



AGENDA

ORDINARY MEETING

HOROWHENUA DISTRICT COUNCIL

2 SEPTEMBER 2009

NOTICE IS HEREBY GIVEN that a meeting of the Horowhenua District Council will be held in the Horowhenua District Council Chambers, 126-148 Oxford Street, Levin, on Wednesday, 2 September 2009 commencing at 4.15 p.m.

Members of the Horowhenua District Council are:

His Worship the Mayor, Mr B J Duffy (Chair)
Cr D A Allan
Cr D J Colling
Cr G G Good
Cr L E McMeeken
Cr A M Hunt
Cr B F Judd
Cr P K Keenan
Cr N D H Murray
Cr A D Rush
Cr R N Shaw

Reporting Officer: Mr D G Ward (Chief Executive Officer)
Meeting Secretary: Mrs K J Corkill

Business will be according to the attached Agenda.

AGENDA

2 September 2009

ORDER OF BUSINESS:

APOLOGIES

ANNOUNCEMENTS

1. New Zealand Police

At 4.30pm Senior Sergeant Willie Roy will be in attendance to speak on current policing issues within the District.

2. Sport Horowhenua

At 4.45pm Moana Jarden-Osbourne, Sport Horowhenua Co-ordinator will be in attendance to discuss the role she has recently been appointed to, together with current recreational events within the District.

CONFIRMATION OF MINUTES

Ordinary Meeting 5 August 2009 (Minute Items 1739-1753)

MATTERS ARISING

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PROCEEDINGS OF COMMITTEES

Item-1760 Proceedings Joint Transport & Health Services Subcommittee 24 July 2009 and 21 August 2009

File No **4005**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Strategic & Corporate Services Manager**

Date: **2 September 2009**

1. Purpose

- a. To present to the Horowhenua District Council the minutes of the Joint Transport & Health Services Subcommittee meetings held on 24 July 2009 and 21 August 2009.

2. Recommendation

- a. That Report 4005 be received.
- b. That the Horowhenua District Council **receive** the minutes of the Joint Transport & Health Services Subcommittee meetings held on 24 July 2009 and 21 August 2009.

3. Issues for Consideration

- a. There are no items discussed that require further consideration by the Horowhenua District Council.

Prepared and Approved for Release

D M Clapperton
Strategic & Corporate Services Manager

4. Attachments

- a. Minutes Joint Transport & Health Services Subcommittee 24 July 2009
 - b. Minutes Joint Transport & Health Services Subcommittee 21 August 2009.
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MINUTES OF THE HOROWHENUA DISTRICT COUNCIL'S JOINT TRANSPORT AND HEALTH SERVICES SUBCOMMITTEE HELD IN THE HOROWHENUA ROOM, HOROWHENUA DISTRICT COUNCIL, 126-148 OXFORD STREET, LEVIN, ON FRIDAY 24 JULY 2009 AT 10.00 AM

PRESENT

Cr D J Colling (Chair)
Mr A Fletcher
Mrs M Birch
Mrs M Robins
Mr L Rohloff
Mr J Story
Mrs V Jensen
Reg Cr L Bailey (from 10.25 am)
Mr A Baker

IN ATTENDANCE

Mr J R Crook (Strategic Planner)
Mrs K J Corkill (Meeting Secretary)

ALSO IN ATTENDANCE

Ms R Woolrich (Shuttle Coordinator)
Mr C Lawrie (Trust, Horowhenua District Health Transportation Trust)
Ms A Rogers (Electorate Officer for Nathan Guy, MP for Otaki)
Mrs J Richards (Horowhenua Health Centre)
Mr E Paynter (Age Concern Horowhenua)
His Worship the Mayor, B J Duffy (from 10.35-10.55 am)

1. WELCOME BY THE CHAIRPERSON

The meeting was opened by the Chair, with a 30 seconds' silence observed to honour the memory of the late June Turley and also Meryl Birch's husband who had recently passed away.

2. APOLOGIES

Mr P Wikstrom
Mrs J Connor
Mr N Guy (MP for Otaki)
Ms J Stratford (Age Concern)
Mrs L Bailey (for lateness)

RESOLVED (Story/Jensen)

3. ANNOUNCEMENTS

The Chair announced that Raewyn Woolrich would give an update on the Health Shuttle; Mayor Duffy would be in attendance to speak on the Horizons Regional Land Transport Committee and what that Committee was currently looking at; he had also asked Mayor

Duffy to speak on the Life to the Max project; and an update was requested from Mrs Richards on what was happening at the Horowhenua Health Centre.

Horowhenua Health Shuttle

Ms Woolrich advised:

- that the Shuttle service was going well;
- sponsorship had been obtained through New World in Levin and this had been a good way to promote the shuttle service, particularly as it had become apparent that there were still many people in the community who were not aware that the shuttle service was running;
- the New World sponsorship days had been very successful, particularly the first day;
- numbers using the shuttle had been affected by the norovirus at the Hospital, with visitor numbers particularly down;
- she and Colin Lawrie would be going to Palmerston North next week to 'put their names and faces out there';
- they would also be going through Levin and other towns to introduce themselves.

Mrs Robins queried if it was time to have a public day "rattling boxes" and raising funds for the Shuttle. That may not raise a large amount of money, but would be helpful in terms of public awareness and perhaps encouraging local businesses to provide support. She also queried if there was a breakdown of age groups using the Shuttle service, as she felt the Local Services Mapping document suggested that transport had been addressed in terms of the elderly.

Ms Woolrich said it was difficult to gauge who was the patient as sometimes an older support person travelled with a younger patient. Generally, however, the majority of people using the Shuttle service to access health services were in the older age bracket, with older users being more likely to give a larger donation.

Cr Colling advised the Trust had written to Jeff Small, MidCentral Health, with regard to parking and he was pleased to say that 24 car parks were being allocated for Horowhenua people, with stickers being provided to people when appointments were made.

Cr Colling also confirmed that the Shuttle no longer operated on a Saturday. In the first instance the Shuttle had operated on a seven day basis, but this had changed to Monday to Friday (five trips per day) to allow for servicing, cleaning, etc.

Should there be any concerns with regard to discharges from Palmerston North Hospital, it was suggested that this Subcommittee should write to MidCentral, with it not being necessary to identify the people involved.

Mrs Richards said that MidCentral did have a complaints process and there were brochures available to outline the process and any concerns with regard to the Horowhenua Health Centre should be directed to her.

It was suggested that drivers should check with passengers to ensure that they had 'officially' been discharged from hospital and had not just decided to leave the hospital 'on their own initiative'.

It was important to have dialogue with the right people with regard to identified problems as, should staff changes occur, the process had to be repeated.

Horowhenua Health Centre

Ms Richards gave a brief update on what was happening at the Health Centre:

- things were going well;
- the norovirus at Palmerston North Hospital had had an impact;
- seasonal flu was currently an issue, as well as swine flu cases;
- a lot of work had been done on pandemic planning and how the Health Centre would cope should a number of staff be away sick;
- her understanding was that the majority of flu in the Horowhenua was seasonal; however, that could change:
- there were other areas where the majority of the flu cases was actually swine flu;
- the Café had extended its hours to 3.00 pm, which was very welcome;
- the reinstatement of the Surgical Bus was being progressed, but a start date had not yet been set;
- the Surgical Bus service 'down south' had just celebrated its 10,000th operation.

Ms Richards commented on a brochure that had been produced by Council a considerable time ago (prior to the Shuttle Service coming into operation) which contained the contact numbers of various organisations providing transport to health services. Should this brochure continue to be used, it needed to be updated and should have a date included to ensure the information was current.

Speaking from personal experience, Mrs Birch complimented the Health Centre on its wonderful service, particularly with regard to the In Patient Ward.

Mayor Duffy joined meeting (10.35 pm).

Mayor Duffy gave the Subcommittee an overview of the Life to the Max programme:

- this had come about as a consequence of the previous CEO and he questioning what Central Government agencies were delivering in our community around social services;
- they visited a number of Government Agencies who were happy to agree about a dozen or so families causing the most grief in our community;
- after communicating with the various agencies, they got the agencies together and had further discussions;
- whilst there was a consensus with regard to the dozen or so families causing major problems, the agencies then said they could not talk about them;
- there was a very strong signal about patch protection and the inability of agencies to achieve anything;
- Life to the Max was operating in Wanganui and Wairarapa in a limited way;
- he and the CEO then went down the path of arranging for Life to the Max to work with the dozen or so 'problem' families (as identified by most agencies and the Police);
- this involved an enormous amount of work;
- funding was channelled into the independent body;
- ACC provided \$20,000 (it had identified one family that cost more than \$20,000 a year);
- the Intermediate School was used as a base, with the Trust composed of volunteers and with nine people employed;
- the Life to the Max Team Leader; Ian Piggot, is fully funded by the Police and a number of employees come from different social services;

- the programme focused on a number of different areas and engaged with people who want to change their circumstances;
- a considerable amount of money had been raised; very quietly;
- three vehicles were used by the team;
- the programme has now moved out of the Intermediate School and is now located on the northern side of the Harcourts Building;
- the key to the programme is that there is an integrated contract with Central Government to work with seven different agencies;
- each agency wants to know how it's money is being spent and one report is produced that goes to all seven agencies (which is not a common occurrence);
- under the integrated contract each agency knows what other agencies are doing;
- through the work of this programme, complete families are being turned around;
- there are examples of families where parents were now in work and the children were back attending school;
- taking only two or three families out of the mix is major;
- staff will go to a family's home at 7.00 am, make sure everyone is dressed, lunches packed, and will then deliver them to where they have to go;
- after closely working with families, the family will reach the point where they say thank you, but they can now move on on their own;
- this programme now had standing across the district and further afield;
- it is closely involved with the Colleges;
- the programme is largely under the radar, but is huge;
- there is a lot of high level Central Government interest;
- Life to the Max has also picked up the Cayad programme which was up for tender a few months ago;
- a lot of thought went into whether to become involved with the Cayad programme but it matched up with what Life to the Max was trying to deliver;
- the Cayad programme will work out of the same building, with the same structure and will report to the same management team.

Mayor Duffy then briefly reported on the Regional Land Transport Committee commenting that transport in the district was a challenge and a nightmare. Ultimately he felt his role was to advocate for projects that would add value to the region, whether inside or outside our district. Transport was a complex issue and currently there was not a lot happening in the Horowhenua. He was advocating against a second bridge across the river in Palmerston North as he struggled to see the benefit of spending that money. The focus of the Committee was at a high level, it was not pot holes and footpaths.

He noted that the road between here and Wellington was identified as one of the seven roads of national significance. His sense was that there was a high probability, if our area was chosen as one of the projects, work may start at this end and go south. The Government was keen to get things going in this area, not only in terms of infrastructure, but also for employment. It was also reasonable to assume that, in our lifetime, Otaki township would be bypassed.

Reg Cr Bailey commented that one of the reasons why the focus was on regional rather than district issues, was the expiry date with regard to available funding and everyone could see the writing on the wall that money would be siphoned off to Auckland.

The 'rumour' around the Whirokino Trestle and a by pass was raised, with Mayor Duffy advising that this related to the small bridge north of the main trestle, with the small bridge having been realigned as part of the Foxton Curves project.

His Worship the Mayor left the meeting (10.55 am)

4. CONFIRMATION OF MINUTES

Ordinary Meeting - 22 May 2009

RESOLVED (Story/Rohloff)

"THAT the Minutes of the meeting of the Joint Transport and Health Services Subcommittee held on 22 May 2009 be confirmed as a true and correct record."

5. MATTERS ARISING

Mr Rohloff commented on the local equivalent of "Mud Cake and Roses", i.e. "Elderberries", which was now being published by Council. He felt further enquiries from the likes of Grey Power in Nelson were superfluous as there appeared to be more than enough enthusiasm within Council to have the magazine published. For the Subcommittee's information, Nelson Grey Power, which had 12,000 members and reasonable resources, had advised that in terms of community awareness, they did their own thing and did not need to go through the 'editorial siphon'. Grey Power needed an independent means other than, in this case, a Council funded project, to get its views across.

Following on from Mayor Duffy's remarks, it was noted:

- when looking at the Positive Ageing Strategy and Local Services Mapping, the same issue was highlighted, there was no one collaborating or coordinating the process;
- there was reference to a number of groups, but no one was driving it;
- this area had limited people with limited resources and finance;
- many groups were struggling for existence and were protecting their patch, fearing a loss of control;
- communication needed to come from the community upwards and the considerable patch protection, this was difficult to break through;
- having strategies in place was great, but how were they to be implemented?

