
Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin, on Wednesday 21 November 2018 at 4.00 pm.

PRESENT

Deputy Mayor Mr W E R Bishop
Councillors Mr R J Brannigan
Mr R H Campbell
Mr N G Gimblett
Mr B F Judd
Mrs V M Kaye-Simmons
Mrs J F G Mason
Mrs C B Mitchell
Ms P Tukapua
Mr B P Wanden

IN ATTENDANCE

Mr D M Clapperton	(Chief Executive)
Mr D Law	(Chief Financial Officer)
Mr D McCorkindale	(Group Manager – Strategy & Development)
Ms S Grant	(Group Manager – People & Community)
Mr I McLachlan	(Group Manager – Customer & Regulatory Services)
Mr A Grant	(Group Manager – Infrastructure Services)
Mrs N Brady	(General Manager Horowhenua 2040)
Mr A Nelson	(Property & Parks Manager)
Mrs V Miller	(Compliance Manager)
Mr D O'Regan	(Acting Communications Manager)
Mr A Chamberlain	(Financial Accountant)
Mr D Haigh	(Growth Response Manager)
Mrs L Baddock	(Strategic Planner)
Mrs T Gower	(Strategic Planner)
Mrs K J Corkill	(Meeting Secretary)
Ms S Bowling	(Meeting Secretary)

MEDIA IN ATTENDANCE

Mr P Williams	("Chronicle")
Ms J Baalbergen	("Chronicle")

PUBLIC IN ATTENDANCE

There were five members of the public in attendance at the commencement of the meeting.

1 Apologies

An apology was recorded for Mayor Feyen.

MOVED by Cr Wanden, seconded Cr Kaye-Simmons:

THAT the apology from Mayor Feyen be accepted.

CARRIED

2 Public Participation

12.1 Transforming Taitoko/Levin – Adoption of Town Centre Strategy
Mr B Ten Have

12.2 Adoption of Horowhenua Growth Strategy 2040
Mrs C Paton

3 Late Items

There were no late items.

4 Declaration of Interest

There were no declarations of interest.

5 Confirmation of Minutes

With the removal of Cr Tukapua's name from those in attendance as she had been apology, it was:

MOVED by Cr Campbell, seconded Cr Judd:

THAT the minutes of the meeting of the Council held on Wednesday, 10 October 2018, be confirmed as a true and correct record.

CARRIED

MOVED by Cr Wanden, seconded Cr Brannigan:

THAT the minutes of the meeting of the Extraordinary Meeting of Council held on Wednesday, 24 October 2018, be confirmed as a true and correct record.

CARRIED

6 Announcements

Foxton Community Board Update

On behalf of the Board, Mr Roache commented:

- Armistice Day had been well attended, with not only the College but also the four primary schools involved. He thanked Council staff for providing the sound system;
- a public meeting would be called to gauge whether there was a desire within the Beach community to lower the dunes in front of the car park. A date in mid-December was proposed but this would be confirmed with the CE;
- the Board continued to liaise with the Foxton Beach Progressive Association, with a Memorandum of Understanding between the Board and the Association to be signed at the next FCB meeting;

- with the current youth appointee moving on from College, a replacement youth representative had been identified for 2019 and he was very keen to participate;
- other than that, it had been business as usual.

7 Proceedings of Committees

7.1 Proceedings of the Community Wellbeing Committee 9 October 2018

Purpose

To present to the Council the minutes of the Community Wellbeing Committee meeting held on 9 October 2018.

MOVED by Cr Judd, seconded Cr Mason:

THAT Report 18/634 Proceedings of the Community Wellbeing Committee 9 October 2018 be received.

THAT the Council receives the minutes of the Community Wellbeing Committee meeting held on 9 October 2018.

CARRIED

7.2 Proceedings of the Finance, Audit & Risk Subcommittee 24 October 2018

Purpose

To present to the Council the minutes of the Finance, Audit & Risk Subcommittee meeting held on 24 October 2018.

MOVED by Cr Campbell, seconded Cr Mason:

THAT Report 18/635 Proceedings of the Finance, Audit & Risk Subcommittee 24 October 2018 be received.

THAT the Council receives the minutes of the Finance, Audit & Risk Subcommittee meeting held on 24 October 2018.

