

Notice is hereby given that an ordinary meeting of the Horowhenua District Council will be held on:

Date: Wednesday 10 March 2021
Time: 4.00 pm
Meeting Room: Council Chambers
Venue: 126-148 Oxford St
Levin

Council OPEN AGENDA

MEMBERSHIP

Mayor	Mr Bernie Wanden	
Deputy Mayor	Mrs Jo Mason	
Councillors	Mr David Allan	
	Mr Wayne Bishop	
	Mr Ross Brannigan	
	Mr Todd Isaacs	
	Mr Sam Jennings	
	Mrs Victoria Kaye-Simmons	
	Mr Robert Ketu	
	Mrs Christine Mitchell	
	Ms Piri-Hira Tukapua	
Reporting Officer	Mr David Clapperton	(Chief Executive)
Meeting Secretary	Mrs Karen Corkill	

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Full Agendas are available on Council's website
www.horowhenua.govt.nz

Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Te Awahou Nieuwe Stroom, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takeretanga o Kura-hau-pō, Bath Street, Levin

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1 Apologies

2 Public Participation

Notification of a request to speak is required by 12 noon on the day of the meeting by phoning 06 366 0999 or emailing public.participation@horowhenua.govt.nz.

See over the page for further information on Public Participation.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declarations of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

5.1 Meeting Minutes Council - 10 February 2021

5.2 Meeting Minutes Council - 24 February 2021

6 Announcements

Foxton Community Board

There will be the regular update from the Foxton Community Board.

Public Participation (further information):

The ability to speak at Council and Community Board meetings provides the opportunity for members of the public to express their opinions/views to Elected Members as they relate to the agenda item to be considered by the meeting.

Speakers may (within the time allotted and through the Chairperson) ask Elected Members questions as they relate to the agenda item to be considered by the meeting, however that right does not naturally extend to question Council Officers or to take the opportunity to address the public audience be that in the gallery itself or via the livestreaming. Council Officers are available to offer advice to and answer questions from Elected Members when the meeting is formally considering the agenda item i.e. on completion of Public Participation.

Meeting protocols

1. All speakers shall address the Chair and Elected Members, not other members of the public be that in the gallery itself or via livestreaming.
2. A meeting is not a forum for complaints about Council staff or Council contractors. Those issues should be addressed direct to the CEO and not at a Council, Community Board or Committee meeting.
3. Elected members may address the speaker with questions or for clarification on an item, but when the topic is discussed Members shall address the Chair.
4. All persons present must show respect and courtesy to those who are speaking and not interrupt nor speak out of turn.
5. Any person asked more than once to be quiet will be asked to leave the meeting.

Proceedings of the Community Wellbeing Committee 9 February 2021

File No.: 21/75

1. Purpose

To present to the Council the minutes of the Community Wellbeing Committee meeting held on 9 February 2021.

2. Recommendation

- 2.1 That Report 21/75 Proceedings of the Community Wellbeing Committee 9 February 2021 be received.
- 2.2 That the Council receives the minutes of the Community Wellbeing Committee meeting held on 9 February 2021.
- 2.3 That these matters or decisions are recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.4 That, as endorsed by the Community Wellbeing Committee, the Horowhenua District Council adopts the Community Wellbeing Strategy 2020-2023, the revised Terms of Reference, and the revised Community and Social Development Action Plan, as amended, as part of the Community Wellbeing Strategy 2020-2023 - Strong Communities Ngā Hapori Kia Kaha.
- 2.5 That, as endorsed by the Community Wellbeing Committee, the Horowhenua District Council adopts the Age-Friendly Communities Strategy.

3. Issues for Consideration

The following items considered by the Community Wellbeing Committee meeting held on the 09 February 2021 will require further consideration by the Horowhenua District Council:

Community Wellbeing Strategy – Terms of Reference & Community and Social Development Action Plan

THAT the Community Wellbeing Committee endorses (without changes) the proposed Community Wellbeing Strategy 2020-2023 - Strong Communities Ngā Hapori Kia Kaha.

THAT the Community Wellbeing Committee endorses (without changes) the revised Terms of Reference.

THAT the Community Wellbeing Committee endorses (without changes) the revised Community and Social Development Action Plan as part of the Community Wellbeing Strategy 2020-2023 - Strong Communities Ngā Hapori Kia Kaha.

Age-Friendly Communities Strategy

THAT the Community Wellbeing Committee endorses (with feedback and the appropriate edits) the Age-Friendly Communities Strategy.

Council's endorsement/adoption of the Community Wellbeing Strategy 2020-2023, Terms of Reference & Community and Social Development Action Plan and the Age-Friendly Communities Strategy is now sought.

Attachments

No.	Title	Page
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A	Community Wellbeing Strategy including Community and Social Development Action Plan	14
B	Age Friendly Communities Strategy - FINAL	29

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Cathryn Pollock Community & Social Development Manager	
Approved by	Nicki Brady Deputy Chief Executive	

Community Wellbeing Committee

OPEN MINUTES

Minutes of a meeting of the Community Wellbeing Committee held in the Council Chambers, Horowhenua District Council, 126-148 Oxford Street, Levin, on Tuesday 9 February 2021 at 1.00 pm.

PRESENT

Chairperson

Cr Victoria Kaye-Simmons

Deputy Chairperson

Deputy Mayor Jo Mason

Members

Mr Adrian Christie for
Katie Brosnahan

Ministry of Social Development

Ms Samantha Coromandel

Life to the Max

Mr Mike Fletcher

Oranga Tamariki

Sgt Sam Gilpin

NZ Police

Ms Chiquita Hansen

THINK Hauora

Mr Keith Hilson

Kainga Ora

Dr Betty-Lou Iwikau

Raukawa Whanau-Ora Ltd

Ms Alice Mose-Tuialii

Horowhenua-Ōtaki Children's Team

Ms Angela Rainham

MidCentral DHB

Mr Patrick Rennell

HLC – Horowhenua Learning Centre

Mr Mark Robinson

Education Horowhenua

Sister Sosefina

Compassion Housing

Mayor Bernie Wanden

Ex-Officio

Ms Margaret Williams

Grey Power Representative

Ms Delphi Winters

Skills4Living

IN ATTENDANCE

Reporting Officer

Mrs Cathryn Pollock

Community Wellbeing & Engagement Manager

Meeting Secretary

Mr Neil Hirini

Community Development Advisor

Mrs Nicki Brady

Deputy Chief Executive

Mr David McCorkindale

Group Manager Customer & Strategy

ALSO IN ATTENDANCE

Mr Sam Ferguson

Horizons Regional Council

*Meeting opened with Karakia*¹

Apologies

Apologies were received from James Etuale, Moira Campbell, Pauline Holland, Di Rump, Tracy Merson, Michelle Bussey, Jacqui Moynihan, and Katie Brosnahan.

NOTED

2 Public Participation

No requests for public participation had been received.

3 Confirmation of Minutes

MOVED by Mr Keith Hilson, seconded Ms Angela Rainham:

THAT the minutes of the meeting of the Community Wellbeing Committee held on Tuesday, 12 May 2020, be confirmed as a true and correct record.

CARRIED

4 Reports

4.1 Community Wellbeing Strategy, Terms of Reference & Community and Social Development Action Plan

Purpose

To present to the Community Wellbeing Committee for consideration an updated Community Wellbeing Strategy including Terms of Reference, as well as a Community and Social Development Action Plan.

MOVED by Mr Keith Hilson, seconded Deputy Chairperson Jo Mason:

THAT Report 21/15 Community Wellbeing Strategy, Terms of Reference & Community and Social Development Action Plan be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the Community Wellbeing Committee endorses (with/without changes) the proposed Community Wellbeing Strategy 2020-2023 - Strong Communities Ngā Hapori Kia Kaha.

THAT the Community Wellbeing Committee endorses (with/without changes) the revised Terms of Reference.

THAT the Community Wellbeing Committee endorses (with/without changes) the revised Community and Social Development Action Plan as part of the Community Wellbeing Strategy 2020-2023 - Strong Communities Ngā Hapori Kia Kaha.

CARRIED

Reporting Officer, Cathryn Pollock, requested that the report be taken as read with the following feedback noted:

- All agreed that baseline data is critical in determining success / non-success of strategies.
- Need to pay attention to 66% of our community living in poverty / low deprivation. *(Betty-Lou Iwikau)*
- Need to review reporting. Can your organisation feed into this and thus avoid potential duplication. *(Cathryn Pollock)*
- Ambitious Terms of Reference. Good methodology. Need to think about sharing protocols. Happy to help. *(Chiquita Hansen)*
- Need to make reference to Police data, also Emergency Management. *(Cr Victoria Kaye-Simmons)*
- Would like group to have Māori health outcomes consistent in some way with MidCentral DHB outcomes. Would like Red Cross to be a member organisation

to the CWC. (*Angela Rainham*)

- MOE should be included alongside Education Horowhenua. Youth not specifically represented at the table. (*Patrick Rennell*)
- Significant value of the CWC from a Horowhenua District Council perspective reinforced. (*Deputy Mayor Jo Mason*)

Action: Cathryn Pollock to ascertain relevant reporting statistics and reach a group consensus of priority areas to use.

4.2 Age-Friendly Communities Strategy

Purpose

The purpose of this report is to present to the Community Wellbeing Committee the draft Horowhenua District Council Age-Friendly Communities Strategy for comment and endorsement.

MOVED by Mr Mike Fletcher, seconded Mr Mark Robinson:

THAT Report 21/16 Age-Friendly Communities Strategy be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the Community Wellbeing Committee endorses (with feedback and the appropriate edits) the Age-Friendly Communities Strategy.

CARRIED

Reporting Officer, Cathryn Pollock, requested that the report be taken as read.

4.3 Community Wellbeing Report

Purpose

To give an update and overview on the current Community Wellbeing Committee activities, and provide an update on the district-wide Community Development work programme that directly contributes to the outcomes of the Community Wellbeing Framework.

MOVED by Mr Patrick Rennell, seconded Dr Betty-Lou Iwikau:

THAT Report 21/17 Community Wellbeing Report be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the Community Wellbeing report be received.

CARRIED

Reporting Officer, Cathryn Pollock, requested that the report be taken as read with the following update:

- Refugee Resettlement process has been put on hold and remains so. Still likely to be a Columbian group. Ample warning (at least 6 months) will be given before a settlement occurs. Horowhenua has now been accepted on to the Welcoming Communities programme working alongside Ngāti Raukawa and Muaūpoko.

5 Pokohiwi ki te Pokohiwi – Shoulder to Shoulder

- **Mr Mark Robinson – (Education Horowhenua).** Education Action Plan update still a priority. Challenge with redefining baseline data such as NEETS (young people ‘Not in Education, Employment or Training’ / Carolina Miller (MoE Senior Advisor Refugee and Migrant Support) has offered a visit to the Refugee Re-Settlement centre in Mangere in preparation for integration of students into local schools / Struggling to accommodate roll growth across the district. Schools are appreciative of resourcing for school lunches; great this is not based on decile / NCEA achievement 80% across the district with no disproportion between Māori / non-Māori / Catch up resourcing an issue.
- **Ms Chiquita Hansen – (THINK Hauora).** Year of health reforms. Minister wants to move quickly – within two years / Reinforced importance of scanning in relation to COVID19 management. MIQ worker vaccination programme due by April / Flu vaccination programme soon to roll out / 15-30 years old measles vaccination campaign also underway.
- **Mr Adrian Christie – (Ministry of Social Development).** Learnt much from the recent Shannon Hotel fire about responding to an emergency / Māori connect (five iwi involved), process to transition into employment for Māori / Working on partnerships to support clients beyond core business / Funding received to support transition from training to employment. Initially being trialled in Palmerston North in this region. Scope to extend to Levin / Recruitment of frontline staff proving a challenge.
- **Mr Keith Hilson – (Kāinga Ora).** Central Government has given Kāinga Ora quite a significant mandate to change public housing. Early changes have resulted in a better structure to work in provinces / Awaiting Public Housing Plan Update. Levin identified as a priority area in this update. 220 homes required across the region. Difficult to increase housing stock in current market. Key to re-shaping is community partnerships.
- **Mr Patrick Rennell – (Horowhenua Learning Centre).** TTAF-Targeted Training and Apprenticeship Fund experiencing big uptake in trades and aged care areas / THINK Hauora is now based at HLC. Concept of a Community Health Hub unfolding nicely / Introduced Matt Williams who has joined HLC team.
- **Ms Samantha Coromandel – (Life to the Max).** Increase in students wanting to be home schooled / Experiencing difficulty with staff recruitment / Increase in youth on benefits; difficult finding housing for the group.
- **Ms Delphi Winters – (Skills4Living).** Housing placement a major issue. Emergency accommodation placements increasing.
- **Ms Margaret Williams – (Grey Power).** Older Person’s Network group has not met so far this year. First meeting scheduled for 18 February / Grey Power is about to release its first newsletter for 2021.
- **Sister Sosefina – (Compassion Housing).** Third year based in Levin. Placing high value on partnerships / First meeting for 2021 next week. Need to find new volunteers and train them / Being well supported by St Vincent De Paul.
- **Dr Betty-Lou Iwikau – (Raukawa Whānau Ora).** Confirmed move to new premises in Bath Street, (former HLC base) / Whānau Ora survey has identified top 5 priorities which include 1) Housing, 2) Addictions, 3) Family Violence, 4) Suicide and 5) Mental Health / Always looking for partners to work alongside / High priority on having necessary services based here in the Horowhenua. One stop shop – holistic approach.
- **Deputy Mayor Jo Mason – (Horowhenua District Council).** Council currently working through Long Term Plan development process. Priority focus is managing growth. Seventy hours of briefings completed / Housing is also an important priority for Council / Foxton Futures Celebration 27 February / Waitangi Day Celebrations 06 February / Presence of Sam Ferguson (Horizons Councillor) was acknowledged.
- **Sgt Sam Gilpin – (NZ Police, Levin).** Has been in Levin since 2014. Now in the Crime Prevention team / Reinforced priority areas outlined by Betty-Lou as being consistent with Levin Police.

- **Mr Mike Fletcher – (Oranga Tamariki).** Grainne Moss resignation from CEO role confirmed. Sir Wira Gardiner Acting CEO until a permanent replacement is found / Have been supporting local partners with strategic resourcing.
- **Ms Angela Rainham – (MidCentral DHB).** Planning underway for growth in region / Tungia te Ururoa – Gathering information on current programmes / Services now available to better support first 1,000 days of a pepi's life / The increase in mental health cases was acknowledged.
- **Mayor Bernie Wanden – (Horowhenua District Council).** Acknowledged all contributions made / Also acknowledged the importance of managing growth in partnership / Hopes that agencies that Committee members represent will contribute to the Long Term Plan / Council currently engaging with CouncilMARK process to assess current performance.
- **Cr Victoria Kaye-Simmons – (Chairperson / Horowhenua District Council).** The next Older Person Network meeting will be on 18 February 2021 / The Age on the Go Expo will be on 16 April 2021 / Levin Budget Services now based at the Community Hub / The Horowhenua Family Violence Group has a new co-ordinator / Finding volunteers across the community proving challenging.

Meeting closed with Karakia

2.45 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE COMMUNITY WELLBEING
COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....

Strong Communities

Ngā Hapori Kia Kaha

Community Wellbeing Strategy | 2021-24

Accessible Formats

This strategy is available in large-print format and a screen reader-friendly Word version.

The summary is also available in easy-ready te reo Māori

For copies or to contact us:

- Visit www.horowhenua.govt.nz
- Email enquiries@horowhenua.govt.nz
- Phone Horowhenua District Council on (06) 366 0999

New page

He aha te mea nui o te ao? He tangata! He tangata! He tangata!

What is the most important thing in the world? It is people! It is people! It is people!

New page

Te aronga

Our purpose

Growing neighbourhoods and building stronger communities together

Te matawhānui o te rohe

District vision

He rau ringa e pakari ai nga taura whiri I o tatau kainga noho me o tatou hapori – mai I te pae maunga o Tararua ki te moana

With many hands the threads which weave our neighbourhoods and communities together will be strengthened from the Tararua Ranges to the sea

Community Wellbeing Vision

Horowhenua is a safe, vibrant, inclusive and connected community

Introduction

This Strategy is intended to provide a disciplined results-based approach directed at enabling communities to be well together through collective impact over the next three years, 2021-2024.

Community wellbeing is not easy to 'measure'. Community wellbeing is related to people feeling a positive sense of place and belonging in their community. A strong community gives people this sense of belonging, is adaptable and able to respond to adversity, has capable leadership, and promotes social trust, participation and mutual responsibility.

There is strong evidence that the networks and the strength of relationships between individuals and families, in a neighbourhood and a community, all contribute to community wellbeing and resilience. Individual wellbeing, whether it is sought through work, leisure, family life or volunteering, is achieved within the context of community.

People's choices and actions influence the wellbeing of others, and collectively they shape the overall trajectory of a community's development and the overall community's wellbeing.

Individuals and families cannot meet all their needs and achieve the level of wellbeing they strive for on their own. On the other hand, a strong community can meet the needs of individuals and families. People who feel socially connected contribute towards building communities and society.

Communities are drawn together around common histories and interests, and the wish to improve circumstances so that everyone has a chance for a better life. Horowhenua is building a strong community with the social infrastructure to enable people to develop their own capabilities and resilience, to overcome disadvantage, to cope with change and adversity, reduce social problems and to grasp opportunities to advance themselves and their respective communities.

Communities are the 'place' in everyday life where everyone meets and interacts. To achieve the best social outcomes Horowhenua requires the involvement of local government, Iwi, central government and community organisations' to take a collective approach to local problems and, in turn, this will contribute to building this community's ability to respond to challenges and adversity now and in the future.

Purpose

The key purpose of the Community Wellbeing Strategy and therefore the Community Wellbeing Committee is to provide collective leadership, advocacy and holistic outcomes that enable the population of Horowhenua to be well together.

What would Community Wellbeing look like in Horowhenua?

Through the Horowhenua 2040 community conversations and wellbeing survey, individuals shared their thoughts on what assesses individual wellbeing and therefore what being well together would look like:

- Everyone has somewhere to live and where they live is warm and safe.
- Families have enough to eat.
- People know where to go to get the services and supports they need.
- Everyone is committed to protecting and practically assisting those individuals with high needs. Households are able to manage their money.
- People are listened to and have opportunities to have a voice in planning and doing things in their community.
- Neighbours all know each other.

- People look out for each other and there is no violence and abuse.
- People are kind and caring to each other.
- When bad things happen people respond, the community is resilient.
- As you walk down the street, people are smiling and friendly.
- There are plenty of different clubs and groups with lots of members.
- There are enough jobs for anyone who wants one.
- There are lots of opportunities for fun, both organised and spontaneous.
- The natural environment is productive and protected.
- People are actively involved in their communities and volunteerism is high.
- People talk about their district with pride.

Timeframe

This Strategy has a three-year life span, and will be reviewed when this time is complete. Over this time period, different initiatives and projects will be implemented through Action Plans that relate to community wellbeing.

Council Officers and agencies will report to the Community Wellbeing Committee on the progress made, as well as keeping the wider community updated on progress towards the outcomes sought across the Horowhenua district.

The role of Horowhenua District Council

Council will:

- Value the diversity of our people.
- Recognise the value of our district's heritage and its contribution to our community's sense of identity and pride.
- Provide infrastructure and services as a foundation for resilient and connected communities.
- Build collaborative relationships with service providers to help enable all of our people to live positive and healthy lifestyles.
- Take an inclusive approach and encourage our people to participate in local decision making.
- Ensure the Council community wellbeing framework principles are recognised and understood by Council Officers. The principles are:
 - **Collective action** - Community-led development is both an outcome and a way of doing things. It is one way of achieving Horowhenua's community wellbeing vision of Horowhenua being a safe, vibrant, inclusive and connected community. Council's role is to create conditions that enable community-led development to flourish and enable people and organisations to work collaboratively to achieve common objectives. *Our communities have completed projects or advocacy efforts that will drive ongoing mahi in our future neighbourhoods.*
 - **Sense of community** - Promote inclusion, reduce discrimination and remove barriers to opportunity and participation, particularly for disadvantaged groups. We have an important role to play in promoting equity and fairness, which is crucial for improving the wellbeing of all people in Horowhenua. One of our strengths is that we have strategic tools and levers to achieve positive change on a large scale. *Our communities identify with their neighbourhoods, feel connected and support one another.*
 - **Social cohesion** - Social cohesion involves building shared values and communities that anticipate opportunities, reducing disparities in wealth and income, and generally enabling people to have a sense that they are engaged in a common purpose, facing shared challenges, and that they are of the same community. Council's role is to foster and advocate for such opportunities. *Our communities have the willingness and competency to work cooperatively.*

The role of the Horowhenua Community Wellbeing Committee

A range of agencies and initiatives delivering programmes already exist within Horowhenua. The Community Wellbeing Committee brings together the various forums and associated community and social development actions, as well as key individual agencies to plan together and collectively monitor impact.

The role of the Committee is to monitor population level results and programme deliverables specific to their organisations, and encourage responses at an operational level. It is not intended that the Committee deliver the operational responses. Nor is it intended that the Committee do the doing, but rather to monitor and evaluate the impact and inform and guide subsequent outcomes.

Community Wellbeing Committee Terms of Reference

The Community Wellbeing Committee will have responsibility to:

1. Monitor and receive reports from Council on the population level results
2. Receive six monthly reports from all member agencies regarding activity directed at target population groups and provision of data that relates to specified strategy indicators
3. Actively encourage coordination of members and their activities
4. Foster strategic collaborations and partnerships
5. Provide advice to Council Officers on matters of community wellbeing in relation to specific target populations
6. Seek to collectively influence relevant public policy
7. Communicate Committee activity and information to the public
8. Educate the public and community on wellbeing matters
9. Actively seek individual agency performance improvement, as well as “community wide” improvement
10. Encourage community based local solutions to local issues
11. Keep the wider community updated on progress towards the results sought across the Horowhenua District.

Community Wellbeing Committee Meeting Cycle

Quarterly – Three (3) monthly

Community Wellbeing Committee Quorum

Over fifty percent (50%) of membership

Community Wellbeing Committee Meeting Structure

The meeting structure will follow the legal requirements in terms of Council meetings, as the Community Wellbeing Committee is a standing committee of Council and will report directly to Council.

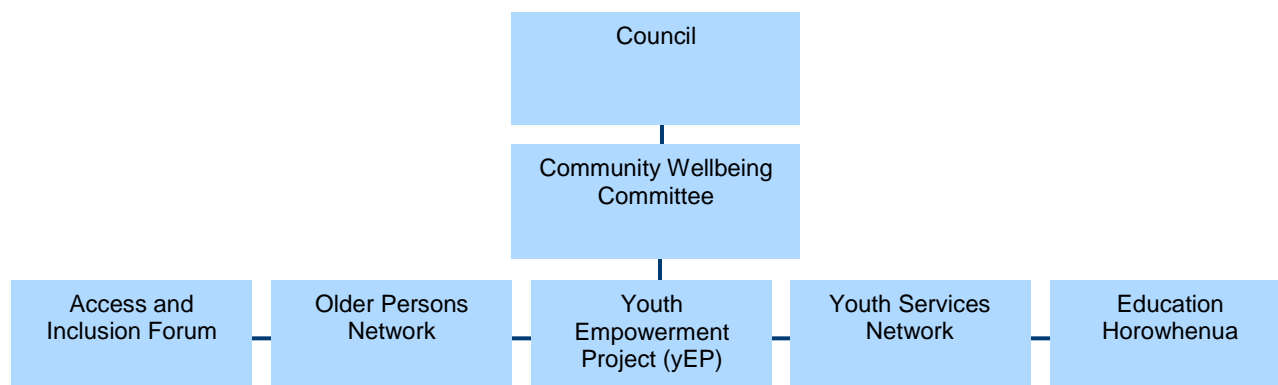
The meeting will be held in accordance with current legislative requirements and Council policy. At the time of writing the Committee meeting will have the right to exclude members of the public from all or part of a Committee meeting. By resolution, the public may be excluded from the whole or part of any Committee meeting on one or more of the following grounds:

- The matters under discussion may result in disclosure of information for which there is good reason for withholding
- Due to matters under discussion, the conduct of the meeting might result in information being disclosed that could constitute contempt of Court

- That relevant parts of the meeting require deliberation by Committee to occur in private in making its decisions or recommendations in relation to above.

