

# SECTION D: APPENDICES

Section D provides additional useful information about the Council.

## **Governance structure and personnel**

Shows the ward representation and lists elected representatives and their special responsibilities.

## **Management structure and personnel**

Lists the senior staff and their responsibilities.

## **Directory and contacts**

Lists the Council's key associated bodies and how they can be contacted.

## **Glossary**

Provides short definitions of the jargon that creeps into local authority documents.

Draft

# Governance Personnel

Committee membership and representation responsibilities are:

## Mayor Michael Feyen

Phone: 027 441 9923

Email: cr.michael.feyen@horowhenua.govt.nz

**Council Committees:** Finance, Audit and Risk Subcommittee, Strategy Committee (Chairperson), Chief Executive's Performance Agreement Review Committee, Chief Executive Relationship Committee, Cultural Portfolio

**Represents Council on:** Horizons Regional Council – Passenger Transport Committee, Horowhenua Lake Domain Board, Lake Accord (He Hokioi Rerenga Tahī), Manawatu River Users Advisory Group, Manawatu-Wanganui Region Civil Defence Emergency, Mayor's Task Force for Jobs, Save Our River Trust.

## Deputy Mayor Wayne Bishop

Ward: Waiopēhu

Email: cr.wayne.bishop@horowhenua.govt.nz

Phone: 0274 474611

**Council Committees:** Finance, Audit and Risk Subcommittee, Strategy Committee, Chief Executive's Performance Review Panel, Chief Executive Relationship Committee (Chairperson), Projects Committee, Tenders Committee (Chairperson), Economic Portfolio

**Represents Council on:** Hokio Progressive Association Inc, Manakau District Community Association, Waikawa Beach Ratepayers Association, Waitarere Beach Progressive and Ratepayers Association Inc.

## Cr Ross Brannigan

Ward: Kere Kere

Phone: 021 247 7338

Email: cr.Ross.Brannigan@horowhenua.govt.nz

**Council Committees:** Finance, Audit and Risk Subcommittee, Strategy Committee, Chief Executive's Performance Agreement Review Committee, Tenders Committee, Creative New Zealand Funding Allocation Committee, District Licensing Committee (Chairperson)

**Represents Council on:** Crime Prevention Camera Trust, National Museum of Audio Visual Arts & Sciences Trust Board.

## Cr Ross Campbell

Ward: Miranui

Phone: 027 253 3956

Email: cr.ross.campbell@horowhenua.govt.nz

**Council Committees:** Finance, Audit and Risk Subcommittee, Strategy Committee, Chief Executive's Performance Agreement Review Committee, Community Recognition & Funding Committee, Tenders Committee, Cultural Portfolio

**Represents Council on:** Horizons Regional Council – Regional Transport Committee, Lake Accord (He Hokioi Rerenga Tahī), Manawatu River Users Advisory Group, Mangaore Village Residents' Association, Shannon Community Development Trust, Shannon Progressive Association Inc, Shannon Sewerage Working Party.

## Cr Victoria Kaye-Simmons

Ward: Levin

Phone: 027 601 1014

Email: cr.victoria.kaye@horowhenua.govt.nz

**Council Committees:** Finance, Audit and Risk Subcommittee, Strategy Committee, Chief Executive's Performance Agreement Review Committee, Chief Executive Relationship Committee, Creative New Zealand Funding Allocation Committee

**Represents Council on:** Crime Prevention Camera Trust, Horowhenua District Health Transportation Trust, Horowhenua Lake Domain Board, Jack Allen Community House, Keep Levin Beautiful Committee, Lake Accord (He Hokioi Rerenga Tahī), Thompson House Committee.

## Cr Jo Mason

Ward: Levin

Phone: 027 248 6643

Email: cr.jo.mason@horowhenua.govt.nz

**Council Committees:** Finance, Audit and Risk Subcommittee, Strategy Committee, Chief Executive's Performance Agreement Review Committee, Hearings Committee (Chairperson), Community Recognition & Funding Committee, Community Wellbeing Committee

**Represents Council on:** Disability Leadership Forum, Horowhenua Health Workforce Trust, Horowhenua Neighbourhood Support Management Committee.

### **Cr Christine Mitchell**

Ward: Waiopēhu

Phone: 027 318 7703

Email: cr.christine.mitchell@horowhenua.govt.nz

**Council Committees:** Finance, Audit and Risk Subcommittee, Strategy Committee, Chief Executive's Performance Agreement Review Committee, Tenders Committee, Environmental Portfolio

**Represents Council on:** Hokio Progressive Association Inc., Manakau District Community Association, Waikawa Beach Ratepayers Association, Waitarere Beach Progressive and Ratepayers Association Inc.

