

Notice is hereby given that an ordinary meeting of the Foxton Community Board will be held on:

Date: Monday 28 February 2022
Time: 6.00pm
Meeting Room: Te Awahou Nieuwe Stroom
Venue: 92 Main Street
Foxton

Foxton Community Board

OPEN AGENDA

MEMBERSHIP

Chairperson	D J Roache
Deputy Chairperson	Ms P R Metcalf
Members	Cr D A Allan
	Cr R J Brannigan
	Mr T J Chambers
	Mr J F Girling

Contact Telephone: 06 366 0999
Postal Address: Private Bag 4002, Levin 5540
Email: enquiries@horowhenua.govt.nz
Website: www.horowhenua.govt.nz

Full Agendas are available on Council's website
www.horowhenua.govt.nz

Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Te Awahou Nieuwe Stroom, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takeretanga o Kura-hau-pō, Bath Street, Levin

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1 Apologies

2 Public Participation

Due to COVID-19 Protection Framework this meeting will be held in person; however, members of the public will not be able to attend. Public Participation will be by way of written submission, which will be read out during the meeting. Written submissions will be required by 12 noon on the day of the meeting by email to public.participation@horowhenua.govt.nz

Further information is available on www.horowhenua.govt.nz or by phoning 06 366 0999.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest in writing they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

5.1 Meeting minutes Foxton Community Board, 18 October 2021

Chairperson's and Board Member's reports

File No.: 22/66

1. Purpose

An opportunity for the Chairperson and board members to provide written or verbal updates on items of interest to the Board.

2. Recommendation

That the Board

- 2.1 RECEIVES the 22/66 Chairperson's and Board Member's reports.
- 2.2 NOTES this matter or decision is recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments

No.	Title	Page
A	Report to Foxton Community Board - Tricia Metcalf - February 2022	8

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Grayson Rowse Principal Advisor - Democracy	
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Approved by	Grayson Rowse Principal Advisor - Democracy	
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Report to Foxton Community Board – from Tricia Metcalf as FCB Rep

- **Mavtech**
- **Manawatu Estuary Trust (MET)**

Date: 21st February 2022

Group	
<p>MAVtech Highlights from 5 February Trustee meeting (draft)</p>	<p>Chair’s report</p> <ul style="list-style-type: none"> ➢ Website re-activation – the person to be engaged has extensive museum knowledge and can shape the website to our specific (rather than generic) needs including collection and event updates. ➢ New HDC CEO Monique Davidson, starts in May. Chair to continue developing the relationship with HDC through Arthur Nelson in the interim, will contact HDC re roof assessment that partially occurred prior to Christmas ➢ Well done everyone who facilitated the very successful HDC pre-Christmas event ➢ Victoria Edwards, Heritage Planner formerly of Palmerston North City Council and now at HDC, visited and documented Coronation Hall with her paranormal group. No word on findings (or hauntings!) yet, but a good relationship to form ➢ Discussion around film development in New Zealand, and access to film. We need to make sure MAVtech Policy Documents clearly state <i>MAVtech does not lend original film to individuals or groups except in exceptional circumstances</i>, or similar. ➢ Special acknowledgement of the excellent, galvanising work being done by Jacob Brookie to raise the profile of MAVtech and its collections! A new exhibition at Te Takere in Levin has just opened, with a second successful display at MINT achieved also. Well done Jacob! ➢ The Trust Board may need to conduct some aspects of its meetings in the coming months by email and subcommittees to alleviate the possibility of Omicron. ➢ <u>Possible re-opening strategy</u> was discussed could be to do 1 day a month, with longer opening hours, a possible theme, all volunteers present, and possibly hold the Trust Board meeting on the same day. Toni to check visitor number allowance and gauge Volunteer feedback. <p>Business MAVtech Development</p> <ul style="list-style-type: none"> ➢ Frank Stark presented “MAVtech Timeline” and spoke to the MAVtech Reset document. <ul style="list-style-type: none"> • The procedural steps required, from the Board, funders and others, to get the redevelopment to a conclusion. • Emphasising MAVtech’s unique strength in technology rather than content. • <i>Museum of Forgotten Futures</i>’ as a motto or concept for promoting MAVtech – audio, film and broadcasting technologies once hailed as the ultimate achievement and now forgotten.

