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# Council

## OPEN MINUTES

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Minutes of a meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin, on Wednesday 9 December 2020 at 4.00 pm.

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### PRESENT

<b>Mayor</b>	Mr B P Wanden
<b>Deputy Mayor</b>	Mrs J F G Mason
<b>Councillors</b>	Mr D A Allan
	Mr W E R Bishop
	Mr R J Brannigan
	Mr T N Isaacs
	Mr S J R Jennings
	Mrs V M Kaye-Simmons
	Mr R R Ketu
	Mrs C B Mitchell
	Ms P Tukapua

### IN ATTENDANCE

<b>Reporting Officer</b>	Mr D M Clapperton	(Chief Executive)
	Mr D McCorkindale	(Group Manager – Customer & Strategy)
	Mr B Maguire	(Group Manager – Infrastructure Development)
	Mr K Peel	(Group Manager – Infrastructure Operations)
	Mrs L Slade	(Group Manager – People & Culture)
	Mr D Law	(Chief Financial Officer)
	Mr J Wallace	(Roading Services Manager)
	Mrs C Pollock	(Community & Social Development Manager)
	Mr A Nelson	(Parks & Property Manager)
	Ms A Clark	(Parks & Property Lead South)
	Mrs A Huria	(Projects Coordinator – Customer & Strategy)
	Mrs K J Corkill	(Meeting Secretary)

### ALSO IN ATTENDANCE

Mr D Roache	(Chair, Foxton Community Board)
Ms T Whiti	(Accompanying Cr Ketu)

### MEDIA IN ATTENDANCE

Mr P Williams	(“Chronicle”)
Ms R Moore	(“Manawatū Standard”)

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## PUBLIC IN ATTENDANCE

There were sixteen members of the public in attendance at the commencement of the meeting, including Ethan Keith, Jill Short and John Titchmarsh of the Horowhenua Alliance, Margaret Kouvelis and James Stewart presenting on the 2021 Rural Games, and Sheryl Duffy and Mary Davis from the Horowhenua Sports Turf Trust.

The meeting commenced with a karakia (Cr Ketu).

### 1 Apologies

There were no apologies.

### 2 Public Participation

#### 9.2 Levin Domain – HKRFU Ground Lease

Corey Kennett

### 3 Late Items

There were no late items.

### 4 Declaration of Interest

There were no declarations of interest.

### 5 Confirmation of Minutes

MOVED by Cr Kaye-Simmons, seconded Cr Isaacs:

*THAT the Open and In Committee minutes of the meeting of the Council held on Wednesday, 11 November 2020, be confirmed as a true and correct record.*

**CARRIED**

### 6 Announcements

#### Annual Water NZ Awards – Trainee of the Year

Ethan Keith of the Horowhenua Alliance, accompanied by his supervisor, Jill Short, and Acting Alliance Horowhenua Manager, John Titchmarsh, joined the table to speak to Ethan being awarded Trainee of the Year at the Annual Water NZ Awards. Ethan had been with the Alliance for three years and Ms Short gave an overview of Ethan's local and other links, and commended his hard work and application which had seen him being successful in receiving the award. Mr Titchmarsh noted that it was not just an acknowledgement of Ethan's hard work but it also recognised the team.

Mayor Wanden expressed Council's appreciation at seeing local talent being recognised, with Ethan's achievement being something others could also aspire to

#### 2021 Rural Games

Beginning by congratulating the Horowhenua on the work that was being done in the district and the impending growth, Margaret Kouvelis, former Manawatū Mayor, and James Stewart, a Rural Games Trustee, gave an overview of the rural games which included:

- a little of its history, with the games having begun in Queenstown and having come to this region seven years ago;
- they were held in the centre of Palmerston North, attracted over 40,000 people, were free to the public, and cost nearly \$1m to stage;

- there were a number of large commercial sponsors and sponsorship was also being sought from community funding and local government;
- the games included the Clash of the Colleges and all secondary schools across the central region were invited to be involved;
- there was a focus on the rural/agri sector;
- 'Country Calendar' was prepared to do six episodes around the games which was a great opportunity to showcase the different districts in the Horizons Region and promote the food story;
- a dinner was also held as part of the event and tables needed to be booked.

Wishing them all the best as they planned ahead, Mayor Wanden expressed his thanks for the presentation, said what a great event the last games had been, and he looked forward to receiving a prospectus.