CARRIED

7.3 Proceedings of the Foxton Community Board 29 October 2018

Purpose

To present to the Council the minutes of the Foxton Community Board meeting held on 29 October 2018.

MOVED by Cr Gimblett, seconded Cr Brannigan:

THAT Report 18/639 Proceedings of the Foxton Community Board 29 October 2018 be received.

THAT the Council receives the minutes of the Foxton Community Board meeting held on 29 October 2018.

CARRIED

7.4 Proceedings of the Strategy Committee 7 November 2018

Purpose

To present to the Council the minutes of the Strategy Committee meeting held on 7 November 2018.

Cr Campbell's comment at the meeting that Council was dragging the chain when it came to Development Contributions and it should look at Tauranga City Council's DC Policy was NOTED.

Also Cr Gimblett not Cr Mason was an apology.

MOVED by Cr Kaye-Simmons, seconded Cr Judd:

THAT Report 18/640 Proceedings of the Strategy Committee 7 November 2018 be received.

THAT the Council receives the minutes of the Strategy Committee meeting held on 7 November 2018.

THAT as recommended by the Strategy Committee:

- (i) Council officers be instructed to keep a watching brief on developments at a national level as they relate to the funding of infrastructure and that of Local Government services in general.*
- (ii) Investigations and analysis continue so to ensure that Council is ready to consider the introduction of new policy tools if considered appropriate as part of the 2021-2041 LTP or earlier if Government legislation changes.*
- (iii) the Horowhenua District Council utilises an Exceptions Annual Plan process to (where necessary) refine or modify the 2019/20 work programme and associated budgets established by the 2018-2038 LTP.*

CARRIED

8 Executive

8.1 Monitoring Report to 21 November 2018

Purpose

To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

MOVED by Cr Judd, seconded Cr Brannigan:

THAT Report 18/512 Monitoring Report to 21 November 2018 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Page 40 18/575 – Options for Potential Disposal – Court House Museum
Responding to a query, Mr Clapperton said expressions of interest had not yet been sought; however indications were that there were parties interested.

8.2 Chief Executive's Report to 21 November 2018

Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

MOVED by Cr Tukapua, seconded Cr Mason:

THAT Report 18/514 Chief Executive's Report to 21 November 2018 be received.

THAT these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Referencing the item on the Levin Public Gardens and the prestigious Green Flag award, Cr Kaye-Simmons extended thanks to all the volunteers/members of the public who were involved in a six week trial being undertaken involving large concrete planters, with support from Professionals Real Estate and Council. This was part of a placemaking initiative following the Jim Diers Community Workshop.

8.3 Horowhenua District Council Meeting Schedule for 2019

Purpose

To seek Council's approval of the proposed meeting schedule of the Council and its committees for the period from January to December 2019.

MOVED by Cr Kaye-Simmons, seconded Cr Wanden:

THAT Report 18/631 Horowhenua District Council Meeting Schedule for 2019 be received.

THAT this decision is recognised as not significant in terms of S76 of the Local Government Act

CARRIED

Council and FARS meetings returning to a four weekly rather than six weekly cycle, with the Strategy Committee to be discontinued, was raised and discussed. Also suggested was that consideration be given to having the month of July without meetings to allow Elected Members to have a break following a very high workload in the previous few months.

Not being aware that this would be raised, Mr Clapperton responded to comments and queries, stressing that the Mayor would need to be engaged with regard to any change in the committee structure and meeting frequency. He summarised what he had gleaned from the meeting:

- Council and FARS meetings to be held monthly and to include any strategic matters;
- the Strategy Committee to be discontinued;
- there to be no meetings in July (which was fairly standard practice for Councils due to the additional number of meetings attended by Councillors and Officers leading up to the adoption of an Annual/Long Term Plan);
- the possible reintroduction of the Projects Committee and how that might be achieved.

Mr Clapperton noted that any change in the FARS meeting scheduling would also need to be discussed with the FARS Chair.

If there was going to be a review, Cr Judd suggested that should also include the Community Wellbeing Committee, which currently under its Terms of Reference was required to meet bi-monthly, when perhaps quarterly would be more appropriate.

It was AGREED that the matter would lay on the table to be reconsidered at the next available meeting of Council. It was also AGREED that the first Council meeting for 2019 would be 30 January, as currently proposed.

