

# **HOROWHENUA DISTRICT COUNCIL**

## **SHANNON DOMAIN**

# **MANAGEMENT PLAN**

**July 2000**

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*Prepared By: Bill Jamieson*

## **PREFACE**

Shannon Domain is a valuable community asset enabling the public to benefit from the recreational opportunities available thereon, and is somewhat of an iconic feature when entering or leaving Shannon township.

The Domain is administered by the Operations Department of the Horowhenua District Council with maintenance responsibilities coming under Council's Contractors.

This Draft Management Plan was prepared during the latter part of 1999 and early 2000 in accordance with the requirements of the Reserves Act 1977. It sets out the basis of the Domain's management. Future management options and public comment from public meetings, community liaison and through the invitation of initial submissions is included, enabling the document to reflect community interest in the Domain and concern for its management.

This is very much a "draft" document. The purpose of issuing it for further public comment is to enable you to contribute to the development of the management objectives and policies for the Domain, and ensure that the information presented on the Domains history/background and resources is correct.

Following consideration of public submissions on the Draft Management Plan by the Reserve Management Team and Parks Manager, the document will be amended accordingly and presented to the Development Committee of the Horowhenua District Council for approval as the Operative Management Plan for the Domain.

Chairperson

**Development Committee**

**Horowhenua District Council**

## **ACKNOWLEDGMENTS**

During preparation of this Draft Reserve Management Plan the public were asked for suggestions and comments relating to Shannon Domain by way of public notice, a public meeting and letters to or contact with interested parties including:

1. Iwi
2. Councillor Scott
3. Shannon Progressive Association
4. Works Civil Construction  
Levin
5. Horowhenua District Council staff.
6. Shannon Rugby Football Club
7. Phoenix Sports Club
8. Shannon Tourism Group

The author would like to thank those who attended the Shannon public meeting for their interest and input.

**NOTE: Further public comment, suggestions and/or written submissions are now sought. The closing date for these is 28 April 2000.**

## **1.0 AIMS**

The aims of the Management Plan are:

1. To provide an acceptable recreation facility at which the sports of rugby, cricket, netball, tennis and athletics can be played and enjoyed in pleasant surroundings.
2. To encourage maximum use of the Domain's recreational facilities, increase overall usage, and make best use of the land and facilities throughout the year.
3. To ensure the Domain and its facilities are maintained to acceptable aesthetic and safety standards at all times.
4. To encourage and emphasise the outdoor recreational activities available at the Domain.
5. To increase planting and landscaping within the Domain.

## **2.0 HISTORY/BACKGROUND**

Shannon Domain was originally known as Buckley Square or the Recreation Ground. It is still affectionately known as "The Rec" by some locals. It was officially opened by the Ormids Lodge at a sports meeting on 22 January (Anniversary Day) 1912. The ground had taken 10 years to develop by volunteers and had cost 150 Pounds.

In 1955, at the request of the Manawhenua Rugby Union, the Borough Council met and decided to build a new grandstand, as the sport pavilion erected in 1905 was no longer adequate. A Queen Carnival was held, and this raised almost 5,000 Pounds. A sports game between the Wellington Centurions and a Horowhenua team was attended by over 3,000 people which raised more money.

In 1956, due to deterioration, games were played elsewhere while the Domain was ploughed, graded and then drained and reseeded. In 1957 it was reopened and the official opening of the newly erected 17,000 Pound grandstand took place on 30 March that year.

In 1965 the old pavilion was finally demolished and new rugby clubrooms were erected on the site. They were opened 'debt-free' by former All Black Jack Griffiths in 1966. That year a jumping pit was sited by the Council and temporary electricity was erected for the Amateur Athletic and Shannon Rugby Football Clubs (SRFC). Two ticket boxes were erected at 123 Pounds, and the grandstand was repainted for 99 Pounds.

In 1971 sewage was connected to the grandstand for \$122.00. In 1973 bushes and shrubs were purchased and planted at a cost of \$47.40. In 1974 the grandstand roof was repainted for \$210.00.

In 1979 six golden Willow tree plants were donated by Mr NT Hudson and planted on the Domain. In November that year 2000 tonnes of lime was spread over the grounds. In 1980 all power use became coin operated. In August that year the SRFC moledrained a portion of the oval area. In October Councillor Moynihan donated 200 pine trees to be planted around Shannon.

In 1982 the grandstand was repainted for \$865 plus paint, and the frontal beam painted for \$331. In March that year it was proposed to build tennis and netball courts on the Domain. The cost was originally to be \$16,455. Construction began on 9 February 1983 and completed in March for a final cost of \$28,000. The tennis courts were officially opened on 6 June 1983. In May 1984 a directive sign was erected to deter rollerskating on the tennis/netball courts.