### Foxton Community Board Update

Updating on behalf of the Community Board, Mr Roache reported as follows:

- Spring Fling – in spite of the apprehension and uncertainty of COVID-19, this had been very successful with there being an estimated 14,000 visitors to the Town and area;
- Foxton Beach Progressive Association – meetings continued between the appointed Board Members and the Association;
- Foxton Wildlife Trust – appointed Board Members continued to work with and support the Trust;
- CCTV Cameras – Mr Melton had advised that this was slowly progressing and in light of recent vandalism at Foxton Beach and the Surf Club Building in particular, it was unfortunate that the cameras were not yet in operation;
- Foxton Beach Freeholding Fund – the Board was keen to see the meeting brought forward from the proposed February date;
- Foxton Freshwater Improvement Fund – it was disappointing that the funding request had not been successful and they were keen to see if that could be turned around;
- Holben Reserve Wetland Development – in light of extra funding not being available for this project, it was suggested that a further workshop be held to consider doing it in stages.

## **7 Proceedings of Committees**

### **7.1 Proceedings of the Hearings Committee 24 September and 11 November 2020**

#### **Purpose**

To present to the Council the minutes of the Hearings Committee meeting held on 24 September and 11 November 2020.

MOVED by Cr Isaacs, seconded Deputy Mayor Mason:

*THAT Report 20/525 Proceedings of the Hearings Committee 24 September and 11 November 2020 be received.*

*THAT the Council receives the minutes of the Hearings Committee meeting held on 24 September and 11 November 2020.*

*THAT this matter of decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

MOVED by Deputy Mayor Mason, seconded Cr Allan:

*THAT as recommended by the Hearings Committee, the Horowhenua District Council adopts the Draft Water Supply Bylaw 2020, effective from the date of adoption, and that on adoption the Water Supply Bylaw 2014 will be repealed.*

**CARRIED**

## 7.2 Proceedings of the Finance, Audit & Risk Committee 25 November 2020

### Purpose

To present to the Council the minutes of the Finance, Audit & Risk Committee meeting held on 25 November 2020.

MOVED by Cr Allan, seconded Cr Tukapua:

*THAT Report 20/553 Proceedings of the Finance, Audit & Risk Committee 25 November 2020 be received.*

*THAT the Council receives the minutes of the Finance, Audit & Risk Committee meeting held on 25 November 2020.*

**CARRIED**

## 7.3 Proceedings of the Community Funding & Recognition Committee 24 November 2020

### Purpose

To present to the Council the minutes of the Community Funding and Recognition Committee meeting held on 24 November 2020.

MOVED by Cr Allan, seconded Cr Tukapua:

*THAT Report 20/554 Proceedings of the Community Funding & Recognition Committee 24 November 2020 be received.*

*THAT the Council receives the minutes of the Community Funding and Recognition Committee meeting held on 24 November 2020.*

*THAT this matter or decision is recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

MOVED by Cr Allan, seconded Cr Isaacs:

*THAT the Horowhenua District Council ratifies the Round 2 2020/2021 Grant Allocations as follows:*

### Community Support Grants

<i>Weraroa Cricket Club</i>	\$1,000.00
<i>The Parkinson's New Zealand Charitable Trust</i>	\$2,000.00
<i>Levin Menz Shed</i>	\$1,399.00
<i>Stroke Central Region Inc.</i>	\$1,944.80
<i>People First New Zealand Inc. - Ngā Tāngata Tuatahi</i>	\$3,329.88
<i>Foxton Historical Society</i>	\$1,580.00
<i>Tokomaru Hall Society Inc</i>	\$1,440.00
<i>Menzshed Foxton</i>	\$2,000.00
<i>The National Museum of Audio Visual Arts and Sciences Trust Inc</i>	\$1,000.00
<i>Moutoa Hall Society Incorporated</i>	\$1,000.00
<i>Levin Croquet Club Inc</i>	\$800.00
<i>Horowhenua Sports Academy Incorporated</i>	3,345.00
<b>Total</b>	<b>\$20,838.68</b>

**CARRIED**

## 8 Executive

### 8.1 Mayoral Report - November 2020

#### Purpose

For His Worship the Mayor to report to Council on the community events and Council-related meetings attended

AND FURTHER

To provide Councillors the opportunity to give a brief verbal update on conference/forums attended, or the activities of those organisations/groups for which they are a Council representative.

MOVED by Mayor Wanden, seconded Cr Brannigan:

*THAT Report 20/517 Mayoral Report - November 2020 be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

With regard to the various events, Mayor Wanden said for him there had been two highlights in particular; one being the Civic Honours and Youth Excellence Awards which had been a fantastic evening and recognised well deserving members of the community, and the other was the Tara-Ika ground breaking ceremony. He acknowledged all those who had worked behind the scenes to make those events so successful.

### 8.2 Monitoring Report to 9 December 2020

#### Purpose

To present to Council the updated monitoring report covering actions arising from resolutions from previous Council meetings and also requested Officer actions.

