

Notice is hereby given that an ordinary meeting of the Foxton Community Board will be held on:

Date: Monday 11 April 2022
Time: 6.00pm
Meeting Room: Te Awahou Nieuwe Stroom
Venue: 92 Main Street
Foxton

Foxton Community Board

OPEN AGENDA

MEMBERSHIP

Chairperson	D J Roache
Deputy Chairperson	Ms P R Metcalf
Members	Mr T J Chambers
	Mr J F Girling
	Cr D A Allan
	Cr R J Brannigan

Contact Telephone: 06 366 0999
Postal Address: Private Bag 4002, Levin 5540
Email: enquiries@horowhenua.govt.nz
Website: www.horowhenua.govt.nz

Full Agendas are available on Council's website
www.horowhenua.govt.nz

Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Te Awahou Nieuwe Stroom, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takeretanga o Kura-hau-pō, Bath Street, Levin

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6.1	Chairperson's Report to 4 April 2022	5
6.2	Report back from Foxton Surf Life-Saving Club on Refurbishments to Club Buildings	
	Mr Daniel Cudby, Chairman of the Foxton Surf Life-saving Club, and Adam Radich, Refurbishment Lead, will report back to the Board on the refurbishments of the surf life-saving club buildings.	
6.3	Update from Save Our River Trust	
	A verbal update from Mr Robin Hapi, the Chair of the Save Our River Trust (SORT)	
6.4	Foxton Beach Community Centre - Request for use of Council land to erect a garage	14
6.5	Monitoring Report to 4 April 2022	19

1 Apologies

2 Public Participation

Notification to speak is required by 12 noon on the day of the meeting. Further information is available on www.horowhenua.govt.nz or by phoning 06 366 0999.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest in writing they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

5.1 Meeting minutes Foxton Community Board, 28 February 2022

Chairperson's Report to 4 April 2022

File No.: 22/131

1. Purpose

To present to the Foxton Community Board matters relating to the Foxton Community Board area.

2. Recommendation

- 2.1 That Report 22/131 Chairperson's Report to 4 April 2022 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Issues for Consideration

3.1 Board Member Update

An update report from Deputy Chair Tricia Metcalf is attachment A

3.2 Reporting Officers update

Foxton Beach Freeholding Account strategy and policy review is continuing. A review of the draft indicates that it is not yet ready for consultation or adoption. Officers will continue to try to progress this matter and are currently looking at securing additional short-term resources to complete this work.

3.3 Foxton Beach Freeholding Account

The updated Foxton Beach Freeholding Fund projected forecast as at 28 February 2022 is attachment B

3.4 Foxton War Memorial Hall Society – Update Report

An update from the Foxton War Memorial Hall Society is attachment C.

3.5 Horowhenua Community Camera Trust – Update

An update from the Horowhenua Community Camera Trust regarding the completion of the Foxton Beach security camera system is attachment D.

Attachments

No.	Title	Page
A	Tricia Metcalf - Report to Foxton Community Board April 2022	7
B	Foxton Beach Free Holding Account 28 February 2022	9
C	Foxton War Memorial Hall society Incorporated - Update Report	10
D	Horowhenua Community Camera Trust - Completion of Foxton Beach Security Camera System	11

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:
a. containing sufficient information about the options and their advantages and

disadvantages, bearing in mind the significance of the decisions; and,
b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Grayson Rowse Principal Advisor - Democracy	
Approved by	Ashley Huria Business Performance Manager	

Report to Foxton Community Board – from Tricia Metcalf as FCB Rep

- Mavtech
- Manawatu Estuary Trust (MET)

