



AGENDA

ORDINARY MEETING

HOROWHENUA DISTRICT COUNCIL

4 NOVEMBER 2009

NOTICE IS HEREBY GIVEN that a meeting of the Horowhenua District Council will be held in the Horowhenua District Council Chambers, 126-148 Oxford Street, Levin, on Wednesday, 4 November 2009 commencing at 4.15 p.m.

Members of the Horowhenua District Council are:

His Worship the Mayor, Mr B J Duffy (Chair)
Cr D A Allan
Cr D J Colling
Cr G G Good
Cr L E McMeeken
Cr A M Hunt
Cr B F Judd
Cr P K Keenan
Cr N D H Murray
Cr A D Rush
Cr R N Shaw

Reporting Officer: Mr D G Ward (Chief Executive Officer)
Meeting Secretary: Mrs K J Corkill

Business will be according to the attached Agenda.

AGENDA

4 NOVEMBER 2009

ORDER OF BUSINESS:

APOLOGIES

Cr PK Keenan

ANNOUNCEMENTS

CONFIRMATION OF MINUTES

Ordinary Meeting 7 October 2009 (Minute Items 1774-1787)

MATTERS ARISING

CONTENTS:

ITEM	PRECIS	FILE NO	PAGE
PROCEEDINGS OF COMMITTEES			1
Item-1795	Proceedings Foxton Community Board 19 October 2009	4049	1
REPORTS			12
Item-1796	Monitoring Report Horowhenua District Council to 4 November 2009	4051	12
Item-1797	Horowhenua District Plan Review	4060	23
Item-1798	Road Name for a New Road in Subdivision at 70 Potts Road	4059	28
Item-1799	Field Street Extension, Foxton - Uplifting of Road Reserve and Dedicating as Road	4044	32
Item-1800	Field Street Extension, Foxton - Stopping Part Of	4048	35
Item-1801	Waitohu Valley Road, Manakau South - Land Purchased to be Declared as Road	4043	38
Item-1802	Waitohu Valley Road, Manakau South - Stopping Parts Of	4045	41
Item-1803	Grounds Maintenance Funding Request	4065	44
Item-1804	Liquor Licensing Matters from 21 July 2009 to 21 October 2009	4058	48
Item-1805	Chief Executive Officer's Report to 4 November 2009	4053	52
Item-1806	Resource Consents Considered Under Delegated Authority	4056	78
Item-1807	Documents Executed and Electronic Transactions Authorities Signed	4055	79
MOTION TO EXCLUDE THE PUBLIC			81
CONFIRMATION OF MINUTES			81

Item-1808	In Committee Proceedings Foxton Community Board 19 October 2009 CONFIDENTIAL	81
Item-1809	Te Awahou Trust Project, Foxton CONFIDENTIAL	81
Item-1810	Purchase of Land to Progress the Levin Sewerage Strategy CONFIDENTIAL	81
Item-1811	In Committee Horowhenua District Council Monitoring Report to 4 November 2009 CONFIDENTIAL	81

PROCEEDINGS OF COMMITTEES

Item-1795 Proceedings Foxton Community Board 19 October 2009

File No 4049

To: His Worship the Mayor and Councillors
Horowhenua District Council

From: Strategic and Corporate Services Manager

Date: 4 November 2009

1. Purpose

- a. To present to the Horowhenua District Council the minutes of the Foxton Community Board meeting held on 19 October 2009.

2. Recommendation

- a. That Report 4049 be received.
- b. That the Horowhenua District Council **receive** the minutes of the Foxton Community Board meeting held on 19 October 2009.

3. Issues for Consideration

- a. The following items considered by the Foxton Community Board meeting held on 19 October 2009 will require further consideration by the Horowhenua District Council and will be included on a future Council agenda:

(i) Item 438 - Recycling Centre Upgrade

"THAT the Foxton Community Board recommends to Council that both recycling sites be cleared."

"THAT the Foxton Community Board recommends to Council the Roaches Concrete quotation for a new Recycling Centre."

(ii) Item 439 - 3a. Chief Executive Officer's Report to 19 October 2009

"THAT Council officers be requested to investigate the installation of a roundabout at the intersection of Union and Johnston Streets, Foxton."

Item 438 - 3d. Chief Executive Officer's Report to 19 October 2009

"THAT the Foxton Community Board recommends to Council that Council officers investigate a suspensory or concessionary loan to assist in making the Foxton Health Centre a reality."

Prepared

D M Clapperton
Strategic and Corporate Services Manager

4. Attachments

- a. Minutes Foxton Community Board meeting 19 October 2009

**MINUTES OF THE ORDINARY MEETING OF THE HOROWHENUA DISTRICT COUNCIL'S
FOXTON COMMUNITY BOARD HELD IN THE CHAMBERS, MAIN STREET, FOXTON ON
MONDAY, 19 OCTOBER 2009 COMMENCING AT 6:34 PM**

PRESENT

Mr B P Vertongen QSM (Chair)
Ms N J Ellwood
Mr N G Gimblett
Mr J A Murdoch
Cr D A Allan (HDC appointed representative)
Cr A M Hunt (HDC appointed representative)

IN ATTENDANCE

Mr D G Ward (Chief Executive Officer)
Mr W B Crockett (Operations Manager)
Mrs K J Corkill (Meeting Secretary)

ALSO IN ATTENDANCE

His Worship the Mayor, B J Duffy
Miss C Carlyle (Group Support Officer)

MEDIA IN ATTENDANCE

Ms S Gillies ("Horowhenua Mail")

PUBLIC IN ATTENDANCE

There were twelve members of the public in attendance at the commencement of the meeting.

APOLOGIES

An apology was recorded for Mr D J Roache.

Resolved

(Murdoch / Allan)

"THAT Mr Roache's apology be received."

ANNOUNCEMENTS

Horowhenua Adult Literacy Scheme

Mr Michael Dally attending to address the Board on the work that done in Foxton by the Horowhenua Adult Literacy Scheme.

Horizons Regional Council

Regional Councillor Bailey would not report to tonight's meeting, but would be on the Agenda for the November Community Board meeting.

Update on Multipurpose Facility Proposal for Foxton

Representatives of the Te Awahou Trust attending at 7.30pm to speak to this item.

Cr Hunt advised that she had taken legal proceedings against the "Manawatu Standard" for publishing incorrectly that she had leaked information on the Foxton Multi-Purpose Facility. An unreserved apology had been received from Fairfax Media and she was considering her options.

CONFIRMATION OF MINUTES

Ordinary Meeting 7 September 2009 (Minute Items 428-434)

Resolved

(Allan / Murdoch)

"THAT the minutes of the Ordinary Meeting held on 7 September 2009 (Minutes Items 428-434), as submitted, be confirmed as a true and correct record."

MATTERS ARISING

There were no matters arising.

Horowhenua Adult Literacy Scheme

Mr Michael Dally was welcomed to the table and provided information on the service provided by the Horowhenua Adult Literacy Scheme:

- the organisation used to be known as ARLA;
- it helped people with literacy problems;
- whilst complete illiteracy was very rare, there were 43% of the population that had some kind of literacy problem;
- the programme was free to participants;
- funds were raised from a variety of sources;
- tutors were trained to NZQA standard and were audited every two years;
- it worked with a Maori group that provided a similar service;
- in Foxton, the Scheme operated from the Anglican Church Hall;
- Adult Literacy's services were not for school-aged children, but they did work with young adults who had left school;
- there were 47 Adult Literacy branches around the country.

Mr Dally provided his card and a brochure about the Scheme for Board Members' information.

REPORTS

Item-436 Council Resolutions relating to Foxton Community Board

File No 4039

Purpose

To inform the Board of resolutions that the Horowhenua District Council passed at its meetings on 2 September 2009 and 7 October 2009.

Resolved

(Allan / Ellwood)

"THAT Report 4039 be received."

Item-437 Foxton Community Board Monitoring Report to 19 October 2009

File No 4037

Purpose

To provide an update on the Foxton Community Board Monitoring Report to 19 October 2009.

Resolved

(Allan / Ellwood)

"THAT Report 4037 be received."

Page 4 Item 397 Foxton Beach Motor Camp - Development Plan

The Community Board's submission on Plan Change 22 had been prepared and would be submitted to Council.

In relation to the Yacht Club Building renovation, this would come back to the Board when more accurate figures were available.

Item 416 Chief Executive Officer's Report

The Forbes Road Subdivision Status would be discussed during the In Committee portion of the Agenda.

In relation to the proposed River Loop Playground and also the playground area at Foxton Beach, safety concerns were expressed because of the proximity to water. A report was requested analysing the risks associated with playgrounds so close to waterways.

Resolved

(Allan / Hunt)

"THAT officers prepare a report analysing the risk implications and appropriate fencing for the River Loop and Foxton Beach Playgrounds."

The public toilets at Holben Parade were also close to a drain, which could involve risk, and this area should also be looked at.

Page 5 Item 430 Proposed Carpark - Stuart Donnelly Reserve

This item to remain on the Monitoring Report until the project was completed.

Item-438 Recycling Centre Upgrade

File No 4042

Purpose

To consider a proposed enhancement to the existing Foxton Recycling centre, whilst acknowledging the potential impacts on the centre that may result from the introduction of kerbside recycling on the district on 1 November 2009.

Resolved

(Allan / Ellwood)

“THAT Report 4042 be received.”

Mr Ward spoke to this report, also tabling a further Report (4047 - Foxton Recycling Centre) and referring to the report that came to the Board on the matter on 7 September 2009. If the Board endorsed the recommendation that staff effect an appropriate solution that will enhance the façade of the existing Foxton recycling centre, that be included on the 4 November 2009 Council Agenda for sign off.

Mr Ward further noted:

- the routes for kerbside recycling were currently being finalised by the operator;
- recycling crates would be delivered to householders during the last week in October and first week of November 2009;
- current collection days may change;
- a PR campaign would be commenced within the next few days;
- additional recycling crates would be available (as a cost of \$45.00 plus GST per year) should people require them.

Community Board Members responded with the following comments:

- if Members agreed to what was proposed that would not be greeted favourably within the town;
- it was not seen as a significant ‘tidy up’;
- officers proposed zincalume for the façade; what about colour steel or concrete panels?
- concrete panels would make a great surface for murals;
- pricing and possible designs should be requested from interested local contractors;
- it must be possible to come up with a better solution;
- the information on the Cairns Bin option, particularly with regard to costs, was insufficient for Board members to make an informed decision;
- there was opposition to anything that opened out on to the street because of safety issues for both traffic and pedestrians;
- sustainable materials were required for the façade, with metal not being suitable because it did not last, particularly in the Beach environment;
- both the Foxton and Foxton Beach Recycling Centres were eyesores and something needed to be done about both of them, particularly with the summer season approaching;
- perhaps an Extraordinary Meeting of the Board should be held (at the earliest opportunity) to further consider the best long term solution;
- perhaps it would be better just to close the Centres and look at some tidier options;
- it was important that a decision be made this evening because the matter had dragged on for far too long.

Resolved

(Hunt / Gimblett)

“THAT the Foxton Community Board recommends to Council that both recycling sites be cleared.”

Cr Allan expressed his opposition to the motion as he did not see the logic, when the Board had been discussing improving something that already existed, to removing the Centres altogether. Cr Hunt suggested it was time Board Members took the whole matter seriously. Adequate information had not been received to make an informed decision. By having the sites cleared, officers could come up with options that would be clean and tidy and could be put in place before the summer season.

Also raised in discussion:

- much hard work had been done to encourage recycling and this was one of the best recycling areas in the district for rural, beach and town residents;
- it was important to encourage people to continue recycling;
- a sustainable option was needed that had an aesthetic appearance;
- the recycling crate option was not seen as adequate for disposal of recyclables for the average family;
- many people would prefer to drop off recyclables rather than opt for a second bin;
- rural people were being overlooked;
- was the long term cost of kerbside recycling sustainable?
- the proposed motion was a shock tactic;
- Board Members were disappointed that the further information asked for was not available and only one option was available for consideration.

On a show of hands, there were FOUR (4) FOR the motion, with Cr Allan recording his vote against the motion. The motion was, therefore, CARRIED.

Cr Allan and Mr Vertongen also proposed a motion “That the Board notes, as a result of the previous motion, recycling would not be an option for many in our area”.

After further discussion, including comment from the Chief Executive Officer and Mayor Duffy, the proposed additional motion was put. There were TWO (2) FOR and THREE (3) AGAINST the motion. The motion was defeated.

Mr Vertongen moved the following, suggesting:

- it would move trucks off the road;
- the angle parking could be removed and this could be made a one way system;
- it would be aesthetically pleasing.

Mr Murdoch, in seconding the motion, said it would cater for rural recyclers, would remove trucks from the road, thereby removing a traffic hazard, it would look better and would be sustainable.

Resolved

(Vertongen / Murdoch)

“THAT the Foxton Community Board recommends to Council the Roaches Concrete quotation for a new Recycling Centre.”

CARRIED

Cr Allan expressed his concern at the cost of the concrete façade option and remained unconvinced that it would pass through Council.

Update on Multipurpose Facility Proposal for Foxton

Robin Hapi, Allan Smith and Raewyn Perry joined David Clapperton to provide an update on this project.

Mr Hapi gave a background to the proposal, followed by a PowerPoint presentation from Mr Clapperton (a copy of which is **attached** to the official minutes).

The Chair reminded Board Members that this was still a concept plan, with Mr Hapi agreeing there were a lot of issues still to be resolved.

Cr Hunt expressed concerns in relation to:

- the trolley bus wires;
- the prospect of the road closure which had been raised by some property owners;
- sustainability of the museum;
- the Trust Deed and the process of the Trust's formation;
- when the Trust was likely to be formed.

Mr Hapi said the matters raised by Cr Hunt, as well as many others, would be worked through, with the three big issues in relation to the location, financial aspects and business case still to be finalised. With regard to governance, there would be an electoral college formed (of 12-14 people) which would be independent of the Trustees, with the Trustees being nominated by the Trust's Settlers or the community.

Mr Clapperton advised that the Council's Settlor representative would need to be determined by Council and Council would also need to agree to the components it would like to see included in the facility.

Mr Smith spoke from the perspective of the Horowhenua Library Trust which had initially resisted the proposal, but had come to see that it could deliver more through the new facility than it could under what had previously been proposed.

Item-439 Chief Executive Officer's Report to 19 October 2009

File No 4040

Purpose

To present to the Foxton Community Board, for information, issues relating to the Foxton Community Board area.

Resolved

(Allan / Murdoch)

"THAT Report 4040 be received."

Mr Ward spoke to this report, providing further information as required.

