
Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin, on Wednesday 13 October 2021 at 4.00 pm.

PRESENT

Mayor	Mr B P Wanden
Deputy Mayor	Mrs J F G Mason
Councillors	Mr D A Allan
	Mr W E R Bishop
	Mr R J Brannigan
	Mr T N Isaacs
	Mr S J R Jennings
	Mrs V M Kaye-Simmons
	Mr R R Ketu
	Mrs C B Mitchell
	Ms P Tukapua

IN ATTENDANCE

Reporting Officer	Mr D M Clapperton	(Chief Executive Officer)
	Mrs N Brady	(Deputy Chief Executive)
	Mr D McCorkindale	(Group Manager – Customer & Strategy)
	Mr B Maguire	(Group Manager – Infrastructure Development)
	Mrs L Slade	(Group Manager – People & Culture)
	Mrs A Crawford	(Water & Waste Services Manager)
	Mrs A Huria	(Business Performance Manager)
	Mr B Harvey	(Community Facilities & Events Manager)
	Mr A Nelson	(Property & Parks Manager)
	Mr N Hirini	(Community Development Advisor)
	Mr D Yorke	(Horowhenua Alliance Director)
	Ms L Campbell	(Strategic Communications Manager)
	Miss J Lygo	(Democracy Support Officer)
	Mrs K J Corkill	(Meeting Secretary)

ALSO IN ATTENDANCE

Ms T Whiti	(accompanying Cr Ketu)
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The meeting commenced with a Karakia (Cr Ketu).

1 Apologies

There were no apologies

2 Public Participation

There was no public participation

3 Late Items

The Mayor advised that there would be additional recommendations included in relation to the Foxton Community Board minutes as Ms Newland's resignation needed to be accepted.

4 Declaration of Interest

21/408 Water Treatment Plant – Debrief June Event.
Cr Brannigan – Due to his Emergency Management role with Council.

5 Confirmation of Minutes

MOVED by Cr Allan, seconded Cr Isaacs:

THAT the Open and In Committee minutes of the meeting of the Council held on Wednesday, 8 September 2021, be confirmed as a true and correct record.

CARRIED

MOVED by Cr Mitchell, seconded Cr Allan:

THAT the minutes of the meeting of the Extraordinary Meeting of Council held on Wednesday, 29 September 2021, be confirmed as a true and correct record.

CARRIED

6 Announcements

Regular Update from the Foxton Community Board (FCB)

Speaking on behalf of the FCB Mr Roache commented:

- A very successful breakfast meeting was hosted by Foxton Tourist and Development Association (FTDA), with guest speakers being the CCTV Camera Trust. Members requested an after 5 meeting for those who could not make the breakfast. This after 5 meeting is scheduled for Thursday 4 November 2021.
- The sand dune planting day at Foxton Beach the previous Saturday was successful.
- Following the Board's recent workshop, the Board was looking forward to hearing from Officers as to the plans for Holben Reserve and what might happen prior to Christmas.
- The Board was looking forward to hearing the Regional Council's presentation and planned consultation with the people of Foxton on the Foxton East Drainage Scheme.

An update was requested on the Manawatu Estuary platform, as a meeting had been held with some of the adjacent residents and also with Iwi.

A query was also raised in relation to the Forbes Road subdivision and its current status with Mr Clapperton saying there would be an update at next week's FCB meeting.

7 Proceedings of Committees

7.1 Proceedings of the Foxton Community Board 30 August 2021

Purpose

To present to the Council the minutes of the Foxton Community Board meeting held on 30 August 2021.

MOVED by Cr Brannigan, seconded Cr Allan:

THAT Report 21/370 Proceedings of the Foxton Community Board 30 August 2021 be received.

THAT the Council receives the minutes of the Foxton Community Board meeting held on 30 August 2021.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

A query was raised in relation to legislation being amended to possibly enable next year's election date to be extended due to COVID-19, and whether there would be a corresponding provision to deal with this type of situation as there could be unintended consequences. Mr Clapperton (Chief Executive Officer) said he would bear that in mind.

MOVED by Deputy Mayor Mason, seconded Cr Kaye-Simmons:

THAT the Horowhenua District Council accepts the resignation of Ms Ngaire Newland from the Foxton Community Board from Friday 15 October 2021.

