
Council

OPEN MINUTES

Minutes of a reconvened meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin, on Wednesday 26 May 2021 at 4.00 pm.

PRESENT

Mayor	Mr B P Wanden	
Deputy Mayor	Mrs J F G Mason	
Councillors	Mr D A Allan	(from 1.20 pm)
	Mr W E R Bishop	
	Mr R J Brannigan	
	Mr T N Isaacs	
	Mr S J R Jennings	
	Mrs V M Kaye-Simmons	
	Mr R R Ketu	
	Mrs C B Mitchell	
	Ms P Tukapua	

IN ATTENDANCE

Reporting Officer	Mr D M Clapperton	(Chief Executive Officer)
	Mrs J Straker	(Chief Financial Officer)
	Mr D McCorkindale	(Group Manager – Customer & Strategy)
	Mr B Maguire	(Group Manager – Infrastructure Development)
	Mr K Peel	(Group Manager – Infrastructure Operations)
	Mrs L Slade	(Group Manager – People & Culture)
	Mrs A Huria	(Projects Coordinator – Customer & Strategy)
	Mr A Nelson	(Property & Parks Manager)
	Mrs C Pollock	(Community & Social Development Manager)
	Mrs K J Corkill	(Meeting Secretary)

ALSO IN ATTENDANCE

Ms T Whiti	(Accompanying Cr Ketu)
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Council Officers came and went at various times throughout the meeting.

1 Apologies

An apology for lateness was recorded for Cr Allan.

NOTED

3 Late Items

Due to an internal oversight, there had been one item that had not been included in the Agenda. This was in relation to the request from the Foxton Beach Volunteer Fire Brigade for funding from the Foxton Beach Freeholding Account towards the purchase of a utility vehicle. A report would be circulated for discussion at tomorrow's deliberations.

4 Declarations of Interest

Declarations from yesterday's meeting subsist.

6 Announcements

Mayor Wanden said his plan was to try and get through all the Activity Reports today, with the Management Overview to be addressed tomorrow.

7. Reports

7.7 Long Term Plan 2021-2041 Deliberations - Infrastructure Development

Purpose

To present to Council for deliberation, the submissions received on the Long Term Plan 2021-2041 in relation to Council's Infrastructure Development activity.

MOVED by Mayor Wanden, seconded Cr Brannigan:

THAT Report 21/211 Long Term Plan 2021-2041 Deliberations - Infrastructure Development be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act

THAT the Horowhenua District Council acknowledges, with thanks, all who have submitted on the Infrastructure Development activity.

CARRIED

Mr Maguire joined the table to speak to the report and respond to any queries.

Topic 1 – Tara-Ika

Officer Analysis noted.

Topic 2 – Infrastructure Planning Foxton Beach

Officer Analysis noted.

Topic 3 – Infrastructure Development – Business Planning

Officer Analysis noted.

Topic 4 – Infrastructure Development – Growth

Officer Analysis noted.

Topic 5 – Infrastructure Development – Enabling Development

Officer Analysis noted.

Topic 6 – Infrastructure Development – Delivery

Officer Analysis noted.

7.8 Long Term Plan 2021-2041 Deliberations - Community Infrastructure

Purpose

To present to Council for deliberation, the submissions received on the Long Term Plan 2021-2041 in relation to Council's Community Infrastructure.

MOVED by Mayor Wanden, seconded Cr Brannigan:

THAT Report 21/206 Long Term Plan 2021-2041 Deliberations - Community Infrastructure be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

THAT the Horowhenua District Council acknowledges, with thanks, all who have submitted on the Community Infrastructure activity.

CARRIED

Mr Peel and Mr Nelson spoke to the report and responded to queries.

Topic 1 – Levin Town Centre Improvements

Officer Analysis noted.

Topic 2 – Foxton War Memorial Hall

This was discussed in some detail including:

- in the previous LTP Council had made the decision to dispose of the Hall;
- earthquake strengthening was a major issue;
- what would happen if the organisation taking it over defaulted on its obligations;
- the various options in terms of ownership/occupation and any Council liability depending on what was decided upon;
- past, current and potential future hall usage;
- the history of the Hall and its place within the Foxton Community.

Cr Allan joined the meeting (1.20 pm).

