

**APPLICATION FORM AND RECORD OF EXEMPTION FOR BUILDING CONSENT  
UNDER BUILDING ACT 2004, SCHEDULE ONE - EXEMPT BUILDING WORK**  
*(applicant to complete)*

**Note:** A fee of \$ ..... is to accompany the application

Site Address: .....

Owner Details: ..... Phone: ..... (wk)  
..... (hm)

Applicant Contract Details: ..... Phone: ..... (wk)  
..... (hm)

**Description of Work Requiring an Exemption from Building Work**

.....  
.....  
.....  
.....

**Details of how the work is unlikely to be carried out otherwise than in accordance with the Building Code**

.....  
.....  
.....  
.....

**Details of how the work is unlikely to endanger people or any other building**

.....  
.....  
.....  
.....

**Signature:** .....

**Date:** .....

FOR BCA USE

**HDC PROCEDURE**

Decision Accept / Decline

Procedure Type: **Exemption for Sch 1 work**

Reason: .....

Outcome: .....

Date: ..... BCO: .....

Date Received: ..... Receipt No: ..... Stamp:

Applicant advised on: ..... (date)

Details Lodged Against Property File on: ..... (date)