<p>MET Highlights from 1st February minutes (draft)</p>	<p style="text-align: center;">MANAWATU ESTUARY TRUST</p> <p>GENERAL BUSINESS</p> <p>1. Farewell to the Birds: Kath to email Dr Phil Battley re suitable date and time.</p> <p>2. Viewing Platform: Results of the house calls to neighbours of the proposed site.</p> <ul style="list-style-type: none">• The majority did not reply.• After discussion it was decided that we have met the requirement for consultation and our next step is to go back to HDC. <p>3. Dune Garden and Wetland: Arnim reported that work in the dunes is continuing fortnightly, with some people doing more in their own time. The team is keeping on top of the weeds. He writes a report after each work day and anyone interested in getting this should give their email address to Arnim.</p> <p>4. DOC Report: (Abi Wightman)</p> <ul style="list-style-type: none">• Abi reported on the progress with Spartina and Sea Spurge. DOC did a survey in December and found few Spartina plants. The Sea Spurge plants that were found were sprayed. DOC will support Horizons' Plant for Weed swap.• She has been looking at possible signage for the dunes, for education and compliance. DOC has to have oversight of any new signs but it is up to others to make them, however DOC can supply some basic compliance signs. <p>5. Vehicles and Bikes on Dunes:</p> <ul style="list-style-type: none">• A meeting is being organised by HDC (Sean Hester) and Ross Brannigan. Brett Russell (Foxton Beach Progressive Association) had been speaking with Sean and it is "work in progress" – date and place to be confirmed.• There was general support for MET being involved.
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Reporting Officer's Report

File No.: 22/68

1. Purpose

To update the Foxton Community Board on items of interest to the Board.

2. Recommendation

That the Community Board

- 2.1 RECEIVES the Report 22/68 Reporting Officer's Report.
- 2.2 NOTES that this matter or decision is recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 NOTES the appointment of Ms Monique Davidson and Chief Executive from 2 May 2022, and David Wright as interim Chief Executive up until 2 May 2022.
- 2.4 CONFIRMS the following are matters the Board would like to address or receive more information on:
 - Holben Reserve including road safety issues
 - Flooding issues at Foxton Beach
 - Forbes Road subdivision
 - PNCC waste water plan
 - Foxton Beach Freeholding account
 - Memorandum of Understanding with Save Our River Trust (SORT)
 - Support for Foxton Community Centre
- 2.5 NOTES the Council's adoption of vaccine pass requirement for access to Council facilities, and adoption of the governance level COVID-19 vaccination policy.
- 2.6 NOTES the restrictions placed on Board meetings by the COVID-19 Protection Framework Red Light settings.

3. Activities since last meeting

The following activities or events of interest to the board have occurred since its last meeting held on 18 October 2021.

3.1 Appointment of Horowhenua District Council Chief Executive.

At an emergency meeting of the Council on 20 December 2021, the Council agreed to appoint Ms Monique Davidson as Chief Executive of the Horowhenua District Council. Ms Davidson is currently the Chief Executive of the Central Hawkes Bay District Council and previously worked for the Horowhenua District Council. She takes up her appointment on 2 May 2022.

In the interim, the Council have appointment Mr David Wright as interim Chief Executive.

3.2 Foxton Community Board Workshop

On 31 January 2022, the Board held a workshop instead of its normal meeting.

At that workshop, it received a presentation from Ms Sarah Sinclair, Chief Infrastructure Officer for Palmerston City Council, and David Warburton, Sponsor of the Palmerston North

City Waste Water Project. The presenters advised that the best practicable option was that highly treated water would be discharged to land and the river. Three-quarters of the time the treated waste water will be discharged to the Manawatū River. During the remainder of the time, the discharge of wastewater reduces to the river by 75% and this highly treated water is then used to irrigate crops. It was noted that the highly treated waste water was treated to such a high extent, that it would require nutrients to added back in if it was to be used for irrigation. It was further noted that the micro filters being used filter out particles as small as 0.004 microns prior to ultraviolet sterilisation.

The next steps for the Palmerston North City Waste Water Project will be to lodge a consent application with Horizons this year.

The board also discussed their priorities for the coming year. These items are matters the Board would like to address or receive more information on:

- Holben Reserve including road safety issues
- Flooding issues at Foxton Beach
- Forbes Road subdivision
- PNCC waste water plan
- Foxton Freehold account

3.3 Council policy on vaccine passes and Governance level COVID-19 policy

At its meeting on 9 February 2022 Council agreed to require vaccine passes, or proof of vaccine exemption, for everyone entering Council facilities. These facilities include Te Awahou Nieuwe Stroom and the Foxton Pool.