Mr Crook responded on the problem of fragmentation and further commented:

- he had been involved with Life to the Max and said the Mayor had been very modest when it came to the extent of his involvement.
- this programme had happened because of Mayor Duffy's leadership;
- with regard to the issue of older people, voluntary organisations had previously been brought together, and this needed to be repeated so ideas could be exchanged;
- he had spoken to voluntary organisation approximately a year ago (he had notes that he could share for those interested);
- the Local Service Mapping document has been published since the Positive Ageing Strategy had been formulated and provided an overview on the strategic direction for older people in the Horowhenua;
- it now important for a high level, strategic, meeting to occur (at Mayor Duffy and David Clapperton's level) to make things happen;
- at his level, he was working with Ewen Paynter of Age Concern to try and bring some money into the community;
- unfortunately money had not been allocated to the Horowhenua.
- there were positive things taking place, with David Clapperton endeavouring to progress the on-line system to access information on services for older people;
- this would fit in very well with the Library upgrade, particularly for those who did not have computers;

- the Library was central to implementing the Positive Ageing and Youth Strategies and it had been hoped that the upgrade would have happened by now.

Reg Cr Bailey said the key points for her were:

- given the nature of the area, resources were never likely to be plentiful;
- whatever we do we have to be smart and innovative;
- because of patch protection, at a strategic level there were gaps and overlaps. Some things were being done incredibly well by too many and other things were not being done at all and were desperately needed.

With regard to accessing information on line, Mr Rohloff said that Google was a portal and if people believed something existed they would search through such a portal. There were, however, a lot of other things about which people needed to be aware, of which a normal portal would not make one aware. He was very concerned about the diminution of newspaper services and felt there was a need for a communication line where people could get their expertise out.

In response to advice from Cr Colling that the “Community Connection” was now going to be published fortnightly, Mr Rohloff said he was concerned that Council was seeking advertising revenue for its publications. This could cause local newspapers to lose heart and an independent editorial was also needed.

With regard to accessing information on line, Mrs Robins commented:

- 22% of the country did not have access to computers;
- the Subcommittee needed to be aware of the MidCentral Health Report on Ageing which linked up with comments with regard to youth and the elderly;
- whilst there were similarities, there were also huge differences;
- using the example of insulation and heating of homes, which was required for the very young and very old, 80% of people in this community needed their homes insulated and how many elderly people would be able to work through the on-line process, which was somewhat complicated;
- if there was a coordinated centre, someone with expertise would be able to assist to work through the process.

Mr Paynter said Age Concern had put in an application for funding to work on the issues raised in the LSM, looking at services for the elderly in the first instance. The Department of Internal affairs had advised that the application had been unsuccessful. Age Concern was now casting the net a little wider to find resources.

Mr Crook noted that the Local Services Mapping had come from the Ministry of Social Development. The funds he and Mr Paynter were trying to access were ring fenced, with the Horowhenua being outside the criteria. It was now a matter of being proactive and knocking on the doors of people that should be working in partnership with Council and other organisations and seeing how things could be pulled together. This was where the strategic level would come in. The Council had to be clear about what it wanted to achieve, and run with it in partnership with an organisation (like Age Concern) and with the support of the local Member of Parliament.

In responding to Cr Collings’ comment about the higher cost for a doctor’s visit for people not registered with the PHO, Mrs Robins advised the PHO did have subsidies for non-registered patients.

General Business

- a. Update on the Horowhenua Health Shuttle
Cr Colling advised a correction - the figure of 7,000 for the average number of passengers transported should read "700".

6. CORRESPONDENCE

- (a) Inwards
Thank you card from Meryl Birch & family.
- (b) Outwards
Sympathy cards to the Birch and Turley Families.

NOTED

7. GENERAL BUSINESS

Mr Baker updated the meeting on the proposed Shuttle Service for Otaki, advising that the Steering Group had merged with the Local St John Committee. The next steps were to identify a Chairperson for Otaki and undertake the recruitment of volunteer drivers. The Information Centre was a possible location for a contact centre, or the Citizens Advice Bureau, which had signalled its initial support for the service. Discussions were also continuing with regard to funding.

An agreement had been reached with St John that it would put a Shuttle into Otaki, with a framework now required around that. There would shortly be a media release and a presentation would be made to the AGM on 5 August 2009. St John had signalled it would prefer to take people from the Otaki community direct to Palmerston North Hospital. He had advocated a link with the Horowhenua and from his perspective he felt there was a need to be talking to other health transport providers to pick up any slack.

In response to a comment from Reg Cr Bailey about a straight trip taking Horizons out of the loop as funders, Mr Baker said they wanted to take advantage of any funding subsidies available. Whilst he understood that St John had existing relationships with MidCentral, Horizons and other funders, he did not want to rely on the St John organisation to be attracting the funding. There were boundary issues, with Otaki being situated within the KCDC boundary, and there was still a lot more work to be done.

Mr Baker did query if this Subcommittee was going to put in a Transport submission to Horizons. Submissions would close on 5 August 2009 and information was available on Horizons' Website.

Mr Baker commented on the Local Service Mapping project, and whilst he felt it was worthwhile and did map out community needs, there was a need to hold Family and Community Services accountable as it was that agency's idea and the model had been duplicated many times throughout the country. Despite the initial work, nothing was now being achieved as there was no one leading the process.

Mr Fletcher commented on the need to get information out to the public and providing advice on health transport. When the first service to Palmerston North was set up in the 1970s, notices were placed in doctors' surgeries and chemists. Also, at that time local newspapers were owned by local people. He suggested the "Chronicle" might not last this year as newspapers could not exist without advertising. Also, papers were no longer local, but were owned internationally.

MINUTES OF THE HOROWHENUA DISTRICT COUNCIL'S JOINT TRANSPORT AND HEALTH SERVICES SUBCOMMITTEE HELD IN THE HOROWHENUA ROOM, HOROWHENUA DISTRICT COUNCIL, 126-148 OXFORD STREET, LEVIN, ON FRIDAY 21 AUGUST 2009 AT 10.00 AM

PRESENT

Cr D J Colling (Chair)
Mrs M Birch
Mrs M Robins
Mrs V Jensen
Mrs A Tiernan
Mr P Wikstrom

IN ATTENDANCE

Mrs C Ervine (Communications Manager)(from 10.10 am)
Mrs K J Corkill (Meeting Secretary)

ALSO IN ATTENDANCE

Ms R Woolrich (Shuttle Coordinator)
Ms A Rogers (Electorate Officer for Nathan Guy, MP for Otaki)
Mrs A O'Connor (Citizens Advice Bureau)
Mrs J Monk

1. WELCOME BY THE CHAIRPERSON

The Chair opened the meeting welcoming:

- Jamie Monk, an Hons Student from Victoria University who was doing a discussion paper in relation to the make up and role of the Joint Transport & Health Services Subcommittee with a view to the possible joining with the Citizens Advisory Group;
- Mrs Ann O'Connor from the Citizens Advice Bureau.

2. APOLOGIES

Mrs M Judd
Mr D M Clapperton
Mr N Guy (MP for Otaki)
Reg Cr L Bailey

RESOLVED (Birch/Wikstrom)

3. ANNOUNCEMENTS

An update would be provided by Ms Woolrich on the Health Shuttle operation and Council's Communications Manager, Colleen Ervine, would give an overview of Council's communications strategy and the publications that would be used to get information out to the community.

Horowhenua Health Shuttle

Ms Woolrich and Cr Colling advised:

- the Shuttle service running well and getting busier all the time;
- Fridays used to be quiet, but today there were three full shuttles;
- those using the service were very happy and the feedback was positive (“both the service itself and the conduct and helpfulness of the drivers were fantastic”);
- no complaints had been received over the past two months;
- a drivers’ meeting had recently been held and that was very positive;
- there were now 50 drivers, with five new drivers and three new office staff recently coming on board. All were volunteers;
- the Trust had purchased two new vehicles, a further Shuttle and a Toyota Corolla for use by the Coordinator, with MidCentral’s purchasing power being used to assist the purchases;
- Ms Woolrich intended to visit the Foxton Beach Community Centre to endeavour to link in with other transport services being offered;
- donations were up, although this did fluctuate;
- the AGM of the Trust was coming up in October. One of the current trustees was standing down and a replacement would be required.

Mrs Robins noted that many people did not understand that Council was not running the Shuttle. When she had addressed Grey Power 3-4 weeks ago she had stressed that the Shuttle was not run by Council and the cost was approximately \$23.00 per return trip. For the service to continue, donations of a suitable amount were crucial.

Mrs O’Connor advised that the Community Network Group would be meeting on 1 September 2009 and that might be a good group for Ms Woolrich to link with.

Mrs Rogers noted a recent enquiry by a constituent who was wanting to travel down to the Limb Centre in Wellington. Andre Baker in Otaki was suggested as a contact as it was intended that there would be a shuttle service to Wellington from Otaki when their service was up and running.

Mrs O’Connor also commented that the Citizens Advice Bureau had a list of people who could be available to take people to Wellington for health visits. These people are also used when the Shuttle Service is not suitable to take people to Palmerston North. Whilst there was no charge, a donation of \$35.00 was recommended for a trip to Palmerston North.

Mrs Ervine joined the meeting at this juncture (10.10 am).

Mrs Robins gave an update on the Quality Improvement Committee on which she was one of two consumer representatives. The focus of this Committee was ‘optimising the patient journey’ and it was endeavouring to improve systems in hospitals to make them much more user-friendly. This was not an easy task.

Mrs Robins commented:

- health professionals usually arrived at work with the intention of making things (or a patient) better;
- because of the systems in place, or the lack of them, things sometimes did not go according to plan;
- there was not always the time to step back to analyse what went wrong, why it went wrong and how to fix it;

- in order to get buy in, pilot studies were used and the DHBs had been asked to become involved;
- 5-6 DHBs had been involved in different areas;
- in the first instance, storerooms were looked at - using the Toyota Way - lean thinking - taking out steps in systems that did not add value to what was being done;
- having patients waiting did not add value;
- 85% of problems in hospitals were systems problems;
- unfortunately a problem in one area worked its way through;
- discharge processes were look at, as well as out-patients;
- the Group got together three monthly (there were 90 at the meeting she attended in Christchurch on Monday);
- the Group shared what had been learned;
- there was not a 'one size fits all' approach as smaller hospitals had different issues than larger ones;
- she was requested to do a consumer perspective on Theatres;
- over the past 9 months she had discussed the matter with people who had had surgery and looked at Theatre systems;
- Theatres were totally isolated from the rest of a hospital, even though the rest of the hospital was involved;
- she did not just look at the Theatre experience, but looked at the total experience;
- the cost of going for assessment, pre-op appointments, then going back on the day of the operation and being assessed again was considered, as there were some overlaps that did not need to occur;
- she was now looking for in-patient experiences;
- there were issues with leadership in the DHBs. People came and went and when a 'leader' disappeared they were not always replaced with a person with the ability to sort out systems;
- the project would finish in February next year;
- those tasked with improving quality within hospitals were making changes already;
- this Subcommittee should write to MidCentral requesting that it identify just what is being done in terms of quality improvement and how were consumers being involved in the process.

In response to a query with regard to the Hospital's complaint's process, Mrs Robins said this would normally, assuming that a name and address had been included, be dealt with by a Customer Relations person within 21 days of the lodging of the complaint.

Mrs Robins also commented that Manukau had a system to identify DNAs and was improving attendance by finding out what the problems were.

Cr Colling noted that this Subcommittee had not had any success getting statistics from MidCentral to identify if there had been impact on the DNAs by the introduction of the shuttle service.

Council Communication with the Community

Mrs Ervine, Council's Community Manager, identified that most Subcommittee members were familiar with Council's publication "Community Connection". This had previously been a monthly publication distributed to all ratepayers (not just to those who lived in the district) and was now to become a fortnightly publication. The "Community Connection" contained articles about what Council was doing.

Beginning in September, Council would also be putting out a publication called "Elderberries" for residents aged 50 and over. For those who wish to receive this publication regularly (it would be published every two months) names and addresses would need to be provided as Council did not have a database that identified ratepayers by age. There would be no charge to receive "Elderberries". It was proposed "Elderberries" would not just focus on health issues or recreation, but would be about living in the Horowhenua. Part of the reason for "Elderberries" was to allow community groups to get their information out to the district and it could hopefully boost membership by reaching a wider audience. Articles/items for publication should be forwarded to Mrs Ervine for inclusion. The magazine would be disseminated to strategic places such as Senior Citizens Clubs.

Mrs O'Connor suggested that Mrs Ervine would also benefit from attending the Network Group meeting, 12.30 pm at Jack Allen House.

Mrs Ervine commented on the issues that had been raised about Council allowing advertising in its publications. Such publications were paid for by ratepayers by way of rates so any assistance to offset those costs was welcome. She suggested that the level of advertising that would be involved would not, as had been suggested, jeopardise the viability of local newspapers.