MOVED by Cr Brannigan, seconded Cr Allan:

THAT the Horowhenua District Council supports the transfer of Foxton Memorial Hall to the Foxton War Memorial Hall Interim Committee (FWMHIC).

CARRIED

Cr Bishop recorded his vote AGAINST the motion.

MOVED by Cr Jennings, seconded Cr Mitchell:

THAT negotiations with the Foxton War Memorial Hall Interim Committee will include, but not be limited to:

- *ownership of land and building to be transferred to FWMHIC upon receipt of a satisfactory Business Plan and the CEO and both Kere Kere Ward Councillors to complete due diligence before 30 June 2022;*
- *there is no burden on Council*
- *provision of a business case to identify how the facility will become self-funding;*
- *how the FWMHIC will fund ongoing renewals of the building in order to maintain it in a fit-for-purpose condition going forward;*
- *Māori and Youth representation on the Trust Board to be encouraged;*
- *seed funding provision no greater than one year of the existing maintenance*

budget.

- the completion of seismic strengthening by 2031;*
- should the FWMHIC disband, Horowhenua District Council will be given first option to take ownership of the land and building at no cost to Council.*

CARRIED

Cr Bishop recorded his vote AGAINST the motion.

MOVED by Cr Jennings, seconded Cr Bishop:

THAT the maintenance budget for the Foxton Memorial Hall be removed from years 4-20 of the Capital Expenditure Budget.

CARRIED

Topic 3 – Improved access for equestrians

Officer Analysis and proposed Action noted.

A paper on this would be coming to Council in the near future.

Topic 4 – Vehicular access to Beaches

Officer Analysis noted.

Topic 5 – Rotary Club Peace and Remembrance Initiative

Officer Analysis noted.

Topic 6 – Grant to SORT to undertake flow modelling

MOVED by Cr Allan, seconded Cr Brannigan:

THAT the Horowhenua District Council supports funding SORT to help clarify the viability/effect of reconnecting the river loop of \$10,000 per annum to the organisation for the next three years.

CARRIED

Council to continue to lobby Central Government in relation to the River Loop as it was not a Council decision initially that gave rise to this issue.

Topic 7 – Levin Domain

Officer Analysis noted.

Topic 8 – Waitārere Domain Improvement Plan

Officer Analysis noted.

Topic 9 – Freedom Camping

Officer Analysis noted.

Topic 10 – Potential Open Space Disposals particularly Western Park

Officer Analysis noted.

Topic 11 – Various topics relating to Foxton Beach

Officer Analysis noted.

Topic 12 – Levin Adventure and Kennedy Park

Officer Analysis and proposed Action noted.

Topic 13 – Continued Partnership with Water Safety New Zealand

Officer Analysis noted.

Topic 14 – On-going Strategic Partnership with Sport Manawātū

Officer Analysis noted.

Topic 15 – The Importance of Council in Providing Play

Officer Analysis noted.

Topic 16 – Improvements and Seismic Strengthening of the Coronation Hall in
Foxton

Officer Analysis noted.

With it further noted that it was Officer time that had been requested, it was:

MOVED by Cr Allan, seconded Cr Isaacs:

THAT the Horowhenua District Council confirms its willingness to continue working with MAVTech.

CARRIED

Topic 17 – Use of the McKenzie Trail in Foxton Beach

Officer Analysis and proposed Action noted.

Topic 18 – Various – Foxton Community Board

Officer Analysis and proposed Action noted.

Funding options to be investigated and reported back.

Topic 19 – Source to Sea

Officer Analysis and proposed Action noted.

MOVED by Cr Allan, seconded Cr Brannigan:

THAT the Horowhenua District Council does not support funding Source to Sea project of \$20,000 per annum year for the first three years of the LTP.

CARRIED

Topic 20 – Ihakara Gardens

Officer Analysis noted.

Ihakara Gardens: path and step renewals to be left on the table until tomorrow to allow Officers to research if this was already included in the budget.

Issue 20 - Naming of Reserves:

Officer Analysis noted.

MOVED by Cr Allan, seconded Deputy Mayor Mason:

THAT the Horowhenua District Council supports officers to discuss with local iwi, a potential Te Reo name for the River Loop Reserve, with a view to undertaking wider consultation with the community concerning the proposed name.

CARRIED

Dual naming, or renaming where appropriate in Te Reo, other Reserves in Foxton and Foxton Beach following consultation with the community: what would be involved in doing this across the whole district, not just Foxton, to be explored.