In May 1990 trouble arose with the positioning of lights at the Domain, which were realigned. In May 1991 it was resolved that the Domain be placed on the 1992/93 estimates for upgrading purposes. In March 1992 a replacement heating unit for the showers was approved. In August 1992 Keep Shannon Beautiful Committee offered to plant the perimeter of the Domain. Council thanked them for their offer and provided suitable plant stocks in September that year.

The issue of lights resurfaced in April 1993, with the danger they posed to traffic. In June 1993 SRFC were supplied with 8 litres of paint to paint the toilets. In 1993 wire mesh at each end of the grandstand was replaced and a dead lock placed on the main grandstand door. A padlock was also placed on the male and female toilets to prevent vandalism. In July 1993 Phoenix Sports Club applied to use the Domain for volleyball, which was allowed.

In February 1994 some of the poles with lights were moved to more appropriate sites and new poles as required were used, along with extensions to existing poles. This work was completed by Horowhenua Energy with a ceiling limit of \$1,000. In May 1994 a stern letter was sent to Horowhenua Rugby Football Union concerning the state facilities at the Domain are kept in. In September SRFC asked Council to act as guarantor for a loan of \$11,000 to complete clubroom extensions. The loan was approved in October 1994. In December 1994 Council paid the outstanding power account on the Domain. However, negotiations between SRFC and Council were required to equitably distribute running costs for lights and showers.

In February 1995 Council had to again refocus and tighten up floodlights due to slippage or incorrectly directed. Council are to meet half the cost of maintenance or replacements of the new floodlights. In October 1996 Linework undertook to replace or repair floodlights, which had not lasted as long as expected. In November 1996 it was reported that there was a lot of rotten timber around the grandstand. In June 1997 it was reported that the number and pressure of showers at the Domain are not adequate. SRFC offer \$500 towards the estimated \$3,000 remedial work required. In November 1997 the carpark was reported to have potholes and cracking. Council deferred any work at this stage.

In March 1998 quotes were received to paint the grandstand. The lowest and recommended one was \$14,913. A request was made in July 1998 for a half pipe to be located at the Domain. Council suggested that funding for this be sought from other avenues. It was reported in January 1999 that after installation of three floodlights around the netball/tennis courts, they will be owned by the Phoenix Sports Club, and all maintenance and repairs will then be the responsibility of the Club. The existing floodlighting will be disconnected at the base of each pole, and arrangements made by Council to remove existing floodlighting. In June 1999 an offender was caught vandalising the grandstand by a Works Civil worker who was thanked by Council for his civil efforts.

A site visit on 10 August 1999 reported that the painting work was of a high standard.

### **3.0 PHYSICAL LOCATION IN DISTRICT**

Shannon Domain is located within Stout Street, Whittaker Street, Ballance Street and Vogel Street.

Stout Street - north boundary  
 Whittaker Street - east boundary  
 Ballance Street - south boundary  
 Vogel Street - west boundary

## **4.0 AREA**

Shannon Domain has a total area of 2.5533ha.

## **5.0 LEGAL DESCRIPTION**

- a) Sec 706 SO 23696  
0.2284ha  
(Strip along northern boundary of Domain)  
Certificate of Title  
CT D4/167
- b) Lot 703 DP 368  
2.3269ha  
Gazetted 1899 p178 Recreation Reserve  
Certificate of Title  
CT 807/100

## **6.0 CLASSIFICATION/DESIGNATION**

Shannon Domain consists of two allotments, both gazetted as Recreation Reserve, one in 1899 (Lot 703: Gazette 1899 p178) and one 1958 (Sec 760: Gazette 1958 p1080).

## **7.0 USE**

The Shannon Domain is the main sportsground in the area and is home to the Shannon Rugby Football Club, the Phoenix Sports Club, athletics, tennis and cricket. Other events to make use of the Domain include the Country Fair.

Casual access to the Domain promotes informal passive recreational use. The Domain therefore enjoys a plethora of use from a variety of users.

## **8.0 FACILITIES**

- Grandstand/Terraces
- Rugby Clubrooms
- Toilets/Showers/Changing Rooms
- Oval Grounds
- Tennis/Netball Courts and Clubrooms
- Cycle Track
- Carparking Area
- Boundary Fence
- Concrete Ticket Box

## **9.0 PUBLIC COMMENT**

- Changing rooms are scungy and need upgrading.
- Cycle track full of holes and could also be used to skateboard and roller blade on, maybe we could get Eastern & Central funding to reseal cycle track.



- Vandalism is a problem.
- Could get a Cycle Club up and running.
- Ask the children of Shannon what they would like to see.
- Vehicle access is not good.
- The Domain should be a multi-purpose facility and made more user friendly with chains and bollards.
- Could put a basketball hoop in the volleyball area.
- Murals could be painted on the backwall of grandstand and involve local children.
- Specific wall for tagging.
- More visual “No Dogs” sign.
- Remove concrete ticket box.

