

# Statement of Proposal



## Resource Consenting (Planning)

## Fees and Charges for the 2021/22 Year

## **HOROWHENUA DISTRICT COUNCIL PLANNING FEES 2021/22**

### **1. INTRODUCTION**

This Statement of Proposal has been prepared to fulfil the requirements of section 83 of the Local Government Act 2002 (LGA) and section 36(2) of the Resource Management Act 1991 (the Act).

The Act provides the Council with the ability to fix fees to recover the direct and indirect costs of Council's functions under the Act.

Council is proposing to fix fees to recover these costs.

Prior to fixing fees under the Act, the Council is required to consult on the proposed fees using the special consultative procedure of the LGA 2002.

### **2. REASON FOR PROPOSAL**

Council has decided to set fees to recover a portion of the direct and indirect costs of its functions performed under the Act.

Recovering costs in this manner recognises the benefit to the direct user of the service, while also recognising the public benefit for the community in relation to the functions performed. This aligns with Council's Revenue and Financing Policy, which identifies that in funding regulatory services functions, the majority of funds should be sourced through fees with a minority funded through general rates.

In fixing fees under Section 36 of the Act a Local Authority is required to have regard to the requirement that the sole purpose of the charge is to recover reasonable costs incurred by the local authority in respect of the activity to which the charge relates, and a particular person or persons should only be required to pay a charge to the extent that the benefit of the local authority's actions to which the charge relates is obtained by those persons as distinct from the community of the local authority as a whole.

### **3. PROPOSAL TO SET FEES**

Council proposes the following fee structure to ensure the recovery of a proportion of the direct and indirect costs incurred by Council in performing its functions commencing 1 July 2021.

- (a) Fees and charges are set under the Resource Management Act 1991.
- (b) All fees and charges are GST inclusive and are effective from 1 July 2021, and Council reserves the right to review any fees and charges at any time.
- (c) Fees are charged for processing a wide variety of "planning" related applications processed under the Resource Management Act 1991 or the Local Government Act 1974 and 2002.
- (d) Some fees and charges have a fixed fee, and others require a deposit and are then charged on an hourly rate basis which will be invoiced on completion of processing.

- (e) Applicants may apply for the remission of any charges and have the right of objection and appeal to any “additional” charges that may be incurred (s36(6) Resource Management Act 1991).
- (f) Deposit fees/charges are ‘non-refundable’.
- (g) Consents may incur additional charges relating to any required monitoring inspections.

#### 4. **PROPOSED FEES AND CHARGES**

Council proposes the following fee structure to ensure the recovery of a proportion of the direct and indirect costs incurred by Council in performing its functions commencing 1 July 2021.

##### Proposed Fees

Description	Fee/Charge 2020/21	Proposed Fee/Charge 2021/22	Variation
<b>Resource Consent Application Deposits</b>			
Land Use Consent (non-notified)	\$1,000.00 deposit	\$1,500.00 deposit	Increase deposit to reflect actual costs
Subdivision Consents (non-notified)	\$1,200.00 deposit	\$1,800.00 deposit	Increase deposit to reflect actual costs
Combined Land Use and Subdivision (non-notified)	N/A	\$2,000.00 deposit	New deposit type to reflect actual costs
Limited Notification of Land Use or Subdivision Consent	\$1,115.00 deposit	\$3,000.00 deposit	Increase deposit to reflect actual costs
Public Notification of Land Use or Subdivision Consent	\$2,230.00 deposit	\$5,000.00 deposit	Increase deposit to reflect actual costs
Fast Track (10 Day) Land Use Consents	\$1,000.00 fee	\$3,000.00 deposit – all fees and charges are charged at double the hourly rates outlined below	Increase deposit and fees to reflect premium level of service

<b>Other Applications/Certificates</b>			
Boundary Activities	\$350.00 fixed fee	\$350.00 deposit	Changed to deposit to allow for additional charges when processing take longer than the average application
Marginal or Temporary Activities	\$500.00 deposit	\$500.00 deposit	Nil
s125 Extension of Time	\$750.00 fee	\$750.00 deposit	Changed to deposit to allow for additional charges when processing take longer than the average application
s127 Application to Change or cancellation of conditions/consent notice	\$600.00 deposit	\$1,000.00 deposit	Increase deposit to reflect actual costs
s221 Preparation of Consent Notice	\$210.00 fee	\$210.00 fee per s224 application	Nil
s221 Consent Notice Amendment and/or cancellation	\$600.00 deposit	\$600.00 deposit	Nil
S223 Approval of Land Transfer Plan	\$150.00 fee	\$250.00 fee	Increase to reflect actual costs
s224(c) or (f) Application – 0 to 3 Lots	N/A	\$500.00 deposit	New deposit, previously captured under a general category
s224(c) or (f) Application – 4 Lots or more	N/A	\$800.00 deposit	New deposit, previously captured under a general category
S226 Certification to allow a certificate of title to	N/A	\$600.00 deposit	New deposit, previously captured under a general category

