

Notice is hereby given that an ordinary meeting of the Foxton Community Board will be held on:

Date: Monday 22 February 2021
Time: 6.00pm
Meeting Room: Ngarongo Iwikatea Room
Venue: Te Awahou Nieuwe Stroom
92 Main Street
Foxton

Foxton Community Board

OPEN AGENDA

MEMBERSHIP

Chairperson	Mr David Roache	
Deputy Chairperson	Ms Tricia Metcalf	
Members	Cr David Allan	
	Cr Ross Brannigan	
	Mr Trevor Chambers	
	Mr John Girling	
	Ms Ngaire Newland	
Reporting Officer	Mr David Clapperton	(Chief Executive)
Meeting Secretary	Ms Chloe Marheine	

Contact Telephone: 06 366 0999
Postal Address: Private Bag 4002, Levin 5540
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Website: www.horowhenua.govt.nz

Full Agendas are available on Council's website
www.horowhenua.govt.nz

Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Te Awahou Nieuwe Stroom, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takeretanga o Kura-hau-pō, Bath Street, Levin

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1 Apologies

2 Public Participation

Notification to speak is required by 12 noon on the day of the meeting. Further information is available on www.horowhenua.govt.nz or by phoning 06 366 0999.

See over the page for further information on Public Participation.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest in writing they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

5.1 Meeting minutes Foxton Community Board, 30 November 2020

6 Announcements

A representative from the Foxton Beach Surf Life Saving Club will attend and speak to Report 4.6 Foxton Beach Surf Life Saving Club paper.

There will be no FBPAI Chairperson's Report or FBPAI attendee at the 22 February FCB meeting.

Public Participation (further information):

The ability to speak at Council and Community Board meetings provides the opportunity for members of the public to express their opinions/views to Elected Members as they relate to the agenda item to be considered by the meeting.

Speakers may (within the time allotted and through the Chairperson) ask Elected Members questions as they relate to the agenda item to be considered by the meeting, however that right does not naturally extend to question Council Officers or to take the opportunity to address the public audience be that in the gallery itself or via the livestreaming. Council Officers are available to offer advice too and answer questions from Elected Members when the meeting is formally considering the agenda item i.e. on completion of Public Participation.

Meeting protocols

1. All speakers shall address the Chair and Elected Members, not other members of the public be that in the gallery itself or via livestreaming.
2. A meeting is not a forum for complaints about Council staff or Council contractors. Those issues should be addressed direct to the CEO and not at a Council, Community Board or Committee meeting.
3. Elected members may address the speaker with questions or for clarification on an item, but when the topic is discussed Members shall address the Chair.
4. All persons present must show respect and courtesy to those who are speaking and not interrupt nor speak out of turn.
5. Any person asked more than once to be quiet will be asked to leave the meeting

Monitoring Report to 22 February 2021

File No.: 21/3

1. Purpose

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Community Board.

2. Recommendation

- 2.1 That Report 21/3 Monitoring Report to 22 February 2021 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments



No.	Title	Page
A	Foxton Community Board Monitoring Report from July 2018	8

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Chloe Marheine Executive Assistant	
Approved by	David Clapperton Chief Executive	

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
14/674	16 Nov 2015 27 July 2020	<u>Target Reserve Strategic Plan</u> <u>Victoria Park Proposal</u>	The Board asked for this to be made a separate item on the Monitoring Report, as this should be looked at on its' own rather than captured in the wider strategic plan.	A Nelson Sean Hester	July 2020	On-going	Officers are seeking funding to commence planning during the 2021-2041 LTP Officers have met with the Foxton Racing Club (FRC) to discuss options for a Motor Caravan Park in the vicinity of the racecourse. An area on Racing Club land has been identified, and a site meeting has been organised by all parties for mid-February, with the NZMCA currently undertaking due diligence on this option. Any agreement reached to progress this park would be direct between NZMCA and FRC, and HDC Officers are playing a facilitation role only.
17/39	26 March 2018	<u>Foxton Beach Reserves Investment Plan</u>	Reporting on current projects to be provided on a quarterly basis	S Hester	March 2020	On-going	This work is scheduled to be undertaken in May/June 2021. The Parks & Property team met with counterparts from Horizons Regional Council and Dept of Conservation in September 2020, to further plans for a cohesive and integrated approach to plant pest control and revegetation over 2020/21. The confirmed funding from the

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
							Ministry of Primary Industries (MPI), was for rear dune trees only of the Esplanade Reserve north of the estuary, Horizons Regional Council have agreed to resource lower level planting (grasses/shrubs) in the dune system adjacent to this planting site to compliment the HDC work.
	29 July 2019	<u>FB Reserves Investment Plan Review</u>	<i>THAT the Foxton Community Board recommends that the refurbishing of the promenade space, including seating, be placed in the Annual Plan. THAT the Foxton Community Board's support for the foregoing resolutions is conditional on the funding source being other than the Foxton Beach Reserves Investment Plan.</i>	A Nelson	Jan 2020	On-going	This will potentially be a submission to the Long Term Plan 2021-2041. No budget is currently identified.
19/150	27 May 2019	<u>Proposal for New Carpark Design near Pump Track at Holben</u>	<i>THAT the matter of the Proposal for New Carpark Design near the Pump Track at</i>	A Nelson	March 2020	Complete	The Parks & Property team have been collaborating with HDC's roading team regarding parking at this site, and this has been included in the overall Holben Reserve development concept

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
		<u>Reserve</u>	<i>Holben Reserve lay on the table and be part of the upcoming Strategic Workshop Agenda.</i>				plan. A submission to the Long Term Plan 2021-2041 has been made. No budget is currently identified.
19/162	27 May 2019	<u>Holben Reserve Wetland Development</u>	<i>THAT the Foxton Community Board supports and recommends to Council the development of a detailed design for a wetland at Holben Reserve and request officers to progress to a detailed design through an RFP process.</i>	A Nelson	April 2020	Complete	An update of this project has been provided to the FCB by the Project Manager, and a design finalised.
19/456	11 December 2019	<u>Adoption of Standing Orders (Council Report)</u> Review of Foxton Beach Freehold Account Policy and Strategy and Foxton	<i>THAT the Horowhenua District Council, in line with draft Standing Order 6.6, reviews the delegations to the Foxton Community Board during the 2020/21 Annual Plan process which will include resources and financial</i>	D Clapperton		On-going	The Community Board and the Foxton Beach Progressive Association workshopped the Policy and Strategy in August 2020. HDC Officers are working on finalising the Policy and Strategy and looking to engage an investment advisor to provide direction and information.

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
		Community Board delegations	<i>delegation; AND FURTHER THAT this review will be carried out in conjunction with the Foxton Beach Freeholding Account review.</i>				
20/385	28 September 2020	<u>Foxton East Drainage Scheme project</u>	<i>THAT the Foxton East Drainage Scheme Project be placed on the Foxton Community Board Monitoring Report.</i>	B Tucker		On-going	Update 04/02/21 - Design stage is still in progress, slight changes have been made mainly to do with road culvert extensions. Landowner discussions are still ongoing between Horizons and The Property Group at this stage.

Chairperson's Report to 22 February 2021

File No.: 21/2

1. Purpose

To present to the Foxton Community Board matters relating to the Foxton Community Board area.

2. Recommendation

- 2.1 That Report 21/2 Chairperson's Report to 22 February 2021 be received.
- 2.2 That these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Foxton Community Board endorse the Chair and one other Board Member to attend the 2021 New Zealand Community Board Conference.
- 2.4 That the Foxton Community Board support the Foxton War Memorial Hall submission to Horowhenua District Council 2021-41 Long Term Plan.

3. Issues for Consideration

3.1 New Zealand Community Board's (NZCB) Conference 2021

The next NZCB Conference will be held in Gore, Thursday 22 – Saturday 24 April. The theme is Interconnected Communities.

The Horowhenua District Council supports the attendance of the Board Chair and one other Board member at the conference and will ensure that the necessary travel arrangements and Conference bookings are made.

The Foxton Community Board are required to identify and formally endorse the attendance of the Board Member who will accompany the Chair.

3.2 Foxton War Memorial Hall Submission

Mr Roache on behalf of the Foxton War Memorial Hall Committee would like to present the **attached** submission to the Foxton Community Board for discussion.

The Foxton War Memorial Hall Committee are seeking support from the Foxton Community Board for their submission to the Horowhenua District Council 2021-2041 Long Term Plan.

3.3 Reporting Officers Update

Trolley Bus lines

The trolley bus lines have been identified as a risk to both the general public and the Foxton Futures project team currently working in the area. Due to the condition of a number of poles in the Council Reserve, an exclusion zone was put in place within the worksite to protect the site team until the poles were secured/removed.

Electra were engaged to undertake urgent removal and securing of a section at the intersection of Wharf and Harbour Street on Saturday 13 February.

Paranui Marae

The Horowhenua District Council have supported Ngāti Tūranga of Ngāti Raukawa ki te Tonga to identify avenues for financial and community support for the required improvements and upgrades at the Paranui Marae.

Mr Clapperton will provide the Community Board with a further update at the Foxton Community Board meeting.

3.4 Board Member Updates

Attached to this report are the updates from Deputy Chair Tricia Metcalf and Board member Ngaire Newland.

3.5 Project Update

The update below relating to Foxton and Foxton Beach is information duplicated from the Infrastructure Development Activity Update report presented to the Finance, Audit & Risk Committee on 27 January 2021.

Foxton River Loop Regeneration – Stage One

December 2020 Progress update

The last month has shown significant progress as the new-look River Loop Reserve is beginning to take shape. On Thursday 4 December, we reached a key project milestone with completion of the Stage 1 excavations and associated work in the river. This was marked with a small celebration to acknowledge the contracting staff and project supporters that delivered on this key project milestone.

This key milestone provided an opportunity to reflect on what has been achieved to date and some of the highlights. One of those was the discovery of a golden eel, found by Foxton Wildlife Trust's Ecologists in late November. The golden eel is extremely rare. The colour is due to a genetic mutation that causes the eel to lose pigmentation.

Following an extended period of wet weather in late November / early December, the northern end of the site was too wet to access for topsoil placing and seeding pre-Christmas 2020. The Christmas and New Year period was required to promote further drying of the river sediment.

The Reserve has been contoured with two low landforms to offer a place to view the park and the river beyond. The landforms are low enough to avoid obstructing views from the street, but high enough to offer perspective over the park. The low landform toward Te Awahou will integrate a natural play feature. Our landscape designer is currently refining the concept and this will be released early 2021.

A site management plan was in place during the Christmas and New Year shutdown period from 23 December 2020 with works restarting on 5 January 2021.

January 2021 Progress update

Due to the site being too wet to access for topsoil placement pre-Christmas 2020, this was delayed and commenced on 11 January 2021 with additional resource to import all soil across the entire site in a three day period. There was considerable urgency for the top soiling and seeding to be completed to take advantage of weather conditions and be ready for the Manawatu River Improvement Festival on 27 February 2021. The project team is confident that a 6-week growing period with irrigation will allow the grass to strike ahead of the February opening ceremony.

The type of soil used contained organic material to aid grass growth. Unfortunately, the soil emitted an unpleasant odour, and several people complained as a result. The odour issue was compounded by the accelerated programme to import a large quantity of material in a short period of time. Horizons Regional Council regulatory officers were on site daily from Tuesday 12 January to monitor air quality. As of Wednesday 13 January no further composted soil of this type was brought onto site. An irrigator was used to keep the composted soil damp to reduce odour with final seeding undertaken on Saturday 16 January.

Communications

Communications have continued with another monthly newsletter circulated to residents and local businesses on Friday 11 December. The December issue featured submissions from Coley Street School and St Mary's Primary School for the Manawatu River Loop drawing competition. We asked the students to draw how they might use the River Loop Reserve when it opens to the public in February. The response was fantastic and 12 students received family pool passes while the mayor of Horowhenua District Bernie Wanden selected two overall winners who will help us open the River Loop Reserve on 27 February 2021. The next monthly newsletter is to be completed mid-February 2021. This will highlight the Manawatu River Improvement Festival on 27 February 2021.

Two Facebook posts were made in regards to the odour from the top soil mix in Foxton; a reason for the smell and apology to the community.

Financials

Actual costs have tracked slightly below our budgeted expenditure. The weather has caused delays on site and pushed back the top-soiling and seeding scheduled for December. To catch up, we have planned for intensive activity on site during January to complete top soiling, planting and seeding. Whilst the cashflow is different than originally anticipated, we expect to consume the remaining budget during the first quarter of 2021.

Focus for next month

Design for the intersection upgrade of the Clyde and Harbour Street has been developed, we will continue to refine this concept and complete vehicle tracking before we engage with neighbouring residents on this design. We will inform the community around the natural playground area which will be installed after the opening event. We will also confirm with Ngāti Raukawa the tree species in the Reserve and with their help collaborate a planting day.

A new slide was ordered pre-Christmas for the new playground. The slide, new drinking fountains and the construction of footpaths will be completed prior to the 27 February opening event, with a number of the other park features including lighting, shelters and remaining playground equipment to be installed in March/April.

In January 2021 the community will receive an invitation to the Manawatu River Improvement Festival – Te Oranga o te Awa. This will be a free event held at the River Loop Reserve on 27 February 2021. The event will include live music, exhibits, food trucks, games and water sports. Our event and communications team will be working to finalise the budget, event plan and map for the opening.

3.6 Foxton Beach Freeholding Account

Attached to this report is a copy of the updated Foxton Beach Freeholding Fund projected forecast as at 31 January 2021.

Attachments



No.	Title	Page
A	Foxton Memorial Hall Submission - to HDC 2021 LTP	17
B	Deputy Chair Tricia Metcalf - Report to Foxton Community Board February 2021	35
C	Board member Ngaire Newland - Report to Foxton Community Board February 2021	38
D	Board member Ngaire Newland - Report to Foxton Community Board November 2020	39
E	Foxton Beach Freeholding Account Forecast as at 31 January 2021	40

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Chloe Marheine Executive Assistant	
Approved by	David Clapperton Chief Executive	

Foxton War Memorial Hall



**Submission to
Horowhenua District Council
2021 to 2027 Long Term Plans**

**For Community Ownership, Restoration
and Preservation**

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Signed Submission

Draft Operating budget

Appendix A

Explanatory Notes for Budget

Appendix B

Draft Constitution to create Community ownership
and management

Appendix C

Timeline Scope of Works

Appendix D

Profiles: Instigation committee and advisors

Appendix E

Submission to Horowhenua District Council Long Term Plans

Re: Returning Foxton War Memorial Hall to Foxton Community Ownership, Restoration and Preservation

We, the undersigned wish to submit to the long term plan of Horowhenua District Council for the following actions be included:

1. Sale or gifting of the FWMH to a Foxton based incorporated society for nominal fee if needed of \$1.00 (inclusive of GST and free of any other financial encumbrances);
2. That an annual grant of \$10,000.00 (excl GST) towards the operating costs for a period of 6 years be included, paid in July of each year.

This submission is supported by a number of appendices:





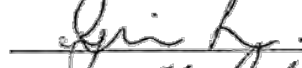


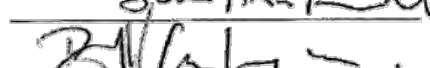

- Appendix A: Draft Operating Budget for 7 years;
- Appendix B: Explanatory Notes for budget;
- Appendix C: Draft Constitution for Community Ownership in an Incorporated Society;
- Appendix D: A Timeline explaining the scope of works to fund and carry out earthquake strengthening of the Hall;
- Appendix E: Profiles of the committee and advisors behind this submission.

We can provide a large number of local letters of support for this initiative if required.

Our aim is to ensure that the Foxton War Memorial Hall's ownership is retained by the Foxton & Foxton Beach community; and is operated in a safe and commercial manner to service *and benefit* that community.

We look forward to working closely with Horowhenua District Council support as we progress towards the major funding applications required for earthquake strengthening to public use standards.

Should you require any further details, please contact us via David Roache.

	Karen Adams
	Trevor Chambers
	Nola Fox
	David Roache
	Ngaire Newland
	Tony Robinson
	Brett Russell
	Sue-Ann Russell
	Basil Vertongen QSM

Appendix A

Foxton War Memorial Hall proposed Incorporated Society Submission to HDC

Draft Operational Budget Foxton War Memorial Hall For Period 01/07/2021 to 30/06/2028

Description	21/22	22/23	23/24	24/25	25/26	26/27	27/28	Notes
Income:								
Balance carried forward		\$ 4,280.00	\$ 735.00	\$ 80.00	\$ 130.00	\$ 980.00	\$ 2,830.00	1
HDC Grant	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	2
Hall Hire - Casual	\$ 4,000.00	\$ 4,400.00		\$ 8,000.00	\$ 9,000.00	\$ 10,000.00	\$ 15,000.00	3
Room Hire - Lease	\$ 3,000.00	\$ 5,000.00		\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ 8,000.00	4
In Kind Volunteer work	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	5
Other seed grants	\$ 7,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
Total Income	\$ 25,200.00	\$ 22,600.00	\$ 11,200.00	\$ 24,200.00	\$ 25,200.00	\$ 27,200.00	\$ 24,200.00	
Expenditure								
Cleaning	\$ 1,200.00	\$ 1,200.00		\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	6
Booking Commission	\$ 400.00	\$ 700.00		\$ 800.00	\$ 900.00	\$ 1,000.00	\$ 1,500.00	7
Hall Maintenance	\$ 800.00	\$ 800.00		\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	8
Vandalism Repairs	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	9
Exterior Clean	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	10
Hall Management	\$ 7,000.00	\$ 7,000.00		\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	11
WOF/IQP Inspections	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	12
Gardening + Lawns	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	13
Rates	\$ 1,500.00	\$ 1,545.00	\$ 1,600.00	\$ 1,650.00	\$ 1,700.00	\$ 1,750.00	\$ 1,800.00	14
Insurance	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	15
Pest Control	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	16
Electricity & Gas	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	17
Phone	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	18
Internet	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	19
Asset Replacement	\$ 1,400.00	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	20
Total Expenditure	\$ 20,920.00	\$ 21,865.00	\$ 11,120.00	\$ 24,070.00	\$ 24,220.00	\$ 24,370.00	\$ 20,920.00	
Net Profit/Loss	\$ 4,280.00	\$ 735.00	\$ 80.00	\$ 130.00	\$ 980.00	\$ 2,830.00	\$ 3,280.00	

Foxton War Memorial Hall proposed Incorporated Society Submission to HDC

Appendix B

Foxton War Memorial Hall Society Incorporated DRAFT Operational Budget notes

Note	Explanation
1	HDC Grant 6 years, showing year 7 objective to be self-sufficient
2	Hall hire income has been split into 2 types. Casual hire is seen as party and events
3	This line represents ability to develop some permanent tenants in rooms alongside the hall plus regular group hires such as a dance group
4	Being part of community, this budget line is to represent contributions of members of community in supporting maintenance of Hall – e.g. possible gardening and lawn.
5	1 st year COGS & apply ECCT grass roots operational funding; COGS 2 nd year onwards
6	Calculated at \$100 a month being once a week cleaning of toilets
7	Possible expense if we have to pay a booking commission on casual hirers
8	Planning for normal maintenance – light bulbs, small plumbing issues etc
9	Based on HDC previous expenditure this needs to be allowed for
10	Allowance for minimum yearly external wash & windows
11	Wages for an administrator @ 5 hours week, living wage plus associated employment costs. Possibility could also do some secretary work of committee
12	Annual building WOF and IQP plus Health & Safety costs
13	Anticipated net cost \$300 after in-kind community support for lawns/gardens
14	Rates @ 21/22 year +3% annual increase
15	Building, public liability and Committee insurance
16	Based on HDC costs
17	Electricity and gas have been based on HDC costs
18	A \$50 a month cell phone as contact for bookings to ensure contact availability
19	Building should have internet for users
20	Fixture and Fittings replacement plus emergency maintenance fund – reassess year 7

Explanation of 23/24 year given in Draft Timeline Scope of Works document.

Foxton War Memorial Hall Society Incorporated
Constitution

1. TITLE

The Title of the Society shall be "Foxton War Memorial Hall Society Incorporated".

2. INTERPRETATION

- 2.1 "Society" means the Foxton War Memorial Hall Society incorporated.
- 2.2 "Committee" means the Management Committee of the Society elected at annual general meetings for three (3) year rotations.
- 2.3 "Financial member" means any person who has paid the Society's annual subscription for that year.
- 2.4 "Term of office" means a three (3) year tenure dating from the election of the management committee at an annual general meeting.
- 2.5 "The Foxton area" means the area defined by local government boundaries for the Foxton and Foxton Beach Area only.
- 2.6 "The Act" means the Incorporated Societies Act 2008.
- 2.7 "Honorary Member" means any person who has been accorded free membership following a resolution to that affect by the Committee.
- 2.8 "The Hall" means the Foxton War Memorial Hall and it's surrounding gardens of it's legal boundaries.

3. REGISTERED OFFICE

The Registered Office shall be situated at the address of the Secretary or any such place as determined by the Management Committee.

4. OBJECTIVES

The objectives of the Society are:

- 4.1 To retain community ownership of the Foxton War Memorial Hall and operate it in an efficient, safe and commercial manner to service the community while maintaining the character of a community War Memorial.
- 4.2 To bring the Hall up to the required earthquake strength at the earliest opportunity as funds allow.
- 4.3 To promote community-based activities in the Hall for the benefit of residents in the Foxton Area.
- 4.4 To enable the pursuit of a variety of revenue raising activities to fund long term self-sufficiency.
- 4.5 Advocate on behalf of members on local government matters pertaining to historical or buildings and sites of historical significance.
- 4.6 Liaise with like-minded organisations throughout the Horowhenua and New Zealand.

Foxton War memorial Hall proposed Incorporated Society Constitution

Appendix C

4 POWERS

In order to achieve its objectives, the Society has the authority to

- 4.1 Operate a bank account.
- 4.2 Raise funds.
- 4.3 Undertake any lawful activity to achieve the Society's aims.

5 MEMBERSHIP

- 5.1 Membership is available to any person who resides or who is an owner of a property within the Foxton and Foxton Beach Area.
- 5.2 Any other person may become a member whose membership is approved by the Committee.

6 SUBSCRIPTIONS

- 6.1 Members over the age of 18 shall become financial members upon payment of the subscription fee which shall be set at the Annual General Meeting of the Society.
- 6.2 Only financial members shall have the right to vote at meetings.
- 6.3 Subscription fees fall due on 1 July each year.