The consensus of Subcommittee members was that they recognised what Council was endeavouring to achieve and it was important that people were informed.

4. CONFIRMATION OF MINUTES Ordinary Meeting - 21 August 2009

RESOLVED (Birch/Robins)

"THAT the Minutes of the meeting of the Joint Transport and Health Services Subcommittee held on 21 August 2009 be confirmed as a true and correct record."

5. MATTERS ARISING

There were no matters arising.

6. CORRESPONDENCE

There was no correspondence recorded.

7. GENERAL BUSINESS

Cr Colling advised that he had attended the Passenger Transport Meeting in Palmerston North on Tuesday 18 August 2009 when the Levin bus had been considered. This service was not well patronised and was in danger of disappearing. Horizons Regional Council's criteria was for a service to return 40%. The Levin bus service would be struggling to return 15-20%. Regional Council has supported this service for the past 4½ years and there were a few people who used it, but not enough to make it viable, despite the fact the cost was only \$1.00.

Regional Council had applied for T Funding which had been declined as Horowhenua had not been seen as an area of high deprivation. Regional Council was going to re-apply for T Funding to endeavour to keep the bus going. If the application was not successful Horizons would have to make a decision on whether the service would continue.

Item-1761 Proceedings General Grants and Rural Halls Subcommittee 31 August 2009

File No **3994**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Strategic and Corporate Services Manager**

Date: **2 September 2009**

1. Purpose

- a. To present to the Horowhenua District Council the minutes of the General Grants and Rural Halls Subcommittee meeting held on 31 August 2009.

2. Recommendation

- a. That Report 3994 be received.
- b. That the Horowhenua District Council **receive** the minutes of the General Grants and Rural Halls Subcommittee meeting held on 31 August 2009.

3. Issues for Consideration

- a. The following recommendations made at the Rural Halls and General Grants Allocation Subcommittee meeting held on 31 August 2009 by resolution needs ratification by the Horowhenua District Council to enable the funds from these grant schemes to be released to the approved recipients:

These recommendations and minutes will be available prior to the meeting.

Prepared

Approved for Release

D C Cole
Special Projects Officer

D M Clapperton
Strategic and Corporate Services Manager

4. Attachments

- a. Minutes of the General Grants and Rural Halls Subcommittee meeting held on 31 August 2009 (will be available prior to the meeting).
-

Item-1762 Proceedings Local Events Marketing Grants Subcommittee 31 August 2009

File No **3995**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Strategic and Corporate Services Manager**

Date: **2 September 2009**

1. Purpose

- a. To present to the Horowhenua District Council the minutes of the Local Events Marketing Grants Subcommittee meeting held on 31 August 2009.

2. Recommendation

- a. That Report 3995 be received.
- b. That the Horowhenua District Council **receive** the minutes of the Local Events Marketing Grants Subcommittee meeting held on 31 August 2009.

3. Issues for Consideration

- a. The recommendation made at the Local Events Marketing Grants Subcommittee meeting held on 31 August 2009 by resolution needs ratification by the Horowhenua District Council to enable the funds from this grant scheme to be released to the approved recipients:

This recommendation and minutes from the meeting will be available prior to the meeting.

Prepared

Approved for Release

D C Cole
Special Projects Officer

D M Clapperton
Strategic and Corporate Services Manager

4. Attachments

- a. Minutes of the Local Events Marketing Grants Subcommittee meeting held on 31 August 2009 (to be available prior to the meeting).
-

REPORTS

Item-1763 Monitoring Report Horowhenua District Council to 2 September 2009

File No **3988**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Chief Executive Officer**

Date: **2 September 2009**

1. Purpose

- a. To present to Council the updated monitoring report covering requested actions from previous meetings of Council

2. Recommendation

- a. That Report 3988 be received.

Prepared

D G Ward
Chief Executive Officer

3. Attachments

- a. HDC Monitoring Report to 2 September 2009

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
28.11.02 21.8.02	2802 2918	Hokio Water and Rating Issues	1) <i>Committee recommended to Council that this issue be negotiated with new Hokio A Trustees when they take up their appointments</i> 2) <i>Supply of water continue meantime</i>	D Ward	August 2009		A meeting has been held with the Chairman of the Hokio A Trust. A wide range of issues were brought to the table.
4 Feb 2009	Item 1655	Chief Executive Officer's Report to 4 February 2009	<i>"THAT officers provide a report to Council on the viability of employing smaller contractors to maintain Parks and Reserves across the District."</i>	W Crockett	November 2009		A procurement strategy is being developed for the maintenance contracts. Crs Judd and Shaw have been involved in the process. The recommended options will give smaller contractors an opportunity to bid. Contracts for tender are now being drafted and it is anticipated that tenders will go out early next year.
1 Apr 2009	Item 1690	Multi-Purpose Facility in Foxton	<i>"THAT Report 3893 on a multi-purpose facility in Foxton be received."</i>	D M Clapperton	30 June 2009		Feasibility Study to be completed by 30 August 2009.

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<i>"THAT the Joint Recommendation from Tangata Whenua in the Foxton Area and the Dutch Connection Museum Trust be received and the requirements in the recommendation noted."</i>				
1 Apr 2009	Item 1680	Foxton Beach Freeholding Account - Strategy and Policy Document	<i>"THAT Report 3889 be received."</i>	D M Clapperton	30 June 2009		The Foxton Community Board considered a report on this matter at its meeting on 20 July 2009. The matter was further discussed at a workshop on 3 August 2009 following which a public meeting was held on 22 August 2009.
6 May 2009	Item 1698	Moutoa Hall and Moutoa Recreation Reserve	<i>"THAT the Horowhenua District Council hereby proposes that the purpose of the Moutoa Reserve be changed from "Recreation" to "Local Purpose (Hall) Reserve" pursuant to Sec 24(1)(b) of the Reserves Act 1977 so to</i>	M Tregonning			Statutory requirements to advertise intended use of this property have now been completed and have (at time of writing) been supportive of our proposal. The proposal has now been referred to DoC

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<i>allow Council to accommodate activities of the Moutoa Hall Society Incorporated on the said reserve. <u>AND FURTHER</u> THAT Public Notice of the proposal, pursuant to Sec 24(2)(b) of the Reserves Act 1977 be given."</i>				as the next step in the process.
1 Jul 2009	Item 1728	Results of Consultation on Beach Water Supply Proposals	<i>"THAT the Chief Executive Officer and the Manager - Community Assets be requested to present the results of the submissions on community water reticulation schemes to their respective residents and ratepayer association groups at Waikawa, Manakau, Hokio and Waitarere for further discussion."</i>	B H Austin			Staff continue to work closely with the recently formed Waitarere Community Water Group - this group have recently completed a survey, the results of which will be advised at today's meeting. A new Chair has been elected for the Hokio Water Scheme.
1 Jul 2009	Item 1729	Waitohu Valley Road - Manakau South Legalisation of Road	<i>"THAT the Horowhenua District Council hereby authorises the required action being taken to legalise the current</i>	M Tregonning			The Council is waiting the Minister of Lands sanction for stopping of the four portions of road.

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
		Realignment	<p><i>alignment of Waitohu Valley Road where it has been formed outside the present legal road reserve</i></p> <p><u>AND FURTHER</u></p> <p><i>THAT pursuant to Section 342 and the Tenth Schedule to the Local Government Act 1974 public notice be given of the proposal that the four (4) sections of road shown on the plan attached as nos 2, 5, 7, 9 be stopped, as they are not required in the upgraded realignment of the road, and disposed of pursuant to Section 345 of the said Act.</i></p> <p><u>AND FURTHER</u></p> <p><i>THAT the balance sixteen (16) sections on the Plan be acquired."</i></p>				
1 Jul 2009	Item 1731	Chief Executive Officer's Report to 1 July 2009	<i>"THAT Council supports the concept of scholarships for secondary school students and requests</i>	D G Ward		Completed	

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<p><i>that the Chief Executive Officer prepare a report for Council's August 2009 meeting in consultation with the Education Forum."</i></p> <p><i>"THAT Council requests the Chief Executive Officer to engage with appropriate parties with the aim of establishing enforceable speed limit restrictions in designated areas around school zones".</i></p>				Council staff are drafting correspondence to the relevant agencies.
5 Aug 2009	Item 1739	Proceedings Foxton Community Board 20 July 2009	<i>"THAT the Horowhenua District Council receive the minutes of the Foxton Community Board meeting held on 20 July 2009."</i>	D M Clapperton		Completed	
5 Aug 2009	Item 1740	Proceedings Kapiti Horowhenua Joint Regional Economic Development Forum 19 May 2009	<i>"THAT the Horowhenua District Council receive the minutes of the Kapiti Horowhenua Joint Regional Economic Development Forum held on 19 May 2009."</i>	D M Clapperton		Completed	

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
5 Aug 2009	Item 1741	Proceedings Joint Transport and Health Services Subcommittee 22 May 2009	<i>"THAT the Horowhenua District Council receive the minutes of the Joint Transport and Health Services Subcommittee meeting held on 22 May 2009."</i>	D M Clapperton		Completed	
5 Aug 2009	Item 1742	Monitoring Report Horowhenua District Council to 5 August 2009	<i>"THAT Report 3970 be received."</i>	D G Ward		Completed	
5 Aug 2009	Item 1743	Appointment of Commissioners for Hearings for Plan Changes 20 and 21	<i>"THAT in terms of Sections 43A of the Resource Management Act the Council appoint</i>	T Thomas D McCorkindale		Completed	
5 Aug 2009	Item 1744	Dog Control Policy and Practices 2008/09	<i>"THAT Council adopts the Report on Dog Control Policy and Practices 2008/09:as required by s10A of the Dog Control Act 1996." "THAT within one (1) month of adoption of the Report (recommendation 'c' above) a copy is forwarded to the Secretary of Local Government as required by s10A(4) of the Dog</i>	M E Lepper	7 August 2009	Completed	Report sent to Secretary of Local Government. In hand to notify in Community Connection and Community Update

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<p><i>Control Act 1996.”</i> <i>“THAT Council resolves to give public notice of the adoption of the report by means of a notice published in one or more daily newspapers circulating in the District, and by any means that Council thinks desirable in the circumstances, for example the monthly “Community Connections” newsletter, as required by s10A(3) of the Dog Control Act 1996.”</i></p>				
5 Aug 2009	Item 1745	Application for Funding - Historic Levin Court House	<p><i>“THAT Council resolve to “apply for funding of \$50,000 (excluding GST) from the Horowhenua Community Trust for the upgrading of the Historic Levin Court House”.</i></p> <p><i>“THAT the Evaluation Committee be requested to report to the September 2009 meeting of Council with a</i></p>	D Tate			<p>A funding application has been submitted to the Horowhenua Community Trust. See report on Agenda for 2 September 2009 meeting.</p> <p>A response to this item has been included in the In Committee section of today's agenda due to</p>

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<i>recommendation for the future use of the Historic Levin Courthouse, with the report containing reference to those options for use that were considered."</i>				commercial sensitivity.
5 Aug 2009	Item 1747	Funding Request - EnergySmart	<i>"THAT this report lay on the table and further information be brought back to Council's September 2009 meeting."</i>	D M Clapperton			Further information is being sought before a report to Council is presented.
5 Aug 2009	Item 1748	Proposed Granting of Freedom Charter	<i>"THAT the Horowhenua District Council further pursue the granting of a Freedom Charter as acknowledgement of 21 Supply Company's long involvement with Foxton." "THAT upon formal approval being given by Army General Staff, Ministry of Defence, that Council Officers proceed with the development of a Charter document and arrangements for the presentation of the</i>	D M Clapperton			Council staff will be informally approaching army personnel at Linton to progress this matter. Progress to be presented to Council as it becomes available.

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<i>"THAT the LGNZ Conference Report tabled by His Worship the Mayor be received."</i>			Completed	
5 Aug 2009	Item 1750	Horowhenua District Licensing Agency Annual Report for Year Ended 30 June 2009	<i>"THAT Report 3954 be received."</i>	M E Lepper		Completed	
5 Aug 2009	Item 1751	Liquor Licensing Matters from 22 April 2009 to 20 July 2009	<i>"THAT the Licences and Managers' Certificates as scheduled in Part 3(a) of this report, which have been granted or renewed under delegation, be ratified." "THAT the information in Part 3(b) of this report be noted."</i>	M E Lepper		Completed	
5 Aug 2009	Item 1752	Documents Executed Under Seal and Electronic Transactions Authorities Signed	<i>"THAT the Horowhenua District Council hereby ratifies the signing of the documents and Electronic Transactions Authorities as scheduled."</i>	D M Clapperton		Completed	

**MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
5 Aug 2009	Item 1753	Resource Consents Considered Under Delegated Authority	<i>“THAT the Land Use and Subdivision Resource Consents be received as listed:</i>	T Thomas		Completed	

Item-1764 Local share funding of proposed Hokio and Waitarere water supplies.