Date: 21st February 2022

Group	
<p>MAVtech Highlights from 5 February Trustee meeting (draft)</p>	<p>Financial</p> <ul style="list-style-type: none"> ➢ Motion was passed “ That the Financial Year, in line with written permissions received by IRD and Charities Commission, be changed to 1 July to 30 June. With the current financial year, allowing for the change, to run from 1/4/2021 to 30/6/2022 (15 months). ➢ The effect of this on the timing of the next AGM, which cannot now happen until beginning of August 2022 at the earliest. <p>Chair’s report</p> <ul style="list-style-type: none"> ➢ Chair and Frank Stark met with the HDC property managers to discuss status of MAVtech and project development ➢ AGM 2022: accepting the financial year end changes above, the AGM will be moved to August. ➢ Re-opening MAVtech – paused for now as the Covid outbreak takes it’s course. Nothing in April, but consider June as an option [see also Events Team report below ➢ Mavtech, through the Chair and Trustees, continues advocate and to build relationships with the museum sector and relate industries, to promote ourselves. <p>Events Sub-Committee:</p> <ul style="list-style-type: none"> ➢ Cathy to contact HDC to get approval to carry already received funding monies over into the new financial year if necessary. MAVtech has been unable to hold the Movie Festivals and events as planned for February and Easter due to the ongoing Covid restrictions and current Omicron outbreak surge. The team are keen to look at potential June dates and run the festivals / events then instead: Queens Birthday Monday 6th, Matariki Friday 24th <p>Website Subcommittee Report to date:</p> <ul style="list-style-type: none"> ➢ The team have been doing research on websites of similar organisations and will report next month. They remain conscious that funding allocations from grant monies are due in July and early 2023. <p>Collection Work</p> <ul style="list-style-type: none"> ➢ Jacob Brookie provided an update on the Te Takere exhibition, and the deferment of the associated events, that were planned, until the current Covid situation changes. <p>Collection Movements</p> <ul style="list-style-type: none"> ➢ Out on Loan, continuing: Movevector 8 projector, owned by Jim Harper personally, to Wellington Museum: the Chair is going to Wellington the week starting 7 March and will collect this

MET
Here are some photos taken by Terry Oliver-Ward of the crowd and the birds. Once again a lovely tribute to the birds

MANAWATU ESTUARY TRUST

At the time of writing this report MET had not had their April meeting another meeting
Farewell to the Birds: The Farwell to the birds was held 19 March 2022



**FOXTON WAR MEMORIAL HALL
SOCIETY INCORPORATED**

**C/- SECRETARY, 33 ANDREWS STREET, FOXTON BEACH 4815
EMAIL: foxtonwarmemorialhall@gmail.com**

25th March 2022

TO FOXTON COMMUNITY BOARD

UPDATE REPORT ON FOXTON WAR MEMORIAL HALL SOCIETY

Dear Community Board Members

Covid has slowed our initial timeline quite substantially. To that effect we have sent off an appeal to the HDC Councillors for an extension on presenting the business case to support transfer of ownership to the Society TO 30 June 2023.

We still have managed to make some progress in getting the Society incorporated which allows us to now start funding applications. We have also just lodged application for Charities Registration. Upon receiving that we will then be able to apply for IRD tax exemption and IRD number. Followed only then under new banking regulations get a bank account.

We thank the Community Board for their support and ask for their continued support in having an extension in time for business case be pushed out to 30 June 2023 with the Society making all practicable steps to bring that date forward.



.....
Nola Fox – Chairperson

On Behalf of Foxton War Memorial Hall Society Incorporated

HOROWHENUA COMMUNITY CAMERA TRUST

(formerly Levin Crime Prevention Camera Trust)

TO Chief Executive, Horowhenua District Council

FROM Chairperson Mel Douglas

DATE Tuesday 15 March 2022

COMPLETION OF FOXTON BEACH SECURITY CAMERA SYSTEM

PURPOSE:

This report advises the Council of completion of the Foxton Beach system development, and expenditure of funds provided by the Council.

BACKGROUND:

- Levin Crime Prevention Camera Trust has provided a growing monitored security camera service in central Levin since its formation with HDC in 2004.
- In early 2020, Foxton Beach Progressive Association brought its security camera plan into the Trust. The Trust let a contract for installation of five camera clusters surveilling road entry and exit points to Foxton Beach community, along with upgraded transmission and processing technology.
- HDC had approved funds of up to \$126,500.00 (including gst). An additional \$7780.72 (including gst) was granted by Council from general funds in June 2021.
- Complications around camera siting, Covid-19 effects, and fibre installation delayed finalisation in multiple ways until October 2021. Therefore the completed system incorporates necessary changes plus vandalism protections. These were negotiated with Council officers.
- Note that Council's current 3-year funding agreement 2021-2024 is not relevant to this report as it deals mainly with ongoing maintenance.

