

Dangerous and Insanitary Buildings Policy



Contents

1. Introduction and Background	2
2. Definitions.....	2
3. Policy Approach	3
3.1 Policy Principles.....	3
3.2 Overall Approach.....	3
3.3 Identifying Dangerous, Affected or Insanitary Buildings	3
3.4 Assessment Criteria	4
3.5 Taking Action	4
3.6 Interaction between the Dangerous and Insanitary Buildings policy and related sections of the Act	5
3.7 Record Keeping.....	6
3.8 Economic Impact of Policy	6
3.9 Access to Information.....	6
4. Heritage Buildings	6
5. Priorities.....	7
6. Policy Review	7

Review Schedule

Creation/Review	Date	Date of adoption	Summary of changes
Policy introduced	31 May 2006	31 May 2006	New policy
Policy reviewed/amendment	31 August 2017	31 August 2017	Removal of Earthquake-prone buildings. Addition of heritage buildings.
Policy reviewed	8 November 2023	22 November 2023	Transferred to new Policy template. Update to remove NZ Fire Service and replace with FENZ.

1. Introduction and Background

The Building Act 2004 (“the Act”) requires territorial authorities (“TAs”) to have a policy on dangerous and insanitary buildings, and to take into account affected buildings.

One of the key purposes of the Act, as set out in Section 3, is to ensure ‘people who use buildings can do so safely and without endangering their health’. Section 4 details the principles to be applied in performing functions under the Act and specifically states that TAs must take these principles into account in the adoption and review of their dangerous and insanitary building policies.

This policy was originally adopted by the Horowhenua District Council (“Council”) on 31 May 2006 in accordance with the requirements of the Building Act 2004, and was last reviewed on 30 August 2017. Section 132 of the Act requires this policy be reviewed at intervals of not more than 5 years.

This policy is required to state: The approach that the Council will take in performing its functions under the Act; Council’s priorities in performing those functions; and how the policy will apply to heritage buildings.

In many, but not all, cases whether a building is dangerous, affected or insanitary status will not be readily apparent. For that reason, any attempt to identify these buildings proactively is unlikely to be successful unless Council has considerable resources to undertake inspections and evaluations of buildings.

As a consequence, the most likely sources of information concerning dangerous, affected or insanitary buildings continues to be from building occupants, neighbours, or as the result of an inspection by the Police, the Fire Service or other agencies authorised to inspect buildings. Other sources of information will be known directly by Council, possibly following a significant weather event.

Relying on complaints to provide information concerning potentially dangerous or insanitary buildings continues to be the most practical way in which Council can identify both these buildings and affected buildings within the district and undertake its statutory responsibilities.

2. Definitions

The following definitions, contained in the Building Act 2004, will be used to determine whether a building is insanitary, dangerous or earthquake-prone:

Dangerous: (s121(1)) – “A building is dangerous for the purposes of this Act if –

- a. in the ordinary course of events (excluding the occurrence of an earthquake), the building is likely to cause –
 - i) injury or death (whether by collapse or otherwise) to any persons in it or to persons on other property, or
 - ii) damage to other property; or
- b. in the event of fire, injury or death to any person in the building or to persons on other property is likely.”

Insanitary: (s123) “A building is insanitary for the purposes of this Act if the building

- a. is offensive or likely to be injurious to health because –
 - i) of how it is situated or constructed; or
 - ii) it is in a state of disrepair; or
- b. has insufficient or defective provisions against moisture penetration so as to cause dampness in the building or in any adjoining building; or

- c. does not have a supply of potable water that is adequate for its intended use; or
- d. does not have sanitary facilities that are adequate for its intended use.”

Affected building: (s121A) “The building is an affected building for the purposes of this Act if it is adjacent to, adjoining, or nearby –

- a. a dangerous building as defined in Section 121; or
- b. a dangerous dam within the meaning of Section 153.”

3. Policy Approach

3.1 Policy Principles

Provisions of the Act with regard to dangerous, affected or insanitary buildings reflect the government’s broader concern with the safety of the public in buildings, and with the health and safety of people occupying buildings that may be considered to be dangerous, affected or insanitary. However, Council recognises that public safety must be balanced against the other broader economic issues and in relation to other Council Policy.

