

APPLICATION FORM

Contact Person:

Postal Address:

.....

.....

Phone:

During Work Hours:

After Hours:

1. Tree/Cost

I will have trees at \$225.00 (incl

GST)* per tree = Total \$..... (incl GST)

2. Seat Design/Cost

The chosen seat design is:



Parkside Steel Seat

I will have seats @
\$2200.00 (incl GST)*
per seat



Motif Timber Seat

I will have seats @
\$1525.00 (incl GST)*
per seat

TOTAL \$..... (incl GST)

* subject to variation change

3. Plaque Inscription

The wording will be engraved onto a bronze plaque and mounted on the back rest of the seat, or a small timber post for commemorative trees.

There is to be a maximum of 25 letters on each plaque. Small engraved pictures may be added, such as balloons, but this will be an additional expense and at the Parks Officer's discretion.

Please fill in the space below as you would like it to appear.

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.....
.....

Maximum of 25 letters)

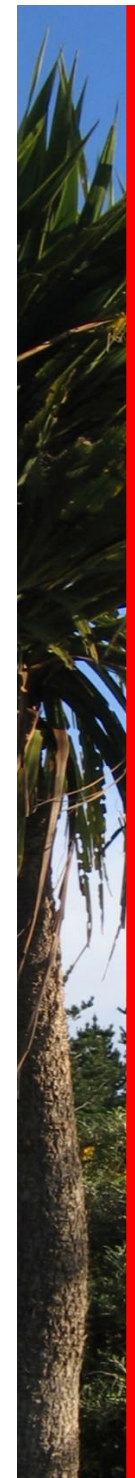
On completion of this form, please return it to Council's Customer Service Centre, 126-148 Oxford Street (Private Bag 4002), Levin along with payment.

Office Use Only:



Payment Received: Y N

Receipt Number:



Commemorative

Trees and Seats



HOROWHENUA DISTRICT COUNCIL

COMMEMORATIVE TREES AND SEATS

Commemorative trees and seats are ideal ways of:

- Honouring a special person
- Remembering a departed loved one
- Creating a special space in remembrance

TREES

Type of Tree

There are a number of native and exotic tree specimens to choose from. Most trees are at least three years old and 1.5 metres high. Trees are site specific and will be at the Parks Officer's discretion.



Planting

You and your family may want to help plant the tree. Days are set aside each winter for tree planting. All tree plantings must occur over the winter months to ensure the trees get off to a good start. Please discuss with Customer Services on (06) 366 0999 when the next planting day is and if you wish to be present.

Scattering or Burying of Ashes

If you wish to scatter or bury ashes during the tree planting, please discuss this with Council's Customer Service Centre at an early stage.

Cost

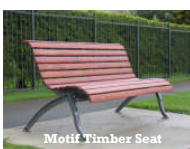
The price for the planting of the tree and installation of the plaque is \$225.00 (including GST)*. This price includes the engraving of the plaque's details, as well as the long term maintenance and care of the tree.

SEATS

Seat Design

There are predominantly two designs available as commemorative seats. The Parks Officer may be able to offer an alternative cheaper seat dependent upon site location.

The Parkside seats are very strong of all steel construction and are powder coated with 100% polyester exterior quality coating .



The Motif seats have high strength steel powder coated frames with hardwood timber battens.

The seats are permanently fixed to an exposed aggregate pad for security and ongoing care.

Costs

The price for construction and installation of the Parkside seat is \$2200.00 (incl GST)* and the Motif seat is \$1525.00 (incl GST)*. Prices include costs associated with the engraving of the seats details, as well as the long term maintenance and care of the seat. This amount can be paid at Council's Customer Service Centre.

WHAT HAPPENS NEXT?

Once Council has received your application and payment for a Commemorative Tree/ Seat, instructions and the plaques details will be sent to Council's Parks Contractors for the purchase and installation.

OWNERSHIP AND MAINTENANCE

Once the tree has been planted, Council will continue to care for and maintain the tree. Commemorative trees that die or are vandalised within five years of the planting date, will be replaced at no cost to the applicant.

Once the seats are installed, the seat becomes the property of the Horowhenua District Council. This allows for Council Contractors to undertake maintenance and care of the seats and covers the seat under Council's insurance.