## **10.0 FUTURE MANAGEMENT OPTIONS AND POLICIES**

### 10.1 Future Management Options

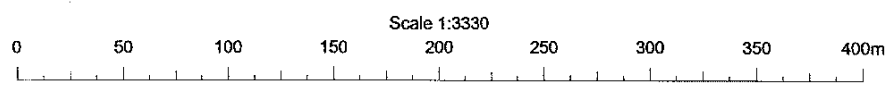
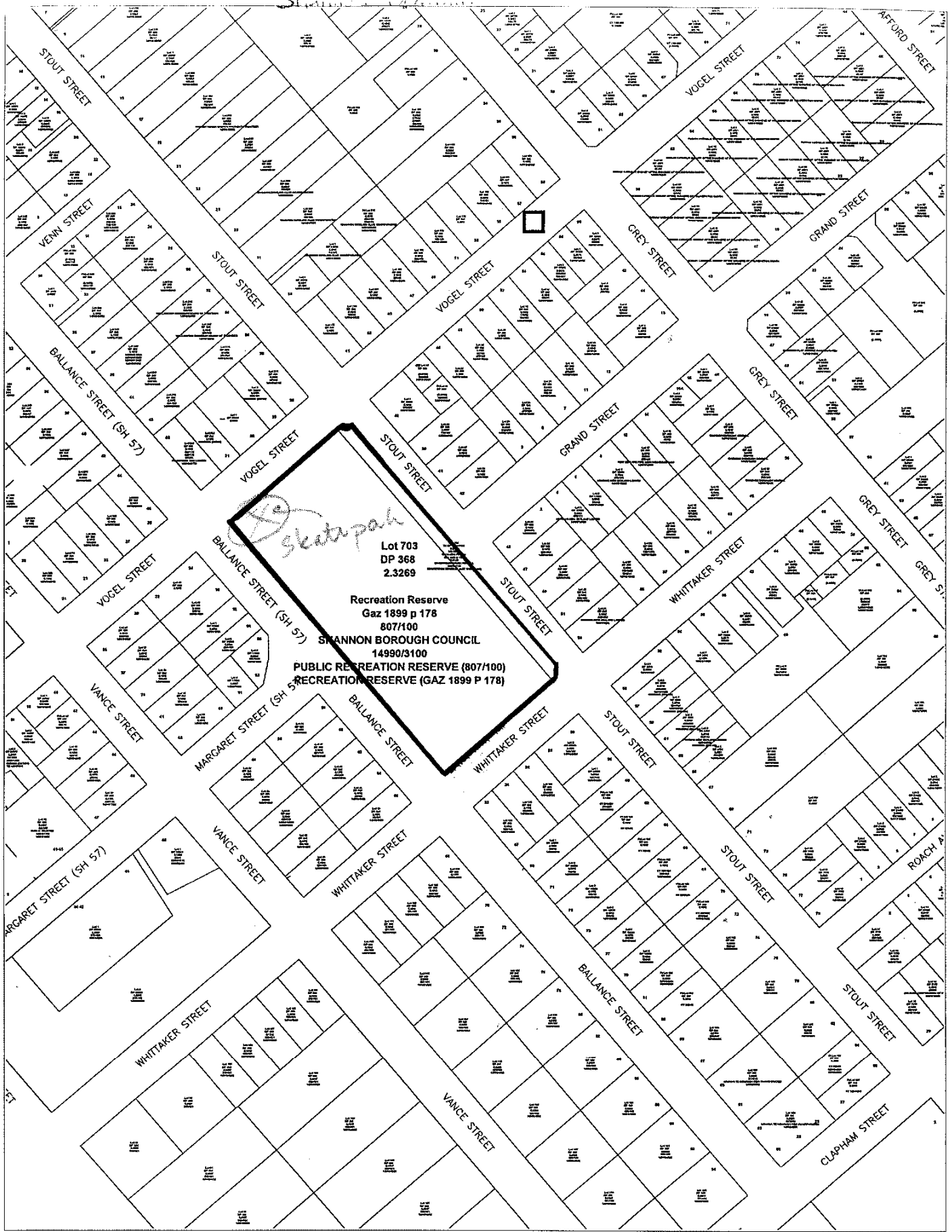
1. Remove phebalium hedge.
2. Refurbish the grandstand.
3. Place a half pipe for skateboarding and rollerblading on.
4. To improve vehicle access to the Domain’s carpark.

### 10.2 Policies

Refer Reserves Policy Document.