SYSTEM COMPLETION:

By October 2021 all camera clusters were in place, along with modified transmission (between Foxton Beach and the Levin Police Station), upgraded operations technology, and warning signage. The special grant of \$6.760k (ex gst) enabled the Trust's older server to be beneficially integrated with the new server installed.

Fibre installation difficulties necessitated routing of Foxton Beach camera signals through HDC headquarters at small additional cost. Recent vandalism at Foxton Beach necessitated preventive expenditure.

Upgrading of processing and monitoring technology in the Operations Suite at Levin Police Station was also completed by October 2021. Despite Covid-related difficulties, training of Trust and Police operators and system bedding-in is progressing.

FUNDS FROM COUNCIL:

Funds received from Council totalled	\$ 134,280.72
• Initial Grant 2020	\$ 126,500.00
• Special grant 2021	\$ 7,774.00
<u>Expenditure</u>	
• Contract payments x 3	\$ 117,449.83
• Server upgrade	\$ 7,780.72
• Warning Signage	\$ 1,157.91
• Transmission upgrade	\$ 1,798.12
• Operations suite upgrade	\$ 4,567.46
• Vandalism limitation	\$ 1,380.00
• Unexpended/refunded to Council	\$ 139.96
Funds expended totalled	\$ 134,280.72

ACKNOWLEDGEMENT:

With the Foxton Beach system operative and fully integrated with the existing Levin system, the Trust's volunteer operators and Levin Police are learning to work with new processing technology despite Covid-related difficulties and inevitable system adjustments.

Once again I express the Trust's appreciation for the valuable assistance and cooperation received from a range of Council staff, and from elected representatives. Horowhenua District Council remains a highly valued partner.

Consistent with our future plans, and our Funding Agreement and Memorandum Of Understanding, the Trust will continue to regularly liaise and report annually to you over the years ahead.

Best wishes

Mel Douglas, Chairperson.

**Horowhenua Community Camera Trust
Foxton Beach Security Camera Project**

			\$
	Total Funds Received		126,500.00
Costs		\$	
28/09/2020	The Old Foundry Signs	1039.80	
23/11/2020	B & M Security Ltd – 1 st payment	58,724.91	
9/12/2020	The Old Foundry Signs	118.11	
2/07/2021	B & M Security Ltd – 2 nd payment	23,489.97	
16/07/2021	B & M Security Ltd – wireless link	1,798.12	
12/11/2021	B & M Security Ltd – Final payment	35,234.95	
18/11/2021	B & M Security Ltd – PC & monitor	4,567.46	
15/02/2022	B & M Security Ltd – reposition & replace damaged battery box	1380.00	
			126,353.32
	Surplus to repay to HDC		\$146.68
	Additional funding from HDC for server integration Avigilon into NX Witness	7,774.80	
31/7/2021	B & M Security Ltd	7,780.72	
			(6.72)
	Net to refund		\$139.96

Foxton Beach Community Centre - Request for use of Council land to erect a garage