- 3a. Installation of Roundabout at the Intersection of Union and Johnston Streets, Foxton
Mr Vertongen commented that on numerous occasions in the past the Community Board had requested roundabouts, but these had been declined by Transit (NZTA). He wanted to see this go ahead and was very keen to try again.
Cr Allan, who had requested the CEO to include this on the Agenda, was also strongly in favour of pursuing this matter.

Resolved

(Allan / Vertongen)

"THAT Council officers be requested to investigate the installation of a roundabout at the intersection of Union and Johnston Streets, Foxton."

Mr Ward advised that Council officers would pursue the matter to determine where it sat on NZTA's radar and it could be 6-12 months before a response was received.

- 3b. Foxton Beach Freeholding Account
In the last paragraph, the word "Board" to be amended to "HDC".
Mr Ward suggested that at its first meeting in 2010, the Board give consideration to requests received during the year for funding from the Freeholding Account, to make recommendations through to Council to include in its Draft Annual Plan and 09/19 LTCCP processes.
With regard to the Manawatu Estuary Trust, the prudent course would be to acknowledge the request and advise the Trust of the process and the applicable timetable.
All applicants would need to show funding requests were for capital projects, provide business plans, an outline of the project, and how the community would benefit.
- 3d. Current Projects
Cr Allan spoke in support of Council espousing the proposed Foxton Health Centre in a tangible manner. He suggested it would cost very little in dollar terms, but it would mean so much in making the Foxton Health Centre a reality.

Resolved

(Allan / Hunt)

"THAT the Foxton Community Board recommends to Council that Council officers investigate a suspensory or concessionary loan to assist in making the Foxton Health Centre a reality."

CARRIED

- 3f. Foxton Community Pool
Regular progress reports on the pool were requested.
- 3f. Foxton Beach Seawall
Cr Hunt reported some safety concerns that had been relayed to her with regard to beach access: very little had been done to improve the left access; there was a concern about steep pathways; access for prams also needed to be addressed.
Mr Ward to identify an appropriate Friday evening (6.30 pm) for an "Official Opening".
- 3g. Parks & Reserves - Proposed Works
Mr Ward tabled a schedule of proposed works for Board Members' information. This would be a regular feature on future Board Agendas.

Item-440 Resource Consents Issued

File No 4041

Purpose

To receive the listing of land use and subdivision resource consent applications approved under delegated authority.

Resolved

(<Right Click> Councillor Name / <Right Click> CouncillorName)

"THAT Report 4041 be received."

"THAT the list of Land Use and Subdivision Resource Consents be received."

Foxton Subdivision Resource Consents Granted Under Delegated Authority 28/08/09 to 09/10/09

Date	File Ref	Subdivider	Address
3-Sep-09	SUB/2591	Horowhenua District Council	46-48 Seabury Avenue, Foxton Beach
22-Sep-09	SUB/2808	Jim, Robert, & Karen Mather	112 Palmer Road, Foxton Beach Rural
1-Oct-09	SUB/2738	Graham & Pamela Burns	66A Nash Parade, Foxton Beach
5-Oct-09	FS/88/2006	Gary & Mary Culling	Cnr Liddell & Clyde Streets, Foxton

Foxton Land Use Resource Consents Granted Under Delegated Authority 28/08/09 to 09/10/09

Date	File Ref	Applicant	Address
3-Sep-09	LUC/2824	Michael & Hilda Carter, & Glenn Watson	33 Hartley Street, Foxton Beach
17-Sep-09	LUC/2810	Keven Roberts & John Whitehead	4 Shortt Street, Foxton Beach
1-Oct-09	LUC/2829	Tony & Diane Foot	12 Futter Street, Foxton
1-Oct-09	LUC/2831	Florence Rangiheuea	357 Paranui Road, Foxton/Himatangi Rural"

MOTION TO EXCLUDE THE PUBLIC

Resolved

(Allan / Murdoch)

"THAT the Foxton Community Board pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public."

Confirmation of Minutes 7 September 2009 (Minute Item 435)

Item 441 - In Committee Foxton Community Board Monitoring Report to 19 October 2009

Reason for Confidentiality

These reports are **CONFIDENTIAL** in accordance with Section 48(1) of the Local Government Official Information and Meetings Act 1987, which permits the meeting to be closed to the public for business relating to the following grounds: -

48(1a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Subject to sections 6, 8 and 17 of the Local Government Official Information Act 1987, the withholding of the information is necessary to:

7(2a) Protect the privacy of natural persons, including that of deceased natural persons.

7(2j) Prevent the disclosure or use of official information for improper gain or improper advantage.

Resolved

(Allan / Murdoch)

"THAT His Worship the Mayor be requested to remain in the meeting to take advantage of his knowledge in relation to items on the Agenda."

MEETING CLOSURE

There being no further business the meeting concluded at 9.25 pm.

CONFIRMED this day of

.....
Chairperson

REPORTS

Item-1796 Monitoring Report Horowhenua District Council to 4 November 2009

File No 4051

To: His Worship the Mayor and Councillors
Horowhenua District Council

From: Chief Executive Officer

Date: 4 November 2009

1. Purpose

- a. To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

2. Recommendation

- a. That Report 4051 be received.

Prepared

D G Ward
Chief Executive Officer

3. Attachments

- a. HDC Monitoring Report to 4 November 2009

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
28.11.02 21.8.02	2802 2918	Hokio Water and Rating Issues	1) <i>Committee recommended to Council that this issue be negotiated with new Hokio A Trustees when they take up their appointments</i> 2) <i>Supply of water continue meantime</i>	D Ward	August 2009		This matter has been referred to the Maori Land Court with the request that they provide an appropriate pathway to allow this long outstanding matter to be brought to an acceptable solution.
4 Feb 2009	Item 1655	Chief Executive Officer's Report to 4 February 2009	<i>"THAT officers provide a report to Council on the viability of employing smaller contractors to maintain Parks and Reserves across the District."</i>	W Crockett	November 2009		The procurement plan is being finalized. This includes the proposed structure of how the contracts will be made up. See item on Chief Executive Officer's report for today's meeting.

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
1 Apr 2009	Item 1680	Foxton Beach Freeholding Account - Strategy and Policy Document	<i>"THAT Report 3889 be received."</i>	D M Clapperton	30 June 2009	Completed	Adopted by Council at its meeting on 7 October 2009
6 May 2009	Item 1698	Moutoa Hall and Moutoa Recreation Reserve	<i>"THAT the Horowhenua District Council hereby proposes that the purpose of the Moutoa Reserve be changed from "Recreation" to "Local Purpose (Hall) Reserve" pursuant to Sec 24(1)(b) of the Reserves Act 1977 so to allow Council to accommodate activities of the Moutoa Hall Society Incorporated on the said reserve. <u>AND FURTHER</u> THAT Public Notice of the proposal, pursuant to Sec 24(2)(b) of the Reserves Act 1977 be given."</i>	M Tregonning	31 December 2009		<p>The proposal has been referred to DoC as the next step in the process.</p> <p>If land cannot be made available the Hall Society's development, which has commenced, the parking and effluent outfall will have to be contained on its own land.</p> <p>A change of Reserve Status is not practical. The Moutoa Hall Society has been advised to apply to the Department of</p>

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
							Conservation for concession to allow required use of Reserve.
1 Jul 2009	Item 1729	Waitohu Valley Road - Manakau South Legalisation of Road Realignment	<p><i>“THAT the Horowhenua District Council hereby authorises the required action being taken to legalise the current alignment of Waitohu Valley Road where it has been formed outside the present legal road reserve</i></p> <p><u>AND FURTHER</u></p> <p><i>THAT pursuant to Section 342 and the Tenth Schedule to the Local Government Act 1974 public notice be given of the proposal that the four (4) sections of road shown on the plan attached as nos 2, 5, 7, 9 be stopped, as they are not required in the upgraded realignment of the road, and disposed of pursuant to Section 345 of the said Act.</i></p> <p><u>AND FURTHER</u></p> <p><i>THAT the balance sixteen (16) sections on the Plan be acquired.”</i></p>	M Tregonning			Application to the Minister of Lands has been approved and public advertising commencing on 10 September 2009 relating to the closing of the portions of land. Signs have been erected. There has been no public response. See Report on today's agenda.

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
5 Aug 2009	Item 1745	Application for Funding - Historic Levin Court House	"THAT Council resolve to "apply for funding of \$50,000 (excluding GST) from the Horowhenua Community Trust for the upgrading of the Historic Levin Court House".	D Tate		Completed	The application for funding has been submitted and since declined due to the unavailability of funding.
5 Aug 2009	Item 1747	Funding Request - EnergySmart	<i>"THAT this report lay on the table and further information be brought back to Council's September 2009 meeting."</i>	D Clapperton	M	Completed	This matter is not being pursued following the introduction of the Central Government Home Installation Programme.
5 Aug 2009	Item 1748	Proposed Granting of Freedom Charter	<i>"THAT the Horowhenua District Council further pursue the granting of a Freedom Charter as acknowledgement of 21 Supply Company's long involvement with Foxton."</i> <i>"THAT upon formal approval being given by Army General Staff, Ministry of Defence, that Council Officers proceed with the development of a Charter document and arrangements for the presentation of the Charter at a Ceremonial Parade at a</i>	D Clapperton	M	31 December 2009	Council staff have been in communication with the New Zealand Army who are progressing the matter through their internal system.

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<i>date and time to be agreed upon by all parties concerned.</i>				
2 Sep 2009	Item 1764	Local share funding of proposed Hokio and Waitarere water supplies.	<i>"THAT Council instruct the Chief Executive Officer to have officers continue to meet and consult with water committees that wish to continue to have an active role in water scheme implementation."</i>	R R Nicholson E Ganley	Ongoing		Officers met with the Waitarere Water Committee on 30 September 2009. Officers met with locals regarding the Tokomaru Water Supply on 8 September 2009.
7 Oct 2009	Item 1779	Adoption of the Annual report for the Year ended 30 June 2009	<i>"THAT this matter or decision be recognised as significant in terms of s76 of the Local Government Act 2002." "THAT the Mayor and Chief Executive Officer be authorised to sign the Annual Report on behalf of Council, and that the Mayor, Chief Executive Officer and Finance Manager be authorised to sign the Letter of Representation addressed to the Council's auditors for the year ended 30 June 2009."</i>	D G Ward D Law		Completed	

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
7 Oct 2009	Item 1775	Proceedings Kapiti Horowhenua Joint Regional Economic Development Forum 18 August 2009	<i>"THAT the Horowhenua District Council receive the minutes of the Kapiti Horowhenua Joint Regional Economic Development Forum held on Tuesday 18 August 2009."</i>	D M Clapperton		Completed	
7 Oct 2009	Item 1776	Proceedings Audit Subcommittee 2 September 2009	<i>"THAT the Horowhenua District Council receive the minutes of the Audit Subcommittee meeting held on 2 September 2009."</i>	D G Ward		Completed	
7 Oct 2009	Item 1777	Proceedings Creative Communities New Zealand Local Assessment Special Committee 21 September 2009	<i>"THAT the Horowhenua District Council ratify the applications totalling \$17,293.89 from the Creative Communities New Zealand Local Assessment Fund, as follows: <u>AND FURTHER</u> THAT the balance remaining from the total amount available for allocation (\$722.29) be carried over to the next funding round in March 2010."</i>	D Cole		Completed	

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
7 Oct 2009	Item 1778	Proceedings Hearing Committee 12 May 2009	<i>"THAT the Horowhenua District Council receive the minutes of the meeting of the Hearing Committee meeting held on 12 May 2009."</i>	T Thomas D Hayman		Completed	
7 Oct 2009	Item 1788	Monitoring Report Horowhenua District Council to 7 October 2009	<i>"THAT Report 4020 be received."</i>	D G Ward		Completed	
7 Oct 2009	Item 1780	Structure Plan Gladstone Greenbelt Residential Area inclusion of Structure Plan in District Plan	<i>"THAT Officers be authorised to include the Structure Plan-Gladstone Greenbelt (Drawing Revision 01) dated September 2009 in the pending District Plan review and the contents of the Structure Plan are to be considered as "other matters" in considering Resource Consent Applications until the Structure Plan is formalised by the District Plan review."</i>	D McCorkindale		Completed	
7 Oct 2009	Item 1781	Alcohol In Our Lives - Local Government NZ Draft Submission	<i>"THAT Horowhenua District Council adopt the comments, attached at Attachment A, on the draft Local Government New Zealand submission, as the comment of Council."</i>	M E Lepper		Completed	Forwarded to Local Government New Zealand on 9 October 2009

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<i>"THAT the Horowhenua District Council comment be forwarded to Local Government New Zealand."</i>				
7 Oct 2009	Item 1783	Foxton Beach Freeholding Account - Strategy and Policy	<i>"THAT Council adopts the Foxton Beach Freeholding Account Strategy and Policy."</i>	D M Clapperton		Completed	
7 Oct 2009	Item 1782	Environmental Vision for Coastal Lakes and Lowlands	<i>"THAT Council develop a strategic plan setting out how it will achieve its vision statements for community well being <u>AND FURTHER</u> THAT the steps suggested in the final paragraph of Mr Bagrie's written presentation tonight be analysed by officers in a report back to Council." "THAT Council incorporates an open space management strategy into its review of the District Plan <u>AND FURTHER</u> THAT funding options be explored in its next review of the LTCCP."</i>	T Thomas		July 2010	Funding for the project to be presented for the 2010 Annual Plan

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
7 Oct 2009	Item 1784	Chief Executive Officer's Report to 7 October 2009	<i>"THAT Report 4022 be received."</i>	D G Ward		Completed	
7 Oct 2009	Item 1785	Survey Plans Approved by Delegated Authority Pursuant to Section 223	<i>"THAT the following subdivisions approved under delegated authority and s223 of the Resource Management Act be noted:"</i>	T Thomas		Completed	
7 Oct 2009	Item 1786	Documents Executed and Electronic Transactions Authorities Signed	<i>"THAT the Horowhenua District Council hereby ratifies the signing of the documents and electronic transactions authorities as scheduled: "THAT the Horowhenua District Council confirms the decision in accepting the following contracts and that authority be given to the signing of Electronic Transactions Authorities:"</i>	D M Clapperton		Completed	
7 Oct 2009	Item 1787	Resource Consents Considered Under Delegated Authority	<i>"THAT the Land Use and Subdivision Resource Consents be received as listed:"</i>	T Thomas		Completed	

Item-1797 Horowhenua District Plan Review

File No **4060**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Project Manager (District Plan Review)**

Date: **4 November 2009**

1. Executive Summary

a. Purpose of the report

To obtain a Council resolution to formally commence a rolling review of the Horowhenua District Plan.

b. Key issues

A resolution is required to allow Officers to formally commence the review.

There is a legal requirement to undertake a review of provisions within the District Plan that are 10 years old and have not been reviewed or changed.