The resolution to exclude the public will be put in the part of the meeting that the public can attend. The text of the motion will be available to any member of the public that is present. The resolution is what is recorded in the minutes. It is possible for specified persons to remain/attend after the public has been excluded if these persons have knowledge that will assist the deliberations/decisions.

The existing Community Wellbeing forums will continue to function and report to the Community Wellbeing Committee. If new forums are established, they will sit alongside the others.



Community Wellbeing Committee Membership

Horowhenua District Council

Mayor's delegate
Councillor
Councillor

Iwi

Muaūpoko
Ngāti Raukawa

Government, Community and Community Sector Representatives

Ministry of Social Development – Work and Income
NZ Police
Oranga Tamariki
Mid-Central District Health Board
THINK Hauora / PHO
Muaūpoko Whānau Ora
Raukawa Whānau Ora
Department of Corrections
Kainga Ora
Office of Ethnic Communities
Ministry for Pacific Peoples (TBC)

Horowhenua Inter-Agency Collective representative
Education Horowhenua community representative
Youth Empowerment Project representative
Older Persons Network community representative
Access and Inclusion community representative

The Approach

The approach described in the Community Wellbeing Strategy, including the role of the Community

Wellbeing Committee and the meeting structure, combines a collective impact approach within a results-based accountability framework.

The conditions of collective impact are reinforced through the Strategy itself and meeting structure. Within the Strategy, expected results are clearly articulated as is the expectation with results based accountability. The Committee will gather data and report to assess whether specified population results have been achieved. Collective impact describes a model of operating that achieves large scale social change through broad cross sector coordination. There are five required conditions within this model: (i) a common vision and agenda (a common understanding of the problem to be addressed and a joined up approach to solving it); (ii) shared measurement systems (collecting data and measuring results consistently on a short list of indicators at the population level); (iii) mutually reinforcing activities (diverse group of agencies and programmes and initiatives working towards common goals; not requiring all participants to do the same thing, but encouraging and supporting each agency and initiative to undertake the specific set of activities it does well); (iv) continuous communication (often involving regular meetings over long periods of time) that builds on mutual experience, common understanding and motivation behind the different agencies and initiatives; and (v) an organisation prepared to provide backbone support.

Results based accountability encourages collaboration, clearly articulates expected results and all activity is directly aligned with articulated results. Results are end conditions for populations in a geographic area: children, adults, families and communities. RBA uses data (indicators and performance measures) to gauge success or failure against a baseline. RBA keeps accountability for populations separate from accountability for individual programmes and agencies. The Committee will focus on the population of Horowhenua district while participating member agencies and initiatives individually focus much of their work on accountability for specific individual services or programmes and particular target populations.

Community Wellbeing Priority Areas

At its 11 February 2020 meeting, the Community Wellbeing Committee set the priorities for the following two years as:

- Housing
- Growth
- Health and Wellbeing
- Community Safety
- Community Belonging

• Housing

Housing for residents in Horowhenua is affordable, based on measure of housing affordability within our community. So, while relatively speaking housing in Horowhenua is affordable compared to other places in New Zealand, it is not affordable for many residents currently living in Horowhenua based on median household incomes and median house prices.

The Community Wellbeing Committee will collectively work together toward making Horowhenua a place where everyone has access to enough resources, including housing, to participate fully in their community and everyone has the chance to flourish.

• Growth

Horowhenua is growing – and will continue to outpace the growth of the rest of New Zealand for the next decade. By 2041, more than 62,000 people will live in Horowhenua; we are predicting approximately 2.6% growth every year between now and 2029 compared to 1.2% growth nationally. Alongside Council, the Community Wellbeing Committee must demonstrate leadership on growth management on behalf of the community. To ensure that; the social cohesion and cultural diversity of our communities are strengthened; the quality of health, education and social services is maintained and improved; the community feels safe; the economy is sustained and encouraged to thrive, and no one person is left behind.

- **Health and Wellbeing**

To improve health and wellbeing, we must address inequity, exclusion and disadvantage experienced by individuals, whānau and communities. This includes ensuring that children and young people are given the opportunity to reach their potential so that they do not experience disadvantage as adults.

Socio-economic disparity and poor living standards have multiple effects, both at the individual and household level and on society and the economy in general. It is not just a matter of putting social systems in place. Individuals and communities need active support to ensure that they can make the most of the opportunities and have the skills and resources to make positive changes.

To improve the health and wellbeing of all Horowhenua people, the Community Wellbeing Committee must work together to remove barriers, eliminate discrimination and disadvantage and provide meaningful opportunities and choices for all.

- **Community Safety**

Community safety is about achieving a positive state of wellbeing among people within social and physical environments. Not only is it about reducing and preventing injury and crime, it is about building a strong, cohesive, vibrant, community with opportunities for pro-social engagement.

The Community Wellbeing Committee will work together to make Horowhenua a district where people are safe and feel safe in their homes, neighbourhoods and public places. The community are connected and resilient in the face of adversities and prosper as a result.

- **Community Belonging**

Having a sense of community belonging is "a feeling that members matter to one another and the group." People who say they have a strong sense of community also tend to say their health and mental health are very good or excellent.

The Community Wellbeing Committee will work toward enhancing and celebrating the strength, diversity and vibrancy of Horowhenua to allow people to feel a sense of belonging, inclusion and social connectedness. As a result, our people have a sense of pride.

Community and Social Development Action Plan

Why an action plan on community and social development?

Horowhenua District Council has a long history of community development; however, there has been an absence of an explicit link to social development, of which Council plays a pivotal advocacy role for the community. Furthermore, this action plan allows Council's Community Development staff to be more agile in their work across all identified communities.

This plan will supersede existing Community Wellbeing actions plans, with the exception of the Education Action Plan and the Age-Friendly Communities Strategy as both have very specific functions.

Community Development

Community development is about everyone working together, it is about whanaungatanga (relationships), shared experiences and working together to create a sense of belonging. Community development should be led by our communities themselves, i.e. 'ground-up' and driven by those affected, as opposed to being imposed from the top down.

We aim to:

- Celebrate our diversity
- Welcome newcomers
- Learn and share our knowledge with others
- Ensure the environment in which we live is safe, strong and healthy both now and in the future
- Build strong, resilient, sustainable local communities
- Strengthen the interests and values of our District's residents by encouraging active participation
- Generate community-led opportunities and outcomes
- See ourselves as a single, cohesive community as well as a collection of smaller communities based on our geographical location or on areas of special interest or identity.

Social Development

Social development is a broad term that describes actions to deliver positive social outcomes and prevent social harm. It is linked with social equity and social justice and includes issues such as safety, crime, housing, homelessness, health, education, discrimination, equality, employment, poverty etc. Many of these issues are outside the scope of Council's power, and addressing them is primarily the domain of central government and NGOs. However, under a collective impact model, Council has an advocacy and leadership role on those challenges aforementioned, with the Community Wellbeing Committee the collective model to discuss and problem-solve.

Tūruapō / Vision

Horowhenua is a safe, vibrant, inclusive and connected community

Kaupapa / Mission

We work in partnership with our community to achieve locally owned vision and goals

Hoakitanga / Objectives

Collaborate with the Community to identify opportunities that build capacity and resilience

Support the Community to develop and deliver community-led initiatives
Facilitate meaningful Community participation that enhances community wellbeing
Celebrate positive Community outcomes

Our Communities

People belong to more than one community. Whatever the type of community, the common factor is that they feel a sense of belonging. We acknowledge that communities can be place, population or interest-based, and a combination of these.

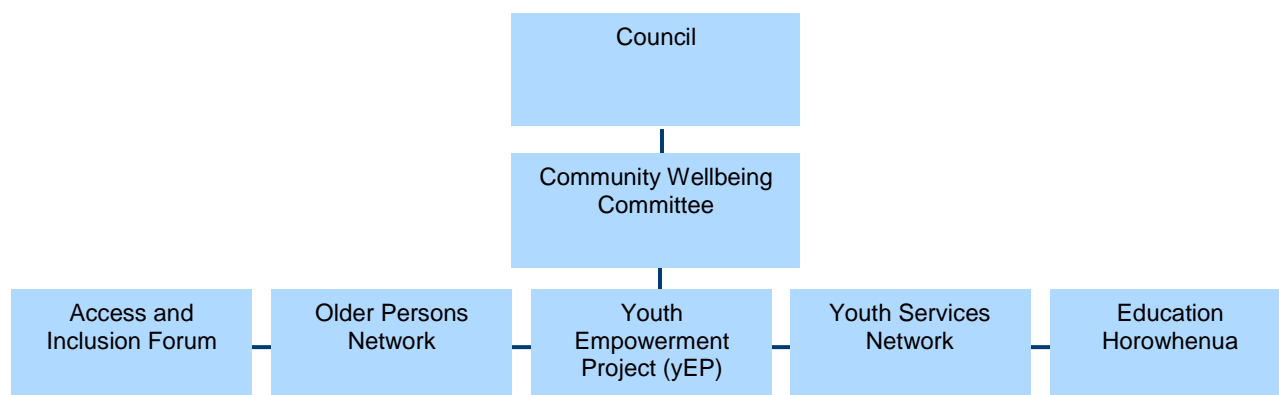
Communities can often be defined by geographical boundaries. Usually the immediate area where people live (e.g. suburb or neighbourhood). Each place-based community has its own identity and culture, often influenced by its location and environment, e.g. rural, urban, coastal etc.

In our rohe (district) we have identified specific population groups that are 'hard to hear' and often experience disadvantage, discrimination and inequity. Therefore, the Community and Social Development Action plan aims to provide opportunities for these groups to participate inclusively in society, Council's decision making, and have their views heard.

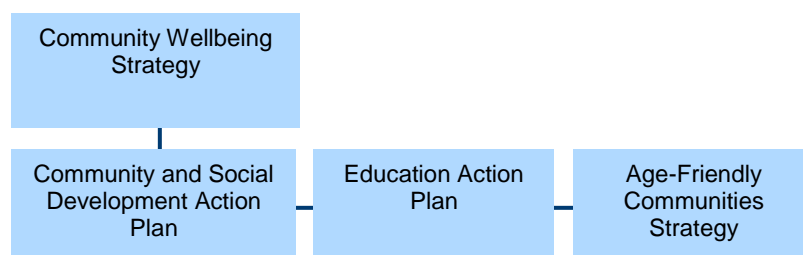
- Māori: Including the kinship levels of hapū (subtribe) and iwi (tribe).
- Pacific Peoples: Represented primarily by Samoan, Cook Islands, Tongan, Niuean, Fijian and Tokelauan groups, with smaller numbers from Tuvalu, Kiribati, Papua New Guinea, Vanuatu, the Solomon Islands and the small island states of Micronesia.
- Older people: 'Older people' are generally defined as people aged 65 years or older. It is important to note, however, that differences in life expectancy of some populations make a universal definition complicated. For this reason, the United Nations refers to the older population as being 60+ years of age.
- Young people: The Ministry of Youth Development defines 'youth' and 'young people' as people between the ages of 12 and 24 years.
- Children: The Office of the Children's Commission defines 'children' as those aged between 0 and 13 years. We will work with children and their whānau to identify how we can better define and understand the needs of children at different ages.
- Persons with disabilities: An umbrella term that includes people who have sensory, physical, neurological, psychiatric, intellectual or learning impairments. The impairment may be permanent or temporary, and may have been acquired at birth or through illness or injury.
- People from other minority ethnic groups: Includes people who identify as Middle Eastern, Latin American, African, Asian, and Continental European.
- Migrants and former refugees.
- Rainbow communities: An umbrella term for people who identify as lesbian, gay, bisexual, transgender, intersex (LGBTI), queer, takatāpui (GLBTI Māori) or fa'afafine or fakaleiti (third-gendered people of Samoa and Tonga and the diasporas).
- Communities of interest: Refers to people who are drawn together by common interests, beliefs or passions (e.g. faith, environmental sustainability, business, etc.).

Our Structure

The existing Community Wellbeing forums will continue to function and report to the Community Wellbeing Committee. If new forums are established, they will sit alongside the others.



Document Hierarchy



Action Plan Aims

Support community-led development and work with communities to develop leadership, skills and capacity

Community-led development is both an outcome and a way of doing things. It is one way of achieving Horowhenua's Community Wellbeing vision of Horowhenua is a safe, vibrant, inclusive and connected community. The associated framework states that all sectors must align their work to support communities. Council's role is to create conditions including building capacity that enable community-led development to flourish.

Promote inclusion, reduce discrimination and remove barriers to opportunity and participation, particularly for disadvantaged groups

We have an important role to play in promoting equity and fairness, which is crucial for improving the wellbeing of all Horowhenua people. One of our strengths is that we have strategic tools and levers to advocate for our community and achieve positive change on a large scale.

Prioritise facilitation of Māori outcomes through a partnership approach with Iwi

We have obligations to Māori, arising from Te Tiriti o Waitangi/The Treaty of Waitangi and other legal requirements, which go beyond our role relative to other sectors of the community. We will: foster positive and productive relationships between ourselves and Māori; develop the ability of our staff to respond more effectively to Māori; and contribute to Māori wellbeing and positive community development outcomes.

Action Plan Principles

Although aspirational, these principles encompass the values and beliefs that are necessary for, and critical to, community-led development and social change. These principles set out our intentions and will guide our decision making. They are a check list to evaluate and measure our decisions and actions against.

Principle	What does it look like in action?
<p>Inclusion & diversity Horowhenua is becoming increasingly more diverse. Our population demographics will continue to change. Successful societies are inclusive – they see the diversity of their people as a strength and an asset</p>	<ul style="list-style-type: none"> • Taking proactive steps to ensure all Horowhenua people, particularly those most in need, benefit from our activities • Being flexible and responding creatively to the diverse needs and aspirations of different communities across Horowhenua • Removing barriers to activities, services, infrastructure, processes and information • Making it easier for communities to engage with us, especially those who tend to engage least
<p>Social equity A fair and just society is one where everyone has access to enough resources to participate fully in their community and has the chance to flourish. This principle recognises that some people and groups require different levels of support in order to achieve good outcomes</p>	<ul style="list-style-type: none"> • Developing a good knowledge of the socio-demographic characteristics of neighbourhoods and communities, including their strengths, challenges and the resources available to them • Prioritising resources and activities to increase opportunity and participation, particularly those most in need • Understanding the social wellbeing implications of our activities and taking action to mitigate or optimise these • Always looking for opportunities to maximise our social impact
<p>Relationships & trust Relationships are key to effective collaborations. Trust is necessary for cooperation and our social and economic prosperity depends on it. We work with communities in ways that foster enduring, high-trust relationships</p>	<ul style="list-style-type: none"> • Working together with communities to find the best ways to create opportunities and transformational change • Demonstrating high levels of trust in the abilities, networks, creativity, knowledge and expertise of communities • Acting in good faith • Being an effective advocate to central government and others on what matters to our communities • Being accountable to our communities • Using our activities and resources to connect Horowhenua people with each other to have fun together and build relationships and social capital
<p>Sustainability With our communities and others, we will create the conditions for integrated social, environmental, cultural and economic</p>	<ul style="list-style-type: none"> • Taking a long term perspective in our decisions and actions • Working with communities to enable them to better access resources and produce their own

<p>systems that build strong, self-reliant and resilient people and communities</p>	<p>resources</p> <ul style="list-style-type: none"> • Working in holistic integrated ways to enhance opportunities and reduce barriers • Encouraging and supporting communities to adapt and respond creatively to change, ensuring they understand the issues and are part of the solution
<p>Self-determination & resourcefulness We are committed to a community-led, ground-up approach to community development that focuses on building on the strengths and assets of communities</p>	<ul style="list-style-type: none"> • Actively supporting communities to build their capacity and capability to develop collective leadership and make positive changes for their communities • Nurturing local solutions and ideas and supporting communities to do things for themselves • Taking all possible opportunities to ensure decision making is made as close as possible to the people who are affected
<p>Solution-focused We will be a learning organisation with a ‘can-do’ attitude in working with communities. This requires us to empower our staff and build the internal capacity and capability of our teams</p>	<ul style="list-style-type: none"> • Using a wide range of creative tools to enable resident- and community-led action • Sharing our learnings with communities and others • Making sure that local board leadership is integral to our placemaking and community-building activities • Being innovative and creative and willing to take risks

Our Actions

Taking action is what will turn our intentions and aspirations into reality, and bring the principles to life.

We believe that focusing on a few things that put community empowerment and people’s wellbeing front and centre, and doing them really well is the most effective strategy for achieving the change we want. Our focus on a few areas does not mean we will stop providing the wide range of current activities that sit outside of that listed.

Action: Facilitate and enable community-led development

We work closely with groups (such as residents, voluntary and community groups, etc.) to build their capacity and capability to carry out community activities. This is an important role which we will continue to build on. Furthermore, we are a trusted relationship and often the first point of contact (within Council) for our communities. We have a key role in linking and connecting residents and voluntary and community groups to the relevant parts of Council and vice versa.

We will:

- Provide capacity and capability building to support resident- and community-led initiatives
- Enable youth-led development
- Improve resident and community access to the right parts of council that are related to their initiatives

- Address barriers to resident and community-led development

Action: Celebrate our people and Horowhenua's community-led initiatives

We are committed to raising the profile of resident and community-led projects within our organisation and externally. Profile raising is a good way of acknowledging the invaluable contributions of community, their achievements, as well as providing learning opportunities for others.

We will:

- Showcase communities' exemplar projects through celebratory events and publications
- Highlight community initiatives in our internal and external communications
- Work with others to identify effective ways of promoting community-led action
- Celebrate significant voluntary community contributions
- Celebrate outstanding community achievements

Action: Support community-led placemaking

Community-led placemaking and planning puts communities in the driving seat in deciding how to make their neighbourhoods more vibrant. Successful community-led placemaking is inclusive of the whole community. We particularly need to develop creative ways of engaging people from all backgrounds in having a say in what they would like their local areas to look like, such as co-designing murals and other spaces.

We will:

- Work with communities to develop community-led placemaking projects
- Identify areas within our community where placemaking will make a difference
- Ensure communities are engaged when we consider the development of spaces

Action: He kaunihera aumangea he hāpori aumangea – We will be a determined advocate and supporter of building strong and resilient Māori communities

We recognise the special position of Iwi and hapū within our district and the important role Māori have to play in Council's decision making processes, and advocate for and in partnership with. We also recognise that it is important for us to consider ways in which we may foster the development of Māori capacity, at the same time as creating an environment to allow our Māori communities to be strong and resilient.

We will:

- Enable effective Māori participation in our democratic structures and decision making
- Ensure our activities and community infrastructure actively contribute to Māori wellbeing and building strong Māori communities
- Value and include Te Ao Māori in everything we do. This includes: te reo (language); mātauranga (understanding, knowledge and expertise); tikanga (procedures, customs and practices); kawa (protocols); and whānau ora (ways of working that support wellbeing and empowerment of Māori families and communities)
- Developing the ability of our staff and organisation to respond more effectively to Māori so we can give effect to our commitments under Te Tiriti o Waitangi/The Treaty of Waitangi and to our broader legal obligations to Māori

Action: Provide capacity and capability building support

Capacity and capability within the sector is an ongoing issue. This includes areas such as governance, finance, funding advice, cultural awareness and other areas essential to effectiveness and sustainability. Voluntary and community organisations have said that it would be helpful if council could share learning and development opportunities.

We will:

- Continue to provide support that helps build the sector's capacity and capability
- Work with the sector, central government and philanthropic trusts to identify and address gaps in provision of capacity and capability support
- Offer voluntary and community organisations access learning and development opportunities as appropriate

Action: Continue to be an advocate for our community

Communities told us that they value our advocacy role, particularly to central government. An example of this is Council's role in advocating with Ngāti Raukawa and Muaūpoko via a steering group, for additional housing to be built in Horowhenua to accommodate our population growth including former refugee resettlement families/people.

We will:

- Continue to be an advocate on issues that are of importance to our communities

Action: Improve council engagement with communities

Consultation with communities is a vital step we take in developing our policies, plans and activities. However, we do understand that the volume and pace of consultations can overwhelm the capacity of our communities. From the community's perspective, they often see our different consultations as strongly linked and feel they are repeating the same or similar feedback.

Our older persons, youth, education and accessibility forums provide information, guidance and advice to Council on a range of issues that affect their communities. However, we do not have easy and structured ways to engage with other identified groups, and we also need to develop more innovative and creative ways of engaging with children and young people.

We will:

- Develop an engagement calendar to streamline our consultations and other engagement events
- Develop and use the widest range of creative tools possible, including resourcing community-led engagement, to ensure consultation is accessible, relevant and appropriate for diverse communities of Horowhenua
- Improve access to our community and social development related information
- Identify mechanisms to enable relationships and regular engagement with population based communities not specifically covered by the existing forums

Action: Foster an environment that promotes a vibrant community

Our district continues to progress towards a more vibrant community through events such as, Waitangi Day, Pasifika, SPYFusion, Art in the Park, Matariki and Māori Language Week, Diwali, Local History Week and many more.

We want to celebrate our already rich history and encourage arts, culture and heritage activities as they add value across all facets of human activity and development. The three pillars of arts, culture and heritage build the foundation of this action, ultimately we want a vibrant community that residents and visitors alike are proud of.

We will:

- Celebrate the heritage of our district and our people
- Celebrate our community's cultural diversity
- Encourage increased community participation (individually and collectively) in community-led development activities
- Encourage increased cross sector collaboration and sharing of information

- Look for opportunities to beautify and add vibrancy to spaces, creating a colourful community
- Create a community where people are proud to live

Action: Continue to offer contestable and contracted services funding

We administer a number of Council Community Grants and support the administration of non-Council funds, as well as managing Contracted Services as determined by Council's Long Term Plan and Annual Plan processes. The aim of all of these funds is to assist community growth and wellbeing through the enhancement of community services and initiatives. By offering contestable funding, we are allowing the community to take responsibility for their own organisations and services, all of which contribute to the wellbeing of the district in some way albeit big or small. This supports community-led development best practice by enabling the community to do something (for themselves) rather than to do it for them (on an ongoing basis), as well as contributing to Council's own community wellbeing priority areas mentioned above.