MOVED by Cr Mitchell, seconded Cr Kaye-Simmons:

*THAT Report 20/518 Monitoring Report to 9 December 2020 be received.*

*THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

### 8.3 Chief Executive's Report to 9 December 2020

#### Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

MOVED by Cr Allan, seconded Cr Brannigan:

*THAT Report 20/469 Chief Executive's Report to 9 December 2020 be received.*

*THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.*

**CARRIED**

#### 3.1 Horowhenua Sports Turf Trust

Sheryl Duffy and Mary Davis provided an update on the Maintenance Programme for the next three years for the Halliwell Hockey Turf and responded to queries from Elected Members. They thanked Council for its continued support which

enabled the Trust to keep the turf in a high quality condition and they also noted that there were a number of local businesses and tradespeople who supported them.

Mayor Wanden thanked them for their continued involvement and support for hockey, which had been one of the success stories for the town and region for a number of years.

### 3.2 Growth Dashboard

Responding to a query as to whether data could be provided around build-ready lots, Mr McCorkindale said that was something that was being looked into but it did have some challenges as it was relatively easy to identify vacant sections, but sections that were of a size to be subdivided but had other factors (such as house placement) were more difficult. It was also something that would more likely be reported to the FAR Committee rather than in the Growth Dashboard, which was information provided by Infometrics.

In terms of infrastructure (wastewater/water supply) capacity reporting, Mr Clapperton said this was also something that should be looked into, although reporting may be annually, not quarterly.

Some of the wording in the Growth Dashboard report was challenged, particularly the use of the word “outperformed” when it came to the average current house value in Horowhenua being up 17.4% compared to a year earlier. This was a measure that hurt those who were not already in the property market and it was requested that future wording was more aligned to Council’s thinking in terms of market supply and retaining the district’s competitive advantage from neighbouring communities and providing all those people who were not now leaving the district with a better story about home ownership and participating more fully in the community. It was acknowledged that home ownership was dropping, and while Council could not fix everything, it did need to address the things it could.

Mr Clapperton said one of the measures that could be provided was in terms of housing affordability. It would not come through Infometrics, but it was something that Massey University could provide. That would be a better guide to the trend that might be occurring around the ability for people to get into housing in the Horowhenua.

One positive indicator noted in the Growth Dashboard was that the average unemployment rate was down to 5.5% compared to where it was 10 years ago (10.3%).

### 3.3 Lincoln Place

Mr Clapperton advised this item would be presented at the Extraordinary Council meeting next week.

## 9 **Infrastructure Operations**

Item 9.2 – Levin Domain – HKRFU Ground Lease was the next item to be considered.

### 9.2 **Levin Domain - HKRFU Ground Lease**

#### **Purpose**

Horowhenua Kapiti Rugby Football Union (HKRFU) has requested a lease from Council to install a new 350m<sup>2</sup> building at the Levin Domain. This report seeks a decision from Council on granting the lease.

MOVED by Deputy Mayor Mason, seconded Cr Bishop:

*THAT Report 20/541 Levin Domain - HKRFU Ground Lease be received.*

*THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.*

**CARRIED**

Mr Corey Kennett, accompanied by colleagues from the HKRFU Community Rugby Team, Aleni Feagaiga and Cam Prouting, spoke very passionately about the Club, its past and present, as the Club sought Council's agreement to grant a lease at the Levin Domain to enable the HKRFU to build an administration building and community clubrooms. This was a project the Club had been working on for well over a decade, they were now able to wholly finance it and would not be requesting any funding from HDC. Mr Kennett also outlined how the project fitted in with Council's Community Outcomes and, summing up, he said the Levin Domain had had rugby played on it for over 110 years; it was a sacred Taonga and should have rugby played on it forever. The Club was also interested in engaging with HDC and other community partners to offer activities such as festivals, concerts and community events, and an administration building and community clubrooms would provide a multi-tiered venue to aid this.

Mr Kennett then responded to a query with regard to the requested length of lease, confirming that as part of the lease the Club would be required to work in with any design aspect and the building would be relocatable should that be required in the future due to the district's potential growth. He said the Club did feel the Levin Domain could be a venue where rugby/sport was played, but it could also be part of improving the town centre and making it a destination venue.

Mr Nelson joined the table to speak to the report and he responded to queries in relation of the requested length of the lease; the terms within the MOU and its relationship with the lease; whether there was scope for change in any of the terms in the future should circumstances change; and the current terms under which the Club occupied the Domain.