A decision on the type of review that should be undertaken is required. Recent amendments to the Resource Management Act now provide the opportunity for the review of District Plan provisions to be undertaken either as a rolling review or as a full review of the entire Plan.

2. Recommendation

a. That Report 4060 on the Horowhenua District Plan Review be received.

b. That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

c. That Officers be authorised to commence a rolling review of the Horowhenua District Plan in accordance with the requirements of the Resource Management Act 1991 and subsequent amendments.

d. That the review shall include, but not be limited to, a review of all parts of the Operative District Plan that have not been subject to a public plan change process since 1 January 2009.

3. Context

a. Background

The Council has committed funding to undertake a review of the Horowhenua District Plan in the LTCCP 2009/19. The funding for this project has allocated across three consecutive financial years, 2009/10, 2010/11 and 2011/12. Although the funding has been provided there has been no formal Council resolution to commence the review project.

Since the adoption of the LTCCP 2009/2019 earlier this year there have been developments in several external matters that have made it prudent to delay commencing the review before now. These external matters include the progress of the Regional Council's Proposed One Plan hearings and amendments to the Resource Management Act.

Proposed One Plan

The progress made with hearings during the middle part of this year together with the release of Provisional Determinations on topics relevant to the District Council such as Land and Coast, has provided confidence that there would be little to no risk in commencing the review of the District Plan.

Resource Management (Simplifying & Streamlining) Amendment Act 2009

Phase 1 of the amendments came into effect on 1 October 2009. The amendments have removed the mandatory requirement to undertake a full review within 10 years of the Plan becoming operative. This requirement has been replaced by a requirement to review any part or provision of a Plan within 10 years of it becoming operative. In doing so it has formalised the ability to undertake a rolling review, where provisions within a plan can be reviewed in stages as opposed to the entire plan having to be reviewed and notified at single point in time.

Although the Amendment Act 2009 does make the provision for combined plans between the Regional and District Councils, given the current progress of the proposed One Plan the option of a combined plan at this late stage has not been pursued as a practical option.

In light of the Amendments the preferred approach to reviewing the District Plan is a rolling review. The objective however would be to have a District Plan that has been fully reviewed since 1 January 2009. This would allow the current work being undertaken on Proposed Plan Changes 20-23 to form part of the District Plan without necessarily needing to be completely reviewed again so soon after potentially becoming operative. The rolling review provides desirable flexibility to undertake the project in manageable stages.

Project Plan

The first aspect of the project will be to undertake community consultation around identifying what are the key issues that need to be addressed or included in the District Plan. The identification of these issues will guide the process in terms of what issues may be prioritised and addressed ahead of other less pressing issues. A formal resolution following this report would enable the first phase of community consultation to commence before Christmas 2009 with a desire to have a lengthy consultation period to engage both the usually resident Horowhenua population and the summer visitor population. It is anticipated that this first phase would be largely undertaken by internal staff, with specialist consultant input into the Plan content and development being sought later in the project.

b. LTCCP

Funding for the District Plan review project has been provided for in the LTCCP 2009/19 over three consecutive financial years, 2009/10 (\$258,500), 2010/11 (\$270,000) and 2011/12 (\$276,500).

c. Significance

The proposal is not significant in terms of Council's significance policy in the LTCCP.

d. Legal Issues

The Horowhenua District Plan became operative 13 September 1999. Since then there have been 23 plan changes notified, with 16 of these changes becoming operative. These are identified in the table below;

Change No.	Subject	Operative Date
1	Maximum Height for Fences	9 August 2000
2	Safety & Visibility at Road and Rail Intersections	9 August 2000
3	Dwellings near High Voltage Transmission Lines	9 August 2000
4	Family Flats in Residential zones	9 August 2000
5	Family Flats in Rural zone	9 August 2000
6	Audible Bird Scaring Devices	9 August 2000
7	Protection of Notable Trees	9 August 2000
8	Natural Features	1 January 2005
9	Unightly Buildings	1 January 2005
10	Home Occupations	1 January 2005
11	Rural Subdivision	Withdrawn
12	Harvesting & Logging of Forestry blocks	Withdrawn
13	Wrecked and Unworthy Motor Vehicles	1 January 2005
14	Radio Frequency Radiation	1 January 2005
15	Financial Contributions	4 July 2005
16 (1-8)	Amend Some Designations Delete Some Heritage Features Integrated Schools Schedule Spelling Error Reverse Diagrams Introduce "Vibration" Standards Introduce "Farm Loading Ramps" Standard Include "Highly Versatile Soils"	14 November 2005
17	Tararua Road Growth Area (Private Plan Change)	26 May 2008
18	Fairfield Road Special Residential 1 zone (Private Plan Change)	7 April 2009
19	Stevenson's Engineering – Tokomaru (Private Plan Change)	Hearing yet to be held
20	Rural Subdivisions	Awaiting Decision
21	Greenbelt Residential Zone & Urban Growth	Awaiting Decision
22	Outstanding Natural Features and Landscapes	Notified
23	Financial Contributions	Notified

The minor and technical nature of the plan changes that have become operative are such that the majority of the District Plan is now more than ten (10) years old. The Resource Management (Simplifying & Streamlining) Amendment Act 2009 requires that provisions within a District Plan must be reviewed within ten (10) years of becoming operative. Under

the same legislation the Minister for the Environment can direct a Territorial Authority to review any provision that is more than ten (10) years old. It is the intention to formally commence the review of the Horowhenua District Plan before the Minister directs the Council to do so.

It is recommended that the District Plan Review include all aspects of the plan that have not been subject to a public plan change process since 1 January 2009.

As a consequence of the Amendment Act that came into effect 1 October 2009, the proposed rules would not have any legal effect until a decision on submissions has been made, unless the Council obtained a Court order from the Environment Court for the rules to have effect from an earlier date. The existing operative District Plan rules will continue to have legal effect in the interim.

e. Approach

The approach to the review includes both variable elements and those which are prescribed by the Resource Management Act. The variable elements are at the front end of the process in terms of the level of public participation that is encouraged, how this is undertaken and over what period of time. The process would need to maintain a degree of flexibility to allow for the outcomes of public participation.

The procedures set out in the First Schedule of the Resource Management Act require statutory consultation to be undertaken prior to public notification for a plan change or plan review. In addition to the consultation undertaken prior to notification, public notification would provide the opportunity for members of the public to make submissions on the proposed plan provisions. The process following notification is prescribed in the Resource Management Act in terms of duties and timeframes that the Council must observe.

Analysis

f. Options

The alternative options are to delay the formal commencement of the District Plan Review and in doing so run the risk of being directed by the Minister of the Environment to undertake a review of provisions that are ten (10) years old.

A further alternative is to undertake a full review of the entire District Plan. This approach would require that all aspects including any recent plan changes are reviewed and that the entire Plan is notified at a single point in time.

g. Costs

Costs to date have been met within the existing budget for the current financial year. Ongoing costs associated with this project are to be covered by the funding allocated for this project over financial years 2009/10, 2010/11 and 2011/12.

4. Conclusions

To commence the review of the Horowhenua District Plan a formal Council resolution is sought. There is a desire to start this project before the end of the year so that the first phase of community consultation can capture both the Horowhenua resident population and the visiting summer population. External influences such as the Government's amendments to the Resource Management Act and the Horizons Regional Council's progress with the

Proposed One Plan are now considered to be sufficiently advanced to carry low risk to the commencement of the District Plan Review.

	Name and title of signatories	Signature
Prepared by	David McCorkindale Project Manager (District Plan Review)	
<u>Confirmation of statutory compliance</u>		
<p>In accordance with section 76 of the Local Government Act 2002, this report is approved as:</p> <ul style="list-style-type: none"> a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and, b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision. 		
Approved by	Tony Thomas Environmental Services Manager	

Item-1798 Road Name for a New Road in Subdivision at 70 Potts Road

File No **4059**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Planning Services Manager**

Date: **4 November 2009**

1. Purpose

- a. To select a name for a new private road in a subdivision at 70 Potts Road, Levin Rural.

2. Recommendation

- a. That Report 4059 be received.
- b. That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- c. That the new private road in the Hillview Investments Ltd subdivision at 70 Potts Road, Levin be Serenity Place.
- d.

3. Issues for Consideration

Each new street or right of way created, servicing numerous properties, requires a name. In accordance with Council policy, the developer is required to provide three alternatives. The developer has provided the following names :

Serenity Place
Eden Lane
Hillview Lane.

The suggested names have been checked by Planning staff to ensure that there is no conflict with existing road names insofar as there is not likely to be confusion for emergency vehicles being able to locate the road. As there is already an Eden Street and Hillview Terrace in Levin, it is suggested that Serenity be chosen for the road name.

The reference to Lane is not consistent with Council's policy on nomenclature for roads where Court/Place or Close is the preferred option for roads of the nature of the road under consideration.

4. Conclusions

- a. The preferred option for the new private road in the Hillview Investments Limited subdivision at 70 Potts Road, Levin be Serenity Place.

Prepared

Approved for Release

Dorstan Hayman
Planning Services Manager

T Thomas
Environmental Services Manager

5. Attachments

- a. Letter from Developer
- b. Scheme Plan for Subdivision

25 September 2009

72 Potts Road
RD1
Levin 5571

Horowhenua District Council
Private Bag 4002
Levin 5540

Attention Dorsten

Dear Dorsten

Re RS/1266/2005

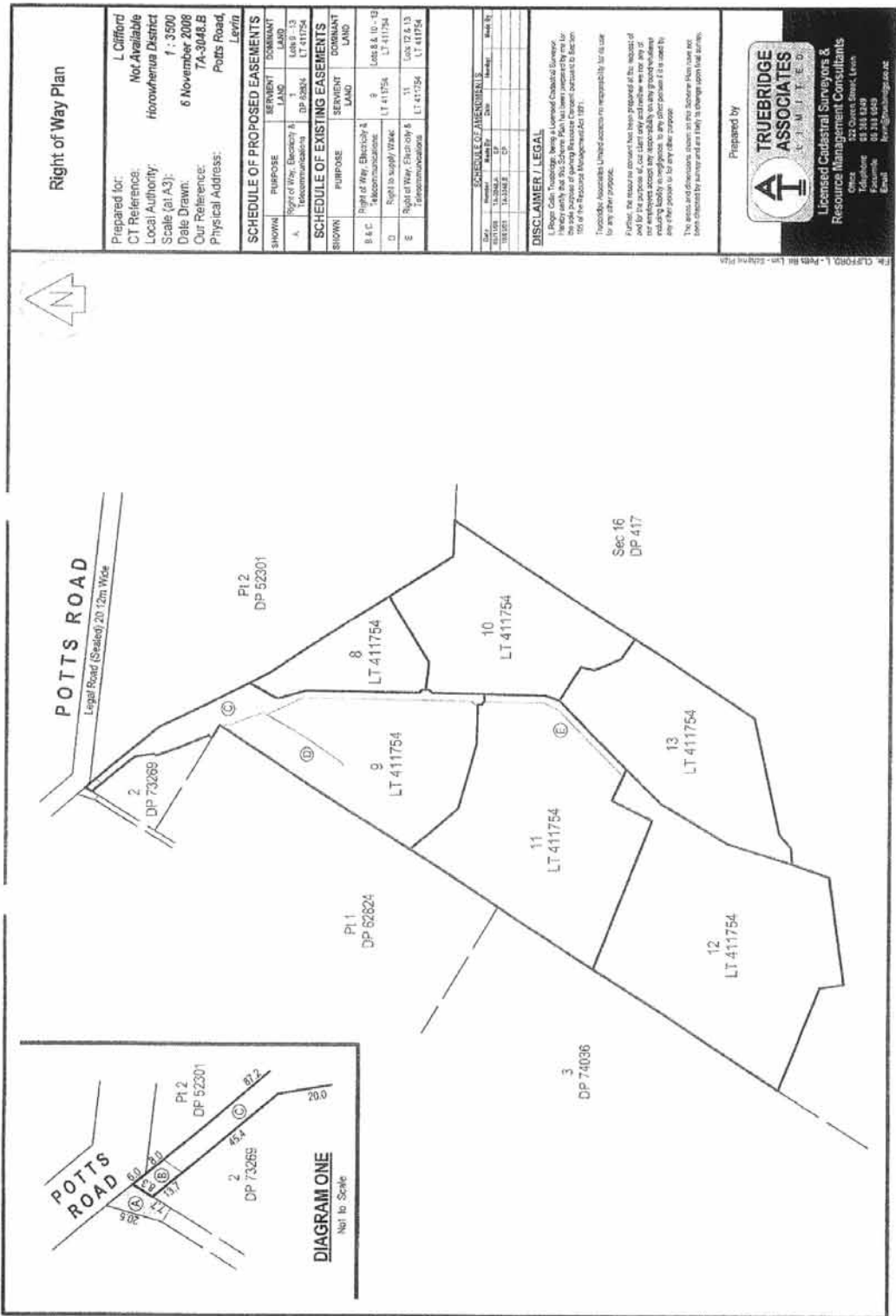
We have resource consent for Stage 2 of the subdivision at 70 Potts Road, Levin.

I understand we can submit 3 names that we would like the lane servicing these lots to be known as

My first choice is Serenity Lane
 Eden Lane
 Hillview Lane

Thank you
Yours sincerely

Lorraine Clifford
Hillview Investments Limited
Director



Item-1799 Field Street Extension, Foxton - Uplifting of Road Reserve and Dedicating as Road

File No 4044

**To: His Worship the Mayor and Councillors
Horowhenua District Council**

From: Property Officer

Date: 4 November 2009

1. Executive Summary

a. Purpose of the report

To obtain Council's formal consent to the legalisation of the said piece of land as road and allow the legal process to proceed.

2. Recommendation

a. That Report 4044 be received.

b. That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

c. The Horowhenua District Council hereby resolves pursuant to Section 111 of the Reserves Act 1977 to uplift the reserve classification over Lot 3 DP 57409 and dedicate Lot 3 DP 57409 as road.

3. Discussion

a. At a meeting held on 26 October 2005, Council resolved "That the Property Officer be instructed to proceed with subdivision of existing holdings to allow recovery of capital for further investment in the project subject to favourable drainage reports being prepared by Council's engineers."

Design work for the development proceeded to the stage as reported to Foxton Community Board on 23 March 2009 when it was resolved "That the Foxton Community Board recommends to the Horowhenua District Council that the Field Street Subdivision Project is not considered for inclusion in years 1, 2 or 3 of Council's LTCCP."

In the discussion it was noted that there were some sections fronting existing streets that could be subdivided off and sold to generate income.