THAT Council writes to Ms Newland thanking her for the contribution she has made to the Foxton Community Board and Foxton/Foxton Beach townships.

THAT, as recommended by the Foxton Community Board, the vacancy on the Foxton Community Board caused by the resignation of Ms Newland not be filled due to there being 12 months or less before the next triennial general election in 2022.

CARRIED

7.2 Proceedings of the Community Funding and Recognition Committee 15 September 2021

Purpose

To present to the Council the minutes of the Community Funding and Recognition Committee meeting held on 15 September 2021.

MOVED by Cr Tukapua, seconded Cr Jennings:

THAT Report 21/406 Proceedings of the Community Funding and Recognition Committee 15 September 2021 be received.

THAT the Council receives the minutes of the Community Funding and Recognition Committee meeting held on 15 September 2021.

CARRIED

MOVED by Cr Jennings, seconded Cr Allan:

THAT the Horowhenua District Council ratifies the following Round 1 2021/2022 community grant allocations:

Community and Social Services Grant

<i>The Hearing Association Horowhenua Branch Incorporated</i>	<i>\$1,000.00</i>
<i>Age Concern Horowhenua</i>	<i>\$2,000.00</i>
<i>Living Well Counselling Centre</i>	<i>\$2,500.00</i>
<i>Horowhenua Sports Academy</i>	<i>\$2,500.00</i>

<i>Horowhenua SuperGrans trading as Skills4Living</i>	\$5,000.00
<i>MAVtech (The National Museum of Audio Visual Arts and Sciences of NZ Trust)</i>	\$2,000.00
<i>Waikawa Beach Ratepayers Association</i>	\$391.00
<i>Hinemoa Boxing Club Levin Incorporated</i>	\$2,000.00
<i>Birthright Levin Inc</i>	\$1,824.00
<i>Refreshed Creations Trust</i>	\$957.75
<i>Te Awahou Kai</i>	\$3,500.00
<i>English Language Partners NZ Trust (Horowhenua Kapiti Centre)</i>	\$1,800.00
Total	\$25,472.75

Community Development Grant

<i>Age Concern Horowhenua</i>	\$1,500.00
<i>St Mary Kiribati Catholic Group</i>	\$1,000.00
<i>Moutoa Māori Wardens</i>	\$3,000.00
<i>OnBoard Skate Incorporated</i>	\$4,690.00
<i>Levin Waitarere Surf Life Saving Club</i>	\$5,908.58
<i>Levin Citizens Advice Bureau</i>	\$3,000.00
<i>Children's Day Event Committee</i>	\$2,000.00
<i>Horowhenua Breathe Easy Support Group</i>	\$750.00
<i>Foxton Windmill Trust Incorporated</i>	\$1,500.00
<i>Foxton Lions Club</i>	\$1,500.00
<i>Te Whare Mahana Community Hub</i>	\$6,000.00
Total	\$30,848.58

Vibrant Communities Grant

<i>Shannon Christmas Carnival Event</i>	\$3,000.00
<i>Foxton Windmill Trust Incorporated</i>	\$3,000.00
<i>MAVtech (The National Museum of Audio Visual Arts and Sciences of NZ Trust)</i>	\$2,665.00
<i>Horowhenua District Neighbourhood Support</i>	\$4,900.00
<i>Foxton Beach Community Centre</i>	\$2,520.98
Total	\$16,085.98

Special Projects Grant

<i>Tokomaru Opiki Community Support and Civil Defence</i>	\$740.00
<i>Hope Kete</i>	\$8,686.96
<i>Foxton Beach Community Centre</i>	\$1,000.00
<i>Refreshed Creations Trust</i>	\$2,060.00
Total	\$12,486.96

Rural Halls Grant

<i>Tokomaru Community Hall</i>	\$12,000.00
<i>Manakau Hall</i>	\$6,471.58
<i>Mangahao (Mangaore) Hall</i>	\$7,183.28
<i>Koputaroa Hall Society</i>	\$4,345.14
Total	\$30,000.00

CARRIED

Information was requested on all of the grant applications that had been received, not just those that had been successful. How this could be provided going forward to be considered.

