
Horowhenua District Council & Hokio Environmental Kaitiaki Alliance Inc. Landfill Agreement Project Management Group

MINUTES

Minutes of a meeting of Horowhenua District Council & Hokio Environmental Kaitiaki Alliance Inc. Landfill Agreement Project Management Group held in Ante Room, Horowhenua District Council, Oxford Street Levin on 22 July 2019 at 1pm.

IN ATTENDANCE:

Chairperson/s	Jenny Rowan & Lisa Slade
Members	David Moore David Clapperton
Project Manager	Greg Carlyon
Meeting Secretary	Natasha Breen

WELCOME AND KARAKIA

David M opened the meeting with a Karakia.

APOLOGIES

None

CONFIRMATION OF PREVIOUS MEETING MINUTES – 3 July 2019

Confirmed with Amendment

The minutes were confirmed with the addition of a discussion held regarding the content of the Levin Landfill Document and it was agreed to remove it from the HDC website.

Moved: Jenny Rowan Seconded: David Clapperton

“THAT the Meeting Minutes of 3 July be accepted as amended.”

CARRIED

MATTERS ARISING

Community Relationship Healing Process

David C advised that a communication was circulated to those identified, feedback collated, Bronwyn advised, and it has been well received.

Costs Incurred by HEKA

David M has been approached by Christine Moriarty regarding costs incurred in preparations for negotiations last year. David M said as he understood it costs involved would be covered by HDC.

Greg noted that in the latter part of the negotiations the cost grew, and it may be that Christine would not have been reflecting on the fact that it would draw down on the fund and potentially leave Christine covering costs that would take some time to recover.

David M thinks that theoretically some of it was in preparation for the negotiations and that this needs to be discussed.

David M noted that it was a good faith situation and that Christine understood in good faith that this might be covered.

David C said that if there is an issue, he is sure there is a solution and the exact amounts need to be brought to the table.

David M will clarify with Greg and come back to the next meeting.

Minutes

It was asked that minutes please be circulated as soon as possible after the meetings.

Jenny said she liked full minutes and reiterated the importance of them and that she appreciated Natasha's record taking.

ACTIONS

Greg handed out the CV's of Simone Eldridge & Chris Purchas of Tonkin & Taylor and said there was a discussion earlier that day about if they are the best people for the job. Greg sticks to the view that they are, they know local contexts, know the landfill and are nationally regarded in this space.

David M asked if they are unable to review our situation what the implications would be.

Greg responded that the PMG's advice to Council has to be built on expert advice and if the delay is a short one to get the right advice it will put us in a much better view to express to the Councillors.

David M asked if they are capable of doing an Economic Assessment which David C confirmed that they are.

Greg noted that they were keen to do other roles also e.g. Hydrologist, Water Quality etc.

David M asked if it has been defined as to what we want them to do.

Greg replied that there have been several discussions about what is required and the scene, they want to get to the end of reviewing the documentation and off the back of that a scope will be developed and a contact supplied for review.

Jenny would like to see a work plan with a timeline very soon from Tonkin & Taylor which can be aligned with Ryan's flowchart.

The group advised they found the site visit to the Levin Landfill very useful and David M stated that they are assuming that HDC intends to continue using the expertise of Phil Landmark?

David C replied that this is what Greg is saying, there is some expertise that we would want to continue using and not start again.

Jenny advised that she and David M would like to address Council – it was agreed that Jenny and David M will attend the meeting being held on 11 September 2019 at 4pm.

DISCUSSION ON HORIZONS REPRESENTATIVE AS PER CLAUSE 5.3

David M and Jenny have had a discussion and Jenny advised that she would prefer to wait until after the elections and asked if a representative from Horizons is in fact needed. Jenny would prefer one but noted that the process should not slow down as there is not currently one.

David C suggested to leave it on the table

Moved: Jenny Rowan Seconded: Lisa Slade

“THAT the appointment of a Horizons Representative as per clause 5.3 be revisited after the local body elections in October.”