In order to achieve this subdivision practically and legally it is necessary to alter the status of the subject land for incorporation in the subdivision.

b. While preparing an application for resource consent to subdivide land in the area of Field Street, Foxton the surveyors and Council staff have agreed that the subject lot being classified as road reserve is an impediment to the progress of said subdivision. The subject

lot needs to become clear of any classification and this is the first step in achieving that end. A copy of the original subdivision plan dated February 1984 is **attached** for information.

4. Consultation/Significance/Statutory Compliance

- a. The Manager - Community Assets, a Senior Officer of Council in assessing the significance of this proposal against Council’s current policy has identified the following matter:

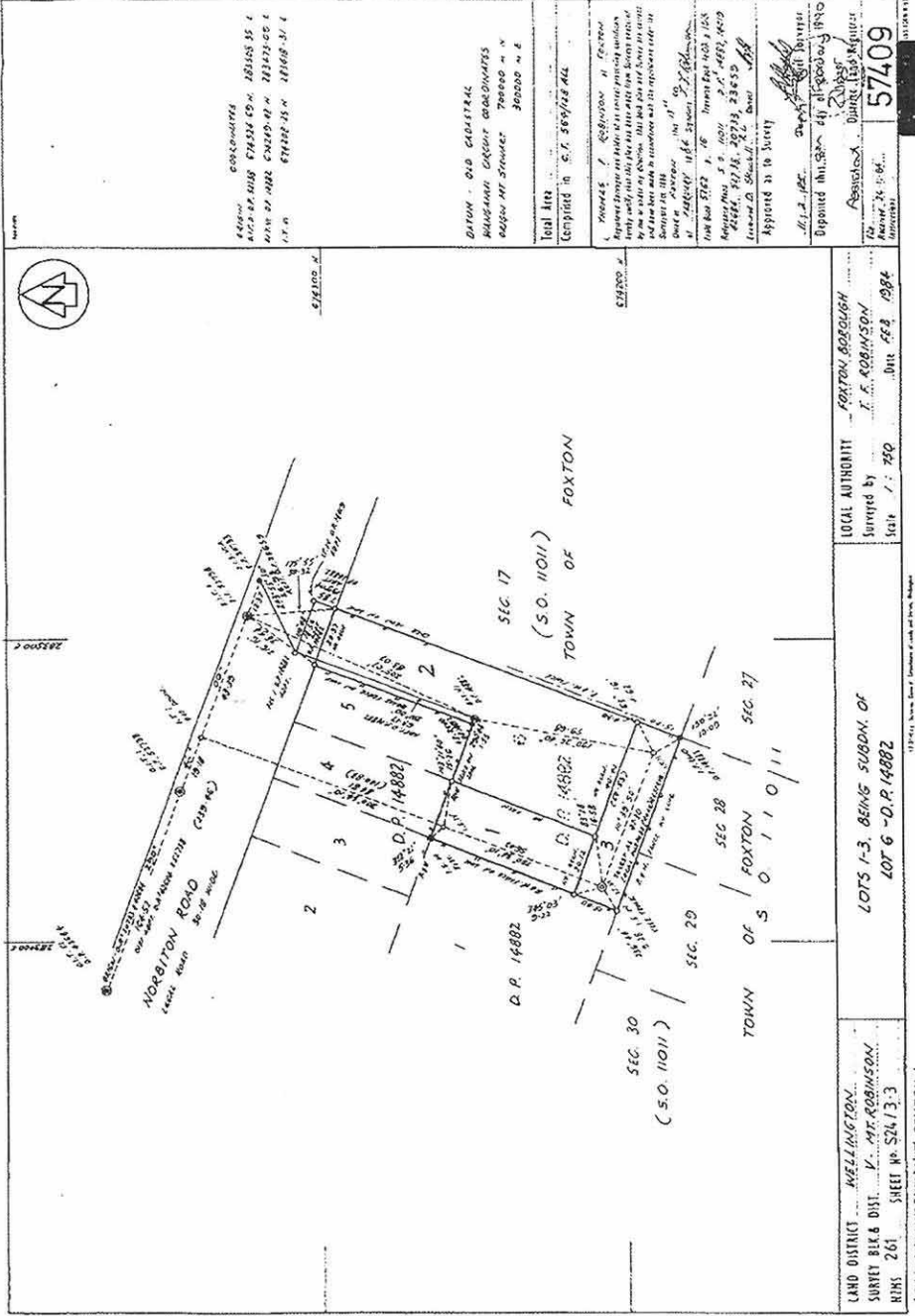
“Legal compliance - project cannot proceed without compliance”.

- b. The subdivision by Council will allow for the issue of Certificates of Title for sections facing formed roads and the ultimate sale of same.

	Name and title of signatories	Signature
Prepared by	MR Tregonning Property Officer	
<u>Confirmation of statutory compliance</u>		
<p>In accordance with section 76 of the Local Government Act 2002, this report is approved as:</p> <ul style="list-style-type: none"> a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and, b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision. 		
Approved by	BH Austin Manager - Community Assets	

5. Attachments

- a. Plan of original subdivision



COORDINATES
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DATUM - OLD GEODETIC
 HORIZONTAL CURVE COORDINATES
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Total Area
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LOCAL AUTHORITY - FOXTON BOROUGH
 Surveyed by - J. E. ROBINSON
 Date - FEB 1984

LOTS 1-3, BEING SUBDIV. OF
 LOT 6 - D.P. 14882

LAND DISTRICT - WELLINGTON
 SURVEY BLK & DIST. - V. MT. ROBINSON
 SHEET NO. S24/13-3
 FOXTON 4

57409
 10/10/2009

Item-1800 Field Street Extension, Foxton - Stopping Part Of

File No **4048**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Property Officer**

Date: **4 November 2009**

1. Executive Summary

a. Purpose of the report

To seek Council approval to the stopping of part of Field Street extension, Foxton.

b. Key issues

Some years ago Council of the day classified Lot 3 DP 57409 as a local purpose (road) reserve, being in line for the extension of Field Street. Now that the proposed extension is not proceeding and the subject Lot 3 is not required as road, as set out in Para 3a in Report No. 4044 of this agenda, it is desirable that the "road" be closed. Following the uplifting of the "road reserve" classification as processed in Report No 4044.

2. Recommendation

a. That Report 4048 be received.

b. That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

c. That Horowhenua District Council hereby resolves, pursuant to Section 342 and the Tenth Schedule to the Local Government Act 1974, that Public Notice be given to the proposal that a section of road shown on the plan attached as Lot 3 DP 57409 be stopped, as it is no longer required for the extension of Field Street, Foxton.

3. Discussion

a. At a meeting held on 26 October 2005, Council resolved "That the Property Officer be instructed to proceed with subdivision of existing holdings to allow recovery of capital for further investment in the project subject to favourable drainage reports being prepared by Council's engineers."

Design work for the development proceeded to the stage as reported to Foxton Community Board on 23 March 2009 when it was resolved "That the Foxton Community Board recommends to the Horowhenua District Council that the Field Street Subdivision Project is not considered for inclusion in years 1, 2 or 3 of Council's LTCCP."

In the discussion it was noted that there were some sections fronting existing streets that could be subdivided off and sold to generate income.

In order to achieve this subdivision practically and legally it is necessary to alter the status of the subject land for incorporation in the subdivision.

- b. While preparing an application for resource consent to subdivide land in the area of Field Street, Foxton the Surveyors and Council staff have agreed that the subject lot being classified as road is an impediment to the progress of said subdivision. The subject lot needs to become clear of any classification and this is the second step (following action in Report No. 4044) in achieving that end. A copy of the original subdivision plan dated February 1984 is attached for information.

4. Consultation/Significance/Statutory Compliance

- a. The Manager - Community Assets, a Senior Officer of Council, in assessing the significance of this proposal against Council’s current policy has identified the following matter:

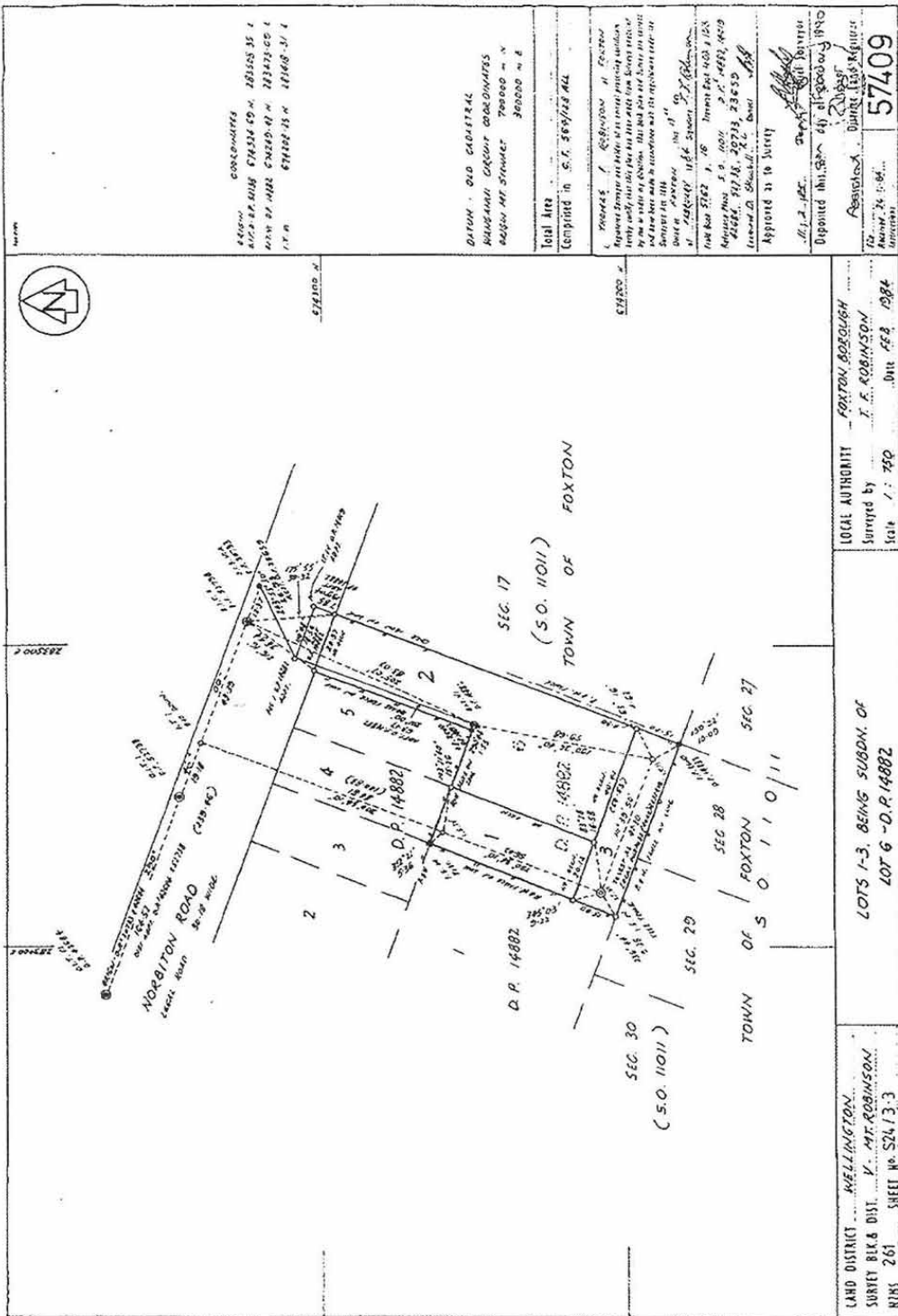
“Legal compliance - project cannot proceed without compliance.”

- b. The subdivision by Council will allow for the issue of Certificates of Title for sections facing formed roads and the ultimate sale of same.

	Name and title of signatories	Signature
Prepared by	MR Tregonning Property Officer	
<u>Confirmation of statutory compliance</u>		
<p>In accordance with section 76 of the Local Government Act 2002, this report is approved as:</p> <ul style="list-style-type: none"> a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and, b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision. 		
Approved by	BH Austin Manager – Community Assets	

5. Attachments

- a. Plan of original subdivision



Item-1801 Waitohu Valley Road, Manakau South - Land Purchased to be Declared as Road

File No **4043**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Property Officer**

Date: **4 November 2009**

1. Executive Summary

a. Purpose of the report

To obtain Council's formal resolution declaring land purchased to be road and allow the legal process to proceed.

2. Recommendation

a. That Report 4043 on be received.

b. That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

c. That pursuant to Section 114 of the Public Works Act 1981 the Horowhenua District Council hereby declares as road the land described as Section 1 SO Plan 386057 with an area of 2319m² formerly contained in Certificate of Title WN428/238.

3. Discussion

a. When the subject land was purchased in mid 2007 it was not vested as road although it has been treated as such. The current action is required to legalise the situation.

4. Consultation/Significant/Statutory Compliance

- a. The Manager - Community Assets, a Senior Officer of Council in assessing the significance of this proposal against Council’s current policy has identified the following matter:

Legal compliance - Project cannot proceed without compliance.

	Name and title of signatories	Signature
Prepared by	MR Tregonning Property Officer	
<u>Confirmation of statutory compliance</u>		
In accordance with section 76 of the Local Government Act 2002, this report is approved as: <ul style="list-style-type: none">a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.		
Approved by	BH Austin Manager - Community Assets	

5. Attachments

- a. Plan showing land acquired for road.

Item-1802 Waitohu Valley Road, Manakau South - Stopping Parts Of

File No **4045**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Property Officer**

Date: **4 November 2009**

1. Executive Summary

a. Purpose of the report

To obtain Council's formal resolution to the stopping of parts of Waitohu Valley Road, Manakau South.

2. Recommendation

a. That Report 4045 be received.

b. That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

c. That in view of the fact that no objections were received to the proposal to stop portions of Waitohu Valley Road, "The Horowhenua District Council, pursuant to Section 342 and the Tenth Schedule of the Local Government Act 1974, hereby declares those portions of Waitohu Valley Road, Manakau South, as shown on Plan SO 401988 Sections 2, 5, 7 & 9 with a total area of 1689m², are now stopped".

d. That the required Public Notice of parts of Waitohu Valley Road being stopped be advertised.

3. Issues for Consideration

a. At a meeting held on 1 July 2009 Council considered a report by the Property Officer advising that certain areas of the road reserve are no longer required as part of the new improved road alignment.

b. Legalisation requires that a Surveyor be engaged to prepare a plan of the subject area for public inspection and advertise the proposal for a minimum of forty (40) days calling for any objections to the proposal. This has been done and no objections have been received.