Responding to a query as to whether a corporate box would be included, Mr Kennett said what was primarily proposed was a wrap-around deck which would allow the facility to be used for multiple events. All designs would be approved by Council officers.

Should there be a major development or significant move away from current activities of that site, Mr Nelson confirmed there would be no impediment under the MOU to accommodate that, but there would obviously be discussions with HKRFU so they could adequately prepare for that and they would be given as much notification as possible. Mr Nelson also confirmed that legal advice had been sought and supported his comments.

Mr Clapperton noted that should there be any major changes in the lease or MOU prior to finalisation, these would be brought back to Council.

MOVED by Cr Bishop, seconded Deputy Mayor Mason:

*THAT the Horowhenua District Council grants a lease of twenty (20) years, with a right of renewal for a further twenty (20) years, to the Horowhenua Kapiti Rugby Football Union to construct an administration building, club rooms, community space and corporate box within the Levin Domain adjacent to the Aquatic Centre.*

**CARRIED**



## 9.1 Road Stop and Exchange on Foxton Beach Road

### Purpose

To seek Council approval to stop a portion of legal road adjacent to Foxton Beach Road, Foxton Beach and exchange land with the adjacent landowner.

MOVED by Cr Isaacs, seconded Cr Allan:

*THAT Report 20/535 Road Stop and Exchange on Foxton Beach Road be received.*

*THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act 2002 ("LGA 2002").*

**CARRIED**

Requesting the report be taken as read, Council's Roading Services Manager, Mr Wallace, joined the table to respond to any queries.

Mr Roache expressed his disappointment that, because of its location, this had not come to the Foxton Community Board in the first instance.

MOVED by Cr Allan, seconded Cr Brannigan:

*THAT 0.1502 hectares (more or less) of unformed legal road shown as Section 2 on Survey Office Plan 548836 ("SO 548836") is not required for public works.*

*THAT the Horowhenua District Council stops that portion of road shown as Section 2 SO 548836 pursuant to the provisions of the Public Works Act 1981 ("PWA").*

*THAT pursuant to section 40(2)(a) of the PWA Council considers offer-back is not required as it would be impracticable, unreasonable or unfair to do so.*

*THAT following stopping of Section 2 SO 548836 as road, Council exchanges the land with the adjoining landowner (being the owner of the land contained in Record of Title WN28D/804) for those parcels of land shown as Sections 1 and 3 on SO 548836 to be taken as road.*

*THAT in the event LINZ (on behalf of the Minister of Lands) declines to grant consent to the stopping of Section 2 SO 548836 pursuant to section 116 of the PWA, Council stops that portion of road shown as Section 2 SO 548836 subject to the provisions of the Local Government Act 1974 ("LGA 1974").*

*THAT in the event LINZ (on behalf of the Minister of Lands) declines to grant consent to the stopping of Section 2 SO 548836 pursuant to section 116 of the PWA and pursuant to section 342(1)(a) of the LGA 74, Council purchases those parcels of land shown as Sections 1 and 3 SO 548836 from the landowner to be taken as road in accordance with market valuation prepared by TA Valuation and dated 15 September 2020, but disregarding the \$10,000.00 adjustment for the value of Council-owned improvements.*

**CARRIED**

## 10 Strategy and Development

### 10.1 Adoption of Foxton Beach/Te Wharangi Community Plan

#### Purpose

To present the Foxton Beach/Te Wharangi Community Plan for Council adoption.

MOVED by Cr Allan, seconded Cr Brannigan:

*THAT Report 20/555 Adoption of Foxton Beach/Te Wharangi Community Plan be received.*



*THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.*

**CARRIED**

Council's Project Coordinator – Customer & Strategy, Ashley Huria, and Janine Smart from the Foxton Beach Progressive Association (FBPAI) gave an overview of the process behind the formulation the Foxton Beach/Te Wharangi Community Plan which had been led by the FBPAI with support from officers - the only plan to date that had been done that way. The plan had been drafted following multiple engagements with the community through meetings, surveys, and discussions with the local school. This collaborative method had worked extremely well, it had endorsed community led development and had built stronger relationships within the community.

Mrs Smart passed on apologies from Mr Ted Melton who had been unable to attend tonight's meeting. She advised, with regret, that Mr Melton had resigned as Chair and from the committee of the FBPAI to be more involved with the Horowhenua Camera Trust. Mrs Smart also acknowledged the support received from Reg Cr Sam Ferguson who had been very supportive in building the plan, which had included a presentation to Horizons on the plan's development.