We will:

- Continue to offer contestable funding and contracted services funding
- Review the contestable funding grants and criteria to better reflect this action plan
- Establish a clear process for allocations of contracted services funding
- Measure what matters (i.e. the difference experienced by people as a result of the activity or project) and focus on outcomes

Action: Ensure our community facilities are fit-for-purpose

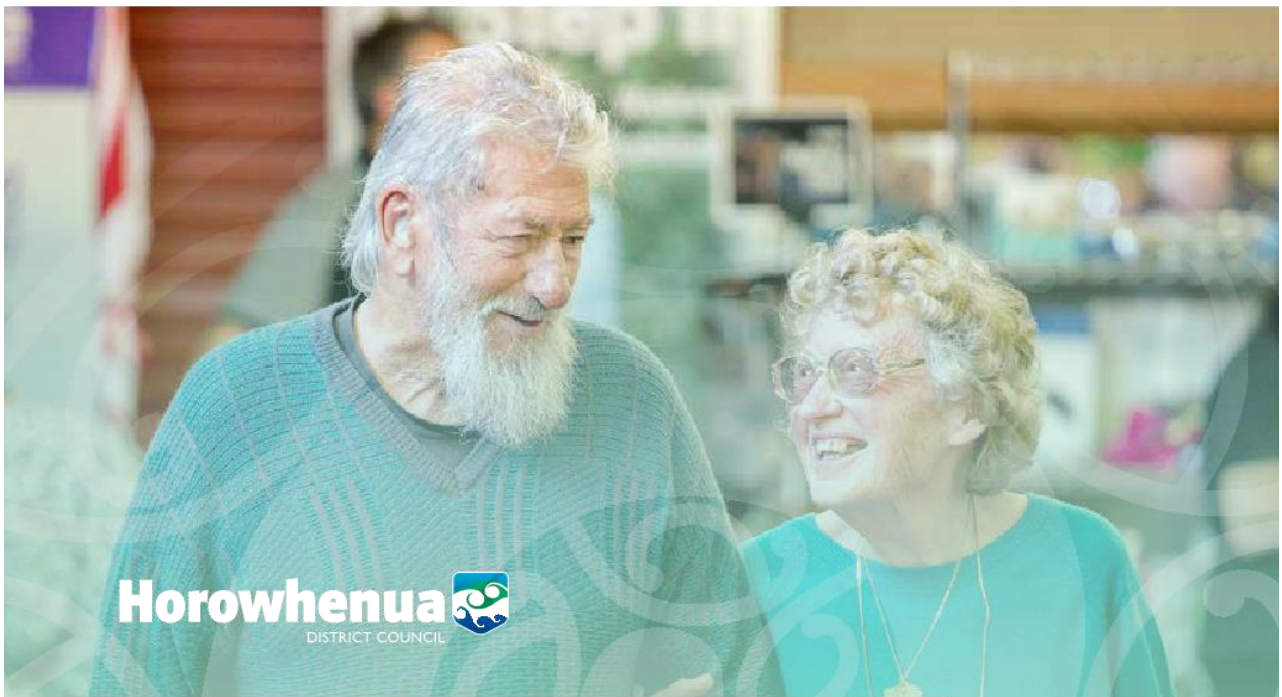
Social infrastructure (community centres, parks, libraries, etc.) is related to social connection and interaction, and it is universally regarded as essential to a well-functioning society and economy. Our community facilities can only contribute to social connection, interaction, community wellbeing etc. if they are 'activated', i.e. provide open, inviting and 'buzzing' atmospheres with multiple activities taking place. Having staffed facilities greatly enables this. Otherwise, our community facilities are merely 'bricks and mortar'. Our community facilities must be inclusive of all communities and promote social cohesion, such as intergenerational connections, and they need to be safe and welcoming of all.

We will:

- Identify areas for improvement in maximising accessibility, further extending to general infrastructure i.e. footpaths and parking
- Continue to provide opportunities for social participation for all of our community
- Continue to offer low cost models for participation
- Keep up to date with modern trends in relation to social infrastructure offerings

Guiding Documents

This action plan has been developed using a broad range of documents, including but not limited to: Central Government Policy Statements and Strategies; Council documents and frameworks; social service provider knowledge and guidelines; community wellbeing forums and general community feedback, all of which will guide best practice implementation.



Age-Friendly Communities Strategy

Te Rautaki Hapori
Manaaki Taipakeke



Foreword from the mayor He kupu takamua nā te Kahika

Our district, Horowhenua is the fastest growing district in the Manawatū-Horowhenua Region.

At the 2018 census Horowhenua had a total of 8,315 people aged over 65, this was a 34% increase compared to 2013. Being home to one of the highest populations of older people in New Zealand is an opportunity.

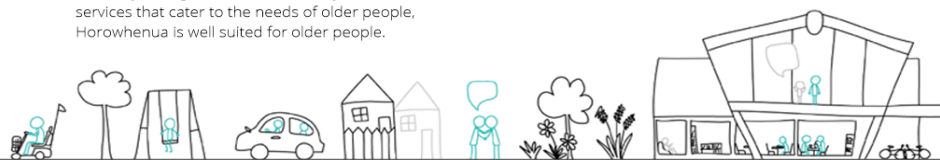
Our district is well situated to respond to the needs of an increased number of older residents.

Horowhenua is diverse and vibrant, relatively flat and easy to negotiate, and with many facilities and services that cater to the needs of older people, Horowhenua is well suited for older people.



As a district with unique satellite townships, we have an opportunity to lead the way for other rural communities in taking an age-friendly approach now and into the future.

As the Mayor of Horowhenua District, I fully support the Age-friendly Communities Strategy and look forward to seeing the positive change it informs across the district.



Opening remarks from the Chairperson of the Older Persons Network He kupu huataki nā te Tumuaki o te Aka Kaumātua

When the idea of establishing Horowhenua as an Age-Friendly Community was confirmed, the Horowhenua Older Persons Network was excited about the possibility of being involved in shaping the future for older people in Horowhenua.

Our Older Persons Network has been running for a number of years, therefore we are aware of many of the organisations and initiatives for older people in Horowhenua. In recent years, I've been pleasantly surprised that through our Annual Age on The Go Expo, we've seen more visibility of focus groups, services and initiatives specific to older people that we've been largely unaware of.

An age-friendly community is a community that cares and caring is the responsibility of all of us in Horowhenua. This plan will build on the great things that are already happening in our District.

The plan was developed by older people and they will be involved in the implementation and monitoring of the plan going forward. I am excited about what the future holds for our ageing population.



Councillor Victoria Kaye-Simmons
Chairperson Horowhenua Older Persons Network

Background He whakamārama whānui

An ageing population is a large social change affecting many parts of the world and Horowhenua is no exception.

Approximately 8220 people aged 65 and over currently live in Horowhenua - 672 identify as Māori; 93 as Pasifika, the main settlement is Levin.

Older Horowhenua residents make up 25% of our population, higher than the national average of 15%. In twenty years' time, or possibly earlier, the number of older people living in Horowhenua will increase substantially, numbering 11,300 and making up 35.3% of our population. In a matter of a few years, seniors in Horowhenua will outnumber children for the first time ever. This will become the 'new normal' not only for our district, but also for most of New Zealand.

Coupled with the rapidly changing demographic make-up of our population, lifestyles are also changing as our population ages. Life expectancies are higher now than ever, older people are more likely to work longer, many are taking on childcare roles, and those moving into this age group are both more culturally diverse and more active than the previous generation. There are also challenges associated with ageing such as having a fixed, limited income, changing health needs including living with a disability, negative perceptions of 'the elderly', and the possibility of experiencing social isolation.

This purpose of this Strategy is to outline an age-friendly approach for Horowhenua with the overall vision of 'Older Persons in Horowhenua are empowered to make choices enabling them to live well and age well.' The well-established Horowhenua Older Persons Network are the advisory structure that have informed this strategy and will continue to monitor future actions. These views, combined with local data and information have been key to shaping the vision and key priority areas.

Importantly, the Strategy spans a wide range of sectors, services and activities. It will require leadership and collaboration amongst multiple agencies and organisations to achieve the vision. The Strategy covers the period 2020-2023 and provides guidance and direction for our District into the future.

Older People in Horowhenua

Over 65+ Horowhenua Stats



* (Mid-Central region)

Vision

The Strategy's vision is

Older Persons in Horowhenua are empowered to make choices enabling them to live well and age well

Horowhenua is a district that embraces its older residents as a highly valued integral part of the community. It provides opportunity for participation, capacity building and social connectedness.



Strategic Context

Te Horopaki Rautaki

An age-friendly community is a place where you can stay connected, healthy, active and respected, whatever your age.

The global Age-Friendly Communities Project is an initiative of the World Health Organisation (WHO) and commenced in 2006. There are now many countries taking part with hundreds of cities and communities involved. They were asked to focus on supporting healthy ageing in their communities, and included research to find out what was currently available to support older people.

The benefits of age-friendliness include:

- Making it easy for people to stay connected with each other.
- Helping people stay active and healthy.
- Supporting people who are no longer able to take care of themselves to live with dignity and enjoyment.
- Treating everyone with respect.

The World Health Organisation's Age Friendly Cities and Communities model aims to foster healthy and active aging across a range of domains, covering both the physical and social environments. The model includes eight priority areas, which focus on identifying and addressing enablers and barriers to the well-being and participation of older people. The priorities overlap and interconnect with each other.

They are:

- Outdoor spaces and buildings
- Transportation
- Housing
- Social participation
- Respect and social inclusion
- Civic participation and employment
- Communication and Information
- Community Support and Health Services

This Strategy supercedes and incorporates the Horowhenua Positive Ageing Action Plan, it also has close links with a number of documents that support positive ageing. Locally, the Strategy aligns with the vision of Horowhenua District Council's Long Term Plan 2018-2038. National and international linkages include:

- Age Friendly Cities and Communities model (World Health Organisation)
- Better Late Life - He Oranga Kaumātua 2019 (New Zealand)
- Healthy Ageing Strategy 2016 (New Zealand)
- Sustainable Development Goals (United Nations).

Guiding Principles Ngā Mātāpono Arataki

A successful Age-Friendly Communities Strategy will keep the needs of older people at the forefront at all times.

The purpose of the strategy is to improve the lives of older people in Horowhenua, and focus on wellness of older people as a way forward.

This Age-Friendly Communities Strategy accepts from the outset that in many ways, Horowhenua is already a great community for older people. There are already a large number of services and facilities that enable older people to live fulfilling lives, and even without a strategy, these will continue to exist and thrive. The aim of the strategy is not to replace or reinvent projects and services that work well, but to acknowledge them, build on them and publicise them better to make more older people aware of what already exists.



In order for the Horowhenua Age-Friendly Communities Strategy to be successful, the following principles will underpin the plan:

Te Tauawhitanga / Inclusion

Older people in Horowhenua live in an accessible, safe, secure and healthy environment, physically, socially and financially.

Te Āheitanga / Access

Older people in Horowhenua live in a connected and inclusive society full of: social activity, good information and opportunities, and are empowered to navigate and access services.

Te Whakaute / Respect

Older people in Horowhenua are recognised, celebrated and supported for their contribution to the community and are given opportunities to work, volunteer and grow.

Te Whai Wāhitanga / Participation

Older people in Horowhenua are given equal opportunities to participate in the community, and be involved in decisions that affect them.

Te Kanorautanga / Diversity

Kaumātua in Horowhenua and those from other ethnic groups are treasured and celebrated. It is accepted and acknowledged that for many cultures, ageing needs may be different, and old age may start earlier, or later, than at 65 years.

Eight priority areas are included in this Strategy. The eight priority areas directly align with the priority goals of the World Health Organisation's Age Friendly Communities model. HDC will have an oversight role for implementation, and advocacy of the Strategy. The eight priority areas in the order of importance as indicated by Horowhenua older people are:



Age-Friendly Communities Strategy



Making the Strategy Happen

Te Whakatinana i te Rautaki

Included in this strategy is an action plan for the implementation of identified actions that pertain to enhancing the wellbeing of older people.

This will be overseen by the Older Persons Network comprising of representatives from government organisations, organisations/ groups who provide services to or support seniors, and seniors who have a lived experience of ageing in Horowhenua.

The purpose of the Older Persons Network is to ensure Older People in the Horowhenua are:

- given opportunities to be involved in decisions that affect them,
- living in a connected and inclusive society full of social activity and opportunity,
- equipped with good information and empowered with the means to navigate and access services,
- living in a safe, secure and healthy environment, physically, socially and financially,
- recognised, celebrated and supported for their contribution to the community and are given opportunities to work, volunteer and grow, (including update on adult education programmes and Volunteer Resource Centre activities)
- provided with a vehicle to interact strategically and operationally with council and government agencies
- taking a leadership role in accounting for their needs
- advocating for and driving their own projects and activities with support from other groups and agencies.

The action plan identifies a set of actions under each of the eight priority areas. The actions will be prioritised and phased over the four year period of the Strategy to ensure they are manageable and achievable.

Actions

In an Age-Friendly Community:

- ★ green spaces are well-maintained with seating, shelter, and toilets
- ★ safe pedestrian crossings and footpaths are wide enough for wheelchairs, walkers or strollers
- ★ there is public transport to; health centres, shops, parks, workplaces and neighbouring towns and cities, and around our communities
- ★ affordable housing options are close to services and facilities
- ★ signage is clear and easy to read
- ★ council events and activities appeal to people of different ages
- ★ older people contribute to community groups
- ★ facilities are located close to residential areas and services
- ★ older people are consulted and included in decision-making



Community Support and Health Services

Ngā Taumatua Hapori me Ngā Ratonga Hauora

The community said...

Our community told us we have a great hospital with a range of services that are provided either locally or within our region and although we have a health shuttle it is not always easy to access out-of-town services. We have good support systems to keep older people in their own homes. Maintaining fitness and flexibility is important as we age and we have strength and balance classes to support this. There are many options and they are very accessible. The community has said access to health services are important and we need to get some better systems and understanding of what is available.

Action	Continue/ Enhance/New	Responsible Agency	Success indicators and time frame
Improve health literacy to ensure the health system is responsive to community needs.	Continue	MidCentral DHB Think Hauora	Establish Annual patient experience survey. Specifically: show that people understand what the health system offers and are able to access the support they need.
Provide access to programmes that enhance health and wellbeing		MidCentral DHB Think Hauora Alzheimers Manawatū	Health and wellbeing programme attendance is high.
Ensure the availability of nutrition and education classes across the district.	Continue	MidCentral DHB Think Hauora	Number of classes available annually.
Continue to raise awareness of personal safety issues (abuse and neglect and phone and e-mail scams).	Enhance	Age Concern, MidCentral DHB Think Hauora	1-2 workshops annually.
Offer education/information for people to navigate their way through health and social services.	Enhance	Age Concern MidCentral DHB Ministry of Social Development Horizons Alzheimers Manawatū	1-2 workshops annually.



Action	Continue/ Enhance/New	Responsible Agency	Success indicators and time frame
Ensure people have support to meet transport needs for local and out of town services.	Enhance	Horizons Horowhenua Health Shuttle Foxton Health Shuttle Taxi Driving Miss Daisy	Establish Annual patient experience survey. Specifically: show that transport is not a barrier to accessing care.
Continue to raise awareness of the value in having Enduring Power of Attorney in place. Provide information on options for affordable legal services.	Continue	Age Concern	Community Law Centre statistics show increasing number of EPAs completed each year. Annual workshop / guest speaker
Provide practical and emotional support through the bereavement process.	Enhance	Age Concern	Plan to be developed in 2020.
Provide emotional support and advice with the grieving and bereavement processes for carers and families throughout the dementia journey	Continue	Alzheimers Manawatu	Carers and families are well informed and feel supported.



Housing Ngā Wharenoho

The community said...

As we move into the future with an already increased ageing population the community think we need to look at housing differently to ensure that we have enough. This needs to be a mix of private housing like additional retirement facilities, gated communities and community accommodation. They would like to see some changes to the quality and quantity of our pensioner housing and improvements in the standard of rental accommodation available in the community.

Priorities for Action:

Action	Continue/ Enhance/New	Responsible Agency	Success indicators and time frame
Implement the Horowhenua District Council Housing Action Plan.	Continue	Horowhenua District Council	Ongoing implementation of identified actions
Improve the quantity, quality and accessibility of pensioner housing in Horowhenua.	Enhance	In partnership with identified parties via the HDC Housing Action Plan	Number of units available annually.
Support the development of a 'Ready to Rent'	New	Ministry of Social Development	1-2 workshops annually.
Promote the development of innovative housing models across the district.	Enhance	Lifemark NZ Enable NZ	Innovate housing models promoted as part of housing strategy.
Run workshops on home energy efficiency.	New	In partnership with energy efficiency provider	1-2 workshops annually.
Investigate technology solutions to make independent living easier and safer for older persons living alone.	New	Lifemark NZ Enable NZ Other technology providers	Identified agencies implementing such technologies.





Respect and Social Inclusion

Te Whakaute me Tauawhi Pāpori

The community said...

Our community have told us that they don't feel they are respected as much as they would like, and that they've heard of other communities participating in intergenerational activities, they would like to see something like this in Horowhenua. Our older people have so much time and expertise to give – we need to remember this and encourage the relationships and learn about their lives.

Priorities for Action:

Action	Continue/Enhance/New	Responsible Agency	Success indicators and time frame
Investigate programmes to connect kindergartens/pre-schools/schools with older persons groups.	New	In partnership with others	Programmes in place in 2021.
Actively target the ageing population in community engagement and consultation strategies.	New	Horowhenua District Council In partnership with other agencies when engagement is required	Number of times Positive Ageing Forum participants are consulted annually.
Value conversations and create more opportunities for story telling such as walking tours and oral history events.	Enhance	In partnership with others	Elderberries publishes an editorial / story 4 times per year 1-2 workshops on capturing story telling held per year
Increase social inclusion for older people through better internet access, especially banking.	Enhance	In partnership with others	1-2 workshops annually.
Increase the number of community education classes targeted at older persons.	Enhance	In partnership with others	Number of classes specifically for older persons annually.
Encourage neighbourly interactions to reduce social isolation		Horowhenua District Council Neighbourhood Support Age Concern	Neighbours day is celebrated annually



Transport

Ngā Waka me Ngā Ratonga Kawekawe Tāngata

The community said...

Highway 1 has become a safety issue with the sheer volume of traffic, and they feel vulnerable crossing the road even at nominated crossings. Feedback was received on the regional Day out in Town Bus, along with the Levin to Waikanae bus service. There was also emphasis placed on a local bus service, as taxi is almost the only way of getting around if you don't have a license or vehicle..

Priorities for Action:

Action	Continue/Enhance/New	Responsible Agency	Success indicators and time frame
Work with Horizons Regional Council to audit bus stops	Enhance	In partnership with Horizons	Increase in the number of bus shelters.
Work with Horizons Regional Council to review the bus routes and timetable with input from older people.	Enhance	In partnership with Horizons	Horizons hold an annual review of routes and timetables with Horowhenua Older Persons Network.
Audit mobility vehicle parks and locations	Enhance	Horowhenua District Council	Mobility vehicle parks are appropriately located, meet size requirements and footpaths are accessible via a ramp.
Provision of Senior Driving Programmes and education for older people.	Continue	Horizons Age Concern	Number of driving programmes run annually.
Investigate mobility scooter charging stations.	New	Horizons Horowhenua District Council	Feasibility complete
Continue to provide training sessions for mobility scooter users on safe usage.	Continue	Horizons Age Concern Levin Mobility Scooter Group	1-2 training sessions per year.
Promote cycling (e-bikes and e-trikes) as a mode of transport.	Enhance	Horizons Horowhenua District Council	Annual cycling/have a go day held for older people.

Action	Continue/Enhance/New	Responsible Agency	Success indicators and time frame
Work with Horizons Regional Council to improve bus and train transport connections north and south of Horowhenua.	Enhance	Horizons Greater Wellington Regional Council	More frequent bus and train connections are established and use by older persons is high.
Additional cycle friendly road infrastructure is introduced to support elderly people using bike transport and mobility scooters	New / Enhance	Horowhenua District Council	Improvements are made to existing road infrastructure to allow for such activities. Additional road infrastructure is developed. Use by older persons is high.



14 Age-Friendly Communities Strategy



Communication and Information

Ngā Kōrero Whakamōhio me Ngā Pārongo

The community said...

As an ever-changing growing community, we need to ensure that we keep people up to date with the latest information. Our community told us that we have lots of services available but we need to improve our communication so people know what is available. Technology changes are fast-paced and we need to ensure that we take the community along with these changes.

Priorities for Action:

Action	Continue/Enhance/New	Responsible Agency	Success indicators and time frame
Hold the annual Age on the Go Expo to showcase services and technology available.	Continue	Horowhenua District Council	Annual expo held.
Information technology training offered for older people.	Enhance	Partner with SeniorNet and Arohama Literacy	Number of programmes available in the district annually.
Offer financial literacy education and support prior to retirement.	Enhance	In partnership with others	Number of financial literacy education sessions held annually.
Undertake a scoping exercise of ways to ensure a coordinated approach to the safety of vulnerable older people in an emergency.	New	Partner with Age Concern and Neighbourhood Support	Completed by December 2021 with a plan to ensure older people are safe. A programme to raise the emergency safety awareness of older people is developed by December 2021.
Increase capacity for older people through better internet access, especially banking.	Enhance	In partnership with others	1-2 workshops annually.
Older people have access to age specific information	Continue	Horowhenua District Council	ElderBerries is published quarterly
Māori and pan-pacific language is used in communications for older people	Enhance	Horowhenua District Council	Relevant document is translated

Age-Friendly Communities Strategy



Civic Participation and Employment

Te Whai Wāhi ki Ngā Mahi Kirirarau
me Te Whai Mahi

The community said...

We have a well-established and comprehensive volunteer service in Horowhenua and an Older Persons Network meeting that meets monthly. This forum provides an opportunity for the older people to provide feedback to Council, as well as key information to individuals and groups who are older themselves, or working with older persons. However, there is always more that can be done to collectively improve outcomes for older persons. Many of our older people are skilled and have so much to offer our community regardless of their age. We need to encourage groups and organisations to consider them as job prospects or include in other ways.

Priorities for Action:

Action	Continue/Enhance/New	Responsible Agency	Success indicators and time frame
Older Persons Network Meeting is held	Continue	Horowhenua District Council	At least 6 meetings held per year.
Encourage more people to become volunteers.	Enhance	Volunteer Central	Annual increase in volunteer numbers.
Support older people to continue to be in the workforce.	Continue	In partnership with others	Annual data shows number of over 65's employed in Horowhenua.
Analyse voting turnout in for the 2019 local body elections in Horowhenua and take steps to increase the numbers in 2022.	New	Electoral Commission Horowhenua District Council	Voting turnout of older people increases in 2022.
Continue to acknowledge International days.	Enhance	In partnership with others	Increase in annual awareness and events.
Kaumātua and Pasifika elders have a voice in established groups	New	In partnership with others	Kaumātua and Pasifika elders groups who meet regularly are established across the district
Kaumātua and Pasifika elders are represented at Older Persons Network	Enhance	Horowhenua District Council	Build trust to have Māori and Pasifika representation at the Older Persons Network



Outdoor Spaces and Buildings

Ngā Whaitua o Waho me Ngā Whare

The community said...

Our walkways, scenery and parks, particularly Kowhai, otherwise known as the 'dog park' are beautiful assets. They said access to footpaths for wheelchairs and mobility scooters was improving but there were still a number of uneven footpaths causing a few problems. They would like to see more seating around the community to allow for rests between extended periods of walking. There is also still some work to be planned to educate people on what accessible buildings look like.

Priorities for Action:

Action	Continue/Enhance/New	Responsible Agency	Success indicators and time frame
Maintain and enhance a pedestrian network that is comprehensive and accessible for all modes of mobility aids.	Enhance	Horowhenua District Council	Annual audit of pavements and crossings is completed.
Increase the availability of seating across the district	Enhance	Horowhenua District Council	At least 2 new seats, installed annually
Targeted consultation ensures older people have an opportunity to participate in the design and redesign of public places.	New	Horowhenua District Council Other agencies where required	Consultation held with older people on Council plans per year.
Increase the accessibility of the built environment for older people.	Enhance	Horowhenua District Council Other agencies	Essential service providers in the built environment are accessible for older persons and those living with disabilities
Levin Town Centre re-development project will follow accessibility guidelines	Continue	Horowhenua District Council	Incorporated by December 2022.





Social Participation

Te Whai Wāhi ki Ngā Kaupapa Pāpori

The community said...

Our community told us that we have many services that offer great programmes and social activities in our community but that we don't always promote these well or in places that are readily available so not everyone knows about them. Many services like our outreach library service are a great community resource. We would also like to see more targeted events for older persons such as, jazz in the rose gardens that create more opportunities to create social cohesion and belonging.

Priorities for Action:

Action	Continue/ Enhance/New	Responsible Agency	Success indicators and time frame
Support the establishment of Kaumatua and pasifika elder networks	Enhance	In partnership with others	Kaumātua and Pasifika elders groups who meet regularly are established across the district
Support the exploration of Kaumatua/older people friendly competition games and dances	Continue	In partnership with others	Number of games held events held annually.
Continue to investigate social connection opportunities	Continue	In partnership with others	Number of social connection opportunities held at community hubs annually.
Promote older people's activities on local notice boards and libraries.	Enhance	In partnership with others	Annual survey shows increased awareness.
Extend awareness and reporting of Elder Abuse Project.	Continue	Age Concern	Number of reported cases of elder abuse annually.