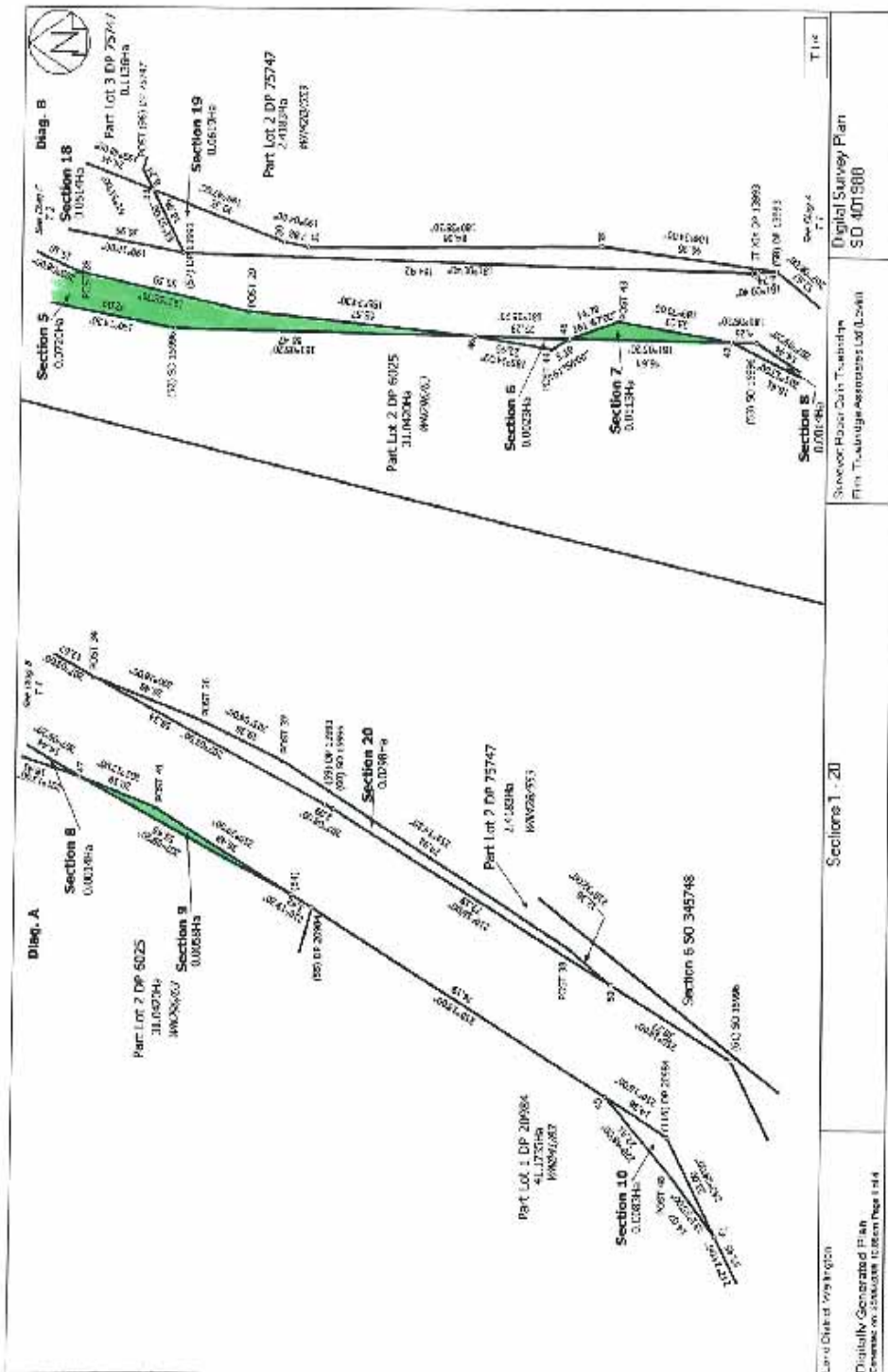
c. The resolution declaring that the portions of road are now stopped is required to be advertised and then two copies of the Public Notice and the plan of the area deposited with the Chief Surveyor for the appropriate record to be made. The process is then complete.

- d. A plan of the subject areas is attached showing Sections 2, 5, 7 & 9 being the portions of road reserve being closed.

	Name and title of signatories	Signature
Prepared by	MR Tregonning Property Officer	
<u>Confirmation of statutory compliance</u>		
<p>In accordance with section 76 of the Local Government Act 2002, this report is approved as:</p> <ul style="list-style-type: none"> a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and, b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision. 		
Approved by	BH Austin Manager - Community Assets	

4. Attachments

- a. Plans with the 4 portions of road being stopped shown shaded.



Item-1803 Grounds Maintenance Funding Request

File No 4065

To: His Worship the Mayor and Councillors
Horowhenua District Council

From: Parks Asset Officer

Date: 4 November 2009

1. Executive Summary

a. Purpose of the report

To obtain Council's resolution on the use of \$15,000 set aside for additional ground maintenance in Council's 2009/2010 LTCCP.

2. Recommendation

- a. That Report 4065 on the Grounds Maintenance Funding Request be received.
- b. That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- c. That the \$15,000 is retained within the Parks budget and used to return as many reserves as possible to previous levels of service.

3. Context

a. Background

The previous discussion and resolution of Council on 11 June 2009 relating to the ground maintenance issue included the following:

Horowhenua Events Centre (Request to include in the LTCCP help with ground maintenance, help with marketing & promotion, extension of 5 years on the interest free period on loan)

Mr Ward noted there were three aspects to the recommendations:

1. *Maintenance grant of \$15,000 was already included in Year 1 budget projections; but was not yet included in Years 2 and 3. This was for more than just mowing and included the picking up of rubbish, regular spraying, pruning, etc. The previous evening's discussion had centred on what was an appropriate value and whether it would be appropriate to provide funds or resources;*

The following was raised in discussion with regard to the first recommendation:

- *levels of service to Council's Parks and Reserves had been cut;*

- *If there was a spare \$15,000 in the budget, it should be used to restore the levels of service to Parks and Reserves throughout the community;*
- *Solway Park was mentioned as a deserving case to have its maintenance restored because of its value in a low income area;*
- *the recommendation was not to spend \$15,000 on existing parks and this was not 'spare' funding, but was an additional amount introduced into the budget which had not been part of previous discussions;*
- *this was not about a sum of money suddenly discovered, but an organisation that was used for a number of high profile events throughout the year and was well used by the community approaching Council for financial assistance;*
- *the service provided to the community by the Events Centre was considerable, but people accessing that facility paid for the privilege - Council's parks and reserves, on the other hand, were able to be accessed by the community free of charge.*

Resolved (Allan / Judd)

"THAT the sum of \$15,000.00 is retained in the 2009/10 LTCCP for reserves maintenance

AND FURTHER

THAT a report be brought to Council identifying options as to how that \$15,000 is to be expended, including maintenance for the Events Centre."

b. LTCCP

Funding for additional ground maintenance was set aside in the LTCCP, Year 1, as part of general maintenance.

c. Significance

The proposal is not significant in terms of Council's significance policy in the LTCCP.

Analysis

f. Options

Officers have identified three options for Council's consideration:

1. Provide the \$15,000 by way of a grant to the Events Centre for the specific purpose of ground maintenance. This would be in addition to any other grant provided to the Events Centre on an annual basis.

This option would allow the Events Centre to organise their own contractor and undertake maintenance as and when required. No doubt Council would also be expected to roll this grant over for future years, whereas we acknowledge that the allowance of \$15,000 is only included in our LTCCP for one year.

In discussions with Council the Events Centre personnel have highlighted the manner in which ground maintenance has been previously undertaken and the issues that they are currently fronted with due to equipment and capacity problems.

If Council was of a view to support this option, it would also need to give consideration to other similar activities within our district with the opportunity for such a decision may promote.

2. Council Officers liaise with the Events Centre to maximise the funds for ground maintenance at the Events Centre. Council would use their existing contractors for this purpose.

This option would entail Council officers agreeing to a basic number of mows per year, the timing of those mows, special needs requirements for one off events, frequency of spraying and decision making roles and responsibilities where a third party could be identified.

This option would effectively direct for the current financial year only an additional \$15,000 of financial benefit to the Events Centre grounds and again would be subject to review prior to the commencement of the 2010/2011 financial year.

In considering either Option 1 or 2, we need to give consideration to what, if any additional benefit there would be to Council and the community at large from the provision of financial assistance to the Events Centre, over and above that which is already provided.

Certainly in future years there is the potential for the community to reap benefits from extended use of these facilities for the likes of the Rugby World Cup, and we would be happy to engage in discussions for funding or other issues in the appropriate year. But there is no additional benefit perceived from this facility in the current year.

3. Council resolve not to provide the \$15,000 to the Events Centre and use the funds to return some of the existing reserves to previous levels of service.

Support of this option will allow Council staff to effectively respond to concerns raised over the current Parks and Reserves mowing regime that may in some areas of the district as a result of strong spring growth and/or issues that are still outstanding as a result of the significant change to our maintenance policy levels of service implemented on 1 July 2008.

Because the funding allocation for a 12 month period only staff favour this option.

In making any decision around the use of funds in the parks and reserves maintenance budget we continue to be mindful of the maintenance contract procurement exercise that is currently being undertaken.

The outcome to that exercise may well realise additional savings to Council or suggested changes to existing levels of service that would allow the Events Centre, and any similar requests to be revisited.

4. Conclusions

Council Officers recommend that the \$15,000 set aside for additional ground maintenance is retained within the Parks budget and used to return as many reserves as possible to previous levels of service.

	Name and title of signatories	Signature
Prepared by	Doug Tate Parks Asset Officer	
<u>Confirmation of statutory compliance</u>		
In accordance with section 76 of the Local Government Act 2002, this report is approved as: a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and, b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.		
Approved by	Waid Crockett Operations Manager	

Item-1804 Liquor Licensing Matters from 21 July 2009 to 21 October 2009

File No 4058

**To: His Worship the Mayor and Councillors
Horowhenua District Council**

From: Liquor Licensing Inspector

Date: 4 November 2009

1. Purpose

- a. To update matters relating to liquor licensing for the period 21 July 2009 to 20 October 2009.

2. Recommendation

- a. That Report 4058 be received.
b. That the Licences and Managers' Certificates as scheduled in Part 3(a) of this report, which have been granted or renewed under delegation, be ratified.
c. That the information in Part 3(b) of this report be noted.

3. Issues for Consideration

a. New and Renewed Applications

New	New/On/Off Club Licences	To Expire
Rayoni Ellen Phillips	040/ON/2009/4	06.10.2010
Rayoni Ellen Phillips	040/OFF/2009/3	06.10.2010
Sharjeet Llano Limited	040/ON/2009/5	16.10.2010
Renewed Licence		
Kokiri Bar Limited	040/OFF/2008/7	11.07.2012
Kokiri Bar Limited	040/ON/2008/7	11.07.2012
Levin Club Inc	040/CL/09/01	20.07.2012
The Partnership of DL Hadlum & MP Hadlum	040/OFF/04/2002	12.08.2012
Levin Cosmopolitan Club Inc	040/OFF/05/2001	23.08.2012
Classic Food (USA) Limited	040/ON/2008/8	12.08.2012
Levin Bowling Club Inc	040/CL/08/01	25.07.2012
Central Bowling Club Levin Inc	040/CL/04/01	25.07.2012
Shannon Bowling Club Incorporated	040/CLUB/2006/2	25.07.2012
Buckley Golf Club Incorporated	040/CL/03/01	25.07.2012
Athletic Rugby Football Club (Levin) Incorporated	040/CL/02/01	25.07.2012
Shannon Rugby Football Club Incorporated	040/CL/16/01	25.07.2012
Manawatu Marine Boating Club Incorporated	040/CL/2008/1	26.09.2012
Waitarere Beach Bowling Club Incorporated	040/CL/17/01	14.08.2012
The Catering Sisters Limited	040/OFF/2008/9	08.09.2012
The Catering Sisters Limited	040/ON/2008/9	08.09.2012
Jay Mangleshwar Trading	040/OFF/2008/8	09.09.2012
Levin Returned Services Association Bowling Club	040/CL/11/01	09.08.2012
Kevin O'Malley	040/OFF/4/2000	21.08.2012
Rangoli Indian Restaurant & Takeaway	040/ON/2005/8	21.09.2012

Vanitaben Kanubhai Patel and Tusharkumar Parbhubhai Patel	040/OFF/2005/2	01.11.2012
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New Certificate

Paul Hansen	040/CM/2009/8	23.07.2010
Ellen Josephine Graham	040/GM/2009/10	23.09.2010
Lisa Maree Kennedy	040/GM/2009/11	30.07.2010
Christine Gladys Ryan	040/GM/2009/12	30.07.2010
Judith Patricia Graham	040/GM/2009/13	05.08.2010
Ngaire Gail Hunter	040/CM/2009/10	21.08.2010
Robert Jon Palmer	040/GM/2009/14	20.08.2010
Leslie Walter Jensen	040/CM/2009/9	20.08.2010
MacGregor Neil Scott	040/GM/2009/15	22.09.2010
Gwendoline Jane Bailey	040/GM/2009/16	22.09.2010
Wendy June Batt	040/GM/2009/17	22.09.2010
Caroline Wallace Blacklock	040/GM/2009/18	22.09.2010
Paul Joseph McIntyre	040/CM/2009/11	20.10.2010

Renewed Certificate

Sharlene Audrey Harrison	040/GM/2005/17	11.08.2012
Rayoni Ellen Phillips	040/GM/02/15	08.07.2012
Andrea Christine Heke	040/GM/2008/27	26.08.2012
Shane Maxwell Vazey	040/GM/2005/23	30.08.2012
Taku Aromea Anne Silverwood	040/GM/2008/26	26.08.2012
Patumoana Jeremy Eparaima	040/GM/02/16	05.08.2012
Janice Elizabeth Hesp	040/GM/02/18	19.08.2012
Emily Adele Fritchley	CM361/99	27.07.2012
Karine Manihera	040/GM/2008/21	01.08.2012
Diane Maureen Eveleigh	040/GM/2005/21	23.08.2012
Janelle Cynthia Bishop	040/GM/2008/23	06.08.2012
Sheree Louise Pratt	040/GM/2008/22	04.08.2012
Darren John Clouston	040/GM/2008/29	08.09.2012
Carol Daphne Cappie	040/GM/2005/24	05.09.2012
Prakash Kumar Vallabhbai Patel	040/GM/208/30	08.09.2012
Tracey Lee Jackson	040/GM/2005/75	16.08.2012
Stefan James Zussino	040/GM/2008/42	30.10.2012
Clive Maxwell Long	GM2048/92	25.08.2012
Irene Weale	040/GM/2005/19	19.08.2012
Chelsea Karen Wehipeihana	040/GM/2008/25	26.08.2012
Tusharkumar Parbhubhai Patel	040/GM/2005/28	03.10.2012
Robert Neil Hemmingson	040/GM/02/23	10.09.2012
Stephen Michael Bedford	040/GM/2005/31	31.10.2012