The governance level COVID-19 policy is:

The Governance COVID-19 Vaccination Policy shall apply from 21 February 2022;

All 'in-person' participation at formal Council meetings and Committee meetings, Hearings and official Council Workshops shall be vaccinated' and otherwise comply with Council Vaccination Policy for entering Council facilities.

This includes but is not limited to:

- *Elected Members;*
- *Appointed Independent Committee Representatives*
- *Council Officers;*
- *Presenters;*
- *Visitors attending the meetings, Hearings and Workshops described above;*
- *Media*

To prove that a person is vaccinated, they must show their My Vaccine Pass, or relevant exemption documents, together with appropriate photo identification, on request.

Attendance at those meetings that would otherwise be open to the public, will be broadcasted live via audio and/or video of the meeting.

Elected Members may attend any meeting that they would otherwise be entitled to attend by means of an audio link or audio-visual link to the proceedings as provided for in clause 25B of Schedule 7 of the Local Government Act 2002.

The policy will be reviewed prior to the expiry or repeal of the Epidemic Preparedness (COVID-19) Notice 2020.

“Vaccinated means:

- Being fully vaccinated against COVID-19 as evidenced by a current, verifiable My Vaccine Pass (in electronic or print format) and remaining current with up-to-date boosters as outlined by the Ministry of Health guidelines.*
- Having obtained an exemption from COVID-19 vaccination on medical grounds as approved by the Director General of Health.*

Additionally the Council confirmed that the policy extends to “all ‘in-person’ participation at formal Council meetings and Committee meetings, Hearings and official Council Workshops as set out in this report to apply from 21 February 2022 at all Council venues.” This includes meetings of the Foxton Community Board.

Further, the COVID-19 Protection Framework Red Light settings mean some changes to governance meetings, including the Foxton Community Board. While the Board meetings can continue in-person, all attendees must provide a valid vaccine pass, and all attendees must wear facemasks, except when speaking. Because of spacing requirements, and to minimize the risk of potential exposure, the public and media cannot attend Board meetings in person. As the public cannot attend and there are not facilities to livestream the meeting, the audio of the meeting will need to be recorded, and then made available after the meeting on the Council’s website. Alternatively, the meetings can take place via zoom and be livestreamed from zoom.

It is important to note that the Council will seek to relax conditions as soon as the environment is conducive to that.

3.4 Foxton Beach Freeholding Account

Attached to this report is a copy of the updated Foxton Beach Freeholding Fund projected forecast as at 31 January 2022.

Attachments

No.	Title	Page
A↓	Foxton Beach Freeholding Fund projected forecast as at 31 January 2022	15

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Grayson Rowse Principal Advisor - Democracy	
Approved by	Grayson Rowse Principal Advisor - Democracy	

Revised Meeting Dates for 2022

File No.: 22/69

1. Purpose

To set revised meeting dates for the Foxton Community Board for the remainder of the 2019-2022 triennium.

2. Recommendation

That the Community Board

- 2.1 RECEIVES Report 22/69 Revised Meeting Dates for 2022.
- 2.2 NOTES that this matter or decision is recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 ADOPTS these future dates for meetings of the Foxton Community Board:
 - 11 April 2022
 - 20 June 2022
 - 22 August 2022
- 2.4 NOTES that new dates for the Foxton Community Board will be set after the local body elections.
- 2.5 NOTES that additional ordinary or extraordinary meetings may be called if necessary and in line with notification requirements of Standing Orders and the Local Government (Official Information and Meetings) Act 1987

3. Background/Previous Council Decisions

A schedule of meeting dates for the Foxton Community Board were adopted on 18 October 2021.

The dates set were:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Foxton Community Board									
Frequency: Bi-monthly	31	-	21	-	23	-	18	-	19
6:00 pm Monday									
<i>Agenda closes cob Wednesday</i>	<i>25/01</i>	-	<i>15/06</i>	-	<i>17/05</i>	-	<i>12/07</i>	-	<i>13/09</i>
Workshops	-	21	-	11	-	20	-	22	-

The first meeting of 2022, was cancelled and instead a workshop was held on 31 January 2022.