7 RESIGNATIONS

- 7.1 A member may resign from membership at any time by written notice to the Secretary.
- 7.2 The financial membership of any member shall lapse upon default of the appropriate subscription more than three months after the due date or the member becomes ineligible to remain a member.

8 MANAGEMENT

The Management Committee elected at the Annual General Meeting shall be responsible for the management of the Society during their term of office.

9 MANAGEMENT COMMITTEE

- 9.1 The Management Committee shall be financial members elected at the Annual General Meeting to serve for the term of office for three (3) years.
- 9.2 The Management Committee shall comprise the following: Chairperson, Deputy Chairperson, Secretary, Treasurer and no more than three other committee members.
- 9.3 The Management Committee shall at the first meeting following an Annual General meeting elect from the newly elected committee members a Chairperson, Deputy Chairperson, Secretary and Treasurer to hold office for the Committee's term of office.
- 9.4 The Management Committee shall have the right to elect a replacement if any Officer vacates office during their term of office.
- 9.5 The Chairperson shall chair all meetings, or in the absence of the Chairperson, the Deputy Chairperson will chair the meeting. In the absence of both the Chairperson and the Deputy Chairperson, the members present shall vote a person to chair this meeting.
- 9.6 The Management Committee shall have the right to determine the date, time and venue for Management Committee meetings.

Foxton War memorial Hall proposed Incorporated Society Constitution

Appendix C

- 9.7 Each member of the Management Committee shall have the right to cast one vote on motions put to the meeting.
- 9.8 Proxy votes in writing to the Chairperson will be accepted.
- 9.9 In the event of equality of votes, the Chairperson should have a casting vote.
- 9.10 Unless or until set aside by financial members attending a general meeting, any resolution passed by the Management Committee shall be final.
- 9.11 The Management Committee has the authority to delegate any party authority to act on any matter, and to set any terms of reference.
- 9.12 The Management Committee has the authority to set sub-committees subject to terms of reference set in advance.
- 9.13 The Management Committee has the authority to expend funds in order to advance the objectives of the Society, and to reimburse any member or Committee member for reasonable expenses.
- 9.14 Any member of the Management Committee who fails to attend more than three (3) consecutive committee meetings without reasonable explanation may be removed from the committee upon resolution of the Management Committee.
- 9.15 The Management Committee shall have the authority to co-opt financial members onto the Committee to fill any vacancy or for a specific purpose during the Committee's term of office.
- 9.16 Where a member is co-opted for a specific purpose, the Management Committee's complement is permitted to exceed seven (7).
- 9.17 Co-opted members shall be granted speaking rights. Co-opted members to fill a vacancy shall have voting rights. Provision of voting rights for other co-opted members shall be determined by the Committee before that member is co-opted onto the Committee.
- 9.18 The Management Committee reserves the right to exclude members and observers from the meeting in order to discuss matters considered to be of a sensitive nature.
- 9.19 The Management Committee shall set a policy on the attendance of financial members and other observers at Committee meetings.
- 10 ANNUAL GENERAL MEETING**
- 10.1 The Annual General Meeting of the Society shall be held not later than the thirty-first day of October each year, at a time, date and place set by the Management Committee.
- 10.2 Fourteen clear days' notice shall be given by the Secretary of such time, date and place of the Annual General Meeting. Such notification shall be to the community by means deemed suitable by the committee.
- 10.3 The outgoing Chairperson shall chair the Annual General Meeting, but if seeking re-election shall vacate the Chair for the Election of the Management Committee.
- 10.4 Proxy votes from fully paid members shall be accepted only if in writing and handed to the Chairperson before the start of the meeting.
- 10.5 The following business shall be transacted at the Annual General Meeting:
 - a) Adoption of Minutes for previous Annual General Meeting
 - b) The presentation of the Chairperson's Annual Report
 - c) The presentation of the Treasurer's Report

Foxton War Memorial Hall proposed Incorporated Society Constitution

Appendix C

- d) The presentation of reviewed or audited Financial Statements in line with regulatory requirements of Charitable entity reporting
- e) Election of the Management Committee members on rotation
- f) Appointment of an Independent Financial Reviewer or Auditor
- g) Setting subscription fees for the forthcoming year
- h) Any general business raised by members.

11 SPECIAL GENERAL MEETING

11.1 A Special General Meeting may be called for a specified purpose by:

- a) No less than four (4) members of the Management Committee.
- b) No less than five (5) financial members of the Society.

11.2 The written request for a Special Meeting can be sent to any Committee member. Committee members are bound to pass requests onto all other Committee members as soon as practicable.

11.3 The Management Committee shall set the date, time and place for the Special General Meeting, although it shall take place no later than one month after receiving a request for a special general meeting.

11.4 Notification of the Special General Meeting, the date, time and venue shall be conveyed to financial members by e-mail or delivery no less than seven days before the Special General Meeting takes place.

11.5 The Chairperson or a person delegated by the Chairperson shall chair the Special General Meeting.

11.6 Any other business shall be conducted at the Special General Meeting with the majority vote of financial members attending.

11.7 Voting on any notice of motion shall be by show of hands unless a majority of members attending vote in favour of a secret poll.

11.8 Proxy votes shall be in writing and handed to the Chairperson before the start of the meeting.

12 QUORUM

12.1 The Quorum for an Annual General or Special General Meeting shall be ten (10) financial members.

12.2 The Quorum for meetings of the Management Committee shall be four (4) members of the Management Committee.

12.3 No business shall be conducted at any meeting unless a quorum is present. Such a meeting shall be adjourned to another date.

12.4 Where two (2) attempts of an Annual or Special Meeting have been undertaken without success meeting quorum, then a third (3rd) attempt is to be undertaken with a quorum set at seven (7) financial members.

13 ELECTION OF THE MANAGEMENT COMMITTEE

13.1 The Management Committee of no more than seven (7) members shall be elected at the first Annual General Meeting.

13.2 At the second Annual General Meeting and subsequent Annual General Meetings onwards, two (2) committee member positions must be offered for election, allowing a minimum of six (6) committee positions available for re-election over three (3) years.

- 13.3 All financial members are eligible for nomination.
- 13.4 All nominations must be proposed and seconded by financial members.
- 13.5 Nominations can be advised in advance of meeting to member or taken from the floor at time of elections during the meeting. Nominees are required to give a short verbal presentation of skills and attributes they would bring to the Committee to allow members to ensure Committee has a balance of skilled members.
- 13.6 Nominations are called for and closed by the chair during the Annual General Meeting.
- 13.7 If seeking re-election, the Chairperson shall vacate the chair for the election of the Management Committee and prior to the Annual General Meeting, the Management Committee shall appoint an independent person to chair the meeting during the election of the Management Committee.
- 13.8 The rulings of the independent chairperson shall be final.

14 MANAGEMENT AND CONTROL OF PROPERTY

The management and control of all real and person property owned by the Society shall be vested in the Management Committee, who may exercise all such powers and do all such things as may be exercised by the Society and are not thereby or by statute expressly directed or required to be exercise or done by the Society in a General meeting.

15 INDEMNITY

The Management Committee and any person acting under the delegated authority of the Management Committee shall be indemnified against all disbursements, expenses, liabilities and losses incurred by them in or about the discharge of their duties except such as happens from their wilful act, neglect, or default in breach of the provisions of Charitable or Incorporated Society legislation.

16 COMMON SEAL

The Society will not use a Common Seal. All legal documents will be signed by three (3) committee members with evidence provided by meeting minutes that the document has been approved for signing.

17 FINANCE

- 17.1 The financial year shall end on the thirtieth day of June.
- 17.2 All funds received by the Society shall be paid into the Society's bank account. An official receipt shall be issued for any cash funds received. Official receipts will be provided upon request for direct bank payments received.
- 17.3 At the first meeting of the Management Committee following the Annual General Meeting, the Management Committee will appoint no less than three bank signatories. No signatory shall be the spouse or partner of another signatory.
- 17.4 All accounts shall be processed by two of the appointed signatories.
- 17.5 Subscriptions are valid for the period from 1st July until 30th June each year.
- 17.6 Financial statements shall be prepared by the Treasurer and reviewed by the Independent Reviewer or Auditor for presentation and approval by members at the Annual General Meeting.

Foxton War memorial Hall proposed Incorporated Society Constitution

Appendix C

- 17.7 The financial statement shall provide a record of the Receipts and Payments, Income and Expenditure, a Balance Sheet and any other statement required under the Act.
- 17.8 Once adopted by members attending the Annual General Meeting, a copy of the financial statements shall be forwarded to the Registrar of Incorporated Societies, accompanied by a certificate signed by the Chairperson stating:
I certify that the foregoing statement had been submitted to and approved by the members at the Annual General Meeting held on the (day) of (year) at (place)
- 17.9 The Independent Reviewer shall at all reasonable times have access to the books and accounts of the Society and shall be entitled to any information deemed desirable for audit purposes.
- 17.10 The Independent Reviewer shall not be a member of the Management Committee and preferably will not be a financial member of the Society.

18 TREASURER

The Treasurer shall:

- 18.1 Collect and account for all Members' subscriptions and Society funds, issuing a receipt for all cash transactions and when requested for bank payments.
- 18.2 Each month update the Secretary on new members and details.
- 18.3 Bank promptly all monies of the Society and pay all accounts once passed for payment.
- 18.4 Keep a record of all revenue and expenditure, as well as any potential liabilities or assets.
- 19.3 At the conclusion of the financial year, prepare the Annual Account and Balance Sheet within sufficient time for the Independent Reviewer to complete the review and print off copies for circulation at the Annual General Meeting.
- 19.4 Recommend at the ultimate Committee meeting prior to the Annual General Meeting subscription fees for the forthcoming year.

20 SECRETARY

The Secretary shall:

- 20.1 Record the minutes of each meeting, including the time, date, venue, Chairperson, persons present, and resolutions passed.
- 20.2 Receive all inwards correspondence and liaise with the Treasurer over financial matters of an urgent nature.
- 20.3 Compose and sign all outwards correspondence.
- 20.4 Keep a record of all inwards and outwards correspondence.
- 20.5 Maintain a register of financial members and contact details.
- 20.6 Notify members of meetings, including the annual general meeting.

21 CHAIRPERSON

The Chairperson shall:

- 21.1 Chair all meetings of the Management Committee and general meetings, with the exception of an election if seeking re-election.
- 21.2 Prepare the Agenda of all meetings in consultation with the Secretary and/or the Treasurer.

21.3 Prepare an annual report for the Annual General Meeting.

22 PRIVACY ACT 1993

In accordance with the Society's obligations under the Privacy Act 1993 and 2020.

22.1 No information obtained from members to meet the Society's obligations as an Incorporated Society shall be used for any other purpose other than for which it is obtained, unless prior written authorisation has been obtained from each member affected.

22.2 All information obtained from members shall be stored with sufficient safeguards to protect against loss or unauthorised access.

22.3 Any person holding information about a member shall not be entitled to disclose that information to anybody else without authorisation from the member concerned or in certain limited situations to meet the requirements of the Act.

22.4 If a serious breach of privacy occurs that impacts upon the member/s then the Office of the Privacy Commissioner will be advised as soon as practicable.

23 CONFLICTS OF INTEREST

23.1 If any member of the Management Committee has a conflict of interest on any matter considered by the Management Committee, that member shall declare that conflict of interest and withdraw from discussing or voting on that matter.

24 COMPLAINTS

24.1 Any complaint about the conduct of any member shall in the first instance be referred to the Chairperson, or a Committee member.

24.2 If the complaint cannot be resolved in this first instance, the complaint shall then be placed in writing, signed by the complainant and forwarded to the Secretary.

24.3 The Secretary shall convene a meeting of the Management Committee at the earliest possible convenience, and until this meeting has been held, no committee member is permitted to discuss this complaint with any member other than another committee member.

24.4 At all times, the Management Committee shall observe the principles of natural justice, namely the right of both parties to be heard and the right to a fair hearing.

24.5 After hearing both parties, the Management Committee shall have the discretion to:

- a) Censure that member in writing.
- b) If that member is a member of the Management Committee, either suspend that member for a finite period or remove that member from the Management Committee.

24.6 Any decision of the Management Committee shall be final.

25 MANAGEMENT COMMITTEE VACANCY

A vacancy exists on the Management Committee if:

25.1 A member dies; or

25.2 A member resigns in writing to the Secretary; or

25.3 A member is removed from the Management Committee; or

25.4 A member is absent from three consecutive meetings without reasonable explanation; or

Foxton War memorial Hall proposed Incorporated Society Constitution

Appendix C

25.5 A member is sentenced to a period of imprisonment of a year or more, although the disqualification does not take effect until the expiration of time for appealing against conviction or if there is an appeal until the appeal is determined.

25.6 A member becomes a mentally disordered person within the meaning of the Mental Health (Compulsory Assessment and Treatment) Act 1992.

26 ALTERATION TO CONSTITUTION AND RULES

26.1 This Constitution shall be amended, added to or rescinded only by a resolution to that effect passed by not less than a two-thirds majority of the financial members present and voting at an Annual General Meeting or alternatively a Special General Meeting convened for that purpose.

26.2 Written notice of the general meeting and proposal to amend, add to or replace this Constitution shall be provided by the Secretary no less than twenty-one days before this meeting to all financial members.

26.3 No addition or alteration or rescission of this Constitution shall be adopted if it in any way affects liquidation (Clause 26) unless it shall be approved by the Inland Revenue Department.

26.4 No amendment or replacement of this Constitution and Rules shall take effect until the Registrar of Incorporated Society has acknowledged receipt of the amendment or replacement.

27 IN RECESS

Where the Management Committee is of the opinion that for any reason whatsoever, the Society can no longer for the time being, function they shall:

27.1 Report the matter in an Annual General Meeting or a Special General Meeting so convened for that purpose setting out the reason they consider that for the time being the Society can no longer function.

27.2 Where two-thirds of financial members attending such Annual General or Special General Meeting are satisfied that the Society can no longer for the time being function, they may:

i) Move that the Society liquidate in accordance with the provisions of this Constitution or

ii) Move that the Society go into recess for an undetermined or specified period.

27.3 Where two-thirds of members attending such Annual General or Special General resolve that the Society go into recess, they shall appoint three Trustees to manage the affairs of the Society for such time as is necessary for the Society to function.

27.4 The members present at such Annual General Meeting or Special General Meeting shall direct the Management Committee to:

i) Notify the Registrar of Incorporated Societies of such recess and

ii) Deliver forthwith to such Trustees all record and assets of the Society for safekeeping.

28 LIQUIDATION

28.1 In the event of the liquidation of the Society or its dissolution by the Registrar of Incorporated Societies, the funds and assets of the Society remaining after payment in satisfaction of its debts, liabilities, costs and expenses of liquidation, shall be distributed by the Society in a General Meeting to any non-profit organisation operating within the Foxton Area.

28.2 The Procedure and requirements of liquidation of the Society shall be in accordance with Section 24 of the Incorporated Societies Act 1908.

29 MATTERS NOT PROVIDED FOR

29.1 If any matter shall arise which is not or which in the opinion of the Management Committee is not provided for by or under this Constitution, the same shall be determined by the Management Committee in such manner as it shall deem fit.

29.2 Every determination shall be binding upon the Society unless and until set aside by a resolution of an Annual General or Special Meeting.

This Constitution is dated:

Chairperson

Secretary

Deputy Chairperson

Timeline Scope of Works

To provide more detail in planning that has begun around the proposed submission and subsequent work, below is our starting list of actions creating the initial scope in 3 years leading up to completion of earthquake strengthening before a full programme of activities can happen in the Hall:

2021/2022 Financial Year

- Submission accepted into HDC Long Term Plan
- Creation of an incorporated society to manage hall (including public meetings)
- Transfer of ownership into the society
- HDC Annual Grant paid to society
- Additional seed grants applied for by society
- Part-time employment position created
- Promotion of Hall for event hire started
- Call for quotes on earthquake strengthening
- Friends of Society created to support in-kind contributions to Hall maintenance

2022/2023 Financial Year

- Annual grant received
- Large funding applications completed based on quotes received
- Quotes and/or tendering finalised and agreements signed
- Continue promotion of Hall for events

2023/2024

- Earthquake strengthening work commences if funding successful
- Otherwise continue with funding applications
- Expenditure reduced as work happening on hall – allowed for whole year but might be able to only be closed to hirers for ½ of year.
- Create marketing and events planning for when strengthening completed.

**Interim instigation Committee for Foxton War Memorial Hall
Incorporated Society members and advisor profiles**

- in alphabetical order -

Karen Adams – NZIM Certificate Management

I am an experienced project support co-ordinator with a demonstrated history working in a variety of roles within the Military. Skilled in logistics, planning and analysis, communication, networking, emergency response co-ordination and personnel management, team building and facilitation. I have strong networking and management professional skills. Currently I am on executive Team of NZ Remembrance Army and am the local co-ordinator. I am giving my time to this project as I want to see the Hall be retained for community use and become the thriving hub it once was when I was a child.

Trevor Chambers – Kia ora whānau of Foxton and Foxton Beach.

I am standing for the support of the Foxton Memorial Hall. I am on the Foxton Community Board and a Rugby Club member.

The Memorial Hall has great potential for our future generations. It has served us all over many years and stands proud to still serve us. It has created lots of memories for many of our local families. Ka taea tenei Lets do this!

Nola Fox - PGrad ALT (Massey), NZ Cert Commerce -Accounting, Dip Māori Visual Arts – Raranga (TWoA – level 5)

After training in Accountancy I have had a career in business analyst and training work with IBM and then as independent consultant before moving into the not-for-profit sector holding significant governorship, financial and education roles in Central District Playcentre Association at local, regional and national levels.

I bring an in-depth working knowledge of governance vs management to help support the new organisation to successfully fulfil its vision and strategic plans.

I have extensive experience in H&R processes and procedures, as well as Health & Safety systems to support the organisation in compliance.

I have stepped up to supporting the work involved to help ensure local assets of historical and cultural significance are retained in the community for the community.

David Roache – Acting Chair

I am a born and bred resident of Foxton, and Managing Director of Roaches Concrete Products Ltd since 1971.

My service to the community began in 1985 with the Foxton Borough Council, Horowhenua District Council, through to the present day on the Foxton Community Board

I believe I have a wealth of experience, knowledge and dedication to give to the Community in their endeavour to retain the Foxton War Memorial Hall as a community asset, with the driving force being the purpose of the building of the Memorial Hall as a memorial to our citizens of Foxton & Foxton Beach who served our country and ultimately to those who lost their lives.

Foxton War Memorial Hall proposed Incorporated Society Submission

Appendix E

Ngairé Newland

I am from a local family with strong historical links to the area. I work for the community as a Foxton Community Board member and as Secretary of Foxton Tourist and Development Association. I have a strong work ethic and integrity as well as extensive personal assistant, secretarial and administration skills, and a sound understanding of local government processes. My past employment has included senior level personal assistant roles to senior management at both Council and Health Board. I have also run my own business as a real estate agent. I believe the Foxton War Memorial Hall could be an asset to the area as a self-sufficient commercial venture which will enhance the community.

Tony Robinson

Tena koutou. My name is Tony Robinson and I would like to offer my services to be on the committee to save the Foxton War Memorial Hall. My wife and I are both born and raised in Foxton and we have lived here all our lives, so we both share a strong connection with our town and the people who reside here. For the past 29 years I have serviced many local vehicles as the owner and operator of Tony Robinson Motors Foxton. I served 10 years on the BOT for Coely Street School, with 1 term as the Chairperson. I have coached the Manawatu 1st XV and Foxton Rugby Club Senior A's and I continue to be an active member of the Foxton Karate Club, which I have done so for 27 years. The Foxton Memorial Hall holds great significance to those who served in the world wars and those within our community. My family and friends have attended multiple events at the Memorial Hall over the years, making the Hall an asset to Foxton and surrounding areas. I believe I can be a voice for the people to save the memorial hall and help develop our town for future generations.

Nga Mihi

Brett Russell B.H

Brett Russell is qualified with an MA Hons degree majoring in History from the University of Canterbury and an MBA degree from Massey University. He runs a successful IT company, ZawBre Ltd, which provides ICT services to a range of clients. He is a long standing Foxton resident who is particularly interested in Second World War History and recognises the Foxton War Memorial Hall, with its provenance, is a symbol of selfless duty and ultimate sacrifice. A transformation of our War Memorial Hall is long over due so that, once again, it can be fully utilised by and for our local community.

Sue-Ann Russell – B.BA Accountancy (Massey).

My accounting career has involved contract work for Government Agencies and a permanent position with Radio New Zealand. I am a longstanding resident with my family having been in Foxton for forty years. As such the Foxton War Memorial Hall's preservation for community use is an important goal for me to achieve.

Foxton War Memorial Hall proposed Incorporated Society Submission

Appendix E

Basil Vertongen QSM-Patron

I am a born and bred resident of Foxton. I commenced my service to the community on the Foxton Borough Council in 1986, followed by 27 years on the Foxton Community board, with 15 of those years as a Chairman. Also, 50+ years at the Foxton Surf Life Saving Club. The Memorial Hall is a community asset and I support every endeavour made to achieve community ownership.