9 People and Community

9.1 Review of Draft Shannon Reserves Management Plan

Purpose

To present to Council a draft copy of the combined Shannon Reserves Management Plan (RMP) for its review, in order for Officers to seek further feedback from the Shannon community on this draft RMP, and the document finalised.

MOVED by Cr Campbell, seconded Cr Brannigan:

THAT Report 18/484 Review of Draft Shannon Reserves Management Plan be received.

THAT this decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Council's Property & Parks Manager, Mr Nelson, joined the table to speak to the report and respond to any queries.

Congratulating Officers on the work that had gone into the Draft Plan, Cr Campbell queried whether it was possible to comment on what had not been included such as the possibility of having a caravan park at Moynihan Park for overnight visitors.

Also queried was whether holding the consultation period over the holidays would be an issue if adoption was proposed for February 2019. Mr Nelson said it would not be a problem if consultation was extended to March; it was about using the right process and getting the right result, with Mr Clapperton saying he would engage with officers in relation to any possible ramifications arising from extending consultation and including issues that had not been raised during the initial consultation.

MOVED by Cr Campbell, seconded Cr Brannigan:

THAT the Horowhenua District Council approves the Draft Shannon Reserves Management Plan for further public consultation.

CARRIED

10 Customer and Regulatory Services

10.1 Resource Consenting (Planning) Matters Considered Under Delegated Authority

Purpose

To present details of decisions made under delegated authority in respect of Resource Consenting (Planning) Matters.

MOVED by Cr Wanden, seconded Cr Kaye-Simmons:

THAT Report 18/515 Resource Consenting (Planning) Matters Considered Under Delegated Authority be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

10.2 Horowhenua District Licensing Committee Appointments

Purpose

To propose a list of public members to be appointed to the Horowhenua District Licensing Committee (DLC), for the ratification of Council.

MOVED by Cr Brannigan, seconded Cr Kaye-Simmons:

THAT Report 18/643 Horowhenua District Licensing Committee Appointments be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Speaking to the report and responding to a query, Compliance Manager, Mrs Miller, advised that there was no limit on the number of terms for appointees to the DLC.

DLC Chair, Cr Brannigan, acknowledged the contribution made to the committee by retiring members Craig Fleury and Martyn Slade, as well as those who had been reappointed for a further five year term, Phil Comber, Roger Perring and Allen Little. He also affirmed the good relationship between the DLC and Council Officers, and noted the good feedback being received from the district's licensees. He commended the appointment of Mike Lepper to the Committee as he brought with him a huge amount of knowledge and experience. Further acknowledged was the contribution made by Public Health, the NZ Police and the Fire Service to liquor licensing in the district.

MOVED by Cr Brannigan, seconded Cr Kaye-Simmons:

THAT the following persons be appointed to the Horowhenua District Licensing Committee Members list for a period of 5 years from 18 December 2018;

Mr Michael Lepper, Mr Philip Comber, Mr Roger Perring, Mr Allen Little

THAT the following persons be supported through additional training and competency assessment and then be considered for appointment to the list when this has been completed;

Mr Wayne Jameson, Ms Rebekah Willis-Hori Te Pa, Mr Carlin McGill

THAT public notice be given of the list members appointed as required by Section 192(A) of the Sale and Supply of Alcohol Act 2012.

CARRIED

11 Finance

11.1 Release of the Summary Annual Report for the year ended 30 June 2018

Purpose

For the Horowhenua District Council to authorise the release of the Summary Annual Report for the year ended 30 June 2018.

MOVED by Cr Wanden, seconded Cr Judd:

THAT Report 18/642 Release of the Summary Annual Report for the year ended 30 June 2018 be received.

THAT this decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Mr Clapperton responded to queries in relation to the difference in the water consumption figures between Shannon/Mangaore and other parts of the district in the Key Performance Measures for Water Supply (page 125), and clarified that the Visitor Information contract that had ended (page 110) was with the Windmill Trust, with this service now provided at Te Awahou Nieuwe Stroom.

MOVED by Cr Judd, seconded Cr Kaye-Simmons:

THAT the Horowhenua District Council authorises the releases of the Summary Annual Report for the year ended 30 June 2018 subject to any audit change.

