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**Horowhenua District Council & Hokio Environmental Kaitiaki Alliance Inc. Landfill Agreement Project Management Group**

**INFORMAL MEETING MINUTES**

Minutes of a meeting of Horowhenua District Council & Hokio Environmental Kaitiaki Alliance Inc. Landfill Agreement Project Management Group held in Ante Room, Horowhenua District Council, Oxford Street Levin on 27 August 2019 at 5pm.

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**IN ATTENDANCE:**

<b>Chairperson/s</b>	Jenny Rowan
<b>Members</b>	David Moore
<b>Project Manager</b>	Greg Carlyon
<b>Meeting Secretary</b>	Natasha Breen

*It was agreed that this meeting would be an informal discussion and only key notes taken as Lisa Slade and David Clapperton could not be in attendance.*

**Welcome and Karakia**

David M opened the meeting with a Karakia

**Apologies**

Lisa Slade, David Clapperton

**Community Expenses Reimbursement**

There was group discussion on the background of how the expenses were incurred by the Community during the Levin Landfill Agreement negotiations and the recovery process.

**The Apology**

Group discussion took place on what The Community want from The Apology and what it needs to contain. A first draft of the apology has been completed. Greg will work on version 2.

**Landfill Agreement**

The agreement has been signed by all parties and lodged and is currently sitting with Judge Dwyer. The assumption by all lawyers is that it will be signed and supported by Judge Dwyer.

The reporting timeline of 12 December 2019 remains in place and the requirement within the agreement is that a progress update is provided to Judge Dwyer on 12 December 2019.

Discussion took place on the timeline of the PMG recommended closure date for the CE to advance to Council for the LTP process and that the PMG need to part of the LTP process.

**Website**

Greg advised that he has met with Daniel from HDC and all material is ready to go and just waiting on the technical team to complete the link from the HDC homepage to the Levin Landfill page.

It was agreed that Greg will follow up with Daniel and that Greg and Daniel will produce a further press release on all the good stuff that is happening.

There was discussion on how information was disseminated and agreed that Natasha will create an outlook contact for HEKA and WECA for minutes and various other correspondence to be communicated.

### **Independent Facilitator**

Discussion took place on the new conditions allowing The Community to determine the Independent Facilitator of the NLG and their role in the PMG.