File No **3986**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Manager - Community Assets**

Date: **2 September 2009**

1. Executive Summary

a. Purpose of the report

To seek Council approval to make subsidy applications for the proposed Waitarere and Hokio water supplies and a commitment to fund the local share(s).

b. Key issues

Ministry of Health subsidy is available for capital assistance of small and deprived communities.

For a number of years Council has been engaged with the Shannon Community Action Committee Inc in pursuit of a community water supply for that township. Council has recently completed the final consultation process associated with that scheme (results to be advised at today's meeting) and is now in the final stages of preparing an application under the Capital Assistance Programme Subsidy from the Ministry of Health. This subsidy application will be filed by the due date in September 2009.

The Shannon Community Water Scheme is incorporated into the 2009-2019 LTCCP.

Waitarere and Hokio do not have reticulated water at present and fit the criteria for the Capital Assistance subsidy.

Community committees and officers have been working for some time on these matters.

Independent surveys have been completed by the respective Hokio and Waitarere water committees.

There has been consultation with the Communities on the matter of community water supplies at various times in recent years and, during the consultation process associated with the 2009-2019 Draft LTCCP.

The communities do not have the capacity to make the subsidy application, fund the local share or manage the projects themselves.

The next subsidy funding application round closes 30 September 2009.

There is presently no funding in the LTCCP specifically for these schemes.

2. Recommendation

- a. That Report 3986 on Local share funding of proposed Hokio and Waitarere water supplies be received.
- b. That this matter or decision be recognised as significant in terms of s76 of the Local Government Act 2002.
- c. That Council instruct the Chief Executive to make a capital assistance subsidy application to the Ministry of Health before 23 September 2009 for the provision of a reticulated water supply to the Shannon Community.
- d. That Council instruct the Chief Executive to make a capital assistance subsidy application, to the Ministry of Health before 23 September 2009, for the provision of a reticulated water supply to the Hokio Beach Community.
- e. That Council instruct the Chief Executive to tender and let contracts for the construction of a water supply to the Hokio Beach community, subject to the granting of the relevant Ministry of Health subsidy funding.
- f. That Council resolve to amend the 2009/19 LTCCP, via the 2010/11 Annual Plan process, to include funding of \$491,000 for the local cost component of a Hokio Beach Water Supply.
- g. That Council instruct the Chief Executive to make a capital assistance subsidy application, to the Ministry of Health before 23 September 2009, for the provision of a reticulated water supply to the Waitarere Beach Community.
- h. That Council resolve to amend the 2009/19 LTCCP, via the 2010/11 Annual Plan process, to reduce the funding for the Shannon and Tokomaru water supply upgrades to the levels necessary to cover only the unsubsidised costs of the respective upgrades.
- i. That Council instruct the Chief Executive to have officers continue to meet and consult with water committees that wish to continue to have an active role in water scheme implementation.

3. Context

- a. Background

GENERAL

The Waitarere and Hokio water committees are preparing to make subsidy applications to the Ministry of Health for new water supplies to their respective communities. There appears to be an increased risk of the government reducing or withdrawing the subsidy funding and it is viewed as imperative that application is made in the next (September 2009) six monthly subsidy round if the chances of receiving a subsidy are to be maximised.

Council sought feedback from the community on the possibility of these beach supplies through the 2009/19 LTCCP consultation process and the results were reported to Council in July 2009. Because the Council consultation did not include a survey or poll of the community, no firm conclusion can be drawn as to the balance of each community's opinion on the respective matters.

HOKIO

The Hokio Community Water Committee (HCWC) has conducted their own survey and has established that the balance of community opinion is in favour of the water reticulation proposal. HCWC were proposing to make a subsidy application to the Ministry of Health in September 2009, manage the project themselves and make up the difference between the possible 95% subsidy and full costs with 'in-kind' contribution in the form of design, labour and project management services.

Officers have been meeting with the HCWC and, on 20 August 2009, HCWC concluded that the community does not have the capacity to make the required level of in-kind contribution and manage the project at this time. HCWC have resolved that they will request Council to make the subsidy application to the Ministry of Health and manage the project, all in consultation with HCWC. This means that Council now needs to decide if it is prepared to commence the process of making the financial contribution required to establish a water supply for Hokio and authorise officers to make the subsidy application on that basis. An unfortunate, yet unavoidable, side effect of Council making a subsidy application and funding the local share (as opposed to a community group) is that professional services (design and project management including contract management) cannot be subsidised.

The rough order capital cost estimate for the Hokio water supply project is \$2,980,000. The 5% local share contribution that Council would need to finance is therefore about \$149,000. The professional services component that Council would also need to fund is about \$298,000. Up to half of the professional services could be undertaken by HDC staff and so the external expenditure on professional services could be significantly less, although other Council project work may then need to be outsourced if this occurs. The land purchase component that Council would also need to fund is estimated at about \$50,000. The total capital contribution from Council for the proposed Hokio water scheme is therefore about \$497,000. The water rates that would be collected from the proposed Hokio scheme are estimated at \$88,000 pa (based on a future water household charge of \$400 pa).

WAITARERE

The Waitarere Progressive and Ratepayers Association Inc have recently formed their own subcommittee, known as the Waitarere Water Reticulation Investigation Committee (WWC) who have conducted their own survey and the resolutions of the Progressive as to whether or not a subsidy application should be made, based on results of that survey, will be tabled at the Council meeting that this report is being presented to.

If the conclusion of the WPRA is that subsidy should not be applied for, the recommended Council resolution is that the matter of a reticulated water supply for Waitarere Beach be taken no further.

If the conclusion of the WPRA is that subsidy should be applied for, Council needs to decide if it wishes to make the application.

Owing to the timing of the formation of the WWC, the subsidy deadline and the indications of possible subsidy withdrawal, Council's Manager - Community Assets has indicated to the WWC that Council may be willing to support the funding of the local share and be willing to manage and rate for the supply in perpetuity. The confirmation of this position needs to be resolved at today's meeting.

There was a suggestion that the WWC would make the application (and not Council), but with local share funding from Council. However, there appears to be no advantage, either in funding or probability of application success, if this approach is taken.

The rough order capital cost estimate for the Waitarere water supply project is approximately \$8,540,000. The 15% (of capital cost) local share contribution that Council would need to finance is therefore about \$1,281,000. The professional services component that Council would also need to fund is about \$854,000. Again, up to half of the professional services could be undertaken by HDC staff and so the external expenditure on professional services could be significantly less, although other Council project work may then need to be outsourced. Because the preferred option for the bulk pipeline route is Kawiu Rd/SH1, Waitarere Beach Road, no land purchase or easements are required for this option. The total capital contribution from Council for the proposed Waitarere water scheme is therefore about \$2,135,000. The water rates that would be collected from the proposed Waitarere scheme are estimated at \$350,000 pa (based on a future water household charge of \$400 pa).

If a subsidy is applied for and granted, the unsubsidised part of the cost will need to be covered by Council in order to proceed. Officers believe it is not likely that the community will be able to make an 'in-kind' contribution of this magnitude. The WWC agrees with this sentiment. Consequently, if the subsidy application is made and granted, Council would need to fund the difference between the (estimated) 85% subsidy of capital costs and the full cost of the scheme.

This scheme is unlikely to proceed straight away. The subsidy decision will take several months, and the very earliest start date is next financial year. This will provide an opportunity for funding allocations to be made and for further views to be heard through the 2010/11 Annual Plan process.

The proposal is for the village to be supplied from the Levin Water Treatment Plant, where the Water Take permit has to be renewed in 2011/12. We have been assured by officers of the Regional Council (and it is reflected in the Proposed One Plan) that water for domestic use has the highest priority for allocation. We are confident that an extra allocation for the Waitarere village (and for Hokio) will be made available.

The upgrade of the water treatment plant that is currently being designed provides for an increase in capacity to 15 Megalitres per day that will allow for steady growth in population in the water supply area. The issue of a potential incremental increase from such occurrences as these new supplies or new wet industries is being managed by ensuring that part of the design work allows for additional capacity of a further 5 Megalitres per day. If these schemes come to fruition they will only bring forward the timing of the increment.

Discussion.

A decision is now needed from Council about whether an application for subsidy should be made by Council to the MoH for one, both or none of the beach water supply schemes. Both HCWC and WWC are expecting that Council will support the proposals, make the applications and manage the process in consultation with the respective committees.

There are informal indications that funding for the Capital Assistance Programme may be reduced or removed altogether. The subsidy currently on offer therefore needs to be viewed as a unique opportunity.

If the recommendations are adopted, the total amount of subsidies to be applied for in September 2009 by Horowhenua District Council, across the four schemes is about

\$13.9M. To put this in context, this is a good deal more than the total national allocation for each 6 month subsidy round. However the Ministry's CAP subsidy scheme has generally been undersubscribed and any subsidy to HDC would be spread out over 2 or 3 years.

The total CAP scheme funding allocated is \$117.8M over 10 years across New Zealand. All four of the HDC schemes proposed appear to fit well within the target range identified in the subsidy criteria, and barring any future change to government policy, should be eligible for the subsidy.

b. LTCCP

There is no funding allocated for these projects in Council's 2009-2019 LTCCP.

If Council resolves to make one or more of these subsidy applications, the proper approach would be to then amend the LTCCP via the 2010-11 Annual Plan process to formalise the funding of the local share(s) by Council.

If subsidies are granted for the Shannon and Tokomaru water supply upgrades then the LTCCP funding of \$3.3M (over the 2009/10 and 2010/11 financial years), less the expected local share commitment for those two projects, is \$2.5M. The total local share for Waitarere and Hokio is estimated to be \$2,632,000, assuming external consultants are used. The costs would be about \$0.5 M less if HDC staff are used for design and project management. Within the accuracy of the estimates and uncertainties around level of council staff involvement, it can be reasonably asserted that all four proposals (Shannon, Tokomaru, Hokio and Waitarere) can be completed within the available budgets if subsidy is granted for all 4 schemes.

The acceptance of an application by MoH is no guarantee that funding will be granted. There is likely to be a significant waiting period (up to 12 months) before funding is confirmed. For this reason, the delays associated with an LTCCP amendment process are not likely to be problematic in terms of project implementation, so long as Council shows a firm commitment to propose the necessary amendments before the application deadline of 30 September 2009. The LTCCP should be amended through the 2010/11 Annual Plan process.

Under the harmonised district water rate arrangement, the LTCCP funds for the subsidised Shannon and Tokomaru upgrades can be used to fund the local share for Hokio and Waitarere and the impact of the completing the 2 extra schemes on the water rate will be nil, when compared to the present projections. Adding to this, the impact of an extra \$438,000 in water rates from new customers, the net impact of these proposals is that the district wide water rate will be reduced by about \$35 per household per year.

c. Significance

These proposals for new water schemes are outside of the present LTCCP provision and are significant. An amendment to the LTCCP is necessary.

d. Legal Issues

Land will need to be purchased for the Hokio scheme reservoir site and suitable private land has been identified and the basis of sale and purchase agreed.

Land suitable for the Waitarere scheme reservoir is owned by Council.

e. Approach

The owners of Hokio and Waitarere Beach properties were consulted via the 2009/19 LTCCP process on the possibility of water supply using a brochure titled Water Reticulation Proposals. Feedback was invited via the LTCCP submission process. The results of this process were reported to Council in July 2009.

HCWC have independently surveyed their community and have established that the majority of property owners are in favour of the proposed water supply.

WWC have independently surveyed their community and the results of that survey will be tabled at tonight's meeting.

Officers have met several times with both HCWC and WWC.

Consultation principles followed are that Council has, where necessary, seeded the idea with the community and then facilitated and assisted the community to independently reach a conclusion about their desire for a water supply. Where requested, Council is becoming directly involved.

Maori have not been consulted separately on this matter. HCWC and WWC appear to be open to representation from Maori. The provision of water supplies to these communities will provide for Maori and others in the community to develop capacity through the health and economic benefits that will accrue from these schemes.

Analysis

f. Views

Community views have been explored via the LTCCP process and via the HCWC and WWC meeting and survey processes as discussed above.

A concept design report for both schemes considering a range of options was commissioned by Council and made available to the HCWC and WWC early in 2009. This report has been used as the basis of the proposals. The report takes into account previous water supply proposal and other relevant history dating back to the 1970's.

The processes for future consultation with the community have been set out above and feature in the recommendations.