Report to Foxton Community Board – from Tricia Metcalf as FCB Rep

- Mavtech
- Manawatu Estuary Trust (MET)

Date: 22 February 2021

Group	Highlights of Activities								
MAVtech Highlights from October – January	<p>Up-grade of Mavtech.</p> <p>There have been meetings with WorkshopE (Az), HDC (David Clapperton) OPUS (Darren Harpur), Toni Edmeades and Detlef. Robust analysis is needed to access capital funding, meet Lotteries Board criteria for funding and reconcile WorkshopE concepts designs with building related capacities.</p> <p>As Strategic Planning workshop was held in November with a facilitated meeting of Mavtech Trustees, to identify the direction and vision for the future for the Museum, and thus set the foundation for developing a Business Case to obtain stakeholder co-funding and support.</p> <p>Toni Edmeades reported that the lack of records about the collection required "starting from scratch". She has adapted a Te Papa format as a template for recording the collection and the end product will be a searchable set of records that can later be transferred to a museum database recording system. She noted the importance of also gathering the "stories" behind exhibits so that items can be connected up to tell an integrated overall story.</p> <p>UCOL Students: UCOL students have indicated that they are interested in producing a short video – suitable for YouTube – on the Museum and Collection. Awaiting further contact.</p> <p>Grant applications:</p> <p>The Ministry of Culture and Heritage has a fund open for Capability Building and MAVtech has applied to the fund for support in developing capability.</p> <p>End of Month MAVtech Movie nights.</p> <p>The last Friday in the month movie nights have been popular over the summer months. "Grease" and the "Beverly Hill Billies" being the movies shown in January & February</p> <p>Other items</p> <table> <tr> <td>Wellington Vintage CC visit:</td><td>Thanks to Team members for managing this successful group visit.</td></tr> <tr> <td>Barbara Vincent:</td><td>Frances to send a condolence card to son Mike on behalf of MAVtech.</td></tr> <tr> <td>16mm HDC/Heritage films</td><td>Thanks to Gavin for collating and reporting on content.</td></tr> <tr> <td>Guy Vincent collection records</td><td>Marty will assess these for the collection</td></tr> </table>	Wellington Vintage CC visit:	Thanks to Team members for managing this successful group visit.	Barbara Vincent:	Frances to send a condolence card to son Mike on behalf of MAVtech.	16mm HDC/Heritage films	Thanks to Gavin for collating and reporting on content.	Guy Vincent collection records	Marty will assess these for the collection
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16mm HDC/Heritage films	Thanks to Gavin for collating and reporting on content.								
Guy Vincent collection records	Marty will assess these for the collection								
MET Meeting Highlights from Oct – February meetings	<p>1. Viewing Platform</p> <ul style="list-style-type: none"> ➤ DOC Requirement <p><i>A detailed plan of the platform , it's construction stages and safety standards, and a maintenance Schedule needs to be sent to the Operations Manager.</i></p>								

	<p>2. Dunes Garden DOC has provided gloves and vests. Progress is being made but it is a monstrous exercise getting rid of the dead lupins and the new plants (lupins and purple groundsel) that are popping up underneath. There is a small budget for a sign to be erected with information about the plants and habitat in the "bowl" area.</p> <p>3. Sea Spurge As at mid-January no Sea spurge has been detected in our region , we all need to look out for it and if any is spotted report it immediately DOC.</p> <p>4. Fonterra Annual River discharge meeting was attended by 3 Trustees ➤ The process of milk treatment and waste discharge was reviewed ➤ It was noted that there was a very poor attendance from the public.</p> <p>5. Review of the Manawatu River and Tributaries Navigation and Safety Bylaws A discussion was held as to what the by-law means for MET and the Estuary and all forms of life that live in and/or depend on the Estuary. The by-law is mainly for public safety, rather than the protection of the environment. MET will be submitting on full exclusion areas which Motor boats and Jet Ski's should be prohibited, on a protection of the Ramsar environment rather than just a safety point of view.</p> <p>6. Horizons District Council Sam Ferguson spoke to Horizons LTP process. Saying that their culture is shifting towards an environmental as well as economic view. Horizons has increased the Estuary's Pest & Weed control budget for this financial year from \$7,000 to \$24,000</p> <hr/> <p>Godwit Welcoming was held at the viewing platform and estuary edge. As you can see by the photos below there was a fabulous turnout of people.</p> <p><i>"We welcomed the return of the migratory birds to the estuary Mid October. There were Godwits, Terns and Oystercatchers on the spit and plenty of scopes for people to use to see them, but they were a little too far away to photograph well."</i> Written by Terry Oliver-Ward</p>
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Liaison Report to Foxton Community Board

Ngairé Newland
22 February 2021

FTDA – Foxton Tourist & Development Association	<ul style="list-style-type: none"> ▪ After a slightly turmoil-filled 2020, FTDA management committee are looking forward to a productive year in 2021, with several new incentives coming on-stream and a continuation of promoting the area and working with local businesses. ▪ The first FTDA meeting for the year was held on 28th January, with the next meeting scheduled end of February to finalise the 2021 local events calendar. ▪ Newsletters to members have been distributed to advise local events. ▪ Social media, including facebook and Instagram, are continuously updated and work is presently being planned to revamp the website. ▪ The summer break saw many visitors to Foxton and the beach and kept local businesses busy. ▪ Some businesses continue to seek competent staff to fill vacancies, which is a positive sign. ▪ Local businesses have mentioned to FTDA that they were disappointed with the unrecoverable loss of business due to the recent stench from the work on the Loop, and the poor interaction for them from the HDC management team.
WFT - Wildlife Foxton Trust	<ul style="list-style-type: none"> ▪ WFT continues to raise its profile with advertised tours during the school holiday period. ▪ WFT were at the WECA Fair on 2nd January and are booked in for the Loop opening on 27th February and Esplanade day in Palmerston North on 7th March. ▪ The WFT reputation of quality for native plants continues to see the nursery grow at a fast pace. ▪ Covid funding runs out at end of June, so WFT are continuing the nursery expansion in the hope that helps financial pressures until 2022.
FBPAI - Foxton Beach Progressive Association	<ul style="list-style-type: none"> ▪ Ted Melton advised he has resigned as FBPAI Chair. Ted was great to work with and I wish him well. ▪ Due to other commitments, including being Rep on two other organisations, I will in the future not be FCB Rep on FBPAI however Trish Metcalf and David Roache will continue to be FCB Reps to FBPAI. ▪ FBPAI representative will report direct to the Board meeting.

Liaison Report to Foxton Community Board

Ngaire Newland
30 November 2020

FTDA – Foxton Tourist & Development Association	<ul style="list-style-type: none"> ▪ <u>Spring Fling 2020</u> Spring Fling 2020 was a successful day with 8000 visitors to town, 130 stallholders, and positive feedback from local residents, local businesses, visitors and stallholders. Planning for next year's event will begin in February. ▪ <u>Proudly Foxton</u> We continue to see businesses open up in the Foxton and beach area and established businesses are generally experiencing positive growth via in-store visits, which is great for the wider community. We look forward to the summer season allowing those seasonal businesses to open more fully and bringing new and returning visitors to town for longer. There are a number of businesses looking for competent staff to fill vacancies which is a positive sign. Social media continues to be regularly updated via Facebook, Instagram and website. ▪ <u>Resignation of Treasurer</u> With the recent resignation of the treasurer after 18 years of service, the treasurer role duties will be carried out by the president and vice president until a new treasurer is appointed. FTDA are grateful to Amanda Street for her huge contribution to FTDA, Foxton and Foxton Beach over such a long period, and the committee wishes her well.
WFT - Wildlife Foxton Trust	<ul style="list-style-type: none"> ▪ WFT ecologists are expected to wrap up work on the loop on Friday 27th November. ▪ The Trust continues to explore funding options in order to open an exhibition centre and create jobs. ▪ Planning is underway for advertisements of tours through the WFT site on weekdays, rather than limited open days. ▪ The Trust is starting to investigate operating eco tours in the New Year.
FBPAI - Foxton Beach Progressive Association	<ul style="list-style-type: none"> ▪ I attended a liaison meeting with Tricia Metcalfe and FBPAI personnel on Friday 20 November. ▪ Ted Melton, FBPAI Chair, will report in person to the Board.

Foxton Beach Free Holding Account - Projected Forecast to 30/06/2026									
		Annual Report		Actual Cash only		Projected LTP 2018-2038			
		30/06/2020	31/01/2021	30/06/2021	30/06/2022	30/06/2023	30/06/2023	30/06/2025	30/06/2026
			\$000	\$000	\$000	\$000	\$000	\$000	\$000
Income									
Interest (est) 4.3% pa		177	90	160	153	94	95	96	97
Land Lease Income from Pinewood Camp		29	17	30	30	30	30	30	30
Rents (full year charged in October)		49	43	43	40	40	40	40	40
Gain on Assets sales		-	-	-	-	-	-	-	-
Total Income		256	150	233	223	164	165	166	167
Less: funded items									
Grant - Foxton & Beach Bowling Club		(21)	-	-	-	-	-	-	-
Grant - Foxton Beach School Heat Pumps	Note 3	(12)	-	-	-	-	-	-	-
Loss on Assets sales		-	-	-	-	-	-	-	-
Development Contributions		-	-	-	-	-	-	-	-
Administration	Note 1	(61)	(51)	(60)	(90)	(90)	(90)	(100)	(100)
Other	Note 2	(0)	-	(2)	(5)	(5)	(5)	(5)	(5)
Rates	Note 3	(6)	(8)	(8)	(5)	(7)	(7)	(7)	(7)
Total Expenditure		(101)	(59)	(70)	(100)	(102)	(102)	(112)	(112)
Surplus/(Deficit) 30th June		155	92	163	123	62	63	54	55
Balance at 1 July		5,546	5,713	5,713	5,661	3,484	3,519	3,557	3,589
A. Section Sales per year		31	-	-	-	-	-	-	-
B. Endowment Properties freeholding		85	170	170	60	60	60	60	60
Foxton Beach Reserves Projects per LTP 2015-2025 incl pump track		(104)	(28)	(92)	(90)	(87)	(85)	(82)	-
Forbes Road Subdivision extension		-	(11)	(183)	(2,270)	-	-	-	-
CCTV cameras Foxton Beach		-	-	(110)	-	-	-	-	-
Surplus/(Deficit) from Trading		155	92	163	123	62	63	54	55
Balance 30th June		5,713	5,936	5,661	3,484	3,519	3,557	3,589	3,704
A. Sales of sections are proceeds received less commission and GST for Forbes Road Subdivision									
B. Sales of Endowment Freeholding is net proceeds received									
Note 1	Note 2	Note 3							
Administration	31/01/2021 Other	31/01/2021	Rates/Grants(if any)	31/01/2021	30/06/2020				
HDC administration	(48) Water	-	Rates	8	(6)				
Legal expenses	(2) General	(0)	Grants	-	-				
Valuations	(1) Insurance	-		8	(6)				
Consents & Surveys	-	(0)							
Consultancy	-		Not included in Cash Flow Surplus/(Deficit)						
Sale costs	-			31/01/2021	30/06/2020				
Advertising	-		Gain on Sale	86	78				
	(51)		Loss on sale	-	-				
				86	78				

Foxton Beach Surf Life Saving Building - Refurbishment and Renewal of Lease

File No.: 21/11

1. Purpose

To provide an update on cross funding and scope of works on the Foxton Beach Surf Life Saving building seismic strengthening and upgrade, and advise the Board of the Foxton Surf and Life Saving Club's request for a new lease as part of the upgrade.

2. Recommendation

- 2.1 That Report 21/11 Foxton Beach Surf Life Saving Building - Refurbishment and Renewal of Lease be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Foxton Community Board considers the Foxton Surf and Life Saving Club's request for a 50-year lease. To consist of an initial period of thirty (30) years, plus two ten (10) year Right of Renewals.

3. Background/Previous Council Decisions

- 3.1 Foxton Beach is well used by Horowhenua residents as well as visitors to the district. During the peak summer time and school holiday periods this beach hosts up to 600 visitors including a high number of swimmers that require the Foxton Surf and Life Saving Club Incorporated (hereinafter referred as The Club) to undertake their activities to ensure the safety of the public.
- 3.2 The building is known as the Foxton Beach Surf Club and is owned by the Horowhenua District Council. The first floor of the building, as well as the majority of the ground floor (garage, first aid room, and changing and shower rooms) has since 1978 been leased to the Club as the lifeguards of this club provide an essential service to the district's residents and visitors at Foxton Beach.
- 3.3 A detailed seismic survey undertaken by OPUS in 2015 showed that the Foxton Surf Life Saving building is earthquake-prone, currently being less than 34% of NBS, and therefore requires seismic strengthening. This score mainly relates to insufficient bracing on the first floor of the building.
- 3.4 The ground floor level of the building includes the only available public toilet/shower facility in this immediate beach area. In its current condition, the existing public toilet facilities deliver a poor level of service (LoS) for users, and require a high level of maintenance. They also lack sufficient capacity to manage current demand during the peak summer period, and the projected population growth expected in Horowhenua (and Foxton Beach) over the next twenty years will further worsen these level of service issues.
- 3.5 The identified areas for improvement are:
 - the toilet facilities which require a realignment of the general layout (unisex toilets);
 - an inadequate and inefficient water supply needs addressing; and
 - an insufficient number of toilets and showers.
- 3.6 Funding secured in the LTP for "General Property Renewal" and "Property Renewal Programme" has been utilised to develop design and a scope of works which addresses the identified necessary improvements.

- 3.7 Those designs were presented to the Foxton Community Board on 31 August 2020. In relation to the available funding, the works have been previously split into stage 1 and 2.
- 3.8 In October 2020, The Club informed council officers of a possible funding mechanism provided by the central government to Surf Life Saving NZ (hereinafter referred as SLS NZ) which could cover such CAPEX works to secure / improve the service the Club provides to the public.
- 3.9 The Foxton Community Board was informed about this possible funding scheme during its workshop on 19 October 2020 (Holben Reserve presentation). The Club were subsequently successful (with input from Officers) in gaining an additional 806K for the upgrade of the building.
- 3.10 The Club has held the lease on this building since 1976 - 45 years.
- 3.11 In 2011, the Horowhenua District Council granted The Club a lease for ten (10) years until 30 June 2020 at an annual rental of \$100 + GST.
- 3.12 The agreed lease included an option to renew the lease for an additional ten (10) years until 30 June 2030.
- 3.13 In 2020, The Club requested the lease be renewed; however, the lease has not, as yet, been renewed, and as such the Club is on a month by month rollover which is the standard approach to such matters.

4. Issues for Consideration

- 4.1 The following scope of works has been included into the grant application as they have been required by NZ Building standards. The proposed work program will increase the capacity of the facility to fit current and future demand and will support the general approaches to provide safe "fit for purpose" facilities.
- 4.2 The proposed scope of works include
 - Seismic strengthening to achieve 100% NBC.
 - The improvement of the fire rating on the ground floor and to implement all other requirements based on the access / egress report such as signage, number of disability car parking, etc.
 - Realignment and upgrade of public toilet facilities.
 - Realignment and upgrade of club changing rooms, incl. installation of fully accessible toilet / shower.
 - Improvement of storage facilities.
 - Strengthening west side balcony.
 - Establishment of sufficient internal water storage system.
 - Establishment of an additional toilet block consisting of 4 cubicles and 4 outdoor showers next to existing building (south façade).
 - Upgrading of internal staircase to improve evacuation ways and to achieve higher occupation numbers.
 - Relocation of First Aid Room (related to upgrade on internal stair case).
 - Additional but necessary works such as steel frame treatment on two structural elements.
 - Roof repair due to leaks.
 - Partial replacement of damaged floor boards.
- 4.3 A detailed quantity survey estimated the above listed works with \$1.2 Million. The scope of works will not include any major improvements on the second floor nor any beautification works.

- 4.4 In a joint approach between the Club and Council officers, a successful application has been developed and submitted, which applied for a grant of \$800k to support the Council provided \$400k.
- 4.5 Although the grant conditions have not been finally clarified yet (the responsible officer at SLS NZ is on holiday) the Club advises it has:
- Grant in the volume of \$806,632 allocated to the Club for improvement works;
 - Funding is available until 31 June 2021, not thereafter, there is as such a need to progress the works urgently;
 - Overall project responsibility for the SLSNZ proportion lies with the Club, however Project Management is being undertaken by Council officers as owner of the facility.
- 4.6 Related building consent has been granted for the seismic strengthening, access and egress works and other works on the existing building. Building consent has not yet been obtained for additions to the ground floor toilet, nor widening of the internal staircase.
- 4.7 Related land use consents relevant to the installation of an external toilet facility is pending with Horizons requiring a support letter from local Iwi.
- 4.8 Local Iwi (Ngati Raukawa) has not yet provided support letter for land use consent application with Horizons, but has verbally indicated the following:
- support for the development
 - including establishment of mural on south facade of the existing building
 - further enhancement of local (Iwi) history and culture around the Foxton Beach Surf Life Saving building / carpark.
- 4.9 The procurement process to identify the main contractor via a public tender has started and will close by 26 February 2021 and includes five (5) possible bidding companies.
- 4.10 With focus on the substantial financial contribution to the building upgrade and with focus on the provided essential service to the community, the Club has requested a long-term community lease for thirty (30) years, with the provision of ten (10) years plus ten (10) years renewal.
- 4.11 Should a longer term lease be granted it would generally fall under the provisions of the Community Leases Policy.
- 4.12 The Club have made a long-term lease a condition of any funding MoU, and have indicated they will not release any funds without a long-term lease.
- 4.13 The following risks need to be considered:
- i. provided timeframe for construction is tight, and there are a number of matters as yet unresolved namely resource consent from Horizons and a new lease for the Club;
 - ii. Low numbers of bidders and tight timeframe might lead to submission of a high offer necessitating a possible reduction of work;
 - iii. No resource consent for the external toilet has yet been received as Horizons are awaiting formal approval from Iwi. This has not yet been forthcoming.
 - iv. The Club have made release of the grant funding it achieved with the assistance of Officers conditional on being awarded a new long-term lease of the facility (50 years including Rights of Renewal), consequently there is a risk that unless a lease is granted the Club will remove access to the funding for the purpose of the works.

Attachments




No.	Title	Page
A	Design Architectural set - Foxton Beach Surf Life saving Club - essence design - February 2021	45

Confirmation of statutory compliance


In accordance with section 76 of the Local Government Act 2002, this report is approved as:


- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Stephan Titze Property & Parks Project Lead	
	Arthur Nelson Parks and Property Manager	
Approved by	Kevin Peel Group Manager - Infrastructure Operations	

Sheet List		Foxton Beach Surf Club			
Sheet Number	Sheet Name	Alterations and additions			
A00	Cover				
A01	Proposed Site Plan				
A01A-1	Existing Accessible carparks				
A101	Ground Floor Existing				
A102B	First floor Existing				
A103A	Demo Plan Ground Floor				
A104A	Extent of new concrete				
A105	Existing images				
A105A	Existing images				
A106	Stormwater runoff for Exeloo and concrete				
A200D	Proposed Ground Plan				
A201B	First Floor Proposed				
A202B	Surf club showers Floor Plan				
A203C	Scope of works				
A204A	Surf Club accessible bathroom				
A205	Surf Club Male Change				
A206A	Surf Club Female change				
A207B	Public Toilets				
A208A	Public Toilet				
A209	Exeloo- Floor Plan Scope of works				
A210	Medical Room				
A211	Lighting Plan				
A212	Electrical Plan Proposed				
A213	Stage 1 Porch				
A214	Porch roof details				
A215	Roof porch details 2				
A216	Porch details 3				
A217D	Fire setout plan				
A218A	Fireproofing Ceilings to Ground Floor				
A219	Fyeduct				
A220B	Fireproofing columns, beams and walls				
A221	Fire rated window				
A222	Fire Rated window details				
A223	Smoke Control door Foyer				
A224	Smoke Control Door				
A300B	Elevations				
A301A	Elevations				
A700D	Door and Window schedule				
A702	Surf Club Change items				
A703	Surf Club Accessible WC Shower				
A704	Public Toilets items				
A705A	Finishes Schedule				
A706	New Internal Stairs				
A707	Pipe soffit penetration				
A708	3d views - Stage 2				



  <p>Cover</p> <p>Horowhenua District Council Marine Parade - Foxton Beach</p>	Revisions:	<p>DO NOT SCALE OFF DRAWINGS These Drawings are copyright.</p> <p>Drawings required to be read in conjunction with the Specification and Contract Documentation. Read in conjunction with Consultants Drawings and Specifications.</p> <p>Verify all dimensions onsite prior to commencing work. Contract Architectural Designer if you require clarification.</p>	<p>Drawn By: RD/LC</p> <p>Date: 25.01.21</p> <p>Scale:</p>	<p>Project Number: 262</p> <p>Drawing Number: A00</p>
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Parcel ID: 3874217
Appellation: Pt Lot FDF17522
Location:
Climate Zone: 2
Earthquake Zone: Zone 3
Exposure Zone: Zone D
Lee Zone:
Rainfall Range: 50 : 60
Wind Region: A
Wind Zone: High



Proposed Site Plan
Horowhenua District Council
Marine Parade - Foxton Beach

Revisions:

A-24.08.20 Accessible carparking notes
B 21.01.21 Accessible carparking
completed - so note removed

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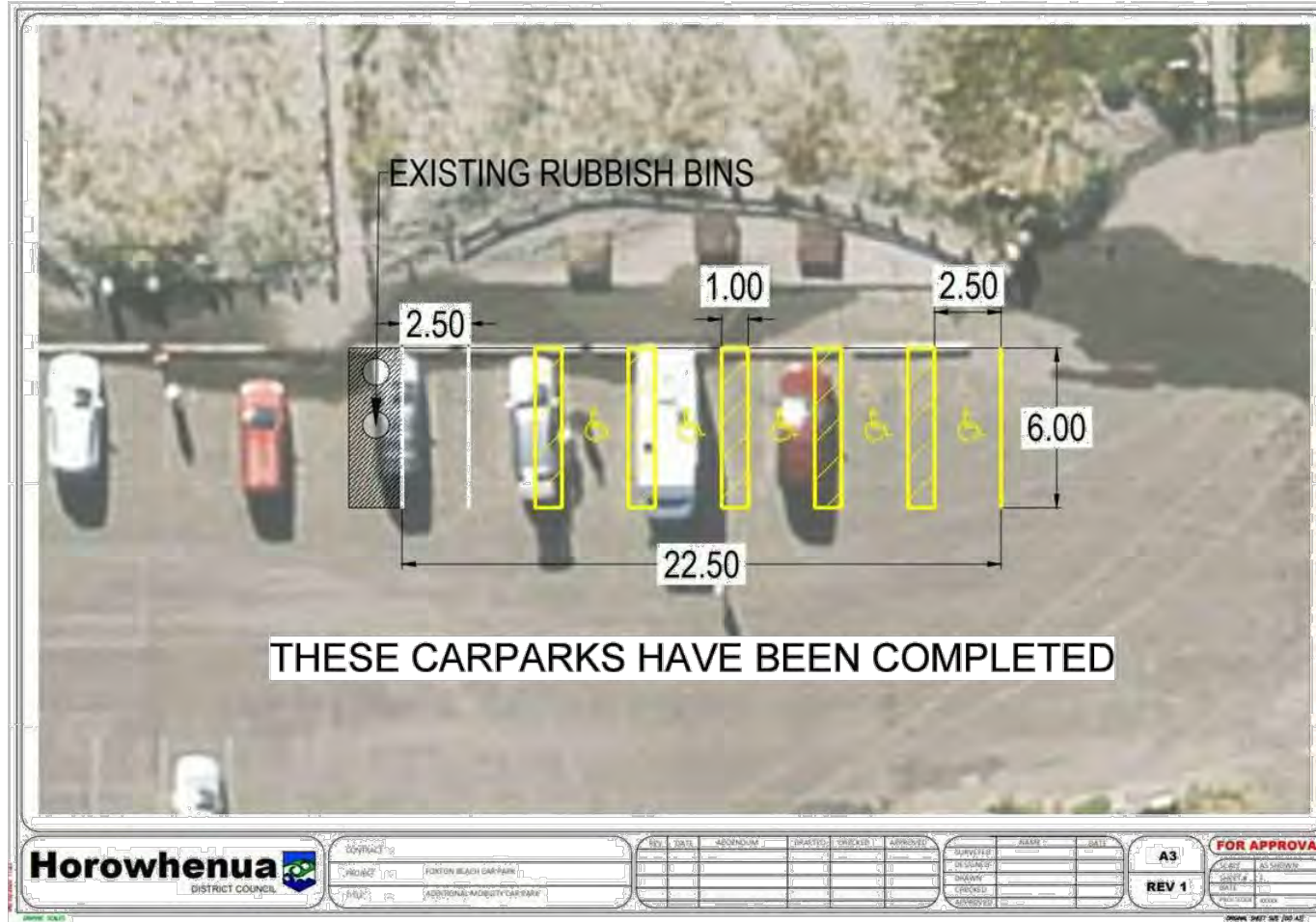
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Existing Accessible carparks

