

# Foxton Community Board

## OPEN MINUTES

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Minutes of a meeting of the Foxton Community Board held in the Blue Room, Te Awahou Nieuwe Stroom, 92 Main Street, Foxton on Monday 27 January 2020 at 6.00 pm.

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### PRESENT

<b>Chairperson</b>	Mr D J Roache
<b>Deputy Chairperson</b>	Ms P R Metcalf
<b>Members</b>	Cr D A Allan
	Cr R J Brannigan
	Mr T J Chambers
	Mr J F Girling
	Mrs N J Newland

### IN ATTENDANCE

<b>Reporting Officer</b>	Mrs L Winiata	(Community Engagement Manager)
	Ms C H Marheine	(Meeting Secretary)

### ALSO IN ATTENDANCE

Mayor B P Wanden	
Mr D M Clapperton	(Chief Executive)

### PUBLIC IN ATTENDANCE

There were six members of the public in attendance at the commencement of the meeting.

At the opening of the meeting the Chair introduced Mrs Winiata as the new Reporting Officer and Ms Marheine as the new Meeting Secretary and then called for a minute's silence in remembrance of Mark Lester.

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**1 Apologies**

There were no apologies.

**2 Public Participation**

There was no public participation.

**3 Late Items**

There were no late items.

**4 Declaration of Interest**

None declared.

**5 Confirmation of Minutes – 25 November 2019**

MOVED by Ms Metcalf, seconded Mr Girling:

*THAT the minutes of the meeting of the Foxton Community Board held on Monday, 25 November 2019, be confirmed as a true and correct record.*

**CARRIED**

**6 Announcements**

It was noted the Foxton Wharf report would be considered at a workshop following the meeting.

**7 Reports**

**7.1 Adoption of Standing Orders**

**Purpose**

For the Foxton Community Board to adopt Standing Orders for the conduct of its meetings.

MOVED by Ms Metcalf, seconded Mr Girling:

*THAT Report 19/469 Adoption of Standing Orders be received.*

*THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.*

**CARRIED**

The options with regard to attendance at meetings via audio visual link were discussed with Mr Clapperton advising equipment would need to be provided, should members adopt attendance by that means.

MOVED by Cr Allan, seconded Mr Girling:

*THAT the Foxton Community Board agrees to amend the draft Standing Orders (Section 13.7-13.16);*

*To provide for the attendance at meetings by audio visual link.*

**CARRIED**

Following discussion it was,

MOVED by Cr Allan, seconded Mr Girling:

*THAT the Foxton Community Board agrees to amend the draft Standing Orders (Section 19.4) to include that the Chairperson does not have a casting vote.*

**CARRIED**

The options were discussed with Option C being favoured as it had the most flexibility and mirrored Council Standing Orders.

MOVED by Mr Girling, seconded Ms Metcalf:

*THAT the Foxton Community Board agrees that the default option for speaking and moving motions is Option C.*

**CARRIED**

MOVED by Cr Allan, seconded Mr Girling:

*THAT In accordance with clause 27, Schedule 7 of the Local Government Act 2002, with effect from 28 January 2020, the Foxton Community Board adopts the **attached** Standing Orders as amended*

**CARRIED**

## 7.2 Adoption of Code of Conduct

### Purpose

For the Foxton Community Board to adopt its Code of Conduct, and to identify any areas for amendment at the beginning of the new triennium.

MOVED by Ms Metcalf, seconded Cr Brannigan:

*THAT Report 19/471 Code of Conduct be received.*

*THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.*

**CARRIED**

MOVED by Mr Girling, seconded Ms Metcalf:

*THAT the Foxton Community Board adopts the Code of Conduct November 2019-2022.*

**CARRIED**

## 7.3 Monitoring Report to 27 January 2020

### Purpose

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Community Board.

MOVED by Cr Allan, seconded Mr Girling:

*THAT Report 20/3 Monitoring Report to 27 January 2020 be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

Page 110 Late item - Increasing parking capacity in Thomas Place  
Responding to a query, Mr Clapperton confirmed the funding was from

the Roading budget and a small amount from NZTA.

Page 112 19/162 - Holben Reserve Wetland Development  
Procurement plan completed, board members queried next steps. Mrs Winiata advised she would check with Officers.

19/494 – Foxton Beach Community Centre request for funding  
It was noted the requested documentation for the funding has not been received from the Foxton Beach Community Centre.

## 7.4 Reporting Officer's Report to 27 January 2020

### Purpose

To present to the Foxton Community Board matters relating to the Foxton Community Board area.

MOVED by Mr Roache, seconded Cr Allan:

*THAT Report 20/2 Reporting Officer's Report to 27 January 2020 be received.*

*THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

### 3.1 Workshop Topics

Mrs Winiata outlined the list of topics for future workshops and asked for members to advise if there were further topics they would like included, and to consider the topics for discussion at the first workshop. Members asked for Foxton Futures to be included. Following further discussion it was agreed by members that the topics for the first workshop would be Horowhenua District Council Annual Plan /Long Term Plan Submission, Foxton Beach Freeholding Account Review and Foxton Futures.

Mrs Winiata was asked to provide a suggested program for discussion at the first workshop in February.

### 3.2 Foxton Futures

There was discussion around the PGF and PDU funding aspects. It was agreed Foxton Futures would be discussed at the first workshop in February 2020.

### 3.3 Foxton Marketing

It was noted Council support for the FTDA Marketing plan was working well. Mrs Winiata acknowledged, and tabled, the report Mrs Newland provided on FTDA, FBPA and the Wildlife Foxton Trust to Board Members.

### 3.4 Reporting

Mrs Winiata and Mr Clapperton commented on the further information that will be provided in reports going forward, it was also noted that the FCB Chair will have the ability to speak at Council meetings on matters pertaining to Foxton, but would not have voting rights.

### 3.5 Foxton Beach Progressive Association – Chairperson's Report

Mr Melton spoke to the report, with discussion focussing on the need for private vehicles to remain outside the Surf-life saving flagged area. It was noted the safety measures put in place by Council had been well received.

6.52 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE FOXTON COMMUNITY  
BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....