File No.: 22/84

1. Purpose

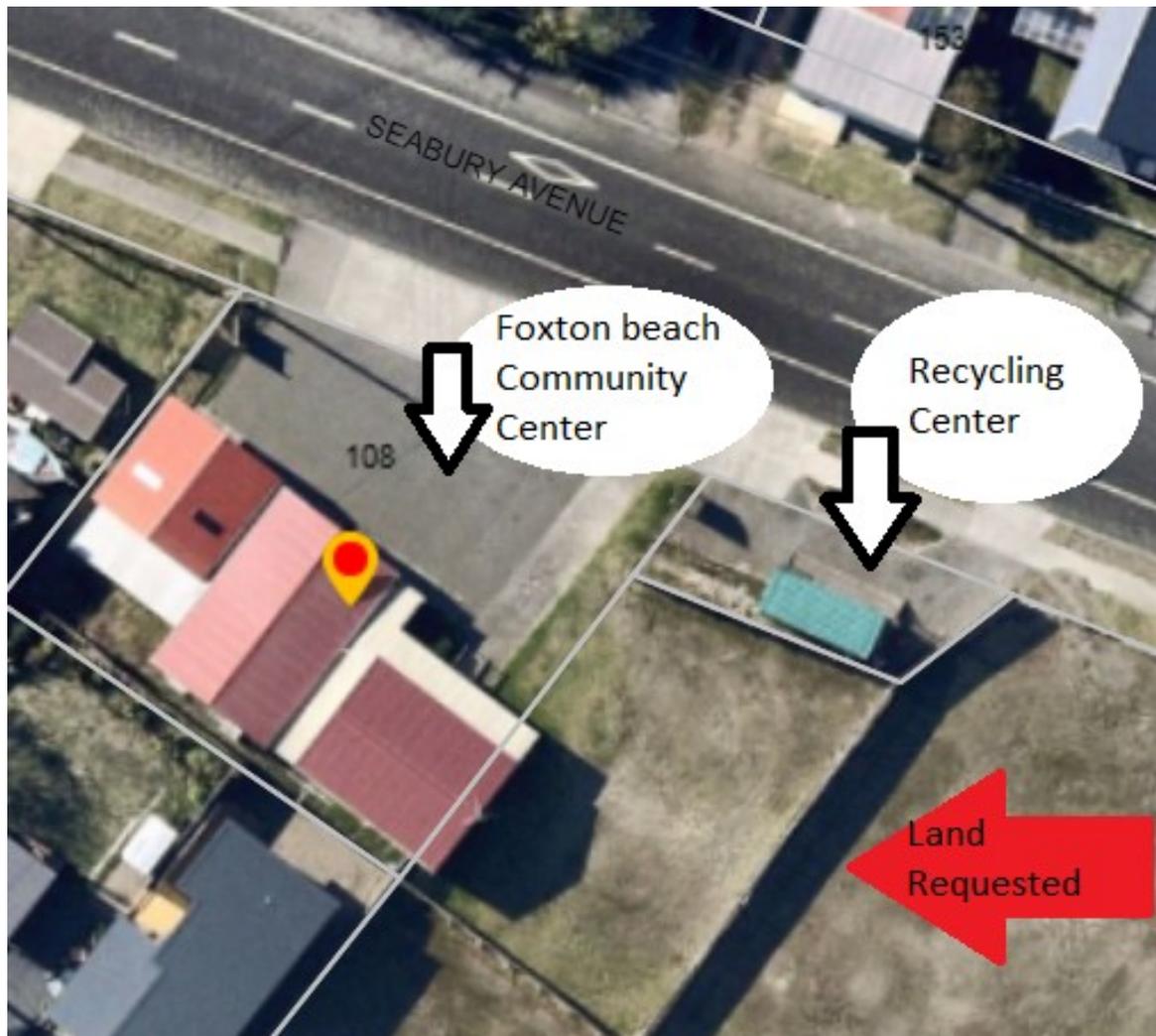
To advise the Foxton Community Board of a request by the Foxton Beach Community Centre for the use of Council land in Foxton beach to build a three bay garage for the Community Centre's shuttle vehicle.

2. Recommendation

- 2.1 That Report 22/84 Foxton Beach Community Centre - Request for use of Council land to erect a garage be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Board notes the land requested for use by the Community Centre is earmarked for future disposal or development as part of the Council's Property Strategy Policy.

3. Background/Previous Council Decisions

The Foxton Beach Community Centre wrote to Parks & Property Lead on the 6th of January 2022 requesting the use of the parcel of fenced off land on the Dawick Street open space reserve, adjacent to the to the Foxton Beach Community Centre at 108 Seabury Avenue, Foxton Beach, immediately behind the recycling center. This land would be used to allow building of a three bay garage, which would not fit entirely on the current site, for the Community Centre's shuttle vans. A copy of the letter is at attachment A. The aerial photo below shows the area of the reserve land requested.