Implementation

Te Whakatinanatanga

A collaborative approach will be essential to the success of this plan. This will involve our partners, stakeholders and community working together on the delivery of the actions identified.

Monitoring and Review

Te Aroturuki me Te Arotake

The success of Horowhenua's Age-Friendly Plan will be based on the number of actions that are completed satisfactorily.

A quarterly progress report will be presented to the Positive Ageing Forum, who will monitor progress and ensure that implementation is on track.

This plan will be reviewed in whole or part by 2023.

The action plan will be reviewed every 3 years to ensure actions remain relevant and the plan reflects new or emerging issues. Where possible, projects will apply a review or evaluation approach appropriate to its size, cost, nature and duration using a variety of tools (eg, surveys, feedback forms, discussion groups, outcome measurement).

Project evaluations/reviews will cover some or all of the following:

- What was done? Purpose, target audience, rationale, approach
- How well did we do it? For example, number of people involved, participant satisfaction, budget vs actuals, unexpected outcomes
- Is anyone better off? For example, reduced duplication, increased collaboration (shared projects, new partnerships, organisations working together), increased opportunities, increased knowledge, changes in behaviour
- Person-centric wellbeing measure, what difference did the strategy make to older persons in Horowhenua.
- Lessons learnt. What worked well, what didn't, should the activity continue, what should be changed (who, what, where, when, how)?



Age-Friendly Communities Strategy





Horowhenua
2040 Vision



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Proceedings of the Foxton Community Board 22 February 2021

File No.: 21/74

1. Purpose

To present to the Council the minutes of the Foxton Community Board meeting held on 22 February 2021.

2. Recommendation

- 2.1 That Report 21/74 Proceedings of the Foxton Community Board 22 February 2021 be received.
- 2.2 That the Council receives the minutes of the Foxton Community Board meeting held on 22 February 2021.
- 2.3 That, as recommended by the Foxton Community Board, the Horowhenua District Council grants the request from the Foxton Surf and Life Saving Club for additional funds of up to \$130,000.00 from the Foxton Beach Freeholding Account for beautification works.

3. Issues for Consideration

The following item considered by the Foxton Community Board meeting held on 22 February 2021 requires further consideration by the Horowhenua District Council (see Attachments A and B):

“THAT the Foxton Community Board recommends to Council that the request from the Foxton Beach Surf Life Saving Club for additional funds of up to \$130,000.00 from the Foxton Beach Freeholding Account for beautification works be granted.”

The following item also considered by the Foxton Community Board was presented to an Emergency Meeting of the Horowhenua District Council on 24 February 2021:

“THAT the Foxton Community Board recommends to Council that the Foxton Surf and Life Saving Club’s request for a 50-year lease, to consist of an initial period of thirty (30) years, plus two ten (10) year Rights of Renewal, be granted.”

Council resolved that the request from the Foxton Surf and Life Saving Club for a 50-year lease renewal be granted.

Attachments

No.	Title	Page
A	Foxton Community Board Report Foxton Beach Surf Life Saving Club Paper 22 February 2021	49
B	Foxton Beach Surf Life Saving Club - Information Paper for Foxton Community Board February 2021	51



Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and

preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Chloe Marheine Executive Assistant	
Approved by	David Clapperton Chief Executive	

Foxton Community Board

OPEN MINUTES

Minutes of a meeting of the Foxton Community Board held in the Ngarongo Iwikatea Room, Te Awahou Nieuwe Stroom, 92 Main Street, Foxton, on Monday 22 February 2021 at 6.00pm.

PRESENT

Chairperson	Mr D J Roache
Deputy Chairperson	Ms P R Metcalf
Members	Cr D A Allan
	Mr T J Chambers
	Mr J F Girling
	Ms N J Newland

IN ATTENDANCE

Reporting Officer	Mr D M Clapperton	(Chief Executive)
	Miss C H Marheine	(Meeting Secretary)

ALSO IN ATTENDANCE

Mayor B Wanden

1 Apologies

An apology was recorded for Cr Brannigan.

MOVED by Ms Metcalf, seconded Cr Allan:

THAT the apology from Councillor Brannigan be accepted.

CARRIED

2 Public Participation

6.2 Chairperson's Report

There were two requests for public participation that did not proceed.

Mr Clapperton, through the Chair, advised that there would be no public participation as item 3.2 Foxton War Memorial Hall Submission from the Chairperson's report would be withdrawn due to there being a conflict of interest for three Community Board members and no quorum for this item with Cr Brannigan's absence. Mr Clapperton recommended the item would lay on the table and an extraordinary meeting of the Foxton Community Board would be called to discuss this item.

3 Late Items

There were no late items.

4 Declaration of Interest

There were no declarations of interest.

5 Confirmation of Minutes

MOVED by Ms Metcalf, seconded Cr Allan:

THAT the Minutes of the meeting of the Foxton Community Board held on Monday, 30 November 2020, be confirmed as a true and correct record..

CARRIED

Matters arising

Ms Metcalf asked that the minutes of 30 November 2020 under the Chairperson's report item 3.2 be amended to reflect the Manawatū (Foxton Beach) Wharf.

Mr Roache responded to a query from Cr Allan regarding the resolution from the 30 November 2020 seeking an update to be included in the Chairperson's report from the meeting held with FBPAI. Mr Roache noted there has not been a meeting since Mr Melton's resignation, and confirmed there would be an update in the Chairperson's Report going forward.

6 Announcements

Mr Roache raised the Foxton Beach Wharf update in the 24 February FAR papers for Community Board members information.

Mr Clapperton, through the Chair, suggested Reports 6.3 Foxton Beach Surf Life Saving Building – Refurbishment and Renewal of Lease and 6.4 Foxton Beach Surf Life Saving Club Paper be bought forward as Adam Radich a representative from the Foxton Beach Life Saving Club was in attendance to speak to the information paper.

7 Reports

7.3 Foxton Beach Surf Life Saving Building – Refurbishment and Renewal of Lease

Purpose

To provide an update on cross funding and scope of works on the Foxton Beach Surf Life Saving building seismic strengthening and upgrade, and advise the Board of the Foxton Surf and Life Saving Club's request for a new lease as part of the upgrade.

MOVED by Ms Metcalf, seconded Ms Newland:

THAT Report 21/11 Foxton Beach Surf Life Saving Building – Refurbishment and Renewal of Lease be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

The Foxton Surf Life Saving Club (FSLSC) were successful in securing funding of approximately \$806k (with support from Council officers) from Surf Life Saving New Zealand.

Council officer Mr Titze provided a presentation on the Foxton Beach Surf Lifesaving building upgrade. The presentation outlined the design and physical works inclusions, the work plan and the challenges to be considered including:

- Funding only available to 30 June 2021.
- Short time frame for construction.
- Consent delays.
- Establishment of funding MoU with FSLSC.

The FSLSC provide an essential service to the community and are providing a substantial financial contribution to the building upgrade. As a condition of any funding MoU, the FSLSC have requested a long-term lease for (30) years, with the provision of (10) years plus (10) years renewal,.

Mr Clapperton advised due to the short timeframes outlined by Mr Titze and the requirement to move quickly with accelerated funds that an extraordinary meeting of Council will be called to seek a resolution from Council to grant a new lease for the Foxton Surf and Life Saving Club.

MOVED by Ms Metcalf, seconded Ms Newland:

THAT the Foxton Community Board recommends to Council that the Foxton Surf and Life Saving Club's request for a 50-year lease, to consist of an initial period of thirty (30) years, plus two ten (10) year Rights of Renewal, be granted.

CARRIED

7.4 Foxton Beach Surf Life Saving Club Paper

Purpose

To discuss the Foxton Beach Surf Life Saving Club Information paper.

MOVED by Ms Metcalf, seconded Ms Newland:

THAT Report 21/50 Foxton Beach Surf Life Saving Club Paper be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Mr Adam Radich from the Foxton Beach Surf Life Saving Club expressed his gratitude for being able to attend the Foxton Community Board meeting to seek additional funds from the Foxton Beach Freeholding Account.

Mr Radich spoke to the information paper and reiterated the club are seeking additional funding of up to \$90k for cosmetic improvements, including re-lining the walls, installation of suspended ceiling and resurfacing of the floor whilst the club is vacated for the building works and exterior painting, this is based on cost estimates from a local builder.

Mr Radich confirmed all funding avenues have been explored and volunteers hours are at capacity, in response to Mr Girling's question.

Mr Radich confirmed the club would be happy to share a breakdown of the costs that make up the \$90k to support the request for funding and identify priorities, in response to Cr Allan's question.

Mr Clapperton reiterated the need to move quickly with accelerated funds to meet the timeframes set by Central Government, he advised he would work with Iwi to resolve the resource consent delays, and work to have the MoU agreed to by Council in the next 48 hours. The investment from the Foxton Beach Surf Life Saving Club through its service to the community should be recognised and the request meets the criteria of the Foxton Beach Freeholding Account policy.

Mr Clapperton suggested an amendment to the recommendation to Council to grant the request of additional funds of up to \$130k, instead of the estimated \$90k, this will provide the Foxton Surf and Life Saving Club with a contingency, if costs should exceed estimates.

MOVED by Ms Metcalf, seconded Ms Newland:

THAT the Foxton Community Board recommends to Council that the request from the Foxton Beach Surf Life Saving Club for additional funds of up to \$130K from the Foxton Beach Freeholding Account for beatification works be granted.

CARRIED

7.1 Monitoring Report to 22 February 2021

Purpose

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Community Board.

Page 10 [19/456 Review of Foxton beach Freeholding Account Policy and Strategy and FCB delegations](#)

Mr Roache asked Mr Clapperton to confirm when the Policy and Strategy would be ready for community engagement.

Mr Clapperton recognised the work undertaken by the Community Board to date with wording changes to the policy process, but reiterated that there needs to be further work on the strategy review, including how the fund is managed at this point and how the Community Board would like to operate moving forward. Mr Clapperton advised he would seek to engage a professional advisor for the next FCB workshop scheduled for 29 March 2021.

MOVED by Cr Allan, seconded Ms Metcalf:

THAT Report 21/3 Monitoring Report to 22 February 2021 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.2 Chairperson's Report to 22 February 2021

Purpose

To present to the Foxton Community Board matters relating to the Foxton Community Board area.

MOVED by Mr Roache, seconded Mr Girling:

THAT Report 21/2 Chairperson's Report to 22 February 2021 be received.

THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

3.1 New Zealand Community Board's (NZCB) Conference 2021

Mr Roache asked the two new Community Board members Ms Newland and Mr Chambers if they would like to attend the Community Board Conference. Ms Newland declined the invitation to attend, Mr Chambers accepted.

There was further interest expressed by two Board members, the Chair requested for the discussion to continue outside of the meeting, the Community Board agreed to endorse the Chair and up to three Board Members to attend the NZ Community Board Conference, subject to budget and the Chair's decision.

MOVED by Mr Girling, seconded Ms Newland:

THAT the Foxton Community Board endorses the Chair and Board Members Mr. T Chambers, Ms. P Metcalf and Mr. J Girling to attend the 2021 New Zealand Community Board Conference, subject to budget and the Chair's decision.

CARRIED

3.2 Foxton War Memorial Hall

This item was withdrawn and would lay on the table. Mr Clapperton suggested an extraordinary meeting of the Foxton Community Board would be called to discuss this item.

3.3 Reporting Officers update

Mr Clapperton noted the work is underway on the removal of the Trolley bus lines, and that he would keep the Community Board informed.

Mr Clapperton also advised consent has been received for the ablution block at Paranui Marae so the works can move forward.

3.4 Board Member Updates

Board member reports from Ms Metcalf and Ms Newland were taken as read.

3.5 Project Update

The Chair noted that the Manawatū River Improvement Festival will proceed.

3.6 Foxton Beach Freeholding Account

Ms Metcalf asked for a note to be added to the projected forecast outlining the projects the account money has been allocated to.

7.35 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE FOXTON COMMUNITY
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....

Foxton Beach Surf Life Saving Club Paper

File No.: 21/50

1. Purpose

To discuss the Foxton Beach Surf Life Saving Club Information paper.

2. Recommendation

- 2.1 That Report 21/50 Foxton Beach Surf Life Saving Club Paper be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Foxton Community Board consider the request from the Foxton Beach Surf Life Saving Club for additional funding from the Foxton Beach Freeholding Account.

3. Background/Previous Council Decisions

In October 2020, The Foxton Beach Surf Life Saving Club (The Club) informed council officers of a possible funding mechanism provided by central government to Surf Life Saving NZ which could cover Capital works to secure / improve the services the Club provides to the public.

The Foxton Community Board was informed about this possible funding scheme during its workshop on 19 October 2020. The Club was successful with support from the Horowhenua District Council, in gaining an additional 806K to fund the seismic strengthening and upgrade of the building, including public toilets.

4. Issues for Consideration

The Club have identified there is no scope within the current level of funding to reface the internal operating space of the club house or repaint the exterior.

The Club are requesting that the Foxton Community Board consider additional funding from the Foxton Beach Freeholding Account for the further works outlined in the **attached** information paper.

Attachments



No.	Title	Page
A	Foxton Beach Surf Life Saving Club - Information Paper February 2021	

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Chloe Marheine Executive Assistant	
Approved by	David Clapperton Chief Executive	

**INFORMATION PAPER
for Foxton Community Board of Directors**

Subject: Foxton beach Surf Life Saving Club
Author: Adam Radich on behalf of FBSLSC
Date: February 2021

Background;

In May 2020, Central Government announced that there would be a contribution of \$2.75 million per annum allocated to surf lifesaving New Zealand Capital projects across New Zealand, with the fund administered by Surf Live Saving New Zealand. The Foxton Beach Surf Lifesaving Club, with support from Council, have been successful in obtaining \$806,000.00 to fund the seismic strengthening and upgrade of the building, including public toilets. An additional \$400,000.00 of Council funds, allocated via the 2018-2038 Long Term plan will support the completion of the project.

The upgrade will include; a seismic upgrade, reconfiguration and modernisation of changing facilities and storage for the club, an upgraded plumbing system, and additional new public toilet facilities and outdoor showers. Works are set to begin mid-March 2021, with an anticipated completion date of June 2021.

The core purpose of the club will remain, the upgraded facilities will enable us to provide a more efficient and effective surf lifesaving function by enhancing equipment accessibility, and having a more amenities for the wider community.

Texture;

Although the funding has been warmly welcomed and is an amazing result for our community there is no scope within the current level of funding to re-face the internal operating space of the club house nor repaint of the exterior. We feel it would be an opportunity missed not to seek additional funding for re-lining, installation of a suspended ceiling and re-surfacing of the floor whilst the club is completely vacated. Cost estimates from a local builder to install 100m² of suspended ceiling, Ply line the walls and Vinyl 120m² of floor space is about 90K+ exterior painting.

Summary;

We are aware the important role the Foxton Community board plays within the local community and hoped that a project like this may fit within their scope. The SLSC is wholly owned by the Horowhenua district council and provides an extremely important function to the wider community. Foxton SLSC would like the opportunity to discuss the possibility of obtaining funding from the FCB.

Proceedings of the Finance, Audit & Risk Meeting 24 February 2021

File No.: 21/73

1. Purpose

To present to the Council the minutes of the Finance, Audit & Risk Committee meeting held on 24 February 2021.

2. Recommendation

- 2.1 That Report 21/73 Proceedings of the Finance, Audit & Risk Meeting 24 February 2021 be received.
- 2.2 That the Council receives the minutes of the Finance, Audit & Risk Committee meeting held on 24 February 2021.

3. Issues for Consideration

There are no items considered by the Finance, Audit & Risk Committee that require further consideration by Council.

Attachments

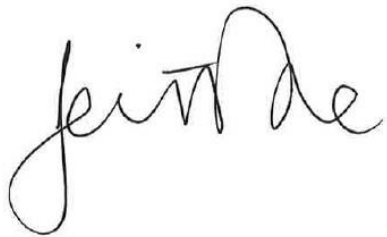

There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Jacinta Straker Chief Financial Officer	
Approved by	Nicki Brady Deputy Chief Executive	

Finance, Audit & Risk Committee

OPEN MINUTES

Minutes of a meeting of the Finance, Audit & Risk Committee held in the Council Chambers, Horowhenua District Council, Levin, on Wednesday 24 February 2021 at 4.00 pm.

PRESENT

Chairperson	Mr P Jones	
Deputy Chairperson	Mrs C B Mitchell	
Members	Mr D A Allan	
	Mr W E R Bishop	
	Mr R J Brannigan	(from 4.37 pm)
	Mr T N Isaacs	
	Mr B J Jackson	
	Mr S J R Jennings	
	Mrs V M Kaye-Simmons	
	Mrs J F G Mason	
	Mayor B P Wanden	

IN ATTENDANCE

Reporting Officer	Mr D Law	(Chief Financial Officer)
	Mrs J Straker	(Chief Financial Officer)
	Mr D M Clapperton	(Chief Executive)
	Mrs N Brady	(Deputy Chief Executive)
	Mr B Maguire	(Group Manager – Infrastructure Development)
	Mr K Peel	(Group Manager – Infrastructure Operations)
	Mr D McCorkindale	(Group Manager – Customer & Strategy)
	Mrs L Slade	(Group Manager – People & Culture)
	Mr B Harvey	(Community Facilities & Events Manager)
	Mr S Magi	(Information Services Manager)
	Mrs V Miller	(Compliance Manager)
	Mrs K J Corkill	(Meeting Secretary)

1 Apologies

Apologies were recorded for Crs Ketu and Tukapua (on Parental Leave), and for Cr Brannigan for lateness.

MOVED by Cr Jennings, seconded Cr Allan:

THAT the apologies from Councillors Ketu and Tukapua, and Cr Brannigan for lateness, be accepted.

CARRIED

2 Public Participation

Mr Charles Rudd queried items in the Activity Updates for Infrastructure Development and Operations in relation to stormwater and water, particularly in relation to the Tara-Ika growth area, providing a copy of his comments.

Mrs Sue-Ann Russell raised issues she had with regard to the comprehensiveness and clarity of information provided in some of the reports, including the monthly financial reporting, highlighting areas she suggested were vague or misleading and could be improved upon for transparency, with one area particularly noted being in relation to project reporting where external funding had been received which also involved groups external to Council.

It was explained to Mrs Russell that the format for the provision of some of the information in the financial report was as required by the Local Government Act in terms of Council reporting against its Annual Plan, with Mrs Straker also adding that what would be done for the next monthly report was rather than adjusting the budget, the forecast would be adjusted so there would be more clarity.

Responding to a comment from Mr Brett Russell with regard to the dredging of the river loop at Foxton being to a depth of only .500 m, rather than the 1.5m it should have been, Mr Maguire said that the .500 m depth was at low tide; at high tide it was at least 1.5m, and more in some places.

3 Late Items

There were no late items.

4 Declarations of Interest

When Cr Jennings reiterated a conflict of interest recorded at a previous meeting with regard to the Tara-Ika development (which was mentioned in some reports), the Chief Executive noted that that previous advice subsisted and did not need to be repeated.

5 Confirmation of Minutes

MOVED by Cr Bishop, seconded Mr Jackson:

THAT the minutes of the meeting of the Finance, Audit & Risk Committee held on Wednesday, 27 January 2021, be confirmed as a true and correct record.

CARRIED

Responding to a query if it was possible, in the interests of transparency, for the sale of the Roe Street property (which had been raised during Public Participation at the previous FAR meeting), to be brought out of In Committee, particularly now that the process had been concluded, the Chair said he would deal with that later in the Agenda.

6 Announcements

There were no announcements.

7 Reports

7.1 Community Facilities - Activity Update

Purpose

To provide the Finance, Audit and Risk (FAR) Committee with an update on the projects and activities being undertaken within Community Facilities which form part of the Communities, Partnerships and Business Group.

Requesting the report be taken as read, Mrs Brady expressed her disappointment that the Hydroslide opening had been delayed by two weeks, albeit for good reason; it would now open on Sunday 7 March in support of Children's Day.

MOVED by Cr Jennings, seconded Deputy Mayor Mason:

THAT Report 21/38 Community Facilities - Activity Update be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.2 Infrastructure Development - Activity Update

Purpose

To provide the Finance, Audit and Risk (FAR) Committee with an update on the projects being undertaken by the Infrastructure Development Group.

Mr Maguire spoke to the report and responded to a query in relation to the Manawatū River Improvement Festival. This year hosting rights for the Manawatū River Festival had been granted to Foxton to acknowledge the rebirth of the River Loop; it was not about the opening the Park as such. The Park opening would occur in May/June when all the work had been completed.

MOVED by Cr Allan, seconded Cr Isaacs:

THAT Report 21/39 Infrastructure Development - Activity Update be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.3 Infrastructure Operations - Activity Update

Purpose

To provide the Finance, Audit and Risk (FAR) Committee with an update on the projects being undertaken by the Infrastructure Operations Group.

Speaking to the report and responding to a number of queries, Mr Peel also advised that the Horowhenua Alliance had been successful in recruiting a new Alliance Director, Mr David Yorke, giving a background to Mr Yorke's career including his previous association with HDC.

Cr Brannigan joined the meeting (4.37 pm).

MOVED by Mayor Wanden, seconded Mr Jackson:

THAT Report 21/40 Infrastructure Operations - Activity Update be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.4 Customer and Strategy - Activity Update

Purpose

To provide the Finance, Audit and Risk (FAR) Committee with an update on the projects and activities being undertaken within the Customer and Strategy portfolio of Council.

Mrs Miller and Mr McCorkindale joined the table to speak to the report and respond to any queries. As well as highlighting a number of changes made to the report to provide more information, Mrs Miller noted a correction on page 40, which related to the building consents issued, not value.

MOVED by Cr Allan, seconded Cr Jennings:

THAT Report 20/465 Customer and Strategy - Activity Update be received.

THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

7.5 Seven Month Report 1 July 2020 - 31 January 2021

Purpose

To present to the Finance, Audit & Risk Committee the financial report for the seven months to 31 January 2021.

Recently appointed Chief Financial Officer, Mrs Straker, spoke to the report and responded to queries, with comment also provided by Mr Law.

With regard to the query as to whether the sale of the Roe Street property could be made publicly available, Mr Clapperton advised that under Standing Orders there was the ability for the Chief Executive to determine whether matters that had been considered with the public excluded could be released, and he would provide a summary of that transaction either to the next FAR Committee or Council meeting.

Also requested by the Chair was more information on other properties acquired, as well as further detail on the Professional Services unfavourable variances as recorded in Note 5A.

MOVED by Cr Mitchell, seconded Mr Jones:

THAT Report 21/41 Seven Month Report 1 July 2020 - 31 January 2021 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.6 FAR Committee - Actions

Purpose

To report back to the Finance, Audit & Risk Committee on requested actions.

20/291 Monitoring Report - Audit Recommendations

Mr Law advised that while Audit did have an officer going through the recommendations line by line and some progress had been made, there had been no formal response.

MOVED by Cr Brannigan, seconded Cr Allan:

THAT Report 21/43 FAR Committee - Actions be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

4.53 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE FINANCE, AUDIT & RISK
COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....

Mayoral Report - February 2021

File No.: 21/31

1. Purpose

For His Worship the Mayor to report to Council on the community events and Council-related meetings attended

AND FURTHER

To provide Councillors the opportunity to give a brief verbal update on conference/forums attended, or the activities of those organisations/groups for which they are a Council representative.

