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# Council

## OPEN MINUTES

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Minutes of a meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin, on Wednesday 9 September 2020 at 4.00 pm.

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### PRESENT

<b>Mayor</b>	Mr B P Wanden
<b>Deputy Mayor</b>	Mrs J F G Mason
<b>Councillors</b>	Mr D A Allan
	Mr T N Isaacs
	Mr S J R Jennings
	Mrs V M Kaye-Simmons
	Mr R R Ketu
	Mrs C B Mitchell
	Ms P Tukapua

### IN ATTENDANCE

<b>Reporting Officer</b>	Mr D M Clapperton	(Chief Executive)
	Mr D Law	(Chief Financial Officer)
	Mr D McCorkindale	(Group Manager – Customer & Strategy)
	Mr K Peel	(Group Manager – Infrastructure Operations)
	Mr B Maguire	(Group Manager – Infrastructure Development)
	Mrs L Slade	(Group Manager – People & Culture)
	Mr B Harvey	(Community Facilities & Events Manager)
	Mrs L Winiata	(Community Wellbeing & Engagement Manager)
	Mrs K J Corkill	(Meeting Secretary)

### ALSO IN ATTENDANCE

Ms T Whiti	(Accompanying Cr Ketu)
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### MEDIA IN ATTENDANCE

Ms J Baalbergen	(“Chronicle”)
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### PUBLIC IN ATTENDANCE

There were four members of the public in attendance at the commencement of the meeting.

The meeting commenced with a karakia (Cr Ketu).

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## 1 Apologies

Apologies were recorded for Crs Brannigan and Bishop.

MOVED by Cr Jennings, seconded Cr Tukapua:

*THAT the apologies from Councillors Brannigan and Bishop be accepted.*

**CARRIED**

## 2 Public Participation

None requested.

## 3 Late Items

There were no late items.

## 4 Declaration of Interest

There were no declarations of interest.

## 5 Confirmation of Minutes

MOVED by Mayor Wanden, seconded Cr Isaacs:

*THAT the Open & In Committee minutes of the meeting of the Council held on Wednesday, 12 August 2020, be confirmed as a true and correct record.*

**CARRIED**

Responding to a query in relation to 7.3, Proceedings of the Finance, Audit & Risk Committee 29 July 2020 and the offer to meet with the Horowhenua District Ratepayers & Residents' Association, both the Chief Executive and the Mayor confirmed that the offer had not, as yet, been taken up by the Association.

MOVED by Mayor Wanden, seconded Cr Allan:

*THAT the minutes of the meeting of the Emergency Meeting of Council held on Wednesday, 2 September 2020, be confirmed as a true and correct record.*

**CARRIED**

## 6 Announcements

With considerable regret, and noting his significant contribution to the district, Mayor Wanden noted the passing of former Mayor Tom Robinson. Mr Robinson was the first Chair of the Foxton Community Board following amalgamation in 1989 and had served three terms as Mayor – from 1995 to 2004.

### Fire and Emergency NZ

Area Commander/Manager Mr Mitchell Brown, of Fire and Emergency NZ, gave a PowerPoint presentation, adding additional commentary and responding to queries, to update the Mayor and Councillors on the integration which had seen 40 organisations come together in 2017 under the one umbrella. He gave an overview of the Local Advisory Committees and Boundaries, with a particular emphasis on the local 'patch': Manawatū Area 14 - the Horowhenua Fire Station locations; innovation and support provided; the organisation's volunteerism principles; the Fire Brigade focus for Levin volunteers and what that covered, and future thinking in terms of further development for the Horowhenua and its communities.

The Water Supply Bylaw review being undertaken by Council was raised, with Mr Brown explaining the challenge that faced Council was not so much the ability to provide water, but maintaining the supporting infrastructure. He said that he would certainly like to be involved in the process as whilst water supply for fire-fighting was a small part of the process, it was an important part.

Mr Clapperton withdrew from the table, replaced by Mr Law (4.35 pm).

#### Foxton Community Board

Mr Roache covered the following in his FCB update:

- Foxton Beach Freeholding Account – following the Board's August workshop, the Foxton Beach Freeholding Account Strategy and Policy had been drafted and would be taken out to the public – date to be organised.
- Holben Reserve Green Flag Award – the Board had been advised by Parks and Property officers that Foxton Beach Holben Reserve had been entered for a Green Flag Award.
- Officers had also advised of earthquake strengthening and proposed upgrade of the toilet block at the Foxton Beach Surf Club building.
- Manawatū River Loop Development – it was great to see the start of work at the loop frontage, with it being a very exciting time for Foxton.

Mr Roache then paid tribute to Mr Tom Robinson, recalling his dedication and professionalism as a Board Member, Councillor and Mayor and the contribution he had made to the district over a considerable number of years, and to himself personally as a great mentor.

Mr Clapperton resumed the Reporting Officer's chair (4.40 pm).