CARRIED

12 Strategy and Development

12.1 Transforming Taitoko/Levin - Adoption of Town Centre Strategy

Purpose

To present Transforming Taitoko/Levin – Town Centre Strategy for adoption.

MOVED by Cr Kaye-Simmons, seconded Cr Wanden:

THAT Report 18.633 Transforming Taitoko/Levin - Adoption of Town Centre Strategy be received.

THAT this decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

Addressing the meeting, Mr Ten Have said he had a problem with the name given to the Strategy, particularly in relation to the use of 'Taitoko', giving a background to how that name came to be used for the area. He suggested consulting with Tangata Whenua so they could have an active role should it be the intention to change the town's name.

Mr McCorkindale, Mrs Baddock and Mr Haigh joined the table to speak to the report and respond to any queries.

Mrs Baddock gave a PowerPoint presentation which covered the background to the consultation on the Strategy; its purpose; short and medium term projects being considered; with the Strategy's aim being to celebrate and build on Oxford Street, unlock opportunity, improve perception through improved amenity, and boost urban employment. Mrs Baddock also responded to Mr Ten Have's comments on the use of 'Taitoko' saying that the Muaūpoko Tribal Authority, a mandated Iwi organisation for Muaūpoko, had acknowledged its use because of the significance that name held for Muaūpoko as well as for the history of the area.

Following comment by Councillors, it was:

MOVED by Cr Wanden, seconded Cr Kaye-Simmons:

THAT Transforming Taitoko/Levin – Town Centre Strategy be adopted

THAT the Chief Executive be given delegated authority to make minor editorial changes that arise as part of the publication process for the Transforming Taitoko/Levin – Town Centre Strategy.

CARRIED

12.2 Adoption of Horowhenua Growth Strategy 2040

Purpose

To present the Horowhenua Growth Strategy 2040 for consideration and adoption by Council.

MOVED by Cr Brannigan, seconded Cr Kaye-Simmons:

THAT Report 18/636 Adoption of Horowhenua Growth Strategy 2040 be received.

THAT this decision is recognised not significant in terms of S76 of the Local Government Act.

CARRIED

Mrs Paton raised an issue when it came to considering potential cost to Council as she said the comments in the report were confusing and contradictory; however it was noted that her comments related to the financial statements in the previous report. Continuing with her comments, Mrs Paton also suggested that growth in the district was entirely dependent on an adequate district water supply which was already showing up as being compromised.

Mr McCorkindale, Mrs Gower and Mr Haigh spoke to the report, with Mrs Gower giving a PowerPoint presentation which highlighted some key components of the strategy.

Picking up on the intent of Mrs Paton's comments re cost, Mr McCorkindale clarified that Strategy was just a guiding and strategic document. As was noted in the report, there would be no rates impact and no costs to Council from adopting the Strategy. Adoption of the Strategy did not change the zoning and if development went forward in an area there would be a plan change, after which some cost or rates impact may occur should a property be rezoned.

Following the PowerPoint presentation, concern was expressed by some Elected Members on the potential impact on Class 1 and 2 soils, particularly in relation to the additional Manakau growth area (M4). This was discussed in some detail, and after Councillors providing a range of views, it was:

MOVED by Cr Wanden, seconded Cr Judd:

THAT Council adopts the Horowhenua Growth Strategy 2040.

THAT the Chief Executive be given delegated authority to make minor editorial changes that arise as part of the publication process for the Horowhenua Growth Strategy 2040.

A division was called for, voting on which was as follows:

For:

Deputy Mayor: Wayne Bishop
Councillors: Ross Brannigan
Barry Judd
Victoria Kaye-Simmons
Joanna Mason
Bernard Wanden

Against:

Councillors: Ross Campbell
Neville Gimblett
Christine Mitchell
Piri-Hira Tukapua

The division was declared **CARRIED** by 6 votes to 4.

13 Procedural motion to exclude the public

MOVED by Cr Judd, seconded Cr Kaye-Simmons:

THAT the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Confirmation of In Committee Minutes 10 October 2018

C1 Proceedings of the Community Recognition & Funding Committee 24 October 2018

<i>Reason for passing this resolution in relation to each matter</i>	<i>Particular interest(s) protected (where applicable)</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>	<i>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</i>	<i>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

6.10 pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

6.22 pm There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COUNCIL HELD ON

DATE:.....

CHAIRPERSON:.....