No specific consultation with Maori is proposed on these matters.

g. Options

1. Decline to make both of the applications for subsidy and decline to fund the schemes locally.
2. Decline to make both of the applications for subsidy and agree to vary the LTCCP to fund the schemes locally.
3. Agree to make subsidy applications for both schemes, fund the local share locally and vary the LTCCP accordingly. **RECOMMENDED.**

Water supplies will bring a number of positive benefits to the communities concerned, including health benefits, increased property values, lower life cycle water costs, amenity value and convenience. Provision of water supplies to communities is a core function of Council. If the extent of water supply provision can be extended in an affordable manner

that provides health, amenity and economic benefits, then a territorial authority should give serious consideration to providing or facilitating that service extension.

Apart from the need to fund the local share, there is no 'downside' in Council pursuing these schemes and seeking subsidy. Most of the work necessary for subsidy application has already been completed by the HCWC, WWC and Council officers.

h. Costs

The cost issues are discussed in the LTCCP section above.

4. Conclusions

a. The preferred option(s)

The preferred option is that Council agree to make subsidy applications for both schemes, fund the local share locally and vary the LTCCP accordingly.

b. Impact on Council Policy

The LTCCP and Asset Management Plans will need amending if these schemes proceed.

c. Impact on taking a sustainable development approach

The economic and social wellbeing of these communities is predicted to be enhanced by these proposals, via property value increases, lower water supply costs, health and amenity benefits.

The connection of these schemes to the Levin water supply will place an extra demand on the Ohau River. Council's Asset Management Plans and LTCCP identify the development of groundwater resource to supplement the Ohau River source. This approach will offset any extra demand from these schemes.

Universal water metering is a sensible arrangement for beach community water supplies, from a sustainable water use, system management and equity perspectives. Council's only current beach supply (Foxton Beach) is universally metered. If these schemes proceed then Council will need to give serious consideration to using universal metering of these schemes.

As these communities grow, the current status of no public water supply will have a negative impact on future generations in variety of ways that reflects the reverse of the benefits already discussed. Implementation of the proposed schemes will benefit future generations of beach dwellers.

d. Need for further consultation

Future consultation is required and is set out elsewhere in this report.

Name and title of signatories	Signature
<u>Confirmation of statutory compliance</u> In accordance with section 76 of the Local Government Act 2002, this report is approved as: <ul style="list-style-type: none">a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.	
Approved by	Braden Austin Manager - Community Assets

Item-1765 Shannon Discharges from Treatment Ponds and Manholes

File No **4010**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Chief Executive Officer**

Date: **2 September 2009**

1. Purpose

- a. To respond to concerns raised by Mr Wayne Rider at the Council meeting of 5 August 2009 in which it was resolved that the Chief Executive Officer further investigate matters around manhole discharges.

2. Recommendation

- a. That Report 4010 be received.
- b. That the Council take no further action on this matter at this time.

3. Background

At its meeting of 5 August 2009 Council considered concerns raised by Mr Wayne Rider with regard to a previous decision that we had made in regard to a request for the placement of a pump in Stansells Drain.

In essence Council was asked to consider the risk to a single property from overflow from Stansell's Drain and we were requested to invest a sum of up to \$50,000 for the acquisition of a pump solely for the benefit of one property owner - we are reminded that the property has been under Mr Rider's ownership for a number of years and has only in the last couple of months been converted to a dairy farming operation.

Council must consider the level of risk that it believes is posed to a sole operator, the warning devices/risk minimisation responses that are in place and whether it is prudent use of public money to invest up to \$50,000 for the protection of a sole property from a perceived risk.

Following discussion at the meeting of 5 August 2009 it was resolved that the Chief Executive be requested to investigate matters around manhole discharges raised by Mr Rider to determine how they may impact on any risk to Council and further to consider automatic discharge from ponds.

Subsequent to that meeting Council officers have further considered observations made by Mr Rider at the meeting, specifically in regard to wastewater discharge from a manhole cover and the options for management of the content of Stansells Drain.

I refer back to the staff report to the Council meeting on 1 July 2009 in which Mr Nicholson very clearly identified the perceived risks and noted the solutions available to negate any risk. We are reminded that there has been no recorded incident of overflow from the

Shannon Wastewater Treatment Plant. We are also reminded of the manual shut off valves attached to the Shannon wastewater treatment plant and the proposal being currently designed for an automatic shut off system.

The new issue raised was concerns about discharges from manholes that would allow raw sewage to enter the stormwater system or to flow directly into the drain.

Historically there have been occasions of overflows due to water entering the sewer system. Up until 2001 there was a discharge permit that allowed the excess to discharge into Stansells drain. When that permit expired the overflow was sealed. Works were undertaken to identify inflow points and the system was then managed without the overflow by bringing in tankers to carry excess water from the pump station to the treatment plant. There would be small amounts of water overflow onto the ground and it was bunded so that it could be dealt with by our contractor.

One of the two pumps was replaced in 2005.

Officers have been working to reduce the use of the tankers which are costly. Early in 2009 there were modifications to the rising main which resulted in improved performance of the pumps. Replacement of the second pump is scheduled for next financial year. At that point it may be appropriate to install a larger pump.

A new inflow inspection is currently being commissioned as part of what we are required to do under the terms of the new consent for the treatment plant. We need to reduce the inflow further in order to have better control at the treatment plant and better performance of the new wetlands that are to be constructed.

All of the above works will reduce the risk and the severity of any overflow and is part of the officers' programme of work.

Additional work commissioned as a result of Mr Rider's presentation is the modification of manholes in Graham and Levin Street which will further reduce the risk of overflow.

Mr Rider's suggestion was that we install a pump so that the contaminated water would not enter his farm. This is not an appropriate solution. In the application for the resource consent for the pump we would be asking to discharge untreated sewage into the Lower Manawatu River – a prohibited activity. The consent authority would quite rightly direct us to deal with the overflow at source, which is what we have done and are planning to do.

Council might also note that the previous two owners of the Rider property were dairy farmers and were able to manage their grazing around incidents of flooding without jeopardising their supply agreement with Fonterra. Mr Rider has installed a stormwater flood pump on the adjoining drain which we would reasonably expect to be able to divert flooding from his property.

Council acknowledges the concern that Mr Rider has raised and whilst our investigations lead us to the recommendation that no further action be taken on the matter at this stage we will continue to undertake a regular watching brief on matters associated with Mr Rider's concerns, Stansells Drain, and associated issues, and will report back to Council on these matters as/or when appropriate.

Prepared

D G Ward
Chief Executive Officer

Item-1766 Proposed Plan Change 22 to the Horowhenua District Council Operative District Plan

File No **4008**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Environmental Services Manager**

Date: **2 September 2009**

1. Executive Summary

a. Purpose of the report

To obtain a Council resolution to publicly notify Proposed Plan Change 22 relating to Outstanding Natural Features (ONF), Outstanding Natural Landscapes (ONL) and High Amenity Landscapes (HAL) within the District.

b. Key issues

The report seeks confirmation that the work carried out to date is sufficient for the purpose of initiating a public consultation process for a change to the District Plan. Key issues relate to the timing of the proposal, given the imminent amendments to the RMA, and the identification of the specific boundary of the coastal dunes as an outstanding natural feature.

2. Recommendation

- a. That Report 4008 on Proposed Plan Change 22 to the Operative District Plan be received.
- b. That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- c. That subject to any amendments resolved upon, Proposed Plan Change 22 as set out in the Attachments to this report be publicly notified in accordance with the provisions of the First Schedule of the Resource Management Act prior to 1 October 2009.
- d. That the Hearing Committee undertakes the necessary hearings for the Proposed Plan Change and makes its recommendation to the Council in due course.

3. Context

a. Background

Proposed Plan Change 22 is a proposed change to the Horowhenua District Council Operative District Plan. The proposal has been the subject of previous Council workshops.

As a result of those workshops the necessary documentation for the proposed plan change has now been drafted. This consists of:

- The assessment of the outstanding natural landscapes, outstanding natural features and high amenity landscapes of the District.
- The evaluation of the proposed amendments (i.e. the "Section 32" report).
- The proposed amendments to the actual District Plan, including maps.

These documents have been prepared by consultants for the Council and will be subject to legal review prior to the consideration of this report. If necessary, officers will report to the meeting on the results of the legal review.

b. LTCCP

The proposal is consistent with the provisions of the LTCCP. The LTCCP incorporates a vision for environmental wellbeing, part of which relates to the subject matter at hand. It reads (in part):

Outstanding natural district features that are preserved at least in their present state, and can be appreciated and enjoyed. These include: mountains, rivers, lakes, rural landscapes, native forests and coastal area.

c. Significance

The proposal is not significant in terms of Council's significance policy.

d. Legal Issues

As Councillors are aware, certain provisions of the Resource Management Act are under review. Of principal interest here are the proposals around when a plan change becomes effective. At present, weighting may be attached to a plan change from the date on which it is publicly notified as a consequence of which it can be taken into account in considering any application received after that date.

The Resource Management Amendment Bill is intended to be enacted as of 1 October 2009. With certain exceptions, not relevant here, it removes the above provisions such that a proposed plan will only have effect once decisions on submissions are notified. It also includes a transitional provision that provides that the current provisions of the Act should continue to apply to any changes notified prior to 1 October 2009.

The simple effect of the above is that if Proposed Plan Change 22 is publicly notified on or after 1 October 2009, it will have no effect until decisions on any submissions have been notified. Any applications for activities within identified outstanding natural landscapes, features and high amenity landscapes will then be considered only in terms of the current Operative District Plan provisions along with any other plan changes in hand (i.e. Plan Changes 20 and 21).

In the event that the Council accepts the recommendations of this report, it is the intention of officers, unless instructed otherwise by Council, to notify the proposal before 1 October 2009 to allow it to have effect as of the date of notification.

The relevant provisions of the amendment bill are **attached** to this report (Attachment A).

It should also be noted that the Bill as reported back to Parliament will retain the “non complying” activity status currently available, notwithstanding the original proposal to abolish it.

e. Approach

Summary of Proposal

The preparatory work for the plan change involved two key stages; one being the independent assessment of the Outstanding Natural Landscapes and Features and High Amenity Landscapes in the District and the second being the formulation of the proposed objectives, policies and rules for the District Plan.

The identification of outstanding natural landscapes and features is a matter of national importance under the RMA (Section 6b) to which this Council must have regard. Further to this, the assessment also identifies landscapes of high amenity, that those areas that may not be of national significance but are recommended as being significant to our community and worthy of consideration in a matter such as this.

The assessment uses criteria that have been set out in various court decisions. That report has previously been considered at the workshops and will be tabled again at the meeting.

In summary, the assessment as concluded that:

1. The Foxton Dunefields, Manawatu Estuary and the Tararua Ranges are an Outstanding Natural Landscapes.
2. The Coastal Dunes, Moutere Hill, Lake Horowhenua, Lake Papaitonga and the Hokio Stream are Outstanding Natural Features.
3. The following are High Amenity Landscapes:
 - The Coastal Environment
 - The Coastal Lakes
 - The Hill Country (Tararua Foothills)
 - The Manawatu River and margin
 - The Ohau River and margin
 - The Waikawa Stream and margin
 - The Tokomaru River and margin
 - The Mangaore Stream and margin

These areas are shown on maps attached to this report.

In order to facilitate the appropriate protection of these areas, the Proposed Plan Change introduces a new policy and objectives to the District Plan as well as new rules and new planning maps to give effect to them and the deletion of the present Schedule 4 in the District Plan.

The details relating to these proposed changes are **attached** to this report. Note that the format of the proposals as drafted by the consultant is not consistent with that which has previously been used in recent plan changes. It is proposed that the changes be reformatted for consistency prior to the public notification of the proposal, but this work will not affect any content to be approved as a consequence of this report.

It is worth quoting the proposed objective and policies that will replace the existing objective 4.3 in the current District Plan. Also required is the deletion of maps and amendments to the definitions.

“OBJECTIVE 4.3: *Ensure that subdivision, use and development does not adversely affect outstanding natural landscapes and features and also has regard to high amenity landscapes.*

POLICY 4.12: *Ensure that specified outstanding natural landscapes and features are protected from inappropriate subdivision, use and development.*

POLICY 4.13: *Ensure that subdivision, use and development in high amenity landscapes does not detract from the amenity values of that landscape.*

POLICY 4.14 *Avoid the development of large buildings on outstanding natural landscapes and outstanding nature features.*

POLICY 4.14A *Ensure that dwellings on high amenity landscapes have low impact siting and design and have particular regard to the Horowhenua Rural Subdivision Design Guide.*

POLICY 4.14B *Have regard to any positive effects associated with landscape and biodiversity restoration.*

POLICY 4.14C *Have regard to the ability of existing land uses within landscape areas to accommodate subdivision, use and development without adverse landscape effects.*

POLICY 4.14D *Have regard to the potential adverse effects on the landscape values of an outstanding natural landscape or feature from development on a nearby high amenity landscape.*

POLICY 4.14E *Have regard to the needs of primary production activities within the Foxton Dunefields Outstanding Natural Landscape.*

Councillors will note in the appendices that there are extensive changes proposed to Section 3 of the District Plan as a result of the above (refer Appendix A of the attached report which shows the tracked changes).