3.2 Overall Approach

- (i) Sections 124 to 130 of the Act provide the authority necessary for TAs to take action on dangerous, affected or insanitary buildings and set out how this action is to be taken.
- (ii) Council will continue to encourage the public to discuss their development plans with Council and to obtain building consents for work Council deems is necessary prior to any work commencing. This is particularly important in order to avoid creating dangerous or insanitary conditions that could be injurious to the health of occupants, particularly children and the elderly, or where safety risks are likely to arise from a change in use.
- (iii) Council has in the past relied upon complaints from various sources to identify dangerous or insanitary buildings and will continue with this passive approach.

3.3 Identifying Dangerous, Affected or Insanitary Buildings

- (i) Council will:
 - Take a passive approach to identification of buildings.
 - Actively respond to and investigate all buildings complaints received.
 - Identify from these investigations any buildings that are dangerous, affected or insanitary.
 - For dangerous buildings, inform the owner(s) and occupier of the building to take action to reduce or remove the danger; as is required by Sections 124 and 125 of the Act; (and liaise with the New Zealand Fire Service when Council deems it is appropriate, in accordance with Section 121(2) of the Act).
 - For insanitary buildings, inform the owner(s) of the building to take action to prevent the building from remaining insanitary as is required by Sections 124 and 125 of the Act (and liaise with the Medical Officer of Health when required to assess whether the occupants may be neglected or inform). (ii) For affected buildings, inform the owner(s) of the building only when restricting entry to the building.

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3.4 Assessment Criteria

- (i) Council will assess dangerous, affected or insanitary buildings in accordance with the Act and established case law, as well as the building code.
- (ii) Council will:
- Investigate as to whether the building is occupied.
 - Assess the use to which the building is put.
 - Assess whether the dangerous or insanitary conditions pose a reasonable probability of danger to occupants or visitors, or to the health of any occupants of the building. Upon the determination that a building is dangerous assess whether the dangerous building poses a reasonable probability of danger to occupants or visitors of any adjacent, adjoining or nearby buildings.
- (iii) Considerations as to dangerous assessment where a building is either occupied or not may include:
- Structural collapse.
 - Loose materials/connections.
 - Overcrowding.
 - Use which is not fit for purpose.
 - Seeking advice from Fire and Emergency New Zealand (FENZ).
- (iv) Considerations as to insanitary assessment where a building is occupied may include:
- Adequate sanitary facilities for the use.
 - Adequate drinking water.
 - Separation of use for kitchen and other sanitary facilities.
 - Likelihood of moisture penetration.
 - Natural disaster.
 - Defects in roof and walls/poor maintenance/occupant misuse.
 - The degree to which the building is offensive to adjacent and nearby properties.
- (v) A building will be deemed to be an affected building if it is adjacent, adjoining or nearby a building which Council has assessed as being a dangerous building.

3.5 Taking Action

- (i) In accordance with Sections 124 and 125 of the Act the Council will:
- Advise and liaise with the owner(s) of the buildings identified as being dangerous, affected or insanitary.
 - As a consequence of a building being identified as dangerous consider whether any buildings should be regarded as being an affected building for the purposes of the Act. o
 - May request a written report on the dangerous building from the New Zealand Fire Service.
- (ii) If found to be dangerous or insanitary:
- Attach written notice to the building requiring work to be carried out on the building, within a time stated in the notice being not less than ten (10) days, to reduce or remove the danger. o

- Give copies of the notice to the building owner, occupier, and every person who has an interest in the land, or is claiming an interest in the land, as well as the Heritage New Zealand Pouhere Taonga, if the building is a heritage building. o
 - Contact the owner at the expiry of the time period set down in the notice in order to gain access to the building to ascertain whether the notice has been complied with.
 - Where the danger is the result of non-consented building work, Council will formally request the owner(s) to provide an explanation as to how the work occurred and who carried it out and under whose instructions; (and apply for a Certificate of Acceptance if applicable). o
 - Pursue enforcement action under the Act if the requirements of the notice are not met within a reasonable period of time as well as any other non-compliance matters.
- (iii) Where Council has determined under Section 121A of the Act that a building is an “affected building” Council may do any or all of the following:
- Erect a hoarding or put up a fence around the building;
 - Attach a notice warning people not to approach the building;
 - Issue a written notice restricting entry to the affected building for particular purposes or to particular groups of people for a maximum period of thirty (30) days. Such notice may be reissued once for a further thirty (30) days.
- (iv) If the building is considered to be immediately dangerous or insanitary Council may:
- Cause any action to be taken to remove that danger or insanitary condition (this may include prohibiting persons using or occupying the building and demolition of all or part of the building); and o
 - Take action to recover costs from the owner(s) if Council must undertake works to remove the danger or insanitary condition. o
 - The owner(s) will also be informed that the amount recoverable by Council will become a charge on the land on which the building is situated.
- (v) All owners have a right of appeal as defined in the Act, which can include applying to the Department of Building and Housing for a determination under Section 177 of the Act.