### 10.3 Action Points

1. Prohibit vehicles from the oval by erecting a low post and bollard fence in location where access is gained.
2. Remove the cycle track and the concrete ticket box.
3. Commission a Landscape Development Plan for the Domain.



TERRALINK NZ LTD(Terraview)-DCDB Data as at 20.05.99>Title & VNZ data as at 15.05.99.Geodetic data as at 11.10.97.  
 Cadastral Information from LINZ Digital Cadastral Database (DCDB). CROWN COPYRIGHT RESERVED.

**Shannon Public Meeting at Shannon Library**  
**7 December 1999**

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**Shannon Domain**

Community Query

Question raised over the tree register - is it voluntary?

Community Response

Yes: Council does not take trees without owners' permission.

Community Response

Phoenix Sports Club - Umbrella Club for Netball and Tennis.

Changing rooms are scungy. Athletics use it during the summer - very regular users.

Cycle track full of holes. Vandalism is worse. Would not want Hyde Park playground moved to the Domain.

Community Response

Cycle track - It's all part of the maintenance. Cycling use to be one of the top sports in Shannon and well used. The track can also be used to skateboard and roller blade on. We could get a club night up and running.

Council Response

Advised cost of resealing cycle track. Approximately \$40,000. Can we afford this in Shannon?

Community Response

Maybe more thinking is required. Eastern and Central fund - can we use this for half pipe?

Council Response

Organisations applying for funds need their own financial resources. Labour funds worth are few dollars; this may cover this criteria, though not completely certain on this.

Community Response

Regarding Eastern & Central funding; could the funds be used in the Domain somewhere. E.g. for upgrading the cycle track etc.

Council Response

Just a skeleton application at first for consideration by Eastern and Central funds.

Community Response

The children of Shannon should be asked what they'd like to see done.

Council Response

Council received a submission from Shannon School children today.

Community Response

Secondary schools need to be consulted as well. Discussions regarding skateboard half pipe. Half pipe only used when in the public eye. Skateboarding is mainly a boys sport, is this fair distribution of funds.

Community Query

Country fair held at Domain recently, but vehicle access is not good.

Council Suggestion

Should we make the Domain multi-purpose? Chains and bollards etc and more user friendly.

Community Response

General agreement.

Community Response/Query

Since the Basketball hoop and backboard was removed more vandalism has occurred. Mix up over the removal of the Basketball hoop – Why did it go?

Community Query

Volleyball area could be appropriate for a basketball hoop. Understand Council took it down to clean.

Community Query/Responses

Murals on back wall of grandstand: Security - murals could work well. Could involve local children. Should provide a specific wall for tagging - kids trademarks. (Consult with Youth Committee)

Council Suggestion

Domain or elsewhere?

Community Response/General Discussion

Needs to be visible (perhaps a side road not the State Highway). Graffiti (tag) wall a good idea. Concern with swear words on graffiti wall. Because the Domain is on a State Highway children may choose to tag buildings. Should be on a wall not visible from the main road. Worked well at a family home. It was on a tin wall. Can talk to secondary schools about this. Domain needs a bigger 'No Dogs' sign to deter people travelling through town stopping there and letting their dogs out to relieve themselves. Dog exercise area could be at the end of Grandstand by the river.

Street

Council Suggestion

Should the concrete ticket box remain?

Community Response

General discussion regarding its non use. Yes, remove it

Council Response

Clarified rugby clubrooms owner? Council own land - leased peppercorn rent.

Community Response

Discussions regarding other buildings on Domain e.g. Phoenix building. Windows not locked. Kids get through windows. Things always getting stolen especially while the Country fair was on.

Council Response

Building is community owned.

Community Response

Toilets and showers/changing rooms need upgrading.

Council Response

Have there been any water problems with the showers; do they still run out?

Community Response

No problems recently; about two years ago - plumber put in a new line - no problems since then.

**Hyde Park**Community Query

Rumours circulating the community that Council are getting rid of the park - due to removal of equipment by the Bunker Club. Kohanga and Play Centre often use the area.

Council Response

Council has no plans to sell Hyde Park. Picnic table and chairs were removed by Bunker Club to repair. Council were not notified, but the Club is very good at providing and fixing these fixtures.

Community Response

General approval of Willow trees, which provide good shade. General disagreement to moving the play equipment to the Domain. Needs updated equipment. Old equipment taken out but noting replaced it. Tractor, why did it get taken away?

Council Response

Council represents ratepayers and has an obligation to remove unsafe equipment under the OSH requirements. We need to remove dangerous equipment or replace it. From other experiences the tractor was too dangerous to risk leaving in the park

Community Response

Equipment appears to have been moved out of area altogether. Hyde Park is donated land and is well used. We don't consider there is much cost of upkeep.

Council Response

So there is a clear message that people want to see play equipment on Hyde Park.