Appendices B, C and D of Attachment B to this report sets out the changes to the District Plan rules proposed in order to give effect to the above objective and policy. These have been tabulated for simplicity as below:

	Outstanding Natural Landscapes & Outstanding Natural Features	Foxton Dunefields Outstanding Natural Landscape Dune	Foxton Dunefields Outstanding Natural Landscape Non Dune	High Amenity Landscapes
Buildings	Over 3 metres in height would be a Non Complying Activity	Would be a Discretionary activity	(Except for primary production buildings which are a permitted activity) Would be Limited Discretionary Activity	(Except for primary production buildings which are a permitted activity) Would be Limited Discretionary Activity
Network Utilities	Over 3 metres in height would be Non Complying Activity	Over 3 metres in height would be a Non Complying Activity	Over 8 metres in height would be Discretionary Activity	Over 8 metres in height would be Discretionary Activity
Earthworks	Would be a Non Complying Activity	Would be a Discretionary Activity	Would be a Limited Discretionary Activity	Would be a Limited Discretionary Activity

In addition the following changes are proposed:

1. Definitions are amended in accordance with the above (ref Appendix D of Attachment B to this report).
2. Schedule 4 of the District Plan that lists the present Outstanding Landscapes and Natural Features is to be deleted (ref Appendix E of Attachment B to this report).
3. It is proposed to replace Maps 32 and 33 of the District Plan with those attached to this report (ref Appendices F and G of Attachment B to this report).

Councillors may recall some discussions at the last workshop around the extent and location of the coastal dunes as an outstanding natural feature. The Treadwell report concludes that this feature extends some distance inland from the beach dunes and has identified the whole area as an ONF. On the other hand, the documentation in Attachment B (ref section 6.2) notes the wider considerations required under Section 6a of the Act relating to the preservation of the natural character of the coastal environment and recommends, for the purpose of this Plan Change, a narrower extent of the ONF pending wider consideration of the coastal issues in the District Plan review.

For this purpose a new method in Section 3 of the District Plan has been proposed to read as follows:

“Further review policy on the coastal foredune outstanding natural features to integrate with coastal management policy as part of the District Plan review.”

The Council will need to consider and resolve on this matter in particular. To adopt the wider Coastal Landscape area would mean a higher level of protection for the area involved. It may, however, mean that on consideration of the wider Section 7 matters in the District Plan Review, the area may be compromised (for example, by the presence of exotic forestry on a dune feature which has been identified as outstanding). To adopt the

narrower Coastal Landscape area would secure it beyond doubt as an Outstanding Landscape but may expose the balance area, as a High Amenity Landscape, to other activities.

The final alignment of the Coastal Outstanding Nature Features is still under consideration having regard to case law and other issues. Officers will report further on this at the meeting.

The proposed Plan Change has sought to exclude urban and proposed Greenbelt Residential areas from the Outstanding Natural Landscapes, Features and High Amenity Landscapes. It should be noted that the pending decision on Proposed Plan Change 21 (Greenbelt Residential Zone & Urban Growth) may require some minor alterations to the landscape boundaries given that some changes to the Greenbelt and Residential zone boundaries were recommended by the Reporting Planner for Plan Change 21.

Analysis

f. Options

The Council's options are to proceed with the District Plan Change including any minor amendments considered as appropriate proposed or, refer the matter back to officers for consideration of any matters of concern. Councillors' attention is drawn to the implications of the RM Amendment Bill in this regard as referred to elsewhere in this report. That is, notification of the Plan Change after 1 October 2009 will leave the present District Plan provisions in place until a final decision on the changes is made.

g. Costs

Costs for this Plan Change, including hearings and appeals, will be met from the District Plan Review budget.

4. Conclusions

a. The preferred option(s)

The preferred option is to proceed with the proposed plan change as recommended, subject to any amendments that may be considered appropriate.

b. Impact on Council Policy

This is an amendment to Council policy as enunciated through the District Plan.

c. Impact on taking a sustainable development approach

The proposals go to the purpose of the RMA in part and are consistent with the concepts of sustainable development.

d. Need for further consultation

The decision sought will initiate a full public consultation process in accordance with the requirements of the RMA. In addition, some pre-consultation has been undertaken with various parties specified in the RMA, including Iwi.

	Name and title of signatories	Signature
Prepared by	Tony Thomas Environmental Services Manager	
<u>Confirmation of statutory compliance</u>		
In accordance with section 76 of the Local Government Act 2002, this report is approved as: a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and, b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.		

5. Attachments

- a. Extracts from the Resource Management (Simplifying and Streamlining) Amendment Bill (under separate cover)
- b. Proposed Amendment to the District Plan Objectives Policies and Rules (under separate cover)

Item-1767 Proposed Plan Change 23: Financial Contributions

File No **4007**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Environmental Services Manager**

Date: **2 September 2009**

1. Executive Summary

a. Purpose of the report

The report is to seek the Council's approval to commence public notification of Proposed Plan Change 23 to the Horowhenua District Plan (hereafter referred to as the "District Plan") under the First Schedule of the Resource Management Act 1991.

This proposal was together with Proposed Plan Change 22 (Outstanding Natural Features and Landscapes) the subject of a Council workshop on the 10 August 2009 and is referred to as Plan Change 23 (Financial Contributions).

b. Key issues

A resolution to commence notification is required before officers can proceed.

Following the adoption of the Financial Contribution and Development Contribution Policies in the 2009-2019 Long Term Council Community Plan (LTCCP), a review of the District Plan has identified that the existing provisions are inconsistent with the adopted Policies.

Approval of a resolution to proceed with notification now would mean that notification could be undertaken before the 1 October 2009.

2. Recommendation

- a. That Report 4007 on Proposed Plan Change 23: Financial Contributions be received.
 - b. That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
 - c. That officers be authorised, pursuant to the First Schedule of the Resource Management Act, to publicly notify Proposed Plan Change 23 as set out in the attachments of this report, subject to any amendments considered appropriate.
 - d. That the Hearing Committee undertake the necessary hearings for the Proposed Plan Change and make its recommendation to the Council in due course.
-

3. Context

a. Background

Proposed Plan Change 23 is a result of the Financial Contribution Policy and Development Contribution Policy within the recently adopted LTCCP. These policies confirmed Council's decision to collect development contributions and not to collect financial contributions.

A decision was made in 2006 with the adoption of the Development Contribution Policy in the LTCCP 2006-2016 to begin collecting development contributions as well as financial contributions in respect of esplanade reserves and the promotion of biological diversity only. The 2006-2016 Development Contribution Policy identified that contributions would be sought to meet growth-related capital expenditure for the following:

- Water
- Stormwater
- Wastewater
- Roading
- Community Infrastructure
- Reserves

Although the Development Contribution Policy in the 2006-2016 LTCCP stated that most of the Council's Financial Contribution Policy (the exceptions being financial contributions for Esplanade Reserves and Biological Diversity) would be withdrawn once the Development Contribution Policy became operative, there was no formal plan change undertaken to remove the references to financial contributions in the District Plan in relation to the following matters:

- Water
- Stormwater
- Wastewater
- Roading
- Community Infrastructure

The adopted Financial Contribution Policy within the 2009-2019 LTCCP states that the Council considers that costs arising in the areas of Esplanade Reserves and Biological Diversity as a result of development would be adequately recovered through the reserves component of development contributions or through resource consent conditions on a case-by-case basis. This policy states that the financial contribution provisions of the District Plan will no longer be applicable from the adoption of this policy.

Following the adoption of the 2009-2019 LTCCP, this Proposed Plan Change is necessary to correct the inconsistencies between the District Plan and the adopted Financial Contribution and Development Contribution Policies in the LTCCP.

The Proposed Plan Change is a technical change to the District Plan and involves removing the existing references to financial contributions together with other consequential and minor amendments to Section 20 of the District Plan.

b. LTCCP

This proposal is necessary to make the District Plan consistent with the LTCCP.

c. Significance

The proposal is not significant in terms of Council's significance policy in the LTCCP.

d. Legal Issues

The proposal is required to follow procedures set out in the RMA. In essence this involves public notification, the preparation of the summary of submissions for a second round of public notification, hearing of submissions by the Hearing Committee, a decision by Council and an appeal period followed by formal adoption of the plan changes.

As Councillors are aware certain provisions of the Resource Management Act are under review. Of principle interest here are the proposals around when a plan change becomes effective. At present weighting may be attached to a plan change from the date on which it is publicly notified as a consequence of which it can be taken into account in considering any application received after that date.

The Resource Management (Simplifying and Streamlining) Amendment Bill is intended to be enacted as of 1 October 2009. With certain exceptions, not relevant here, it removes the above provisions such that a proposed plan will only have effect once it is made operative. It also includes a transitional provision that provides that the current provisions of the Act should continue to apply to any changes notified prior to 1 October 2009.

The simple effect of the above provisions is that if Proposed Plan Change 23 is publicly notified on or after 1 October 2009 it will have no effect until the plan change becomes operative. Any applications for activities which trigger the requirements for a financial contribution will need to be considered against only the current District Plan provisions along with any other plan changes in hand (i.e. Plan Changes 20 and 21).

In the event that the Council accepts the recommendations of this report it is the intention of officers, unless instructed otherwise by Council, to notify the proposal before 1 October 2009 so as to allow it to have effect as of that date.

e. Approach

The Plan Change is based on the adopted Financial Contribution and Development Contribution Policies within the LTCCP. The public consultation process including the hearing of submissions undertaken for the LTCCP has given rise to this Plan Change.

The RMA procedures set out in the First Schedule of the Act require statutory consultation to be undertaken prior to public notification. The public notification provides the opportunity for members of the public to make submissions on this Proposed Plan Change.

Analysis

f. Options

The proposal has been presented and outlined to the Council at the workshop 10 August 2009 and the Council is at liberty to make such amendments as they see fit. If amendments are required of a material nature then it is recommended that the proposal be referred back to officers for further investigation. This may however involve some delay in the process and consequently notification could be delayed until after the next Council meeting in October.

g. Costs

Costs to date have been met within existing budgets.

4. Conclusions

a. The preferred option(s)

The preferred option is a resolution to adopt the Proposed Plan Change as recommended. As mentioned any material amendments should be referred back to officers to consider implications.

b. Impact on Council Policy

This process will directly affect Council policy as enunciated through the District Plan, this being the purpose of the exercise.

c. Need for further consultation

Consultation requirements are set out by statute and no further consultation is considered necessary.

	Name and title of signatories	Signature
Prepared by	David McCorkindale Project Manager (District Plan Review)	
<u>Confirmation of statutory compliance</u>		
In accordance with section 76 of the Local Government Act 2002, this report is approved as: a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and, b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.		
Approved by	Tony Thomas Environmental Services Manager	

5. Attachments

- a. Proposed Plan Change 23: Financial Contributions
This attachment accompanies the agenda.

Item-1768 Chief Executive Officer's Report to 2 September 2009

File No **3990**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Chief Executive Officer**

Date: **2 September 2009**

1. Purpose

- a. This report is prepared to update Councillors on a number of current matters that the Chief Executive Officer is dealing with.

2. Recommendation

- a. That Report 3990 be received.
b. That the Council nominate Councillor Tony Rush as Horowhenua District Council representative at the Annual General Meeting of Keep New Zealand Beautiful to be held in Rotorua on 25 September 2009.
c. That the Council nominate Councillor Tony Rush as the Zone 2 representative on the Board of Keep New Zealand Beautiful.
d. That a Councillor be nominated to replace Cr McMeeken as the Council's representative on the Neighbourhood Support Group.
e. That Officers in conjunction with relevant Councillors eg the Hearing Committee, provide a submission on the Review of Alcohol legislation on behalf of this Council.

3. Issues for Consideration

a. Community Groups Presentation

On 30 July 2009 Council received presentations from the following groups at our annual Community Group presentation:

- i. Horowhenua Learning Centre
- ii. Horowhenua Arts Society
- iii. Nature Coast
- iv. Sport Manawatu
- v. Levin & Waitarere Beach Surf Lifesaving Club
- vi. Levin Adventure Park Charitable Trust
- vii. Horowhenua Neighbourhood Support Group
- viii. Horowhenua Events Centre Trust

Each presentation highlighted the huge contribution that these organisations are making for the benefit of our community, the high level of enthusiasm and passion and in many instances identified how the groups and Council are already working with each other.