7.3 Proceedings of the Finance, Audit & Risk Committee 29 September 2021

Purpose

To present to the Council the minutes of the Finance, Audit & Risk Committee meeting held on 29 September 2021.

MOVED by Cr Isaacs, seconded Cr Allan:

THAT Report 21/421 Proceedings of the Finance, Audit & Risk Committee 29 September 2021 be received.

THAT the Council receives the minutes of the Finance, Audit & Risk Committee meeting held on 29 September 2021.

CARRIED

8 Executive

8.1 Mayoral Report - September 2021

Purpose

For His Worship the Mayor to report to Council on the community events and Council-related meetings attended;

AND FURTHER

To provide Councillors the opportunity to give a brief verbal update on conference/forums attended, or the activities of those organisations/groups for which they are a Council representative.

MOVED by Mayor Wanden, seconded Cr Kaye-Simmons:

THAT Report 21/400 Mayoral Report - September 2021 be received.

THAT this matter or decision be recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Clarification was requested regarding the following:

- Entity C Meetings – Mayor Wanden explained HDC, along with 21 other Territorial Local Authorities (TLAs), was part of Entity C which would come together to discuss common issues and thoughts around the Three Waters Reform, and any paperwork would be available upon request following the meetings;
- Catch up with Terisa Ngobi, Member of Parliament (MP) - Mayor Wanden explained this meeting had been held before the Three Waters Reform discussion had taken place, and at his next meeting with MP Terisa Ngobi he would discuss and bring forward the number of concerns raised by Elected Members as requested. Elected Members also urged Mayor Wanden to represent their views to the MP prior to a decision being made.
- Lake Horowhenua Weed Harvester – Mayor Wanden explained that Horizons Regional Council (HRC) had approved further funding of \$233,000 to enable the Weed Harvester to be functional and used this season.
- Cr Kaye-Simmons provided an update following her Community Wellbeing Committee Meeting (CWC) where they discussed the following;
 - Supervised Isolation and Quarantine, presented by Joanne Ransom, who has been invited to speak at the next CWC meeting to be held on Tuesday 9 November 2021.

- The Vaccine push getting to 30% presentation by Dr Billingham on behalf of the District Health Board.

8.2 Monitoring Report to 1 October 2021

Purpose

To present to Council the updated monitoring report covering actions arising from resolutions from previous Council meetings and also requested Officer actions.

MOVED by Cr Kaye-Simmons, seconded Cr Mitchell:

THAT Report 21/401 Monitoring Report to 1 October 2021 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

8.3 Chief Executive's Report to 1 October 2021

Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

MOVED by Cr Allan, seconded Cr Brannigan:

THAT Report 21/402 Chief Executive's Report to 1 October 2021 be received.

THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

3.1 Horowhenua District Council Meeting Schedule for 2022

MOVED by Cr Allan, seconded Deputy Mayor Mason:

THAT the Horowhenua District Council adopts the following meeting schedule for Council, the Finance, Audit & Risk Committee and Community Wellbeing Committee for the period January to December 2022:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Council Frequency: Monthly 4:00pm Wednesday	-	9	9	13	11	8	-	10	14	-	9	14
Council & FCB Inaugural Meetings follow Local Body Elections	-	-	-	-	-	-	-	-	-	26	-	-

Committees of Council

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Finance, Audit & Risk Committee Frequency: Monthly 4:00 pm Wednesday	26	23	30	27	25	29	-	31	28	-	30	-
Community Wellbeing Committee Frequency: Quarterly 1:00 pm Tuesday	-	08	-	-	10	-	-	09	-	-	08	-

THAT Council notes that additional ordinary, extraordinary and multi-day meetings may be scheduled from time to time in consultation with the Mayor and Chief Executive.

THAT meeting times for other committees and subcommittees will be formally notified when they are required in accordance with the Local Government Official Information and Meetings Act 1987 and Local Government Act 2002.

CARRIED

3.2 Jubilee Park Toilet Block Renewal

MOVED by Cr Allan, seconded Cr Tukapua:

THAT the Horowhenua District Council approves to move \$470,000 from the Major Toilet Renewal budget in year three (2023/2024) to year two (2022/2023) of the Long Term Plan.