Horowhenua District Council
Marine Parade - Foxton Beach

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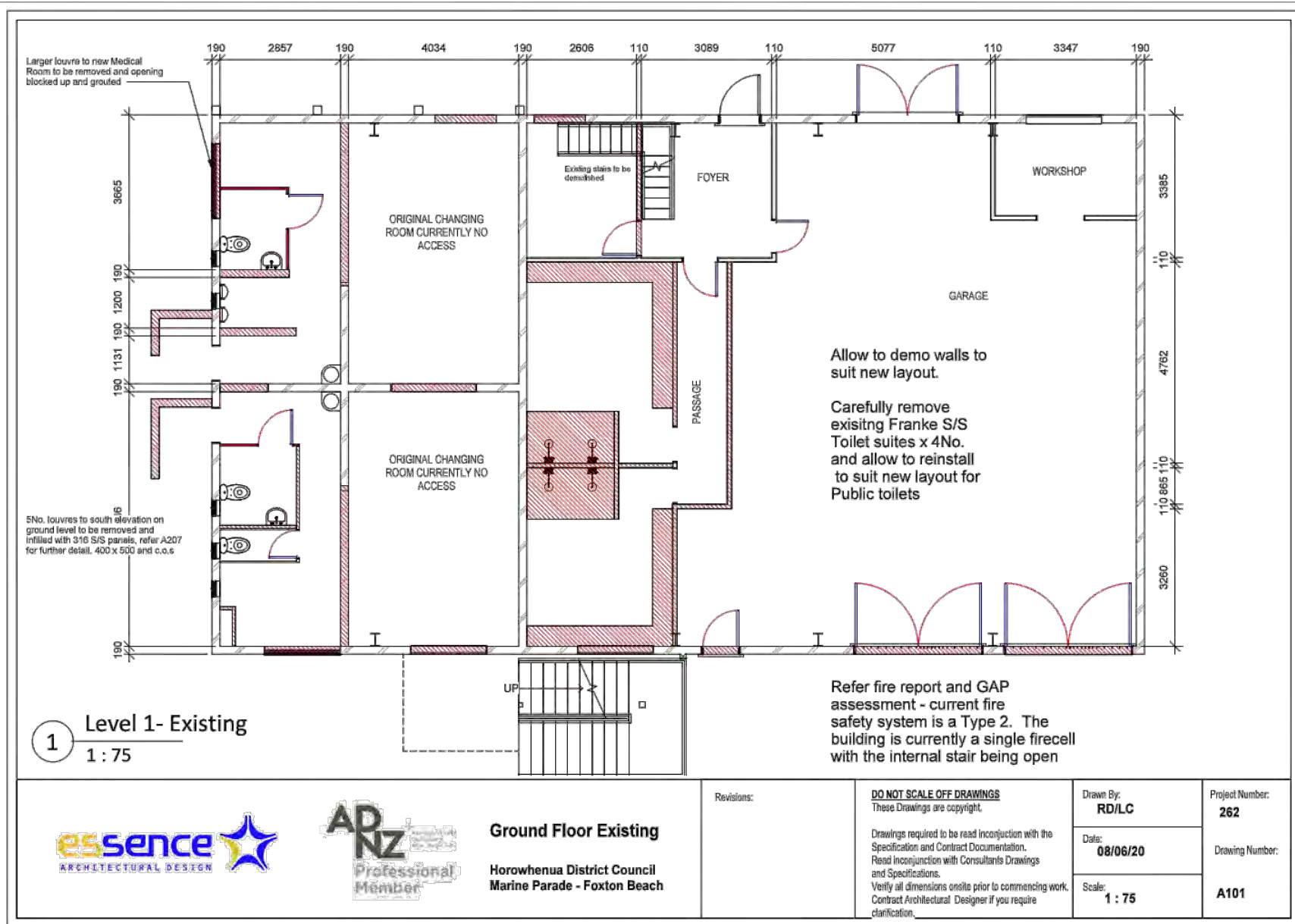
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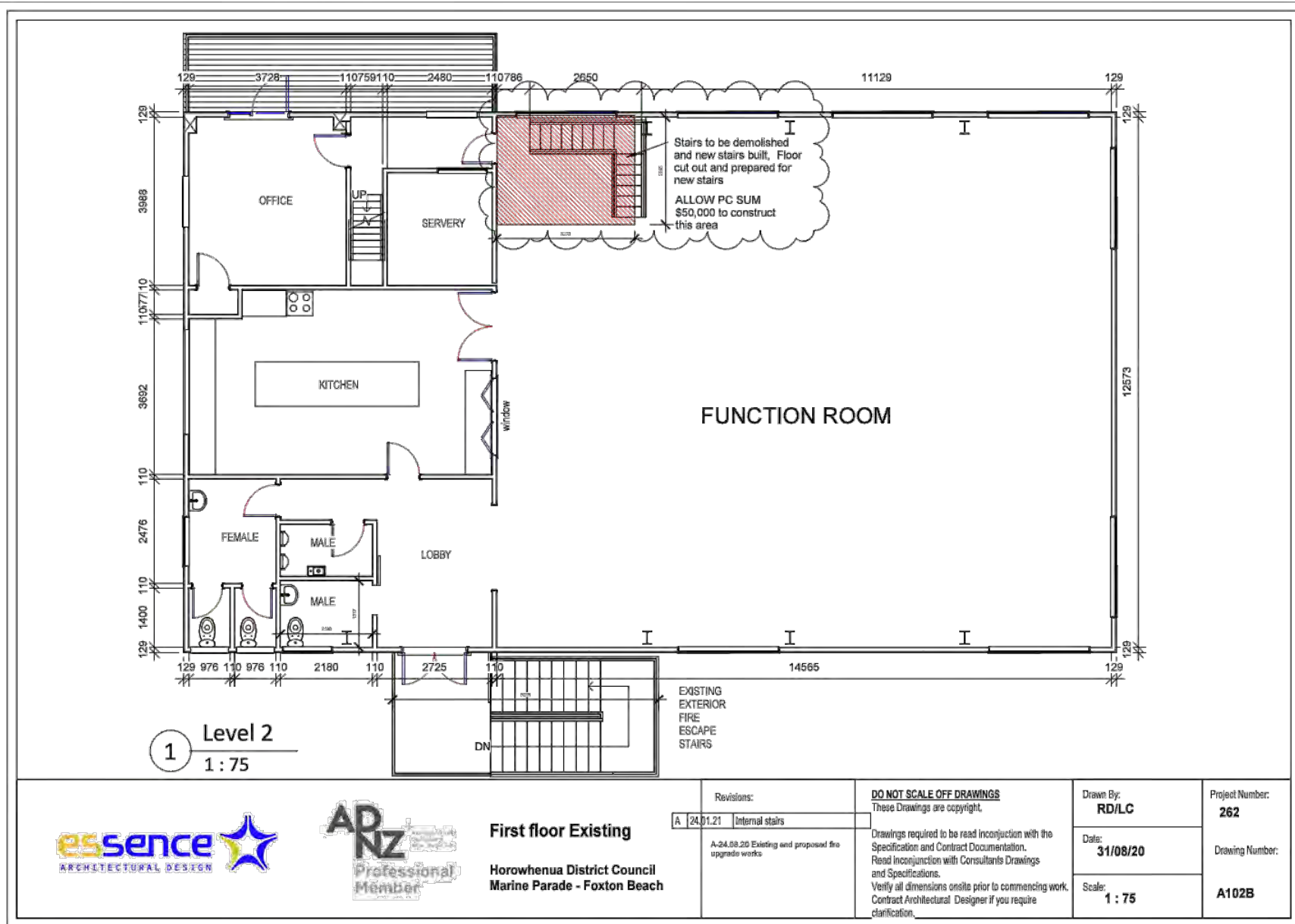
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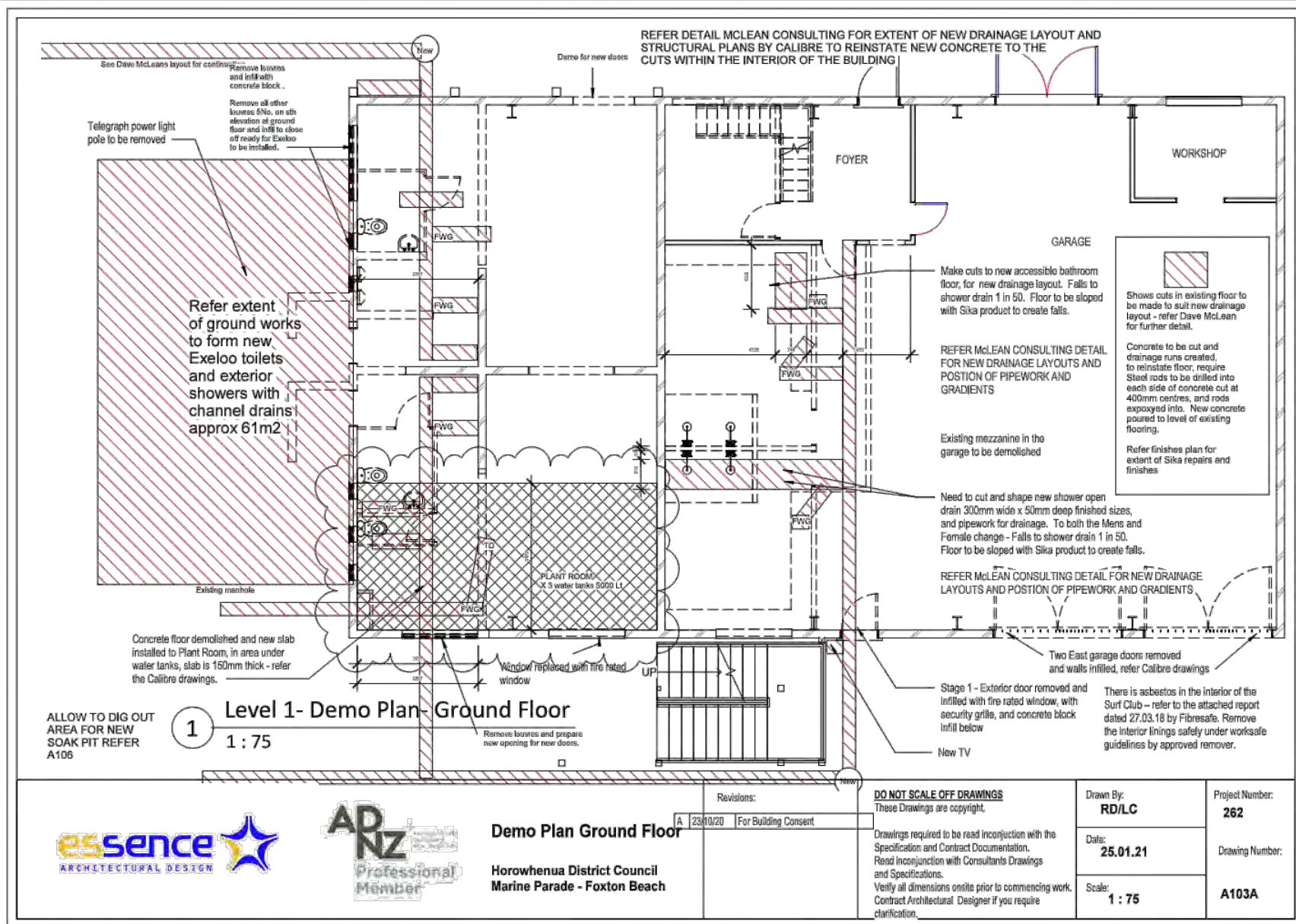
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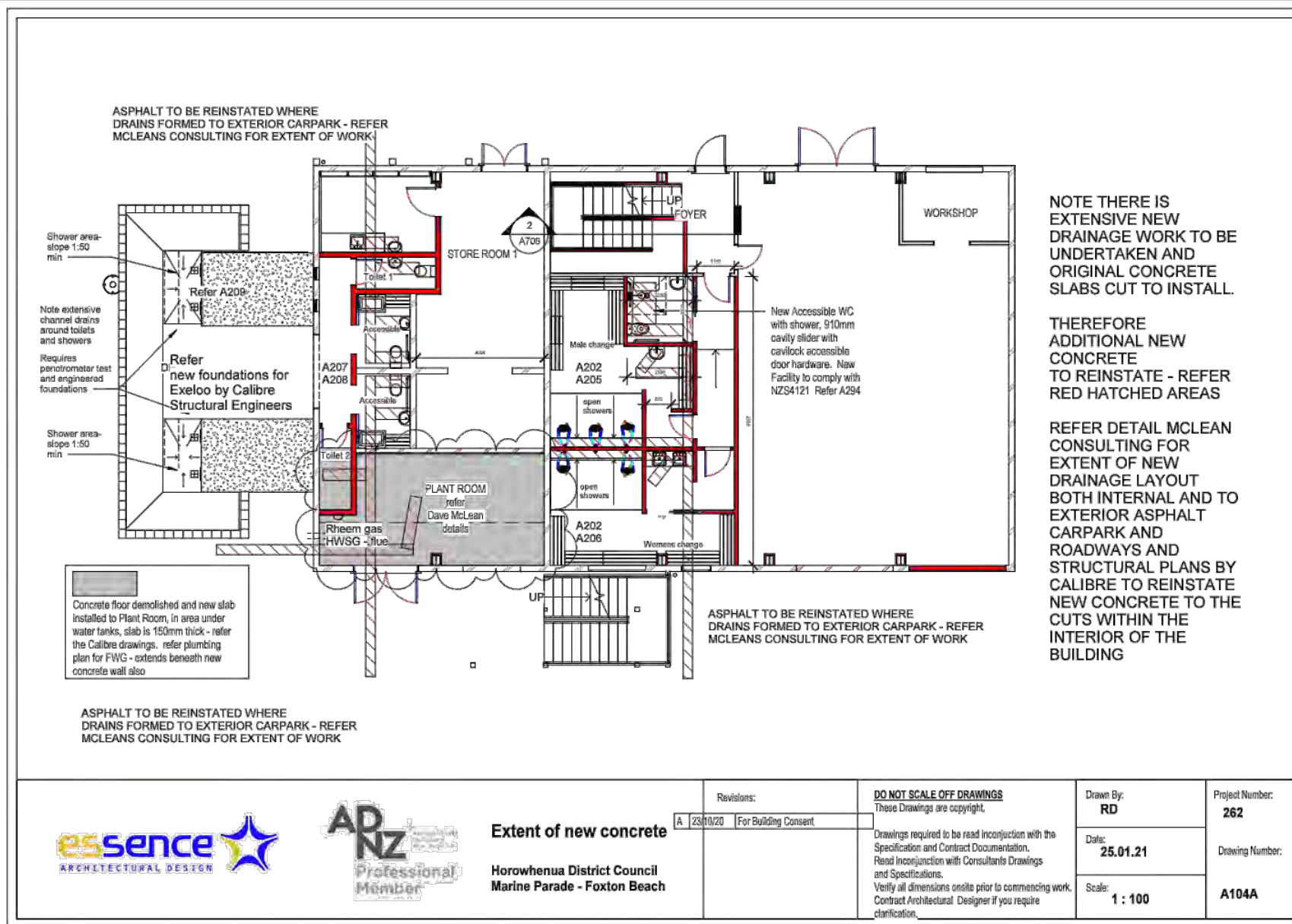
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WEST
ELEVATION



SOUTH
ELEVATION



EAST
ELEVATION



EAST
ELEVATION



Existing images

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Marine Parade - Foxton Beach

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A105



MALE PUBLIC TOILET-
URINALS



FEMALE ACCESSIBLE PUBLIC
TOILET



FEMALE PUBLIC
TOILET



MALE ACCESSIBLE PUBLIC
TOILET



MALE CHANGING ROOM SHOWERS



FEMALE CHANGING ROOM
SHOWERS



Existing images

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Marine Parade - Foxton Beach

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A105A

DOWNPIPE CATCHMENTS (Clause E1 Table 5)

Exeloo Area = 28m² - 74mm diameter
Channel Grate = 4m²
Concrete skirts surrounding showers and south end of Exeloo 30m²

SOAKAGE PIT CALCULATIONS

$$V_{soak} = A_{up} S_r / 1000 \\ = (3.432m^2 \times 600)/1000 \\ = 2.0592m^3$$

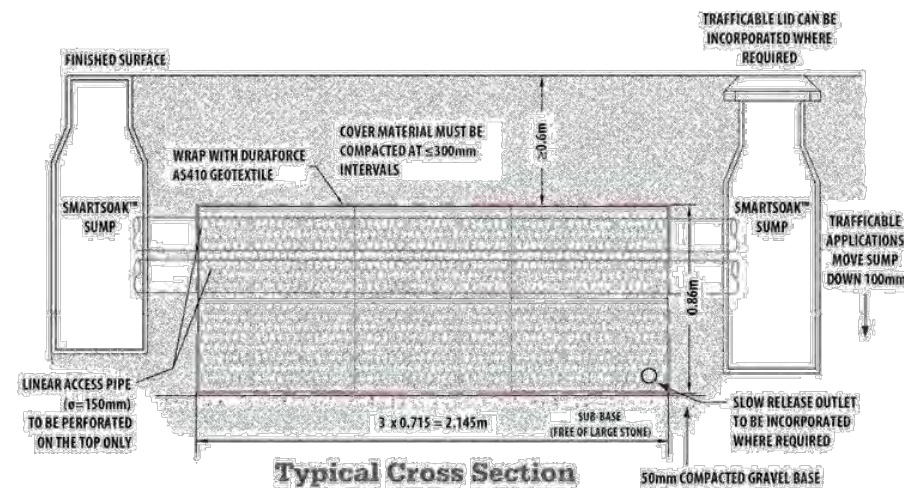
$$R_c = 10CIA \\ = 10 \times 0.90 \times 44.2 \times 0.011 \\ = 4.375$$

$$V_{stor} = R_c - V_{soak} \\ = 4.375 - 2.0592 \\ = 2.316m^3$$

Smartsoak Soakage pit = 2.145m x 1.6m x 0.86m deep
= 2.95m³ > 2.316, Therefore pit sizing okay

$A_{up} = 2.145m \times 1.6m = 3.432m^2$
 S_r (rate per hour) = 600mm/hr (sandy soil)
 $C = 0.90$ (E1 table 1: fully roofed development)
 I (local rain intensity) = 44.2mm (based on 1 in 100 years)
Roof area to Exeloo, concrete area and channel = 108m² - say 110m²
= 0.011ha²

A_{up} = area of the base of the soak pit (m²)



1

Stormwater notes

1 : 100

<https://cirtexcivil.co.nz/product/smartsoak/>



Stormwater runoff for Exeloo and concrete
Horowhenua District Council
Marine Parade - Foxton Beach

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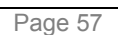
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Drawing No:
A106

Revision:







SURF CLUB MEMBERS SHOWER/CHANGE

- Repair and cut existing concrete as per foundation plan, demolish partition walls, and the existing raised shower platforms, as shown in demo plan.
- There is asbestos in the interior of the Surf Club – refer to the attached report dated 27.03.18 by Fibresafe. Remove the interior linings safely under worksafe guidelines, by accredited approved asbestos remover
- Repair concrete slab for Surf Club Male and Women's change where showers are located, creating falls 1.8m out from the rear of the showers, 1:50 to shower channel drain. Refer details and specs from Sika
- Accessible toilet and shower to keep existing floor level-repair concrete after drainage cuts made, and create correct shower falls.
- New timber framing walls H1.2- except around shower area that would be H3.2 timber framing with 200mm concrete upstand.
- Open shower channel drain 300 x 50mm floor slope towards channel grate to be 1:50 min.
- New extract system designed by Brian Electrical.
- Fire rated ceiling below the floor joists FFR 60/60/60 2 x layers of 13mm Aqualine and then the suspended grid ceiling, 25mm Rondo grid from USG, with Vinyl Nova White lay in ceiling tiles.
- Sika paint finish to flooring with non slip grit - refer Specifications from Sika
- Jacobsons-Aquarelle wall vinyl around shower area. The rest of the concrete walls to the change area will have Resene finish; and timber frame walls will have GIB aqualine, plaster and paint finish.
- Duramax Fibreglass Composite doors - painted in a light colour
- Manufacture and install New Garage benches to the Foxton Surf Club male and female change - refer detailed plans A205 and A206

