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# Finance, Audit & Risk Committee

## OPEN MINUTES

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Minutes of a meeting of the Finance, Audit & Risk Committee held in the Council Chambers, Horowhenua District Council, Levin on Wednesday 23 February 2022 at 4.00 pm.

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### PRESENT

<b>Chairperson</b>	Mr P Jones	(Independent Chair)
<b>Deputy Chairperson</b>	Cr C B Mitchell	
<b>Members</b>	Cr D A Allan	
	Cr W E R Bishop	
	Cr R J Brannigan	
	Cr T N Isaacs	
	Mr B J Jackson	(Independent member)
	Cr S J R Jennings	
	Cr V M Kaye-Simmons	
	Cr R R Ketu	
	Deputy Mayor J F G Mason	
	Cr P Tukapua	
	Mayor B P Wanden	

### IN ATTENDANCE

<b>Reporting officer</b>	Mrs J Straker	(Group Manager - Business)
	Mr D Wright	(Chief Executive Officer)
	Mr B Maguire	(Group Manager – Infrastructure Development)
	Mr D McCorkindale	(Group Manager – Customer & Strategy)
	Mrs L Slade	(Group Manager – People & Culture)
	Mr B Harvey	(Group Manager – Communities & Partnerships)
	Mrs M Leyland	(Consents Manager)
	Mrs V Miller	(Compliance Manager)
	Mrs A Huria	(Business Performance Manager)
	Mr G Rowse	(Principal Advisor – Democracy)
	Miss J Lygo	(Democracy Support Officer)

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**1 Apologies**

There were none.

**2 Public Participation**

There was none.

**3 Late Items**

There were none.

**4 Declarations of Interest**

There were none.

**5 Confirmation of Minutes**

MOVED by Mayor Wanden, seconded Cr Mitchell:

That the minutes of the meeting of the Finance, Audit & Risk Committee held on Wednesday, 24 November 2021, be confirmed as a true and correct record.

**CARRIED**

**6 Reports**

**6.1 Customer and Strategy - Activity Update**

The Finance, Audit & Risk (FAR) Committee was presented with an update on the projects and activities being undertaken within the Customer and Strategy portfolio of Council.

Mrs Vai Miller and Mrs Megan Leyland joined the table to speak on this report, answering questions and discussing key points with Councillors.

MOVED by Cr Bishop, seconded Mr Jackson:

That Report 21/326 Customer and Strategy - Activity Update be received.

That this matter or decision is recognised as not significant in terms of S76 of the Local Government Act.

That the Committee Directs the Chief Executive to provide a briefing to be held prior to the next Finance, Audit & Risk Committee meeting on the 30<sup>th</sup> of March and a report from the briefing be brought to the March meeting.

**CARRIED**

## 6.2 Projects Steering Group - Activity Update

The Finance, Audit & Risk Committee was updated on the projects being reported on by the Projects Steering Group.

MOVED by Cr Mitchell, seconded Cr Isaacs:

That Report 22/58 Projects Steering Group - Activity Update be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

**CARRIED**

## 6.3 Treasury Report

The Finance, Audit & Risk (FAR) Committee was presented with the Bancorp Treasury Report for the December 2021 quarter.

MOVED by Cr Jennings, seconded Cr Brannigan:

That Report 22/57 Treasury Report be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

**CARRIED**

## 6.4 Finance, Audit & Risk Committee Work Programme

The Finance, Audit & Risk Committee was provided with an outline of a Draft Work Programme for consideration alongside receipt of the Final Internal Audit Report.

MOVED by Mr Jones, seconded Cr Jennings:

That Report 22/59 Finance, Audit & Risk Committee Work Programme be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

That the Finance, Audit & Risk Committee receives the amended Finance, Audit & Risk Committee Work Programme.

**CARRIED**

It was agreed that there would be a risk update brought to the Finance, Audit & Risk Committee meeting in March. Further discussions around Delegations will occur once the incoming Chief Executive has commenced.

## 6.5 Seven Month Report to 31 January 2022

The Finance, Audit & Risk Committee was presented with the financial report for the seven months to 31 January 2022.

Mrs Jacinta Straker highlighted key points of this report, answering Councillors questions.

MOVED by Cr Bishop, seconded Cr Jennings:

That Report Seven Month Report to 31 January 2022 be received.

That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

That the Committee Directs the Chief Executive to provide a briefing to councillors on:

- the reasons for the underspend of CAPEX to date,
- the interventions required to address the underspend,
- the resources that are available for those interventions,
- the consequences for our levels of service,
- the impact on ability to meet growth projections,
- the impact on meeting our funding partner obligations, and
- the impact on debt;
- what is the potential cost escalations, and how that might be managed
- a genuine look at what our capacity to deliver
- provides an updated cash flow

**CARRIED**

5:30 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF FINANCE, AUDIT & RISK  
COMMITTEE HELD ON

**DATE:**.....30 March 2022 .....

**CHAIRPERSON:**