2. Recommendation

- 2.1 That Report 21/31 Mayoral Report - February 2021 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Mayoral Report – February 2021 Meetings and Events

Meetings, events and functions that I attended during the month of February 2021 were:

- Weraroa Cricket Club Centenary
- Community Wellbeing Committee meeting
- Council session on Growth & Planning
- Meeting MidCentral Health DHB Chief Executive and Board Chair
- Iwi Relationships Hui
- Catch up with Mayor Grant Smith from Palmerston North City Council
- Meeting with Alliance Meats representatives
- February Council Meeting
- Education Horowhenua Meeting
- Hosted a Levin Intermediate School class visit to the Council
- Infrastructure Funding (Development Contributions) Briefing
- Accessing Central NZ
- Tuia Programme Meeting
- Catch up with Mayor Guru from Kāpiti Coast District Council
- Horowhenua Ōtaki Children's Team Meeting
- Monthly meeting with Terisa Ngobi MP
- Horowhenua New Zealand Trust Meeting
- Infrastructure Funding (Development Contributions) Public Workshop
- A 100th Birthday Celebration
- Foxton Community Board Meeting
- Meet and greet with Matt Fraser, Principal of Manawatū College
- February Finance, Audit & Risk Committee meeting
- Older Person's Network Meeting
- Get-Go Launch at Kia Motors
- River Loop Reserve Blessing and Manawatū River Festival.

Attachments


There are no attachments for this report.


Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Bernie Wanden Mayor	
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Approved by	Bernie Wanden Mayor	
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Monitoring Report to 10 March 2021

File No.: 21/32

1. Purpose

To present to Council the updated monitoring report covering actions arising from resolutions from previous Council meetings and also requested Officer actions.

2. Recommendation

- 2.1 That Report 21/32 Monitoring Report to 10 March 2021 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments



No.	Title	Page
A	Horowhenua District Council Monitoring Report	62

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

MONITORING – Substantive Council Resolutions						
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Progress Status	Officer Comment
19/199	12 June 2019	Proceedings of the Foxton Community Board 27 May 2019	<i>THAT as recommended by the Foxton Community Board, the Horowhenua District Council supports the development of a detailed design for a wetland at Holben Reserve and requests officers to progress to a detailed design through an RFP process.</i>	A Nelson	Ongoing Feb 2021	An initial concept design was presented at the Foxton Community Board meeting of 20 April 2020. An initial consultation has developed a detailed concept plan that is being refined by a second round of consultation likely to be completed by October 2020. Initial application made to the Freshwater Investment Fund (FIF) by Henley Hutchings on behalf of Council was unsuccessful, however Officers are entering a stand-alone bid to the current round of funding
20/489	11 Nov 2020	Levin Adventure Park	<i>THAT the Horowhenua District Council seeks agreement from the Crown to the assignment of the lease for the Levin Adventure Park, on the proposed terms and conditions, from the Levin Adventure Park Trust to the Horowhenua District Council.</i>	Arthur Nelson	In progress	Officers have followed up with an initial note to confirm Council has resolved to take over the lease subject to agreement from the Crown and have followed up on several occasions, however no decision yet notified by LINZ.
20/579	17 Dec 2021	Douglas Street Former Plantation Reserve Land	<i>THAT in relation to the Douglas Street Former Plantation Reserve Land, the Horowhenua District Council resolves to</i>	Arthur Nelson		Officers are in the process of seeking legal advice following the initial report. A second report to update the position will be brought back to Council in March/April 2021.

MONITORING – Substantive Council Resolutions						
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Progress Status	Officer Comment
			<i>instruct Officers to consider options for the potential disposal of the land subject to further legal clarification.</i>			
21/13	10 Feb 2021	Proceedings of the Foxton Community Board	<i>THAT, as recommended by the Foxton Community Board, the Horowhenua District Council agrees to proceed with the repair of the Manawatū (Foxton Beach) Wharf, and agrees to fund 50% of the project's finished costs from the Foxton Beach Freeholding Account.</i>	Brent Maguire	In progress	Officers have worked with DoC to authorise works to proceed. Finalising procurement of contractor and seeking confirmation from Horizons to commence work this month.

MONITORING – Officer Actions							
Item/ Report No.	Meeting & Date	Item/Report Description	Query/Action	Responsible Officer	Date to Action by	Progress Status	Officer Comment
20/405	23/09/20	Three Waters Service Delivery Reforms/Stimulus Programme	Criteria to be defined for the allocation of funding under the Resource Maturanga Māori project. The opportunity to support the overall resilience of marae to also be captured.	David Clapperton			Response awaited from DIA prior to defining criteria for the allocation of funding.

MONITORING – Officer Actions							
Item/ Report No.	Meeting & Date	Item/Report Description	Query/Action	Responsible Officer	Date to Action by	Progress Status	Officer Comment
		3.3 <u>Lincoln Place</u>	Draft Plan to be presented to Council.	David Clapperton			To be scheduled.
21/35	10/02/21	CE's Report – <u>Horowhenua District Council Bylaws</u>	The issue of a substantial amount of e-waste at the Foxton Transfer Station was raised, with it noted that there was incorrect information currently on Council website in relation to e-waste disposal. Mr Clapperton undertook to follow that up and respond to Elected Members.	David Clapperton			Website information has been updated.

Chief Executive's Report to 10 March 2021

File No.: 21/33

1. Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

2. Recommendation

- 2.1 That Report 21/33 Chief Executive's Report to 10 March 2021 be received.
- 2.2 That these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Chief Executive Updates

3.1 Opiki and Tokomaru boundary alteration request - release of Local Government Commission public consultation document

The Local Government Commission (LGC) released its public consultation document on Monday 1 March 2021, on the request to transfer Opiki and Tokomaru from Horowhenua District into Palmerston North City.

The consultation document is available on the LGC website: www.lgc.govt.nz/local-government-reorganisation/reorganisation-current-applications.

The Commission is seeking public feedback and submissions can be made up to midnight on Wednesday 7 April 2021.

Submissions can be made via submission form is at: www.surveymonkey.com/r/762DCMZ or emailed to submissions@lgc.govt.nz or via post to the Local Government Commission, PO Box 5362, Wellington 6140. Respondents can also call the Commission on 04 460 2228.

Boundary Change Request Background

On 4 October 2018, the LGC received a local government reorganisation application from the "Tokopiki Boundary Change Group" for a change in the boundary between Horowhenua District and Palmerston North City. The effect of the proposal would be to transfer the township of Tokomaru and rural locality of Opiki and adjacent areas from the district into the city.

The group considered the area that would be affected by the proposed boundary change would be better served by being included within the boundaries of Palmerston North City.

You can read the original application here:

<http://www.lgc.govt.nz/assets/Uploads/Tokopiki-Boundary-Reorganisation-proposal.pdf>

The affected area that would become part of the city if the proposal were to proceed is shown in the map here:

These options must meet certain legislative criteria before they can be considered “reasonably practicable”. To be a “reasonably practicable option”, the Commission must be satisfied that:

- a new or changed council will have the resources to carry out its responsibilities effectively
- a new or changed district or region will be appropriate for the efficient performance of the local authority’s responsibilities
- a new or changed district or region will contain distinct communities of interest
- flooding and water management issues will be able to be effectively dealt with (if the option includes the regional council’s role).

The Commission then identified its “preferred option”. In addition to meeting requirements for “reasonably practicable options”, the Commission had to take into account the following further matters:

- which option will best promote “good local government” which includes:
 - enabling democratic local decision-making
 - providing good quality infrastructure, services and regulatory performance
 - which option will facilitate improved economic performance which may include:
 - efficiencies and cost savings
 - productivity improvements
 - simplified planning processes.

As the Commission’s preferred option was not the “no change” option, it proceeded to prepare a *Consultation Document*. A period of community consultation takes place including the feedback / submissions process, which is where the process is currently at.

A hearing of the submissions has been provisionally scheduled for late April 2021.

The Commission will then consider whether to proceed to issue a final reorganisation proposal. If the Commission were to decide on the “no change” option, it would end its process there.

Further and more detailed information can be found on the LGC website.

Horowhenua District Council will be confirming the content of its submission in the coming weeks.

3.2 **Local Electoral (Māori Wards and Māori Constituencies) Amendment Bill**

The Amendment Bill, which went through Parliament under urgency in February 2021 amends the Local Electoral Act 2001 to align the treatment of Māori wards and constituencies with the treatment of general wards and constituencies, remove all mechanisms for binding polls to be held on the establishment of Māori wards and constituencies, and provide local authorities with an opportunity to make decisions on Māori wards and constituencies in time for the 2022 local elections.

What does this mean for Horowhenua District Council?

At present, Horowhenua District Council does not have a Māori Ward.

Informal consultation with iwi representatives took place during the representation review which was completed in April 2019. Feedback from representatives at the time, was that at

this stage, the Horowhenua District was not in a place where the establishment of a Maori ward would be beneficial.

On 29 November 2017, Council published a public notice regarding the right to demand a poll on the establishment of a Māori Ward. A valid demand for a poll would have had to have been signed by at least 5 percent of eligible electors which was 1,133 signatures at the time. There was no response to this opportunity.

The intent of the Bill, is to improve consistency between the processes for establishing both general and Māori constituencies. There is no longer any requirement or ability to conduct a binding poll of voters; the decision is now Councils' alone.

Transitional provisions have extended to 21 May 2021 which is the timeframe available for Council to make a decision whether to establish a Māori Ward or not, which would have effect for the 2022 election.

A decision to establish a Māori Ward will trigger a full representation review which must be completed by 31 August 2021. A full representation review of the number of constituencies (general and Māori), their boundaries, the number of members overall and in each constituency, must be carried out. This process is prescribed in the Local Electoral Act (LEA) and must balance the district's identified communities of interest with ensuring their effective and fair representation.

Horowhenua District Council completed a representation review in 2019 and is currently due for its next review in 2025.

A consideration that would need to be taken into account, will be the outcome of the Boundary Alteration Request.

Council will be considering its position in the coming weeks.

3.3 **CouncilMARK Programme**

The CouncilMARK programme is designed to improve the public's knowledge of the work Councils are doing in their communities and to support individual Councils to improve on the services and value provided to ratepayers and residents.

The programme incorporates an independent assessment system that assesses how Council is performing and the work undertaken to grow the value delivered. Councils receive an overall performance rating from an Independent Assessment Board and commentary on their performance.

Horowhenua District Council joined the CouncilMARK Programme in 2016 and received a B rating. The summary introduction to this rating on the CouncilMARK website reads:

Horowhenua District Council is performing competently across all rated areas, and has acknowledged areas where it can and should improve further. It is likely to have significant growth in future years, primarily from improved road links to the Wellington region, and has recognised this likelihood. It is undertaking significant adjustments to its strategy and operations in response to this expected growth.

Further information and the full report can be found [here](#).

A re-assessment was carried out on 3 and 4 March 2021. This involved the Mayor and Councillors taking part in an interview session to discuss Council's vision, strategy and goals, decision-making structures, self-review and risk.

Interviews also took place with the Chief Executive, Senior Managers and various officers on a range of activities including;

- Finance
- Community and engagement

- Infrastructure
- Transport
- Three Waters
- Community facilities
- Building consenting
- District planning.

A report is expected in a few months' time which will be made public.

3.4 **COVID-19 Hits Transport Funding**

On 16 February 2021 Waka Kotahi advised the local government sector that the National Land Transport funding (NLTF), which pays for the National Land Transport Programme (NLTP), was a developing and concerning issue.

Waka Kotahi noted that for the next three years the NLTF cannot afford to fund activities in any activity class above the lower limit signalled in the Government Policy Statement (GPS) 2021.

Further, for three activity classes - public transport services, local road maintenance and state highway maintenance - the required spend to maintain service levels and meet commitments in 2021-24 exceeds the lower GPS limits by more than \$500 million.

Background and context

The National Land Transport Fund (NLTF) is a hypothecated tax on road users to fund the transport system in New Zealand. The four revenue streams are petrol tax, road user charges, vehicle registration and licensing fees. Waka Kotahi is responsible for allocating the funds to land transport activities. The NLTF annual report 2020 confirmed that the COVID-19 pandemic had a significant impact on revenue and forecast further significant drops during the last year of the 2018-2021 National Land Transport programme.

The Government Policy Statement for Land Transport (GPS) sets out how the NLTF is allocated towards achieving the national transport priorities. LGNZ first raised concern about the impacts of the pandemic on the fund and councils' transport budgets in its submission on the GPS 2021 lodged in May 2020. It was noted that the draft GPS had not considered the impacts.

Also highlighted was the critical role local government will play in implementation of the GPS, and the fact that the sustainability of the fund to deliver projects is being eroded both at the national and local level.

The final GPS 2021 released in September 2020 builds on the GPS 2018 and prioritises safety, better travel options, improving freight connections and climate change. The activity classes are set to enable Waka Kotahi and local government to deliver on these priorities. For example, a new Road to Zero activity class targets investment in interventions that support delivery of the target of a 40% reduction in road deaths by 2030. Meeting the target relies on enough local and central government funding for safety treatments and speed management.

Given the future aspirations of the GPS there does not appear to be an effective funding model to support it. There were no increases in petrol tax (fuel excise duty) and road user charges signalled in the first 3 years of GPS 2021. However, with the introduction of Track user charges the revenue for the fund is projected to increase from \$4.4 billion in 2021/22 to \$5.1 billion in 2030/31. This has set an expectation for communities that the co-funding portion from the NLTF will be there to support Regional Land Transport plans (RLTP's).

It is now known that the situation is very different to what had been forecast. With the 2021-24 NLTP, Waka Kotahi reports that it will effectively begin the first three years of GPS 2021 \$250 million “in the red” (i.e. with short-term facilities fully drawn down) and its position will be made more difficult with the lower funding limits of the 11 activity classes requiring a minimum spend of \$12.9 billion from a new forecast revenue of \$13 billion.

Implications for Public Transport, Road and Highway Maintenance

According to Waka Kotahi, unless revenue is materially higher than forecast, the NLTF cannot afford to fund activities in any activity class above the lower limit signaled in the GPS 2021. There will be very limited funding available for new improvement projects given most of the improvement activity classes will be used to meet existing contractual commitments.

For three activity classes - public transport services, local road maintenance and state highway maintenance - the required spend to maintain service levels and meet commitments in 2021-24 exceeds the lower GPS limits by more than \$500 million.

Waka Kotahi had previously provided additional support to local government providers of public transport during the first phase of the pandemic. In the final GPS 2021 the public transport infrastructure activity class lower range was already reduced by \$50 million in 2021/22 to \$370 million by 2023/24.

A \$500 million shortfall is bad news for the future maintenance of the state highways and local road network. It means that we will likely see a continuation of a decline in investment in road maintenance for the next three years. This comes on top of a reported decade of under-investment in road maintenance across both of local and national roading networks.

Officers are currently looking at how this is likely to affect the Horowhenua District.

3.5 Notification of KiwiRail Holdings Limited – Notice of Requirement for a Regional Freight Hub

KiwiRail is proposing to develop a new intermodal rail and freight hub near Bunnythorpe, and has lodged a Notice of Requirement to designate land for its construction and operation.

Notification was received from Palmerston North City Council (PNCC) on 1 March, that an application has been made by KiwiRail to designate land under the RMA for the proposed new regional freight hub.

Horowhenua District Council has been identified as an interested or potentially affected party, which means that should Council wish, a submission can be made to the application.

The identified area being required for designation is approximately 177.7 hectares between Palmerston North Airport and Bunnythorpe, to the west of Railway Road and adjacent to the North Island Main Trunk rail corridor.

PNCC is responsible for processing the Notice of Requirement to designate the land for the freight hub. This process operates under the Resource Management Act and is similar to a resource consent process. PNCC will be required to hold a public hearing on the Notice of Requirement, at which independent hearing commissioners will hear from KiwiRail, submitters, and expert reporting officers engaged by Council.

Submissions are open until 4pm on 26 March 2021.

Council will consider this and its approach to a submission in the coming weeks.

Further information including application details, can be found by going to <https://www.pncc.govt.nz/kiwirail>

Approved by	David Clapperton Chief Executive	
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Growth Dashboard



Horowhenua
2040 Vision

March 2021

Overview of Horowhenua District

Horowhenua's economy is slowly recovering after the hit it took from the COVID-19 lockdown in June 2020 quarter. The district showed mixed results in the December quarter after a strong September quarter.

Infometrics provisionally estimates that GDP grew 1.2% in the December 2020 quarter compared with the same quarter in 2019. However, this growth wasn't enough to make up for earlier falls, with year-end GDP down 1.5% compared with -2.6% nationally.

The recovery in consumer spending growth in Horowhenua stalled in the last quarter of the year. According to the Marketview data, consumer spending declined in December quarter by 2.3% compared with the same quarter in 2019. For the year to December 2020 spending was also in negative territory with a 0.9% decline. However, this was a better outcome than the national decline of 3.2%.

Horowhenua's labour market has held up relatively well. Jobseeker Support recipients increased by 16% over the year to December 2020 compared with 36% nationwide, making Horowhenua's rise among the lowest in the country. Filled jobs in Horowhenua continued to grow through 2020 at a faster rate than in the national economy.

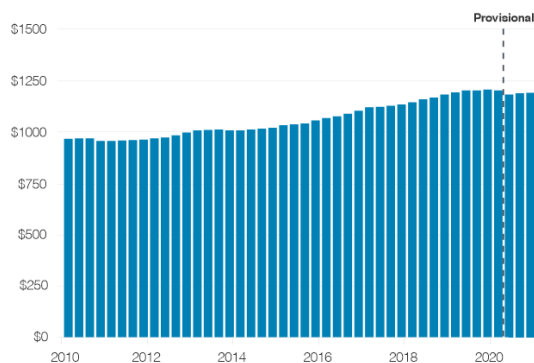
House values are rising steeply in Horowhenua with the average value reaching nearly \$492,000 in the December quarter, a rise of 19%. Nearly 800 houses were sold over the year to December 2020, up to 18% on the previous year.

Rapid growth in house values is encouraging new house growth. The number of residential consents in the December 2020 quarter reached 71, well above the 10-year quarterly average of 45. The value of non-residential consents is running at a level similar to the 10-year average.

Horowhenua's agriculture and food processing sectors are a key source of strength in the district. Higher milk prices are expected to lead to a pay-out to dairy farmers of nearly \$132m this season, up nearly \$2m compared to last season.

Gross Domestic Product

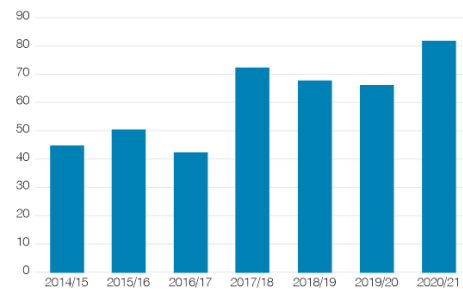
Annual level, Horowhenua District, \$m



GDP in Horowhenua District was provisionally down 1.5% for the year to December 2020 compared to a year earlier. Growth was higher than in New Zealand (-2.6%)

Number of Building Consents

Lodged during the month of February, Horowhenua District

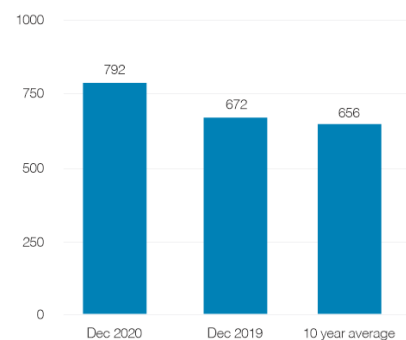


There were 81 building consents lodged in February, this is the highest number lodged in the month of February going back as far as our stats (2014/15). The previous February record was 73 consents lodged in 2017/18.

This is the highest for any single month going back to 2018.

House Sales

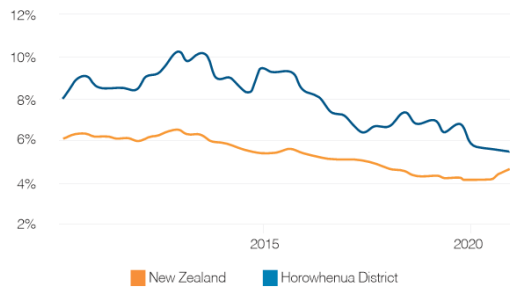
Annual Number, Horowhenua District



This massive growth has largely been driven by growth in the last few months, with a huge number of sales in the December quarter. Record low interest rates have helped lower the mortgage cost of housing. House price growth has encouraged buyers into the market on their fear of missing out, which has only added more demand and driven prices up.

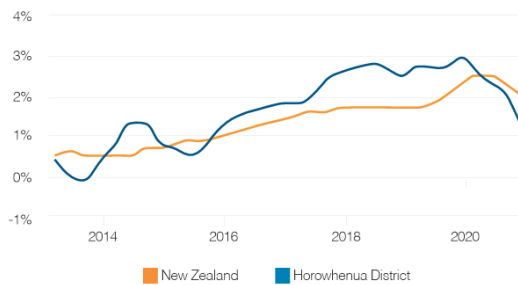


Unemployment rate Annual Average rate



The annual average unemployment rate in Horowhenua District was 5.5% in December 2020, down from 6.4% 12 months earlier. Strengthening job ads, and solid activity in growin industries, sets the scene for a more optimistic pathway for the labour market moving ahead. Softer tourism activity saw lower employment in related industries, including accommodation and food services, however large increases in construction, health and the public sector roles outweighed these losses.

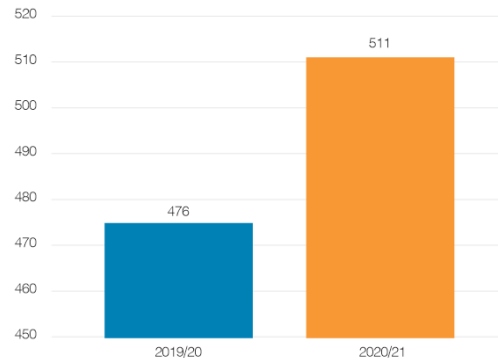
Health enrolments Annual Average % change



The number of people enrolled with a primary health organisation in Horowhenua District in the year to December 2020 increased by 414 people (1.2%) compared with the previous year.

This usually relates to people moving to the district.

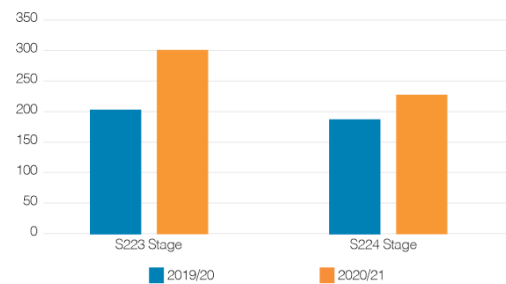
Building Consents Lodged YTD February 2021, Horowhenua District



While the number of building consents issued is still down compared to the same period last year with 437 building consents issued YTD compared to 467 in the same period last year. The number of consents issued in 2020/21 is likely to exceed 2019/20 by the end of the financial year due to the record number of consents lodged in December, January and February 2020/21.

A total of 511 building consents have been lodged YTD – this is up 7% from the same period last year, which saw 476 consents lodged.

New Lots Created at s223 & s224 stage As at February 2021, Horowhenua District



The number of new lots created at 223 and 224 stage YTD is higher than the number of lots created during the previous financial year. Between 1 July 2020 and 28 February 2021, s223 certificates were issued approving 309 lots, compared to 203 new lots for the full 2019/2020 financial year.

Chart	Data Source	Timeframe
Annual change in house sales	infometrics - http://www.infometrics.co.nz/	Dec 19 - Dec 20
House Sales	infometrics - http://www.infometrics.co.nz/	Dec 19 - Dec 20
Consumer Spending	infometrics - http://www.infometrics.co.nz/	Dec 19 - Dec 20
Unemployment rate	infometrics - http://www.infometrics.co.nz/	Dec 19 - Dec 20
GDP	infometrics - http://www.infometrics.co.nz/	Dec 19 - Dec 20
Building Consents Issued	HDC Reporting	Feb 14 - Feb 21
Building Consents Lodged	HDC Reporting	Feb 2019 - Feb 21
New Lots 223 & 224	HDC Reporting	Feb 2019 - Feb 22



File No.: 20/583

Officer and Contractor Delegations 2021

1. Purpose

To seek Council's adoption of the Delegations Register that has required Part D – Statutory Delegations to be updated to reflect internal organisational structure, position additions and delegation changes.