Topic 21 – Various – Manawatū Estuary Trust

Officer Analysis and proposed Action noted.

Topic 22 – Resurface Kowhai Park Paths

Officer Analysis and proposed Action noted.

Topic 23 – Butterfly Pathway

With a plan tabled showing a potential location for a butterfly pathway at the Thompson House Remembrance Park, and following this being discussed, it was:

MOVED by Cr Tukapua, seconded Deputy Mayor Mason:

THAT the Horowhenua District Council supports in principle the establishment of a butterfly pathway at the Thompson House Remembrance Park and helps clarify wider community support, with consideration to be given to providing a contribution (if any) at the next Annual Plan.

CARRIED

Topic 24 – Use of Levin Domain and Levin Memorial Hall

Officer Analysis noted.

Topic 25 – Foxton Memorial Hall use as Community Hub

Officer Analysis noted and recommendation superseded so withdrawn.

The meeting broke from 3.15 – 3.30 pm.

7.9 Long Term Plan 2021-2041 Deliberations - Property

Purpose

To present to Council for deliberation, the submissions received on the Long Term Plan 2021-2041 in relation to Council's Property.

MOVED by Cr Kaye-Simmons, seconded Cr Isaacs:

THAT Report 21/207 Long Term Plan 2021-2041 Deliberations - Property be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

THAT the Horowhenua District Council acknowledges, with thanks, all who have submitted on the Property activity.

CARRIED

Mr Peel and Mr Nelson remained at the table to respond to questions from Elected Members.

Topic 1 – Foxton Courthouse

Officer Analysis and proposed Action noted.

MOVED by Mayor Wanden, seconded Cr Allan:

THAT the Horowhenua District Council does not support providing funding to strengthen the Foxton Courthouse Museum for the purpose of establishing a Foxton Heritage Centre.

CARRIED

Topic 2 – Shannon Railway Museum

Officer Analysis and proposed Action noted, with it understood that there would be no cost to Council.

MOVED by Mayor Wanden, seconded Cr Allan:

THAT Shannon Progressive Association Inc. is granted approval to undertake the installation of front steps leading into the Shannon Railway Station Museum and Visitor Centre themselves under Council facilitation, guidance and approval.

CARRIED

Topic 3 – Property Sales

Officer Analysis noted.

Topic 4 – Installation of Solar Panels on Council Property

Officer Analysis noted.

Topic 5 – Recreational Motorsport Facility

Officer Analysis noted and the proposed recommendations were supported to be progressed as actions.

Topic 6 – Levin-Waitāreke Surf Life Saving Club Building

Officer Analysis and proposed recommendations noted and discussed.

MOVED by Mayor Wanden, seconded Cr Brannigan:

THAT the funding allocated to the Waitāreke Beach Surf Lifesaving Club building for design and build be brought forward to Year 1 and Year 2 of the LTP. Year \$1.654m and Year 2 \$1.654m subject to Council's final assessment of the collective rates debt impact on the LTP.

CARRIED

MOVED by Cr Jennings, seconded Cr Isaacs:

THAT the Horowhenua District Council works with the WBSLSC building working party to source third party funding contributions of \$1.m towards the feasibility, design and build of the new building at Waitāreke Beach. Year 1 - \$200,000, Year 2 - \$800,000.

CARRIED

7.10 Long Term Plan 2021-2041 Deliberations - Regulatory

Purpose

To present to Council for deliberation, the submissions received on the Long Term Plan 2021-2041 in relation to Council's Regulatory activity.

MOVED by Mayor Wanden, seconded Cr Brannigan:

THAT Report 21/210 Long Term Plan 2021-2041 Deliberations - Regulatory be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

THAT the Horowhenua District Council acknowledges, with thanks, all who have submitted on the Regulatory activity.

CARRIED

Topic 1 – Local Alcohol Policy

Officer Analysis noted.

7.11 Long Term Plan 2021-2041 Deliberations - Representation and Community Leadership

Purpose

To present to Council for deliberation, the submissions received on the Long Term Plan 2021-2041 in relation to Council's Representation and Leadership activity.

MOVED by Mayor Wanden, seconded Cr Bishop:

THAT Report 21/214 Long Term Plan 2021-2041 Deliberations - Representation and Community Leadership be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

THAT the Horowhenua District Council acknowledges, with thanks, all who have submitted on the Representation and Leadership activity.