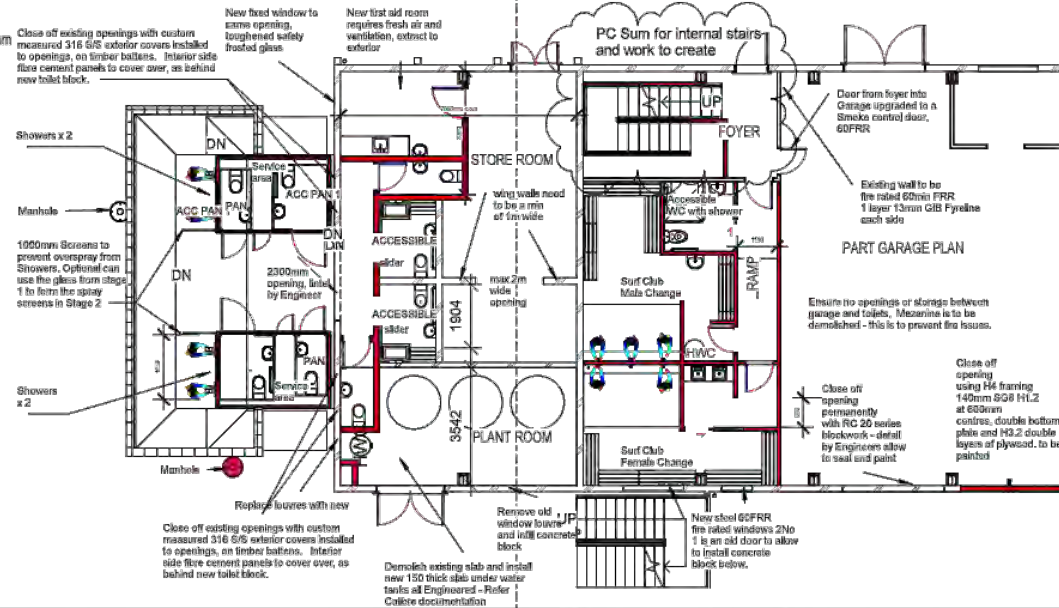
NEW STORAGE SPACE & PLANT ROOM

- New Double Exterior Duramax Fibreglass Doors to access storage room on west - existing bond beam is lintel
 - New Double Exterior Duramax Fibreglass Doors to plant room on east - existing bond beam is lintel - no fire rating required as long as door is positioned 2m away from egress point down external staircase
 - New opening in the interior concrete block wall in Store room - full height no lintel but max 2m opening
- Allow to protect Plumbing pipes from damage in store room with timber frame

NEW EXELOO TOILETS, ROOF AND SHOWER AREA

- Refer Exelco documentation and Calibre structural documentation for foundations, site to be prepared, and compacted fill for Exelco toilets to be lowered onsite.
- New concrete to form falls for showers, all shower water to be captured with channel drains as shown - channel drains to entry ways of new Exelco toilets as shown.
- Exelco utilise compressed fibre cement sheet boards to prevent shower splash - use internal/external galvanised frames for support post to bolt into concrete

Allow to tie rebar around all steel beams and columns to ground floor as per Fire Report



PUBLIC TOILETS:

- Demolish existing timber partitions walls and concrete block walls, refer demo plan. Repair damaged concrete floor, and repair concrete cuts for drainage as per Sika Specifications
- There is asbestos in the interior of the Surf Club – refer to the attached report dated 27.03.18 by Fibresafe. Remove the interior linings safely under worksafe guidelines, by accredited approved asbestos remover
- Toilet Doors to be Duramax Fibreglass composite doors - colour to be light. Note 2 doors to accessible toilets are externally mounted sliders on inside of toilets
- Existing Concrete slab in the Plant room and toilet no.2 area to be demolished and add new 150mm thick new slab, as per Engineering documentation.
- Large opening to south elevation - lintel by engineer- (portal frame lintels to be confirmed)
- Fire Rated Ceiling FFR 60/60/60 above entire ground floor, to create fire separation from upper floor - 2 x layers 13mm GIB Aqualine.
- Timber framed 140 walls on 200mm concrete plinth and some existing concrete block walls remain - refer floor plan - 1 x new fullheight 20 series concrete block to form Plant room - Refer Structural Engineer for details Calibre.
- Allow to paint new concrete flooring with Sika coating system with grit for non slip abilities

PUBLIC TOILETS AND SURF CLUB CHANGE:

- New grab rails and indicator bolts within both Public and Surf Club toilet facilities. Upgrade accessible signage to indicate accessible route and accessible toilet facilities
- Manufacture and install Garage benches to Public Accessible toilets wall to wall below the baby change. Hooks x 3 on painted wooden batten to hang clothes - Jacco 289 Hat and coat hook satin stainless. 3 No. each accessible toilet.
- Install new smoke control door 60 FRR from Garage to front foyer and wall between Garage and Foyer FRR60min
- Construct new First aid room, with S/S sink bench, sink and also separate handsink and new high level safety glass frosted window

NEW INTERNAL STAIRS

- Refer plan and details A707
- Vinyl Commercial flooring and Gilt edge stair nosing.
- Allow for PC Sum for all work to create \$50,000



Scope of works

Horowhenua District Council
Marine Parade - Foxton Beach

Revisions:

- A 31.08.20 updated notes about doors, and closing off openings to Garage
- C 21.01.21 New layout with new internal stairs and first aid room

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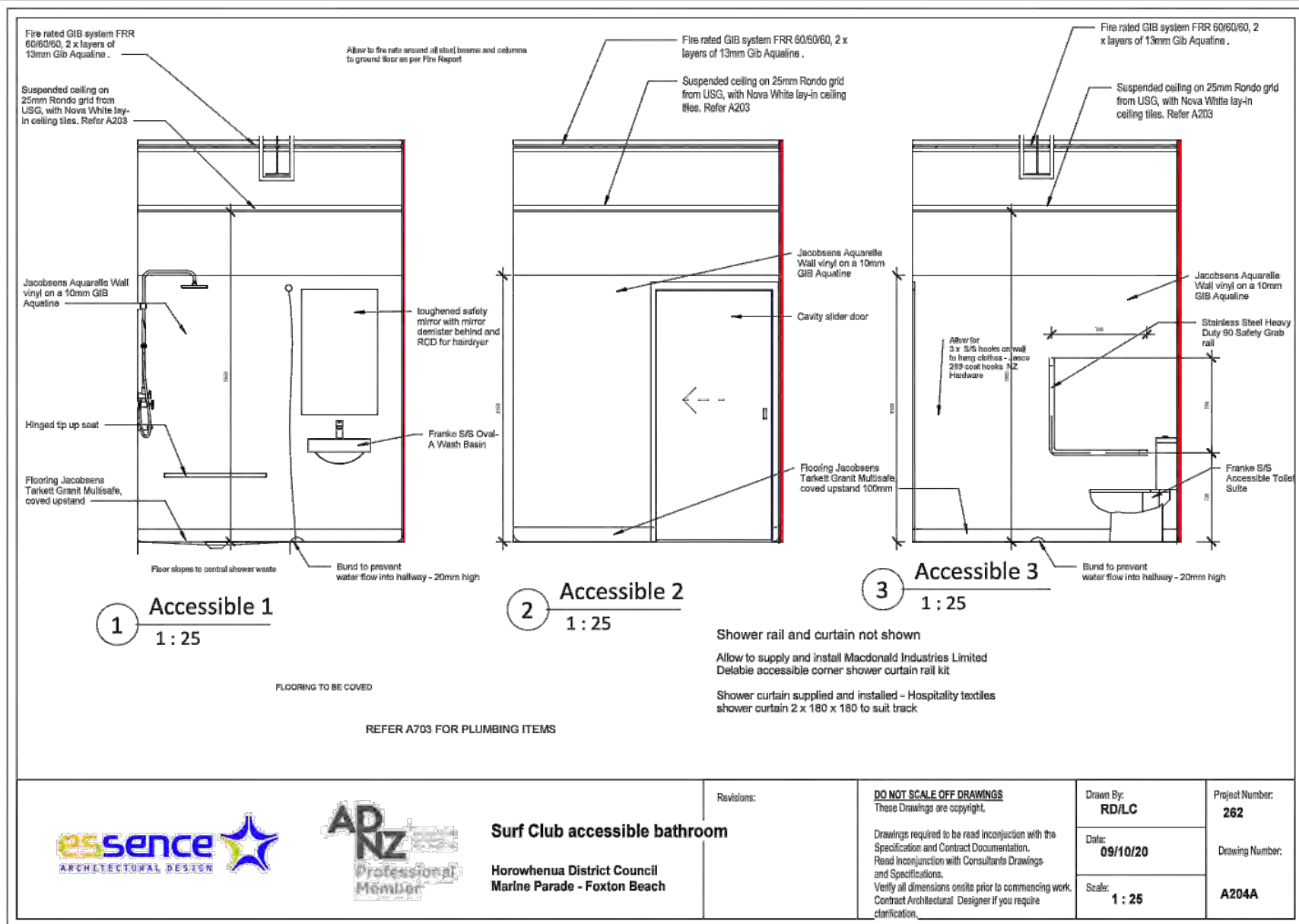
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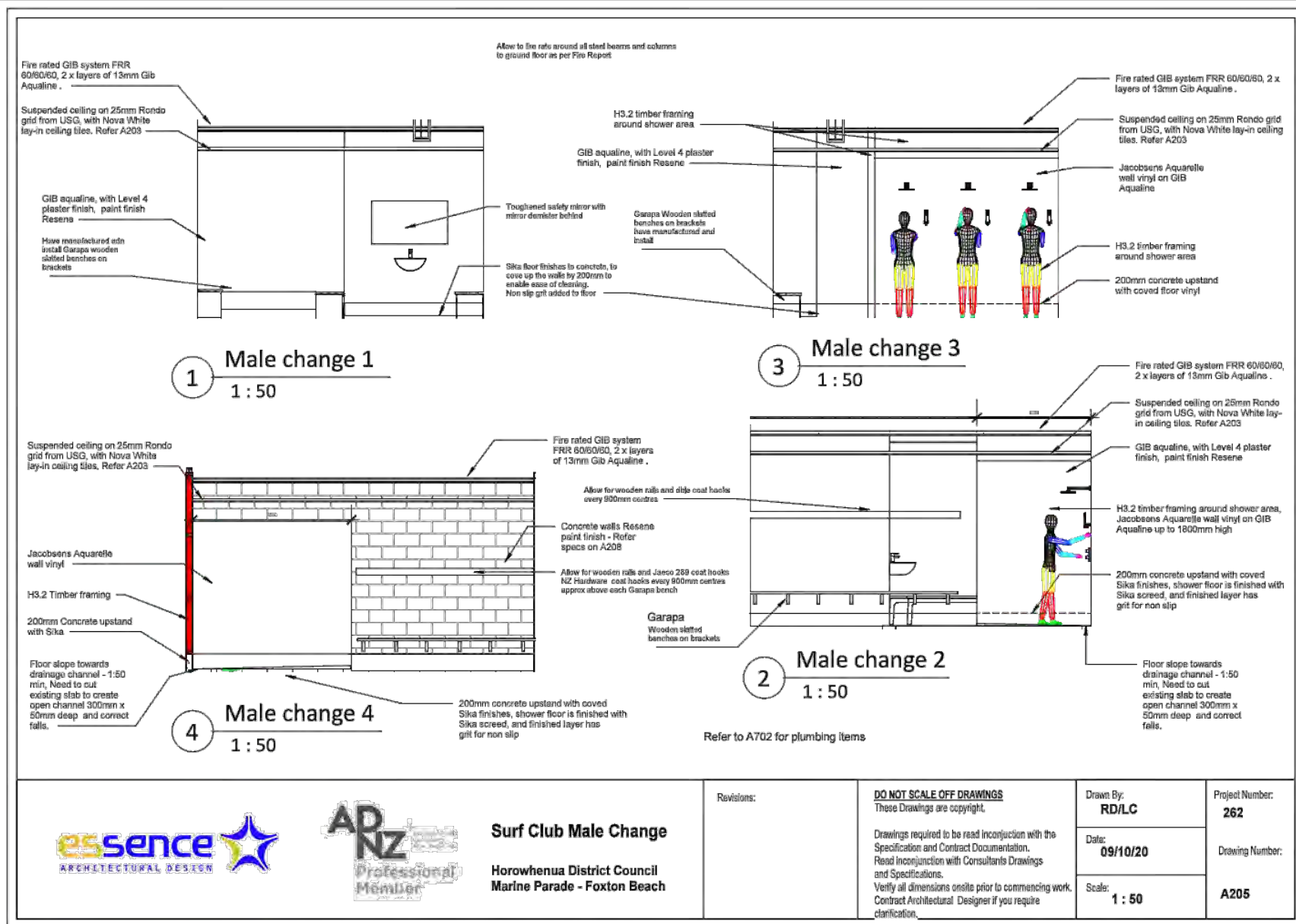
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262

Drawing Number:

A203C





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AD NZ
Professional
Member

Surf Club Male Change
Horowhenua District Council
Marine Parade - Foxton Beach

Revisions:

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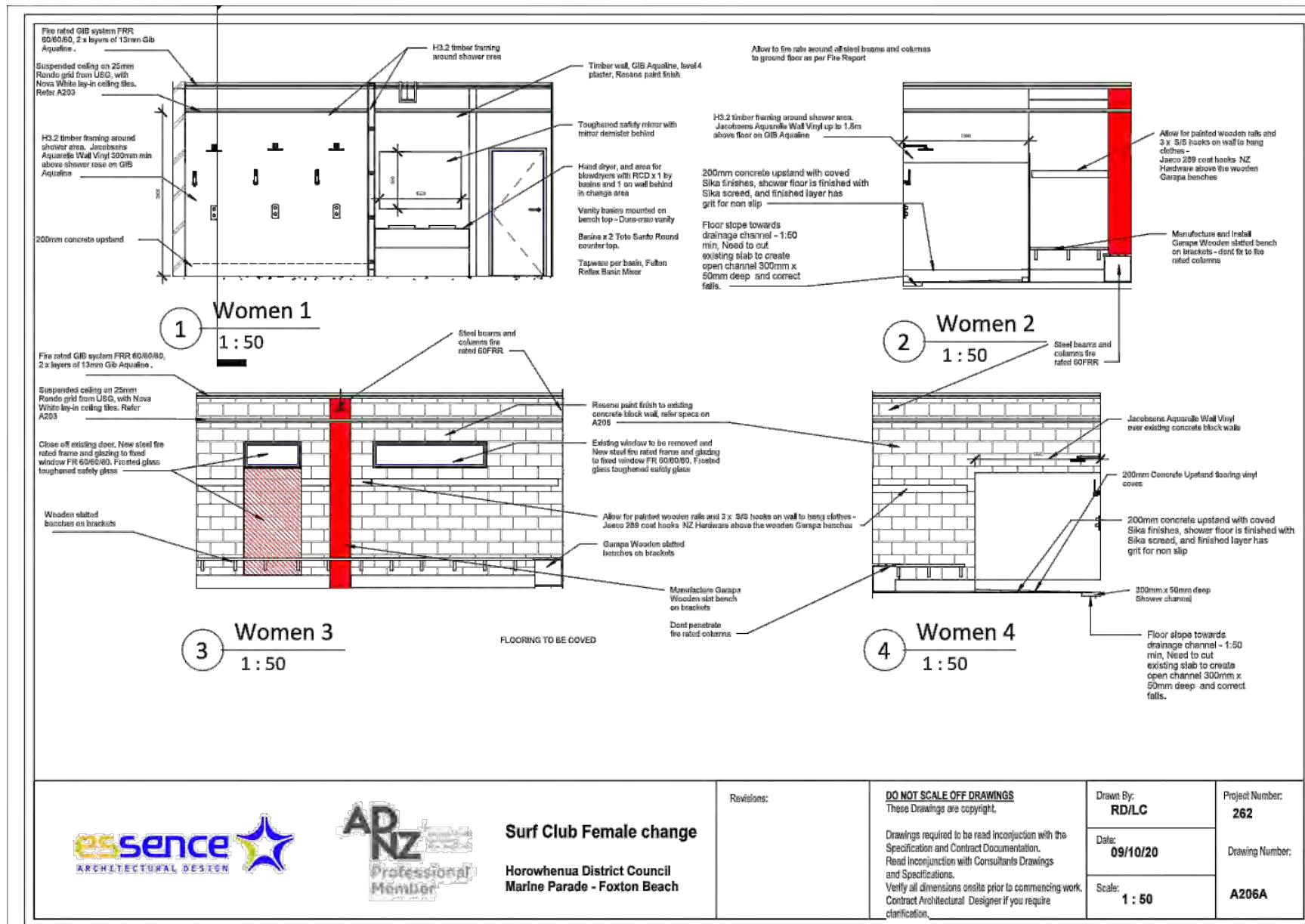
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262

