

Reference Number: 2023/954

1 May 2023

[REDACTED]

Email: [REDACTED]

Dear [REDACTED]

Response - Official Information Request

I refer to your request for information received on 11 April 2023. Your request has been considered under the Local Government Official Information and Meetings Act 1987 (LGOIMA) and I provide the following information.

- 1. Does your council provide office space to a Union? If yes, how much does the Union pay for the office space? If no, what is the rental value of the office space given to Union?**

Horowhenua District Council does not offer any office space to the PSA Union. Therefore, I am unable to provide details about the rental cost of any office space provided as there is no such rental value associated with it.

- 2. Please provide us with your council's current working from home policy.**

Please find attached supporting document entitled Flexible Working Arrangements policy. This is due to be updated in the next six months.

- 3. How much does the council pay to rent its offices?**

As Council owns the building, there are no rental costs incurred.

- 4. What is the current staffing occupancy level in your offices? This relates to working from home versus staff in the office.**

We have 266 employees across five locations. We do not record the details of staff working from home arrangements as most are flexible in nature.

- 5. How much has the council spent on stationary in the last 12 months? Please provide a breakdown of costs**

Please refer to attached supporting document entitled Stationary and Subscriptions.

6. How much does the council spend on newspaper and magazine subscriptions? Please provide a breakdown of costs

Please refer to attached supporting document entitled Stationary and Subscriptions.

You are entitled to seek an investigation and review by the Office of the Ombudsman. Information about how to make a complaint is available at www.ombudsman.parliament.nz or free phone 0800 802 602.

Horowhenua District Council publishes responses to Local Government Official Information and Meetings Act 1987 (LGOIMA) requests that we consider to be of wider public interest, or which relate to a subject that has been widely requested. To protect your privacy, we will not generally publish personal information about you, or information that identifies you. We will publish the LGOIMA response along with a summary of the request on our website. Requests and responses may be paraphrased.

If you have any queries regarding this information, please contact the LGOIMA Officer on LGOIMAOfficer@horowhenua.govt.nz

Yours sincerely



Steve McTaylor-Biggs
Executive Sponsor

	2021/22 <input type="checkbox"/>	2022/23 <input type="checkbox"/>
	Full <input type="checkbox"/>	YTD <input type="checkbox"/>
	Year <input type="checkbox"/>	Actuals <input type="checkbox"/>
Stationery	Actuals	March
Grand Total	56,590.67	53,556.76
CEO	236.03	400.74
Finance	1,224.17	11.10
Information Services	22,343.89	9,328.03
Business Performance	4,126.01	7,748.89
Human Resources	104.46	314.16
Organisation Performance	756.00	605.00
Community Development	605.19	105.77
Community Facilities	12,431.00	25,979.01
Customer Experience	1,118.90	242.39
Compliance	2,050.51	5,054.92
Property	1,798.88	338.07
Infrastructure Services	782.65	898.91
Roading	5.00	40.00
Water Supply	540.00	-
Strategic Planning	2,624.76	201.16
Communications	535.10	150.37
Customer Vision and Delivery	1,415.91	273.70
Planning	253.50	97.50
Building	306.03	833.00
Housing and Business Develop	-	117.00
Infrastructure Development	3,332.68	817.04

	2021/22 <input type="checkbox"/>	2022/23 <input type="checkbox"/>
	Full <input type="checkbox"/>	YTD <input type="checkbox"/>
	Year <input type="checkbox"/>	Actuals <input type="checkbox"/>
Newspaper and magazine subscriptions	Actuals	March
Grand Total	33,607.06	21,675.61
0512. Periodicals	22,290.71	11,412.67
Community Facilities	22,290.71	11,412.67
0514. Publications	110.88	886.84
Business Performance	110.88	886.84
0515. Newspapers	11,205.47	9,376.10
Community Facilities	11,205.47	9,376.10