This follows a similar request from April of 2019. The request was brought forward by the Foxton Beach Community Centre, proposing that a portion the land be used to build a three bay garage for their shuttle vehicles. The Parks and Property Manager responded to this request with a letter on behalf of Council. See attachment B.

Dawick Street open space/reserve, the area on which the Community Centre stands was classified as non-core to Council's business following an evaluation in January 2017. This means that Council would not lock up this land with any long term leasing, including the potential of building a garage.

In 2015 the Horowhenua District Council adopted a policy to manage its property portfolio. This policy requires Council to identify core and non-core properties, and over time to dispose of the non-core property sites.

4. Issues for Consideration

This request from January 2022 was provided to the Horowhenua District Council Parks and Property Manager. A review of the request notes that circumstances at the time of the 2019 request remain the same at the time of this request.

The land requested is part of a Property Strategy Policy that council adopted in 2015. This policy required Council to identify which of its properties are core and non-core. As this fenced off land adjacent to the to the Foxton Beach Community Centre, immediately behind the recycling center is a part of the Darwick Street open space it had been identified as a non-core property. This means the area has been earmarked for disposal or future development, therefore Council is not looking to burden it with any incumbencies.

The Foxton Beach Community Centre have also asked for \$25,000 from the Foxton Beach Freeholding Fund to build the three bay garage. Officers have not assessed this request for funding for two reasons. The garages can only be constructed as planned if building on the Dawick Street open reserve was possible. As noted above, that land has been identified for future disposal or development and therefore not available for use. Additionally, the request for funding was not supported with any additional documentation such quotes, or plans. Officers do not recommend proceeding with any funding recommendations until and if land access has been resolved.

Attachments

No.	Title	Page
A↓	Foxton Beach Community Centre request letter 2022	17
B↓	Council's Response to Foxton Beach Community Centre's request to build a double garage 12 April 2019	18

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Jody Lygo Democracy Support Officer	
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Approved by	Grayson Rowse Principal Advisor - Democracy	
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Foxton Beach Community Centre

108 Seabury Avenue, Foxton Beach 4815

Telephone: 06 363 8387 or 027 787 8387

Email: foxtonbeachcommunitycentre@outlook.com

To: Property Manager
c/- Sean Hester
Horowhenua District Council
Private Bag 4002
Levin

Date: 6 January 2022

Hello Sean,

The Foxton Beach Community Centre (Centre) requests the use of the parcel of fenced off land adjacent to the Centre at 108 Seabury Avenue, Foxton Beach and immediately behind the recycling centre. The Centre would use the land to build a three (3) bay garage to house the Centre's shuttle vans.

The Centre would also like to apply to the Foxton Beach Freehold Fund for fifty percent (50%) of the building cost to build the three (3) bay garages. The remaining fifty (50) percent will be covered by offers of voluntary work by builders and contractors within our local community and required funding from the Centre.

Enclosed is a copy of the quote received for a Quin standard 9 x 6 three (3) bay shed.

Sincerely,

12 April 2019

Merle Hoseason
Secretary
Foxtton Beach Community Centre
108 Seabury Avenue
FOXTON BEACH 4815

Dear Merle

Foxtton Beach Community Centre, 108 Seabury Avenue, Foxtton Beach

I acknowledge receipt of your email dated 3 March 2019 expressing the Centre's desire to build a new double garage and requesting an upgrade of the Community Centre. First, I must apologise for the length of time taken to respond this has in essence been due to an unusually high workload for the time of the year. In response to your query-

New Double Garage

Council adopted a policy to manage its property portfolio in 2015 (Property Strategy). The policy requires Council to identify which of its properties are core to Council business and which are non-core. In the recent long term planning process (2018-2038) Council further resolved to dispose of \$7 million of its non-core property asset within the first two years of the Long Term Plan (i.e. 2018-2019 and 2019-2020), and divest itself of all other property other than that identified as core by 2028. Both these documents are available on Council's web site.

