
**Horowhenua District Council & Hokio Environmental Kaitiaki Alliance Inc.
Landfill Agreement Project Management Group**

MEETING NOTES

Minutes of a meeting of the Horowhenua District Council & Hokio Environmental Kaitiaki Alliance Inc. Landfill Agreement Project Management Group held in the Tararua Room, Horowhenua District Council, Oxford Street Levin on 17 June 2021 at 9.30am.

IN ATTENDANCE:

Facilitator	Christine Foster	
Members	Jenny Rowan	
	Lisa Slade	
	David Moore	
	David Clapperton	
Horizons Representative	Cr Sam Ferguson	
Project Manager	Greg Carlyon	
Meeting Secretary	Natasha Breen	
In Attendance	Malcolm Morrison	Morrison Solutions
	Tessa McGregor	Morrison Solutions

Apologies

None

Welcome and Karakia

David Moore opened the meeting with a Karakia

Christine introduced herself and thanked all for attending.

Christine said that the Landfill Agreement is precious and a milestone in the Journey that the PMG are currently on and is worth fighting for. That forms the context and the purpose of this facilitated session.

It was agreed that meeting notes will be of any agreed outcomes only and not a record of general discussion.

Agreed Outcomes

1. Actions to reduce/mitigate current landfill environmental outcomes and performance

- Progressing work on Tatana drain clean up
Who: David C and Greg
What: Draft report on securing land – needs more investigation
When: Report back or draft to PMG 2nd week of August 2021
- Waste Cover and On-site Operations
Who: David C and Morrison Solutions

When: Report to PMG end June 2021

2. Building councillors understanding of the issues and reasons for closure

Who: David C and Morrison Solutions

What: To draft and talk with Jenny and David to do this

When: Report to PMG mid July 2021

3. Confirming the process for the business case and criteria for decision

What: Morrison Solutions to work up a process for developing Business Case and MCA criteria, including exchange of information with PMG

When: Will bring an outline to the next PMG Meeting

What: Morrison Solutions to provide detail of capacity of new cell and how much time it will take to fill, how many lifts, why it won't or can't be expanded.

When: By 18/6/21

4. Briefing the Mayor

Who: David Clapperton

When: Early week beginning 21/6/21

David C commits that no physical work will take place on a new cell before 1 July

Greg to source the Memo from the PMG with advice from Morrison Solutions on whether a special consultative process is required for either recommendation (remain open or close). Group to come to a joint view – David Clapperton to champion to Council

Next Meeting Date

1 July 2021

Meeting Closure and Karakia

David M closed meeting with a karakia