be issued for a separate allotment			
Any other application or certificate under the RMA 1991	\$300.00 deposit	\$300.00 deposit	Nil
Road Naming	N/A	\$500.00 deposit	New deposit, previously captured under a general category
S139 Certificate of Compliance	\$600.00 deposit	\$1,000.00 deposit	Increase deposit to reflect current costs
Existing Use Certificate	\$600.00 deposit	\$1,000.00 deposit	Increase deposit to reflect current costs
Creation of a Right of Way under Section 348 of the Local Government Act 1974 or s243 RMA	N/A	\$500.00 deposit	New deposit, previously captured under a general category
Cancellation of an easement under section 243(e) of the RMA 1991	N/A	\$300.00 deposit	New deposit, previously captured under a general category
Notice of requirement to designate land - non-notified	N/A	\$1,500.00 deposit	New deposit, previously captured under a general category
Notice of requirement to designate land notified	N/A	\$3,000.00 deposit	New deposit, previously captured under a general category
Alteration to designation (non-notified)	N/A	\$1,000.00 deposit	New deposit, previously captured under a general category
Outline Plan of works	N/A	\$1,000.00 deposit	New deposit category – was previously captured together with outline plan waiver
Outline Plan waiver	\$600.00 deposit	\$600.00 deposit	Nil

Any other application under provisions of LGA 1974 not repealed	\$500.00 deposit	\$500.00 deposit	Nil
Private Plan Change	N/A	\$10,000.00 deposit	New deposit category
<b>Processing &amp; Monitoring Fees &amp; Hourly Rates</b>			
Resource Management Planner	\$155.00 per hour	\$170.00 per hour	Increase to reflect current costs
Internal Specialist (e.g. DEs and EHOs)	\$155.00 per hour	\$170.00 per hour	Increase to reflect current costs
Consent administration fee	N/A	\$160.00 fee	New fixed fee to cover application lodgement and administration
Bond Preparation	\$200.00 fee	\$300.00 fee per bond document	Increase to reflect actual costs
Bond Refund (excludes permitted activities)	N/A	\$150.00 fee per bond	New fee to reflect actual costs
Digital Capture Levy (applies to hard copy consent applications only)	\$200.00 fee	\$200.00 fee	Nil
Digital Capture Levy (applies to applications received by email only)	N/A	\$50.00 fee	Fee to reflect costs
Land Use Consent Initial Monitoring Fee	N/A	\$160.00 fee	New fee to reflect costs
Resource Consent Monitoring	\$155.00 per hour	\$170.00 per hour	Increase to reflect costs
Review of and Approval of Monitoring Reports & Other information submitted to satisfy consent conditions	N/A	\$170.00 per hour	New fee for clarity
Minor Engineering Approvals	N/A	\$850.00 deposit	New deposit

Complex Engineering Approvals	N/A	\$1,700.00 deposit	New deposit
<b>NOTES:</b> <ol style="list-style-type: none"> <li>Hourly rates cover all work associated with resource consent processing, internal referrals and peer reviews, site visits, review of documents, monitoring visits/inspections (including hold point inspections), approval of engineering plans, report writing, meeting attendance, communication with applicants &amp; agents, and hearing attendance – and any other work related to an applications under the Resource Management Act 1991.</li> <li>Minor engineering approvals are for specific and less complex work, such as service connections for a development, renewal of public infrastructure pipes to same grade and alignment, isolated rehabilitation of existing pipe or manhole, raising or lowering a public manhole lid and small scale developments and/or up to 3 Lot subdivision.</li> <li>Complex engineering approvals are for works such as public stormwater, wastewater or water supply extension/system, public road or road widening, relocation of public drainage or water supply system, public stormwater pond or wetland, public stormwater catchpit, soak hole, public swale or raingarden, bulk earthworks and large scale developments and/or 4 or more Lot subdivision.</li> </ol>			
<b>Miscellaneous Fees</b>			
Pre-application Meeting(s) – all application types and designations	N/A	Two hours free then \$170.00 per hour, charged against application when submitted	New fee to reflect costs
External Specialist Review of submitted information (either at application or monitoring stage)	Cost + 20%	Cost + 20%	Nil
Consultant s42A planning reports	Cost + 20%	Cost + 20%	Nil
Specialist Reports	Cost + 20%	Cost + 20%	Nil
Mileage	AA rate applicable	AA rate applicable	Nil
Disbursements	Cost + 20%	Cost + 20%	Nil
Pre-Hearing Meetings	Cost + 20%	Cost + 20%	Nil
<b>Hearing Costs/Deposits</b>			
Council Hearings Committee sitting collectively without an independent commissioner	\$3,200.00 deposit based on 6 hour hearing	\$3,200.00 deposit Charges based on elected member hourly rates	Existing fee reworded for the sake of clarity

Independent commissioners	At cost	At cost	Nil
Council Hearings Committee sitting with an independent commissioner(s)	\$3,200.00 deposit based on 6 hour hearing	\$3,200.00 deposit Charges based on elected member hourly rates plus independent commissioners' costs	Existing fee reworded for the sake of clarity
s357 Lodgement of Objection & Assessment	\$550.00 deposit	\$550.00 deposit	Nil

## 5. HAVE YOUR SAY

- Post to: Proposed Fees & Charges 2021/22 Submission, Horowhenua District Council, Private Bag 4002, Levin 5540;
- Email to: [recordsprocessing@horowhenua.govt.nz](mailto:recordsprocessing@horowhenua.govt.nz);
- Fax to: (06) 366 0983.

Please note that submissions must be received by 5.00 pm on 14 May 2021.