Community Response

Strong agreement to retain Hyde Park and it's play equipment. Safety bark and wood chips - kids take it away and scatter it everywhere on their way to school.

Council Query

Are there any other facilities you feel you need?

Community Response

Upgrade play equipment, toilet a must, seats and picnic tables. Two toilets in Moynihan Park hardly ever used. Want it properly landscaped, like Te Maire Park. Drainage - needs to be dealt with. Needs more equipment at Hyde Park.

Council Query

Would you want traditional equipment or new modular equipment?

## **Shannon Domain Significant Dates/Events**

1956	The grandstand was built with Council taking out 20,000 Pounds insurance cash.
2 November 1965	Council agrees to site jumping pits at the Domain.
3 September 1964	Shannon Cricket Club requests use of Domain for 1964 - 1965 season.
22 November 1965	Council agrees to install temporary power for the Amateur Athletic Club and Shannon Rugby Football Club and pay one third the cost - 6 Pounds.
24 February 1966	Council proposes to build two ticket boxes at 123 Pounds.
20 October 1966	Shannon Softball Club granted Domain use for one season.
26 October 1966	Grandstand repainted at a cost of 99.16 Pounds.
1967 - 1968	Large amounts of vandalism to grandstand.
22 August 1968	Council accept quote of \$205.36 from Mr JW Fox, Plimmer Terrace, Shannon for building a new ticket box, at the south entrance. At this time the venue was in heavy demand as a sportsgrounds.
20 December 1968	Central Marching Association granted use of the Domain for the purpose of parking buses.
20 March 1969	Council resolves to grant \$66.00 to Shannon Cricket Club for maintenance work on grounds over previous few months. Council will first deduct \$15.25 for an unpaid account, leaving balance at \$50.75.
25 March 1969	Shannon Domain credited with \$48.80, as a percentage of gate takings.
23 September 1969	Council decided to meet any expenses incurred by Clubs voluntarily maintaining the Domain.
20 February 1970	Resolved that no golfing allowed on Domain. Clubs are to pay \$10.00 per season plus power.
3 November 1971	Council accepts quote from Mr HW Sayer for connection of sewer to grandstand for \$122.00.
1971	The power metres are read at the end of each season and relative accounts forwarded.
30 October 1973	1 Kokwitia, 1 Rhododendron, 3 Dr Rold Azaleas, 2 Yellow Azaleas, 2 Orange Azaleas, 3 Red Azaleas, 2 Flowing Peach Blossoms, 1 Flowing Cherry Blossom, 2 Argutts Unejo and 1 Red Bottle Brush, Purchased for Domain at \$47.40.
1 February 1974	Council accepts quote from Mr Bruce M Scott for \$210.00 for painting the Shannon grandstand roof.

April/May 1974	Numerous complaints about Friday/Saturday nights vandalism at Domain received by Council. Range from broken windows to knocking holes in walls to attempted arson. Council contacts Police, but progress is slow.
June 1975	Shannon County Council decides to phase out letting of Clubrooms and retains it solely for club functions.
1975	Season charge for using Domain \$15.00 plus any power used.
1976	Shannon Rugby Football Club charged \$10.00 for the season. Charges for use of Domain for a one-off occasion average at \$2.00.
20 July 1976	Resolved that Shannon Rugby Football Club and Shannon Fire Brigade have permission to install a gate in the fence behind the clubrooms at their own expense subject to construction being to engineering satisfaction.
July 1976	Hanana Brothers Softball Club granted use of Domain for season at \$15.00.
1976/1977	Council sprayed the Onehunga weed on Domain at start of 1976-1977 season.
August 1977	Liquor licence granted to Shannon Rugby Football Club for Saturdays, between 1 March and 30 September, between 3.00pm and 8.00pm.
21 February 1978	Resolved that a sign be placed at grandstand entrance advising that the playing of children in the grandstand is prohibited.
15 August 1978	Resolved to remove iron fence in south-west corner of Domain.
19 September 1978	Shannon Rugby Football Club charged \$20.00 for season.
20 September 1979	Mr NT Hudson, Shannon donated six golden willow tree plants to Shannon community.
1979	To combat vandalism, Council asks residents in vicinity of Domain to "keep a watch" and phone Councillors if anything is seen.  Amateur Athletic and Cycling Club are yearly Domain users.
26 October 1979	Domain grass cutter gets a rise in pay from \$10.00 to \$15.00.
14 November 1979	2000 tonnes of lime purchased for spreading on Domain.
8 February 1980	Council decides to install a coin operated meter system at Shannon for all power. Works Order 1568.
18 March 1980	Resolved charges for Shannon Domain - casual hire - \$7.00 per day - season - 1 day/evening per week - \$15.00 - season 2 days/evenings per week - \$30.00
18 March 1980	Horowhenua Rugby Football Union is permitted to use Domain from 1 April 1980 to 30 August 1980, subject to Council receiving 30% of actual gate takings, with a minimum of \$150.00, and the same for 1981. The Union objects but Council stands firm.