Many thanks to those Councillors who took the time to attend this presentation.

b. Keep New Zealand Beautiful

Councillor Tony Rush is the Chairperson of Keep Levin Beautiful Project Committee and holds the position of Acting Chair of Keep New Zealand Beautiful, a position to which he was appointed on 24 July 2009.

At today's meeting Councillor Rush will give a short address detailing his involvement in the National Body and some of their goals and objectives in the immediate term.

I have included a recommendation nominating Councillor Rush as Horowhenua District Council representative at the Annual General Meeting of Keep New Zealand Beautiful to be held in Rotorua on 25 September 2009. A further recommendation has been included to nominate Councillor Rush as the Zone 2 representative on the Board of Keep New Zealand Beautiful.

c. Neighbourhood Support Group

Cr McMeeken has advised that due to work commitments she is unable to continue her duties as the Council representative on the Neighbourhood Support Group.

This group meets on a monthly basis (morning meetings) and the Councillor representative's role is generally one of liaison between the Group, Councillors and senior Council staff on an as required basis.

At today's meeting it would be appropriate to nominate a Council representative to replace Councillor McMeeken in this role.

d. Renaming of Environmental and Regulatory Services Department

Councillors are advised that the Environment and Regulatory Services Department has been renamed to the "Environmental Services Department" with departmental managers position having been renamed accordingly. The department will from now on be called the "Environmental Services Department" with the Environmental and Regulatory Services Manager being redesignated as the "Environmental Services Manager". There is no restructuring taking place and the only reason for this is practicality, the original name being too cumbersome. Costs are limited to the reprinting of business cards and this will be done as existing stocks are used up.

e. Update on Plan Change 20 (Rural Subdivision) and Plan Change 21 (Greenbelt Residential Zone and Urban Growth)

The public hearings for these two plan changes were held during the second and third weeks of August with the hearing of submissions completed for both Plan Changes. The hearing for Plan Change 20 has been adjourned until the 4 September 2009, when the Commissioners will reconvene to hear the Planner's Right of Reply. The hearing for Plan Change 21 has also been adjourned to allow the Commissioners to determine whether any additional information is required.

Although a decision on these plan changes is not required by law until January 2011, it is anticipated that recommendations from the Commissioners would potentially be released within a couple of months. The Commissioners have indicated that there may be some merit in waiting for the release of interim decisions on the One Plan hearings with the relevant decisions expected late September.

f. Youth in Transition

On 25 August 2009 Council hosted 26 attendees at a Youth Transition forum. This was a highly successful meeting at which agency representatives detailed the work they are currently doing in the community to assist our youth and more importantly set out to identify where some gaps may currently exist.

At the conclusion of the meeting representatives from the Education Strategy Forum advised that they will discuss the matter further at their scheduled meeting on Thursday, 27 August 2009 and report their suggestions back to the wider group.

At today's meeting I will ask Mayor Duffy to give a short summation of the Youth Transition meeting and then request Councillor Good to discuss the outcomes from the Education Strategy Forum meeting held on 27 August 2009.

g. Rating Review Workshops

At its meeting of 5 August 2009 Council discussed and adopted the process that I identified for a Rating Review to be undertaken through to the end of November 2009. Council resolved that by the 30 September 2009 that it would hold a workshop(s) to:

- clearly identify specific drivers of rate increases for years 2, 3 and 4
- review the reasons for Council requiring these projects and activities to be undertaken
- identify the impact of water and wastewater projects on harmonised rates

The specific purpose of this workshop(s) is to act as a reminder to ourselves of all those key issues that we need to put on the table during the review process. From this time onwards it is my clear understanding that representative community groups (business, industry, producer, resident and ratepayer, iwi, Grey Power, etc) will be invited to participate in the discussions in an open workshop format.

I propose that the first workshop be held on Wednesday, 23 September 2009. An earlier date is not possible due to the commitment of key staff to our Annual Reporting process.

h. Education Scholarship Fund

At its meeting of 5 August 2009 Council resolved that the Chief Executive Officer be requested to prepare and advertise the criteria for which students proposing to enter tertiary establishments in the 2010 academic year may apply for a Horowhenua District Council Education Scholarship. Subsequent to that meeting the Chief Executive and Human Resources Manager have been preparing draft criteria for the scholarships. It is proposed to call a meeting of the Subcommittee of Councillors Good, Keenan and McMeeken during the next week or so to review and sign off on the Scholarship criteria.

I am pleased to report a significant level of interest has been shown by the community in this scholarship proposal since we featured the matter on the front page of last week's Community Connection.

It is proposed to publicly advertise the scholarships and to undertake visits to the 3 secondary schools in our district prior to the end of September 2009.

i. Review of Alcohol Legislation

Council has just received advice that a review of legislation pertaining to Alcohol is taking place with submissions due by 9 October 2009. It is recommended that Officers in conjunction with relevant Councillors eg the Hearing Committee, provide a submission on behalf of this Council.

i. 2009-2019 LTCCP Monitoring Report

A monitoring report has been prepared for those items raised by submitters during the 2009-2019 LTCCP submission period, in ensuing discussion or passed by way of resolution. On the agenda for today's meeting you will note that report identifies those issues, the responsible officer and the indicative action date.

A copy of the 2009-2019 LTCCP Monitoring Report is **attached**.

Prepared

D G Ward
Chief Executive Officer

1. Attachments

- a. LTCCP Monitoring Report

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
1	Community Outcomes	<i>THAT the Community Outcomes specific to Education be amended to include 'That all young people under the age of 25 should be engaged in appropriate education, training, work or other options, which will lead to long term economic independence and well being'.</i>	D Clapperton		Completed	
2	Request for funding - Events Centre	<i>THAT the following budgets be retained in the LTCCP Community Support - Grants: Marketing and Promotions Assistances - Events Centre \$20,000 Year 1; Loss of Interest CI loan \$10,000 Year 1-5 THAT the sum of \$15,000.00 is retained in the 2009/10 LTCCP for reserves maintenance <u>AND FURTHER</u> THAT a report be brought to Council identifying options as to how that \$15,000 is to be expended, including maintenance for the Events Centre. THAT the interest free period of the loan to the Horowhenua Events Centre be extended by five (5) years.</i>	D Clapperton		Completed Completed	Included in the 2009-2019 LTCCP.

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
3	Library Rating	<p><i>THAT the draft LTCCP be amended to include the following amounts for the Horowhenua Library Trust grant that will support the revised library budgets submitted by the Horowhenua Library Trust:</i></p> <p align="center">2009/2010 2010/2011 2011/2012</p> <p><i>THAT staff meet with the Library Trust and Friends of the Library to further discuss issues raised by submitters with regard to proposed funding.</i></p> <p><i>THAT staff meet with the Library Trust to review the current performance measures in the LTCCP with a view to incorporating new measures in Council's 2010/2011 Draft Annual Plan.</i></p>	D Clapperton		Completed	<p>Included in 2009/2019 LTCCP</p> <p>Council/HLT undertaking Library Service review which will include performance measures.</p>
4	Revenue & Financing Policy	<p><i>THAT Council resolves to adopt the 'use' classification contained within the Valuation Rules for Rural Residential and Rural Lifestyle properties for the rating year commencing 1 July 2009.</i></p> <p><i>THAT differentials (other than rural) be phased out over the next ten years.</i></p> <p><i>THAT a report be prepared detailing the financial status of current water and wastewater schemes at 30 June 2009</i></p> <p><u>AND FURTHER</u></p>	D Law			

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
		<p><i>THAT the report also focus on issues relating to capital and operational funding of proposed schemes in the LTCCP.</i></p> <p><i>THAT consideration be given to options for the use of those funds currently held in community water schemes.</i></p> <p><i>THAT Council supports the removal of the UAGC and the introduction of targeted rates for swimming pools, representation and governance and libraries for the 2009/10 financial year.</i></p> <p><i>THAT Council supports the separation of the roading and stormwater rate, levied on the same basis as the general rate, for the 2009/10 financial year.</i></p>				
5	Development Contributions	<p><i>THAT the second paragraph of Section 8.4 of the proposed policy be amended as follows so as to provide limited discretion as to who a refund should be paid to.</i></p> <p><i>Section 209 specifies that refunds are payable to the consent holder. Consents typically transfer with the sale of land to the new owner. The costs of development contribution fees are also considered to have been factored into the sale price of land. Refunds will therefore be paid to the owner at the time of the refund unless there are factual grounds to determine otherwise</i></p>	T Thomas		Completed	

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
		<p><i>AND FURTHER that an officer's report be brought to Council around how this amendment would be implemented.</i></p> <p><i>THAT, subject to any amendments arising out of staff recommendations or from the deliberations of the Council, the Development Contributions policy as set out in the Draft Long Term Council Community Plan 2009-2019 be approved and adopted.</i></p> <p><i>THAT, subject to any amendments arising out of the deliberations of the Council, the Financial Contributions policy as set out in the Draft Long Term Council Community Plan 2009-2019 be approved and adopted.</i></p>				
6	Projects for Shannon CBD	<p><i>That the submission relating to the pedestrian crossing in Ballance Street be noted.</i></p> <p><i>THAT sufficient seating will be provided from current projects proposed in the LTCCP for Te Maire Park; however Officers review the further provision of seating in the next LTCCP review.</i></p> <p><i>THAT funding of \$40,000, currently provided for general playground provision in Year 2, be retained.</i></p> <p><i>THAT funding of \$29,500 is provided in Year 3 of the LTCCP for beautification of Shannon's main street with street trees and furniture.</i></p>	P Shore			<p>Needs to be incorporated into the AMP.</p> <p>Included in the AMP</p> <p>Included in the AMP</p>

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
		<p><i>THAT funding of \$19,500 be provided in Year 5 of the LTCCP for the provision of a BMX/adventure bike course in Shannon Domain.</i></p> <p><i>THAT funding remain in Year 2 of the LTCCP for the construction of new public toilets in Shannon.</i></p> <p><i>THAT officers be instructed to identify the cost of provision, operating and maintenance of a set of seven period lights spaced at 60 metre centres along Plimmer Terrace between Ballance and Grey Street located on the eastern side of the road to illuminate the footpath, plus one outside the Ballance Street public toilet, and report it to council for consideration of its inclusion in the 2010/11 Annual Plan.</i></p>				<p>Included in the AMP</p> <p>Included in the AMP</p> <p>Not yet commenced. Programmed to be reported Nov/Dec 2009 Annual Plan workshop</p>
7	Piping of Open Drain Mako Mako Road, Levin	<p><i>That the piping of Mako Mako Road stormwater drain be included in Year 2 of Council's 2009/2019 LTCCP for further investigation.</i></p>	B Austin M Pond			Officer investigation complete. Report to be provided to annual plan workshop November/December 2009
8	Safety footpath on Otauru Stream Bridge	<p><i>THAT officers discuss the provision of a safety footpath on the Otauru Stream Bridge with NZTA.</i></p> <p><i>THAT officers discuss the Margaret/Ballance Street intersection with NZTA.</i></p> <p><i>The Te Maire Bus shelter is now completed.</i></p>	B Austin M Pond			Will be discussed with NZTA at next liaison meeting.

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
		<i>THAT funding remain in Year 2 of the LTCCP for the construction of new public toilets in Shannon.</i>				Included in 2009/2019 LTCCP
9	Solid Waste	<i>That kerbside recycling collection service will be considered by Council for introduction in Year 1 of the 2009 to 2019 LTCCP. THAT any further work on green waste activities is parked until the kerbside recycling service has been implemented. THAT Officers talk to Mr McKee about his proposal and a report be provided back to Council on appropriate options.</i>	B Austin			Kerbside recycling due for implementation late 2009.
10	Kuku Water Race	<i>THAT Council instructs the Chief Executive Officer to forgo the budgeted revenue for 2009/10 for the existing Kuku Piped Stock Water Scheme. THAT Council instructs the Chief Executive Officer to investigate and report back on options for the future of the scheme, including the option of a small scale potable water scheme to replace the present Kuku Piped stock water scheme and the option of removing the water supply altogether.</i>	B Austin M Pond			Consent being reviewed. Investigations underway for alternative source and treatment.
11	Stormwater Easton Way, Levin	<i>That stormwater works in Easton Way identified in the draft LTCCP stand in the final LTCCP.</i>	B Austin M Pond			Work programmed during Christmas school holidays 2009/2010 to minimise disruption for Fairfield School.