CARRIED

Mr McCorkindale spoke to the report and responded to queries.

Topic 1 – District Plan – Growth

Officer Analysis noted.

Topic 2 – District Plan – Other (non-growth)

Officer Analysis and proposed Action noted.

Topic 3 – Electra Transmission Lines

Officer Analysis noted.

Topic 4 – Housing

Officer Analysis noted.

Mr Clapperton said this was currently out of the scope of current operational budgets but Elected Members would have an opportunity to consider the Housing Action Plan to determine whether extra resources would be required.

Topic 5 – Master Plans

Officer Analysis noted.

Topic 6 – Levin Town Centre

Officer Analysis noted.

Topic 7 – Foxton and Shannon Town Centres

Officer Analysis noted.

Topic 8 – Heritage

Officer Analysis noted.

Topic 9 – Catchment Exemptions

Officer Analysis noted.

Topic 10 – Consultation Information and Process

Officer Analysis noted.

Topic 11 – Durham Street Site

Officer Analysis noted.

Topic 12 – Tokomaru and Ōpiki Boundary Change

Officer Analysis noted.

Topic 13 – Engagement and Transparency of Decision Making

Officer Analysis noted.

Topic 14 – Environmental Subcommittee

Officer Analysis noted.

Topic 15 – Lake Horowhenua

Officer Analysis noted.

Topic 16 – Community Board Meetings

Officer Analysis noted.

MOVED by Cr Allan, seconded Cr Brannigan:

THAT the request for a Foxton Beach Progressive Association (FBPAI) representative to attend all Foxton Community Board workshops be referred to the Foxton Community Board for consideration under its current Memorandum of Understanding with the FBPAI.

CARRIED

Topic 17 – Foxton Beach Freeholding Fund

Officer Analysis and proposed Action noted.

Topic 18 – Lake Horowhenua and Stormwater Consent Application

Officer Analysis noted.

Topic 19 – Decision Making

Officer Analysis noted.

Topic 20 – Governance

Officer Analysis noted.

Topic 21 – Employee Expenses

Officer Analysis noted.

Topic 22 – Cost Associated with Growth

Officer Analysis noted.

Topic 23 – Foxton Futures

Officer Analysis noted.

Topic 24 – Declarations of Conflicts of Interest

Officer Analysis noted.

Topic 25 – Climate Change

Officer Analysis noted.

Topic 26 – Tourism and Hospitality

Officer Analysis and proposed Actions noted.

Topic 27 – Digital Accessibility

Officer Analysis and proposed Actions noted.

Topic 28 – Smoke free and Sun Smart

Officer Analysis and proposed Action noted.

The Chief Executive said he would check whether the provision of shade clothes was included in Activity Management Plans for reserves and it could be a topic for the Project Steering Group.

Also suggested was that people who hire Reserves for various activities be encouraged to promote non-smoking.

Topic 29 – Sugary Drinks

Officer Analysis noted.

Topic 30 – Te Reo

Officer Analysis noted.

Topic 31 – Muaūpoko Report

Officer Analysis noted.

Topic 32 – Community Outcomes

Officer Analysis noted, with the proposed recommendation amended to read:

MOVED by Cr Jennings, seconded Deputy Mayor Mason:

THAT Council Officers amend the Strong Communities Outcome to include the following: "We help create facilities and places where people of all ages and backgrounds feel included, safe and connected".

CARRIED

7.12 Long Term Plan 2021-2041 Deliberations - Community Support

Purpose

To present to Council for deliberation, the submissions received on the Long Term Plan 2021-2041 in relation to Council's Community Support activity.

MOVED by Mayor Wanden, seconded Cr Allan:

THAT Report 21/212 Long Term Plan 2021-2041 Deliberations - Community Support be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

THAT the Horowhenua District Council acknowledges, with thanks, all who have submitted on the Community Support activity.

CARRIED

Requesting the report be taken as read, Mrs Pollock noted that the amounts in the recommendations were within the existing operational budget. Any change in the figures would have an impact on the contestable funding that would be available to the community, being \$160,000. The amounts recommended were based on the amounts that the organisations had received in previous years.

With a number of submitters raising issues in relation to community capacity and funding, it was noted that the Community Funding & Recognition Committee was looking at new criteria in terms of grants and reducing from four rounds a year to three and the quantum of grants available.