15 July 1980	Vandals apprehended at Domain for throwing mud at grandstand and breaking windows.										
19 August 1980	Permission granted to Shannon Rugby Football Club to 'mole drain' a portion of the oval area. Shannon District Community Council to contribute \$60 towards resewing.										
28 October 1980	Resolved that Councillor BP Moynihan be empowered to plant 200 donated pine trees in the wet area of the reserve previously occupied by the old Council Depot site in Graham Street providing there was no existing lease on the land.										
1980 - 1981	The gate takings for the Shannon Rugby Football Union for 1980 were \$661.80 and \$576.00 for 1981.										
16 March 1982	Resolved that the quotation for painting Shannon Domain by GP Moynihan and Partner for \$864 plus paint be accepted.										
16 March 1982	Local Netball Club wish to establish court facilities - Council to investigate.										
28 April 1982	Mr JE Calder, Margaret Street, Shannon accepted by Council to paint frontal beam of Shannon Grandstand for \$331.00. Works Order 3389.										
20 July 1982	Shannon Netball Tennis Courts Project Fundraising Committee advise their intentions of raising \$15,000 towards the project.										
1982	Costs of tennis/netball courts in 1982.										
	<table border="0"> <tr> <td>1. Strip topsoil, motal and compact (full cost but may be offset by sale of topsoil)</td> <td style="text-align: right;">\$3,000</td> </tr> <tr> <td>2. Prepare topcourse to final level and lay hotmix (from estimate provided by D Higgins &amp; Sons) 1121m<sup>2</sup> @ \$12/m<sup>2</sup></td> <td style="text-align: right;">\$13,455</td> </tr> <tr> <td></td> <td style="text-align: right;">_____</td> </tr> <tr> <td></td> <td style="text-align: right;">\$16,455</td> </tr> <tr> <td></td> <td style="text-align: right;">_____</td> </tr> </table>	1. Strip topsoil, motal and compact (full cost but may be offset by sale of topsoil)	\$3,000	2. Prepare topcourse to final level and lay hotmix (from estimate provided by D Higgins & Sons) 1121m <sup>2</sup> @ \$12/m <sup>2</sup>	\$13,455		_____		\$16,455		_____
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	<p>This allows for 1 metre clearance around the full size netball courts (30.5m x 15.25m) Tennis court area smaller (23.77m x 10.97m). Fencing would be required.</p>										
October 1982	Season rental for one night per week increased from \$15.00 to \$25.00, 2 nights per week \$50.00, \$7.00 for an occasional fixture.										
9 February 1983	Work on tennis courts begins - topsoil scrapped off, site levelled and first base filler laid. Smith Concrete submits tender of \$7,439.90 for fencing courts and is accepted.										
15 February 1983	Resolved that further fundraising ventures involving sale of Council property must be referred to Council prior to any initiating action.										
November 1982	Council applies to local authorities community facilities fund for aid in funding the courts.										



13 April 1983	Updated construction estimate - \$21,350.00.
17 March 1983	Ministry of Internal Affairs grants a subsidy of \$5,000 for the project to Horowhenua County Council.
6 June 1983	Official opening of tennis/netball courts.
19 July 1983	The three power metres in Shannon grandstand are to be replaced at \$20.00 per meter.
28 September 1983	Final cost of tennis/netball courts is \$28,000.
6 December 1983	Mr John Williams of Shannon Rugby Football Club will undertake grass cutting of Domain during season at no cost to Council, but only until beginning of February.
21 March 1984	Occasional game charges are \$8.00 per occasion.
16 May 1984	Sign to be erected "No rollerskating on tennis/netball courts".
15 May 1990	Letter from Shannon Progressive Association concerning lights at the Domain during rugby practices, especially those facing eastern end of grandstand.
16 May 1990	Council respond saying they will arrange for offending light to be realigned.
22 May 1991	Works & Services meeting. Resolved that the Shannon Domain sportsground be placed on the 1992/93 estimates for upgrading purposes.
30 March 1992	The replacement of heating unit for the showers is approved.
3 June 1992	Operations & Services meeting: Investigate the cost of replacing the bird netting at Shannon grandstand with timber if it would be more economic in the long term.
8 July 1992	Maintenance and general improvements of toilets required.
12 August 1992	Operations & Services meeting: Hokio Progressive Association Inc to be thanked for using flax from the Shannon Domain to stabilise sand at Hokio Beach.
8 September 1992	Letter to Keep Shannon Beautiful Committee offering some suitable plant stocks for the perimeter of the Domain and thanking them for their assistance in this matter.
4 November 1992	Letter to Phoenix Sports Club regarding request to install a trophy cabinet in the Mavis Vinsen Pavilion, but shall be at no cost to Council.
29 April 1993	Chronicle article regarding the danger posed by the Domain lights to traffic, particularly in the wet.
8 June 1993	Public toilets at Shannon Domain, Stout Street - recommendations <ul style="list-style-type: none"> <li>1. Wash hand basin with cold water provided is required in the vicinity of the two female toilets at the eastern end of the grandstand.</li> </ul>