Drawing Number:
A205



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Surf Club Female change

Horowhenua District Council
Marine Parade - Foxton Beach

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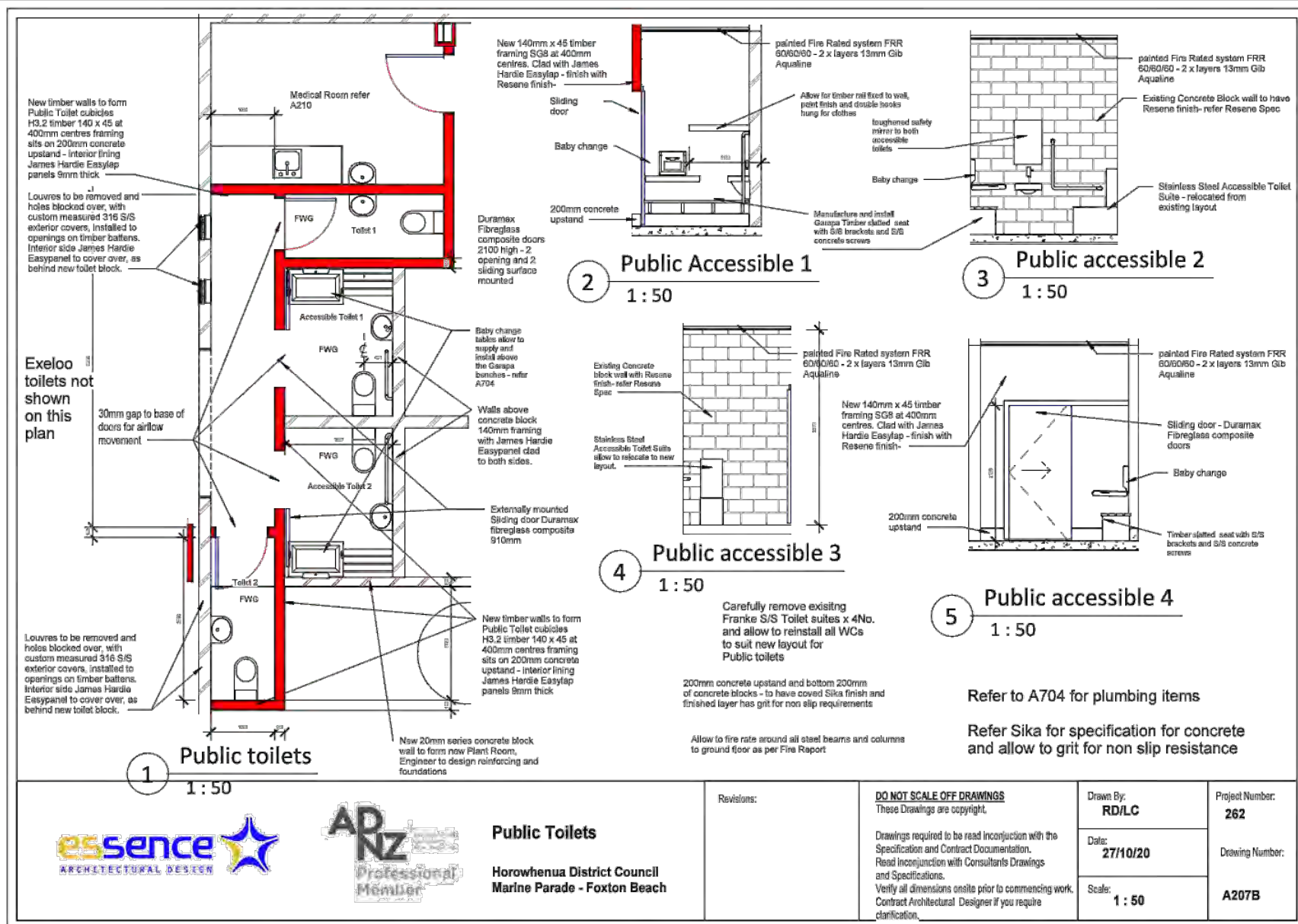
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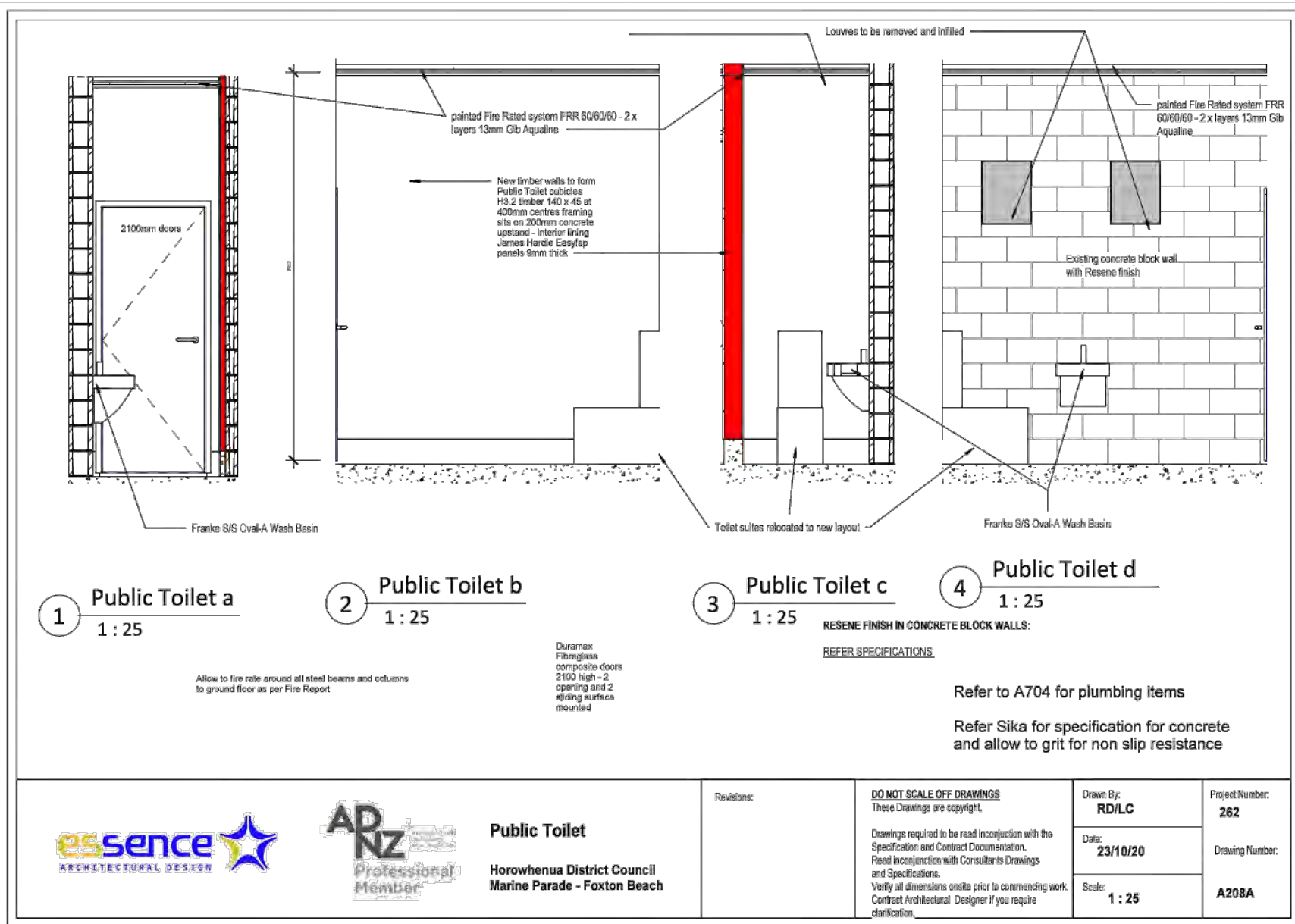
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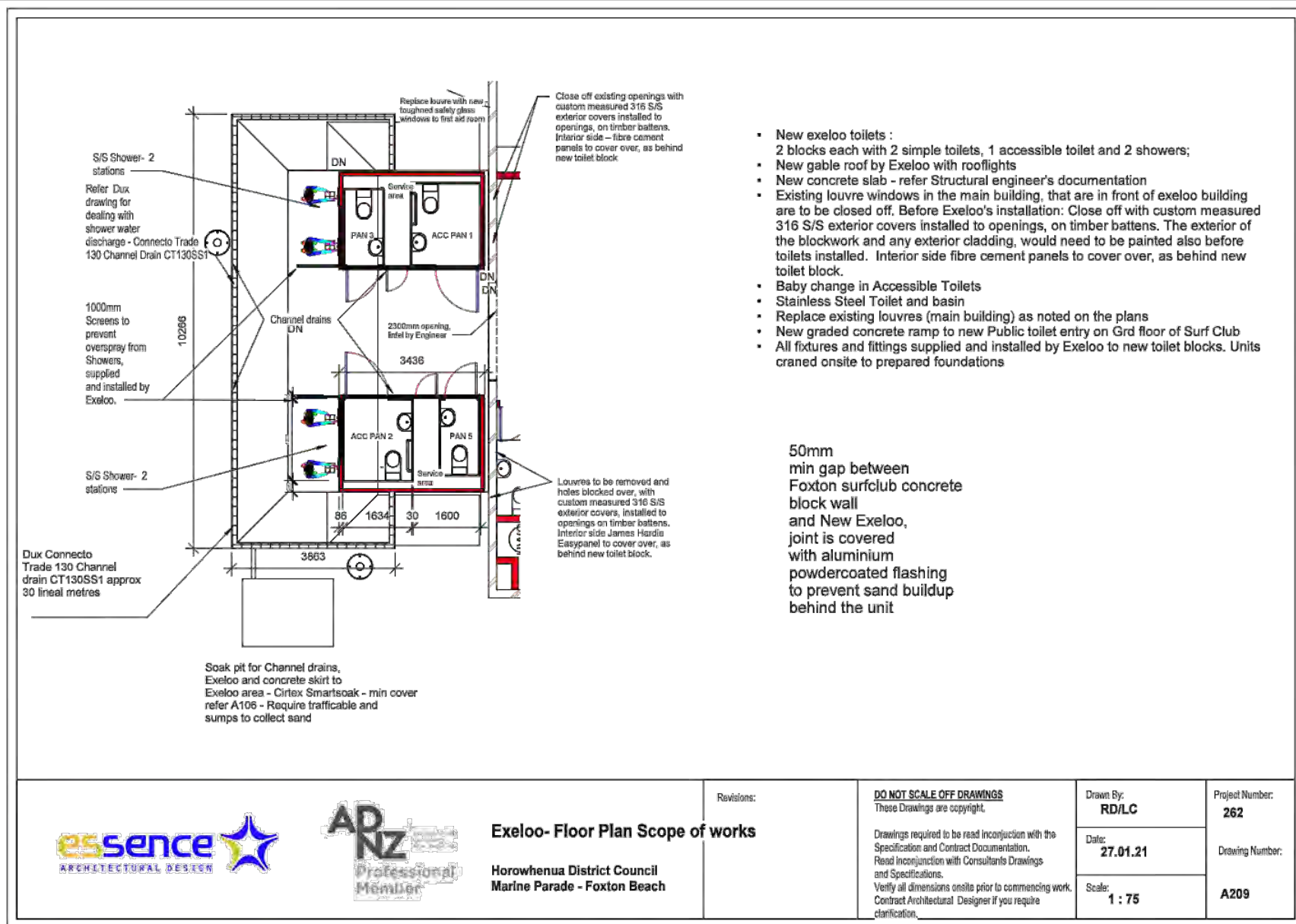
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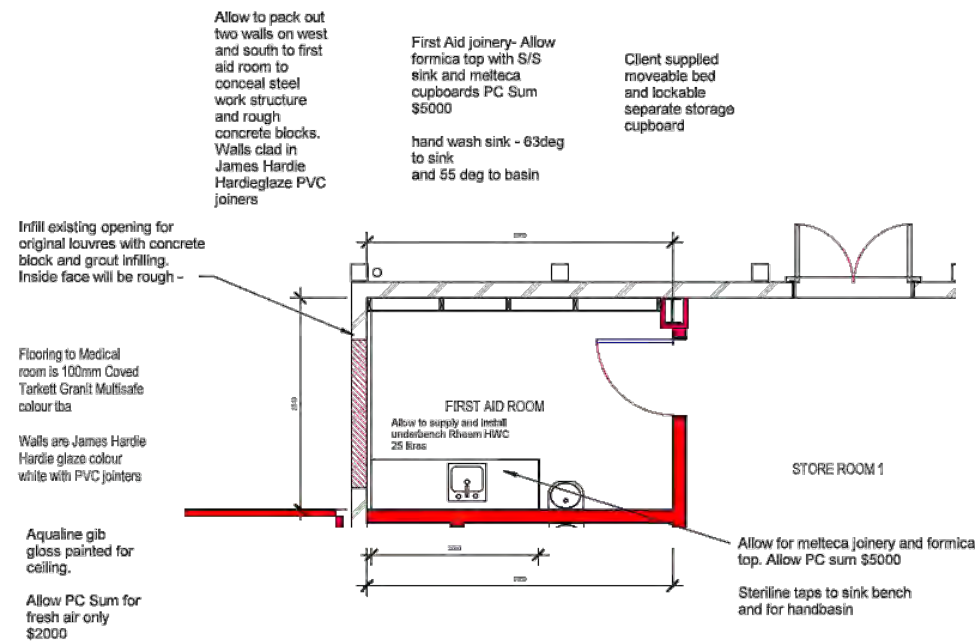
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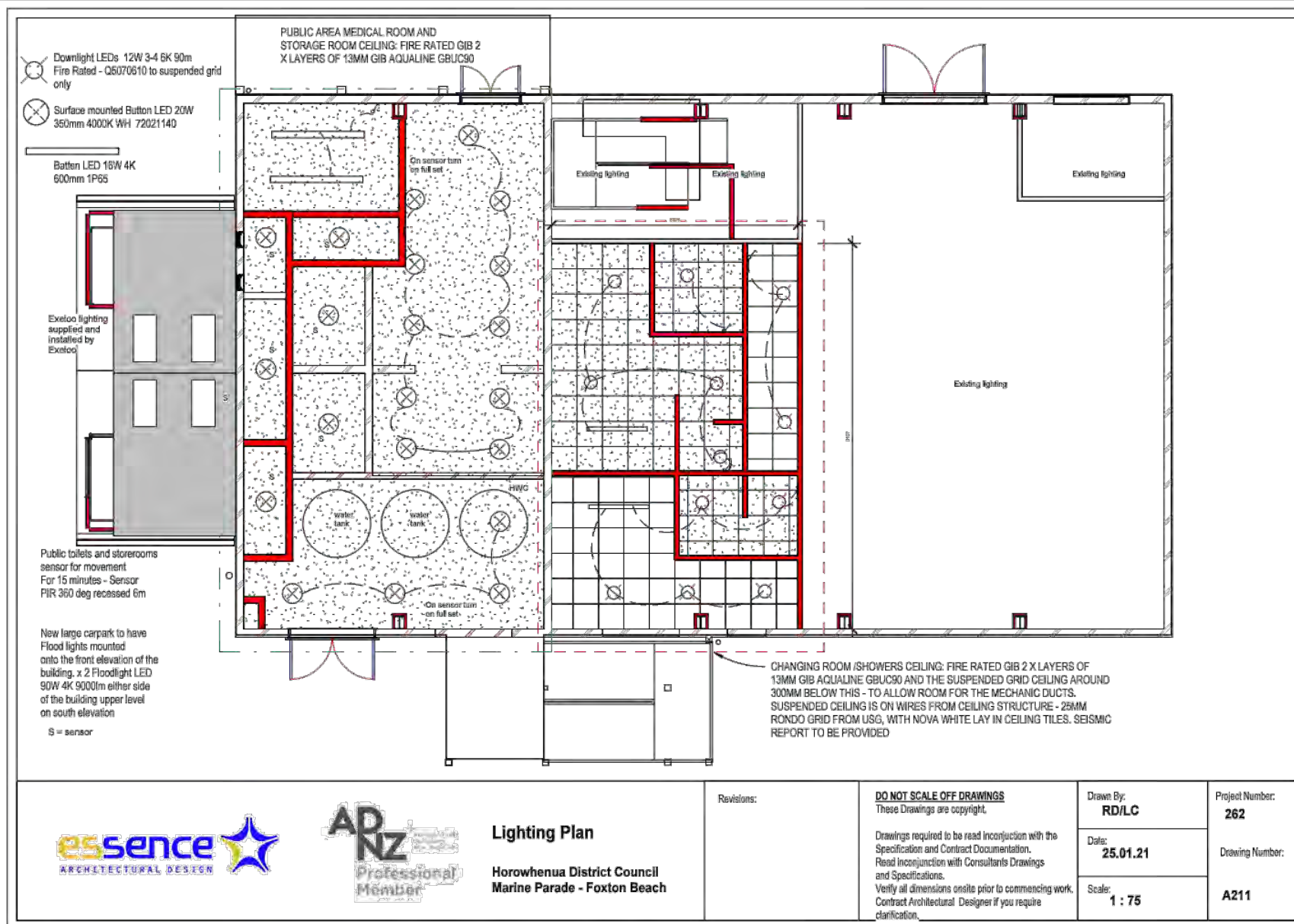


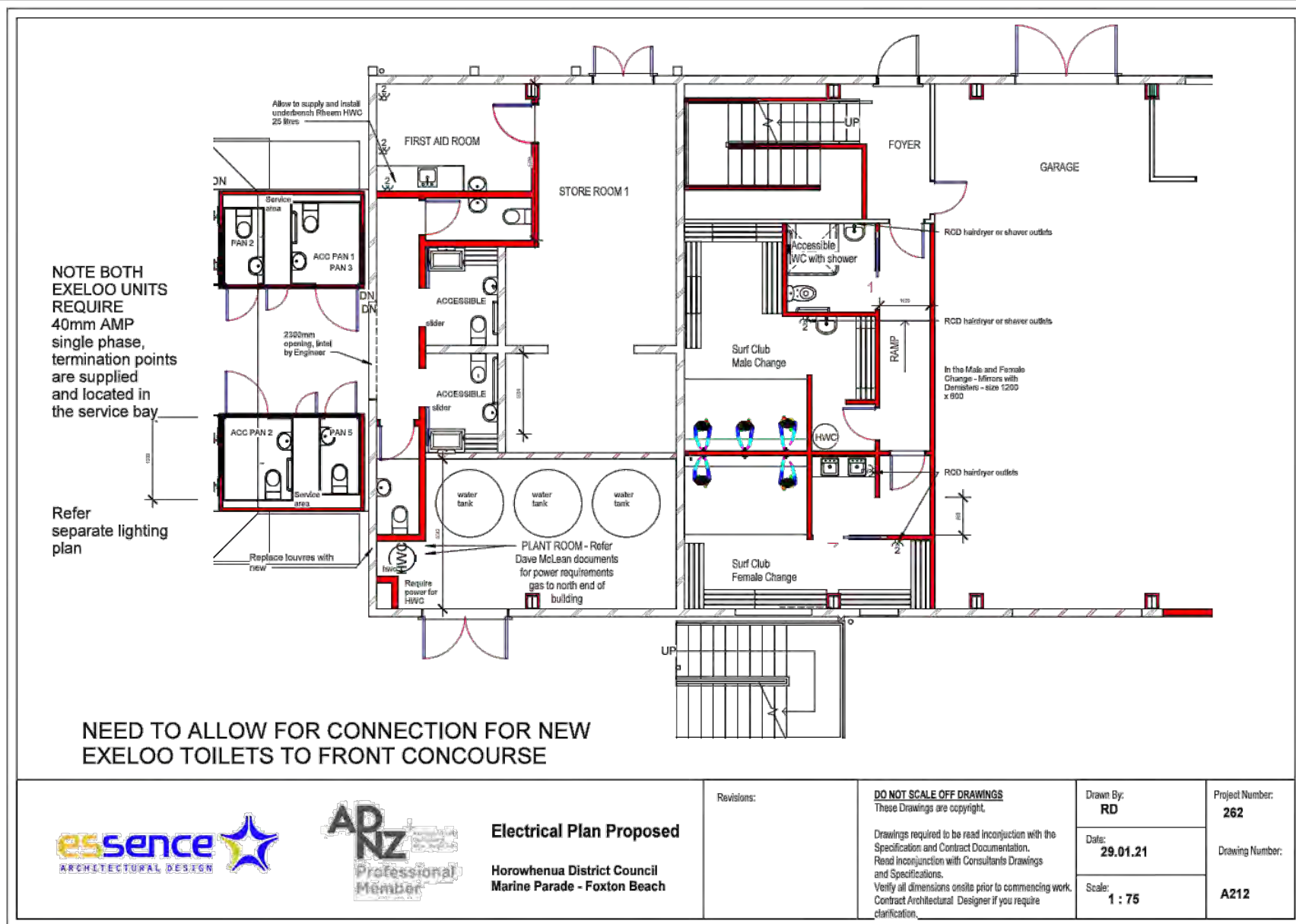






	 <p>Medical Room</p> <p>Horowhenua District Council Marine Parade - Foxton Beach</p>	Revisions:	<p>DO NOT SCALE OFF DRAWINGS These Drawings are copyright.</p> <p>Drawings required to be read in conjunction with the Specification and Contract Documentation. Read in conjunction with Consultants Drawings and Specifications. Verify all dimensions onsite prior to commencing work. Contract Architectural Designer if you require clarification.</p>	<p>Drawn By: RD</p> <p>Date: 29/01/21</p> <p>Scale: 1 : 50</p>	<p>Project Number: 262</p> <p>Drawing No: A210</p> <p>Revision:</p>
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DELETED



Stage 1 Porch

**Horowhenua District Council
Marine Parade - Foxton Beach**

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Drawn By:
RD

Date:
23/10/20

Scale:

Project Number:
262

Drawing Number:
A213

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Porch roof details

**Horowhenua District Council
Marine Parade - Foxton Beach**

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Drawn By:
RD

Date:
27/07/20

Scale:

Project Number:
262

Drawing Number:
A214

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Roof porch details 2

**Horowhenua District Council
Marine Parade - Foxton Beach**

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RD

Date:
27/07/20

Scale:

Project Number:
262

Drawing Number:

A215

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Porch details 3

**Horowhenua District Council
Marine Parade - Foxton Beach**

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Drawn By:
RD

Date:
27/07/20

Scale:

Project Number:
262

Drawing Number:
A216

NOTE:

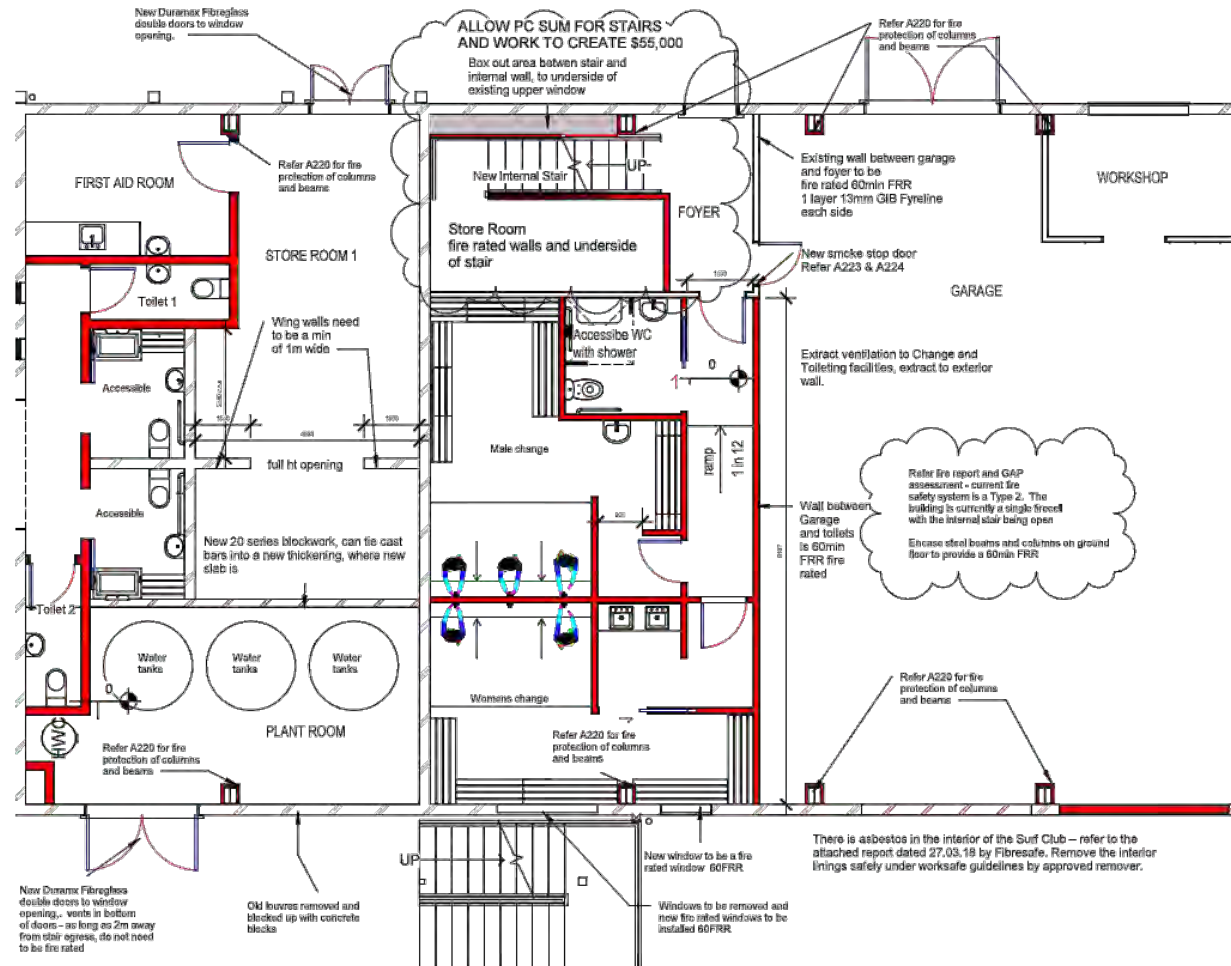
The exposed steelwork to the ground floor both columns and any beams need to be fire rated.

The entire ceiling of the ground floor is to have all ceiling linings removed.

Install new 1hr fire rating - Gib Ceiling 60min FRR fire ceiling 2 layers of 13mm Aqualine to Toilets, or change facilities to all of the ground floor including the bathrooms and change of both Public and Surf Club. Garage, foyer, store rooms and plant room ceilings can be 1 x 16mm Fyrelite. 60min FRR Gib Fyrelite or approved substitute and encase any Steel beams and columns below the first floor with 60 minute FRR.

The fire rating to the ceiling is for supporting the floor above, the ground floor is all one fire cell

Exelco toilets refer fire engineers plan



essence
ARCHITECTURAL DESIGN

AD NZ
Professional
Member

Fire setout plan

Horowhenua District Council
Marine Parade - Foxton Beach

Revisions:

A 23/10/20 For Building Consent

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Drawn By:
RD

Date:
25.01.21

Scale:
1 : 75

Project Number:
262

Drawing Number:

A217D

Specification number GBFC 60

Performance	Specifications
FR: 60/60/60	Lining: 1 layer 10mm GB Plyboard
STC: 50	LB/NLB: 100mm GIB
Rw: 50	
AC: 32	

FLOOR FRAMING
Nails must comply with NZS 3604 and be a minimum of 100mm x 45mm at 1200mm x 45mm when using the ceiling system alternative. Joists are spaced at 600mm maximum. Batten spacing is in accordance with NZS 3604.
Nails fixed on the flat to require the edge of batten material shall be 100mm x 45mm minimum.
Nails fixed on the flat to require GBF wings shall be 70mm x 45mm minimum spaced at 600mm for joists at 600mm or less, 1200mm for joists at 1200mm or more.
Nails/battens required at the perimeter of the prepared ceiling.

WALL/CEILING JUNCTIONS
The vertical edge between the ceiling and wall must be protected by GIB-Govt® covered with GIB-Govt® Bands or GIB-Govt® corners (beams stopped, fixed and taped in accordance with the public approved GIB® Fire Guide).

JOINTING
All batten joints, battens and all other joints face reinforced and taped in accordance with the GIB-Govt® Fire Guide.

CEILING BATTEN ALTERNATIVE
Where NZS 3604 ceiling, 100mm cross, these may be used with continuous 100mm x 45mm ceiling battens at 600mm centres, running across the joists. Battens may also be used to level the ceiling in preparation for work.
When joists are spaced at 600mm, 45mm x 45mm blocking between the ceiling battens is required under all joists.
When joists are spaced at 1200mm, blocking in joist cavities is required being battens at 1200mm centres only.
When joists are at 450mm, joists are required between the battens at 600mm centres or at 1200mm centres when battens are spaced at 450mm or less.
Nails/battens required at the perimeter of the fire rated ceiling.
Thickness shall be 100mm batten depth to be under the ceiling.

FLOORING
Minimum flooring shall be 20mm particle board or 12mm thick structural plywood fixed to the joists in accordance with the manufacturer's specifications.
Flooring joints must have a proper tongue and groove joint or be bolted over framing.

CEILING LINING
1 layer of 10mm GIB Plyboard shall be fixed at right angles to the joists.
All fixed joints must occur on joists or batten.
Spends shall be 100mm fixed.