2. Executive Summary

- 2.1 Council delegates various functions to officers and contractors to allow them to conduct their duties both legally and in accordance with legislation, and as a consequence, it is important that these delegations are reaffirmed regularly.
- 2.2 'Delegation' means the assignment of a duty, or power, or action to another, with the authority to carry out that duty or complete the action assigned, together with the responsibility for the outcome.
- 2.3 A number of new positions have been created within the newly formed Infrastructure Development Group. In addition, there have been internal changes, position title changes and external contractor requirements which have prompted an update of the Delegations Register.

3. Recommendation

- 3.1 That Report 20/583 Officer and Contractor Delegations 2021 be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That the Horowhenua District council adopts the Delegations Register **attached** as Attachment A, effective from 11 March 2021.

4. Background / Previous Council Decisions

- 4.1 The delegations were last reviewed and adopted on 8 April 2020, Report 20/116.
- 4.2 Since the adoption of the Delegations Register 2020, there have been a number of positions created within the newly formed Infrastructure Development Group. In addition, there have been internal changes, position title changes and external contractor requirements.

5. Discussion

This report is to ensure that up-to-date delegations are in place for the purposes of administrative efficiency and expedience in the conducting of the day to day business of Council and to ensure that Council officers and contractors can carry out Council duties and that the delegations reflect the prevailing legislation and internal structure and position title changes.

6. Options

Option 1: Approve by resolution the updated Delegations Register.

This will ensure delegations in place reflect accurate legislation and that duties and functions conducted are within approved and accurate delegations of Council.

Option 2: Not approve by resolution the updated Delegations Register.

This could mean that Officers and Contractors may not have correct and legal delegations to carry out their duties which could put Council at risk.

Preferred Option: Option 1 – hence recommendation 3.3.

6.1 Cost

Not applicable.

6.1.1 Rate Impact

There is no rate impact.

6.2 Community Wellbeing

There could be an impact on Community Wellbeing if Officers/Contractors do not have the correct and legal delegations to carry out their duties.

6.3 Consenting Issues

There are no consenting issues arising.

6.4 LTP Integration

Not applicable.

7. Consultation

There are no consultation requirements in respect of this matter – it is an administrative functional requirement.

8. Legal Considerations

- 8.1 If the appropriate and legally correct delegations are not in place, duties may be carried out by staff and contractors for which they do not have the legal basis (delegation) and as a result, any action or decision that may be taken in the normal course of their duties could be open to challenge.
- 8.2 It is also good practice to review delegations periodically to ensure that changes to legislation have been captured.
- 8.3 The delegations attached as Attachment A are made in accordance with the Local Government Act 2002 and any other statutory authority permitting delegation such as the Building Act 2004 or Resource Management Act 1981 (the appropriate authority is as shown in Attachment A).

9. Financial Considerations

There could be financial considerations for Council if an officer or contractor's actions in the course of undertaking their duties were challenged.

10. Iwi Considerations

There are no iwi considerations.

11. Climate Change Considerations

There is no climate change impact.

12. Environmental Considerations

There are no environmental considerations.

13. Health & Safety Considerations

There is no health and safety impact.

14. Other Considerations

There are no other considerations.

15. Next Steps

Following adoption of the Delegations Register, Officers' and Contractor Warrants of Appointment will be updated as required.

16. Supporting Information

Strategic Fit/Strategic Outcome – Not applicable
Decision Making – Not applicable
Consistency with Existing Policy – Not applicable
Funding – Not applicable


Confirmation of statutory compliance


In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

17. Appendices

No.	Title	Page
A	Delegations Register 2021 - Draft for adoption - 10 March 2021 (<i>Under Separate Cover</i>)	

Author(s)	Robyn Ryder Executive Assistant - Group Manager, People & Culture	
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Approved by	Lisa Slade Group Manager - People & Culture	
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File No.: 21/76

Adoption for Consultation: Draft Development Contributions Policy 2021

1. Purpose

To present the draft Development Contributions Policy 2021 to Council for adoption for public consultation.

2. Executive Summary

- 2.1 Development contributions are provided for under the Local Government Act 2002 (LGA 2002) and are able to be used to fund capital expenditure required as a result of growth. Development contributions are paid by the developer or land owner at the time of subdivision, service connection, land use consent or building consent.
- 2.2 Council previously charged development contributions between 2006 and 2015; however, in 2015 decided to stop charging development contributions under the Development Contributions Policy and introduced a Financial Contributions Policy. Financial contributions are collected through the Resource Management Act 1991 (RMA) and are required to go through a plan change process before they can be collected. However, Central Government indicated changes to the RMA that would remove the ability for local authorities to charge financial contributions, therefore, Council never implemented the Financial Contributions Policy through the necessary change to the District Plan.
- 2.3 However, the Horowhenua District has experienced significant growth in the last few years, and during the deliberations on submissions for the Annual Plan 2020/21, Council resolved to consider *developing and consulting on funding options for growth as part of the LTP 2021-2041*.
- 2.4 Council has outlined the reintroduction of development contributions as a key topic in the Long Term Plan 2021-41 Consultation Document. The consultation through the LTP process focuses on whether or not to reintroduce development contributions as a source of funding growth infrastructure, while the consultation on the draft Development Contributions Policy focuses on what the detail of the contributions will be, if Council decides to reintroduce them.
- 2.5 Consultation on the draft Development Contributions Policy is proposed to occur alongside the LTP 2021-41.
- 2.6 The draft Development Contributions Policy 2021 is provided under separate cover.

3. Recommendation

- 3.1 That Report 21/76 Adoption for Consultation: Draft Development Contributions Policy 2021 be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That the Horowhenua District Council adopts the draft Development Contributions Policy 2021 for public consultation to occur simultaneously with the Long Term Plan 2021-41 Consultation Document.

4. Background / Previous Council Decisions

- 4.1 Development contributions are provided for under the Local Government Act 2002 (LGA 2002) and aim to cover a portion of the costs of capital expenditure to service growth related to the development.

Council Decision to cancel Development Contributions Policy 2012

- 4.2 Council adopted a Development Contributions Policy as part of its Long Term Plan in 2006. Reviews of the policy were undertaken in 2009 and 2012. Through the Long Term Plan 2015-2025 process Council consulted about whether the existing development contributions policy should be cancelled and a financial contributions policy implemented instead. Council decided in May 2015 *to cancel the Development Contributions Policy from 1 July 2015 and adopt the Draft Financial Contributions Policy to be put forward as a change to the District Plan*. The decision was made at a time where the Horowhenua District was predicted to have very low growth, with Council seeking to create an enabling environment to encourage economic growth in the district.
- 4.3 Council's current Financial Contributions Policy was adopted in 2015 and aimed to introduce financial contributions for developments undertaken within growth areas. Following the adoption of the Financial Contributions Policy 2015, Central Government announced an amendment to the RMA, which would phase out the ability of local authorities to charge financial contributions. As a result of this amendment the plan change to the District Plan to implement the Financial Contributions Policy was not advanced and financial contributions have not been collected since the Policy was introduced in 2015.

Long Term Plan 2018-38

- 4.4 Council considered infrastructure requirements and options for funding as part of the development of its Long Term Plan 2018-2038. As a result of matters raised in submissions on the LTP, Council made the following resolution: *THAT Council explore during the 2018/19 financial year different options including development contributions for funding infrastructure growth as part of the 2019/20 Annual Plan process*.
- 4.5 Council discussed whether it is necessary to charge development contributions at the August and November 2018 Strategy Committee meetings. Council concluded at this time that it is not currently necessary to charge development contributions; however, Council will continue to investigate and consider whether it needs to introduce new policy tools (such as development contributions) to help fund infrastructure upgrades going forward.

Annual Plan 2020/21

- 4.6 During the deliberations on submissions for the Annual Plan 2020/21 Council resolved to consider *developing and consulting on funding options for growth as part of the LTP 2021-2041*.

Growth Context

- 4.7 The Horowhenua district is growing rapidly. Horowhenua has experienced growth at an average of 2% per annum since 2014. In late 2020, Council adopted its growth assumptions for the Long Term Plan 2021-41, a growth rate of 2.6% per year for the first 10 years of the LTP, increasing to 2.9% for the second decade. Strong growth means that Council needs to plan for and invest in a range of infrastructure, such as for water supply, stormwater, wastewater and our parks and reserves.

5. Discussion

Overview of Development Contributions

- 5.1 Development contributions are provided for under the Local Government Act 2002 (LGA 2002) and are able to be used to fund capital expenditure required as a result of growth.

Development contributions are paid by the developer or land owner at the time of subdivision, land use consent or building consent.

Funding options for growth

- 5.2 Council has limited options to consider for funding infrastructure related to growth. External sources of funding such as subsidies and grants are always considered as the first source of funding. Other options investigated where possible, include tools under the Infrastructure Funding and Financing Act (2002) including Special Purpose Vehicles, and Developer Agreements. However, development contributions are the most effective tool to ensure those who benefit from growth related capital expenditure, are the ones who pay for it. The alternative is that Council debt funds this expenditure (like it does the rest of the capital expenditure programme), and repays the investment through rates funds and all ratepayers pay for growth infrastructure.

LTP Consultation on whether to reintroduce Development Contributions

- 5.3 Council has outlined the reintroduction of development contributions as a key topic in the Long Term Plan 2021-41 Consultation Document. The consultation through the LTP process focuses on whether or not to reintroduce development contributions as a source of funding growth infrastructure, while the consultation on the draft Development Contributions Policy focuses on what the detail of the contributions will be, if Council decides to reintroduce them.

Draft Development Contributions Policy 2021

The draft Development Contributions Policy is attached. Key aspects of the policy are outlined below.

Purpose

- Provide predictability and certainty to developers that the Council can give them the infrastructure they need to support their investments;
- Ensure developers know what they are paying for and that development is not discouraged by high infrastructure costs; and
- Ensure the existing community is not burdened by the costs of growth, but does contribute to growth infrastructure when it provides a clear benefit to them by improving their existing levels of service, renewing aging assets or helping them meet new legislative standards.

Activities covered

- Rooding.
- Water supply.
- Wastewater treatment.
- Stormwater management.
- Community infrastructure activities including, libraries, swimming pools, events centres, sports fields, recreation reserves and public toilets.

Past spending

The Council is proposing to not include any past spending in the calculation of the development contribution.

Catchments

The draft policy proposes to use district-wide catchments for the Rooding and Community infrastructure activities. By doing so, development anywhere in the district will pay the same amount for these activities. For the three waters activities, the draft policy is considering two main options.

- The first is to charge development contributions according to the specific water supply, wastewater or stormwater scheme within which a development falls. The

large growth areas like Tara-Ika, would therefore have additional charges to deal with key infrastructure needed to open them up.

- The second option is to charge a single district-wide contribution for each of the three waters activities, regardless of where a development falls, including that in the large growth areas.

Contribution amounts

Based on the Long Term Plan 2021-41 capital programme and after following all the steps required under the Act, the following tables reflect the draft development contribution amounts under each of the catchment options discussed above.

TABLE 1 - SCHEDULE OF DEVELOPMENT CONTRIBUTIONS														
	Land Transport		Community		Stormwater			Water Supply			Wastewater Treatment			TOTAL
	Tara-Ika GA	District	Tara-Ika GA	District	Tara-Ika GA	Scheme	District	Tara-Ika GA	Scheme	District	Tara-Ika GA	Scheme	District	
Levin		\$499		\$1,547		\$124	\$458		\$3,118	\$0		\$7,563	\$0	\$13,308
Tara-Ika	\$2,559	\$499		\$1,547	\$1,817	\$124	\$458	\$0	\$3,118	\$0	\$1,840	\$7,563	\$0	\$19,525
Levin North		\$499		\$1,547		\$124	\$458		\$3,118	\$0		\$7,563	-\$0	\$13,308
Foxton		\$499		\$1,547		\$0	\$458		\$499	\$0		\$436	\$0	\$3,439
Foxton Beach		\$499		\$1,547		\$79	\$458		\$1,449	\$0		\$871	\$0	\$4,903
Shannon/Mangaore		\$499		\$1,547		\$0	\$458		\$0	\$0		\$0	\$0	\$2,504
Tokomaru		\$499		\$1,547		\$0	\$458		\$0	\$0		\$0	\$0	\$2,504
Waitare Beach		\$499		\$1,547		\$0	\$458		\$3,058	\$0		\$1,949	\$0	\$7,511
Ohau		\$499		\$1,547		\$0	\$458		\$1,800	\$0		\$1,839	\$0	\$6,144
Rural		\$499		\$1,547										\$2,046

Note 1: These contribution amounts do not include GST

Note 2: Wastewater contribution for Ohau will only apply when the service becomes available and new and some existing properties connect

Note 3: Water supply contribution for Ohau and Waitare Beach will only apply when the service becomes available and new and some existing properties connect.

Timing of payment

The draft Policy proposed that development contributions will be invoiced and required to be paid as follows:

- a resource consent for land use, when granting the consent;
- in the case of a service connection, at the time of authorisation of a service connection;
- in the case of a certificate of acceptance, at the time of granting the certificate.
- a subdivision consent, at the time of granting a certificate under section 224(c) of the Resource Management Act 1991; and
- a building consent, at the time the first building inspection is carried out.

6. Options

Option 1: Adopt the draft Development Contributions Policy 2021 for public consultation.

This option will enable the community to provide feedback on the draft Policy.

Option 2: Request Officers undertake further refinements to the draft Development Contributions Policy 2021, for future consideration by Council.

This option requires Council to provide Officers with direction on changes requested. The implication of this option is that the consultation on the consultation document would need to be delayed to ensure that the draft Policy could be consulted on simultaneously with the Long Term Plan Consultation Document as recommended by Audit New Zealand.

The Officer recommendation is option 1.

6.1 Cost

Option 2 would require additional Officer and consultant time associated with refinement of the draft Policy and the resulting impacts on the consultation document and would put pressure on available time to consult and finalising the Long Term Plan before 30 June 2021.

6.1.1 Rate Impact

There is no direct impact on rates resulting from the adoption of the draft Development Contributions Policy for public consultation. As outlined in the consultation document however, if the Council did not adopt a Development Contributions Policy and instead decided to fund the planned costs of growth through rates, it could result in an average rates income increase in year one of 14%, rather than the 6.7% proposed.

6.2 Community Wellbeing

There are no direct implications on community wellbeing.

6.3 Consenting Issues

There are no consenting issues.

6.4 LTP Integration

The draft Development Contributions Policy is closely aligned with the Long Term Plan 2021-41. The Long Term Plan 2021-41 Consultation Document identifies the re-introduction of development contributions as a key topic for feedback. The draft Development Contributions Policy provides the detail on how development contributions would work if Council decides to reintroduce them.

7. Consultation

The report requests Council adopt the draft Policy for public consultation.

8. Legal Considerations

Section 102 of the Local Government Act 2002 (LGA 2002) requires that Council must have a policy on either development contributions or financial contributions to ensure there is certainty about sources and levels of funding. Council currently has a Financial Contributions Policy that was adopted in 2015 to replace the Development Contributions Policy that had been in place. However, due to changes signaled by Central Government, did not progress the District Plan change required to give effect to it.

Section 102(4) also identifies that Council must consult on a draft policy in accordance with the principles of section 82. The proposed consultation will meet the requirements of section 82.

Section 106 and section 2002 of the LGA 2002 set out the requirements for inclusion in a development contributions policy. The draft Policy has addressed these requirements and all other matters Council is required to consider when drafting a policy of this kind under the Act.

9. Financial Considerations

There is no direct impact on rates resulting from the adoption of the draft Development Contributions Policy for public consultation. As outlined in the consultation document however, if the Council did not adopt a Development Contributions Policy and instead decided to fund the planned costs of growth through rates, it would result in an average rates income increase in year one of 14%, rather than the 6.7% proposed.

10. Iwi Considerations

There are no specific Iwi considerations.

11. Climate Change Considerations

There are no specific climate change considerations.

12. Environmental Considerations

There are no specific environmental considerations.

13. Health & Safety Considerations

There are no health & safety considerations.

14. Other Considerations

There are no other considerations.

15. Next Steps

If Council adopts the draft Development Contribution Policy for public consultation, community engagement will occur simultaneously to the LTP 2021-41 consultation. The Hearing of Submissions and deliberations would also occur as part of the LTP 2021-41 hearing process.

16. Supporting Information

<p>Strategic Fit/Strategic Outcome</p> <p>Aligned with the LTP 2021-41 Financial Strategy and Revenue and Financing Policy.</p>
<p>Decision Making</p> <p>It is a Council decision whether to adopt the draft Development Contributions Policy for consultation.</p>
<p>Consistency with Existing Policy</p> <p>The draft Development Contributions Policy is aligned with the Financial Strategy and Revenue and Financing Policy.</p>
<p>Funding</p> <p>The decision to reintroduce development contributions as a source of funding growth capital expenditure will be made through the LTP 2021-41 process.</p>

Risk Area	Risk Identified	Consequence	Likelihood	Risk Assessment (Low to Extreme)	Managed how
Strategic					

Financial					
Service Delivery					
Legal					
Reputational	Key aspects of the draft Policy or the decision making process may not be understood by the community.	Minor	Likely	Moderate	Clear communications in the engagement documents. Public engagement sessions planned to answer community questions.

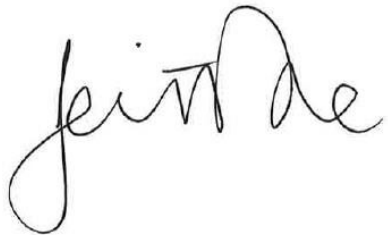
Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

17. Appendices

No.	Title	Page
A	Draft Development Contributions Policy LTP 2021-2041 <i>(Under Separate Cover)</i>	
B	Draft Development Contributions Policy Part 2 LTP 2021-2041 <i>(Under Separate Cover)</i>	

Author(s)	Jacinta Straker Chief Financial Officer	
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Approved by	Nicki Brady Deputy Chief Executive	
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File No.: 21/9

Adoption of Waitārere Beach Master Plan and Proposed Plan Change 5

1. Purpose

To present the Waitārere Beach Master Plan and Proposed Plan Change 5 – Waitārere Beach Growth Area (including supporting evaluation and technical information) to Council for adoption, to enable the completion of the Master Plan and begin public notification of the Proposed Plan Change (PPC5 or Plan Change).

2. Executive Summary

- 2.1 The Waitārere Beach Master Plan has been in development for the past two years. It sets out the blueprint for future development in the Waitārere Beach growth area, including future roading connections, density and the location for public open space. The key aspects of the Master Plan have been incorporated into Proposed Plan Change 5, which is required to undertake changes to the Horowhenua District Plan to enable the intended development of this area.
- 2.2 This report recommends that Council adopts the Waitārere Beach Master Plan, signaling the Master Plan's completion; and adopts the associated Plan Change for public notification, which will commence the formal phase of the Plan Change process (process to be carried out in accordance with Schedule 1 of the Resource Management Act 1991).

3. Recommendation

- 3.1 That Report 21/9 Adoption of Waitārere Beach Master Plan and Proposed Plan Change 5 be received.
- 3.2 That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That the Horowhenua District Council adopts the Waitārere Beach Master Plan.
- 3.4 That the Horowhenua District Council adopts Proposed Plan Change 5 – Waitārere Beach Growth Area and the associated Section 32 Evaluation Report for the purpose of public notification in accordance with Clause 5 of the First Schedule of the Resource Management Act 1991.
- 3.5 That, if necessary, the Group Manager – Customer and Strategy, in consultation with the Chair of the Hearings Committee be authorised (prior to public notification) to correct any minor errors or omissions in the text and maps of Proposed Plan Change 5 and the associated Section 32 Evaluation Report.
- 3.6 That, if necessary, the Group Manager – Customer and Strategy is authorised to correct minor errors prior to the Waitārere Beach Master Plan being published.
- 3.7 That officers be authorised to proceed with public notification of Proposed Plan Change 5 – Waitārere Beach Growth Area, in accordance with the statutory requirements set out in the First Schedule of the Resource Management Act 1991.

4. Background / Previous Council Decisions

- 4.1 Since 2013, the Horowhenua District has experienced rapid population growth. According to Census New Zealand, the Horowhenua District grew by 2% per annum between 2013 and 2018 and was the fastest growing district in the Manawatū-Whanganui region over that period. This growth is expected to continue for the foreseeable future. This is reflected by Council's recent decision to adopt the 95th percentile growth rate for the 2021-2041 Long Term Plan. These projections outline the need for an additional 690 dwellings for the settlement over the next 20 years.
- 4.2 The Waitārere Beach Growth Area is located to the east of the existing settlement and covers an area of just over 100 hectares. Part of the area is currently under 'deferred' zoning in the Horowhenua District Plan, which means a structure plan is required to be developed and incorporated into the District Plan before the area can be easily developed for residential purposes. The land is privately owned.
- 4.3 The Waitārere Beach Growth Area has been subject to a 'Master Planning' process. In this context, a Master Plan acts as a 'blueprint' for landowners within the development area to follow. It leaves enough flexibility and scope for each landowner/developer to create their own, individual development, but makes sure there is good integration between development for the important elements such as roads join up with each other and adequate provision is made for features such as parks and reserves. The Waitārere Beach Master Plan includes design principles, design description and a spatial plan that gives effect to them.
- 4.4 The Waitārere Beach Master Plan is the second Master Plan to be developed in Horowhenua following the adoption of the Tara-Ika Master Plan in November 2020. It has been developed by Council in collaboration with landowners. In early 2020 community engagement on the Master Plan was undertaken, which showed support for an integrated approach to future development.
- 4.5 In order to enable development to occur in accordance with the Master Plan, the land needs to go through a District Plan Change process, in accordance with the First Schedule of the Resource Management Act 1991 (RMA). The proposed changes will relate only to the area known as the Waitārere Beach Growth Area.

5. Discussion

Waitārere Beach Master Plan

- 5.1 As indicated above, the Master Plan process is a high level guiding document that sets out key desired outcomes/design principles for the area. It seeks to co-ordinate and integrate development across land ownership boundaries to ensure sufficient provision is made for features such as public open space and road connectivity. It is a non-statutory document that guides the development of statutory documents. Examples of statutory documents guided by the Master Plan are the District Plan Change and the Long Term Plan (infrastructure planning).
- 5.2 The Master Plan includes the following:
 - Introduction: that provides a location map and introduction to the plan.
 - Design principles: which are the key outcomes sought for the area. These include good connectivity, variety of housing types, integrated infrastructure, and recreational amenity.
 - Design description: that describes the intent behind the design.
 - Spatial maps: showing the overall master plan and underlying layers for archaeology, street network, street typologies, shared path network, vegetation and open space, conceptual ideas for The Lakes Reserve, density, land use and housing diversity, and anticipated staging.

- 5.3 The Master Plan has been in development for the past two years and has been prepared in collaboration with key landowners from within the Master Plan area. In early 2020 community feedback was sought on the draft Master Plan design principles and community character. Approximately 30 community members completed written feedback forms, with over 200 attending a community drop-in day and engaging with Council officers. Feedback showed support for the importance of the proposed design principles and provided useful insight into key character features.

Proposed Plan Change 5 – Waitārere Beach Growth Area

- 5.4 The Proposed Plan Change seeks to rezone land and make amendments to the District Plan provisions to enable the development of the Waitārere Beach Growth Area. This includes a structure plan, additional policy context and changes to rules alongside the rezoning. The Proposed Plan Change mainly uses the existing District Plan framework as a basis for the amendments, however the proposed specific controls have been designed to be consistent with the National Planning Standards.
- 5.5 The rules of this proposed plan change will not have legal effect at the time of notification. The rules within a proposed plan change will not have legal effect until they are beyond legal challenge. This means that if there are no submissions received on a particular rule change then the rule would have legal effect from the time that the submission period closes. If submissions are made on a rule change then the rule will not have legal effect until a decision on those submissions has been notified and the period for lodging appeals to the Environment Court has closed. While the rules do not have legal effect (e.g. one does not have to comply with them), s104(1)(b) of the Resource Management Act 1991 does require that the provisions (contents) of a Proposed Plan are considered as well as the current provisions of the Operative District Plan when processing resource consent applications.
- 5.6 The proposed changes are summarised below.