### **Cr Piri-Hira Tukapua**

Ward: Levin

Phone: 027 529 4883

Email: cr.piri-hira.tukapua@horowhenua.govt.nz

**Council Committees:** Finance, Audit and Risk Subcommittee, Strategy Committee, Chief Executive's Performance Agreement Review Committee, Hearings Committee, Community Recognition & Funding Committee, Cultural Portfolio

**Represents Council on:** Education Horowhenua, Horowhenua Lake Domain Board, HLC Trust, Youth Voice.

### **Cr Neville Gimblett**

Ward: Kere Kere

Phone: 021 121 2214

Email: cr.neville.gimblett@horowhenua.govt.nz

**Council Committees:** Finance, Audit and Risk Subcommittee, Strategy Committee, Chief Executive's Performance Agreement Review Committee, Community Recognition & Funding Committee (Chairperson), Tenders Committee, Environmental Portfolio, District Licensing Committee

**Represents Council on:** Foxton Area Community Medical Trust, Horizons Regional council – Passenger Transport Committee.

### **Cr Bernie Wanden**

Ward: Levin

Phone: 027 291 5546

Email: cr.bernie.wanden@horowhenua.govt.nz

**Council Committees:** Finance, Audit and Risk Subcommittee, Strategy Committee, Chief Executive's Performance Agreement Review Committee, Hearings Committee, Community Recognition & Funding Committee, Economic Portfolio

**Represents Council on:** Manawatu/Wanganui Regional Disaster Relief Fund Trust.

### **Cr Barry Judd**

Ward: Levin

Phone: 027 367 2030

Email: cr.barry.judd@horowhenua.govt.nz

**Council Committees:** Finance, Audit and Risk Subcommittee, Strategy Committee, Chief Executive's Performance Agreement Review Committee, Community Wellbeing Committee (Chairperson)., Cultural Portfolio

**Represents Council on:** Education Horowhenua, Coast Access Radio – Horowhenua District Trustee

## FOXTON COMMUNITY BOARD

<b>David Roache (Chair)</b>	Ph: 027 442 5691 Email: roachesconcrete@xtra.co.nz
<b>Tricia Metcalf</b>	Ph: 021 447 711 Email: pmetcalf@vodafone.co.nz
<b>David Allan</b>	Ph: 021 031 1812 Email: davidallan1@gmail.com
<b>John Girling</b>	Ph: 021 0257 5080 Email: john@girling.ws
<b>Jenny Lundie</b>	Ph: 027 600 0475 Email: jenny4foxton@gmail.com

## Management Structure and Personnel

Personnel	Activity
<b>Chief Executive</b> David Clapperton	Governance relationships Employer of Council staff Organisational effectiveness and efficiency
<b>Group Manager Infrastructure Services</b> Gallo Saidy	Water supply Wastewater disposal Solid waste management Roading and stormwater Asset management
<b>Chief Financial Officer</b> Doug Law	Financial policy and financial services Financial planning and reporting
<b>Group Manager Customer &amp; Community Services</b> Monique Davidson (vacated position 26 May 2017)	Governance services and administration Civic and ceremonial functions Libraries Community development Communications Service centres Planning services Building control Environmental health Animal control Parking enforcement Emergency management Property and parks
<b>Group Manager Business Services</b> Nicki Brady	Records management Information technology services Risk management Accounting services Rates revenue
<b>Senior Manager Strategic Planning</b> David McCorkindale	District Plan review Long Term Plan review Annual Plan review Special projects HR policies and administration Recruitment Payroll
<b>Economic Development Manager</b> Shanon Grainger	Economic development
<b>Project Coordination</b> Mark Lester	Project coordination

# Directory and Contacts

## AUDITORS

Audit New Zealand (on behalf of the Auditor General)  
49 Victoria Avenue, Palmerton North

## BANKERS

BNZ

## SOLICITORS

Todd Whitehouse  
27 Queen Street, Levin 5510

## COUNCIL OFFICES

Main Office  
126-148 Oxford St, Levin 5510  
(or Private Bag 4002, Levin 5540)

Phone (06) 366 0999 (all hours)  
Fax (06) 366 0977  
Email [enquiries@horowhenua.govt.nz](mailto:enquiries@horowhenua.govt.nz)

Foxton Service Centre  
Foxton Library, Clyde Street, Foxton

Phone (06) 363 5018

Shannon Service Centre  
Plimmer Terrace, Shannon

Phone (06) 362 7030  
Fax (06) 362 7030

## VISITOR INFORMATION CENTRE

Te Takere Culture and Community Centre,  
10 Bath Street, Levin

Phone (06) 368 1953  
Fax (06) 367 9218

## EMERGENCY MANAGEMENT AND RURAL FIRES

126-148 Oxford Street, Levin

Phone (06) 366 0999  
Fax (06) 368 7110

## SWIMMING POOLS

Queen Street, Levin

Phone (06) 368 0070

Main Street, Foxton

Phone (06) 363-6123

# Glossary

## **ADVOCATE**

Council acts as an advocate when it represents the views and interests of the community to a range of organisations including Government Agencies and the Regional Council.

## **ASSET**

An asset is an item of value owned by the Council on behalf of the people of Horowhenua. Examples are bank accounts, amounts owing by debtors, parks, roads, land, buildings, vehicles, computers and the water, wastewater and stormwater networks.

