
Finance, Audit & Risk Committee

OPEN MINUTES

Minutes of a meeting of the Finance, Audit & Risk Committee held in the Council Chambers, Horowhenua District Council, Levin, on Wednesday 29 September 2021 at 4.00 pm.

PRESENT

Chairperson	Mr P Jones
Deputy Chairperson	Mrs C B Mitchell
Members	Mr D A Allan
	Mr W E R Bishop
	Mr R J Brannigan
	Mr T N Isaacs
	Mr B J Jackson
	Mr S J R Jennings
	Mrs V M Kaye-Simmons
	Mr R R Ketu
	Mrs J F G Mason
	Ms P Tukapua (to 5.20 pm)
	Mayor B P Wanden

IN ATTENDANCE

Reporting Officer	Mrs J Straker	(Chief Financial Officer)
	Mr D M Clapperton	(Chief Executive)
	Mrs N Brady	(Deputy Chief Executive)
	Mr D McCorkindale	(Group Manager – Customer & Strategy)
	Mr B Maguire	(Group Manager – Infrastructure Development)
	Mrs L Slade	(Group Manager – People & Culture)
	Mr J Paulin	(Financial Accountant)
	Mrs A Crawford	(Water & Waste Services Manager)
	Mrs A Huria	(Business Performance Manager)
	Mrs K J Corkill	(Meeting Secretary)

ALSO IN ATTENDANCE

Mr A Young	(The Horowhenua Company Limited)
Ms C McKay	
Mr M O'Connor	(Bancorp Treasury Services Ltd)

1 Apologies

There were no apologies; however, Cr Tukapua advised she may have to leave the meeting before it concluded.

2 Public Participation

21/378 Two Month Report 1 July 2021 – 31 August 2021
Statement of Comprehensive Revenue and Expense by Activity – Solid Waste

The Chair declined Mr Graeme Lindsay's request for public participation and did not read out his submission, as it focussed on the Levin Landfill, it was beyond the scope of the actual Agenda item.

3 Late Items

There were no late items.

4 Declarations of Interest

21/347 Economic Development Services – Activity Update

As this report was for information only, Cr Jennings said he would not formally step away from the table for this item.

5 Confirmation of Minutes

MOVED by Mr Jackson, seconded Cr Isaacs:

THAT the minutes of the meeting of the Finance, Audit & Risk Committee held on Wednesday, 25 August 2021, be confirmed as a true and correct record.

CARRIED

6 Announcements

There were no announcements.

7 Reports

7.1 Economic Development Services - Activity Update

Purpose

To provide the Finance, Audit and Risk (FAR) Committee with the Horowhenua New Zealand Trust end of contract report for Economic Development Services, 1 October 2018 to 30 September 2021.

With the Trust now being three years old, Mr Anthony Young (HNZT Chair) and Catriona McKay (Chief Executive) gave a PowerPoint presentation covering some of the Trust's highlights, particularly those with a community focus, stressing that things were very positive, with their goal being to build on their achievements. They then responded to questions from Elected Members.

MOVED by Cr Allan, seconded Cr Brannigan:

THAT Report 21/347 Economic Development Services - Activity Update be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Bancorp Treasury

Mr Miles O'Connor from Bancorp Treasury, introduced himself, and gave a PowerPoint presentation which covered what Bancorp did and his role in terms of Bancorp's relationship with Council.

Cr Tukapua left the meeting (5.20 pm).

7.2 Projects Steering Group - Activity Update

Purpose

To report to the Finance, Audit & Risk Committee on the projects being reported on and discussed by the Projects Steering Group on 1 September 2021.

Speaking to the report, Cr Mitchell, PSG Chair, noted that this was the first of what would be regular reporting to the FAR Committee, explaining the role of the group and expanding on the various items in the report.

MOVED by Cr Mitchell, seconded Cr Allan:

THAT Report 21/394 Projects Steering Group - Activity Update be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.3 Two Month Report 1 July 2021 - 31 August 2021

Purpose

To present to the Finance, Audit & Risk Committee the financial report for the two months to 31 August 2021.

Requesting that the report be taken as read, Mrs Straker and Mrs Brady responded to queries:

- In relation the \$100,000 for the Welcoming Communities Programme, whilst there were a range of things that entailed, part of the programme (and one of the largest components) required Council to employ a coordinator and that person had been appointed. They would set up the programme but would also be working with Council's partners to do some of the other parts of the programme. Mrs Brady to circulate the scope of the programme to Councillors.
- There was an NZTA subsidy on the Emergency works on Gladstone Road. A correction was noted on page 41: Poads Road should read Gladstone Road.
- With not as much funding anticipated from NZTA and how that could impact budgets and capital expenditure over the next year, Council may need to consider reprioritisation of some projects.

- MOVED by Mr Jackson, seconded Cr Jennings:

THAT Report 21/378 Two Month Report 1 July 2021 - 31 August 2021 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.4 Monitoring Report - Internal Audit Recommendations - 01 July 2018 to 30 June 2019

Purpose

To present to the Finance, Audit & Risk Committee the Internal Audit Monitoring Report for the year ended 30 June 2019.

MOVED by Cr Jennings, seconded Cr Mitchell:

THAT Report 21/372 Monitoring Report - Internal Audit Recommendations - 01 July 2018 to 30 June 2019 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

7.5 Finance, Audit and Risk Committee Work Programme

Purpose

To provide the Finance, Audit and Risk Committee with an outline of a Draft Work Programme for consideration alongside receipt of the Final Internal Audit Report.

The Chair noted that this was mainly for information and would be progressively updated.

Following the debate on the Three Waters Reform, it was suggested, because of the risks that entailed for Council both financially and democratically, time should be spent over the next few months looking at Council's Risks Register and what those risks were in terms of the potential changes.

The Chair agreed, noting that a Risk Report was included for the October FAR meeting. He was going to have discussions as to what that report would look like, including what the 5-10 top risks were for Council. From his perspective, he saw the reform of Local Government, combined with the RMA reform, as actually more significant in terms of risk for Council than the Three Waters Reform and consideration needed to be given as to how those risks would be monitored as they changed through the process.

What had been learned during the recent CouncilMARK process was also suggested to be included in terms of the risk conversation.

The Mayor said he would be having a meeting tomorrow in terms of adding things to the work programme and he requested Councillors to let him know if there was anything they would like to be included.

With a Rates Review Stage One – Affordability scheduled in the Works Programme for November, Mrs Straker advised that may be preceded by a briefing (or briefings) prior to it getting to a public workshop stage.

MOVED by Cr Kaye-Simmons, seconded Cr Brannigan:

THAT Report 21/392 Finance, Audit and Risk Committee Work Programme be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the Finance, Audit & Risk Committee receives the Finance, Audit and Risk Committee Work Programme.

CARRIED

7.6 FAR Committee – Actions

Purpose

To report back to the Finance, Audit & Risk Committee on requested actions.

MOVED by Cr Jennings, seconded Cr Isaacs:

THAT Report 21/379 FAR Committee - Actions be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

5.59 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE FINANCE, AUDIT & RISK
COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....