Policy context

- 5.7 Addition of policy context to guide implementation based on the key principles of the master plan – for residential development and commercial development in the growth areas.

Rezoning

- 5.8 Lifting deferral zoning & up zoning land for additional density, using the existing Residential, Commercial & Open Space Zones. Inclusion of additional controls specific to this area as follows:
- Waitārere Beach Mixed Use Area: To enable residential and limited commercial activities to occur in the identified area. Two areas proposed – one near The Lakes, one on the corner of Waitārere Rise Avenue and Waitārere Beach Road.
 - Forest Road Integrated Residential Development Area: To provide a specified location for the development of a comprehensively developed housing area on the 40 Forest Road property. Currently Council provides for Integrated Residential Development as a restricted discretionary activity in the residential zone (without specifying locations). The proposed area at 40 Forest Road would provide a signal to the community the location of where this type of development is proposed, and provide the developer with a non-notification clause to give greater certainty to the process following the plan change process.
 - Waitārere Beach Greater Density Area: To enable lots down to 450m² (smaller lot size than the current 800m² for the standard residential in Waitārere Beach). Three areas are proposed:
 - Corner of Waitārere Rise and Waitārere Beach Road. An area covering the whole site, recognising the higher amenity provided by the Wairarawa Stream Reserve,

the location near proposed commercial activities and in relation to the village centre, and the relatively flat topography of the site.

- The Lakes property. An area directly adjacent to the open space to provide for 450m² sections where there are high amenity values from the open space.
- 12 Achilles Avenue. Flat site directly adjacent to the Domain.

Structure plan

- 5.9 Inclusion of Structure Plan 07A – implementing changes resulting from the master plan process.

Rules

- 5.10 Integrated residential development: Conditions for minimum lot size, roading connection, and inclusion of non-notification rule.
- 5.11 Subdivision: Enabling subdivision down to 450m² in the Waitārere Beach Greater Density Area as a controlled activity. Inclusion of new matters of control for liquefaction and lateral spread and surface water inundation. Inclusion of a new condition related to the requirement for a geotechnical report to be provided to identify liquefaction risks and mitigation and surface water inundation.
- 5.12 Commercial: Controlled activity framework. Limiting activities in the Waitārere Beach Mixed Use area to Residential and specified commercial activities. Non-complying activity for entertainment activities, commercial garages and vehicle service stations.
- 5.13 Fencing: Amendment of fencing rules to limit fence heights adjoining public space within the Waitārere Beach Growth Area.

Assessment Criteria

- 5.14 Inclusion of assessment critical for natural hazards, liquefaction and lateral spread and surface water inundation.

Waitārere Beach Mixed Use Area

- 5.15 Officers have continued to refine the proposed provisions since Elected Members received a briefing paper. Officers are now recommending a site coverage of 15% for commercial development in the Waitārere Beach Mixed Use Area, which provides sufficient floor area for destination commercial use, while reducing the potential of the site becoming the default village centre without further consideration through a more stringent consenting process.

Plan Change Process

- 5.16 The decision to adopt the Proposed District Plan Change will allow the Proposed Plan Change to be publicly notified, commencing the formal engagement process. From notification, the process follows a prescribed process set out in the Resource Management Act 1991. The notification period has tentatively been scheduled to run from late March through to late April. This will provide a window of time for people to make a written submission. Any interested party can provide a submission and speak at a hearing. The time period is consistent with the minimum statutory requirements (twenty working days is the minimum required by the Resource Management Act 1991). There is strong demand for development in the Waitārere Beach Growth area, therefore, it is recommended that notification of the Proposed Plan Change occurs without significant delay.
- 5.17 Once the submissions close, officers then need to summarise all of the written submissions received and notify a Summary of Submissions. This starts a process for Further Submissions (cross submissions) where submissions can be made supporting or opposing the original submissions.
- 5.18 Once the Further Submissions have been received, the next step in the process is to assess if there are any matters that would benefit from a pre-hearing meeting. These can be useful to gain a better understanding of submission points and to resolve issues prior to the

hearing. Following any pre-hearing meeting, will be the formal plan change hearing. The composition of the hearing panel would need to be confirmed. Historically the hearing panel for plan changes has included a mixed of accredited members from the Council's Hearing Committee and independent commissioners. The number and nature of submissions will often influence if commissioners with specialist skill sets are required and how quickly after the further submissions that the hearings are held. There may be issues raised by submissions that might require Council officers to obtain additional technical information to respond to the submissions.

6. Options

Option 1 – Adopt the Waitārere Beach Master Plan and adopt Proposed Plan Change 5 (Waitārere Beach Growth Area) for public notification.

This is the option recommended by officers. This is a significant step in the process to rezone land for further development at Waitārere Beach. The public notification process allows any party to make a submission, providing opportunity for the community voice to be heard.

Option 2 – Do not adopt the Waitārere Beach Master Plan and Proposed Plan Change 5 (Waitārere Beach Growth Area) for public notification, directing officers to undertake changes.

This option would require direction by elected members on the further work/changes requested and would delay notification of the Plan Change, resulting in delays to the land being rezoned.

6.1 Cost

Costs associated with development of the Master Plan and the Plan Change preparation of process are to be covered under existing budgets. If Council does not adopt the Master Plan and Plan Change, directing further work to be undertaken, additional costs will result. At present, the Plan Change process is on track to be covered using existing budgets. The nature of the additional work would influence any additional costs and whether this is can be covered by the existing budget.

6.1.1 Rate Impact

This plan change forms part of the Proposed Plan Change work identified in the LTP 2018-2038. This proposed plan change is on track to be undertaken within the available budget so there would be no rate impact as a result of this project (being the Plan Change process) advancing to the public notification stage of the process.

6.2 Community Wellbeing

This project contributes to community wellbeing by providing land for housing development. This is important given the expected population growth and associated demand for housing. The Master Plan and Proposed Plan Change have been developed with the impacts on the existing community in mind, with the proposal suitable to the context and supporting community wellbeing.

6.3 Consenting Issues

There are no consents required or consent issues arising by adopting the Master Plan as complete and the Plan Change for notification.

6.4 LTP Integration

This project aligns with the LTP in that it seeks to address growth pressures.

7. Consultation

The process to date has involved extensive engagement with landowners and the local community as covered earlier in the report. The adoption and public notification of the amended proposed plan change triggers the start of a legally prescribed process that must be followed in terms of progressing the proposed plan change from notification to becoming operative. Included in this process are very specific requirements for the submission and further submission processes and timeframes.

As part of the notification process property owners who are directly affected by the proposed changes are directly notified. Public notification provides the opportunity for anyone to make a submission in support or opposition to Proposed Plan Change 5.

8. Legal Considerations

This proposed plan change is being undertaken in accordance with statutory processes and to fulfil Council's statutory obligations set out in the Resource Management Act 1991.

9. Financial Considerations

There are no financial considerations arising directly from moving forward with the plan change process.

10. Iwi Considerations

Council officers have had engagement with both Ngāti Huia and Muaūpoko Tribal Authority throughout the development of the Master Plan and Plan Change. Iwi authorities were formally notified of the plan change, ahead of public notification.

A hui in February 2021 was held with Ngāti Huia, with the key areas of concern identified below:

- Commercial provision: Do not support the spread-out commercial provision (additional commercial provision for the Growth Area). Should understand the ideal location for a centre, and find ways to activate that area. Scattered commercial provision gives the impression of facilitating private developers without consideration of the wider community.
- Wairarawa Stream/Lagoon: Is of significant importance. Is the only link to ancestral lakes and wetlands and serious considerations of this, the potential to protect this environment as a source of cultural importance is required. The stream is a major mahinga kai or food gathering area for Ngāti Huia. It is one of the few areas left that support tuna heke. They consider any development around the stream would be detrimental to maintaining the mahinga kai. Higher density development being enabled in this area as it may place increased pressure on the ecosystem and result in degradation of the area.
- Future development: Need to ensure development enabled through the Growth Area, does not preclude future development for Iwi.

Tamarangi Hapu have indicated an interest in meeting to discuss the Proposed Plan change. While there has been attempts to meet to discuss the Plan Change, a meeting has not yet occurred and a new time to meet is being confirmed by Tamarangi Hapu.

Officers will continue to support iwi to be involved and participate through the Plan Change process.

11. Climate Change Considerations

There are no specific Climate Change considerations associated with proceeding with the Plan Change process. Potential climate change effects have been considered when developing the documents.

12. Environmental Considerations

There are no environmental impacts associated with proceeding with the Plan Change process. The potential environmental impacts resulting from development will be managed via the District Plan, and the resource consent process.

13. Health & Safety Considerations

There are no health and safety considerations.

14. Other Considerations

There are no other considerations.

15. Next Steps

- 15.1 Should Proposed Plan Change 5 – Waitārere Beach Growth Area be adopted by Council, the next step is for Proposed Plan Change 5 to be publicly notified. Public notification will start the formal submission period. As part of the notification process property owners directly affected by the proposed changes will be sent information advising them of the proposed plan change and inviting them to make submissions in support or opposition to it.
- 15.2 Officers anticipate publicly notifying the Plan Change in late March and leaving submissions open until late April 2021.
- 15.3 Following the closing of the submission period, Officers are required to prepare a Summary of Submissions for public notification. A further submission period for cross submissions will then follow once the Summary of Submissions has been publicly notified.
- 15.4 It is anticipated there may be issues raised that can be adequately resolved through pre-hearing meetings. The timing for hearing submitters and the composition of the Hearings Committee for this hearing will be dependent on the number and technical nature of submissions received. The more submissions of this nature, then a longer timeframe maybe needed to prepare the information necessary for the hearing.

16. Supporting Information

<p>Strategic Fit/Strategic Outcome</p> <p>This projects seeks to accommodate expected housing growth in the District. It is also noted that this Plan Change seeks to give effect to the National Policy Statement on Urban Development, which states that Council must provide sufficient zoned and serviced land.</p>
<p>Decision Making</p> <p>Not applicable.</p>
<p>Consistency with Existing Policy</p> <p>The Proposed Plan Change seeks to rezone a growth area identified in the Horowhenua Growth Strategy 2040 and the Operative Horowhenua District Plan as a growth future growth area.</p>
<p>Funding</p> <p>Funding is identified for District Plan work in the LTP 2018-2038 & Annual Plan 2020/21.</p>

Risk Area	Risk Identified	Consequence	Likelihood	Risk	Managed
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				Assessment (Low to Extreme)	how
Strategic	Risk associated with adopting the Plan Change for notification is low. This simply allows the Plan Change to be notified for public submission, allowing potential issues to be identified and responded to. As with any plan change of this scale, and given the known community views regarding growth, it is possible a high number of submissions (supporting or opposing) could be identified, potentially raising complex issues. However, this is the purpose of the public notification process.			Low	Council Officers are available as contact people to respond to queries about the technical information and plan change process
Financial					
Service Delivery					
Legal					
Reputational					

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

17. Appendices

No.	Title	Page
A	Waitarere Beach Master Plan A3 <i>(Under Separate Cover)</i>	
B	PPC5 - Section 32 Report <i>(Under Separate Cover)</i>	
C	PPC5 - Section 32 Evaluation Report Appendices <i>(Under Separate Cover)</i>	
D	PPC5 - Structure Plan, Planning Maps and Provisions <i>(Under Separate Cover)</i>	

Author(s)	Katrina Gray Strategic Planner	
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Approved by	David McCorkindale Group Manager - Customer & Strategy	
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File No.: 21/78

Adoption of Supporting Information to the Long Term Plan 2021-41 Consultation Document

1. Purpose

To present the Supporting Information underpinning the Consultation Document for the Long Term Plan 2021-41 for adoption.

2. Executive Summary

- 2.1 This report provides an overview of a number of the supporting documents for Council's 2021-41 Long Term Plan Consultation Document.
- 2.2 It is a legislative requirement that these supporting documents be adopted prior to the adoption of the Long Term Plan 2021-41 Consultation Document. A resolution is therefore required to adopt these supporting documents to allow for them to be available for consultation and used as supporting information to the Consultation Document.

3. Recommendation

- 3.1 That Report 21/78 Adoption of Supporting Information to the Long Term Plan 2021-41 Consultation Document be received.
- 3.2 That this matter or decision is recognised as significant in terms of S76 of the Local Government Act.
- 3.3 That the supporting documents including the Financial Strategy, Infrastructure Strategy, Activity Statements, Financial Statements, Significant Forecasting Assumptions, Statement on Council Controlled Organisations, Statement on the Development of Maori Capacity to Contribute to Decision Making, Significance and Engagement Policy, Rates Remission Policy and Revenue and Financing Policy be adopted and made available to the public as Supporting Information for Council's Long Term Plan 2021-41 Consultation Document.
- 3.4 That if necessary, the Group Manager Customer and Strategy, in consultation with the Chief Executive, be authorised to correct any minor errors or omissions in any of the supporting documents before they are publicly notified.
- 3.5 That the Horowhenua District Council adopts the Significance and Engagement Policy 2021.
- 3.6 That the Horowhenua District Council adopts the draft Rates Remission Policy for public consultation, which will occur concurrently to the Long Term Plan 2021-41 Consultation Document.
- 3.7 That the Horowhenua District Council adopts the draft Revenue and Financing Policy for public consultation as part of the Long Term Plan 2021-41 consultation process.
- 3.8 That the Horowhenua District Council resolves that it is financially prudent after considering the matters set out in Section 100(2)(a)-(d) of the Local Government Act, to operate in deficit for 2023/24, given that this will be recovered over the first 10 years of the plan.

4. Background / Previous Council Decisions

- 4.1 Section 93 of the Local Government Act 2002 requires the Council to have a Long Term Plan (LTP) that covers a period of at least 10 years and requires the plan to be updated every three years. Council has prepared a 20 year Plan that will outline the strategic direction of the

District. With an increase of expected growth throughout the Horowhenua District, a 20 year plan will enable Council to proactively plan for the future challenges and opportunities associated with this growth.

- 4.2 Section 93C of the LGA 2002 identifies Council's Consultation Document must be presented in a concise and simple manner and cannot contain or have attached to it a full draft of LTP Supporting Information such as policies or strategies.
- 4.3 Given the requirement to keep the Consultation Document 'concise and simple' there are a suite of documents which officers have produced that have informed the Long Term Plan 2021-41 Consultation Document as supporting information.
- 4.4 Some of these supporting documents have been presented and discussed with Elected Members at briefings, however, this has only been done for documents where considerable changes have been made in comparison to what was included in the 2018-2038 LTP. Other documents such as a Statement on Council Controlled Organisations, which have not been substantially changed but rather updated have not been presented in detail previously.

5. Discussion

5.1 The supporting documents covered in this report are:

- Financial Strategy
- Infrastructure Strategy
- Council's Activity Statements
- Financial Statements
- Significant Forecasting Assumptions
- Statement on Council Controlled Organisations,
- Statement on the Development of Maori Capacity to Contribute to Decision Making processes
- Significance and Engagement Policy 2021
- Rates Remission Policy
- Revenue and Financing Policy.

Financial Strategy

5.2 Council is required to prepare a Financial Strategy as part of the development of the Long Term Plan 2021-41. The purpose of the Financial Strategy is to:

- (a) *facilitate prudent financial management by the local authority by providing a guide for the local authority to consider proposals for funding and expenditure against; and*
- (b) *provide a context for consultation on the local authority's proposals for funding and expenditure by making transparent the overall effects of those proposals on the local authority's services, rates, debt, and investments.*

5.3 The Financial Strategy initially provides an overview of the district's population growth and changing land use and major capital projects. It then provides an overview of Council's approach to debt, rates and the balanced budget requirement. Finally the document provides an overview of Council's policy on securities, investments and insurance.

5.4 The Financial Strategy for the Long Term Plan 2021-41 sets out the 20 year plan for Council's financial management. The financial goals identified include:

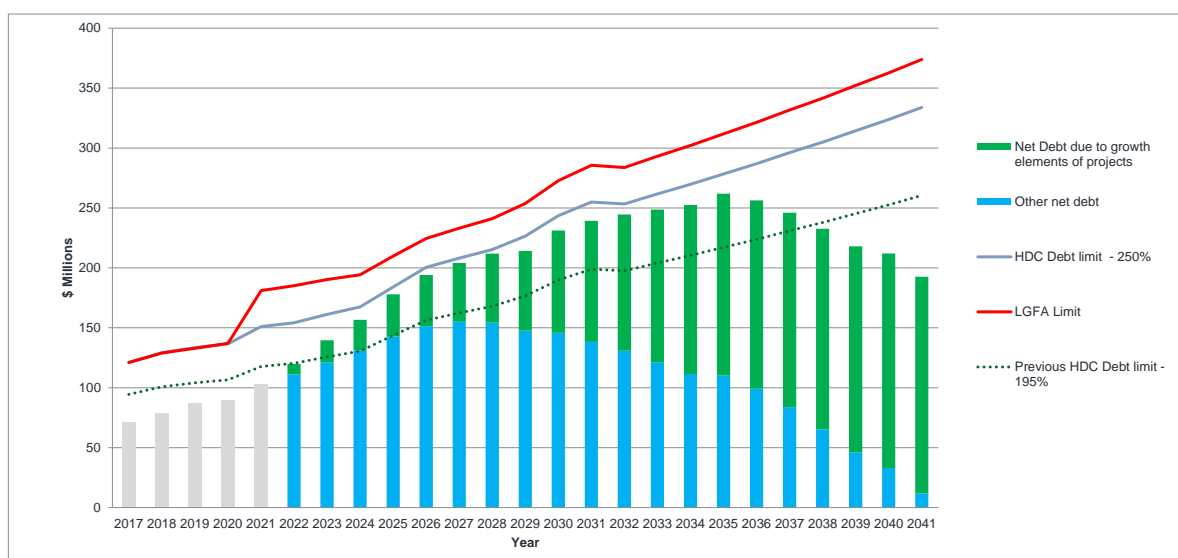
- ensuring affordable rates for the community,
- minimising the Council's debt, and
- making the best use of capital spending.

5.5 Council is facing a number of key challenges over the next 20 years, mainly as a result of the significant population growth anticipated. These include:

- Funding the capital programme – needing to support the projected growth of our district means borrowings needs to increase
- Increasing renewals requirements means we need to increase the rates funding of renewals to keep borrowings sustainable
- Implementing innovative funding and delivery solutions to enable us to affordably build the infrastructure required for growth

Debt

5.6 With significant growth on the horizon, Council is proposing to raise its debt limits. Debt is primarily driven by capital expenditure, and with growth comes a need to fund new infrastructure. It is proposed to raise the debt limit from 195% to 250% of operating revenue, still leaving adequate borrowing in the event of a natural disaster.



Rates

5.7 Proposed rate income increase limits (after growth) in the first 10 years of the plan range from 4.6% to 7.5% per annum. The Financial Strategy sets out that Council is committed to the long term goals of:

- Increasing rates funding of asset renewals expenditure
- Paying for operational expenses
- Maintaining a balanced operating budget.

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031+
Rates Increase (after growth)	6.7%	7.3%	5.6%	5.5%	5.7%	5.5%	4.3%	3.6%	2.6%	2.0%	1.0% (Average)
Rates Limit (after growth)	7.0%	7.5%	6.0%	6.0%	6.0%	6.0%	4.6%	4.7%	4.7%	4.6%	4.4% (Average)

Balanced Budget

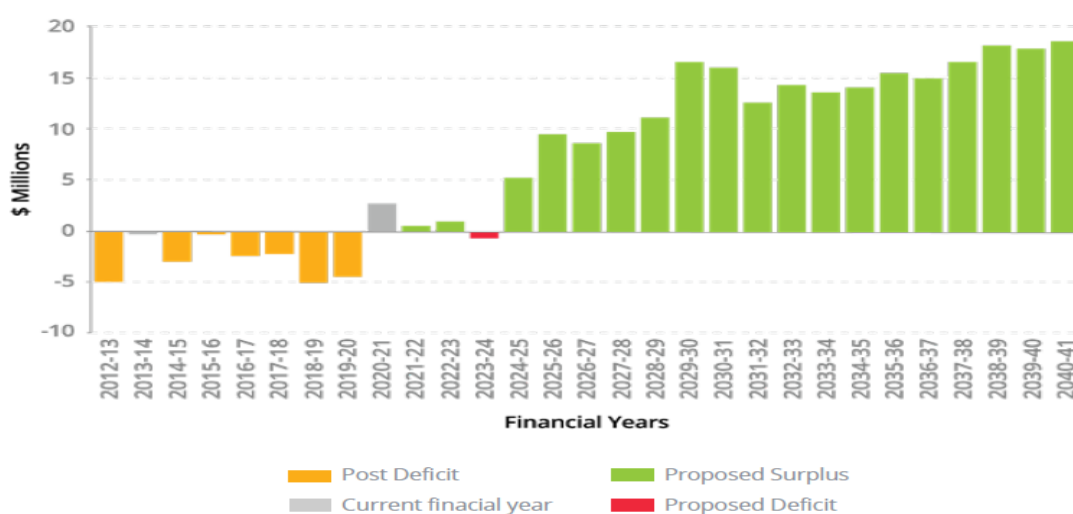
5.8 The financial strategy identifies a balanced budget in all years, apart from a small deficit in 2023/24.

5.9 Section 100 of the LGA 2002 identifies that a local authority must ensure that each year its operating revenue is set at a level that can meet the operating expenses. However, Section 100(2) identifies that:

a local authority may set projected operating revenues at a different level from that required by that subsection if the local authority resolves that it is financially prudent to do so, having regard to—

- (a) the estimated expenses of achieving and maintaining the predicted levels of service provision set out in the long-term ... plan, including the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life; and
- (b) the projected revenue available to fund the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life; and
- (c) the equitable allocation of responsibility for funding the provision and maintenance of assets and facilities throughout their useful life; and
- (d) the funding and financial policies adopted under section 102.

Operating Surplus/Deficit



- 5.10 It has been determined that it is financially prudent to operate in deficit for 2023/24, given that this deficit will be recovered through surpluses over the first 10 years of the plan.

Infrastructure Strategy

- 5.11 Council is required to prepare an Infrastructure Strategy as part of the development of the Long Term Plan 2021-41. The Infrastructure Strategy is required to cover a 30 year period. The purpose of the Infrastructure Strategy is to:

- (a) identify significant infrastructure issues for the local authority over the period covered by the strategy; and
- (b) identify the principal options for managing those issues and the implications of those options.

- 5.12 Council has included the following activities in the Infrastructure Strategy – Land Transport, Stormwater, Water Supply, Wastewater, Property, Community Facilities, Community Infrastructure.