Next steps were raised and discussed in some detail, with it noted that this plan would feed into next year's LTP for which the submission process would begin early next year. Yet to be prioritised was what should go into the LTP, with the plan being strategic looking a considerable number of years ahead. From a govern

Responding to a query about the relationship between Foxton Beach and Foxton, Mrs Smart said the group saw Foxton Beach as a suburb of Foxton – not separate – with Foxton retaining the commercial hub and the Beach becoming more the residential playground. From a governance standpoint, the challenge was to ensure that the plan was actioned. Also important was catering for the growth that would occur at the Beach, but in the process retaining its current character and relaxed lifestyle. Diversity also needed to be encouraged – in terms of age group, ethnicities, and wealth.

Prior to considering the further recommendations, Mr Clapperton advised that 3.4 was not required as that action would come by way of submissions from the Foxton Beach Progressive Association and Foxton Community Board to the LTP.

Mayor Wanden expressed his congratulations and thanks to all who had been involved in getting this plan across the line. It had been a long process, but it had set a template for future plans.

With the meeting agreeing that recommendation 3.4 would be taken off the table, it was:

MOVED by Cr Allan, seconded Cr Brannigan:

*THAT Horowhenua District Council adopts the Foxton Beach/Te Wharangi Community Plan.*

**CARRIED**

## **10.2 Long Term Plan 2021 - 2041: Inclusion of funding for the development of Community Plans and reestablishment of the Heritage Incentive Fund**

### **Purpose**

To provide the background information required for Elected Members to confirm the funding arrangements in the draft Long Term Plan budgets for Community Plans and the Heritage Incentive Fund.

Mr McCorkindale and Mrs Huria spoke to the report, reiterating its main points and noting that Council had been briefed on both of these items.

Re the community plan development, a small change was suggested with 'Levin' to replace 'Shannon' as the community plan that, together with Mangaore, would be completed by December 2021, with there being some efficiencies and benefits doing Shannon and Mangaore at the same time. The community plan for Levin would proceed at a later date.

Officers responded to queries/comments in relation to:

- whether undertaking the community plan development work would take away staff time and resources from other planned processes, such as the District Plan review, and levels of service in areas such as youth and older persons. Mr McCorkindale advised it was proposed to split this work between the Community Development and Strategic Planning Teams, and it was believed could be done without compromising other priorities or affecting levels of service.
- the current budget and what was proposed, and what that included.
- whether or not, within the Community Plans, there had been a focus or conversation with regard to the current lack of affordable housing. It was noted that the Community Plans done to date had been in the slightly more affluent of the smaller communities so, whilst the scale of growth had been discussed, housing affordability had not been a focus.
- the relationships which had been built with the various communities, such as Foxton Beach, which were invaluable.
- at a higher level, the significance of the Community Plan process in terms of Council's H2040 blueprint and the other strategic work and plans that had recently been adopted by Council.
- how the Community Plans done to date could assist with the LTP engagement process.
- the Levin Community Plan, with work having been done on that internally but engagement had not progressed to a stage that anyone would be inconvenienced.
- with the LTP process looming, whether a consultation format could be designed for those areas that did not yet have a Community Plan, with it noted that was something Officers would be working on.

Noting the call for action around housing, Mr Clapperton said he did not think a resolution was required, but it was relevant in the context of Community Plans and it would be important to ensure that was part of future discussions.

MOVED by Cr Bishop, seconded Cr Kaye-Simmons:

*THAT Report 20/543 Long Term Plan 2021 - 2041: Inclusion of funding for the development of Community Plans and reestablishment of the Heritage Incentive Fund be received.*

*THAT this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.*

**CARRIED**

Elected Members expressed their views in detail as to why they would or would not support the proposed Community Plan programme and the recommendations were amended to be more pertinent. On the advice of the CE, the reference to the budget for the review was removed as it was not needed at this stage.

MOVED by Cr Allan, seconded Cr Brannigan:

*THAT the Horowhenua District Council resolves:*

- (i) to include the Community Plan programme in the draft Long Term Plan 2021-41 budget for consultation at the rate of one plan developed per year;
- (ii) to complete the Community Plans for Mangaore and Shannon by December 2021.

**CARRIED**

Crs Bishop and Jennings recorded their vote AGAINST the motion.

The Heritage Incentive Fund was discussed and whether or not it should continue. Mr McCorkindale said if it was supported there would be a workshop to consider the criteria before the Fund was made available on 1 July 2021.

MOVED by Mayor Wanden, seconded Cr Brannigan:

*THAT Council resolves to re-introduce the Heritage Incentive Fund and include \$25,000 per year for the first three (3) years in the draft Long Term Plan 2021-41 budget for consultation in 2021.*

With there being five for and six against, the motion was LOST.

6.49 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF COUNCIL HELD ON

**DATE:**.....

**CHAIRPERSON:**.....