CARRIED

PHONE CONFERENCE WITH CHRIS PURCHAS OF TONKIN & TAYLOR AT 1.30PM, CHRIS TO BE CALLED ON 027 536 0951

Introductions were performed.

Greg gave Chris some background and advised of the tight timeframes, Greg also advised he would like to hear from Chris today his broad scale thoughts on the concept that this community is advancing and a discussion on delivery timeframes.

Greg advised the key themes that PMG are seeking support from Tonkin & Taylor on are:

1. Implementation of a physical closure plan
2. Resolving issues of leachate daylighting into Tatana Drain and Hokio Stream and solutions
3. Broad scale closure plan for Levin Landfill – Earlier the better

Chris advised the following:

- He had involvement previously of broader economic side and once completed some technical work around practicalities work on that side can progress reasonably quickly.
- The immediate task is to decide on what an end state looks like at a technical level including final shape of Landfill which calculates what will be required to go into the site to get to that point and what the approach will be.

Greg advised that HDC has decided to increase the elevation of the existing cell and has not started on opening another cell, this is being developed and lead by Stantec who will stay on the job.

Chris said there are some remedial aspects around leachate daylighting, part of that being around water ingress and leachate generation at the active site and also dealing with the historical part of the site and what some options might be for dealing with water ingress, if it is occurring. Also, groundwater entering into the site and how you might manage it. Chris noted that these are not unusual issues for the technical teams to deal with.

Chris advised that once they have the technical detail, they will take a look and provide a sense of what time they will need to complete, support resources have been put in place for Simone to enable them to move it relatively quickly.

Greg asked if Tonkin & Taylor could provide the PMG with some useful directions that Jenny and David M could take to Council by late August or at the latest early September.

Chris advised it was difficult for him to commit the team on specific timelines however he sees it reasonable for Tonkin & Taylor to provide the PMG some solid options around what they may be able to do by that stage.

Chris replied that they need to review the material to come up with some initial ideas and wonders if there is room for discussion around what some of the possibilities might be, Chris thinks at this early stage everything is on the table for consideration.

Greg advised he will arrange a session before this week is out with Phil and Ryan to which Chris agreed and advised that Simone will also need to be involved.

Chris said the right solutions might be from a technical perspective (Simone's Role) Chris's role is to think about any implications from a commercial perspective which include the contractual arrangements

David C mentioned that David M highlighted there will be an economic analysis that will come through as part of the work that Tonkin & Taylor are doing.

Chris agreed that is very much part of his task.

Jenny raised the following:

The cost on Environmental Impact - if there was a view to work it past 2021 she would need to see some very hard data as to how that is impacting on the environment at the Landfill and that she wants to be working on the gate closing on receiving material by the end of the contract in 2021.

Jenny said she is very appreciative of the experience that Tonkin & Taylor has and respectfully has an expectation that at the next meeting the PMG would be provided with a timeframe from Tonkin & Taylor to overlap on the existing one from Ryan of when they would bring reports to this table. Jenny stressed that she cannot afford to be sitting here in six months' time and certain reports have not arrived.

Chris replied that he is hearing the message very loud and clear and that they have the right people in place to deliver the work and if this conversation was taking place in six months' time, he would be very concerned.

Chris noted that modelling the Environmental Impacts can be challenging and Jenny replied that noting them is useful.

Chris replied he agrees but has some thinking to do before they confirm where we arrive at.

Chris advised that there are definitely some changes coming up there and there are ways to deal with any uncertainty around closure dates.

Chris replied that from a design perspective a few scenarios need to be run to understand how you might profile your closure.

David M stated as a community representative his concern is, they don't have any impediment in the way of getting things done as quickly as possible and asked if the technical and bureaucratic issues be handled after the gates close.

Chris agreed and said the focus of coming up with an appropriate closure date has to be around achieving a suitable final profile and is separate from some of the historic components that can run in parallel. In theory they can design and implement some of the initiative to address historical issues anywhere from now. The final profile will be reliant on getting the right quality of materials to achieve the decided final profile.