Renewed Certificate

Dean Ernest File	040/CM/2005/5	13.10.2012
Jozanne Elizabeth Simeon	040/GM/2005/32	31.10.2012
Suzanne Margaret Tate	GM2976/96	08.10.2012
Marie Teresa Hales	031/RENCM/4917/2003	10.10.2012
Denise Irene Jones	GM 3036/96	09.10.2012
Wendy Gaye Foreman	040/GM/2008/33	07.10.2012
Lisa Marie Beddis	040/GM/02/27	13.11.2012

Special Licence

Foxton RSA	1886
W F McGhie	1887
Manawatu Marine Boating Club Inc	1888
Levin Club	1889

Foxton Rugby Club	1890
Athletic Rugby Football Club	1891
Mere Mete	1897
Foxton Golf Club Inc	1898
Foxton Returned Services Assn Inc	1899
Kyra Kaywood	1893
Gweneth Norman	1892
Party Hoppers	1896
HDC Social Club	1894
Levin Club Inc	1895
Gary David Stratford	1903
Manawatu Marine Boating Club	1900
Foxton RSA	1901
Gary David Stratford	1903
Karen Joyce Dykstra	1904
BSH Plus Limited	1905
Wendy Foreman	1902

Temporary Authority

Oxalb Limited	TA/10
Oxalb Limited	TA/11
Oxalb Limited	TA/8
Oxalb Limited	TA/9
Ross Andrew Woodley	TA/12
Oxalb Limited	TA/6
Oxalb Limited	TA/7

b. Work in Progress

The following applications are under action:

1. Under Action - 6
2. Applications granted ex Liquor Licensing Authority, Wellington - 1
3. Applications awaiting determination ex Liquor Licensing Authority, Wellington - Nil
4. Applications awaiting determination ex Horowhenua District Licensing Agency - Nil
5. Premises inspected for compliance under the Act - 6

General/Club Manager's Certificate

1. Under Action - 1
2. Applications granted ex Liquor Licensing Authority, Wellington - Nil
3. Applications awaiting determination ex Liquor Licensing Authority, Wellington - Nil

Special Licences/Temporary Authorities Pending

1. Special Licences Pending - 2
2. Temporary Authorities Pending - Nil.

Prepared

Approved for Release

L Roiri
Liquor Licensing Inspector

T Thomas
Environmental Services Manager

Item-1805 Chief Executive Officer's Report to 4 November 2009

File No 4053

To: His Worship the Mayor and Councillors
Horowhenua District Council

From: Chief Executive Officer

Date: 4 November 2009

1. Purpose

- a. This report is prepared to update Councillors on a number of current matters that the Chief Executive Officer is dealing with.

2. Recommendation

- a. That Report 4053 be received.

3. Issues for Consideration

- a. International Representation Grant - Letter of thanks

Miss Hannah Staples of Manakau was granted \$200 to attend the Oceania Canoe Polo championships held at Penrith, Australia over the period 5-7 October 2009. Her letter of appreciation for the grant made and brief report on her achievements is **attached**.

- b. Local Government New Zealand - Correspondence for Councillor Information

Attached to this report are two items of correspondence (both dated 23 October 2009).

The first item is entitled "Central Government Local Government Forum" which provides briefing for local authorities on this meeting held on 22 October 2009.

The second item entitled "Costs of Regulation Burdening Councils" provides timely information for our industry specific to the escalating cost and resource requirement that we are facing to meet the continuing plethora of legislation that is coming out of Central Government.

- c. Workshop Dates

Would Councillors please note in their diaries the following dates that will be utilised either for briefing meetings or workshops between now and Christmas:

5 November 2009 - Rating Review Public meeting in Shannon
9 November 2009 - Rating Review Public meeting in Foxton
11 November 2009 - Rating Review Public meeting in Levin
18 November 2009 - To discuss issues raised at the Rating Review meetings
24 November 2009 - To discuss issues raised at the Rating Review meetings
25 November 2009 - Civic Honours Function
2 December 2009 - Ordinary Council meeting

9 December 2009 - To discuss Rating Review Issues

d. Zone 3 Meeting

On Monday and Tuesday of this week and Mayor and I attended the six monthly Zone 3 meeting in Hawera. We will give a verbal presentation to tonight's meeting on issues of significance raised during discussions at this meeting.

e. Viability of employing small contractors
(Refer to item 1655 on the Monitoring Report)

The procurement plan for the maintenance contracts has been finalised and includes a tender process that gives local smaller contractors the ability to bid for parts of the maintenance contracts. It is proposed that meetings with local contractors on what will be required in order for them to bid will be conducted around mid to late November. Officer also plan to have available draft contract documentation for potential submitters to comment on prior to the final tenders being requested.

At this stage the proposal is made up as follows. It is intended that there will be four main contracts, which are:

- Parks
- Property
- Water and Wastewater &
- Roading and Stormwater

And several Service contracts, which will include:

- Road marking
- Street lighting
- Spraying
- Tree maintenance
- Cemeteries
- Forestry
- Mowing
- Tokomaru
- Shannon
- Foxton and Foxton Beach
- Waitarere
- Levin
- Levin South
- Rural Berm Mowing (District wide)

The process is on target and Officers expect to have all documentation in place prior to Christmas 2009 with a view to going out for tender prior to Christmas and closing in early February 2010. This timeframe may alter to ensure that all parties are given ample time and opportunity to bid.

f. Financial Reports

The quarterly financial summary report for period ended 30 September 2009 is attached.. The full report accompanies the agenda. As is normal practice would elected members direct any questions they intend to raise at today's meeting to staff by midday Wednesday in order that detailed answers may be provided at today's meeting.

g. 2009-2019 LTCCP Monitoring Report

The Monitoring Report prepared for those items raised by submitters during the 2009-2019 LTCCP submission period, in ensuring discussion or passed by way of resolution, is **attached**.

Prepared

D G Ward
Chief Executive Officer

4. Attachments

- a. Letter from Hannah Staples
- b. Local Government New Zealand - Correspondence
- c. Financial Report for period ending 30 September 2009 (This report accompanies the agenda).
- d. LTCCP Monitoring Report

426 State Highway 1
R.D. 3
Otaki 5583

16 October, 2009

Horowhenua District Council
Private Bag 4002
Levin 5540



To Whom it may concern

Thank you very much for the \$200 international representation grant which assisted me financially to get to the Oceania Canoe Polo Championships in Penrith, New South Wales, Australia. It was a great trip and I was thrilled to return home with a gold medal for winning the Under 18 Women's Division.

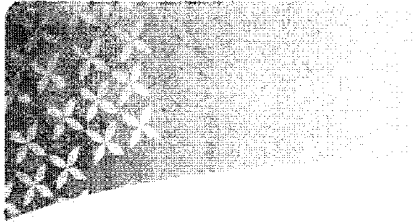
Due to a shortage of Under 18 teams we initially played in the Under 21 Division and surprised even ourselves at drawing with the Under 21 Australian team and beating the New Zealand Under 21 team. We would have made the Under 21 final but weren't allowed as we were an Under 18 team. In winning gold we helped New Zealand retain the Julian Carter Memorial Trophy. The winning teams for New Zealand were the Senior Men's team, the Under 21 Men's team, the Under 18 Men's team and our Under 18 Women's team.

Once again thank you for your assistance and your support in general for the youth and aspiring athletes in our Horowhenua community. It was greatly appreciated.

Yours sincerely

A handwritten signature in black ink that reads "HStaples".

Hannah Staples



To Mayors and Chairs,

23 October 2009

Central Government Local Government Forum

The first Central Government Local Government Forum with the National led government was held on the morning of Thursday 22 October.

The idea of a regular meeting between Cabinet and representatives of the local government sector was introduced by the previous government shortly after taking office in 1999. Held every six months, fifteen forums occurred during their three parliamentary terms. While in opposition the National Party agreed to carry on the high level meetings. Local government is represented by the National Council of *Local Government New Zealand* (LGNZ).

The overall theme for the Forum, agreed by both parties, was local government's role in economic recovery. The Forum agenda, which is chaired by the Prime Minister and I, was divided into three themes:

- Regulatory reform: implications for local government
- Infrastructure: opportunities for collaboration
- Economic and social development: benefits resulting from collaboration.

Ministers who took part in the Forum were:

- | | |
|---|------------------------|
| • Prime Minister: | RT Hon John Key |
| • Minister of Economic Development: | Hon Gerry Brownlee |
| • Minister of Local Government: | Hon Rodney Hide |
| • Minister of Building and Housing: | Hon Maurice Williamson |
| • Minister of Infrastructure and Finance: | Hon Bill English |
| • Minister of Social Development: | Hon Paula Bennett |
| • Minister of Transport: | Hon Steven Joyce |
| • Minister of Justice: | Hon Simon Power |
| • Minister for the Environment: | Hon Nick Smith |
| • Minister of Police: | Hon Judith Collins |
| • Associate Minister Local Government | Hon John Carter |

A summary of key points

In welcoming participants the Prime Minister noted that the question facing his government was "how to make New Zealand more efficient" and he highlighted the importance of "connecting the dots". In describing the relationship with local government he stated that "we value what you do" and described the relationship as a co-operative

one, recognising that tension will occur from time to time. He also highlighted the importance of forums such as this one.

In my role as President of *Local Government New Zealand*, I began by noting the commitments made at the Jobs' Summit and the way councils brought forward capital projects to sustain local economies. Because of the international recession the theme for this conference was selected to focus on the contribution councils can make to economic recovery. I stated that *Local Government New Zealand's* objective for the forum was a shared vision for the future based on an improved understanding, shared across Cabinet, of the potential contribution of local government to realizing the Government's goals for New Zealand.

The Minister of Local Government also made some opening remarks in which he recognised the challenges faced by councils which had a "narrow ability to raise funds" and were "piling" up debt. He also noted the tension between keeping rates down and investing in infrastructure and indicated his desire to get a better coherence between the funding of infrastructure at both local and central government levels.

Economic Development

The Minister of Economic Development explained the Government's overall economic objectives, which involved increasing exports and catching up to Australia. He informed the meeting that his officials were working to identify groups of industries that could benefit the export market. Amongst the specific issues he highlighted were:

- the importance of irrigation as a factor in lifting economic performance
- the potential for minerals extraction.

In relation to minerals extraction he recognised that some councils may be short on expertise in relation to minerals consenting. As a solution he suggested that *Local Government New Zealand* could facilitate greater sharing of expertise amongst councils, possibly drawing on those councils with greater experience, such as the Taranaki councils. His office and the office of Crown Minerals would also be available to advise councils.

The Minister also indicated that he is considering enabling legislation, to cover the period while the Rugby World Cup is in New Zealand, to standardize regulations around licensing, noise and lighting. We indicated that LGNZ is prepared to accept the need for such legislation but only as a time-bound exception. The Ministry of Economic Development (MED) will consult with LGNZ as the work advances. The Rugby World Cup is seen as a way to spearhead future events of international scale, with an expectation that major events might be held every five years or so. Regional road-shows followed by a national conference are planned. Shanghai 2020 was identified as an opportunity for councils and the government to showcase New Zealand expertise and exports.

The Prime Minister sought information from the local government representatives on how well the relationship between Economic Development Agencies (EDAs) and New Zealand Trade and Enterprise (NZTE) was working. We suggested that work was required to reduce duplication and increase regional collaboration. It was noted that the Business Assistance Programme was under review and that one option being looked at was greater devolution of programme administration.

Regulatory Reform

The Minister of Local Government discussed his regulatory review programme and the forthcoming Local Government Bill. His main points were:

- rolling out good practice examples across the sector could dramatically improve regulatory performance
- there was a need to address risk aversion by local authorities, although he also noted that risk aversion was a logical response to the way legislation frequently exposes councils to claims
- work has been initiated on the development of principles for defining the relative roles of local and central government in regulation e.g. around where the costs/benefits fall, how risk is assumed, autonomy compared to central government objectives
- the TAFM review - they are giving it their best shot but are also relying on input at the select committee stage to refine proposals
- a better system is needed for accounting for the costs of regulation
- work is also underway on principles for local government's role in Treaty settlements with the Crown.

We sought assurance about the implications of Crown Treaty settlements on local government. These concerns stem from the previous government's agreement with Tainui as part of the Waikato settlement. The Government representatives acknowledged that they are conscious of significant issues and long term implications with such arrangements. They felt that the original Waikato model was something of a bureaucratic and piecemeal approach to river management, however, feedback on recent proposals was more positive.

There was an acknowledgement that Treaty settlements are a big issue for local government and for New Zealand's economic performance. The local government representatives encouraged the government to widen the discussion so that the public had the opportunity to understand the implications of such agreements.

The issue of aquaculture was discussed as an example of where current regulatory settings were holding back economic initiatives. We pointed out that the current legislation does not work and that there is a need for shared investment to meet the considerable costs of developing Aquaculture Management Areas (AMAs). The PM acknowledged that any change in approach would require a joint effort to sell the message to the public. He also acknowledged that we have to work together on the regulatory review and took on the message that the government needs to seek earlier involvement of local government.

The Minister of Building and Housing spoke briefly and urged councils to work together to streamline their building consent processes. He acknowledged the good work in the South Island where all councils had aligned their approaches to independent qualified persons (IQPs). Unfortunately this has not yet happened in the North Island.

Infrastructure

The Minister of Infrastructure provided a high level introduction to the draft Infrastructure Plan, indicating that the Plan, at this stage, is not meant to be directive, or even necessarily descriptive of preferred actions. The Minister noted that at our current state of knowledge "we cannot meet the expectation of determining what will happen" - the Plan is

therefore "more about the magnitude of costs (of necessary work)". Both sectors agreed that a stronger understanding of the pressures on each of them was needed. The Infrastructure Plan is still evolving and is about making linkages rather than giving directions. It should eventually reveal the magnitude of the financing need and give industry better certainty for future investment.

The Minister also noted that both local and central government were getting their respective heads around a period of tighter investment and that local government was ahead of the government when it came to 'whole of life' management of their assets. He was interested in sharing expertise. He informed the Forum that central government's infrastructure priorities were roading; the electricity transmission grid and broadband roll-out. We described the value of LTCCPs and suggested the desirability of getting better alignment of local government and central government planning.

The Minister of Transport suggested that councils should give more attention to their spatial planning and noted the importance of initiatives like Smart Growth in the Bay of Plenty. He was also supportive of efforts by councils to facilitate the roll-out of broadband in their own areas.

Social Development

The Minister of Social Development acknowledged the "wealth of knowledge in local government, that we cannot grasp from Wellington", and stated her belief that "we (still) do not know what works (among the myriad of programmes)". She stressed the likelihood of further cuts in spending due to the state of the economy and sought local government's help in determining where they fall, and in selling them.