2. Natural ventilation is required in one female toilet at the eastern end of grandstand and vent required in door or wall.
3. A wash hand basin with cold water provided is required in the mens toilet at the western end of the grandstand.
4. The male and female toilets need painting out.
5. The urinal in the mens toilet requires cleaning.

Recommended that work on the above be carried out as soon as possible. A long term improvement would be the eventual replacement of the male urinal.

8 June 1993	Letter in response to letter from Secretary of Shannon Rugby Football Club asking for 40 litres of paint for application on a concrete surface beneath the grandstand. Inspected by Parks Manager and recommended 8 litres of paint for toilets at \$5/litre.
10 July 1993	Shannon Rugby Football Club wish to upgrade both the male and female toilets and changing rooms to comply with appropriate health standards for a public hall.
10 July 1993	Recommendations from Operations Manager to Parks Supervisor: <ol style="list-style-type: none"> <li>1. Wire mesh at each end of grandstand needs replacement to prevent children from falling through window space.</li> <li>2. Main grandstand door requires a new deadlock and appropriate carpentry repairs - presently not lockable.</li> <li>3. Please install a padlock to male and female toilets to overcome present vandal damage.</li> </ol>
28 April 1993	Operations & Services Committee meeting regarding Council's obligations to upgrade lights at the Domain.
14 July 1993	Letter from Phoenix Sports Club applying to use the grounds of the Domain for volleyball games.
11 November 1993	Letter to Shannon Cricket Club in response to a letter from them 29 October 1993. Council will now mow the Shannon Park Domain twice a week for the spring period until grass growth has subsequently slowed down.
15 February 1994	Letter to Horowhenua Energy regarding Shannon Domain lighting proposal reiterating the following points: <ol style="list-style-type: none"> <li>1. Moving some of the existing poles to move appropriate sites.</li> <li>2. New poles as required.</li> <li>3. Extensions to existing poles.</li> <li>4. Charge on a per hour basis - most work should be completed for around \$1,000, therefore this is the ceiling limit for this work.</li> </ol>
17 May 1994	Letter asking for a fence around the Domain to aid in revenue collection.
20 May 1994	Letter to Chairperson of Horowhenua Rugby Football Union indicating concern that the 'keep' of the facilities at the grandstand, for example dirty messy changing rooms, broken glass around grandstand and the track, rubbish from food and beverage sales from the rugby clubrooms. Padlocks have been removed from external womens toilets and replaced with 'non-Council' locks. This is frustrating to our staff in their ability to service the toilet block. Regular checks will be made over next couple of weeks, and if

situation does not improve the Shannon Club will be locked out of grandstand (downstairs section) for at least one week initially. Shannon Domain fence: propose that it be put forward onto the 1995/96 financial year submissions round.

- 1 July 1994 Site visit with John Williams of Shannon Rugby Football Club. The club is:
1. To take an active role in a letter sweep on a weekly basis outside the clubrooms and keep facilities in a reasonable state of cleanliness.
  2. Arrange quotes for builders to repair/replace glass louvre windows around the west, north and east facing walls of the Domain grandstand.
  3. Arrange quotes for replacing corner flashing, especially south-west corner of grandstand.
  4. Ask for quote to repair the wire mesh running up the stairs and along the front of the balcony of grandstand.
- Council will:
1. Arrange maintenance and ensure monitoring.
  2. 3 more rubbish bins.
  3. 2 hard brooms.
  4. Replacement of all missing padlocks and for them to be fixed permanently to the facilities, doors etc.
  5. Arrange for toilet doors to be unlocked as of Friday night or Saturday morning and locked again as of Monday morning.
  6. Seasonal "spring clean" will be arranged around the grounds and in an around the grandstand to coincide with the beginning of the rugby season and the summer sports season. Mostly PD labour with some assistance by Council employees.
- 4 July 1994 Letter to John Williams advising him that the Shannon Domain grounds will be closed for two weeks for turf recovery following recent use and heavy rainfall.
- 18 July 1994 Letter to John Williams regarding proposed grounds maintenance programme for 1994. July, apply calcium ammonium nitrate at end of rugby season, bore, groove, topsoil, level, fertilise, sow, seville ryegrass and water the cricket pitch.
- 14 September 1994 Shannon Rugby Football Club ask Council to act as guarantor for a loan not exceeding \$11,000 to complete clubroom extensions.
- 19 October 1994 Loan accepted from ANZ.
- 28 February 1995 Shannon Domain floodlights erected last year have slipped or were never directed correctly - need refocussed and/or tightened up.
- 11 May 1995 Letter from Parks Manager to John Williams of Shannon Rugby Football Club indicating that Council may meet half the costs for maintenance or replacements of the new floodlights up to end of the 1995/96 season. Floodlight bulbs did not last as long as expected.
- 2 November 1995 Steel beam along front of the grandstand may be badly corroded and is a load bearing structure. Should be inspected to ensure that the structural integrity has not been compromised.