## 7 Proceedings of Committees

### 7.1 Proceedings of the Finance, Audit & Risk Committee 26 August 2020

#### **Purpose**

To present to the Council the minutes of the Finance, Audit & Risk Committee meeting held on 26 August 2020.

MOVED by Cr Allan, seconded Cr Isaacs:

*THAT Report 20/365 Proceedings of the Finance, Audit & Risk Committee 26 August 2020 be received.*

*THAT the Council receives the minutes of the Finance, Audit & Risk Committee meeting held on 26 August 2020.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

MOVED by Cr Allan, seconded Cr Jennings:

*THAT, as recommended by the Finance, Audit & Risk Committee, the Horowhenua District Council adopts the 2020 Risk Appetite Statement.*

**CARRIED**

## 8 Executive

### 8.1 Mayoral Report - August 2020

#### **Purpose**

For His Worship the Mayor to report to Council on the community events and Council-related meetings attended

AND FURTHER

To provide Councillors the opportunity to give a brief verbal update on conference/forums attended, or the activities of those organisations/groups for which they are a Council representative.

MOVED by Mayor Wanden, seconded Cr Isaacs:

*THAT Report 20/343 Mayoral Report - August 2020 be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

On behalf of Keep New Zealand Beautiful, Cr Kaye-Simmons reminded everyone that this week was New Zealand National Clean Up Week with there being a local clean-up event on this coming Saturday morning (10.00 am – 12 noon).

Cr Allan commented on a recent SORT meeting he had attended, saying this was a very professional and passionate group of local people with a huge range of skills. He particularly acknowledged Mr Dahson Halidone, a strong supporter of re-opening the river loop, who had passed away not long after the meeting.

## 8.2 Monitoring Report to 9 September 2020

### Purpose

To present to Council the updated monitoring report covering actions arising from resolutions from previous Council meetings.

MOVED by Cr Mitchell, seconded Cr Allan:

*THAT Report 20/387 Monitoring Report to 9 September 2020 be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

Page 20 Item 20/335 – Three Waters Service Delivery Reforms/Stimulus Programme

Mayor Wanden advised that the Funding Agreement had to be signed off by 30 September but it would be brought back to a public meeting before the end of the month so everyone would be aware of the projects and programme that would be delivered with the \$4.34m Government funding.

## 8.3 Chief Executive's Report to 9 September 2020

### Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

MOVED by Mayor Wanden, seconded Cr Isaacs:

*THAT Report 20/345 Chief Executive's Report to 9 September 2020 be received.*

*THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

### 3.2 Officer Actions – Update

#### 20/310 – Adoption of Rates Postponement Policy

As Chair of the Community Wellbeing Committee and the Older Persons' Network, Cr Kaye-Simmons said the issue about "some seniors starving themselves" had never been brought to those forums, despite there being GreyPower members involved, and she was pleased to see Council would be working with GreyPower during the LTP process particularly with regard to the policy they would like to see developed for seniors. This issue would also be raised at the next Older Persons' Network meeting (17 September).

#### 20/309 – Proceedings of the FAR Committee 29 July 2020 – HDRRAI response

Responding to a query as to whether this would be removed from the Actions List as the required response had been sent to the Horowhenua District Ratepayers & Residents Association, Mr Clapperton advised that subsequently nine LGOIMA requests had been received from that organisation and these would now be responded to.

#### 20/281 – Monitoring Report – Item 20/91 – Draft Water Supply Bylaw

In terms of engaging with Fire and Emergency NZ on this, Mr Clapperton said he would touch base with Mitchell Brown within the next few days and discussions with that organisation may inform whether or not Councillors felt more work was required on the Bylaw.

### 3.1 Growth Dashboard

Drawing attention to the Growth Dashboard and the information it provided, Mr Clapperton stressed its importance as a tool for Council particularly in terms of gauging the current situation and its impact, both now and in the future. Whilst the Dashboard did show the Horowhenua had been affected by COVID-19, the impact was not as bad as in many other locations; however it was important for Council to keep a watching brief on how that was tracking over time. The trends that were occurring in a number of measures were being constantly monitored which assisted Council and the Horowhenua NZ Trust to identify where interventions might be required as part of the recovery plan process.

The open portion of the meeting was concluded with a karakia (Cr Ketu).

## 9 **Procedural motion to exclude the public**

MOVED by Cr Jennings, seconded Deputy Mayor Mason:

*THAT the public be excluded from the following part(s) of the proceedings of this meeting.*

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.*

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:*

**C1 Proceedings of the Community Funding & Recognition Committee**

<i>Reason for passing this resolution in relation to each matter</i>	<i>Particular interest(s) protected (where applicable)</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>	<i>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</i>	<i>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

4.55 pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

5.00 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF COUNCIL HELD ON

**DATE:**.....

**CHAIRPERSON:**.....