HOROWHENUA DISTRICT COUNCIL

Application for Registration of Mobile Shop / Hawker Licence

The purpose of this form is to enable the council to process the registration of your mobile / hawking business efficiently, enabling you to begin trading as quickly as possible while complying with all relevant legislation.

Please therefore provide as much detail as possible. Do not feel limited by the content of the form itself. If you feel there is more relevant information we need to know attach any further sheets necessary. This form will be used to advise other council officers that may be needed to ensure compliance of your business/ property.

Section 1

Full name of applicant	
Full name of company / partnership	
Trading as' (name)	

Mailing address if different.
Post Code

Telephone numbers:	**Business:**	
	Home:	
	Mobile:	
Email address:		

Description of business applied for: *Please describe in as much detail what types of products you intend to sell and how you intend market and sell them*

Description of mobile premise (if applicable) : Please describe the type and design of the mobile premise you intend to use. Please give as much detail as possible and provide photographs if available.
Vehicle Make:
Vehicle Model:
Vehicle Registration No:

Opening hours and proposed locations: *Please provide details of where and when you intend to open or trade (e,g 121 Cheltenham Street, Mon –Fri 8am –3 pm and special events, AP&I, balloon festival.)*
NB. you may be required to provide proof of permission to trade on private land. You are advised to read the pamphlet “Hawkers, buskers and mobile shops”

When do you intend to open? (begin trading):	

Signature of applicant		**Date ……./……./20…..**
Name		

Section 2
(HDC use only)

Environmental Health Comments / notes

Resource Management Referral:	**Date:**	**N/A**
Comment:		
Other Referral (state below):	**Date**	**N/A**
Comment:		

Approved	**Date:**
Applicant advised	**Date:**
Licence fee applicable	**$**
Receipt number:	
New licence created	**Date:**
Licence sent	**Date:**