

Meeting Minutes Draft

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**Levin Landfill Project Management Group (PMG) Meeting**  
**Tuesday 18 April 2pm – 4:00pm**  
**Ante Room, HDC, 128 Oxford St, Levin**

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**In attendance**

Jenny Rowan	Greg Carlyon
Taitiana Taukiri (HDC)	Graeme Lindsay
Neville Heihei (HDC)	David McMillan (HDC)
Daniel Haigh (HDC)	

**Welcome and Karakia**

Jenny welcomed attendees to the meeting and asked Neville to open with a Karakia.

**Apologies**

David Moore, Rachael Selby, Sam Ferguson, Monique Davidson

**Moved:** Jenny Rowan

**Seconded:** Greg Carlyon

“**THAT** Graeme Lindsay has been and is acknowledged as an official member of the PMG”

Jenny raised an issue with minutes not being published in the past.

**Action: Graeme to be added to the PMG mailing lists.**

Jenny raised a concern regarding payments for PMG members.

**Action: Council to investigate guidelines setout for payment of PMG members. Dan will take issue offline with Graeme if required before next hui.**

Option for all council members to attend meetings.

**Action: Invite for future meetings extended to Elected Members**

**Update on physical works program at Levin Landfill**

Discussion on the old dump remediation. Works to be finished by next week.

Graeme suggested a scientific model and understanding of aquafer flows. David noted that an analysis of boreholes will be ready in two weeks.

**Action: Stantec report of the clay testing to be shared with PMG.**

Discussion around a potential wetland.

The Tatana family have requested to rename the 'Tatana Drain' in context to the landfill. Looking for other options for names. Graeme noted there is a Māori name.

Cultural drive to improve this area. Plan on a page is the first step. Graeme to be kept informed of the technical discussions in the future.

Greg questioned illegal clean filling on Tatana land. Noted that it is not HDC land.

Discussion on physical work. Looking at completing permanent capping before winter. Noted that it is not where waste will go if landfill was to open again.

Graeme has tested sand at the landfill. Fine sand at the bottom of the dune.

**Daniel informed that the council is engaging with Muaūpoko through MTA and Ngāti**

Pareraukawa around archeological authority. Working on renewing old archeological authority, working on iwi contacts and protocols.

Archeological authority needed for tree thinning works on site. Works establishing on site in a month. Option for a walk over with iwi and attend toolbox with forestry contractors. Works in discussion. Waiting for Pareraukawa to get back regarding an archeological authority to be available on site.

**Update on engagement program - Annual Plan process.**

Email going out today to acknowledge that council has received previous submissions. The LTPA team will attend the NLG meeting and discuss this further.

Inquiry about landfill submissions. Daniel confirmed that there have been landfill submissions received, unsure on exact number of submissions as of date. Noted there is no significant reaction to Councils preferred option 2 from the community as of yet.

**PMG roles and responsibilities post closure**

Greg sent out a memo before the meeting. Greg requested a meeting with the Council to discuss the Levin Landfill Agreement and levels on engagement with the PMG. Then bring it back to PMG to agree on.

**Review of memo - Preliminary results:**

“Key areas of commitment within the Agreement: *Status / Interest / Action.*”

1. Make a determination with respect to closure of landfill incorporating advice from technical advisors, cultural and social impact assessments and broader community engagement outcomes. Support the Chief Executive’s recommendation for closure of the landfill prior to 31 Dec 2025.	Status – Underway Interest – High Action – Non required	
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2. Appointment of technical advisors for key undertakings associated with landfill operation.	Status – Underway Interest – Low Action – Informing	Discussion around heads up prior to signing. Informing at meetings.
3. Determining the scope of the best practicable option assessment for addressing leachate.	Interest – High Action – Engaged from the start and updates at key information and decision points	
4. Reviewing contract documents prepared for leachate management.	Interest – Low Action – Engaged from the start	
5. Addressing options for remediation of land adjacent to the Tatana drain.	Interest – High Action – Engaged from the start	
6. Involvement in the closure and remediation plan for the landfill following a decision to close.	Interest – High Action – Engaged from the start	
7. Undertaking a reconciliation process.	Interest – High Action – Engaged from the start	Greg suggested starting to plan for it now. Greg noted that iwi engagement with the Council has improved. Need to talk to iwi and Ngatokowaru Marae. Come together to a place to talk about how we got here. Apology to be addressed. Jenny informed that an apology has been written.
8. Supporting Council with respect to additional resource consents that facilitate the above matters.	Interest – Low Action – Support the Council	Greg agrees there is an obligation to stand by the Council in support of it. Make consents straight forward.
9. Support Council to obtain additional funding from crown or other sources to address landfill	Interest – Medium Action – Support if necessary	
10. Work with HDC with respect of operation/management changes at the landfill.	Interest – Low Action – Informed	
11. Address broader waste management/minimisation issues.	Interest – Low Action – Support if necessary.	Low for now. Potential to be high in a year.
12. Undertake ongoing independent compliance assessments.	Interest – High Action – Waiting for Landfill options.	

13. Undertake an independent review of odour, along with ensuring the application of best practice in odour management is instituted by Council.	Interest – High Action – Take to community.	Greg noted this is an issue that could be taken to the community. Noted that there have been issues in the past with odour monitoring. Flare has improved odour.
14. Reporting to the Neighbourhood Liaison Group (NLG) with respect to PMG workstreams.	Interest – High Action – Informed	Jenny noted to hold PMG and NLG meetings on the same day.

**Action: Daniel to put reconciliation process on the ELT agenda.**

**Action: Greg to meet with HDC staff in a month and finalise results.**

**Moved:** Daniel Haigh                      **Secunder:** Graeme Lindsay

“THAT Greg’s report will be adopted”

**Carried**

**Update on compliance report 3.**

Greg confirmed that a draft will be ready in 2 weeks. Acknowledges HDC staffs' efforts to find information. Non-compliance in the report. Opportunity for HDC to review report to agree on the Councils position and take to Elected Members.

Discussion around dates for review. Suggested holding meeting a day after LTPA decision on Landfill closure has been made. Decided that June is too far away.

Greg raised concerns of the compliance report impacting councils' decision.

**Action: Greg to finalise report. Greg to find a time to talk it through with Council staff. PMG meeting following as needed and find best way to come back to NLG and Councillors. Noted will also finalise PMG roles and responsibilities at this meeting.**

Greg noted that the report is late.

**Chief Executive statement – Landfill closure**

Greg noted that the Levin Landfill Agreement requires the Chief Executive to make a statement recommending landfill closure, prior to decision.

**Action: Daniel to discuss with Monique.**

**PMG statement – Landfill closure**

PMG to draft a statement to Council. PMG submission to exclude HDC workers. Submissions close 1 May.

**Action: Greg to draft a submission to PMG.**

**Tatana Drain site restoration – update and programme for works**

Agreed that this was covered in updated programme for works.

**Other Matters**

Set PMG one month out to discuss the compliance report. Set next meeting two months from there.

Daniel suggested giving an update on submissions and responses at the next meeting.

**Action: Greg and Taitiana to lock in date by end of the week.**

Greg noted that the Councils involvement has improved.

**Reporting to NLG**

Level of detailed reports questioned.

**Closure and Karakia.**

Jenny asked Neville to finish with a karakia.

**Meeting closed.**