Topic 1 – Community Engagement – Shannon

Officer Analysis noted.

Topic 2 – Community Engagement – Education

Officer Analysis noted.

Topic 3 – Community Engagement – Levin Community Patrol

Officer Analysis and proposed Action noted.

MOVED by Mayor Wanden, seconded Cr Allan:

THAT the Horowhenua District Council approves a 'Contract for Service' between and the Levin Community Patrol, for the purpose of Community Patrol Services in Levin. The Contract for Service will be for a period of three (3) years, with a value of \$15,000.00 (GST inclusive), of which \$5,000.00 will be paid annually. Included in the Contract for Service will be reporting requirements to which the Levin Community Patrol will need to adhere. Officers note that provision of this contract, as recommended, can be accommodated within the proposed draft LTP budget.

CARRIED

Topic 4 – Community Engagement – Mental Health

Officer Analysis and proposed Action noted.

Topic 5 – Community Engagement – Meaningful Engagement

Officer Analysis noted.

Topic 6 – Community Engagement – Events and Funding

Officer Analysis noted.

Topic 7 – Community Engagement – After School Programme

Officer Analysis noted.

Topic 8 – Community Engagement – Neighbourhood Support

Officer Analysis and proposed Action noted.

The valuable contribution made by Neighbourhood Support to the community was raised and what level of funding should be provided was discussed. With \$25,000 per annum (GST inclusive) proposed, it was:

MOVED by Deputy Mayor Mason, seconded Cr Jennings:

THAT the Horowhenua District Council approves a 'Contract for Service' between Council and Horowhenua District Neighbourhood Support Inc. The Contract for Service will be for a period of three (3) years, with a value of \$25,000.00 (GST inclusive) per annum. Included in the Contract for Service will be reporting requirements for the Horowhenua District Neighbourhood Support Inc. Officers note that provision of this contract, as recommended, can be accommodated within the proposed draft LTP budget.

CARRIED

Crs Kaye-Simmons and Bishop recorded their votes AGAINST the motion, whilst Cr Brannigan ABSTAINED.

Topic 9A – Community Engagement – Neighbourhood Support

Officer Analysis noted.

Topic 9B – Community Engagement – CCTV Foxton

Officer Analysis noted.

MOVED by Cr Allan, seconded Cr Brannigan:

THAT the Foxton Community Board makes formal contact with the Horowhenua Crime Prevention Camera Trust, to encourage the Trust to pursue the establishment of CCTV in Foxton Town Centre.

CARRIED

Topic 10 – Community Engagement – Youth Leaving the District

Officer Analysis noted.

Topic 11 – Community Engagement – Crime Prevention Trust

Officer Analysis and proposed Action noted.

The \$6,760 that the Trust had applied for to integrate the Levin and new Foxton service was raised and discussed. Mrs Pollock explained the process that she had been working through with the Trust and Mr Clapperton said he would come back with further information tomorrow as it was something that Council's IT Department may be able to assist with.

MOVED by Cr Isaacs, seconded Cr Jennings:

THAT the Horowhenua District Council approves a 'Contract for Service' between Council and Horowhenua Crime Prevention Camera Trust. The Contract for Service will be for a period of three (3) years, with a value of \$15,000 (excluding GST) per annum. Included in the Contract for Service will be reporting requirements to which the Horowhenua Crime Prevention Camera Trust will need to adhere. Officers note that provision of this contract, as recommended, can be accommodated within the proposed draft LTP budget.

CARRIED

Topic 12 – Community Engagement – Health Providers

Officer Analysis noted.

Topic 13 – Community Engagement – Tangata Whenua

Officer Analysis noted.

Topic 14 – Community Engagement – Funding for Colleges

Officer Analysis noted.

Topic 15 – Community Development

Discussion on Economic Development to be left until tomorrow.

8 Procedural motion to exclude the public

MOVED by Mayor Wanden, seconded Cr Bishop:

THAT the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Property Purchase

<i>Reason for passing this resolution in relation to each matter</i>	<i>Particular interest(s) protected (where applicable)</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>	<i>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

5.15 pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

5.25 pm The meeting adjourned to be reconvened tomorrow, Thursday 27 May 2021 at 1.00 pm.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COUNCIL HELD ON

DATE:.....

CHAIRPERSON:.....