3.6 Interaction between the Dangerous and Insanitary Buildings policy and related sections of the Act

- (i) Section 41: Building consent not required in certain cases.
- (ii) In cases where a building is assessed as being immediately dangerous or insanitary Council may not require prior building consent to be obtained for any building work required so as to remove the dangerous or insanitary condition immediately. However, where Council has issued a notice under Section 125(1) of the Act it must advise the owner of the building if a building consent will be required prior to the owner commencing any remedial works to the building.
- (iii) Prior to the lodging of a building consent application for the work required under the notice it is imperative that building owners discuss any works with Council. In those circumstances where Council has not required a building consent to be issued prior to the commencement of the remedial works required by the notice, the building owner will still be required to apply for a certificate of compliance as required by the Act.

3.7 Record Keeping

- (i) Any buildings identified as being dangerous or insanitary will have a notation placed on the property file for the property on which the building is situated until the danger or insanitary condition is remedied.
- (ii) A notation will be placed on the property file of an affected building until such time as the dangerous condition of the adjacent, adjoining or nearby building has been rectified.
- (iii) In addition, the following information will be placed on the Land Information Memorandum (LIM):
 - Notice issued that the building is dangerous, insanitary or is an affected building.
 - Copy of letter to owner(s), occupier and any other person that the building is dangerous, insanitary or is an affected building.
 - Copy of the notice given under Section 124(1) that identifies the work to be carried out on the building and the timeframe given to reduce or remove the danger or insanitary condition.

3.8 Economic Impact of Policy

Due to the lower number of dangerous, affected or insanitary building encountered annually by Council, the economic impact of this policy is, at this date, considered to be low.

3.9 Access to Information

- (i) Information concerning dangerous, affected or insanitary buildings will be contained on the relevant LIM and Council records.
- (ii) In granting access to information concerning dangerous, affected or insanitary buildings, Council will confirm to the requirements of the Local Government Official Information and Meetings Act 1987 and Local Government Act 2002.

4. Heritage Buildings

- 4.1 Council believes it is important that heritage buildings within the District do not pose a risk to the safety of occupants or other buildings. However, Council does not wish to see the intrinsic heritage value of such buildings adversely affected by structural improvement measures.
- 4.2 Heritage buildings (that is those buildings identified in the Horowhenua District Council Operative District Plan or by Heritage New Zealand Pouhere Taonga) will be assessed in the same way as other dangerous or insanitary buildings.

- 4.3 Where a heritage building has been identified as dangerous or insanitary, discussions will be held with owners of the building, Heritage New Zealand Pouhere Taonga and other stakeholders to identify a mutually acceptable way forward. Special efforts will be made to meet heritage objectives specified in the Operative District Plan.
- 4.4 The fact that a building has heritage status does not mean that it can be left in a dangerous or insanitary condition. As per Section 125(2)(f) of the Act, a copy of any notice issued under Section 124 of the Act will be sent to Heritage New Zealand Pouhere Taonga where a heritage building has been identified as a dangerous, affected or insanitary building.

5. Priorities

- 5.1 The Council will give priority to buildings where it has been determined that immediate action is necessary to fix dangerous or insanitary conditions. Immediate action will be required in those situations to fix those dangerous or insanitary conditions such as prohibiting occupation of the property, putting up a hoarding or fence or taking prosecution action where necessary.
- 5.2 Buildings that are determined to be dangerous or insanitary, but not requiring immediate action to fix those dangerous or insanitary conditions, will be subject to the minimum timeframes to prevent the building from remaining dangerous or insanitary (not less than ten (10) days) as set in Section 124(1)(c) of the Act.

6. Policy Review

This policy will be reviewed on a 5 yearly basis from the date of adoption as required by section 132(4) of the Building Act 2004.