Next steps

- Greg getting all material to Chris he has received from Buddle Findlay
- Greg will follow up with Stantec and Ryan for any material
- Greg to arrange session before weeks end (or asap) with Chris and Simone
- Chris to send a draft contract

Phone conference with Chris ended.

Greg advised that the commercial terms of the contract sit with David C to which David C advised he will bring them back to the PRG for sign off.

David C advised that the scope of works will come back the PMG and that as soon as they are available the PMG have a phone conference rather than waiting for the next meeting.

Greg advised that when the discussion takes place the options will be fleshed out at the same time.

David M agreed and questioned how we can do scope of actions at the same time as setting a contract.

Greg said we just grind on.

Jenny asked when the consent will be available, and Greg advised it is imminent.

Greg will meet with Jenny and David when the consents are available later this week or early next week.

There was discussion on the process and David C advised that the decision that the PMG makes is not confirmed until Council has consulted with its Community. David C does not want to have the situation where agreement is not reached on the remediation plan until the decision is confirmed.

Greg confirmed his understanding of the process being that 2019 is the point that the PMG is agreed and David C advances it through the consultative process in the Community and the court is altered to that.

David C reiterated the process and how it fits with the LTP and there is parallel work that needs to be done.

Jenny noted that information the PMG received should feed both pieces of work.

Jenny confirmed that is why it is needed to push for 2021 to which David C replied he has no issue with setting that as the target but wanted to give a sense around physically doing it given other things that HDC needs to do in the meantime.

Jenny advised Greg that Chris needs to get that message.

Greg said that it would be nice to have representatives to start going in front of Council soon so by LTP time it's working.

David C advised LTP is 30 June 2021 with work starting December 2020. David M said that it fits with this process.

David M advised that in terms of resource planning, while he appreciates it is a technicality we have to go through, if the decision is made to close the Landfill then practically you could close the gate before the approval to do the final technical stuff is granted.

David C advised that while the PMG may have an objective in mind that it may not be the objective of everyone in the Community, and that it is up to us to provide an argument as to why we should.

Jenny noted that we are here today as it is a better solution than going back to the Court and the Community still have that opportunity to go to Court.

GENERAL BUSINESS

Jenny asked for an update on where the draft wording for the website is up to and advised she was happy with it. David M has not seen it. Greg confirmed it was sent out 17 July and that the focus is on looking forward and deliberately steered it away from the history. Greg also advised that Daniel O is picking up on the same threads for a Chief Executive Report. Greg will continue to circulate to the PMG but if something urgent arises and he can't get hold of everyone he will go through a co-chair.

David M advised that if it has been tidied up and Jenny is happy with it then he is happy and gave his apologies.

It was agreed to use the text a Council call and not a Councillor call.

Greg raised that when he was at the Levin Landfill earlier in the day Ryan was talking about some improvements at site, both Ryan and Phil were slightly concerned that it might be outside of the Resource Consents. Greg advised that if Ryan and Phil do want to amend conditions of the Resource Consent or review if a consent would allow them to do something different Greg does not think they should be shy about approaching the PMG. The PMG agreed Ryan to bring it to the table.

Greg is conscious the PMG is starting to get things tracking for Councillors and others and that the PMG has a role to advise the NLG of what they are up to.

The PMG discussed this and agreed for a meeting with the NLG to take place either the evening after the 11 September Council meeting or the evening before and to discuss this again at the next meeting to confirm a date.

Greg asked if holding an NLG meeting again would the team engage David Forrest as chair.

David C said for continuity yes.

David M has no objections but thought in the conditions it suggested Christine Foster for the position.

David C confirmed that Christine Foster has the role of independent Chair for the PMG.

David M said he feels it would be very reassuring for the NLG to know that things are happening.

MEETING CLOSURE AND NEXT MEETING DATE

Next meeting Wednesday 7 August at 10am

David Moore closed the meeting with a Karakia