We highlighted the importance of partnerships and noted the degree to which councils are concerned with local issues and took them to parliament for specific legislation, such as boy racer legislation, graffiti and gang patches. Manukau City had formed a mayoral taskforce on methamphetamine and was keen to work with the PM. There seemed to be agreement that councils were in an ideal position to help central government target its expenditure on social issues in communities. The Mayors' Taskforce for Jobs was identified as a successful model.

The Minister of Justice spoke about his commitment to reviewing alcohol legislation in 2010, following receipt of the Law Commission's review in March. He is hoping to move quickly with an all encompassing bill, although some issues might still be matters of conscience. He hopes that the legislation will find a balance between recognising local diversity while ensuring a minimum set of standards is observed.

Both parties recognised the importance of taking a holistic approach to social issues and the multiplicity of providers in some communities was noted. We noted our desire to identify the total cost of government spending on social issues in communities and the Minister of Social Development indicated a desire to communicate with councils to find out what was important in local districts, to tap into their knowledge.

In my concluding remarks I suggested that if councils are to play their role in economic recovery the Government must be publicly more supportive of the role rates are playing in sustaining the economy. Signals from the Government are needed to improve public perceptions of rates.

Specific outcomes of the Forum included:

- on deregulation, a commitment by the Government to systematically examine the costs its legislation creates for local government
- on infrastructure, a proposed Infrastructure Forum, to enable regular engagement by local government with the Government and with the Infrastructure Unit in particular
- on social development, a commitment to continue to work together on social project delivery, utilising local knowledge and experience to maximise the results generated by social sector expenditure in communities
- on economic development, positive consideration of creating a counterpart grouping within the Government to engage with the newly created National Council's Economic Development committee.

It was agreed that the Forum would be the start of an ongoing dialogue and that at least one forum would be held annually with the possibility of more focused meetings around issues.

Regards,



Lawrence Yule
President
Local Government New Zealand



Local Government New Zealand
te pūtahi matakokiri

MEDIA RELEASE

Costs of regulation burdening councils

For immediate release on Friday 23 October 2009

"The cost of complying with Government legislation is placing a huge burden on local government and ratepayers, and must be reined in," said Lawrence Yule, President of *Local Government New Zealand*.

Mr Yule was speaking today after releasing a report, commissioned by Local Government New Zealand (LGNZ), into quantifying the actual costs councils face when implementing, monitoring and enforcing compliance with Government regulation.

The release of the study is timed to coincide with the first Central Government Local Government Forum (CGLGF) held between the two sectors on Thursday 22 October.

"I'm grateful for the effort Local Government New Zealand staff and PricewaterhouseCoopers have put into investing in the science and facts in this debate.

"We now have some hard numbers to demonstrate the real financial impacts of specific pieces of legislation on councils.

"The research shows fifty-six councils alone have faced external costs of close to \$25 million and 720,000 staff hours implementing just four pieces of legislation imposed by central government.

"Time is money and this level of unfunded regulation puts enormous pressure on council resources, and ends up hitting ratepayers in the pocket."

Of the six key activities measured, gathering and assessing relevant information is the most time consuming and second most expensive. Reporting was the second most time consuming and fourth most expensive activity.

"All new legislation must produce benefits that outweigh the costs and for the past few years this hasn't been happening.

"Councils don't have the resources to take on the extra responsibility of adhering to excessive regulation. The Government has already delayed requirements for communities to meet new drinking water legislation enacted by Labour. Given the cost burden placed on councils this was clearly the right decision.

"These numbers confirm what the local government sector has long been saying: it is not financially equipped to handle the implementation costs imposed on it by excessive red tape."

The Minister of Local Government, Rodney Hide, has promised to streamline much of the unfunded regulatory responsibility that impacts on rates levels.

As part of the first Government Statement on Regulation, the Government committed to introducing regulation only when it was satisfied that it's required, reasonable and robust. The Government is looking to review existing regulation to identify and remove requirements that are unnecessary, ineffective and excessively costly.

The LGNZ study shows that a commitment to good legislative practice within other governments (UK, Denmark and Holland) has seen a 25% reduction in costs.

This would amount to potential savings of 150,000 staff hours and \$5 million spending on external advice if applied to this study.

"A commitment to a 25% reduction in the cost of legislation would not only mean financial savings, it would free up council staff to deliver projects and services to their communities," said Mr Yule.

"It's good practice not to place unnecessary burdens on other sectors when introducing legislation.

"This report confirms that the two arms of government need to talk much earlier on about the impact of new legislation on local communities.

"A good example of central government and local government working together to reduce the costs of regulation was the recent deferral of drinking water legislation by three years.

"I am pleased the Prime Minister and Government made a commitment to work with us on streamlining future regulatory reviews."

ENDS

For more information contact:

*Charlotte Brown, Local Government New Zealand
04 924 1217 or 029 924 1205*

Background

Local Government New Zealand commissioned PricewaterhouseCoopers (PwC) to develop an approach and conduct a study to quantify the cost burden of legislation on local government. The report is entitled:

*Costs of Regulation on Local Government
Nature and size of compliance carried by regional and territorial authorities
October 2009*

Objectives

The key objectives of the study were:

- to compile the cost of new legislation and the ongoing cost of the Long Term Council Community Plan (LTCCP) requirements of the Local Government Act 2002; and
- to gain a wide sector input.

The four legislative initiatives selected for this study were: the Long Term Council Community Plan (LTCCP) components of the Local Government Act 2002; Public Transport Management Act 2008; Health (Drinking Water) Amendment Act 2007 and Land Transport Management Amendment Act 2008.

Participation rate

The participation rate of this study was very good. A total of 56 out of 83 (nearly 70%) *Local Government New Zealand* member councils responded to the survey. The survey had coverage of 72% by total local government operational expenditure, 74% by city and district council population and 91% by regional council population.

[The report can be accessed here.](#)

Questions and Answers

Why did Local Government New Zealand (LGNZ) commission this report?

The local government sector is often called upon to implement, monitor and enforce compliance with legislation enacted by Parliament. Costs in terms of both time and expenditure can be incurred by local government, placing substantial burden on the sector, and consequently ratepayers.

Although anecdotal suggestions have been made about the extent legislative requirements have contributed to increases in local government costs and the reasons behind this, little work has been done to quantify the cost burden. This report is our attempt to inform the debate with some factual analysis.

Why did the report focus on the financial impact of just four pieces of legislation?

This study was not designed to capture costs for all central government legislation; as such a project would be too expensive and difficult to define. Focusing on a limited number of topical statutes allowed us to maximise participation by councils as well as stay within budgetary limits.

It's recognised that councils are busy and it would be a challenge to examine compliance costs for all central government legislation. Instead LGNZ decided on an approach where a small number of recent legislative initiatives were selected, after consultation with its members.

Which four pieces of legislation were selected for the study?

- Long Term Council Community Plan (LTCCP) components of the Local Government Act 2002
- Public Transport Management Act 2008
- Health (Drinking Water) Amendment Act 2007
- Land Transport Management Amendment Act 2008.

Why did LGNZ select these particular Acts?

The four Acts studied are examples of legislation which were either viewed as causing major compliance costs or were new statutes, enabling us to measure their compliance costs as implementation began. Key selection criteria included the degree to which legislation impacts on different council sectors (regional and territorial), significant impacts on different parts of council business and ongoing versus one-off cost impacts.

Why was the Standard Cost Model (SCM) framework used?

The SCM framework was used because it has been applied in a number of countries and is widely regarded as an accurate mechanism for identifying the unnecessary costs of regulation, noting that not all costs are unnecessary. It is designed to identify the cost burden of legislation at an administrative activity level. PricewaterhouseCoopers (PWC) has international experience in applying the SCM approach.

How robust are these survey results?

The participation rate of this study was very good. A total of 56 out of 83 (nearly 70%) LGNZ member councils responded to the survey. The survey had coverage of 72% by total local government operational expenditure, 74% by city and district council population and 91% by regional council population.

A high degree of confidence can be had in the survey results as the study is representative of the sector and can be generalised to represent the impact on the sector as a whole.

What did the findings show?

The amount of council staff time and consultant expenditure reported by 56 participant councils in complying with the four legislative initiatives is estimated at 720,000 staff hours and \$25 million in external spending.

Of the four Acts covered in this study, which had the greatest cost burden?

The LTCCP components of the Local Government Act 2002 accounted for the highest staff time costs - with over 580,000 staff hours and around \$10 million on consultants complying with this initiative. This is not surprising, given that the LTCCP requirements involve the whole gamut of council activity including the cost of developing long term asset management plans for council activities. The LTCCP is also the major accountability document through which councils engage with their citizens.

What are the main cost drivers associated with new legislation?

The cost burdens can mainly be attributed to councils requiring specialist assistance in areas that are unfamiliar, as they are not part of core business. This suggests that lawmakers need to recognise that new legislation can result in real and significant costs and to develop ways, in consultation with expert practitioners from councils, to mitigate these costs. If such costs cannot be mitigated but they generate significant national benefits, there may be a case for compensating councils for these costs.

How will these survey results help reduce the cost burden from future legislative planning?

This study identifies where staff time and costs are being incurred in each Act (and its constituent components). As such, the study presents insights in the key areas of cost incidence, and can guide future prioritisation of efforts to reduce the cost burden of legislation, without compromising on the aims of the legislation. This could lead to better legislation, and its contribution to economic efficiency.

The study showed some councils implement new legislation at less cost than others. Why is this?

While the survey clearly shows increased cost burden of legislation on councils, an in-depth analysis by council sector groupings revealed significant variations by some councils in terms of staff and external consultant costs. This highlights another benefit to the study, i.e., to demonstrate where councils can share best practice to help reduce cost burdens across all levels (from elected representatives in both central and local government to central government policy advisors, to council front line staff).

HOROWHENUA DISTRICT COUNCIL

Quarterly Report

**1 JULY 2009
TO
30 SEPTEMBER 2009**

Executive Summary

Introduction

This report is for the three months ended the 30th September 2009.

This monthly financial report will show the Executive Summary, Income Statement, and Variance Notes. Included this month is the Cost of Service Statements for each activity, and being the end of a quarter also includes reports on performances measures and project expenditure items.

Financial Performance

We are 25% of the way through the year but show 22.0% of the year's revenue and 24.9% of the year's expenditure.

Council shows a year-to-date (YTD) deficit of \$1.086m against YTD deficit prediction of \$0.892m and against an LTCCP year end budget prediction of \$0.163m.surplus

Income from rates shows the first quarter's rate income after invoicing of the first instalment. Rates Income is lower than the budgeted rates income by \$4.600. Rates penalty income reflects the arrears penalty levied on rate arrears as at the 30th June 2009 and the first instalment penalty.

Solid Waste income and expenditure are both lower than anticipated due to lower tonnages of waste being received from Kapiti as well as lower tonnages locally. This is due we think to lower economic activity. This phenomenon is occurring throughout the country. The delay to the curbside collection contract has also reduced expenditure. The Waste levy paid to us from Centra Government is received in 6 monthly instalments. Future budget comparators will be altered to reflect this.

Regulatory income reflects dog registrations fees being invoiced at the beginning of the year; and parking revenue remains also ahead of budget. Resource consent income is below budget forecasts but building consent income is above the budget forecast. Are we coming out of the recession?

For detailed explanations of variances refer to the variance analysis on page 5

Finance Manger
Doug Law

Income Statement for the 9 Months Ended 30 September 2009

25%	A	B	B	C	D	E	F	G	J
	Annual	Projected to				C/A		D-C	
	Plan	30-Jun				% Actual		YTD	Notes to
REVENUE	2009/2010	2010	Last Year	This Year	Budget	to Budget		Variance	Accounts
Rates Revenue									
General Rates	(5,460,022)	(5,467,929)	(3,407,542)	(1,366,026)	(1,365,006)	25.0%	☺	1,021	
Targeted Rates									
Roading Rates	(4,090,648)	(4,097,736)		(1,024,434)	(1,022,662)	25.0%	☺	1,772	
Library Rate	(1,324,402)	(1,323,421)		(330,855)	(331,101)	25.0%	⊗	(245)	
Solid Waste Uniform Charge	(784,191)	(789,310)	(312,121)	(197,328)	(196,048)	25.2%	☺	1,280	
Rep & Governance	(2,567,016)	(2,563,936)		(640,984)	(641,754)	25.0%	⊗	(770)	
Swimming Pool	(1,644,370)	(1,667,562)		(416,891)	(411,093)	25.4%	☺	5,798	
Wastewater	(2,960,172)	(2,949,724)	(777,323)	(737,291)	(740,043)	24.9%	⊗	(2,752)	
Water	(2,649,846)	(2,643,478)	(691,189)	(659,401)	(662,462)	24.9%	⊗	(3,061)	
Penalties	(312,268)	(257,920)	(137,457)	(179,853)	(187,497)	57.6%	⊗	(7,644)	
Total Rates Revenue	(21,792,935)	(21,761,016)	(5,325,632)	(5,553,062)	(5,557,664)	25.5%	⊗	(4,602)	
Other Income									
Financial Contributions	0	(27,200)	(41,598)	(27,200)	0		☺	27,200	
Capital contributions	0	(34,832)	(40,252)	(34,832)	0		☺	34,832	
Interest	(419,601)	(319,887)	(31,579)	(5,186)	(104,900)	1.2%	⊗	(99,714)	
Internal Interest	(2,708,475)	(2,708,475)		(523,329)	(729,476)	19.3%	⊗	(206,147)	1
Total Other Revenue	(3,128,076)	(3,090,394)	(113,429)	(590,547)	(834,376)	18.9%	⊗	(243,829)	
Significant Activities									
Regulatory Services	(1,829,637)	(1,849,367)	(665,715)	(664,415)	(766,169)	36.3%	⊗	(101,754)	
Parks and Recreation	(883,946)	(843,600)	(43,209)	(136,039)	(175,196)	15.4%	⊗	(39,157)	
Roading and Stormwater	(2,709,300)	(2,709,300)	(454,272)	(448,777)	(580,318)	16.6%	⊗	(131,541)	
Water Supply	(1,851,397)	(1,805,181)	(205,318)	(32,083)	(83,591)	1.7%	⊗	(51,508)	
Wastewater Disposal	(887,598)	(850,565)	(46,536)	(94,691)	(185,166)	10.7%	⊗	(90,475)	
Solid Waste	(2,644,208)	(2,517,181)	(184,793)	(320,601)	(661,052)	12.1%	⊗	(340,451)	2
Property	(2,094,374)	(2,020,192)	(311,721)	(414,187)	(422,027)	19.8%	⊗	(7,840)	
Community Support	(83,340)	(126,229)	(16,747)	(63,724)	(24,631)	76.5%	☺	39,093	
Corporate & Other	(6,928)	(9,864)	(2,688)	(4,668)	(1,732)	67.4%	☺	2,936	
Total Activity Revenue	(12,990,728)	(12,731,479)	(1,930,999)	(2,179,185)	(2,899,881)	16.8%	⊗	(720,696)	
Total Operating Revenue	(37,911,739)	(37,582,889)	(7,370,060)	(8,322,794)	(9,291,921)	22.0%	⊗	(969,127)	

