auditor, CKS Audit Limited)

1 Apologies

Apologies were recorded for Crs Tukapua (on Parental Leave) and Ketu.

MOVED by Cr Jennings, seconded Cr Kaye-Simmons:

THAT the apologies from Councillors Tukapua and Ketu be accepted.

CARRIED

2 Public Participation

Mr Charles Rudd raised two areas of concern in relation to items in the Infrastructure Development – Activity Update, being the Crown Infrastructure Partners Enabling Infrastructure for Tara-Ika and the North East Levin Upgrade Project. He suggested Council was putting the cart before the horse and progressing without all the facts. Mr Rudd provided a copy of his comments.

Also speaking to the North East Levin Upgrade Project, Reg Cr Sam Ferguson said he had recently attended a drainage meeting where the community had raised concerns that he had not been able to answer and he was seeking clarity with regard to the process.

Mr Clapperton said he would be happy to meet with Reg Cr Ferguson to go through the process with him.

Mrs Vivienne Bold raised a number of issues in relation to the notes to the Statement of Comprehensive Revenue and Expense by Activity in the Eight Month Report. Because of the complexity of some of the matters raised, Mr Clapperton requested that Mrs Bold provide a copy of her questions so he could respond appropriately.

3 Late Items

There were no late items.

4 Declarations of Interest

None declared.

5 Confirmation of Minutes

MOVED by Cr Allan, seconded Mr Jackson:

THAT the minutes of the meeting of the Finance, Audit & Risk Committee held on Wednesday, 24 February 2021, be confirmed as a true and correct record.

CARRIED

6 Announcements

There were no announcements.

7 Reports

7.1 Infrastructure Development - Activity Update

Purpose

To provide the Finance, Audit and Risk (FAR) Committee with an update on the projects being undertaken by the Infrastructure Development Group.

Requesting that the report be taken as read and saying there was not much to update from last month, Mr Maguire responded to queries in relation to the North East Levin Upgrade Project, the Foxton Beach Wharf repair and the River Loop regeneration.

MOVED by Cr Allan, seconded Deputy Mayor Mason:

THAT Report 21/79 Infrastructure Development - Activity Update be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.2 Infrastructure Operations - Activity Update

Purpose

To provide the Finance, Audit and Risk (FAR) Committee with an update on the projects being undertaken by the Infrastructure Operations Group.

Speaking to the report, Mr Peel advised:

- that the Poads Road Bridge was now fully across the river.
- one of the digesters at the Levin Wastewater Treatment Plant had failed and options were being looked at in terms of replacement – time and cost. There would be a report coming on this, which would include any risks for Council.
- in terms of accommodating the accelerated Foxton Wastewater Treatment Plant, a few projects had been able to be deferred and a forward works plan had been developed which included 3-4 years' worth of renewals.

MOVED by Cr Brannigan, seconded Cr Kaye-Simmons:

THAT Report 21/91 Infrastructure Operations - Activity Update be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.3 Eight Month Report 1 July 2020 - 28 February 2021

Purpose

To present to the Finance, Audit & Risk Committee the financial report for the eight months to 28 February 2021.

Chief Financial Officer, Mrs Straker, spoke to the report, pointing out the significant amount of work that had been done on the forecasting to provide information on the status of planned Council projects. She then responded to queries in relation to the Capex forecast and the LGFA \$10m financial accommodation.

MOVED by Deputy Mayor Mason, seconded Cr Isaacs:

THAT Report 21/93 Eight Month Report 1 July 2020 - 28 February 2021 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.4 FAR Committee - Actions

Purpose

To report back to the Finance, Audit & Risk Committee on requested actions.

20/291 Audit Recommendations

This had been followed up by Mrs Straker. It was sitting with Mr Lucy and should be available by the next FAR Committee meeting.

21/41 Properties Sold

A broader report on the properties sold was also requested.

MOVED by Cr Bishop, seconded Mr Jones:

THAT Report 21/94 FAR Committee - Actions be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7 Procedural motion to exclude the public

MOVED by Cr Allan, seconded Cr Mitchell:

THAT the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Draft Internal Audit Report - Year Ended 30 June 2019

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<i>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>	<i>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</i>	<i>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>

C2 Draft Finance, Audit and Risk Committee Work Programme

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<i>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>	<i>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</i>	<i>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

4.45 pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

5.52 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE FINANCE, AUDIT & RISK
COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....