
**Horowhenua District Council & Hokio Environmental Kaitiaki Alliance Inc.
Landfill Agreement Project Management Group**

MEETING MINUTES

Minutes of a meeting of the Horowhenua District Council & Hokio Environmental Kaitiaki Alliance Inc. Landfill Agreement Project Management Group held in the Ante Room, Horowhenua District Council, Oxford Street Levin on 14 October 2021 at 3.00pm.

IN ATTENDANCE:

Chairperson/s	Jenny Rowan and Lisa Slade	This meeting was chaired by Jenny
Members	David Moore	
Horizons Representative	Cr Sam Ferguson	
Project Manager	Greg Carlyon	
Meeting Secretary	Natasha Breen	

Welcome and Karakia

David Moore opened the meeting with a Karakia

Apologies

None

Matters Arising from Meeting held 27 September 2021

Replacement HDC Representative

Lisa advised that unfortunately, due to recent resignations, there is no one currently within the HDC Senior Management Team to replace this role on the Hokio Landfill Project Management Group.

Lisa noted that her delegation allows her to answer the majority of questions and that she can come back on any decisions that may require further input from the Senior Management Team of HDC.

It was confirmed that Lisa will continue to be a HDC Representative on the Hokio Landfill Project Management Group and has direct access to authority with HDC.

There was discussion on if filling this role would add value and Greg confirmed that there is enormous value in having a second HDC representative on board, as once Council make a decision the PMG has functions within the Landfill Agreement to fulfil.

Greg suggested an alternate option would be that Sam Ferguson come on board as a PMG member – there was group discussion on this.

David M noted he feels it is unfair on Lisa to be fielding community input on own and that he agrees with Greg that the PMG has long term remediation considerations in the future.

Jenny agreed.

It was agreed that the PMG will progress as it is currently until this role can be filled when more staff come on board.

Action – Greg will produce a letter on second HDC representative and look into Sam becoming a formal member of the PMG.

Update on Project Manager

Lisa advised that unfortunately this position was not filled in the recent recruitment drive.

Landfill Management Plan

Discussion took place on what stage the Landfill Management Plan and the Odour Management Plan are at.

Jenny advised that Christine Moriarty has received a copy of the Odour Management Plan.

Action: Lisa will follow up on the Landfill and Odour Management Plans.

Action: Natasha to email Asli to clarify that HDC have met the requirements and what the result was.

Morrison Solutions Programme for Workshops/Update on Report

Greg advised that he had a discussion with Tessa following the last PMG Meeting. Tessa advised that there will be 3 sessions prior to the Council meeting in early November. Greg advised Tessa that the PMG would like to be part of that.

Lisa confirmed she has received the timeline from Morrison Solutions:

28 October – Landfill Council Briefing (Public Excluded)

Presentation from Rachel Selby, with her nominated support person Pataka Moore, on Ngati Pareraukawa's Cultural Impact Statement.

3 November – Landfill Council Briefing (Public Excluded)

Jenny/David M have the ability to write their position statement (report required the week before)

10 November – Council Meeting at 4.00pm

Decision

There was group discussion on whether the PMG will have the opportunity to be in front of Council.

Greg recommended to adapt the draft letter to the Mayor to seek an opportunity to appear in front of Council.

Greg will call Malcolm from Morrison Solutions and seek a Zoom meeting with Malcolm early next week.

David M voiced that he feels the PMG are being kept in the dark, and agreed with Greg that the PMG should be appealing to the Mayor.

Jenny and David M expressed their disappointment and said it was their understanding that the PMG would be involved in the workshops. They further expressed that it should be a collegial approach and the need for transparency and good faith.

NLG Meeting Review

Jenny advised that she found the last NLG meeting very difficult and explained why.

Jenny requested, to make the process easier, that Asli prepare a report for future NLG Meetings that would be circulated prior to the meeting. NLG meetings need to be in line with monitoring results and relevant reports.

Greg noted he had received a phone call from a NLG meeting attendee after the last meeting who also had concerns about the NLG Meeting.

Lisa read out the purpose and frequency of the NLG Meetings from the consent conditions.

Further discussion on the NLG meetings took place.

Action The Chair of the NLG will write to Asli regarding the purpose and frequency of meetings.

Sam suggested that HRC could present and speak to their annual report, then HDC can respond and advise what actions have/will be put in place.

General Business

David M advised he is anxious to know what HDC are doing about the Leachate situation and said the consent condition stated that HDC were to consider possible treatment options by April 2021, to be in place by April 2023. To his observation, there has been no progress and Leachate continues to leak out every day.

Greg responded that this is where the landfill agreement and consent conditions merge. The Best Practicable Option comes out of the PMG, the work the PMG is currently working on is capping the Landfill and the work at the bottom, which has been halted by the Tatana Land and the Landfill Manager role within HDC not being filled. It was suggested including this in the letter to Asli to follow up.

David reiterated that he would like to know what is happening and timeframes.

Next Meeting Date

Early next week a Zoom meeting with Malcolm from Morrison Solutions.

Meeting Closure and Karakia

David M closed meeting with a karakia

ACTIONS

Date	Action Item	Person(s) Responsible	Status
14/10/21	Write to Asli regarding the NLG Meetings – Format and frequency	Jenny as NLG Chair	
14/10/21	Send the purpose of NLG to PMG Members	Natasha	Complete
14/10/21	Follow up on the Landfill and Odour Management Plans	Lisa/Natasha	Complete
14/10/21	NLG Chair to write to Asli regarding NLG Meetings	Jenny	
14/10/21	Produce a letter re HDC representation on the PMG	Greg	
27/9/21	Draft a letter to the Mayor/CE requesting PMG attend workshops and November Council meeting to present their view and The Apology process.	Greg	Complete
27/9/21	Provide the background/context of what has been done to date to the replacement of the HDC representative	Greg	On Hold
27/9/21	Liaise with Morrison Solution re timings of Workshops	Greg	Complete
27/9/21	Write to HDC CE/Elected Members re Tatana Drain/Wetland	Greg	
27/9/21	Write to Christine Foster to thank her and provide an update	Greg	Complete