	A	B	B	C	D	E	F	G	J
	Annual	Projected to				C/A		D-C	
	Plan	30-Jun	Year to date			% Actual		YTD	Notes to
EXPENDITURE	2008/2009	2009	Last Year	This Year	Budget	to Budget		Variance	Accounts
External Interest cost	1,676,047	1,513,854		256,819	573,326	15.3%	☺	316,507	3
Bank Fees	22,748	27,430		10,369	5,687	45.6%	☹	(4,682)	
Other Expenditure	59,921	59,921		372	42,136	0.6%	☺	41,764	
Significant Activities									
Regulatory Services	3,506,563	3,609,867	938,515	979,945	1,125,638	27.9%	☺	145,693	
Parks and Recreation	4,688,601	4,724,913	812,391	1,208,462	1,196,424	25.8%	☹	(12,038)	
Roading and Stormwater	7,494,505	7,511,674	1,733,891	1,939,923	1,860,898	25.9%	☹	(79,025)	
Water Supply	3,698,877	3,730,096	900,068	955,938	924,719	25.8%	☹	(31,219)	
Wastewater Disposal	4,218,202	4,301,823	1,609,719	1,138,171	1,084,711	27.0%	☹	(53,461)	
Solid Waste	2,913,651	2,770,945	426,651	593,074	894,350	20.4%	☺	301,276	4
Property	3,940,203	3,884,582	623,386	929,430	1,003,986	23.6%	☺	74,556	
Community Support	2,958,184	2,956,419	1,293,045	786,235	753,362	26.6%	☹	(32,874)	
Representation & Governance	2,571,254	2,538,651	504,768	610,210	718,263	23.7%	☺	108,053	
Corporate Projects			56,539		0		☺	0	
Total Operating Expenditure	37,748,756	37,630,175	8,898,973	9,408,948	10,183,499	24.9%	☺	774,551	
(Surplus)/Deficit before Tax	(162,983)	47,286	1,528,913	1,086,154	891,578		☹	(194,576)	

Notes to the Income Statement

Note1 Internal Interest

Internal Interest income is the income generated from charging individual activities internal interest on internal loans. This lower because we had lower than expected capital expenditure on infrastructure and therefore fewer during last year and lower interest rates than was anticipated by the 2008/09 Annual Plan, as was explained in the Annual Report. Conversely the interest charged to those activities will also be lower.

Notes 2 and 4 Solid Waste Income and Expenditures

Revenue is below budget by \$340,000. This is due to the lower tonnages being received due to lowering economic activity. Also the fact that the waste levy has not been received as yet. Lower expenditure of \$301,000 below budget mirrors the lower waste tonnages received and also the delay to the curbside collection contract that was budgeted to start in the first quarter.

Note 3 External Interest Costs

External interest costs are those costs incurred on our external loan portfolio. Again the combination of lower borrowing than was anticipated coupled with a lower overall interest rate, (5.9% against an LTCCP assumption of 7.97%)

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
1	Request for funding - Events Centre	<i>THAT a report be brought to Council identifying options as to how that \$15,000 is to be expended, including maintenance for the Events Centre. THAT the interest free period of the loan to the Horowhenua Events Centre be extended by five (5) years.</i>	W Crockett			See separate report on today's agenda.
2	Revenue & Financing Policy	<i>THAT Council resolves to adopt the 'use' classification contained within the Valuation Rules for Rural Residential and Rural Lifestyle properties for the rating year commencing 1 July 2009.</i>	D Law			A series of public meetings are scheduled for early November 2009 to discuss this matter further.
3	Projects for Shannon CBD	<i>That the submission relating to the pedestrian crossing in Ballance Street be noted. THAT sufficient seating will be provided from current projects proposed in the LTCCP for Te Maire Park; however Officers review the further provision of seating in the next LTCCP review. THAT officers be instructed to identify the cost of provision, operating and maintenance of a set of seven period lights spaced at 60 metre centres along Plimmer Terrace between Ballance and Grey Street located on the eastern side of the road to illuminate the footpath, plus one outside the Ballance Street public toilet, and report it to council for consideration of its inclusion in the 2010/11 Annual Plan.</i>	P Shore			Incorporated into draft AMP review. Needs to be incorporated into the AMP. Programmed to be reported Nov/Dec 2009 Annual Plan workshop

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
4	Piping of Open Drain Mako Mako Road, Levin	<i>That the piping of Mako Mako Road stormwater drain be included in Year 2 of Council's 2009/2019 LTCCP for further investigation.</i>	B Austin M Pond			Officer investigation complete. Report to be provided to annual plan workshop 28 October 2009.
5	Safety footpath on Otauru Stream Bridge	<i>THAT officers discuss the provision of a safety footpath on the Otauru Stream Bridge with NZTA. THAT officers discuss the Margaret/Ballance Street intersection with NZTA.</i>	B Austin M Pond			These matters have been discussed with NZTA and we are awaiting their response.
6	Solid Waste	<i>That kerbside recycling collection service will be considered by Council for introduction in Year 1 of the 2009 to 2019 LTCCP. THAT any further work on green waste activities is parked until the kerbside recycling service has been implemented. THAT Officers talk to Mr McKee about his proposal and a report be provided back to Council on appropriate options.</i>	B Austin			Kerbside recycling commenced on 2 November 2009.
7	Kuku Water Race	<i>THAT Council instructs the Chief Executive Officer to forgo the budgeted revenue for 2009/10 for the existing Kuku Piped Stock Water Scheme. THAT Council instructs the Chief Executive Officer to investigate and report back on options for the future of the scheme, including the option of a small scale potable water scheme to</i>	B Austin K Hale			Consent being reviewed. Investigations underway for alternative source and treatment.

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
		<i>replace the present Kuku Piped stock water scheme and the option of removing the water supply altogether.</i>				
8	Stormwater Easton Way, Levin	<i>That stormwater works in Easton Way identified in the draft LTCCP stand in the final LTCCP.</i>	B Austin M Pond			Work programmed to be done during Christmas school holidays 2009/2010 to minimise disruption for Fairfield School.
9	Consultation with Maori	<i>THAT Councillors and staff participate in formal meetings with those Iwi representatives present at the Hui at Tukorehe Marae on a regular (quarterly) basis.</i>	D Ward			Our next meeting is scheduled for 7 December 2009.
10	Maintenance Levels - Parks and Reserves, berm mowing	<i>THAT consideration is given to reinstating the previous levels of maintenance as part of the next LTCCP and Asset Management Plan review for parks and reserves.</i> <i>THAT levels of maintenance for Rural Berm side mowing are reviewed as part of the next maintenance contract review.</i>	D Tate			Noted for inclusion in next LTCCP and AMP review. This is in the current contract and will be included in the review of the new contracts.
11	Speed Limit - Bruce Road	<i>That Bruce Road be considered by Council for a speed limit reduction.</i>	M Pond			Has been assessed. Officers will review and report.
12	Sport Manawatu - Funding	<i>THAT Council give further consideration and emphasis in the next LTCCP review on the provision of walking and cycling facilities in and to Waitarere Beach.</i>	D Clapperton			To be actioned in next LTCCP Review

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
13	On site water storage	<i>That officers provide a report around the implications of implementing a policy that all new homes have on site water storage.</i>	B Austin	April 2010		Report to be prepared in 2010
14	Seal widening Hokio Beach Road	<i>THAT in conjunction with the water reticulation programme, officers explore the viability of seal widening of Hokio Beach Road to accommodate a cycle way and inclusion of ducting.</i>	M Pond			Some widening is programmed \$250,000. Will work in with water supply and proposed cycleway.
15	Road Sealing - Whirokino Road	<i>THAT the sealing of Whirokino Road is scheduled for commencement during the 09/10 year within existing budgets and subject to the LTNZ subsidy being obtained.</i>	M Pond			Design and contract completed. LTNZ funding available. Work on site commencing early 2010.
16	River Loop Development Funding	<i>That the funding for development of the River Loop reserve for 2016 be retained.</i>	B Austin			Funding has been retained 2016-2018
17	Queen Street Walkway	<i>THAT the planners for the Queen Street walkway be invited to include provision of sufficient width for cycling.</i>	D Tate			Following a meeting of directly affected parties Council staff and the proponents of this project are currently evaluating an appropriate next step forward.
18	Provision of walking and cycling facilities	<i>THAT Council give further consideration and emphasis in the next LTCCP review on the provision of walking and cycling facilities in and to Waitarere Beach.</i>	P Shore			This investigation is signalled in the AMP for Parks and will be looked at for the next LTCCP. Officer to meet with Mr Bagrie in the interim.

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
19	Water supplies	<i>That consideration be given to a timeframe for zero-waste proposals during the review of the Solid Waste Management Plan.</i>	B Austin			The Waste Management Plan is being reviewed. Timeframe will be specified for initiatives that work toward the concept of "Zero Waste". A recent resignation means the Plan review may take longer.
20	Estuary Management Plan review, creation of Coastal Management plan, dune stabilisation, sand dune encroachment	<i>THAT consideration is given to the provision of further funding and officer time in the next LTCCP review, to assist in the reviewing of the current Estuary Management Plan and its implementation plan. That funding in Year 2 of the LTCCP of \$45,000 is allocated for the creation of a Coastal Management Plan. THAT contingency funding in Year 1 of the LTCCP of \$22,500 is allocated for dune stabilization on Marine Parade (not including a private contribution) as an interim measure.</i>	P Shore D Tate			The Park Officer has been meeting with MET on a regular basis since the Estuary Management Plan was adopted. Topics of discussion have included routine operational and capex work that council is undertaking in beach reserves on Council owned or managed beach properties, implementation of the FB Coastal Reserves Management Plan, signage of coastal reserves and other strategic planning matters.

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
		<p><i>THAT officers report on Council's liability regarding sand dune encroachment on private properties.</i></p>				<p>Council resolved that \$45k be allocated in Year 2 for Coastal Management Plan Council resolved that contingency funding in Year 1 of the LTCCP of \$22,500 is allocated for dune stabilization on Marine Parade (not including a private contribution) as an interim measure. Full report by Brookfields pending (due end August 2009)</p>

Item-1806 Resource Consents Considered Under Delegated Authority

File No 4056

To: His Worship the Mayor and Councillors
Horowhenua District Council

From: Environmental Services Manager

Date: 4 November 2009

1. Purpose

- a. To receive the Land Use and Subdivision Resource Consent applications approved under delegated authority by the Environmental Services Department.

2. Recommendation

- a. That Report 4056 be received.
b. That the Land Use and Subdivision Resource Consents be received as listed:

All Subdivision Resource Consents Granted Under Delegated Authority 23/09/09 to 23/10/09

Date	File Ref	Subdivider	Address
29-Sep-09	SUB/2822	Ronald & Lorna King	44 Williams Road, Tokomaru Rural
1-Oct-09	SUB/2738	Graham & Pamela Burns	66A Nash Parade, Foxton Beach
9-Oct-09	SUB/2834	Jeffrey & Susan Rothney, Graham Conner & Laura Snowden	34 & 44 Papaitonga Lake Road, Ohau Rural

All Land Use Resource Consents Granted Under Delegated Authority 23/09/09 to 23/10/09

Date	File Ref	Applicant	Address
1-Oct-09	LUC/2831	Florence Rangiheuea	357 Paranui Road, Foxton/Himatangi Rural
1-Oct-09	LUC/2829	Tony & Diane Foot	12 Futter Street, Foxton
5-Oct-09	LUC/2826	Richard & Mandy Evett	147 Kahukura Avenue, Waitarere Beach
8-Oct-09	LUC/2825	Maureen Blishen	49 Tame Porati Street, Manakau
16-Oct-09	LUC/2841	Dean Robertson & Suzanne Fordyce	1198 State Highway 1, Manakau Rural

Prepared

T Thomas
Environmental Services Manager

Item-1807 Documents Executed and Electronic Transactions Authorities Signed

File No **4055**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Strategic and Corporate Services Manager**

Date: **4 November 2009**

1. Purpose

- a. To present to Council the documents that have been executed under seal and Electronic Transactions and Contracts that have been signed by two elected Councillors, which now need ratification.

2. Recommendation

- a. That Report 4055 be received.
- b. That the Horowhenua District Council hereby ratifies the signing of the documents and electronic transactions authorities as scheduled:
 - i. Electronic Transaction Authority relating to the grant of easement to Horowhenua District Council by Gary Edwin and Mary Patricia Culling to drain sewage over lands shown "A", "B", "H" and "I" on DP 408024, Liddell Street, Foxton
 - ii. Electronic Transaction Authority relating to the several properties of former authorities making up Horowhenua District Council and the transmission applications for twenty (20) Certificate of Titles to be registered in the name of Horowhenua District Council.
 - iii. Instrument to partially surrender easement by Jasco Lands Limited over a registered right of way over an access strip from Council's land, Lot 2 DP 65530, to Taylor Street, Foxton Beach
- c. That the Horowhenua District Council confirms the decision in accepting the following contracts and that authority be given to the signing of Electronic Transactions Authorities:

Contract No. 09/10 : Reseals 2009-2010

3. Issues for Consideration

- a. This report provides a mechanism for notifying the execution of formal documents by two elected Councillors and signing of Electronic Transactions Authorities.
- b. The following are the contract documents details:

Contract No.09/10 : Reseals 2009/2010

The tender from Higgins Contractors was accepted for this contract.
received for this contract ranging from \$1,133,673.11 to \$1,447,829.26.

4 tenders were

Prepared

D M Clapperton
Strategic and Corporate Services Manager

MOTION TO EXCLUDE THE PUBLIC

“THAT the Horowhenua District Council pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.”

Item 1808 - In Committee Proceedings Foxton Community Board 19 October 2009

Item 1809 - Te Awahou Trust Project, Foxton

Item 1810 - Purchase of Land to Progress the Levin Sewerage Strategy

Item 1811 - In Committee Horowhenua District Council Monitoring Report to 4 November 2009

Reasons for Confidentiality

These Reports are **CONFIDENTIAL** in accordance with Section 48(1) of the Local Government Official Information and Meetings Act 1987, which permits the meeting to be closed to the public for business relating to the following grounds: -

48(1a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Subject to sections 6, 8 and 17 of the Local Government Official Information Act 1987, the withholding of the information is necessary to:

7(2a) Protect the privacy of natural persons, including that of deceased natural persons.

7(2i) Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

7(2j) Prevent the disclosure or use of official information for improper gain or improper advantage.