FASTENING THE LINING
Fasteners
8mm x 70 GIB® Screws from GIB-Govt® Screws.
Fastener centres
150mm centres across the perimeter of each sheet.
Place fasteners at 200mm centres along each joint and at the centre of each joint.
Nails/battens 100mm x 45mm minimum shall be fixed and 100mm from battens.

IN WET AREAS NEED TO REPLACE WITH 2 X LAYERS OF 10MM GIB BOARD - PUBLIC TOILETS, CHANGE, SURF CLUB CHANGE AND SHOWER AREAS PLUS ACCESSIBLE TOILET AREA

Specification number GBFC 60

Performance	Specifications
FR: 60/60/60	Lining: 1 layer 10mm GB Plyboard
STC: 50	LB/NLB: 100mm GIB
Rw: 50	
AC: 32	

FLOOR FRAMING
Nails must comply with NZS 3604 and be a minimum of 100mm x 45mm at 1200mm x 45mm when using the ceiling system alternative. Joists are spaced at 600mm maximum. Batten spacing is in accordance with NZS 3604.
Nails fixed on the flat to require the edge of batten material shall be 100mm x 45mm minimum.
Nails fixed on the flat to require GBF wings shall be 70mm x 45mm minimum spaced at 600mm for joists at 600mm or less, 1200mm for joists at 1200mm or more.
Nails/battens required at the perimeter of the prepared ceiling.

WALL/CEILING JUNCTIONS
The vertical edge between the ceiling and wall must be protected by GIB-Govt® covered with GIB-Govt® Bands or GIB-Govt® corners (beams stopped, fixed and taped in accordance with the public approved GIB® Fire Guide).

JOINTING
All batten joints, battens and all other joints face reinforced and taped in accordance with the GIB-Govt® Fire Guide.

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FLOORING
Minimum flooring shall be 20mm particle board or 12mm thick structural plywood fixed to the joists in accordance with the manufacturer's specifications.
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CEILING LINING
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All fixed joints must occur on joists or batten.
Spends shall be 100mm fixed.

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Fasteners
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Fastener centres
150mm centres across the perimeter of each sheet.
Place fasteners at 200mm centres along each joint and at the centre of each joint.
Nails/battens 100mm x 45mm minimum shall be fixed and 100mm from battens.

IN WET AREAS NEED TO REPLACE WITH 2 X LAYERS OF 10MM GIB BOARD - PUBLIC TOILETS, CHANGE, SURF CLUB CHANGE AND SHOWER AREAS PLUS ACCESSIBLE TOILET AREA

Fireproofing Ceilings to Ground Floor

Horowhenua District Council
Marine Parade - Foxton Beach

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Drawn By:
RD

Date:
09/10/20

Scale:

Project Number:
262

Drawing Number:
A218A

GB® Fire-rated RISERS, SHAFTS AND DUCTS

GB® Pyreduct™ 900

Specification number	Performance	Specifications
GBFD 900-30	FRR: 30/30	Lining: 2 Layers 10mm GB Pyreduct LB/NLB: Non-load bearing
GBFD 900-60	FRR: 60/60	Lining: 3 Layers 10mm GB Pyreduct LB/NLB: Non-load bearing
GBFD 900-90	FRR: 90/90	Lining: 2 Layers 10mm GB Pyreduct LB/NLB: Non-load bearing
GBFD 900-120	FRR: 120/120	Lining: 2 Layers 10mm GB Pyreduct LB/NLB: Non-load bearing

DUCT COMPONENTS

- GB Pyreduct
- 64 x 24 x 0.5mm C-section galvanneal steel wall
- 32 x 32 x 0.5mm galvanneal steel angle
- GB® Gabletop Self-Tapping Drywall Screws
- 8mm x 100 GB® Gabletop Laminable Screws
- 8mm x 100 GB® Gabletop Screws
- Mineral wool ducty insulation, 80kg/m³
- Steel duct liner
- Steel ducty support

GB® FIRE RATED SYSTEMS **GB® HEADLINE 900 100 440 OR 600 DUCT FOR MORE INFO** **GO TO OUR SITE**

GB® Pyreduct™ 900

BUILDING THE DUCT

Step 1
Cut Gabletop plate and screw together at the corners to form a square around the duct opening.
Fit angles at all corners of the steel frame. Secure together with Gabletop screws, minimum 4.

Step 2
Insert the mineral wool ducty insulation in between the steel frames around all four sides of the duct.

Step 3
Line the frames with the appropriate internal cladding on the inside (required FRR).
Frames will be Gabletop.
Other appropriate internal layers to a minimum of 50mm.
All gaps must be filled with Gabletop.
Insert 8mm GB® Gabletop Self-Tapping Drywall Screws at 500mm centres to steel perimeter and intermediate framing.
Over 8mm GB® Gabletop Self-Tapping Drywall Screws at 500mm centres to steel perimeter and intermediate framing.
Screw lengths of at least 120mm penetration through the steel.

Step 4
To achieve GB Pyreduct 900 120 440 or 600, GB® Gabletop Self-Tapping Drywall Screws and the steel framing must be laminated with 8mm x 100 GB® Gabletop Laminable Screws.

ABOUT FRR
Fire Rating Classification
Over 10mm GB Pyreduct 900 120 440 or 600 is required for the duct to be used in conjunction with the cladding specified.
GB® She Gabletop Gabletop Screws and GB® Gabletop Laminable Screws.

GB® FIRE RATED SYSTEMS **GB® HEADLINE 900 100 440 OR 600 DUCT FOR MORE INFO** **GO TO OUR SITE**

Fyreduct

Horowhenua District Council
Marine Parade - Foxton Beach

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Drawn By:
RD

Date:
24/08/20

Scale:

Project Number:
262

Drawing Number:
A219

ONE FIRE RATED SYSTEM

Fire rated protection of columns and beams – timber strapping

SCOPE OF USE

The options shown in this section provide quick reference solutions for the fire protection of structural steel, timber and concrete columns and beams. The fastenings follow their steel members.

For engineered solutions, tailored to meet specific column and beam sizes, spans and loading conditions, specialist engineering design is required.

Specification number	FRR (structural adequacy rating*)	Lining requirement (steel, timber, concrete columns and beams)
GBRT 15	15m	7 x 120mm GFR Plyboard
GBRT 30C	30m	8 x 100mm GFR Plyboard
GBRT 30B	30m	2 x 100mm GFR Plyboard
GBRT 60	60m	2 x 100mm GFR Plyboard
GBRT 90	90m	2 x 100mm GFR Plyboard
GBRT 120	120m	2 x 100mm GFR Plyboard
GBRT 150	150m	3 x 100mm GFR Plyboard

*The appropriate values for structural adequacy rating are given in the accompanying structural steel members' summary worksheet. The structural adequacy rating is usually the only requirement and product choice when directly given during a fire.

STRAPPING

Strap columns or beams with a timber strapping frame with a minimum framing thickness of 30mm ensuring that the straps are supported by framing members spaced at 600mm centres maximum.

No air gap is required so long as support is provided to the strapping straps to make them 600mm centres apart along the full length of the strapping members.

The protective strapping can be attached to timber columns and beams.

FASTENING THE LINING

Fasteners
GBRT One-part high threaded Drywall Screws.

The fastener length requires a 20mm minimum penetration into stud.

Fastener centres
Single or dual layers must be fixed at 600mm centres maximum to framing spaced at 600mm centres maximum. For lining fixed at 600mm centres maximum.

JOINTING

Joint layer (optional)

Outer layer: All fasteners double strapped and all sheet joints tape reinforced and wrapped in accordance with the substation system "GBRT Site Guide".

TWO FIRE RATED WALL SYSTEM

Two way FRR – timber frame

Specification number	Performance	Specifications
GBTL 60	FRR 60/60/60	Lining: 1 layer 120mm GFR Plyboard each side L&NLB: Liquid testing

FRAMING

Frame to comply with:

- A293: B1 – Structural AS1 Clause 3 – Timber NZS 3604
- or VM1 Clause 6 or Timber NZS 3604
- A293: B2 – Durability: AS1 Clause 3.2 – Timber NZS 3604
- Grade at 600mm centres maximum
- Moisture at 1200mm centres maximum

WALL HEIGHTS AND FRAMING CHANGELINES

Frame heighting in framing dimension and height is determined by NZS 3604 steel joists for non-loadbearing partitions.

Loadbearing – framing dimension and height is determined by NZS 3604 stud and joist tables for loadbearing walls.

FRAMING

1 layer of 120mm GFR Plyboard each side of framing.

Vertical or horizontal partitioning: All sheet joints must be formed over solid timber framing. Sheets shall be "GBRT Site Guide".

Vertical fixing – stagger longitudinal sheet joints on opposite sides of the stud. When sheet joints are unavoidable, they shall be formed over studs and offset on opposite sides of the frame.

Horizontal fixing – horizontal joints on opposite sides of the wall can be formed over the same stud joist. Sheet and butts shall be formed over studs and offset on opposite sides of the frame.

FASTENING THE LINING

Fasteners
straps to GBRT One-part high threaded Drywall Screws.

Fastener centres
Single layers at 600mm centres to parallel framing and intermediate studs.

Double layers 50mm from sheet joints along walls. At wall corners maximum additional spacing 50-60mm vertically, no closer than 100mm from glass/door joints.

Sheet fasteners 12mm from longitudinal sheet joints and 100mm from sheet ends.

Frame fasteners at 600mm centres along stud and joist walls.

JOINTING

All bottom height exposed joints sheet joints shall be reinforced and wrapped in accordance with the substation system "GBRT Site Guide".



GBRT 15



GBRT 30C



GBRT 60



GBTL 60

GBRT FIRE RATED SYSTEMS

GBRT HELPLINE 0800 442 08 OR 08 00 00 442 FOR MORE INFO

OCTOBER 2018

GBRT FIRE RATED SYSTEMS

GBRT HELPLINE 0800 442 08 OR 08 00 00 442 FOR MORE INFO

OCTOBER 2018




Fireproofing columns, beams and walls

Horowhenua District Council
Marine Parade - Foxton Beach

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Drawn By:
RD

Date:
23/10/20

Scale:

Project Number:
262

Drawing Number:
A220B

wrightstyle
High Performance Steel & Glass Systems Complete & Guaranteed

Product Datasheet - WSL 5050 Series - Fixed lights

The Wrightstyle 5050 series range of glazing systems provides an unlimited number of fenestration options. Utilising a wide range of high quality steel and stainless steel profile shapes, it provides countless possibilities.

Multiple configurations of doors, screens and windows can be produced from Wrightstyle's vast range of profiles, an integral part of Wrightstyle's total glazing system solutions.

Profiles are produced from cold rolled pre-galvanised strip, manufactured to strict production tolerances from 2mm steel.

Modern manufacturing processes allow us to produce steel glazing systems which combine the inherent strength and durability of steel with the aesthetic qualities normally associated with aluminium systems. The following pages provide a brief overview of the capabilities of the systems.

WSL 5050 Series - Profile Configuration (colours shown for clarity)

This louvre blocked up with concrete block as in store room

2 x Fixed louvre openings around base of stair, to be removed and replaced with Southern Steel windows, fixed and fire-rated FRR 60mm Steel frames with Georgian wired frosted glass installed.

Blinds provided to women's change area to maintain privacy

Refer full details in specifications and sheet A222

AD NZ
Professional Member

Fire rated window

Horowhenua District Council
Marine Parade - Foxton Beach

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RD

Date:
09/10/20

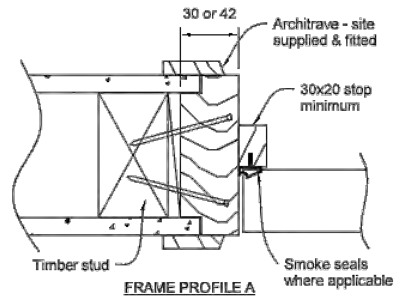
Scale:

Project Number:
262

Drawing Number:
A221



TIMBER FRAME INSTALLATION TO TIMBER STUD ARCHITRAVE - A



Frame materials available:

- Timber (any species), Pine clear standard
- Fasteners:**
 - Frame - Either nailed (75 x 3.2mm) or screwed (10g x 75mm) at 600mm centres. Two fixings per location.
 - Stops - nailed (50 x 3.2mm) at 200mm centres.
 - Architrave -nailed (50 x 3.2mm) at 400mm centres.
 - Pryda Jamb-fox brackets Type JFB100 at 500mm centres may be used.

Head Fixing (minimum):

- Single door - none required
- Paired door - single central fastener required

Wedging gap:

- 0-10mm

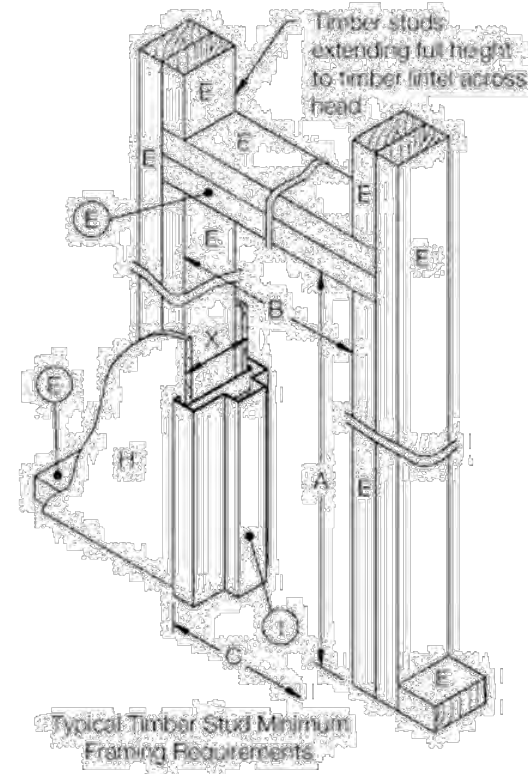
REFERENCE

Dimensions:

- A = Trim Height
- B = Trim Width
- C = Overall Frame Width
- D = Wedging Gap -10mm standard
- X = Frame Depth Dimension

Materials:

- E = Timber Stud
- F = Steel Stud
- G = Masonry
- H = Wall Linings
- I = Door Frame



Pacific Doors Assa Abloy - Pacific Smoke Control Door Set -/I-SM - require a door closer to this door



Smoke Control door Foyer

**Horowhenua District Council
Marine Parade - Foxton Beach**

Revisions:

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RD

Date:
25/08/20

Scale:
1 : 3


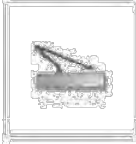
Project Number:
262

Drawing Number:

A223

[Home](#) > [DOOR HARDWARE](#) > [DOOR CLOSERS](#) > [LCN 1461 TIMBER FIX RUST INHIBITING SRI FINISH STANDARD CLOSER SILVER GREY](#)

LCN 1461 TIMBER FIX RUST INHIBITING SRI FINISH STANDARD CLOSER SILVER GREY

LCN 1461 SG SRI SPECIAL RUST INHIBITOR FINISH DOOR CLOSER (SILVER GREY)

The LCN 1460 series is a non-handed surface mounted closer. A wide choice of options, mounting accessories and ease of installation offer maximum versatility. The LCN 1460 series has been designed to be used on metal or timber swinging commercial interior/exterior doors and is ideally suited for hospitals, nursing homes, hostels, shopping centres, commercial buildings, hotels, educational and institutional applications.

The Delay action function time is adjustable for up to approximately 1 minute
[Click To View LCN 1461 Installation & Adjustment Video](#)

Door closers are to be installed on the interior face of a door not the exterior

If you require assistance with your selection please contact us either by email or phone.

Supplied With Fixings

Standard Arm Door Closer

Non Hold Open Door Closer


Interior Door Width - 610mm - 1524mm
 Exterior Door Width - 610mm - 1219mm
 Door Closer Strength - 1 to 6 Adjustable Strength
 Supplier No LCC25235



Fire Rated Check with your door supplier if these closers are approved for your doors

Finish - Silver Grey

FOR RELATED PRODUCTS REFER BOTTOM OF PAGE

[CLICK TO VIEW ALL SATIN CHROME & SILVER PRODUCTS](#)

Code	Supplier Part Number	Image	Unit	Application	Function	Product Options	Product Features	Finish	Door Type	Capacity	Strength	Fire Rated	Price
LC1461 SG SRI	LCC25235		Each	External Door/Internal Door	Corridor Door; Egress Door; Entry Door; Fire Door; Office Door; Smoke Control Door; Stairwell Door; Warehouse Door; Fire Escape Door; Boardroom Door	Standard Arm	Non Hold open	Silver Grey	Timber Hinged	3 - High Usage	1-6	Fire Rated/Non Fire Rated	\$471.12 (exc GST)

Smoke Control Door

Horowhenua District Council
Marine Parade - Foxton Beach

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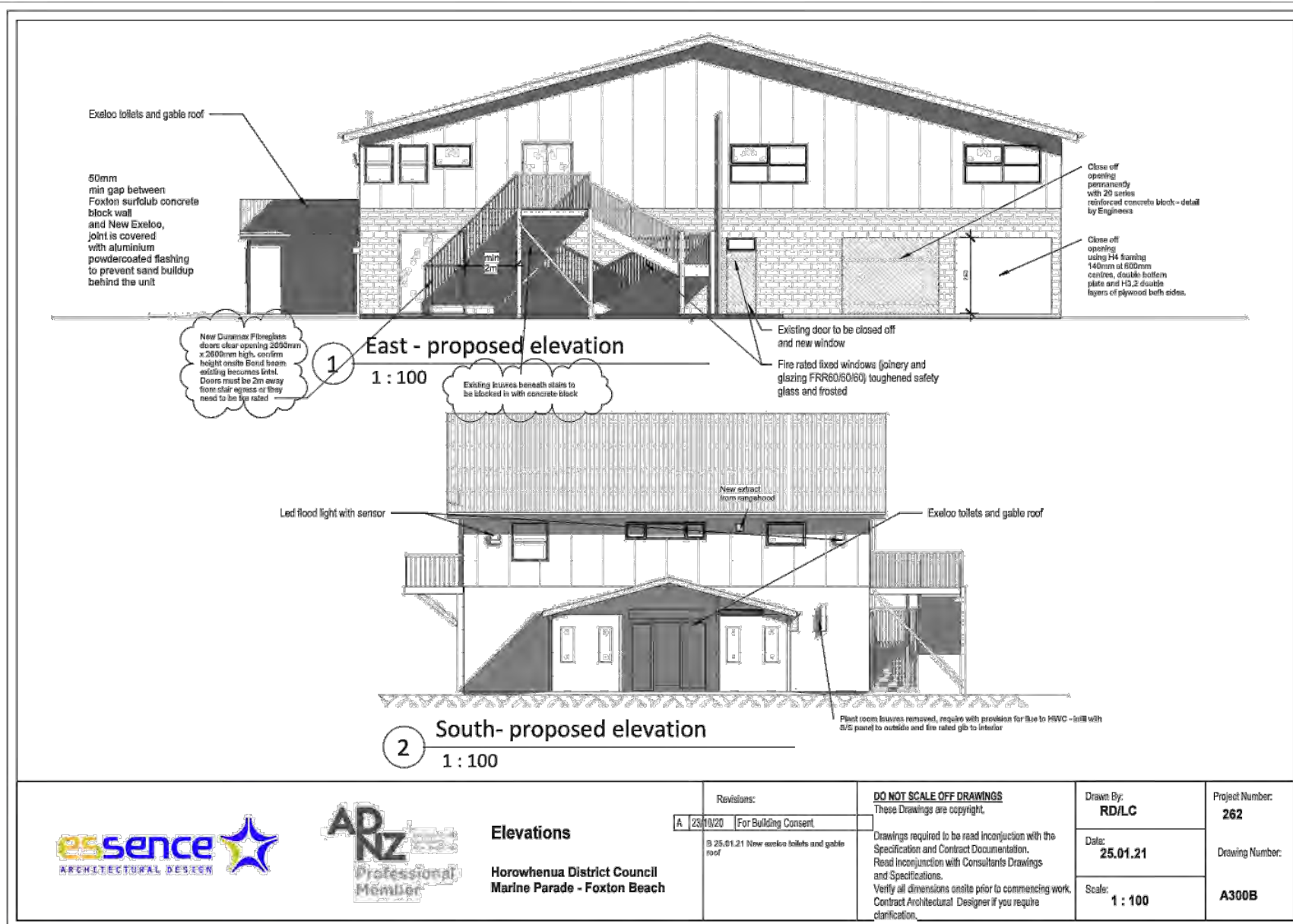
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Author

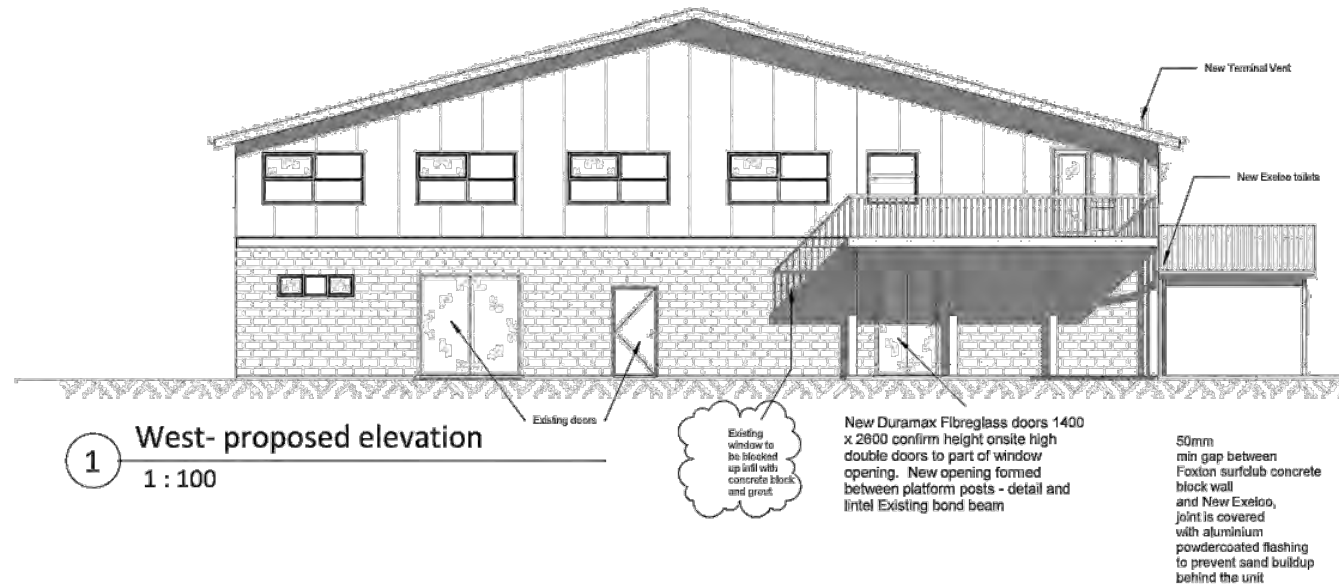
Date:
08/25/20

Scale:

