

1 April 2021

[REDACTED]

[REDACTED]

Response - Official Information Request

I refer to your request for information received on 30/03/2021. Your request has been considered under the Local Government Official Information and Meetings Act 1987 (LGOIMA) and I provide the following information.

Please supply the following information under the Local Government Official Information and Meetings Act (LGOIMA):

- 1. Does your organisation have a policy or guidelines in relation to charging requestors for supplying information under the LGOIMA?**

Yes, Council has a charging policy which is available on our website.

- 2. If yes, please supply a written copy of the policy/guideline, including grounds for seeking costs for supplying information, charges for photocopying, scanning or other copying of information and the hourly rate for staff time in compiling LGOIMA requests?**

Horowhenua District Council's charging policy is available on our website on the following link: <https://www.horowhenua.govt.nz/Contact-Us/Official-Information-Requests#section-6> The relevant section is under 'What will it cost'. HDC applies this policy and calculates as accurately as possible. Any unused portion of any deposit would be refunded forthwith to the applicant together with a statement detailing how the balance was expended.

Council's policy is based on the Ministry of Justice Charging Guidelines for Official Information Act Requests, and follows the Official information legislation guides from the Office of the Ombudsman. It also relates to the Local Government Official Information and Meetings Act 1987.

- 3. If not, what does your organisation charge for photocopying, scanning or other copying of information and what is the hourly rate for staff time in compiling requests under the LGOIMA?**

Please refer to question two.

In the 12 months from 01 January 2020 to December 31, 2020:

4. How many requests for information under the LGOIMA did your organisation receive?

Horowhenua District Council received 192 requests under the LGOIMA.

5. Of these, in how many was the requestor advised that they would incur charges for copying and staff time, or any other reason?

Four (4) requesters were notified that a charge would be incurred in processing their LGOIMA request.

6. In how many of these, did the requestor pay the required charge for supplying of information?

Nil.

7. In total, how much did your organisation receive in payments for supplying information under the LGOIMA?

Nil.

8. What were the largest 10 amounts paid by requesters in charges for fulfilling LGOIMA requests?

Nil.

Also of interest in relation to your request is the statistical data which can be located Ombudsman's website - <https://www.ombudsman.parliament.nz/>

Horowhenua District Council publishes responses to Local Government Official Information and Meetings Act 1987 (LGOIMA) requests that we consider to be of wider public interest, or which relate to a subject that has been widely requested. To protect your privacy, we will not generally publish personal information about you, or information that identifies you. We will publish the LGOIMA response along with a summary of the request on our website. Requests and responses may be paraphrased.

If you have any queries regarding this information, please contact the LGOIMA Officer on 06 366 0999 or email – LGOIMAOfficer@horowhenua.govt.nz

Yours sincerely,



Lisa Slade
Executive Sponsor - LGOIMA