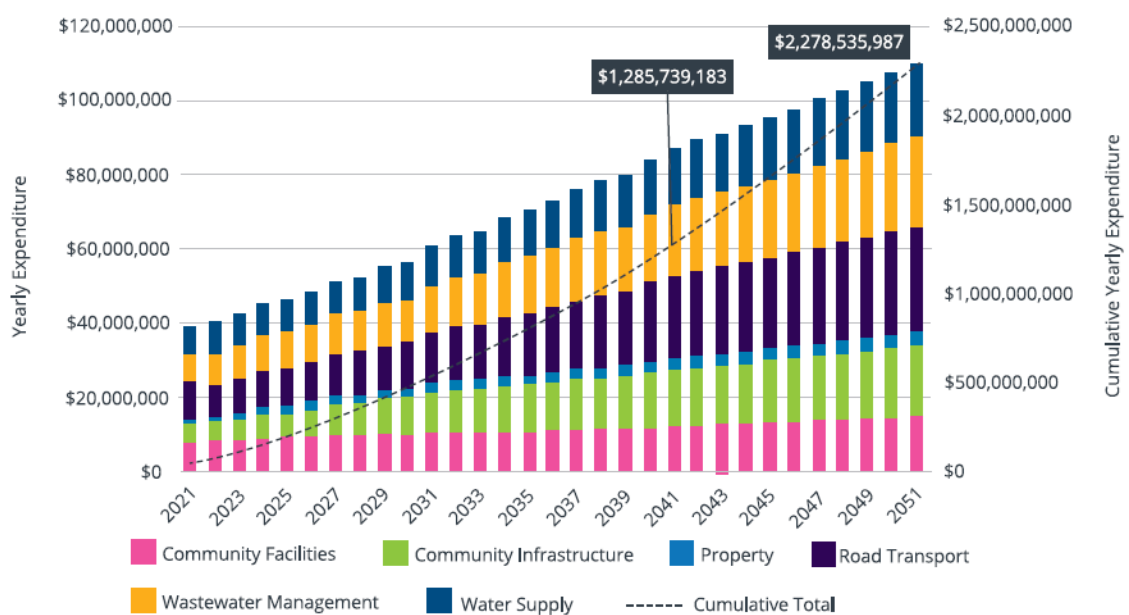
- 5.13 The Infrastructure Strategy sets out the goals for infrastructure, the significant challenges and how Council will manage them, the most likely scenario for each activity covered by the Strategy (including the significant issues for each activity and the principal and alternative options for key decisions Council will need to make, including projected operating and capital expenditure), the total cost of the most likely scenario and the key underlying assumptions.

5.14 The goals set out in the Infrastructure Strategy include:

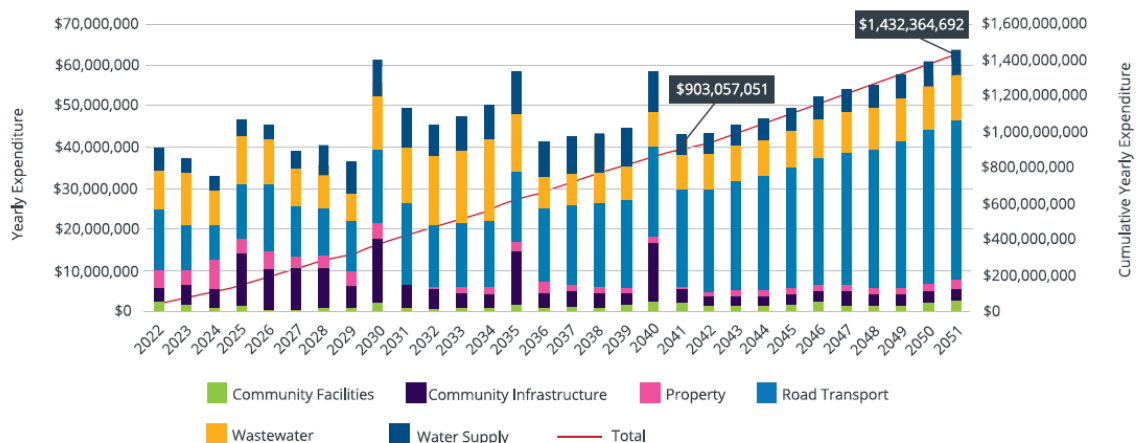
- Goal 1: Provide affordable levels of service through prudent infrastructure management
- Goal 2: Engage with our community to ensure customer expectations match infrastructure investment
- Goal 3: Ensure infrastructure is fit-for-purpose for our current community whilst also facilitating growth
- Goal 4: Provide infrastructure which supports wellbeing and enables a sustainable community.

5.15 The most significant challenge for the district is population growth an increasing demand. With the population projected to increase to over 80,000 residents by 2051, a significant amount of investment in our infrastructure assets is required.

5.16 The proposed operational expenditure programme over the 30 year period is \$2,278 million (see figure below).



5.17 The proposed capital expenditure programme over the 30 year period is \$1,432 million (see figure below).



Council's Activity Statements

- 5.18 Council is required by Schedule 10(2) of the LGA 2002 to identify groups of activities and activities within those groups, and identify for each group of activities the rationale for delivery, the community outcomes, significant negative effects they may have on the community, the statement of service provision (levels of service and performance measures) and funding impact statement. Council also provides the proposed capital expenditure programme.
- 5.19 Council's groups of activities include; Land Transport, Water Supply, Wastewater Disposal, Stormwater, Solid Waste, Regulatory Services, Representation and Community Leadership, Community Facilities, Community Support, Community Infrastructure, Property.
- 5.20 For the Long Term Plan 2021-41 the Community Facilities and Community Infrastructure groups of activities have been separated (previously Community Facilities and Services).
- 5.21 The Activity Statements have been reviewed and updated. Performance measures and targets have been reviewed, with minor changes made. Many of the performance measures for the three waters and land transport areas are mandatory. The performance measures included in the Activity Statements will form the basis of reporting non-financial performance in the Annual Report.

Financial Statements

- 5.22 Council's Financial Statements provide the: Funding Impact Statement, Forecast Statement for Comprehensive Revenue and Expense, Forecast Statement of Changes in Equity, Forecast Statement of Financial Position, Forecast Cashflow Statement, Forecast Funding Impact Statement, Capital Expenditure, Reconciliation between Forecast Funding Impact Statement and the Forecast Statement of Comprehensive Income, Reserve Funds and Benchmark Disclosures.
- 5.23 Council is proposing to meet all benchmarks across the 20 year plan (apart from balanced budget benchmark in 2023/24 identified above).

Significant Forecasting Assumptions

- 5.24 Schedule 10(17) of the LGA 2002 identifies that Council is required to identify any significant forecasting assumptions that it has made in developing the Long Term Plan 2021-41 which underpin the financial estimates.
- 5.25 There are 30 significant forecasting assumptions disclosed. Each assumption outlines the assumption, detailed forecast, risk, level of uncertainty, financial impact and source of information.
- 5.26 The significant forecasting assumptions have been through a robust Audit process and may be subject to minor updates prior to adoption by Council.
- 5.27 There are number of new assumptions since the Long Term Plan 2018-38 reflecting the changing context for the District these include; Pandemics, Three Waters Review, Local Government Structure, Levin Landfill, Delivery of the Capital Expenditure Programme, Infrastructure Funding and Funding of Tara-Ika Infrastructure.

Statement on Council Controlled Organisations

- 5.28 Schedule 10(7) of the LGA 2002 identifies Council is required to name any council controlled organisations and any subsidiary of council controlled organisations and identify the local authorities significant policies and objectives in relation to ownership and control of the organisation; the nature and scope of activities to be provided by the council controlled organisations and the key performance targets.
- 5.29 The statement from 2018 has been updated. It references the Manawatū-Whanganui Local Authority Shared Service Limited (MW-LASS Ltd), and the Shannon Community Development Trust. Both CCO's have been identified by Council resolution as exempt from

the requirements of CCO's (due to their size). As they are exempt Council is not required to disclose their performance measures or targets.

Statement on the Development of Maori Capacity to Contribute to Decision Making processes

- 5.30 Section 81 of the LGA 2002 requires Council to have processes in place to provide opportunity for and to foster/develop Maori capacity to contribute to Council's decision making processes. Under Schedule 10(8) of the LGA 2002 Council is required to include a statement of any steps it has taken, or will take, to foster the development of Maori capacity to contribute to the decision making processes of Council over the period covered by this LTP.
- 5.31 The statement prepared in 2018 has been reviewed and updated. The updated statement provides increased clarity about the current stage and plans that are in place to make improvements.

Significance and Engagement Policy 2021

- 5.32 Schedule 10(11) of the LGA 2002 requires Council to include a summary of the Significance and Engagement Policy prepared under section 76AA of the LGA 2002 in the LTP.
- 5.33 The purpose of the significance and engagement policy is
- (a) to enable the local authority and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities; and*
 - (b) to provide clarity about how and when communities can expect to be engaged in decisions about different issues, assets, or other matters; and*
 - (c) to inform the local authority from the beginning of a decision-making process about—*
 - (i) the extent of any public engagement that is expected before a particular decision is made; and*
 - (ii) the form or type of engagement required.*
- 5.34 Every local authority is required to have a significance and engagement policy that sets out the local authority's approach to determining the significance of proposals, criteria in assessing significance, how the local authority will respond to community preference about engagement, and how the local authority will engage with communities on other matters.
- 5.35 Officers have made minor amendments to the 2018 policy and this report is seeking that Council adopt the amended policy. The minor amendments include:
- Updating details of Council boards, and committees.
 - Addition of a section 'Making it work in practice'.
 - Updating the list of strategic assets.
 - Updates to descriptive wording about new engagement tools.

Rates Remission Policy

- 5.36 Section 102(3)(a) identifies that Council may adopt a Rates Remission Policy. A rates remission policy must state the objectives sought to be achieved by the remission of rates and the conditions and criteria to be met in order for rates to be remitted.
- 5.37 The Rates Remission Policy must reviewed at least every six years and be consulted on in accordance with section 82 of the LGA 2002. Council's existing Rates Remission Policy was adopted as part of the Long Term Plan 2015-25 process.
- 5.38 The Rates Remission Policy sets out the following classes of rates remissions: Community Groups; voluntary protected land; penalties on rates; excessive water charges, remnant land, rating units in industrial and commercial areas used for residential purposes, land used for Primary Industry and Rural Residential purposes in areas that have been rezoned as Residential and Business Zones; small rate balances; targeted rates on non-rateable land;

properties affected by disasters, subdivision which are in Common Ownership but do not meet the criteria of Contiguous Property; on bare land Council owned utilities, contiguous rating units not in common ownership.

- 5.39 Officers consider the Rates Remission Policy is working well and have not recommended any changes. Consultation on the Rates Remission Policy will occur concurrently to the Long Term Plan 2021-41 Consultation Document.
- 5.40 For 2020/21 the Council is budgeting to provide \$370,000 in rates remissions.

Revenue and Financing Policy

- 5.41 Council is legally obliged to develop and adopt a Revenue and Financing Policy (RFP). The RFP sets out Council's policies on why and how funding sources are used to fund operational and capital expenditure. The RFP is a core foundation document for Council. The RFP sets out who pays for what and why. If a funding source is not stated in this policy you cannot use it.
- 5.42 Funding mechanism choice must be guided by s101(3) analysis and must be consistent with, and give effect to, the Financial Strategy and Infrastructural Strategy and any other strategic policy or decision of Council.
- 5.43 It is basic industry norm that to give effect to s101(3)(iii) (the intergenerational equity principle) that asset renewals tend to be funded from rates while new assets are funded from borrowing and those assets that service growth from either development or financial contributions.
- 5.44 The s101(3) analysis guides Council into assessing the level of private benefit and, therefore that portion of each activity that should be funded from fees and charges rather than rates. These proportions should be expressed as thresholds using ranges to avoid the absolute precision that is impossible to achieve using some funding sources that are influenced by the economic environment.
- 5.45 The RFP must be consulted on in accordance with section 82 of the LGA 2002, the key aspects of change are included in the Consultation Document.

Proposed amendments

- 5.46 A number of amendments to the RFP for the Long Term Plan 2021-41 include:
- Updates throughout the RFP to enable development contributions and financing solutions through The Infrastructure Funding and Financing Act 2020 (the Act). This established a new funding and financing model to enable private capital to support the provision of new infrastructure for housing and urban development including Special Purpose Vehicles.
 - Updates to the General Rate and Land Transport Targeted Rate to reflect the changes proposed to the differentials to be consulted on in the Long Term Plan Consultation Document

6. Options

Option 1: Adopt the supporting documents for the Long Term Plan 2021-41 Consultation Document.

If the supporting documents adopted by Council then Officers can proceed to make these documents available to the public for their use as Supporting Information to the Long Term Plan 2021-41 Consultation Document. This would enable the public notification and consultation process for the Long Term Plan 2021-41 to commence on 12 March 2021.

Option 2: Delay the adoption of one or more supporting documents for the Long Term Plan 2021-41 Consultation Document

Option 2 would mean that the notification of the Consultation Document would also need to be delayed. If this is the case, Elected Members would need to provide clear guidance on the changes requested. If significant, those changes may need to go through a further Audit process which would need to be fitted in around the currently scheduled audits of other councils. This delay would shift the community consultation period, hearings and deliberation timelines. It may compromise the ability for Council to adopt the Long Term Plan (proper) by 30 June 2021.

The Officer recommendation is Option 1.

6.1 Cost

The cost of community consultation associated with the adoption of the Long Term Plan Supporting Information is incorporated into existing budgets..

6.1.1 Rate Impact

The adoption of the Supporting Information to the Long Term Plan 2021-41 will not have a direct rate impact.

6.2 Community Wellbeing

There are no community wellbeing considerations for adopting the supporting information.

6.3 Consenting Issues

There are no consenting issues relevant to the decision to adopt the Supporting Information to the Long Term Plan 2021-41 Consultation Document.

6.4 LTP Integration

These documents form part of the 'draft' Long Term Plan 2021-41.

7. Consultation

The adoption of the Supporting Information would trigger the start of the public consultation process on the Long Term Plan 2021-41.

8. Legal Considerations

The supporting information have been produced in accordance with the relevant statutory requirements.

9. Financial Considerations

There are no financial considerations. The Long Term Plan consultation process will be completed within existing budgets. The development of the Long Term Plan 2021-41 is provided for in existing budgets and it will be through the process of the hearings and deliberations that Council make decisions that will have financial implications.

10. Iwi Considerations

There are no specific Iwi considerations relevant to the decision to adopt the Supporting Information to the Long Term Plan 2021-41 Consultation Document.

11. Climate Change Considerations

There are no specific climate change considerations relevant to the decision to adopt the Supporting Information to the Long Term Plan 2021-41 Consultation Document.

12. Environmental Considerations

There are no specific environmental considerations relevant to the decision to adopt the Supporting Information to the Long Term Plan 2021-41 Consultation Document.

13. Health & Safety Considerations

There are no specific health and safety considerations relevant to the decision to adopt the Supporting Information to the Long Term Plan 2021-41 Consultation Document.

14. Other Considerations

There are no other considerations.

15. Next Steps

Should the Supporting Information to the Long Term Plan 2021-41 Consultation Document be adopted by the Council the information will be made available for public comment alongside the Long Term Plan 2021-41 Consultation Document. The notification of the Consultation Document will start the formal submission period, which will enable the public to comment on what Council is proposing as part of the 20 year plan. It is proposed to commence the consultation period on 12 March 2021.

16. Supporting Information

<p>Strategic Fit/Strategic Outcome</p> <p>The supporting information either provides or aligns with Council's strategic direction.</p>
<p>Decision Making</p> <p>Council is required to make the decision to adopt the supporting information to the Long Term Plan 2021-41.</p>
<p>Consistency with Existing Policy</p> <p>There are no issues arising in terms of consistency with other policies.</p>
<p>Funding</p> <p>The supporting information contains the proposed Financial and Infrastructure Strategy and the resulting 20 year budgets for the Council.</p>

Risk Area	Risk Identified	Consequence	Likelihood	Risk Assessment (Low to Extreme)	Managed how
Strategic					
Financial					
Service					

Delivery					
Legal					
Reputational	The complexity of the issues faced by the Council as it grows may not be well understood by the community	Minor	Likely	Moderate	The Infrastructure and Financial Strategies, and the Consultation Document have been written in plain English and focus on the major challenges and proposed response for the Community. Officers are proposing to hold (subject to changes in Covid levels) face to face engagement sessions to allow the public to ask questions and understand more.



Confirmation of statutory compliance



In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

17. Appendices

No.	Title	Page
A	Financial Strategy <i>(Under Separate Cover)</i>	
B	Infrastructure Strategy <i>(Under Separate Cover)</i>	
C	Council's Activity Statements <i>(Under Separate Cover)</i>	
D	Financial Statements <i>(Under Separate Cover)</i>	
E	Significant Forecasting Assumptions <i>(Under Separate Cover)</i>	
F	Statement on Council Controlled Organisations <i>(Under Separate Cover)</i>	
G	Statement on the Development of Maori Capacity to Contribute to Decision Making processes <i>(Under Separate Cover)</i>	
H	Significance and Engagement Policy 2021 <i>(Under Separate Cover)</i>	
I	Rates Remission Policy <i>(Under Separate Cover)</i>	
J	Revenue and Financing Policy <i>(Under Separate Cover)</i>	

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Approved by	David McCorkindale Group Manager - Customer & Strategy	
	Nicki Brady Deputy Chief Executive	

File No.: 21/77

Adoption of the Long Term Plan 2021-41 Consultation Document

1. Purpose

For the Horowhenua District Council to adopt the Long Term Plan 2021-41 Consultation Document for public consultation.

2. Executive Summary

- 2.1 As part of the development of Council Long Term Plans, the Local Government Act 2002 requires councils to use a Consultation Document to consult with the community. Adoption and notification of the Consultation Document triggers the start of the formal consultation period.

3. Recommendation

- 3.1 That Report 21/77 Adoption of the Long Term Plan 2021-41 Consultation Document be received.
- 3.2 That this matter or decision is recognised as significant in terms of S76 of the Local Government Act.
- 3.3 That the Horowhenua District Council adopts the Long Term Plan 2021-41 Consultation Document for public consultation.
- 3.4 That, if necessary, the Group Manager Customer and Strategy be authorised to correct any minor errors or omissions in the documents prior to public notification.

4. Background / Previous Council Decisions

- 4.1 The Long Term Plan 2021-41 has been in development for the past eight months. Elected Members have received a large number of briefings on key elements informing the development of the Consultation Document.
- 4.2 The Consultation Document is based on a range of supporting information, which has been presented for Council adoption at the meeting prior to this report. Legally the supporting information is required to be adopted before the Consultation Document.

5. Discussion

- 5.1 Section 93B of the LGA sets out that:

“The purpose of the consultation document is to provide an effective basis for public participation in local authority decision-making processes relating to the content of a long-term plan by—

- (a) *providing a fair representation of the matters that are proposed for inclusion in the long-term plan, and presenting these in a way that—*
- (i) *explains the overall objectives of the proposals, and how rates, debt, and levels of service might be affected; and*
 - (ii) *can be readily understood by interested or affected people; and*

- (b) *identifying and explaining to the people of the district or region, significant and other important issues and choices facing the local authority and district or region, and the consequences of those choices; and*
- (c) *informing discussions between the local authority and its communities about the matters in paragraphs (a) and (b)*”.
- 5.2 The information is designed to be presented in a way that is engaging and informative to the community. The theme of *Growing Our Future Together* represents the growth our district is experiencing and the importance of our community through the time of change.
- 5.3 The Consultation Document provides an overview of the district’s transformation, infrastructure and finances. It specifically outlines four topics for community feedback:
- Foxton Pool
 - Infrastructure Funding (Development Contributions)
 - Changes to the General Rate
 - Changes to the Land Transport Targeted Rate
- 5.4 In addition Council is asking for general comments on the propose Community Outcomes. However, all matters contained in the Consultation Document (and Supporting Information) are open to public submission. The usual LTP process of submissions, hearings, deliberations and final decisions by Council remains unchanged from previous LTP processes.
- 5.5 The Consultation Document content has been subject to an independent audit by Audit NZ and also a Hot Review Audit (which is essentially a quality control audit of the audits carried on councils across New Zealand). The Hot Review audit is undertaken by a separate review panel and is designed to ensure there is consistency between the audits being undertaken across New Zealand. All Councils are required to go through the Hot Review Audit at this stage of the process. The audit opinion that will be presented at the meeting and will be included in the Consultation Document (a legislative requirement s93C(4) LGA) before the document is printed and released for public submission.

6. Options

Option 1: Adopt the Long Term Plan 2021-41 Consultation Document for public engagement.

Option 1 starts the public engagement process on the 20 year plan. It enables the community to have their say on what is proposed, for future deliberation by Council.

Option 2: Do not adopt the Long Term Plan 2021-41 Consultation

Option 2 delays the start of community consultation. This option would only be appropriate if Council considers there needed to be fundamental changes to the Consultation Document. If this is the case, Elected Members would need to provide clear guidance on the changes requested. If significant, those changes may need to go through a further Audit process which would need to be fitted in around the currently scheduled audits of other councils. This delay would shift the community consultation period, hearings and deliberation timelines. It may compromise the ability for Council to adopt the Long Term Plan (proper) by 30 June 2021.

The Officer recommendation is Option 1.

6.1 Cost

The cost of community consultation associated with the adoption of the Long Term Plan Consultation Document is incorporated into existing budgets.

6.1.1 Rate Impact

The adoption of the Consultation Document will not have a rates impact. The Consultation Document outlines the proposed rates increases for the 20 year plan. Specific feedback is sought on changes to rating differentials.

6.2 Community Wellbeing

The adoption of the Consultation Document will not have a direct impact on community wellbeing. The Consultation Document seeks feedback on Council's community outcomes, and the activities Council provide the community have an impact on wellbeing.

6.3 Consenting Issues

There are no consenting issues relevant to the decision to adopt the Long Term Plan Consultation Document.

6.4 LTP Integration

The Consultation Document is the key document Council is required to use when consulting on the development of the Long Term Plan 2021-41.

7. Consultation

The adoption of the Long Term Plan Consultation Document would trigger the start of the public consultation process on the Long Term Plan 2021-41.

8. Legal Considerations

The development of the Long Term Plan Consultation Document and wider Long Term Plan process is dictated by the requirements of the Local Government Act 2002. The Consultation Document has been prepared to meet these legislative requirements.

9. Financial Considerations

There are no financial considerations in making the decision to adopt the Long Term Plan Consultation Document. The development of the Long Term Plan 2021-41 is provided for in existing budgets and it will be through the process of the hearings and deliberations that Council make decisions that will have financial implications.

10. Iwi Considerations

There are no specific Iwi considerations relevant to the decision to adopt the Long Term Plan Consultation Document.

11. Climate Change Considerations

There are no specific climate change considerations relevant to the decision to adopt the Long Term Plan Consultation Document.

12. Environmental Considerations

There are no environmental considerations relevant to the decision to adopt the Long Term Plan Consultation Document.

13. Health & Safety Considerations

COVID-19 Alert levels have been considered when drafting the engagement plan for the consultation on the Long Term Plan 2021-41. Officers will be agile in responding to any

changes in Alert levels. Health and Safety Plans are prepared for any significant public engagement event.

14. Other Considerations

There are no other considerations.

15. Next Steps


If Council decides to adopt the Consultation Document, the document will be finalised with the Audit Report included and publicly notified for community consultation commencing on 12 March 2021.


16. Supporting Information

<p>Strategic Fit/Strategic Outcome</p> <p>The Long Term Plan 2021-41 Consultation Document is the key document for engaging with the community and issues for the next 20 year plan.</p>
<p>Decision Making</p> <p>Council is required to adopt the Consultation Document for community consultation.</p>
<p>Consistency with Existing Policy</p> <p>The Consultation Document supporting information has been provided as a separate agenda item.</p>
<p>Funding</p> <p>The Consultation Document outlines Council's approach to funding the activities is plans on delivering for the next 20 years.</p>
<p><u>Risks</u></p> <p>Audit New Zealand have highlighted as part of finalising their audit opinion, the challenges that the Council may face in securing additional external funding to deliver the Tara-Ika growth project. We acknowledge the challenge but are confident that this can be achieved. If this is not fully funded externally, it will mean that our borrowings will increase above our limit of 250% of operating income. They will however be below the Local Government Funding Agency Limit. This is outlined in the Consultation Document.</p>
<p><u>Confirmation of statutory compliance</u></p> <p>In accordance with section 76 of the Local Government Act 2002, this report is approved as:</p> <ol style="list-style-type: none">containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

17. Appendices

No.	Title	Page
A	Growing our future together - Long Term Plan 2021-41 Consultation Document (<i>Under Separate Cover</i>)	

Author(s)	Ashley Huria Projects Coordinator - Customer & Strategy	
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Approved by	David McCorkindale Group Manager - Customer & Strategy	
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