Project Number:
262

Drawing Number:
A224





essence
ARCHITECTURAL DESIGN

ADNZ
Professional
Member

Elevations

Horowhenua District Council
Marine Parade - Foxton Beach

Revisions:

A	24.01.21	Internal stairs
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RD/LC

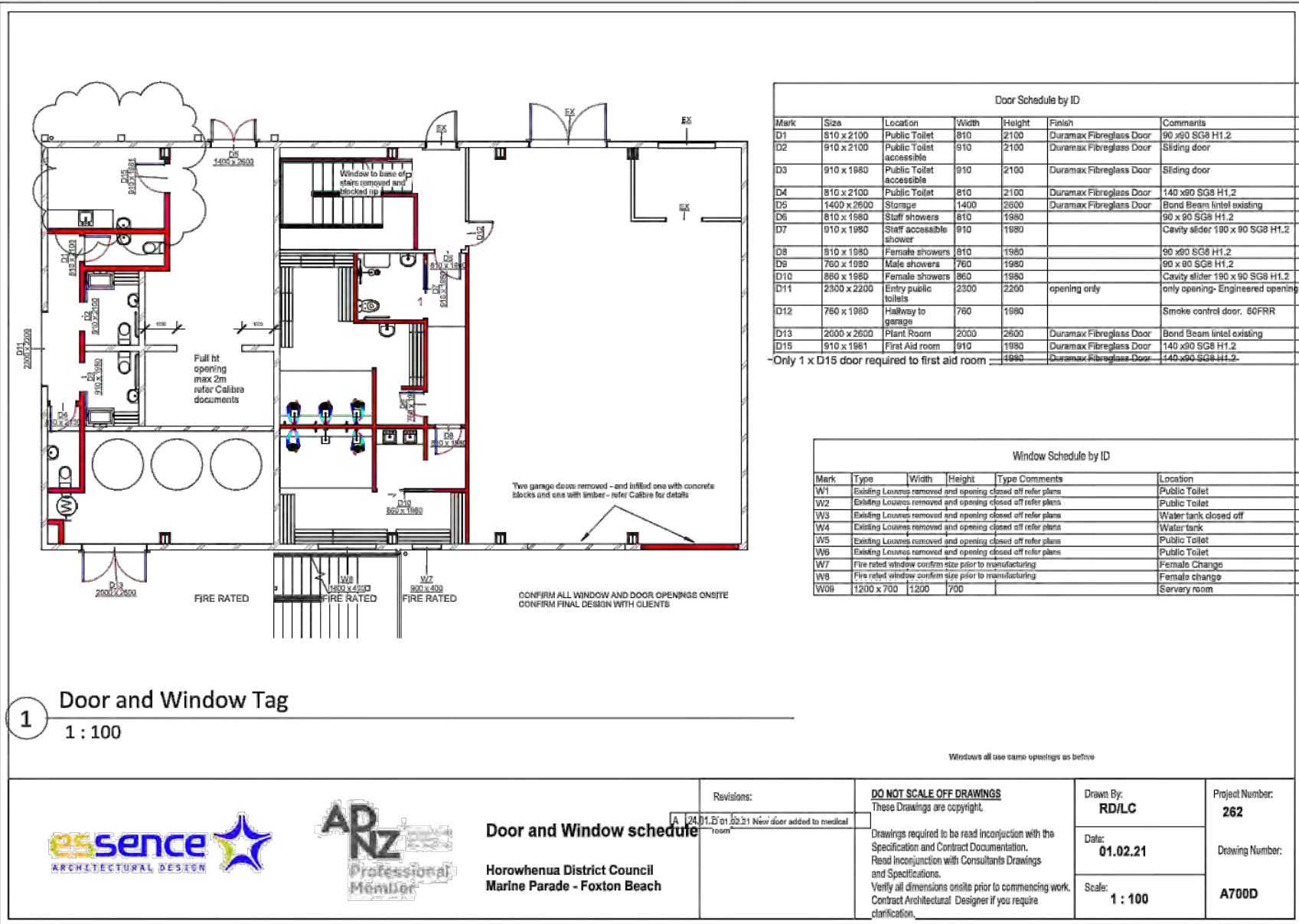
Date:
24.01.21

Scale:
1 : 100

Project Number:
262

Drawing Number:

A301A



ITEMS FOR FEMALE SURF CLUB CHANGE

FELTON REFLEX BASIN MIXER



FELTON REFLEX BASIN MIXER



TOTO SANTO ROUND COUNTERTOP
BASIN
FORMICA BENCH WITH 400mm SKIRT
TO CONCEAL CHROME BOTTLE TRAP
Standard colour



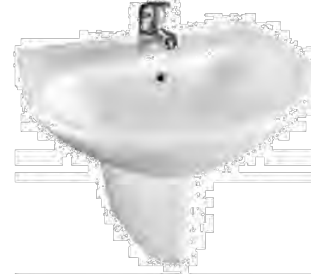
MacKinnon Stainless Steel
automatic Hot Hand Dryer
AN2000ST

ALLOW TO SUPPLY AND INSTALL
UNLESS NOTED OTHERWISE

ITEMS FOR MALE SURF CLUB CHANGE



TOTO SINTRA WALL HUNG
SEMI PEDESTAL



MacKinnon Stainless Steel
automatic Hot Hand Dryer
AN2000ST

Waste bins by Council



Surf Club Change items

Horowhenua District Council
Marine Parade - Foxton Beach

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clarification.

Drawn By:
Author

Date:
09/23/20

Scale:

Project Number:
262

Drawing Number:

A702

<p>CAROMA OPAL CLEANFLUSH EASY HEIGHT TOILET SUITE</p> 	<p>600mm wide - 027/304/690 PL</p>  <p>Superquip sapphire slatted shower seat</p>	<p>FELTON REFLEX BASIN MIXER</p>  <p>ALLOW TO SUPPLY AND INSTALL UNLESS NOTED OTHERWISE</p>	<p>CAROMA URBANE 500MM W/HUNG BASIN</p> 	<p>Sanitary bins and waste bin by Council</p>							
	<p>Macdonald Industries Limited</p> <p>Stainless Steel Heavy Duty 90° Safety Grab Rail</p> 	 <p>Supply and install Macdonald Industries Limited Delabie accessible corner shower curtain rail kit and Hospitality textiles shower curtain 180 x 180 x 2No.</p>	<p>FELTON DESIGNER II shower head</p>  <p>FELTON AXISS SHOWER MIXER</p> 								
 		<p>Surf Club Accessible WC Shower</p> <p>Horowhenua District Council Marine Parade - Foxton Beach</p>	<p>Revisions:</p>	<p>DO NOT SCALE OFF DRAWINGS These Drawings are copyright.</p> <p>Drawings required to be read in conjunction with the Specification and Contract Documentation. Read in conjunction with Consultants Drawings and Specifications. Verify all dimensions onsite prior to commencing work. Contract Architectural Designer if you require clarification.</p>	<table><tr><td>Drawn By: RD</td><td>Project Number: 262</td></tr><tr><td>Date: 28.01.21</td><td>Drawing Number:</td></tr><tr><td>Scale:</td><td>A703</td></tr></table>	Drawn By: RD	Project Number: 262	Date: 28.01.21	Drawing Number:	Scale:	A703
Drawn By: RD	Project Number: 262										
Date: 28.01.21	Drawing Number:										
Scale:	A703										

Franke S/S Accessible Toilet suite
Toilets already installed, allow to relocate to suit new layout

Polished safety mirror glass to toilets,

Sanitary bins to toilets by Council

Waste bins per toilet wall mounted

Methven push down tap - cold only for bathrooms

Options for toilet paper dispensers - 1 plastic and 1 stainless steel

ALLOW TO SUPPLY AND INSTALL UNLESS NOTED OTHERWISE

Note exposed pipework chrome below the shroud, as well as concrete block pipes to go through to store room to ensure vandals cant damage pipes

Basin pipes that come through from Public toilets into Storeroom to be protected with timber blocking to prevent damage in store room use

RBA8889-182 Curvalinear™ Single User Basin with Trap Cover
(Shown with optional tap RBA1083-e07)

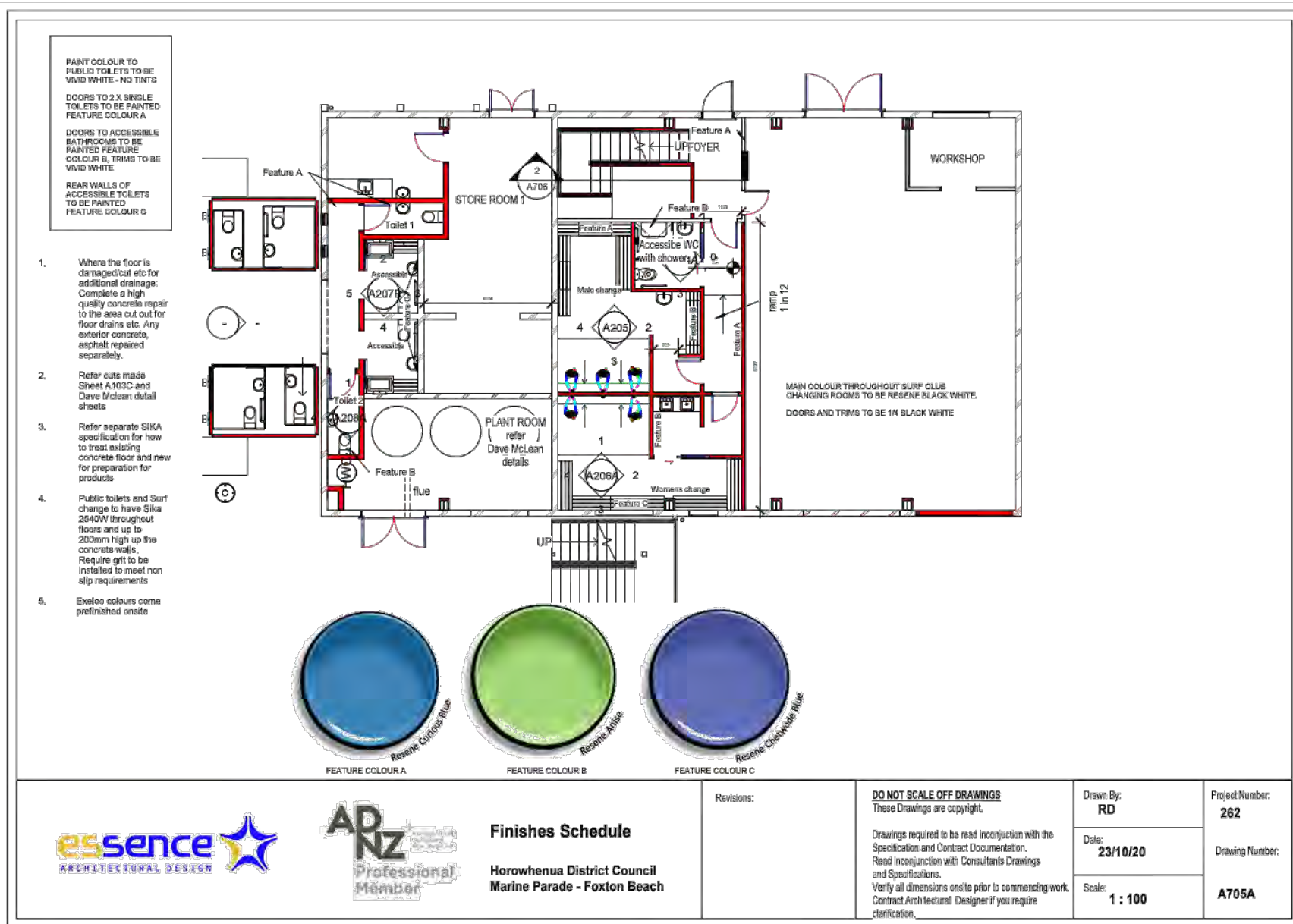
RBA Curvalinear Series with trap cover
Model RBA8889-182

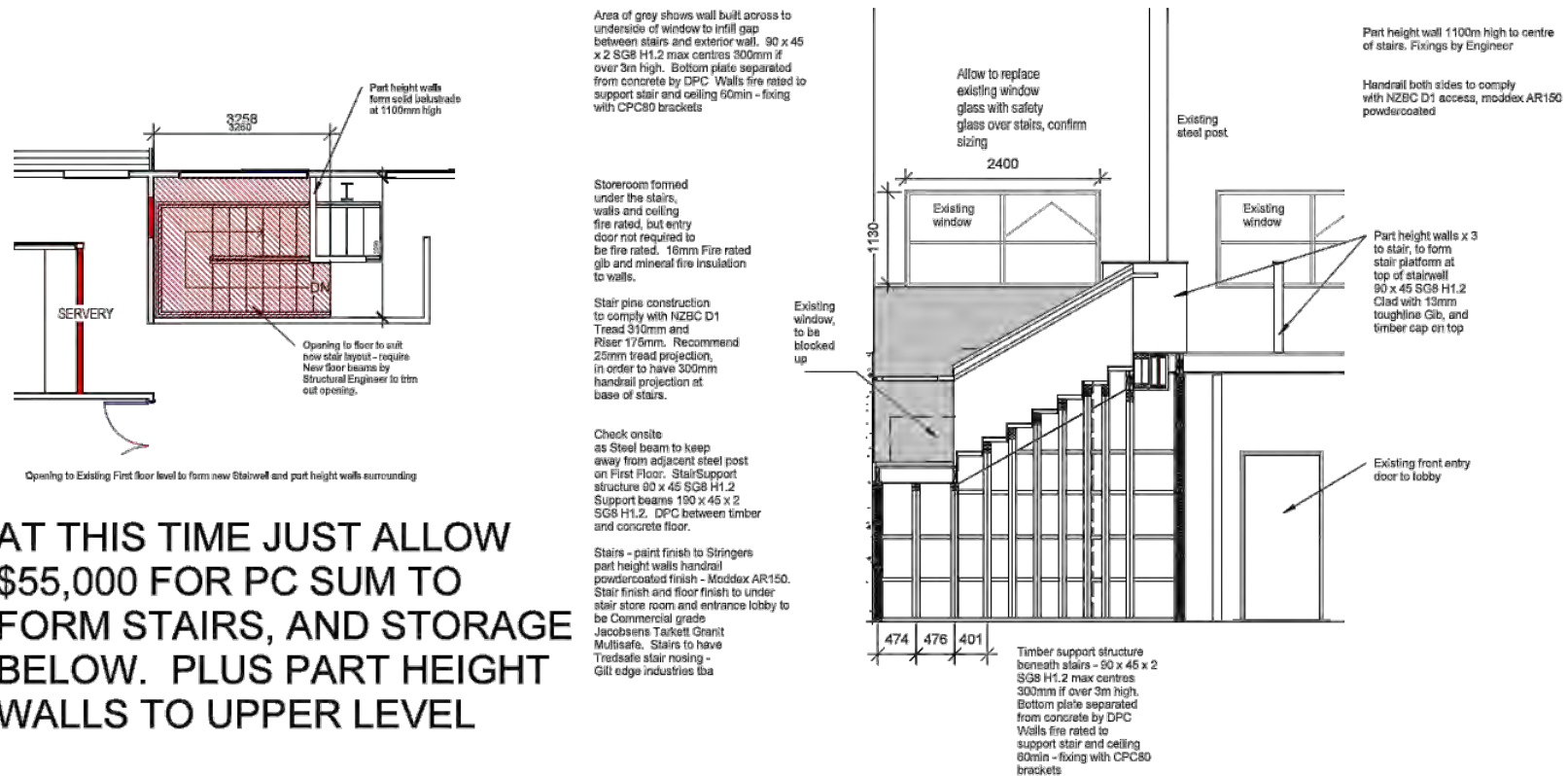
Stainless Steel Heavy Duty 90° Safety Grab Rail

Macdonald Industries s/s horizontal change table fixed above Garapa bench seat in both Accessible Public toilets on ground floor of Surf Club. Not required in the Surf Club toilet itself.

MacDonald Stainless Steel Automatic H.O.L Hand Dryer AN2000ST

  <p>Public Toilets items</p> <p>Horowhenua District Council Marine Parade - Foxton Beach</p>	Revisions:	<p>DO NOT SCALE OFF DRAWINGS These Drawings are copyright.</p> <p>Drawings required to be read in conjunction with the Specification and Contract Documentation. Read in conjunction with Consultants Drawings and Specifications.</p> <p>Verify all dimensions onsite prior to commencing work. Contract Architectural Designer if you require clarification.</p>	<p>Drawn By: RD</p> <p>Date: 23/09/20</p> <p>Scale:</p>	<p>Project Number: 262</p> <p>Drawing Number: A704</p>





**AT THIS TIME JUST ALLOW
\$55,000 FOR PC SUM TO
FORM STAIRS, AND STORAGE
BELOW. PLUS PART HEIGHT
WALLS TO UPPER LEVEL**

essence
ARCHITECTURAL DESIGN

ADNZ
Professional
Member

New Internal Stairs

**Horowhenua District Council
Marine Parade - Foxton Beach**

Revisions:

DO NOT SCALE OFF DRAWINGS

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Drawings required to be read in conjunction with the Specification and Contract Documentation. Read in conjunction with Consultants Drawings and Specifications. Verify all dimensions onsite prior to commencing work. Contract Architectural Designer if you require clarification.

Drawn By:
RD

Date:
24.01.21

Scale:
As indicated

Project Number:
262

Drawing No:
A706

Revision:



New rangehood to be installed as per manufacturers details, cannot be installed through wall as the existing cladding is a sheet product and is direct fixed.

essence
ARCHITECTURAL DESIGN

ADNZ
Professional
Member

Pipe soffit penetration

Horowhenua District Council
Marine Parade - Foxton Beach

Revisions:

DO NOT SCALE OFF DRAWINGS
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Drawings required to be read in conjunction with the Specification and Contract Documentation.
Read in conjunction with Consultants Drawings and Specifications.
Verify all dimensions onsite prior to commencing work.
Contract Architectural Designer if you require clarification.

Drawn By:
RD

Date:
27/01/21

Scale:

Project Number:
262

Drawing Number:
A707



Exeloo design toilets,
prefabricated offsite
Refer Exeloo drawings -
date 20/10/20

ARTISTIC IMPRESSION ONLY

MURAL TO BUILDING NOT SHOWN AT THIS
TIME - WILL BE ORGANISED SEPARATELY
BY HOROWHENUA DISTRICT COUNCIL



Note shower screens will be solid
and mounted in panels - refer
Exeloo

 	3d views - Stage 2 Horowhenua District Council Marine Parade - Foxton Beach	Revisions:	DO NOT SCALE OFF DRAWINGS These Drawings are copyright. Drawings required to be read in conjunction with the Specification and Contract Documentation. Read in conjunction with Consultants Drawings and Specifications. Verify all dimensions onsite prior to commencing work. Contract Architectural Designer if you require clarification.	Drawn By: RD/LC	Project Number: 262	
		A 23/10/20 For Building Consent		Date: 25.01.21	Drawing No: A708	Revision: A
				Scale:		

Foxton Beach Surf Life Saving Club Paper

File No.: 21/50

1. Purpose

To discuss the Foxton Beach Surf Life Saving Club Information paper.

2. Recommendation

- 2.1 That Report 21/50 Foxton Beach Surf Life Saving Club Paper be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Foxton Community Board consider the request from the Foxton Beach Surf Life Saving Club for additional funding from the Foxton Beach Freeholding Account for beautification works.

3. Background/Previous Council Decisions

In October 2020, The Foxton Beach Surf Life Saving Club (The Club) informed council officers of a possible funding mechanism provided by central government to Surf Life Saving NZ which could cover Capital works to secure / improve the services the Club provides to the public.

The Foxton Community Board was informed about this possible funding scheme during its workshop on 19 October 2020. The Club was successful with support from the Horowhenua District Council, in gaining an additional 806K to fund the seismic strengthening and upgrade of the building, including public toilets.

4. Issues for Consideration

The Club have identified there is no scope within the current level of funding to reface the internal operating space of the club house or repaint the exterior.

The Club are requesting that the Foxton Community Board to consider additional funding from the Foxton Beach Freeholding Account for the beautification works outlined in the **attached** information paper.

Attachments



No.	Title	Page
A	Foxton Beach Surf Life Saving Club - Information Paper February 2021	93

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Chloe Marheine Executive Assistant	
Approved by	David Clapperton Chief Executive	

**INFORMATION PAPER
for Foxton Community Board of Directors**

Subject: Foxton beach Surf Life Saving Club
Author: Adam Radich on behalf of FBSLSC
Date: February 2021

Background;

In May 2020, Central Government announced that there would be a contribution of \$2.75 million per annum allocated to surf lifesaving New Zealand Capital projects across New Zealand, with the fund administered by Surf Live Saving New Zealand. The Foxton Beach Surf Lifesaving Club, with support from Council, have been successful in obtaining \$806,000.00 to fund the seismic strengthening and upgrade of the building, including public toilets. An additional \$400,000.00 of Council funds, allocated via the 2018-2038 Long Term plan will support the completion of the project.

The upgrade will include; a seismic upgrade, reconfiguration and modernisation of changing facilities and storage for the club, an upgraded plumbing system, and additional new public toilet facilities and outdoor showers. Works are set to begin mid-March 2021, with an anticipated completion date of June 2021.

The core purpose of the club will remain, the upgraded facilities will enable us to provide a more efficient and effective surf lifesaving function by enhancing equipment accessibility, and having a more amenities for the wider community.

Texture;

Although the funding has been warmly welcomed and is an amazing result for our community there is no scope within the current level of funding to re-face the internal operating space of the club house nor repaint of the exterior. We feel it would be an opportunity missed not to seek additional funding for re-lining, installation of a suspended ceiling and re-surfacing of the floor whilst the club is completely vacated. Cost estimates from a local builder to install 100m² of suspended ceiling, Ply line the walls and Vinyl 120m² of floor space is about 90K+ exterior painting.

Summary;

We are aware the important role the Foxton Community board plays within the local community and hoped that a project like this may fit within their scope. The SLSC is wholly owned by the Horowhenua district council and provides an extremely important function to the wider community. Foxton SLSC would like the opportunity to discuss the possibility of obtaining funding from the FCB.