CARRIED

It was agreed that this should be monitored by the Project Steering Group.

MOVED by Cr Kaye-Simmons, seconded Cr Allan:

THAT the Horowhenua District Council adopts the Subsidised E-Waste Recycling Proposal.

CARRIED

8.4 **Draft Horowhenua Climate Change Action Plan**

Purpose

To provide Council with the Draft Horowhenua Climate Change Action Plan submitted to the Joint Climate Action Committee.

Mrs Crawford joined the table to speak to the report and respond to any queries.

MOVED by Deputy Mayor Mason, seconded Cr Mitchell:

THAT Report 21/398 Draft Horowhenua Climate Change Action Plan be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Following in-depth discussions and Councillors expressing their views, which included:

- Ensuring that any variations or decisions by the Joint Climate Change Action Committee were unanimous;
- In terms of having modelling data for this district available, Tonkin & Taylor had produced risk assumptions for HRC that could be included on Council's website;
- Looking at ways to reduce the environmental impact, bearing in mind the target provided by the Government for the whole country to do their part was 2050;
- Council's capacity when it came to action points included in the HRC plan;
- Who was the driving force for action to be taken? Would Elected Members input be considered regarding the commitments and their implications?;
- Crossover between the Waste Minimisation Plan, and the Long Term Plan;
- Impact on the related Iwi's, ensuring representation was equal;
- Commitment the Council would be agreeing to, in particular the financial impact. Mrs Crawford made the point that without a plan, Government funding would not

- be received;
- Re-working the plan to allow for more planning time on some of the bigger projects;
- A workshop was required for Elected Members to discuss possible ways of becoming environmentally friendly, including the ideas of Electric Vehicles & waste minimisation.

Following the discussion, the recommendation was put:

Moved: Cr Allan Seconded: Cr Mitchell

THAT Council endorse the Draft Horowhenua Climate Change Action Plan.

With there being FOUR in favour and SEVEN against, the motion was LOST.

The matter would come back to Council following the proposed workshop.

Having declared a conflict of interest Cr Brannigan removed himself from the table.

9 Infrastructure Operations

9.1 Water Treatment Plant - Debrief June Event

Purpose

To outline observations of water treatment plant performance during the heavy rainfall event experienced throughout the District in late June 2021.

MOVED by Cr Bishop, seconded Deputy Mayor Mason:

THAT Report 21/408 Water Treatment Plant - Debrief June Event be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Mrs Brady (Deputy Chief Executive) and Mr Yorke (Horowhenua Alliance Director) joined the table to speak to this report and respond to any queries, with Mrs Brady giving an overview of her role and clarifying the issues related to this report, specifically the public perception.

- The report outlined the overview of the water treatment plants themselves, how they worked highlighting their differences, and how they responded to turbidity levels differently. Mr Yorke showed vials filled with untreated water to further illustrate and emphasise what Nephelometric Turbidity Unit (NTU) the various water treatment plants would be shut down at.
- Clarification was requested regarding consultants and Officers advice to Council when the Levin Water Treatment Plant Storage and Clarifier were considered. The question was raised as to whether the Clarifier installed was still fit for purpose given what had been outlined to Council as part of its installation. Mrs Brady responded explaining that this was not a fair question to ask Mr Yorke directly as the Alliance Director as past decisions and master planning for the future of Council Treatment Plants sits with HDC, and the Horowhenua Alliance would only be one input to that. Mrs Brady advised that it should be an action taken by the Chief Executive to work with his team, as the current GM Infrastructure Operations, to provide a correct and full picture back to Council in response to the question raised.
- Understanding the risk of this recurring, any corrective actions that have been or will be taken to manage turbidity issues. Mr Yorke explained the process of

water clarification and how it worked, providing a better understanding for Council.

- Acknowledgement from Mayor Wanden of the hard work done by the Incident Management Team, enabling the alert system to be distributed which made the critical difference.

Cr Brannigan re-joined the table.

The meeting concluded with a Karakia (Cr Ketu).

5.51 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COUNCIL HELD ON

DATE:.....

CHAIRPERSON:.....