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
12	Request for funding - Levin Ladies Bowling Club	<i>THAT Council continues to provide the Levin Ladies Bowls Club with an amount of \$3,000 (maintenance grant) annually for the term of the current lease.</i>	D Ward		Completed	Grant paid July 2009
13	Request for Funding Te Manawa Museums Trust	<i>That Council does not make a financial contribution to Te Manawa Museums Trust</i>	D Clapperton		Completed 30 July 2009	Te Manawa Museum Trust advised
14	Consultation with Maori	<p><i>THAT Councillors and staff participate in formal meetings with those Iwi representatives present at the Hui at Tukorehe Marae on a regular (quarterly) basis.</i></p> <p><i>THAT Council staff be encouraged to pursue matters of mutual benefit pertaining to resource consent applications and process.</i></p> <p><i>THAT Council staff be encouraged to pursue matters of mutual benefit pertaining to the establishment and use of a GIS database that will assist dependent organisations throughout the Horowhenua district.</i></p> <p><i>With regard to the fourth recommendation in relation to an appropriate annual financial contribution for private urupa to assist with weeding, spraying, planting, clearing and monitoring, the number of urupa in the Horowhenua was queried. It was suggested that this could be in</i></p>	D Ward			The Mayor and Chief Executive have attended 2 meetings with Te Aho to discuss ongoing matters of mutual interest.

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
		<i>the hundreds and Councillors needed to know more before making a determination.</i>				
15	Maintenance Levels - Parks and Reserves, berm mowing	<p><i>That Council reinstate the levels of maintenance (\$2,700) at Flagstaff Reserve.</i></p> <p><i>THAT consideration is given to reinstating the previous levels of maintenance as part of the next LTCCP and Asset Management Plan review for parks and reserves.</i></p> <p><i>THAT levels of maintenance for Rural Berm side mowing are reviewed as part of the next maintenance contract review.</i></p>	D Tate			<p>The levels of maintenance at Flagstaff Reserve have been reinstated.</p> <p>Noted for inclusion in next LTCCP and AMP review.</p> <p>This is in the current contract and will be included in the review of the new contracts.</p>
16	Property Holdings	<i>That Council will continue with the review of property holdings and will develop a policy, including for example investment returns, sale, leaseback, etc.</i>	M Tregonning			This matter was further discussed and appropriate resolutions passed at the Council meeting of 5 August 2009.
17	Community Support programmes	<i>That Council retain Community Support programmes in the LTCCP but a review to determine the criteria for funding support to be undertaken in 2009/2010.</i>	D Clapperton		Completed	Review to be completed by 30 November 2009
18	Speed Limit - Bruce Road	<i>That Bruce Road be considered by Council for a speed limit reduction.</i>	M Pond			Has been assessed. Officers will review and report.

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
19	Sport Manawatu - Funding	<i>THAT Council continues to provide financial support for a Sport Coordinator/Recreation Officer role. THAT funding be provided for the provision of a District's Sports Coordinator in the LTCCP as itemized above. THAT Council give further consideration and emphasis in the next LTCCP review on the provision of walking and cycling facilities in and to Waitarere Beach.</i>	D Clapperton		Completed	Funding included in 2009/2019 LTCCP To be actioned in next LTCCP Review
20	On site water storage	<i>That officers provide a report around the implications of implementing a policy that all new homes have on site water storage.</i>	B Austin	April 2010		Report to be prepared in 2010
21	Seal widening Hokio Beach Road	<i>THAT in conjunction with the water reticulation programme, officers explore the viability of seal widening of Hokio Beach Road to accommodate a cycle way and inclusion of ducting.</i>	M Pond			Some widening is programmed \$250,000. Will work in with water supply and proposed cycleway.
22	MTA consultation	<i>That Council acknowledges the receipt of Muaupoko 2020 and agrees to work with MTA to set up a consultation process under the Memorandum of Partnership with Council to develop these MTA strategies.</i>	D Ward			Staff continue to engage in regular discussions with the Chief Executive of MTA.
23	Road Sealing - Whirokino Road	<i>THAT the sealing of Whirokino Road is scheduled for commencement during the 09/10 year within existing budgets and subject to the LTNZ subsidy being</i>	M Pond			Design underway. LTNZ funding available. Work on site commencing early 2010.

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
		<i>obtained.</i>				
24	Provision of playground - Tokomaru	<i>THAT the provision of a playground is investigated as part of the next Asset Management Plan review, taking into account the provision of existing and proposed playgrounds within the Tokomaru Area.</i>	D Tate			Included in AMP.
25	Aquatic Centre	<i>THAT funding remains in Y4 of the LTCCP for the upgrading of the Levin Aquatic Centre Spas. THAT Officer's continue to work with the group developing a concept plan for the Levin Aquatic Centre spas. THAT further consideration is given to options of boosting summer heating at the Foxton Pools as part of the Review of heating options proposed in Y2 of the LTCCP.</i>	D Tate			Officers will continue to liaise with community groups. Included in AMP.
26	River Loop Development Funding	<i>That the funding for development of the River Loop reserve for 2016 be retained.</i>	B Austin			Funding has been retained 2016-2018
27	Queen Street Walkway	<i>THAT the planners for the Queen Street walkway be invited to include provision of sufficient width for cycling.</i>	B Austin			Officers to discuss with Geoff Kane.
28	Provision of walking and cycling facilities	<i>THAT Council give further consideration and emphasis in the next LTCCP review on the provision of walking and cycling facilities in and to Waitarere Beach.</i>	B Austin			This investigation is signalled in the AMP for Parks and will be looked at for the next LTCCP. Officer to meet with Mr Bagrie in the interim.

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
29	Water supplies	<p><i>THAT Council instruct the Chief Executive Officer to amend row 1 of the table on page 66 of the Draft LTCCP to include Foxton Beach.</i></p> <p><i>THAT Council instruct the Chief Executive Officer to add a new water supply performance measure to the LTCCP document for measuring compliance with the timeframes set out in the Health (Drinking Water) Amendment Act 2007.</i></p> <p><i>That consideration be given to a timeframe for zero-waste proposals during the review of the Solid Waste Management Plan.</i></p>	B Austin			<p>Foxton beach now included in table on page 66 of final 2009/2019 LTCCP</p> <p>Health Act performance measure included on page 66 of final LTCCP.</p> <p>The Waste Management Plan is being reviewed. Timeframe will be specified for initiatives that work toward the concept of "Zero Waste". A recent resignation means the Plan review may take longer.</p>

**MONITORING REPORT
LTCCP 2009-2019**

Item	Item Description	Resolved	Responsible Officer	Date to Action By	Date Completed	Officer Comment
30	Estuary Management Plan review, creation of Coastal Management plan, dune stabilisation, sand dune encroachment	<p><i>THAT consideration is given to the provision of further funding and officer time in the next LTCCP review, to assist in the reviewing of the current Estuary Management Plan and its implementation plan.</i></p> <p><i>That funding in Year 2 of the LTCCP of \$45,000 is allocated for the creation of a Coastal Management Plan.</i></p> <p><i>THAT contingency funding in Year 1 of the LTCCP of \$22,500 is allocated for dune stabilization on Marine Parade (not including a private contribution) as an interim measure.</i></p> <p><i>THAT officers report on Council's liability regarding sand dune encroachment on private properties.</i></p>	B Austin D Tate			<p>Council resolved that \$45k be allocated in Year 2 for Coastal Management Plan</p> <p>Council resolved that contingency funding in Year 1 of the LTCCP of \$22,500 is allocated for dune stabilization on Marine Parade (not including a private contribution) as an interim measure.</p> <p>Full report by Brookfields pending (due end August 2009)</p>

Item-1769 Resource Consents Considered Under Delegated Authority

File No **3992**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Environmental and Regulatory Services Manager**

Date: **2 September 2009**

1. Purpose

- a. To consider the Land Use and Subdivision Resource Consent applications approved under delegated authority by the Environmental and Regulatory Services Department.

2. Recommendation

- a. That Report 3992 be received.
b. That the Land Use and Subdivision Resource Consents be received as listed:

**All Subdivision Resource Consents Granted Under Delegated Authority
24/07/09 to 21/08/09**

Date	File Ref	Subdivider	Address
24-Jul-09	2788	Glynn & Diana Harrison	178 Tokomaru East Road, Tokomaru Rural

**All Land Use Resource Consents Granted Under Delegated Authority
24/07/09 to 21/08/09**

Date	File Ref	Applicant	Address
3-Aug-09	2800	Trevor & Mina Teal	14A Robbie Street, Foxton Beach
12-Aug-09	2812	Ross Brannigan	2 Hart Street, Foxton Beach
18-Aug-09	2815	Seventh Day Adventist Church	56-58 Cambridge Street, Levin
19-Aug-09	2804	Ann-Maree, Brian & John Thomas	104 Gladstone Road, Levin Rural
19-Aug-09	2801	Scott Batie	843 Hokio Beach Road, Hokio Beach
21-Aug-09	2803	Whaioranga Rangiuia	18 Mako Mako Road, Levin

Prepared

T Thomas
Environmental and Regulatory Services Manager

Item-1770 Documents Executed and Electronic Transactions Authorities Signed

File No **3993**

To: **His Worship the Mayor and Councillors
Horowhenua District Council**

From: **Strategic and Corporate Services Manager**

Date: **2 September 2009**

1. Purpose

- a. To present to Council the documents that have been signed, Electronic Transactions Authorities that have been signed and Contracts that have been signed by two elected Councillors, which now need ratification.

2. Recommendation

- a. That Report 3993 be received.
- b. That the Horowhenua District Council ratify the signing of the documents and electronic transactions authorities as scheduled.
 - i. Consent to the Adverse Possession Application by the executor of the estate of Ralph Fuller Barnett of Part of Section 344 Township of Foxton and shown as Palmerson Street on DP 138 and the Adverse Possession of Lot 9 DP 138 held in Certificate of Title WN21/283 pursuant to an application under the Land Transfer Amendment Act 1963.
 - ii. Bond binding Larry Stewart and Jane Ellison to Horowhenua District Council in the sum of One Thousand Dollars (\$1,000.00 GST inclusive) to complete the conditions as set out in Resource Consent LUC/2774/2009 - 51 Hartley Street, Foxton Beach.
- c. That the Horowhenua District Council confirms the decision in accepting the following contracts and that authority be given to the signing of Electronic Transactions Authorities:

Contract No. 08/32 : Shannon Watermain Renewal

3. Issues for Consideration

- a. This report provides a mechanism for notifying the execution of formal documents by two Councillors and signing of Electronic Transactions Authorities.
-

b. The following are the contract document details:

Contract No. 08/32 : Shannon Watermain Renewal

The tender from Tatana Contracting Ltd was accepted for this contract. 5 tenders were received for this contract ranging from \$300,065.82 to \$619,614.19.

Prepared

D M Clapperton
Strategic and Corporate Services Manager

Item-1771 Survey Plans Approved by Delegated Authority Pursuant to Section 223

File No 3991

To: His Worship the Mayor and Councillors
Horowhenua District Council

From: Environmental and Regulatory Services Manager

Date: 3991

1. Purpose

- a. To present to Council for certification the list of survey plans approved by delegated authority pursuant to Section 223 of the Resource Management Act 1991.

2. Recommendation

- a. That the following subdivisions approved under delegated authority and s223 of the Resource Management Act be noted:

Date	File	Subdivider	Address
24-Jul-09	2722	David J Honore Limited	87 Kuku East Road, Ohau Rural
24-Jul-09	2708	Eric & Joan Clarke	191 Roslyn Road, Levin
24-Jul-09	2345	Stephen & Maureen Laing	45 Fairfield Road, Levin Rural
14-Aug-09	2604	Richard & Anne Broadley	506 Hickford Road, Foxton Rural
18-Aug-09	2661	Alex & Joan Hogg	48-58 Hoggs Road, Levin Rural
18-Aug-09	2601	Barbara Timms	1035 Queen Street East, Levin Rural

Prepared

T Thomas
Environmental and Regulatory Services Manager

MOTION TO EXCLUDE THE PUBLIC

“THAT the Horowhenua District Council pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.”

**Confirmation of Minutes Ordinary Meeting 5 August 2009 (Minute Items 1754-1759
Item-1772 Chief Executive Officer's Report In Committee
Item-1773 In Committee Horowhenua District Council Monitoring Report to 2 September 2009**

Reason for Confidentiality

These reports are **CONFIDENTIAL** in accordance with Section 48(1) of the Local Government Official Information and Meetings Act 1987, which permits the meeting to be closed to the public for business relating to the following grounds: -

48(1a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Subject to sections 6, 8 and 17 of the Local Government Official Information Act 1987, the withholding of the information is necessary to:

7(2a) Protect the privacy of natural persons, including that of deceased natural persons.

7(2h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.

7(2i) Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

7(2j) Prevent the disclosure or use of official information for improper gain or improper advantage.