- 21 December 1995 Council to pay outstanding power account to avoid disconnection by Electra, but negotiations necessary to sort out proportion of cost for running lighting and showers are required.
- 19 January 1996 Letter from Parks Manager to Shannon Rugby Football Club regarding Council to pay for power from 21 February 1995 - 18 August 1995.
- 22 October 1996 Meeting at Shannon Domain (Parks Manager, John Williams, Barry Lyons and Rod Abblie (Manager, Linework)).
- Discussed apparent loss or theft of a floodlight at or about time Council purchased/installed new floodlights. Linework Manager undertook to replace or repair lighting. Parks Manager suggested Shannon Rugby Football Club offer Linework sponsors credit in return. Both parties seemed happy with this offer.
- 7 November 1996 Reported that there was a lot of rotten timber around about the grandstand.
- 6 June 1997 The six showers at the grandstand are not adequate during heavy use, especially during winter when up to 80 players are using the facilities on the weekends and 40 players practicing on Tuesday and Thursday nights. Insufficient pressure results in long delays and queues. The Shannon Rugby Football Club have offered to contribute \$500 towards the \$3,000 cost remedial work.
- 14 November 1997 Letter from Shannon Rugby Football Club asking that the reading and carparking area outside the grandstand and clubrooms be repaired due to cracking and pot holes.
- 24 February 1998 Letter to Works Civil asking for their interest in the painting project.
- 2 March 1998 Letter to Works Civil indicating that the total budget for painting project is \$12,000.
- 24 March 1998 Letter from Works Civil regarding quotes received for painting of Shannon grandstand. The lowest and recommended one is \$14,913.
- 15 May 1998 Council's Contracts Officer notes that no immediate work to the carpark is required and can be deferred.
- 24 July 1998 Timing and funding for structure such as half pipe needs to be better and perhaps best conceived from other avenues such as Lotteries Boards.
- 22 July 1998 Letter from Shannon School Council Group requesting a half pipe for rollerblading and skateboards at the Domain.
- 20 August 1998 Letter from Parks Manager thanking Richard Chandler at Resene Paints Ltd for preparing painting specifications for the Shannon Grandstand. Council has a plan of gradually developing as many of the public buildings and passive areas in Shannon into a c.1920's style.
- 10 August 1999 Site visit 31 July 1999.  
Painting work of high standard.  
\* Some timber work to be put up and painted where the windows used to be.

- \* Down pipes from roof overflow during heavy rain.
- \* Thought required for discharge either into a new soakpit or out to an area not by the building. Currently virtually all roof discharge is into the sewerage system.
- \* Minor graffiti since painting contractor finished which he is going to touch up free and also supply Council with some touch up paint.
- \* Graham Lamond to get Tatanas to form a metalled area outside the eastern end of the building where they enter from the outside gates and go underneath the grandstand itself.
- \* Fittings of the timber work for the window area and galvanised mesh. Mesh to be installed on completion of painting.

18 January 1999

Letter from Phoenix Sports Club regarding installation of floodlights and their ongoing costs. After installation of three floodlights around the netball/tennis courts (corner Vogel and Stout Streets, Shannon) they will then be owned by the Club. All maintenance and repairs will then be the responsibility of the Club. Current floodlighting will then be disconnected at the base of each pole and arrangements made by Council to remove the existing floodlighting.

15 June 1999

Tony from Works Civil thanked for catching offender doing the damage to the grandstand.

## **ADDENDUM**

### **Shannon Domain Reserve Management Plan**

1. Two submissions were received on the above Plan during the consultation process under Section 41 of the Reserves Act 1977 and are appended to this addendum.
  
2. Submissions were considered at a special meeting of the Development Committee on 19 June 2000 and the following resolution ratified by Council on 19 July 2000.  
  
(See attached).
  
3. The Shannon Domain Reserve Management Plan was adopted by Council on 19 July 2000 and publicly notified on 12 & 16 August 2000.
  
4. A copy of the Management Plan was forwarded to the Department of Conservation on 16 August 2000.