

Reference Number: 2023/944

28 March 2023

[REDACTED]

Email: [REDACTED]

Tēnā koe [REDACTED]

Response - Official Information Request

I refer to your request for information received on 21 March 2023. Your request has been considered under the Local Government Official Information and Meetings Act 1987 (LGOIMA) and I provide the following information.

Memorandum of Understanding of 14 December between Council, Levin Police, WBPRA and HCCT.

Please see attached Memorandum of Understanding.

You are entitled to seek an investigation and review by the Office of the Ombudsman. Information about how to make a complaint is available at www.ombudsman.parliament.nz or free phone 0800 802 602.

Horowhenua District Council publishes responses to Local Government Official Information and Meetings Act 1987 (LGOIMA) requests that we consider to be of wider public interest, or which relate to a subject that has been widely requested. To protect your privacy, we will not generally publish personal information about you, or information that identifies you. We will publish the LGOIMA response along with a summary of the request on our website. Requests and responses may be paraphrased.

If you have any queries regarding this information, please contact the LGOIMA Officer on LGOIMAOfficer@horowhenua.govt.nz

Ngā mihi



Steve McTaylor-Biggs
Executive Sponsor

MEMORANDUM OF UNDERSTANDING

Between Waitarere Beach Progressive & Ratepayers Association Incorporated (WBPRAI) and Horowhenua Community Camera Trust (HCCT).

1. PARTIES:

(a) **Waitarere Beach Progressive & Ratepayers Association Incorporated** is the resident & ratepayer organisation which has for several years fundraised & provided a local security camera, transmission and control system at Waitarere Beach for community safety purposes. WBPRAI provides requested images to Levin Police for policing & investigative purposes, and holds & maintains the assets in trust for local people via the Waitarere Beach Development Association which shares the same committee. This service contributes to Horowhenua District Council's community outcomes and community safety.

(b) **Horowhenua Community Camera Trust** grew out of the original (2004) Levin Crime Prevention Camera Trust, when in 2020 Foxton Beach Progressive Association Inc brought in a funded camera system with enhancements. HCCT provides, maintains, and holds in trust for Horowhenua people camera & transmission assets currently in Levin CBD and Foxton Beach, and a monitoring & processing suite in Levin Police station - where its trained & vetted volunteer operators provide requested images to Police personnel. This service contributes to Horowhenua District Council's community outcomes and community safety.

(c) **Horowhenua District Council** supports & part-funds HCCT, has mandated the Trust to promote district-wide camera coverage for community safety, and supports the purpose & outcomes of this agreement. The Council assists and supports WBPRAI's security camera service, and part-funded it until 2021.

(d) **New Zealand Police at Levin** supports the purpose & outcomes of this agreement, hosts HCCT with excellent facilities and other assistance, and welcomes monitored security camera services supplementing effective community policing.

2. PURPOSE:

The parties will cooperate to:-

(a) meet the request of NZ Police at Levin to as soon as practicable after the signing of this agreement, receive processable security camera images from Waitarere Beach for monitoring & search purposes; and

(b) achieve integration within 5 years of signing this agreement, of the Waitarere Beach system into the HCCT operation, including its governance.

3. INTEGRATION OUTCOMES:

The parties agree they will cooperate to achieve:-

- (a) effective Integration of the Waitarere camera system within the HCCT operation;
- (b) effective participation of a full voting trustee representing Waitarere Beach community;
- (c) satisfactory promotion of improved community safety & security for Waitarere Beach people as their community rapidly grows and develops;
- (d) substantial system development for Waitarere Beach to meet high growth expectations;
- (e) appropriate recognition of local cultural, coastal, environmental, recreational, regional & other needs, interests & relationships relevant to the security camera system and community safety;
- (f) maximisation of fundraising, and future financial sustainability;
- (g) appropriate enhancements to Waitarere system capability;
- (h) quarterly reporting of Police utilisation & search results;
- (i) involvement of Waitarere Beach volunteers;
- (j) other outcomes which may emerge within the ongoing constructive relationship.

(4) SPECIFIC AGREEMENTS:

(a) Access to images: Images captured by WBPRA's public security cameras will beneficially transmit for monitoring and search purposes into the operations suite at Levin Police Station, with agreed initial and ongoing costs being borne by HCCT.

(b) Local assets ownership: Until integration, cameras, connectivity and componentry of the Waitarere Beach system remain under the control & trusteeship of WBPRAI, with agreed & reasonable maintenance & repair costs being borne by HCCT.

(c) Review: Close to the 5-year integration, or at any time sooner where agreed, the parties may cooperatively negotiate the future of assets control, and of this agreement. Any proposal to end this agreement and discontinue integration should provide 3 months notice of activation, and appropriate liaison with Police and HDC.

(d) Council's community outcomes: the entities will work constructively with HDC within the long term plan context of high growth expectations generally and particularly for Waitarere Beach, seeking best ways to contribute to these community outcomes:- (i) fit for purpose and safety-

promoting infrastructure; and (ii) strong, safe, connected communities which support community wellbeing; with appropriate funding support.

(e) System enhancements: Future plans, funding, and actioning of extensions, expansions & application of new technologies to the Waitarere Beach system shall be decided cooperatively (via joint governance) to meet high growth expectations; with arrangements for maintenance, renewals & replacements also jointly decided.

(f) Joint interest matters: WBPRAI and HCCT will collaborate & cooperate to achieve desirable consistency and best results on matters including privacy and health & safety compliance, publicity & profile-raising, growth response & future planning, submissions to councils and funders, liaison & negotiations with Police and with local & regional council, constructive relations with relevant community & local services, and proposed networking of community safety services.

(g) Existing HCCT MOU & funding agreement: The existing MOU between HCCT & NZ Police at Levin will be treated as benefiting Waitarere, with review recognising special & growth needs of Waitarere. The MOU between HCCT & HDC (combined with the 3-year funding agreement) will be treated as benefiting Waitarere Beach. Reviews of those two agreements will explore prospects for joint agreement, special needs & high growth expectations, proactive security camera infrastructure requirements within developments, and dependable funding support.

(h) Good faith: Both entities will act towards each other in good faith and with integrity at all times, will avoid acts which undermine the capacity, reputation or standing of the other entity; and will mutually review this agreement regularly. Any disputes will be resolved amicably between the governance structures of the entities.

Signed & Dated:

14-12-22

For WBPRAI

For HCCT

Signed to indicate support for the purpose of this agreement:

For NZ Police at Levin

For Horowhenua District Council