

## **Creative Communities New Zealand Scheme Project Report Form**

To be completed by all recipients of funds from the *Creative Communities New Zealand* scheme within two months of receiving your grant and returned to:

Special Projects Officer  
Horowhenua District Council  
Private Bag 4002  
LEVIN

If you do not complete and return this form within two months of receiving your grant it will affect your eligibility for future *Creative Communities New Zealand* scheme funding.

1. Project/grant number \_\_\_\_\_
2. Name of applicant \_\_\_\_\_
3. Name & location of project \_\_\_\_\_
4. Date of project \_\_\_\_\_
5. Amount received from the *Creative Communities New Zealand* scheme \$ \_\_\_\_\_
6. Amount applied for (as recorded on your application form) \$ \_\_\_\_\_

7. Summary of Project Income & Expenditure	<u>Income</u>	<u>Expenditure</u>
<i>Please explain any difference between the final project figures entered on this form and the figures entered on the application form.</i>		

9. If there is a difference between the summary of expenditure as recorded on the application form and the summary of expenditure as recorded above, please briefly explain the reason.

\_\_\_\_\_

8. Approximately how many people participated in/or benefited from the project taking  place?

Workshop Tutors - where funds were allocated to hold workshops, please summarise the benefits to other group members (*use separate page is necessary*)

\_\_\_\_\_

9. Comments on the success of your project (*use separate page if necessary*)
- \_\_\_\_\_
- \_\_\_\_\_

10. This report was completed by \_\_\_\_\_  
 Contact phone/fax \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_