At that workshop the board expressed a desire to amend the dates of its future meetings and workshops by swapping the dates of meetings and workshops.

The proposed revised dates are as follows:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Foxton Community	-	21	-	11	-	20	-	22	-

Board									
Frequency: Bi-monthly									
6:00 pm Monday									
<i>Agenda closes cob Monday</i>	-	14/02	-	04/04	-	13/06	-	15/08	-
Workshops	31	-	21	-	23	-	18	-	19

There is also a change to agenda closing dates.

4. Issues for Consideration

It is good practice for the Community Board to adopt a schedule of meetings for the following calendar year. This allows the business of the Community Board to be conducted in an orderly and transparent manner, enabling an open democratic process and allows public notification of meetings to be given in compliance with the Local Government Official Information and Meetings Act 1987.

Adopting a schedule also allows Community Board members to plan their commitments over the year.

Attachments

There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Grayson Rowse Principal Advisor - Democracy	
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Approved by	Grayson Rowse Principal Advisor - Democracy	
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Monitoring Report to 21 February 2022

File No.: 22/71

1. Purpose

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Community Board.

2. Recommendation

That the Community Board

- 2.1 RECIEVES Report 22/71 Monitoring Report to 21 February 2022 be received.
- 2.2 NOTES this matter or decision is recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments

No.	Title	Page
A↓	Foxton Community Board - Monitoring Report 2019/22	20

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Jody Lygo Democracy Support Officer	
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Approved by	Grayson Rowse Principal Advisor - Democracy	
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Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
14/674	16 Nov 2015	<u>Target Reserve Strategic Plan</u>		A Nelson	July 2020	On-going	Officers are seeking funding to commence planning for the next long term plan.
	27 July 2020	<u>Victoria Park Proposal</u>	The Board asked for this to be made a separate item on the Monitoring Report, as this should be looked at on its' own rather than captured in the wider strategic plan.	Sean Hester		On-going	<p>This project has now been approved by the NZMCA Board, and planning is being undertaken by that organisation to put in place the lease, as well as working through the consenting requirements. NZMCA and HDC, in conjunction with the Foxton Racing Club, have collaborated on a communications plan to publicise the opening of this park (date still to be confirmed). Both NZMCA and HDC will also investigate opportunities of on-going mutual benefit between Association members and the Foxton Community.</p> <p>The Motor Caravan Park opened in mid-January 2022, with an official opening ceremony in the process of being planned (exact date still to be confirmed).</p>
17/39	26 March 2018	<u>Foxton Beach Reserves Investment Plan</u>	Reporting on current projects to be provided on a quarterly basis	S Hester		On-going	Update to be provided by Officers at the next Foxton Community Board meeting. In addition, a walkover of the site is being organised for Officers and Foxton Community Board members before that meeting.

TRIM No: D18/95838

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Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
	29 July 2019	<u>FB Reserves Investment Plan Review</u>	<i>THAT the Foxton Community Board recommends that the refurbishing of the promenade space, including seating, be placed in the Annual Plan. THAT the Foxton Community Board's support for the foregoing resolutions is conditional on the funding source being other than the Foxton Beach Reserves Investment Plan.</i>	A Nelson		Complete	No funding was made available for the refurbishment of the Foxton Beach promenade in the 2020 Annual Plan.
19/456	11 December 2019	<u>Adoption of Standing Orders (Council Report)</u> Review of Foxton Beach Freehold Account Policy and Strategy and Foxton Community	<i>THAT the Horowhenua District Council, in line with draft Standing Order 6.6, reviews the delegations to the Foxton Community Board during the 2020/21 Annual Plan process which will include resources and</i>	G Rowse		On-going	Limited resource has resulted in a delay in engaging an investment advisor. Therefore, this action will not be completed before 31 October 2021 whilst other priorities are being worked on.

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Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
		Board delegations	<i>financial delegation; AND FURTHER THAT this review will be carried out in conjunction with the Foxton Beach Freeholding Account review.</i>				
20/385	28 September 2020	Foxton East Drainage Scheme project	<i>THAT the Foxton East Drainage Scheme Project be placed on the Foxton Community Board Monitoring Report.</i>			On-going	Horizons Regional Council to attend 18 October 2021 FCB meeting to provide an update on the project. On-site discussion to be arranged with HRC & HDC officers to identify solutions for flooding.