

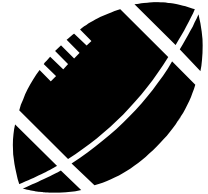


HDC Grant

“encouraging sporting, artistic and cultural excellence”



Art



Sport
Sport



Culture

Culture



Art



Sport





HDC Grant

**“encouraging sporting,
cultural and artistic excellence”**

GUIDELINES FOR APPLICATIONS FROM INTERNATIONAL REPRESENTATIVES SCHEME

Individuals may apply for funds from this scheme for the following purposes:

ELIGIBILITY

1. Criteria

1.1 Sports

Athletes who are not professional athletes, qualify for funding when selected to represent New Zealand, through the national body and/or international body's qualifying criteria, for an international event where two or more countries are participating.

1.2 Arts

People from the arts and culture area, who are not “professional” artists, participating in an international arts and culture event but not a conference/workshop, qualify for funding on receipt of an official invitation or equivalent documentation that recognise their exceptional achievement or ability.

1.3 Coaches

Coaches who are not “professional” coaches appointed through a national governing body are eligible to receive this grant when selected to coach a New Zealand representative team at an international event where two or more countries are participating.

The term “professional” is interpreted in the following manner: *“Professional - the person earns a living from coaching or participating in a sport or art/culture activity and this is their main source of income and if asked they would say that being a coach, sports person or artists was their profession”.*

2. International representatives must reside within the District.
3. Funding must be applied for prior to the event.
4. Applications are available on an ongoing basis during the financial year 1 July to 30 June.
5. Applicants may submit more than one application per year, but applicants can only be granted funding once every financial year ending 30 June.
6. Complete applications must be received by the Administrator one month prior to travel. Incomplete applications will not qualify.

Applications will be considered at short notice in exceptional circumstances, ie in event of unexpectedly being accepted into a team due to injury illness etc.

APPLICATIONS

7. Please complete the application form and attach the following information:
 - 7.1 **Sports**
Applicants must be formally recognised by the national body. Applications must have formal independent notification of selection into a New Zealand team.
 - 7.2 **Arts**
Confirmation of selection or invitation to represent New Zealand.
 - 7.3 Whether there are other team members representing New Zealand at the same event who have been selected from within the District.
 - 7.4 Details/itemised list of cost to be incurred to attend the event including:
 - * other sources of funding received and/or applied for.
 - 7.5 A brief sporting or arts CV of the achievements of the applicant to date, specific to this application.
8. The Council expects the applicant to give back to the sport or arts discipline by attending an appropriate Council meeting to report on the success of the event and confirmation of this in writing will be required.

GRANT GUIDELINES

9. The amount awarded is based on the applicant's budget and the distance of travel to an international event and the amount of assistance received from national governing body.
10. Grants are made to a maximum of \$500 for athletes/artists and \$250 maximum for coaches.
11. Grants are available to a maximum of \$1,250 per team/group of three or more athletes/artists where the athletes/artists are competing in the same event.
12. The Committee reserves the right to alter allocation criteria under exceptional circumstances.
13. The grant is paid on receipt of confirmation from the national body of selection to the event in the case of sports people. In the case of arts people, appropriate documentation of invitation or selection to an international event is required. In the event of non attendance, the grant must be repaid within 90 days.
14. Grant applications are subject to available funds.
15. Meeting the criteria stipulated does not automatically guarantee funding.
16. Applicants will be notified of the outcome within 10 working days.

If you have any queries, please contact:

**Council's Service Centre
Phone (06) 366 0999**



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GRANTS FOR INTERNATIONAL REPRESENTATIVES APPLICATION FORM

ARE YOU APPLYING FOR A GRANT FOR?

ARTS

1

SPORT

1

Date Travelling: _____ Date Application Complete: _____

Completed applications must be received by the Administrator one month prior to travel. Applications received within a month of travel will not be eligible unless you are applying as an Applicant under exceptional circumstances.

1. Name of National Body: _____

Contact Person: _____
(President/Secretary/Other)

Address: _____

Phone Number: _____ (day)

Phone Number: _____ (night)

2. Name of International Representative: _____

Residential Address: _____

Phone Number: _____ (day)

Phone Number: _____ (night)

3. Name of Local Organisation: _____

Contact Person: _____
(President/Secretary/Other)

Address: _____

Phone Number: _____ (day)

Phone Number: _____ (night)

4. The Event: _____

(a) Description of the event: _____

(b) Date of event: _____

(c) Venue of event: _____

(d) State the importance of the event if the eyes of the individual: _____

(e) Please list other countries involved in this event: _____

5. Are there any other team members representing New Zealand at the same event who have been selected from within the District? If yes, please give details:

6. Has the International Representative received a grant from this fund in this financial year (ending 30 June):

Yes

No

8. HAVE YOU ATTACHED THE FOLLOWING INFORMATION, AS APPROPRIATE?

IF THE FOLLOWING INFORMATION IS NOT INCLUDED, YOUR APPLICATION WILL NOT BE ELIGIBLE FOR FUNDING.

Check

↑ (a) **Sports:** confirmation from the National Body of selection to represent New Zealand.

↑ **Arts:** confirmation of selection or invitation to represent New Zealand.

↑ (b) A detailed budget of income and expenses, including:

Subsidy from any source, including national sports organisations, New Zealand Sports Foundation, New Zealand Olympic and Commonwealth Games Association, Creative New Zealand.

Other sources of funding received and/or applied for.

↑ (c) A sporting or arts CV of achievements of International Representative to date, specific to this application.

9. Information from this form is passed on to the media and Sport Horowhenua. Do you object to this information being used by these groups?

Yes ↑

No ↑

IT IS UNDERSTOOD THAT IF THE APPLICATION IS SUCCESSFUL

- ✓ That the International Representative will provide a written report back to the Council on the benefits of their participation at the international event.
- ✓ That the International Representative will include any press releases which acknowledge the support of Horowhenua District Council in their report to the Council on the benefits of his/her participation at the international event.
- ✓ All recipients may be required to make themselves available for any media release/liaison.
- ✓ That the International Representative will promote the Horowhenua District to overseas competitors participating in their event.
- ✓ The International Representative is to give back to the sport or arts discipline in such ways as “making themselves available as role models” to schools/public forums.
- ✓ In the event of non-attendance the grant will be repaid within 20 days.

Signed: _____ **Dated:** _____

Return to:
Horowhenua District Council, 126-148 Oxford Street, Private Bag 4002, Levin.