## **ASSET MANAGEMENT PLAN (AMP)**

This is a long-term plan for managing an asset to ensure that capacity to provide a service is kept up, and that costs over the life of the asset are kept to a minimum. The Council has such plans for all of its major assets including roading, water supply, wastewater disposal, parks and solid waste assets. The plans cover things like service standards, maintenance regimes and future developments.

## **CAPITAL EXPENDITURE**

Money spent with effect on the long-term rather than the short-term. Examples are to buy or build a new asset, or to improve the potential of an existing asset. Capital expenditure is generally expected to lead to a higher level of service to the community.

## **COMMUNITY OUTCOMES**

Statements of the community's vision and goals for the future of the District. It is intended that these outcomes inform and co-ordinate the activities and planning of all sectors of the community (including the Council).

## **COUNCIL-CONTROLLED ORGANISATION (CCO)**

An organisation that manages facilities and/or provides services on behalf of the Horowhenua community, in which Council directly or indirectly controls more than 50% of either the votes or the appointments of directors or trustees.

## **DEBT**

The amount owed for borrowed funds.

## **DEPRECIATION**

The allocation of the cost of an asset over its estimated useful life.

## **DISTRICT PLAN**

The Plan prepared by Council under the Resource Management Act that manages, through rules, potential adverse impacts of subdivisions and land use on the environment.

## **FINANCIAL YEAR**

Council's financial year starts on 1 July and ends on 30 June of the following year.

## **PROJECTED FINANCIAL STATEMENT**

The 10-year plan for Council's revenue and expenditure, cash flows and borrowing.

## **FUNDING IMPACT STATEMENT**

An explanation of how Council's funding requirements are planned to be met through various mechanisms including rates.

## **GOVERNANCE**

The way in which Council engages with the community, how it makes decisions and the ways in which citizens can influence these processes.

## **INFRASTRUCTURE**

Assets that form inalienable physical links between or within communities. Examples are roading, water supply systems, wastewater disposal systems and stormwater drainage systems.

## **LAND VALUE**

The value of land, excluding any improvements. For rating purposes, Council contracts Quotable Value New Zealand to assess the land value of all properties every three years.

## **LIABILITY**

Present obligation arising from past events. Current liabilities are those due for payment within one financial year, and non-current liabilities are those due in the longer-term.

## **LONG TERM PLAN (LTP)**

A long-term (10-year) plan (reviewed every three years) that describes community outcomes and the activities of the Council, and provides a long-term focus for the decisions and activities of the Council.

## **OPERATING COSTS**

The costs of running Council in the short-term. Examples are the costs of maintaining assets, employing staff and the interest costs of loans.

## **PERFORMANCE TARGET**

A measure that shows how well Council is doing in achieving the goals that it set for itself.

## **RATES**

Property taxes collected by Council, which help fund the services that the Council provides to the community.

## **RENEWAL EXPENDITURE**

The cost of replacing components of existing assets to restore them to their original condition. Examples are the replacement of old water mains and the resealing of roads.

## **REVENUE**

The amount earned from operations: Examples are rates, dog registration fees, building permit fees, subsidies, rental revenue and interest on investments.

## **SIGNIFICANCE**

The degree of importance of an issue under consideration, as assessed by Council, in terms of its likely consequences for the current and future well-being of the community.

## **STORMWATER**

Rain that runs off properties and roads.

## **SUSTAINABILITY**

The use of natural, social and physical resources in such a way that takes care of current needs and allows for the ongoing use of those resources for future generations.

## **TARGETED RATES**

Any rate other than a general rate, targeted at users or beneficiaries of a particular service. Examples are rates for solid waste, water supply and wastewater.

## **UNIFORM ANNUAL GENERAL CHARGE (UAGC)**

A fixed-sum rate payable by all properties as part of their contribution to general rates. There are statutory rules whereby the UAGC is not payable on contiguous properties – where two or more properties are next to each other, owned by the same ratepayer, used for a common purpose.

## **WASTEWATER**

The liquid waste from a property. Examples are sewage, grey water and trade waste.

## Statistics

Rating And Valuation 1 July 2016	
Area, sq.km <sup>2</sup>	1,063.60
Capital value	\$6,618,165,250
Land value	\$3,316,552,250
Rateable land value	\$2,870,439,650
Number of rateable properties	17,959
Census 2013	
Demographics	
Population	30,099
Population aged 65 years and over (national average 14.3%)	23.7%
Population aged 15 years and under (national average 20.4%)	19.1%
Average age in the District (nation average 38 years)	46 years
Ethnicity	
European	82.4%
Māori	22.8%
Pacific peoples	4.8%
Asian	3.4%
African	0.3%
Other (New Zealander)	1.8%
Households	
Number of Dwellings	15,099
Average household size (national average 2.7)	2.3
Households with access to the internet (national average 76.8%)	64.7%



# Contact Us

Horowhenua District Council  
126 Oxford Street  
Levin 5510  
Private Bag 4002, Levin 5540

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Fax: 06 366 0983  
[enquiries@horowhenua.govt.nz](mailto:enquiries@horowhenua.govt.nz)  
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HOROWHENUA DISTRICT COUNCIL  
*Whakarua - Whakarua*