Dawick Street open space, the area on which the community centre stands, was classified as non-core to Council's business following evaluation in January 2017. As a consequence Council would not be looking to lock the land up with any long-term lease including in this case a double garage, as the site will ultimately be considered for transfer/divestment. It is however important to note that Council values the services delivered from the community centre, and would engage with it should the decision to sell the Dawick Street site be confirmed in the future.

Community Centre Upgrade:

With regard to this matter Council will continue to undertake programmed maintenance on its properties up until a definitive decision is made in relation to disposal. On that basis I am happy to advise that Council is looking at painting the community centre in the new financial year (commences on 1 July 2019). A Council Officer will be in contact with you to discuss the matter closer to the time.

Should you wish to discuss either of the two matters above in any further detail please do not hesitate to contact the Parks and Property Manager on 06 3660999.

Yours faithfully,



Arthur Nelson
Parks & Property Manager
Horowhenua District Council

Monitoring Report to 4 April 2022

File No.: 22/134

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of Council.

1. Recommendation

- 1.1 That Report 22/134 on Monitoring Report to 4 April 2022 be received.
- 1.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments

No.	Title	Page
A	Foxton Community Board - Monitoring Report 2019/22	20

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their advantages and disadvantages, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Grayson Rowse Principal Advisor - Democracy	
Approved by	Ashley Huria Business Performance Manager	

Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
14/674	16 Nov 2015	<u>Target Reserve Strategic Plan</u>		A Nelson	July 2020	On-going	Officers are seeking funding to commence planning for the next long term plan.
	27 July 2020	<u>Victoria Park Proposal</u>	The Board asked for this to be made a separate item on the Monitoring Report, as this should be looked at on its' own rather than captured in the wider strategic plan.	Sean Hester		Completed	<p>This project has now been approved by the NZMCA Board, and planning is being undertaken by that organisation to put in place the lease, as well as working through the consenting requirements. NZMCA and HDC, in conjunction with the Foxton Racing Club, have collaborated on a communications plan to publicise the opening of this park (date still to be confirmed). Both NZMCA and HDC will also investigate opportunities of on-going mutual benefit between Association members and the Foxton Community.</p> <p>The Motor Caravan Park opened in mid-January 2022, with an official opening ceremony in the process of being planned (exact date still to be confirmed).</p>
17/39	26 March 2018	<u>Foxton Beach Reserves Investment Plan</u>	Reporting on current projects to be provided on a quarterly basis	S Hester		On-going	Update to be provided by Officers at the next Foxton Community Board meeting. In addition, a walkover of the site is being organised for Officers and Foxton Community Board members before that meeting.

TRIM No: D18/95838

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Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
	29 July 2019	<u>FB Reserves Investment Plan Review</u>	<i>THAT the Foxton Community Board recommends that the refurbishing of the promenade space, including seating, be placed in the Annual Plan. THAT the Foxton Community Board's support for the foregoing resolutions is conditional on the funding source being other than the Foxton Beach Reserves Investment Plan.</i>	A Nelson		Complete	No funding was made available for the refurbishment of the Foxton Beach promenade in the 2020 Annual Plan.
19/456	11 December 2019	<u>Adoption of Standing Orders (Council Report)</u> Review of Foxton Beach Freehold Account Policy and Strategy and Foxton Community	<i>THAT the Horowhenua District Council, in line with draft Standing Order 6.6, reviews the delegations to the Foxton Community Board during the 2020/21 Annual Plan process which will include resources and</i>	G Rowse		On-going	Limited resource has resulted in a delay in engaging an investment advisor. Therefore, this action will not be completed before 31 October 2021 whilst other priorities are being worked on.

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Item No	Meeting Date	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Status	Officer Comment
		Board delegations	<i>financial delegation; AND FURTHER THAT this review will be carried out in conjunction with the Foxton Beach Freeholding Account review.</i>				
20/385	28 September 2020	Foxton East Drainage Scheme project	<i>THAT the Foxton East Drainage Scheme Project be placed on the Foxton Community Board Monitoring Report.</i>			On-going	Horizons Regional Council to attend 18 October 2021 FCB meeting to provide an update on the project. On-site discussion to be arranged with HRC & HDC officers to identify solutions for flooding.